



ORDINARY MEETING

AGENDA

25 FEBRUARY 2025

Your attendance is required at an Ordinary meeting of Council to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 25 February 2025 commencing at 9:00 PM for transaction of the enclosed business.

A handwritten signature in black ink, appearing to be "C. P.", is positioned above the printed name of the Chief Executive Officer.

CHIEF EXECUTIVE OFFICER
19 February 2025

Next Meeting Date: 11.03.25

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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1 OPENING

- 1.1 Acknowledgement of Country

2 PRESENT

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Deputy Mayor, Councillor M D Wickerson
Councillor S Latcham
Councillor E W Oram
Councillor C R Rutherford
Councillor M A Taylor
Councillor G D Mathers
Councillor E B Hilse

In Attendance:

Mr E Pardon – Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Councillor Grant Mathers - Leave of Absence from 14 February 2025 to 3 March 2025

4 CONFIRMATION OF MINUTES

Minutes of the Ordinary Meeting held 11 February 2025

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 COMMITTEE REPORTS

Nil

10 COUNCILLOR/DELEGATE REPORTS**10.1 LEAVE OF ABSENCE - COUNCILLOR DREW WICKERSON - TUESDAY 25 MARCH TO FRIDAY 28 MARCH 2025 INCLUSIVE**

File No: 10072
Attachments: Nil
Authorising Officer: Justin Kann - Manager Office of the Mayor
Evan Pardon - Chief Executive Officer
Author: Sharnie De Klerk - Executive Support Officer

SUMMARY

Councillor Drew Wickerson is seeking leave of absence for Tuesday 25 March to Sunday 30 March 2025 inclusive.

OFFICER'S RECOMMENDATION

THAT Councillor Drew Wickerson be granted leave of absence for Tuesday 25 March to Sunday 30 March 2025 inclusive.

BACKGROUND

Councillor Drew Wickerson has advised the Chief Executive Officer that he wishes to take leave of absence for Tuesday 25 March to Sunday 30 March 2025 inclusive.

11 OFFICERS' REPORTS

11.1 DEVELOPMENT APPLICATION FOR MATERIAL CHANGE OF USE FOR A PLACE OF WORSHIP AND OPERATIONAL WORKS FOR AN ADVERTISING DEVICE (WALL SIGN)

File No: D/100-2024

Attachments:

1. [Locality Plan](#)
2. [Site Features Plan](#)
3. [Ground Floor Plan](#)
4. [First Floor Plan](#)
5. [Elevations](#)

Authorising Officer: Amanda O'Mara - Coordinator Development Assessment
Doug Scott - Manager Planning & Regulatory Services
Alicia Cutler - General Manager Community Services

Author: Sophie Muggeridge - Planning Officer

SUMMARY

Development Application Number: D/100-2024

Applicant: Oasis New Life Centre Property Ltd C/- Gideon Town Planning

Real Property Address: Lot 77 on SP142293 and Lot A on SP7235

Common Property Address: 5-7 Fraser Street, Park Avenue

Area of Site: 5,629 square metres

Planning Scheme: Rockhampton Region Planning Scheme 2015 (v4.4)

Planning Scheme Zone: Low Density Residential Zone

Planning Scheme Overlays: Acid Sulfate Soils Overlay;
Airport Environs Overlay;
Biodiversity Areas Overlay;
Coastal Protection Overlay;
Flood Hazard Overlay; and
Steep Land Overlay.

Existing Development: Vacant land

Approval Sought: Development Permit for a Material Change of Use for Place of Worship and Operational Works an Advertising Device (wall sign)

Category of Assessment: Assessable subject to Impact assessment

Submissions: Nil

Referral Agency: Department of Housing, Local Government, Planning and Public Works (State Assessment and Referral Agency Department)

OFFICER'S RECOMMENDATION**RECOMMENDATION A**

THAT in relation to the application for a Development Permit for a Material Change of Use for Place of Worship and Operational Works for an Advertising Device (wall sign), made by Oasis New Life Centre Property Ltd C/- Gideon Town Planning, located at 5-7 Fraser Street, Park Avenue, described as Lot 77 on SP142293 and Lot A on AP7235, Council resolves to provide the following reasons for its decision:

STATEMENT OF REASONS

Description of the development	
Material Change of Use for Place of Worship and Operational Works an Advertising Device (wall sign)	
Reasons for Decision	
<p>a) Assessment of the development against the relevant zone purpose, planning scheme codes and planning scheme policies demonstrates that the proposed development will not cause significant adverse impacts on the surrounding natural environment, built environment and infrastructure, community facilities, or local character and amenity; and</p> <p>b) On balance, the application should be approved because the circumstances favour Council exercising its discretion to approve the application even though the development does not comply with an aspect of the assessment benchmarks.</p>	
Assessment Benchmarks	
<p>The development was assessed against the following assessment benchmarks:</p> <ul style="list-style-type: none"> • Local Government Infrastructure Plan; • Strategic Framework; • Low Density Residential Zone Code; • Access, Parking and Transport Code; • Landscape Code; • Stormwater Management Code; • Waste Management Code; • Water and Sewer Code; • Flood Hazard Overlay Code; and • Advertising Devices Code. 	
Compliance with assessment benchmarks	
The development was assessed against all of the assessment benchmarks listed above and complies with all of these with the exceptions listed below.	
Assessment Benchmark	Reasons for the approval despite non-compliance with benchmark
Strategic Framework	<p>3.3 Settlement Pattern</p> <p>3.3.8 Element – Urban and new urban</p> <p>3.3.8.1 Specific Outcome (8)</p>

	<p>The proposed development conflicts with Specific Outcome (8) of the Urban and New Urban theme of the Strategic Framework as the proposed Place of Worship is not considered to only service the needs of the immediate local residential community.</p> <p>Despite this, the proposed development does comply with the remaining relevant overall outcomes (5) and (6) of the urban and new urban area theme because:</p> <p>(5) - the proposed place of worship is an urban development located within an urban area and is to replace the existing Oasis Church on site. The development avoids impacts from natural hazards and is a community facility; and</p> <p>(6) – is located on a corner lot and high order road with convenient walking distance to centres, parks and major community facilities.</p> <p>Furthermore, the proposed development aligns with the community identity and diversity element of the Strategic Framework (3.5.3.1 (1) (a) and (b)) as a place of worship provides a focus for strong community connection and encourages greater use by residents as meeting places, for recreation and accessing services and facilities.</p> <p>The development does not conflict with any other Strategic Framework theme or their strategic outcomes. Therefore, on balance the development will not compromise the <i>Rockhampton Region Planning Scheme 2015</i> strategic outcomes.</p>
<p>Low Density Residential Zone</p>	<p>Low Density Residential Zone Purpose (2), (e), (ii) and (iii)</p> <p>The proposed development conflicts with the following Overall Outcomes of the Low Density Residential Zone Code Purpose:</p> <p>(ii) which states “<i>are small-scale and consistent with the surrounding urban form</i>”; and</p> <p>(iii) which states “<i>primarily function to service the needs of the immediate local residential community</i>”;</p> <p>Despite this, the proposed development can comply with the remaining Overall Outcomes (i), (ii), (iv) and (v) for a non-residential development because:</p> <p>The proposed building is designed to maintain an attractive streetscape and align with the amenity of the surrounding residential area whilst encouraging a pedestrian network. The proposed place of worship has direct access to Glenmore Road which is classified as an urban sub arterial road and will not detract from the role and function of centres nor result in the expansion of a centre zone.</p> <p>Therefore, the proposed development is taken to comply, on balance with the purpose of the Low-Density Residential Zone Code.</p> <p>Performance Outcome (PO) 13</p> <p>The proposed development does not comply with Acceptable Outcome (AO) 13.3 because the length of exterior walls are between 28 to 41 metres, where AO13.1 requires the length of all exterior walls to be a maximum of 12 metres.</p>

	<p>Despite this, the proposed development is designed and located to an appropriate scale and size for its intended purpose and will integrate into the streetscape because:</p> <ul style="list-style-type: none"> • The proposed structure is located within the existing building footprint and has a smaller gross floor area than the original structure, demolished due to fire damage. • Fraser Street reserve is an internal road that only serves as vehicle access and overflow carpark for the development, with a significant setback from Glenmore Road (primary road frontage). • The proposed building is articulated with various colours and materials to maintain the amenity of the area; and • Landscaping is maintained and integrated into the site to soften the bulk and appearance of the building. <p>Therefore, the proposed development is taken to comply with PO 13.</p> <hr/> <p>Performance Outcome (PO) 16</p> <p>The development complies with all the Performance Outcomes of 16, with the exception of Performance Outcome (a) and (c) which states:</p> <p>(a) <i>It services the day-to-day needs of residents of the local neighbourhood or is a community or emergency facility that primarily services the needs of the local neighbourhood; and</i></p> <p>(c) <i>is small in scale.</i></p> <p>Despite the Place of Worship being large in scale and having the ability to service various neighbourhoods within the region, the proposed development does not take away from the intent of the Low Density Residential Zone. The proposed development is a community facility that can demonstrate it will not compromise the residential character because:</p> <ul style="list-style-type: none"> • The building is significantly setback from the Glenmore Road frontage and maintains all existing landscaping. • The building will incorporate articulation into the design to soften the appearance and minimise its impact on the local amenity; and • The proposed development does not compromise the role of surrounding centre zones and is located on a higher order road. <p>Therefore, the proposed development is taken to comply on balance with the remaining Performance Outcomes of PO 16.</p> <hr/> <p>Performance Outcome (PO) 24</p> <p>The proposed development does not comply with Acceptable Outcome (AO) 24.1 because the development will provide a minimum landscaped area of four (4) per cent rather than the required minimum of ten per cent set by AO24.1 for a non-residential development.</p>
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	<p>Despite this, the alternative outcome of four (4) per cent landscaping for the overall site is capable of achieving compliance with the overarching PO because:</p> <ul style="list-style-type: none"> • The proposed development will maintain an attractive streetscape by retaining all existing landscaping on site; and • The adjoining lot along the primary road frontage provides the subject site with a significant setback, effectively utilised as road reserve this lot provides extensive established landscaping that enhances the appearance of the development. <p>Therefore, the proposed development is taken to comply with PO 24.</p>
Landscape Code	<p>The proposed development does not comply or compliance cannot be achieved with several of the Acceptable Outcomes and corresponding Performance Outcomes listed under the Landscape Code.</p> <p>Despite this, the existing extent and type of landscaping on the site, which includes natural bushland and planted garden beds throughout the carparking area and perimeter of the site is considered appropriate to maintain the visual amenity, soften the built form and screen the proposed development.</p> <p>Therefore, is responsive to the local character of the Low Density Residential Zone and purpose of the overall Landscape Code.</p>
Relevant Matters	
<p>The proposed development was assessed against the following relevant matters:</p> <p>The subject site has approval under Development Permit D-R/124-2004 for Material Change of Use for a Place of Public Worship. However, as the proposed building differs from the original approved plans this application was triggered as referral was required to the Department of Housing, Local Government, Planning and Public Works (State Assessment and Referral Agency Department).</p>	
Matters raised in submissions	
<p>The proposal was the subject of public notification between 4 November 2024 and 22 November 2024, in accordance with the requirements of the Planning Act 2016 and the Development Assessment Rules, and no submissions were received.</p>	
Matters prescribed by regulation	
<ul style="list-style-type: none"> • The Rockhampton Region Planning Scheme 2015 (version 4.4). • Central Queensland Regional Plan 2013. • Development Permit D/124-2004 – Material Change of Use (Place of Public Worship). • Development Permit D/82-2020 – Material Change of Use for an Indoor Sport and Recreation (Children’s Play Area); and • The common material, being the material submitted with the application. 	

RECOMMENDATION B

THAT in relation to the application for a Development Permit for a Material Change of Use for Place of Worship and Operational Works for an Advertising Device (wall sign), made by Oasis New Life Centre Property Ltd C/- Gideon Town Planning, located at 5-7 Fraser Street, Park Avenue, described as Lot 77 on SP142293 and Lot A on AP7235, Council resolves to Approve the application subject to the following conditions:

MATERIAL CHANGE OF USE**1.0 ADMINISTRATION**

- 1.1 The owner, the owner's successors in title, and any occupier of the premises is responsible for ensuring compliance with the conditions of this development approval.
- 1.2 Where these Conditions refer to "Council" in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.
- 1.3 Unless otherwise stated, all conditions, works, or requirements of this development approval must be undertaken and completed:
 - 1.3.1 to Council's satisfaction;
 - 1.3.2 at no cost to Council; and
 - 1.3.3 prior to the commencement of the use, unless otherwise stated.
- 1.4 Infrastructure requirements of this development approval must be contributed to the relevant authorities, where applicable, at no cost to Council, prior to the commencement of the use.
- 1.5 The following further Development Permits must be obtained prior to the commencement of any works associated with their purposes:
 - 1.5.1 Plumbing and Drainage Works; and
 - 1.5.2 Building Works.
- 1.6 All Development Permits for Plumbing and Drainage Works must be obtained prior to the issue of a Development Permit for Building Works.
- 1.7 All works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards, unless otherwise stated.
- 1.8 All engineering drawings/specifications, design and construction works must be in accordance with the requirements of the relevant Australian Standards and must be approved, supervised and certified by a Registered Professional Engineer of Queensland.
- 1.9 All development conditions contained in this development approval about infrastructure under Chapter 4 of the *Planning Act 2016* should be read as being non-trunk infrastructure conditioned under section 145 of the *Planning Act 2016*, unless otherwise stated.

2.0 APPROVED PLANS AND DOCUMENTS

- 2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by any condition of this development approval:

<u>Plan/Document Name</u>	<u>Prepared by</u>	<u>Date</u>	<u>Reference No.</u>	<u>Version/Issue</u>
Technical Memorandum – Stormwater & Flooding	Janes & Stewart Consultants	31 July 2024	24059	
Cover Sheet	Rufus Design Group	31 October 2024	231008-00	
Set-out Plan & Notes	Rufus Design Group	31 October 2024	231008-01	
Detailed Surveyor's Plan	Rufus Design Group	31 October 2024	231008-02	
Site Features Plan	Rufus Design Group	31 October 2024	231008-03	1
Ground Floor Plan	Rufus Design Group	31 October 2024	231008-04	1
First Floor Plan	Rufus Design Group	31 October 2024	231008-05	1
Elevations	Rufus Design Group	31 October 2024	231008-06	
Sections & Fire Rating Details	Rufus Design Group	31 October 2024	231008-08	

- 2.2 Where there is any conflict between the conditions of this development approval and the details shown on the approved plans and documents, the conditions of this development approval must prevail.

3.0 PARKING WORKS

- 3.1 All access and parking works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), Capricorn Municipal Development Guidelines and *Australian Standard AS2890 "Parking facilities"*.
- 3.2 All vehicles must ingress and egress the development in a forward gear.
- 3.3 A minimum of seventy-seven (77) parking spaces must be provided on-site (Lot 77 on SP142293), including Fraser Street (Lot A on SP7235).
- 3.4 Universal access parking spaces must be provided on-site in accordance with *Australian Standard AS2890.6 "Parking facilities - Off-street parking for people with disabilities"*.
- 3.5 Parking spaces must be line-marked in accordance with the approved Site Plan (refer to condition 2.1) and in accordance with the *Australian Standard AS2890 "Parking facilities"*.
- 3.6 All vehicle operations associated with the development must be directed by suitable directional, informative, regulatory or warning signs in accordance with *Australian Standard AS1742.1 "Manual of uniform traffic control devices"* and *Australian Standard AS2890.1 "Parking facilities – Off-street car parking"*.
- 3.7 Road signage and pavement markings must be installed in accordance with *Australian Standard AS1742.1 "Manual of uniform traffic control devices"*.
- 3.8 All vehicle operation areas must be illuminated in accordance with the requirements of *Australian Standard AS1158 "Lighting for roads and public spaces"*.
- 3.9 All internal pedestrian pathways must be designed and constructed in accordance with *Australian Standard AS1428 "Design for access and mobility"*.

4.0 PLUMBING AND DRAINAGE WORKS

- 4.1 All internal plumbing and drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), Capricorn Municipal Development Guidelines, Water Supply (Safety and Reliability) Act 2008, Plumbing and Drainage Act 2018, and Council's Plumbing and Drainage Policies and the provisions of a Development Permit for Plumbing and Drainage Works.
- 4.2 The development must be connected to Council's reticulated sewerage and water networks.
- 4.3 The existing sewerage and water connection point(s) must be retained, and upgraded if necessary, to service the development.
- 4.4 Adequate domestic and firefighting protection must be provided to the development, and must be certified by an hydraulic engineer or other suitably qualified person.
- 4.5 Sewer connections and water meter boxes located within trafficable areas must be raised or lowered to suit the finished surface levels and must be provided with heavy duty trafficable lids.

5.0 ROOF AND ALLOTMENT DRAINAGE WORKS

- 5.1 Internal stormwater pits must be fitted with proprietary water quality improvement devices.
- 5.2 All roof and allotment drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), Queensland Urban Drainage Manual, Capricorn Municipal Development Guidelines and sound engineering practice.
- 5.3 All roof and allotment runoff from the development must be directed to a lawful point of discharge and must not restrict, impair or change the natural flow of runoff water or cause a nuisance to surrounding land or infrastructure.

6.0 BUILDING WORKS

- 6.1 A Development Permit for Building Works assessable under the Building Assessment Provisions must be obtained prior to the commencement of any building works on the site.
- 6.2 Any lighting devices associated with the development, such as sensory lighting, must be positioned on the development site and shielded so as not to cause glare or other nuisance to nearby residents and motorists. Night lighting must be designed, constructed and operated in accordance with *Australian Standard AS4282 "Control of the obtrusive effects of outdoor lighting"*.
- 6.3 All non-habitable areas subjected to flood inundation during a one per cent (1%) Annual exceedance probability flood event, must be designed and constructed using suitable flood resilient materials.
- 6.4 All electrical and telecommunication services and utilities connected to the property, including electrical outlets, must be designed and installed at such a height that they are a minimum of 500 millimetres above a one per cent (1%) Annual exceedance probability flood level.
- 6.5 Impervious paved waste storage area/s must be provided in accordance with the *Environmental Protection Regulation 2019* and must be:
 - 6.5.1 designed and located so as not to cause a nuisance to neighbouring properties;
 - 6.5.2 screened so as not to be visible from a public space; and
 - 6.5.3 setback a minimum of two (2) metres from any road frontage.

- 6.6 Any building plant must be screened from view of the street by one or more of the following:
- 6.6.1 a solid screen fence, or
 - 6.6.2 a roof design feature; or
 - 6.6.3 a wall; or
 - 6.6.4 dense vegetation; or
 - 6.6.5 be located within, underneath or central to the building so as to not be visible from the street.

7.0 LANDSCAPING WORKS

- 7.1 Existing established landscaping shown on the approved plans (refer to condition 2.1) must be retained.
- 7.2 Landscaping must be designed in accordance with the requirements of *Australian Standard AS 1428 — Design for access and mobility*.
- 7.3 Planting types used within the landscaping areas (refer to condition 2.1) must include either trees, shrubs or groundcovers, or any combination of these planting types. These plantings must be established and maintained generally at the following density rates:
- 7.3.1 trees at five (5) metre intervals;
 - 7.3.2 shrubs at two (2) metre intervals; and
 - 7.3.3 groundcovers at one (1) metre intervals.
- 7.4 Landscaping, or any part thereof, upon reaching full maturity, must not:
- 7.4.1 obstruct sight visibility zones as defined in the Austroads 'Guide to Traffic Engineering Practice' series of publications;
 - 7.4.2 adversely affect any road lighting or public space lighting; or
 - 7.4.3 adversely affect any Council infrastructure, or public utility plant.
- 7.5 The landscaped areas must be subject to:
- 7.5.1 a watering and maintenance plan during the establishment moment; and
 - 7.5.2 an ongoing maintenance and replanting programme.

8.0 ASSET MANAGEMENT

- 8.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.
- 8.2 Any damage to existing stormwater, water supply and sewerage infrastructure, kerb and channel, pathway or roadway (including removal of concrete slurry from public land and Council infrastructure), that occurs while any works are being carried out in association with this development approval must be repaired at full cost to the developer. This includes the reinstatement of any existing traffic signs or pavement markings that may have been removed or damaged.

9.0 ENVIRONMENTAL

- 9.1 An Erosion Control and Stormwater Control Management Plan prepared and certified by suitably qualified person (*Certified Professional in Erosion and Sediment Control or a Registered Professional Engineer of Queensland*) in accordance with the *State Planning Policy 2017* and *Capricorn Municipal Design Guidelines* requirements, must be:

9.1.1 implemented, monitored and maintained for the duration of the development works, and until all exposed soil areas are permanently stabilised (for example, turfed, hydromulched, concreted, landscaped); and

9.1.2 available on-site for inspection by Council Officers whilst all works are being carried out.

10.0 ENVIRONMENTAL HEALTH

10.1 Noise emitted from the activity must not cause an environmental nuisance.

10.2 Operations on the site must have no significant impact, as determined by council, on the amenity of adjoining premises or the surrounding area due to the emission of light, noise or dust.

10.3 When requested by Council, nuisance monitoring must be undertaken and recorded within three (3) months, to investigate any genuine complaint of nuisance as determined by Council caused by noise, light or dust. An analysis of the monitoring data and a report, including nuisance mitigation measures, must be provided to Council within fourteen (14) days of the completion of the investigation and will require any mitigation measures identified in the assessment to be implemented within appropriate timeframes.

11.0 OPERATING PROCEDURES

11.1 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the development site. Storage of materials or parking of construction machinery or contractors' vehicles must not occur within Glenmore Road.

11.2 The hours of operations for the development site must be limited to:

(i) 07:00 hours to 22:00 hours on Monday to Sundays and public holidays

11.3 All waste storage areas must be:

11.3.1 kept in a clean and tidy condition; and

11.3.2 maintained in accordance with *Environmental Protection Regulation 2019*.

ADVISORY NOTES

NOTE 1. Aboriginal Cultural Heritage

It is advised that under section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care"). Maximum penalties for breaching the duty of care are listed in the Aboriginal cultural heritage legislation. The information on Aboriginal cultural heritage is available on the Department of Seniors, Disability Services and Aboriginal and Torres Strait Islander Partnerships website www.dsdsatsip.qld.gov.au

NOTE 2. General Safety Of Public During Construction

The *Work Health and Safety Act 2011* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

NOTE 3. General Environmental Duty

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

NOTE 4. Rating Category

Please note, a Material Change of Use approval may result in an adjustment to a property's rating category. Please contact Council's Rates Department should you require further information.

NOTE 5. Licensable Activities

Should an activity licensable by Rockhampton Regional Council be proposed for the premises, Council's Environment and Public Health Unit should be consulted to determine whether any approvals are required. Such activities may include food business operations. Approval for such activities is required before 'fitout' and operation.

OPERATIONAL WORKS**Table 1: Abbreviations/terms used in the Conditions.**

<u>Abbreviation / Term</u>	<u>Meaning</u>
Ambient light sensor	Measures the surrounding ambient light
Animation	A simulation of movement created by displaying a series of pictures or frames either digitally or otherwise.
AS/NZS	Australian and New Zealand Standard
Cd	Candela – a unit of luminous intensity
Dwell time	The length of time an image displays on the screen.
Luminance	Brightness (intensity of light) leaving the display, which is measured in Candela per square metre.
OMA	Outdoor Media Authority Digital Guideline
RPEQ	Registered Professional Engineer of Queensland
Video	A recording or the streaming of moving visual images captured by or using a video camera or similar device.

1.0 ADMINISTRATION

- 1.1 The owner, the owner's successors in title, and any occupier of the premises is responsible for ensuring compliance with the conditions of this development approval.
- 1.2 Where these Conditions refer to "Council" in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role of the Council may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.
- 1.3 All conditions of this approval must be undertaken and completed to the satisfaction of Council, at no cost to Council.
- 1.4 The following further development permits are required prior to the commencement of any works on the site:
 - 1.4.1 Building Works.
- 1.5 Unless otherwise stated, all works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards.

2.0 APPROVED PLANS AND DOCUMENTS

- 2.1 The approved advertising device must be completed and maintained generally in accordance with the approved drawings and documents, except where amended by the conditions of this permit.

<u>Plan/Document Name</u>	<u>Prepared by</u>	<u>Date</u>	<u>Reference No.</u>	<u>Version/Issue</u>
Elevations	Rufus Design Group	31 October 2024	231008-06	

- 2.2 Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.

3.0 OPERATING PROCEDURE

- 3.1 All advertising devices must only display or advertise a matter associated with the primary purpose for which the premises are used, or the purpose stated in this approval.
- 3.2 All text and images displayed on the approved advertising device:
- 3.2.1 must be static;
 - 3.2.2 must not imitate a traffic control device, move contrary to any traffic control device or include traffic instructions (for example 'stop'); and
 - 3.2.3 must not involve moving parts or flashing lights.
- 3.3 Any lighting devices associated with the advertising device, such as sensory lighting, must be positioned on the site and shielded so as not to cause glare or other nuisance to nearby residents or motorists. Night lighting must be designed, constructed and operated in accordance with '*Australian Standard AS4282 – Control of the obtrusive effects of outdoor lighting*' and '*Civil Aviation Safety Authority (CASA) Guidelines: Lighting in the vicinity of aerodromes: Advice to lighting designers*'.

4.0 LUMINANCE

- 4.1 Luminance levels of the advertising device must not exceed the applicable levels listed in Table 2 below.

Table 2: Luminance levels for Advertising Devices

(Source: OMA)

Lighting Condition	Zone 1	Zone 2	Zone 3
Full Sun on Sign face	Maximum Output	Maximum Output	Maximum Output
Day Time Luminance	6000-7000 cd/m2	6000-7000 cd/m2	6000-7000 cd/m2
Morning/Evening/Twilight/inclement weather	1000 cd/m2	700 cd/m2	600 cd/m2
Night Time	500 cd/m2	350 cd/m2	300 cd/m2

Note:

- Zone 1 very high ambient off street lighting i.e central city locations
- Zone 2 high to medium off street ambient lighting
- Zone 3 low levels of off street ambient lighting, i.e. most residential areas, rural areas.

5.0 BUILDING WORKS

- 5.1 A Development Permit for Building Works assessable under the Building Assessment Provisions must be obtained prior to the commencement of any building works on the site.

6.0 ASSET MANAGEMENT

- 6.1 Any damage to, or alterations necessary, to electricity, telephone, water mains, sewerage mains, stormwater drains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken immediately, at no cost to Council, and completed within the following timeframes:

6.1.1 where damage causes a hazard to pedestrian/traffic safety or interrupts a community service, immediately; or

6.1.2 as soon as reasonably possible as agreed with Council.

7.0 ADVERTISING DEVICE CONSTRUCTION AND MAINTENANCE

- 7.1 Council reserves the right for uninterrupted access to the site at all times during construction.
- 7.2 All Construction work and other associated activities are permitted only between 0630 hours and 1800 hours Monday to Saturday. No work is permitted on Sundays or public holidays. All requirements of the *Environmental Protection Act 1994* and the *Environmental Protection Regulation 2019* must be observed at all times, unless otherwise approved by Council in writing.
- 7.3 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the site.
- 7.4 Any proposed works within the vicinity (or zone of influence) of existing Council infrastructure will not adversely affect the integrity of the infrastructure. Any restoration works required on existing Council infrastructure as a result of proposed works will be at the developer's expense.
- 7.5 All conduits, wiring, switches or other control apparatus installed on an Advertising Device must be concealed from general view, with control apparatus secured in a manner to prevent unauthorised entry and display setting tampering.
- 7.6 All electrical services and systems must comply with *Australian and New Zealand Standard AS/NZS 3000:2007* – "Electrical Installations".
- 7.7 Any Advertising Device must be maintained at all times on the premises by the owner of the premises to the same standard as it was when it was installed, and be maintained in a safe, clean, condition that does not adversely impact the visual amenity

ADVISORY NOTES**NOTE 1. General Environmental Duty**

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

NOTE 2. General Safety Of Public During Construction

The *Work Health and Safety Act 2011* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

BACKGROUND**SITE AND LOCALITY**

The site is located at 5-7 Fraser Street, Park Avenue, formally described as Lot 77 on SP142293 and Lot A on AP7235, are irregular shaped lots with a total site area of 5,629 square metres. The site is currently an unimproved vacant lot, with the existing Oasis Church being historically located on site however demolished due to fire damage.

The subject site is immediately bound by:

- North – Railway Line (Special Purpose Zone)
- East – Fitzroy River & Neville Bonner Hostel (Low Density Residential Zone)
- South – Vacant open space land (Open Space Zone) and Glenmore Road (Urban Sub-Arterial)
- West – Dwelling House (Low Density Residential Zone)

The wider area is characterised by the residential area of Park Avenue.

PROPOSAL**Overview**

The Applicant seeks a Development Permit for Material Change of Use for a Place of Worship and Operational Works for an Advertising Device (wall sign) over the subject site located within northern rear portion of the site.

Specifically, the proposal is to reinstate the Oasis Church. The new double storey building has a total gross floor area (GFA) of 1,695.5 square metres and a maximum height of 8.5 metres above ground level. The proposed building is located within the existing building footprint and will be oriented to the Fraser Street road frontage, with the main entrance leading into a public hall and open main auditorium. The building includes a kitchen, amenities, a main stage, parent room and three Sunday school rooms. The mezzanine level (second floor) of the building includes, offices, amenities and a board room.

The proposed church is accessed via the existing vehicle cross over located off Fraser Street. The development maintains all existing parking spaces, with a total of seventy-seven parks available – fifty-one located onsite and twenty-six on the Fraser Street reserve. Two (2) universal parking spaces are located onsite. Existing landscaping will be retained along with the existing boundary flood fence to ensure the development remains protected from Fitzroy Riverine flooding. A flood report was provided by a registered professional engineer of Queensland (RPEQ) which outlines that 30 per cent of the building will be raised 500 millimetres above the defined flood level.

The application includes an illuminated wall sign (1.65 metres x 5.45 metres) for identifying purposes and will be located along the front of the building, projected 500 millimetres from the wall.

Built Form

The proposed building is of a contemporary design, with a variety of materials and colours used to articulate the structure. Glass doors, fixed glass panels and awnings are located over the proposed building entrance and loading bay area. The building is setback approximately 1.3 metres from the rear property boundary and one (1) metre from the Fraser Street reserve. The hours of operation are Tuesday through to Friday, 8:30am to 5:30pm and Sundays from 8:30am to 2:30pm although conditioned from 7:00am to 7:00pm, 7 days per week to allow flexibility for church events and to remain consistent with the requirements of the Low Density Residential Zone.

PLANNING ASSESSMENT**MATTERS FOR CONSIDERATION**

This application has been assessed by relevant Council planning, engineering, environmental health, and other technical officers as required. The assessment has been in accordance with the assessment process provisions of the Development Assessment Rules, based on consideration of the relevant State Planning Policy; State Government guidelines; the Council's Town Planning Scheme, Planning Policies and other general policies and procedures, as well as other documents as considered relevant.

TOWN PLANNING COMMENTS**State Planning Policy 2017**

Section 2.1 of Rockhampton Region Planning Scheme 2015 noted the State Planning Policy 2017 is integrated in the planning scheme. The State planning interests are therefore addressed as part of this assessment of the development against the Rockhampton Region Planning Scheme 2015.

Central Queensland Regional Plan 2013

The Central Queensland Regional Plan 2013 is a statutory document which came into effect on 18 October 2013. The Regional Plan is identified as being appropriately integrated with the Planning Scheme and therefore an assessment against the Planning Scheme is taken to be an assessment against the Central Queensland Regional Plan 2013.

Rockhampton Region Planning Scheme 2015**Strategic framework**

The subject site is situated within the Urban and new urban designation under the scheme's strategic framework map. The strategic framework themes and their strategic outcomes, as identified within Part 3 of the Rockhampton Region Planning Scheme 2015 are applicable:

- Settlement Pattern
- Natural Environment and Hazards
- Community Identity diversity
- Access and Mobility
- Infrastructure and Services
- Natural Resources and Economic Development

An assessment of the proposal identifies that the development presents conflicts with an element of the Strategic Framework. An assessment against the Strategic Framework is contained in the Statement of Reasons in **Recommendation A** of this report.

Low Density Residential Zone

The subject site is situated within the Low-Density Residential Zone under the Rockhampton Region Planning Scheme 2015. The purpose of the Low-Density Residential Zone identifies that: -

1. *The purpose of the low density residential zone code is to:*
 - a) *provide locations where residential uses, predominantly in the form and type of single detached one (1) storey and two (2) storey dwelling houses on individual lots are preferred to develop;*
 - b) *provide for the development of a mixture of other residential land use types that provide for long-term residency, where they are sited and designed to maintain the existing urban form (low rise and low density) and amenity of the surrounding area;*

- c) *minimise land use conflict and ensure that community and recreation facilities develop only where they are consistent with amenity and characteristics of the surrounding area; and*
- d) *ensure that development within the zone has appropriate standards of infrastructure and essential services.*

2. *The purposes of the zone will be achieved through the following overall outcomes:*

- a) *development provides for predominantly single detached dwelling houses on individual lots of varying sizes and dual occupancies, maintaining a generally low-rise, 1-2 storey built form and low density character with small scale, detached buildings;*
- b) *residential development within the zone is of a type which primarily provides for the long-term accommodation of residents and not for short-term accommodation, except in the circumstances stated in (d);*
- c) *low-rise multiple dwellings, relocatable home parks, residential care facilities and retirement facilities develop in the zone when they are situated in proximity (convenient walking distance) to parks, centres, major community facilities (hospital, university etcetera) and have access to higher order roads (minor urban collector or higher) or public transport;*
- d) *short-term accommodations only occurs where it:*
 - i. *is established in an existing dwelling;*
 - ii. *does not adversely impact on the amenity of the surrounding residential area;*
 - iii. *maintains the appearance of an ordinary dwelling that is consistent with the intentions of the zone; and*
 - iv. *is limited in scale and duration;*

Note—Use of a dwelling for short-term accommodation in this context may take the form of short term rental, Airbnb or similar accommodation. Purpose built commercially run short-term accommodation facilities are not intended. Short-term accommodation does not include a party house, which is separately defined.

e) non-residential uses only occur within the zone where they:

- i. do not compromise the residential character and existing amenity of the surrounding area;**
- ii. are small-scale and consistent with the surrounding urban form;**
- iii. primarily function to service the needs of the immediate local residential community;**
- iv. do not detract from the role and function of centres;**
- v. do not result in the expansion of a centre zone; and**
- vi. have direct access to higher order roads (minor urban collector or higher) and are in proximity to public transport;**
- f) *no expansion of existing centres or industrial areas will occur into the low density residential zone. In addition, no additional local centres or higher order centres are required within the low density residential zone;*
- g) *neighbourhood centres do not expand to service a wider local centre catchment. South Gracemere is to accommodate a neighbourhood centre commensurate with the population of the immediate catchment;*
- h) *new proposed centres within greenfield areas are not intended to accommodate full-line supermarkets;*

Editor's note—To remove any doubt specialised centres are a centre zones category.

- i) development maximises opportunities for surveillance, activation of street fronts, integration with surrounding streetscapes, and presents an attractive appearance to the street with variations in built form, shape and colour;*
- j) development maintains a high level of residential amenity having regard to traffic, noise, dust, odour, lighting and other locally specific impacts;*
- k) new residential developments are not located in proximity to existing incompatible uses such as rural uses, industrial uses and major community facilities without separation distances, landscaping and screening that minimise impacts on amenity in relation to noise, odour, dust, light, loss of privacy or other adverse impacts;*
- l) new residential developments are located and integrated with existing neighbourhoods;*
- m) development is sited and designed to respond to the region's climate (sustainable practices for maximising energy efficiency, water conservation and public/active transport use), local heritage features, natural landscape features and environmental constraints;*
- n) development provides connection to pathways, cycle ways, roads and public transport infrastructure commensurate with the needs of the use;*
- o) development is serviced by infrastructure that is commensurate with the needs of the use; and*
- p) the establishment of one (1) precinct within the zone where particular requirements are identified:*
 - i. Fitzroy River accommodation precinct; and*
 - ii. Residential stables precinct.*

An assessment of the proposal identifies that the development presents conflicts with purpose of the Low Density Residential Zone. An assessment against the purpose of the zone is contained in the Statement of Reasons in **Recommendation A** of this report.

Rockhampton Regional Planning Scheme Codes

The following codes are applicable to this application:

- Low Density Residential Zone Code;
- Flood Hazard Overlay Code;
- Access, Parking And Transport Code;
- Landscape Code;
- Stormwater Management Code;
- Waste Management Code;
- Water and Sewer Code; and
- Advertising Device Code.

An assessment has been made against the requirements of the abovementioned codes and the proposed development generally complies with the relevant Performance Outcomes and Acceptable Outcomes. Where the application is in conflict with the Acceptable Outcomes and is not otherwise conditioned to comply an assessment of the Performance Outcomes is contained in the Statement of Reasons in **Recommendation A** of this report.

INFRASTRUCTURE CHARGES

Charges Resolution (No. 1) of 2022 applies to the application, however Council resolves not to issue an Infrastructure Charges Notice for this development because the charges arising from the development are less than or equal to the credits applicable for the development.

CONSULTATION

The proposal was the subject of public notification between 4 November 2024 and 22 November 2024, in accordance with the requirements of the Planning Act 2016 and the Development Assessment Rules, and no submissions were received.

REFERRALS

The application was referred to the Department of Housing, Local Government, Planning and Public Works (State Assessment and Referral Agency Department) as a Concurrence Agency. The Department assessed the application and provided a referral agency response with conditions on 14 November 2024.

CONCLUSION

THAT the proposed development is not anticipated to compromise the Strategic Framework of Rockhampton Region Planning Scheme 2015. Furthermore, the proposal generally complies with the provisions included in the applicable codes. The proposal is therefore, recommended for approval in accordance with the approved plans and subject to the conditions outlined in the recommendation.

**DEVELOPMENT APPLICATION FOR
MATERIAL CHANGE OF USE FOR A
PLACE OF WORSHIP AND
OPERATIONAL WORKS FOR AN
ADVERTISING DEVICE (WALL SIGN)**

Locality Plan

Meeting Date: 25 February 2025

Attachment No: 1

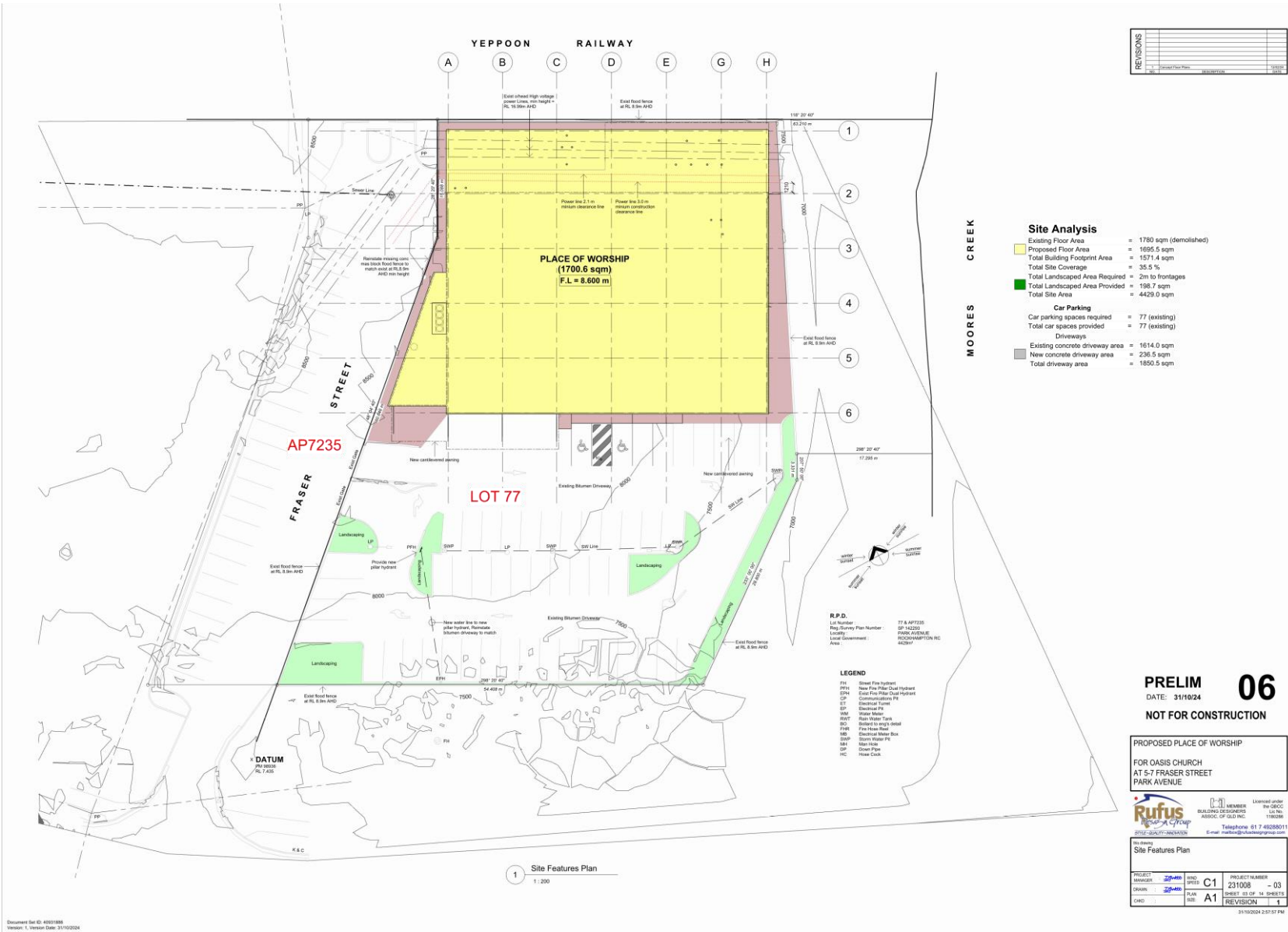


**DEVELOPMENT APPLICATION FOR
MATERIAL CHANGE OF USE FOR A
PLACE OF WORSHIP AND
OPERATIONAL WORKS FOR AN
ADVERTISING DEVICE (WALL SIGN)**

Site Features Plan

Meeting Date: 25 February 2025

Attachment No: 2



**DEVELOPMENT APPLICATION FOR
MATERIAL CHANGE OF USE FOR A
PLACE OF WORSHIP AND
OPERATIONAL WORKS FOR AN
ADVERTISING DEVICE (WALL SIGN)**

Ground Floor Plan

Meeting Date: 25 February 2025

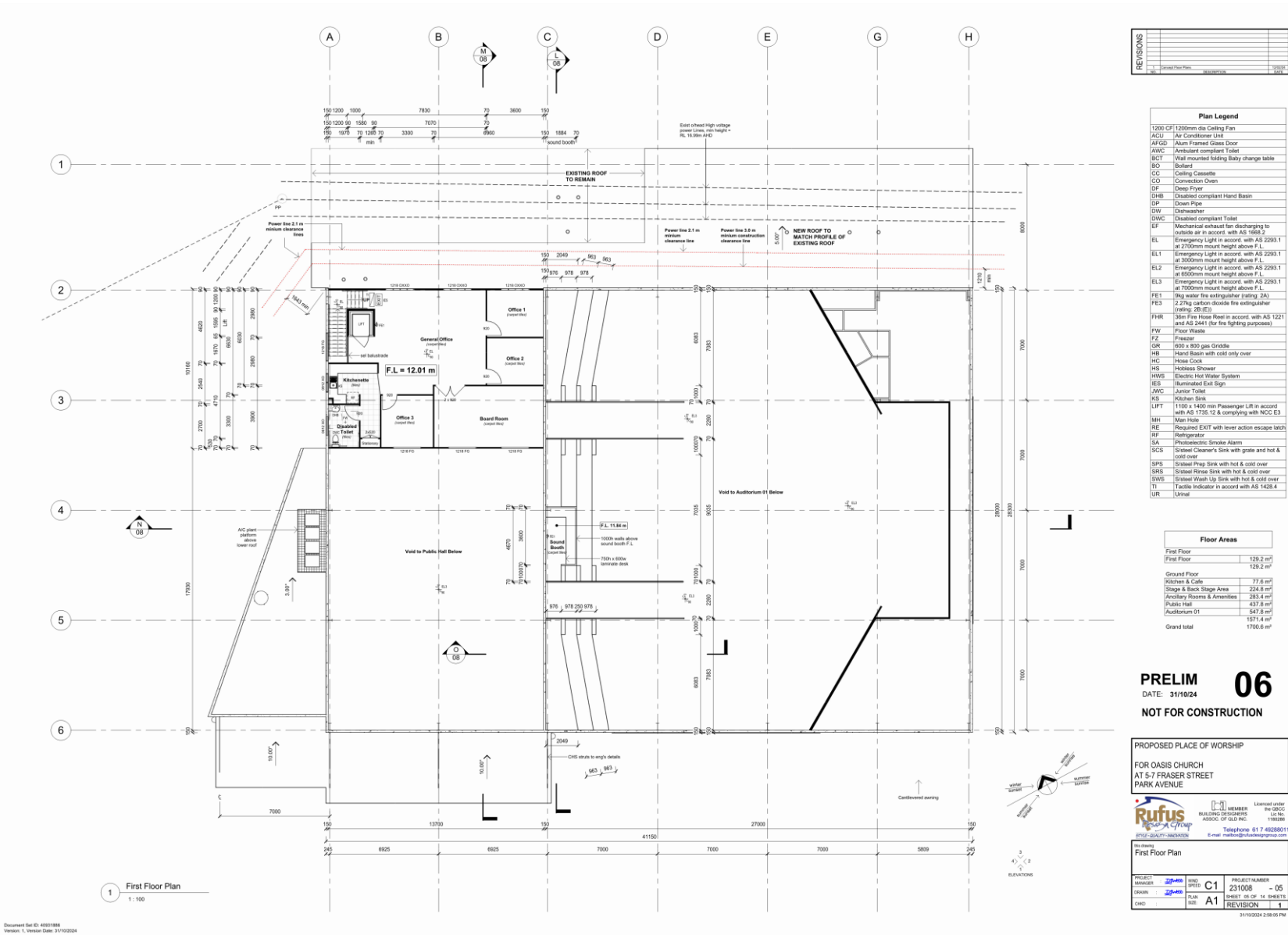
Attachment No: 3

**DEVELOPMENT APPLICATION FOR
MATERIAL CHANGE OF USE FOR A
PLACE OF WORSHIP AND
OPERATIONAL WORKS FOR AN
ADVERTISING DEVICE (WALL SIGN)**

First Floor Plan

Meeting Date: 25 February 2025

Attachment No: 4



**DEVELOPMENT APPLICATION FOR
MATERIAL CHANGE OF USE FOR A
PLACE OF WORSHIP AND
OPERATIONAL WORKS FOR AN
ADVERTISING DEVICE (WALL SIGN)**

Elevations

Meeting Date: 25 February 2025

Attachment No: 5



PRELIM **06**
DATE: 31/10/24
NOT FOR CONSTRUCTION

PROPOSED PLACE OF WORSHIP
FOR OASIS CHURCH
AT 5-7 FRASER STREET
PARK AVENUE



PROJECT MANAGER		WIND SPEED C1	PROJECT NUMBER	
DRAWN			231008 - 06	
CARD		PLAN SIZE: A1	SHEET 06 OF 14 SHEETS	
			REVISION	

Document Set ID: 40231886
Version: 1, Version Date: 31/10/2024

11.2 CAPRICORN MEGA CAREERS EXPO 2025

File No: 2440
Attachments: Nil
Authorising Officer: Wade Clark - Economic Development Manager
Angus Russell - Executive Manager Advance Rockhampton
Author: Jackson Powell - Senior Advisor Industry Engagement

SUMMARY

The Capricorn Mega Careers Expo is an annual event held at CQUniversity which supports high school students and job seekers of all ages to discover exciting careers and study pathways that can help shape their future. Council, through Advance Rockhampton, has previously provided financial and in-kind support for this event alongside CQUniversity and the Rockhampton Manufacturing Hub and this partnership arrangement is being sought for the 15 May 2025 event.

OFFICER'S RECOMMENDATION

THAT Council sponsors the Capricorn Mega Careers Expo to be held on 15 May 2025 for \$5,000 (Inc GST).

COMMENTARY

The Capricorn Mega Careers Expo has been held annually at CQUniversity to support high school students and job seekers of all ages discover exciting careers, provide engagement directly with prospective employers and opportunities to explore study pathways.

As at 11 February 2025, a total of 1,017 jobs were advertised in the broader region via seek.com.au with Advance Rockhampton aware of numerous other local businesses that may not necessarily be on this platform but wanting to recruit skilled and non-skilled workers.

With significant labour market growth and an accelerating economy it is recommended that the Rockhampton Region has a continued focus on assisting engagement methods that helps locals into local employment.

The Capricorn Mega Careers Expo has been a successful platform of engagement with the 2024 event drawing 96 registered exhibitors across a wide variety of different industries and 1,500 students from across the broader region.

Traditionally CQUniversity has partnered with the Council through Advance Rockhampton and the Rockhampton Manufacturing Hub with each of the partners allocating up to \$10,000 financially and an in-kind contribution in the planning and delivery of the event.

Various other agencies are also contributing to the event, such as Workforce Australia who will be organising the jobs board and providing resume writing services.

It is recommended that the Council continues with this arrangement, providing \$5,000 inclusive of GST to support the event through the hire of furniture and AV requirements.

Apart from enabling of local career development the Council also benefits through increased brand awareness, industry engagement and Council will have its own significant stall at the event where the Council can engage with prospective employees and provide guidance on opportunities at Council.

The sponsoring of this event will also meet an action of the Rockhampton Region Economic Action Plan under the Talent Retention & Attraction Pillar which is: Collaborate with education institutions to deliver a yearly careers development expo for student retention.

PREVIOUS DECISIONS**COUNCIL RESOLUTION**

Date: 23 April 2024

THAT Council sponsors the Capricorn Mega Careers Expo to be held on 16 May 2024 for \$10,202 inclusive of GST.

Moved by: Mayor Williams

Seconded by: Councillor Mathers

MOTION CARRIED UNANIMOUSLY

BUDGET IMPLICATIONS

The Capricorn Mega Careers Expo 2025 will cost Council \$5,000 inclusive of GST, noting that Advance Rockhampton's Economic Development team has allocated budget for this expense.

STAFFING IMPLICATIONS

At the Capricorn Mega Careers Expo, three staff members from the Economic Development team and two staff members from Workforce and Governance would be required across the day to be at the stall and engage with students and job seekers.

CORPORATE/OPERATIONAL PLAN**Corporate Plan**

Goal 3.2: Our work attracts business and industry to our region.

Effort: We work collaboratively with business and industry partners and stakeholders.

Rockhampton Region Economic Action Plan

Pillar: Talent Retention & Attraction

Outcome: Increase student work awareness and experience opportunities through industry engagement initiatives.

Actions: Collaborate with educational institutions to deliver a yearly careers development expo for student retention.

CONCLUSION

The Capricorn Mega Careers Expo has been a key engagement platform to bring students and local employers together in exploring opportunities for employment and study pathways. With Rockhampton's economy accelerating this proposed collaboration provides a cornerstone platform for student and industry engagement.

11.3 FUTURE PATHWAYS FORUM SPONSORSHIP PROPOSAL

File No: 2440
Attachments: Nil
Authorising Officer: Wade Clark - Economic Development Manager
Angus Russell - Executive Manager Advance Rockhampton
Author: Jackson Powell - Senior Advisor Industry Engagement

SUMMARY

The Future Pathways Forum (Previously Capricornia Secondary Schools Industry Breakfast) has been developed to assist engagement between the region's high schools and local industry with an emphasis on discussing skill requirements and employment pathways. A sponsorship proposal has been put to Advance Rockhampton which will assist in funding the engagement whilst providing Council a platform to speak at the event and address an action from the Rockhampton Region Economic Action Plan (2023-2028).

OFFICER'S RECOMMENDATION

THAT Council sponsors the Future Pathways Forum to be held on 23 July 2025 for \$5,000 (Inc GST).

COMMENTARY

The Future Pathways Forum has been developed to help address a pressing need in the community which is to enable more effective skill building and employment pathways between local high schools and industry in the Rockhampton Region.

Current unemployment figures show that Rockhampton has an unemployment rate of 5.0% (September 2024) with anecdotal information from industry that recruitment of skilled workers in the region is getting more difficult as the local economy expands in scale.

To help address future employer requirements a closer relationship between high schools, their students and industry is one method that could help to capitalise on an increased labour force and improve the region's workforce capability. The upside for local students would be better articulated pathways from the school environment to the workplace.

The inaugural event, held in May 2024, proved to be a success with over 200 guests in attendance. A working group was formed to further the cause of fostering great connections between schools and industry. This group has developed educational resources for both schools and industry to develop a better understanding of pathways from schools to employment.

The working group has influenced the creation of the Student and Business Connect event, facilitated and funded by the Department of Employment and Workforce Relations. This event will be held in March and aims to increase student and parent awareness of different occupations and pathways and allow businesses to connect with students to promote their jobs, skills, and student pathways.

Additionally, the working group has created the first of many video resources for schools to utilise that will educate industry liaison officers and teachers on pathways into certain professions. The working group has also explored collaboration with the Central Queensland Regional Jobs Committee to launch a website that houses current and future digital resources that contain information on vocational education, apprenticeships and traineeships, higher education, pathways, and key growth industries.

It is envisaged that this event, which is planned to be held on 23 July 2025 at the Rockhampton Leagues Club, will bring together 300 people from local schools and industry.

Sponsorship benefits also include co-branding and a speaker opportunity at the event.

PREVIOUS DECISIONS

COUNCIL RESOLUTION

Date: 09 April 2024

THAT Council sponsors the Capricornia Combined Schools Industry Breakfast to be held on 29 May, 2024 for \$5,000 inclusive of GST.

Moved by: Mayor Williams

Seconded by: Councillor Rutherford

MOTION CARRIED UNANIMOUSLY

BUDGET IMPLICATIONS

The Future Pathways Forum will cost Council \$5,000 inclusive of GST, noting that Advance Rockhampton's Economic Development team has allocated budget for this expense.

STAFFING IMPLICATIONS

A representative from the Economic Development team will participate in monthly meetings, assist to engage local industry for the event and develop a presentation for the event as part of the sponsorship package.

CORPORATE/OPERATIONAL PLAN

Corporate Plan

Goal 3.2: Our work attracts business and industry to our region.

Effort: We work collaboratively with business and industry partners and stakeholders.

Rockhampton Region Economic Action Plan

Pillar: Talent Retention & Attraction

Outcome: Work with industry and stakeholders to implement actions to improve the Region's workforce capability.

CONCLUSION

Enabling greater connections between industry and schools through an industry breakfast is one engagement method that is envisaged that can help to improve the region's workforce capability in the longer term and assist the region's economy whilst it expands in scale and size.

11.4 MASTER BUILDERS QUEENSLAND SPONSORSHIP PROPOSAL

File No: 12534

Attachments: 1. Master Builders QLD - Sponsorship Proposal [↓](#)

Authorising Officer: Wade Clark - Economic Development Manager
Angus Russell - Executive Manager Advance Rockhampton

Author: Jackson Powell - Senior Advisor Industry Engagement

SUMMARY

Master Builders Queensland (MBQ) are the peak industry association representing the building and construction sector in Queensland. MBQ is seeking a sponsorship arrangement to develop further industry engagement initiatives in the Rockhampton Region.

OFFICER'S RECOMMENDATION

THAT Council sponsors the Master Builders Queensland Roadshow on 12 May 2025 at a total cost of \$1,100 (excl. GST).

COMMENTARY

The Rockhampton Region is experiencing strong growth in the building construction sector with the residential and commercial development sectors across the broader region growing 15% since the 2019/20 FY (total sales / output).

With growing demand for further housing stock and commercial developments it is recommended that the Council (through Advance Rockhampton) further supports the building construction sector through sponsoring the MBQ Roadshow to be held on 12 May 2025.

These events are aimed at providing: the latest industry information, updates on possible changes to the regulatory environment, updates on employment, wages, health, safety, and the environment. MBQ events also lay a platform for networking opportunities.

BACKGROUND

MBQ is the peak industry association representing the building and construction sector in Queensland and has been in operation since 1882.

MBQ undertakes a wide variety of initiatives to support members to operate innovative, professional and profitable businesses that deliver superior quality.

PREVIOUS DECISIONS**COUNCIL RESOLUTION**

Date: 23 January 2024

THAT Council sponsors the Master Builders Queensland Industry Information Session on 27 February 2024 and the Master Builders Queensland Roadshow on 16 May 2024 at a total cost of \$1,950 (excl. GST).

Moved by: Councillor Fisher

Seconded by: Councillor Smith

MOTION CARRIED UNANIMOUSLY

BUDGET IMPLICATIONS

The MBQ Roadshow will cost Council \$1,100 (excl. GST), noting that Advance Rockhampton has sufficient allocated budget for this expense.

STAFFING IMPLICATIONS

MBQ will undertake all relevant logistics in the organisation of the events with Advance Rockhampton undertaking additional marketing to support the event.

CORPORATE/OPERATIONAL PLANCorporate Plan

Our Economy Goal 3.2 Our work attracts business and industry to our region | We facilitate business development and capacity building.

Rockhampton Economic Action Plan

Pillar: Regional Collaboration & Partnerships | Goal: Increase collaborative networking

Outcome: Local businesses are engaged with B2B networking opportunities and collaboratively drive regional priority industry areas.

CONCLUSION

With strong growth in the building construction sector supporting the peak industry association MBQ through a sponsorship arrangement will assist further industry engagement and development in the Rockhampton Region.

MASTER BUILDERS QUEENSLAND SPONSORSHIP PROPOSAL

Master Builders QLD – Sponsorship Proposal

Meeting Date: 25 February 2025

Attachment No: 1



**CONNECT.
SHOWCASE.
AMPLIFY.**

Advance Rockhampton
ROADSHOW – EXHIBITOR OPPORTUNITY 2025

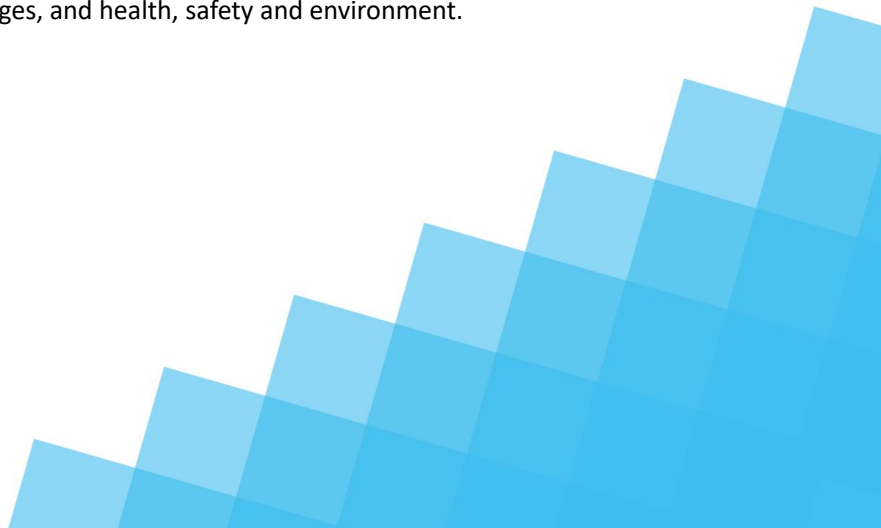


WELCOME TO MASTER BUILDERS QUEENSLAND

Master Builders is the home of building. With more than 9,800 members across nine regions in Queensland, we're the peak industry association representing building and construction in the state since 1882.

We support our members across all sectors to operate innovative, professional and profitable businesses that deliver superior quality outcomes for their customers.

As the number one source of practical and relevant building information, we keep our members informed with regular updates on changes to laws, codes and regulations, employment and wages, and health, safety and environment.



Connect with our members

Membership Breakdown By Region

As at 30 June 2024 = **9,983**



ROADSHOW 2025

Drive your engagement through Queensland!

Target Audience:	Residential and commercial builders as well as trade contractors (members and non-members)
Attendees:	Target audience is 1500+ at ten events
Dates:	May-June 2025 (10 regional events across Queensland)

Among the almost 170 events Master Builders host every year, the standout on our calendar is Roadshow, held in ten key regions throughout Queensland. Master Builders 2025 Roadshow facilitates valuable local connections and meaningful conversations. The event presents a rare and invaluable opportunity to gain access to, connect and engage with our members – a targeted audience at scale.

Our members mark Roadshow on their calendars as a not-to-be-missed free annual networking event and a one-stop-shop for updates about critical issues shaping our industry. We regularly receive feedback from our members that they want to keep up with the latest products, information, technology and trends available to implement in their business, and this event has it all. It's the perfect chance for them to engage with you as you showcase your innovative products and services.

The 2025 Roadshow presentation topic will be based on a topical and timely issue, which will be confirmed closer to the event date.

Dates (tentative)	Regions	Venues (tentative)	Estimated Audience	Investment
8 May 2025	Brisbane	Kedron Wavell Services Club	200	\$1300 + gst
12 May 2025	Rockhampton	Rockhampton Leagues Club	70	\$1100 + gst
13 May 2025	Mackay	Magpies Sporting Club	80	\$1100 + gst
14 May 2025	Townsville	Townsville RSL	100	\$1100 + gst
15 May 2025	Cairns	Pullman Reef Hotel Casino	90	\$1100 + gst
20 May 2025	Sunshine Coast	Venue 114	150	\$1300 + gst
21 May 2025	Hervey Bay	Hervey Bay Club House	90	\$1100 + gst
22 May 2025	Bundaberg	Bundaberg Multiplex Convention Centre	90	\$1100 + gst
27 May 2025	Gold Coast	Gold Coast Turf Club	180	\$1300 + gst
3 June 2025	Toowoomba	Rumours International Convention Centre	130	\$1300 + gst

ROADSHOW 2025

Package Breakdown:

Exhibitor investment:

- \$1100 (Rockhampton event)

Benefits:

Exposure Prior

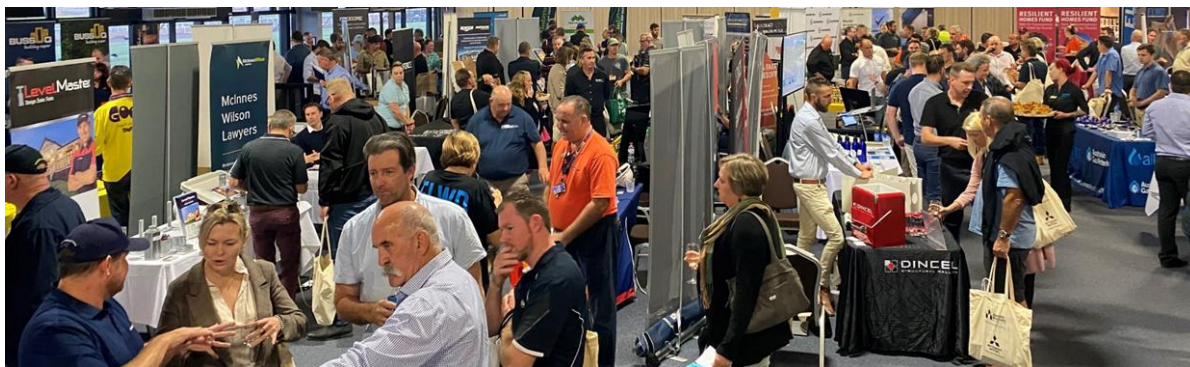
- Logo inclusion on regional event promotional material

During each Event

- Opportunity to exhibit products / services at one trade display area
- Display two pull up banners (supplied by the sponsor)
- Opportunity to provide lucky door prize
- Opportunity to include promotional gift in 'Roadshow Attendee Bag'
- Two event registrations

Post Event

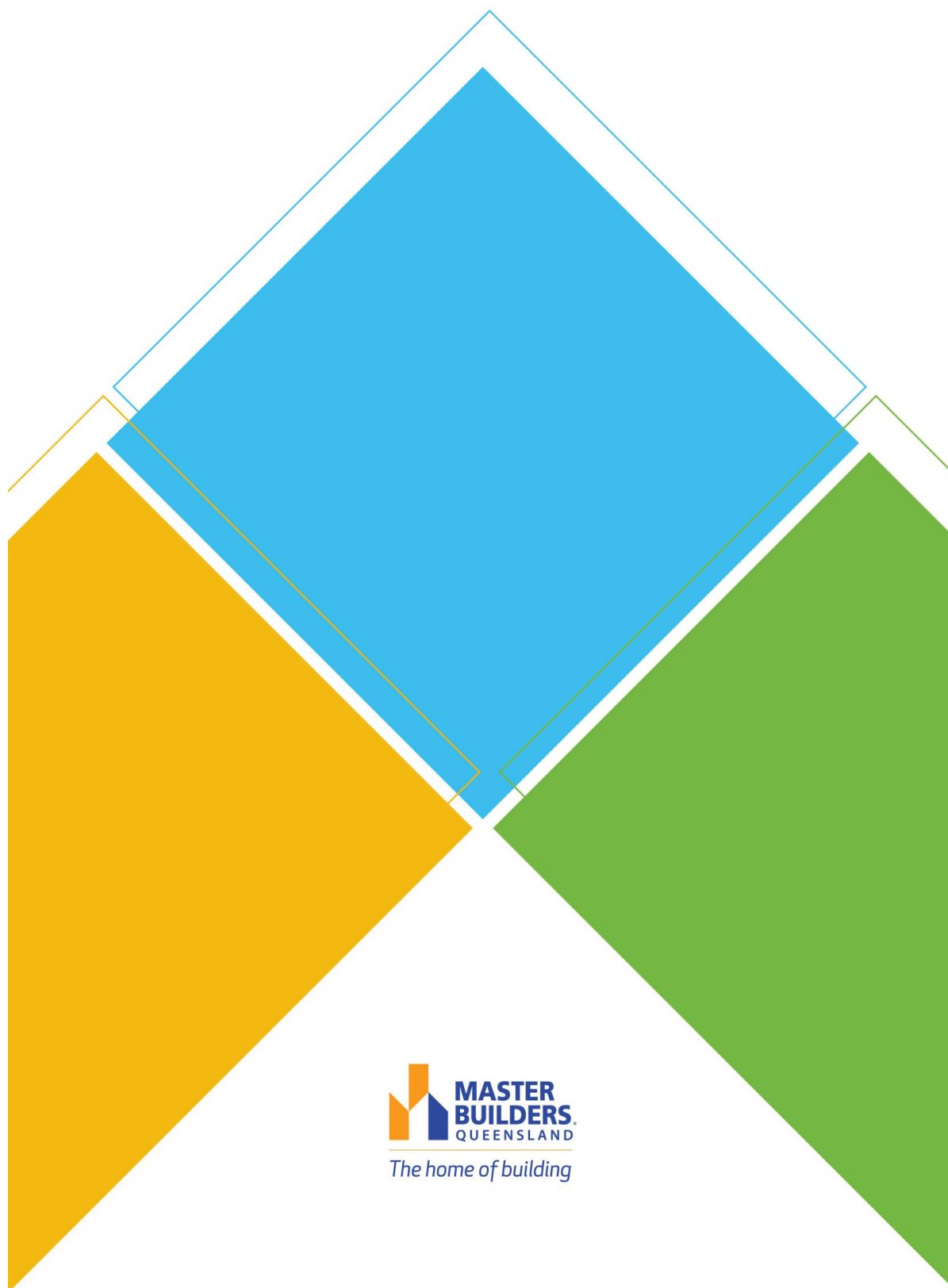
- Copy of the attendee list
- (Subject to terms and conditions)



THE FINE PRINT

1. All prices exclude GST.
2. Sponsorship applications are managed on a first come, first served basis. However, right of first refusal is given to previous sponsors, where possible.
3. Master Builders reserves the right to reject any sponsor that it deems inappropriate, without explanation.
4. Master Builders reserves the right to terminate a sponsorship arrangement at any time with 14 days' written notice.
5. All sponsorship opportunities are subject to availability. Master Builders reserves the right to change the suite of business sponsorship opportunities. The absence of notice of termination by you will constitute your binding acceptance of the change, modification or addition.
6. Master Builders reserves the right to terminate a sponsorship agreement in the event of payment default, without prejudice to this order.
7. Unless specifically stated, Master Builders offers no exclusive arrangements for sponsorship.
8. Sponsorship entitlements are subject to production schedules and booking dates. All sponsorship material must be submitted within agreed production schedules. If failure of sponsor to submit material means entitlements cannot be met, Master Builders will not provide a refund.
9. Sponsors will be issued with a single invoice to cover a 12-month business sponsorship package. Normal 30-day credit terms apply. Alternative payment arrangements are at the discretion of the Sponsorship Manager.
10. If an Exhibitor or Sponsor cancels exhibitor space or sponsorship after an agreement has been signed, they must immediately inform Master Builders in writing and the following penalties apply:
 - 60+ days out: A full refund will be offered, or the sponsorship can be moved to another mutually agreed upon event
 - 59 – 31 days out: 50% of the total agreed amount will be refunded, or the sponsorship can be moved to a mutually agreed upon event
 - From 30 days out: The full agreed upon sponsorship amount will be retained by Master BuildersExemptions will be made in the event of force majeure .
11. This offer is exclusive to you and is released in commercial confidence.
12. Please refer to Master Builders' Privacy Policy at www.mbqlld.com.au/privacy, which tells you how we use any personal information we may collect from you.
13. All sponsorship agreements shall be subject to Master Builders' Advertising and Editorial Policy.
14. Master Builders reserves the right to amend these terms and conditions at any time.
15. Master Builders supplies attendee data to sponsors as part of a negotiated sponsorship contract. All attendees agree to the supply of their personal information via the Master Builders' event terms & conditions. Data supplied should only be used in the context of an event follow up and should not be added to sponsor databases without additional permission from individuals. Data should also be used in accordance with the Australian Privacy Principles and Spam Laws.
16. Master Builders reserves the right to provide feedback to sponsors regarding their presentations. Master Builders has a limit on the number of slides supporting presentations and will work with the sponsor to ensure the presentation is in line with the allocated time.
17. Master Builders will be responsible for the selection of the block of category awards allocated as part of the Category Award Sponsor. This will be done in consultation with the sponsor where possible. We cannot guarantee the sponsor will be aligned to specific award categories.
18. All Covid-19 related postponement and/or cancellation of events will be managed individually. Master Builders will contact sponsors to discuss options on a case-by-case basis.

Copies of entry attendee information, golf day team list or business card draw entries details, will only be issued if a prize has been provided.



**11.5 INTER COLLEGIATE MEAT JUDGING NORTHERN CONFERENCE
PARTNERSHIP PROPOSAL - SPONSORSHIP****File No:** 12534**Attachments:**

1. ICMJ Partnership Prospectus 2025[↓](#)
2. ICMJ Northern Conference Rockhampton Infographic for 2024 event[↓](#)

Authorising Officer: Angus Russell - Executive Manager Advance Rockhampton**Author:** Wade Clark - Economic Development Manager

SUMMARY

The annual Inter Collegiate Meat Judging (ICMJ) Northern Conference competition in Rockhampton provides a valuable opportunity for young professionals in the red meat industry to compete in judging of beef, liaise with their peers and link in with prospective employers in the beef supply chain.

Council has previously been a supporting partner and it is recommended that as part of talent attraction and retention that sponsorship continues of the ICMJ Careers Expo.

OFFICER'S RECOMMENDATION

THAT Council sponsors the 2025 Inter Collegiate Meat Judging (ICMJ) Northern Beef Conference (9-12 April, 2025) as a supporting partner for \$5,500 (excl. GST).

COMMENTARY

As the Beef Capital of Australia, the beef sector supports a considerable local workforce including graziers, stock hands, feed producers, livestock transporters, processors at abattoirs, meat professionals and logistics to name a few of the primary employment areas.

Strengthening the beef sector is important to Rockhampton's agricultural economy with a key aspect being talent attraction and retention of young professionals. This plays into our focus upon increasing our beef and agricultural offering in the region.

The four-day ICMJ competition has been a professional event held in Rockhampton for several years and draws young meat professionals from across Queensland. The ICMJ committee is seeking a commitment from the Council to be a supporting partner (please see attachment 1: ICMJ Partnership Prospectus 2025).

Last years ICMJ event held in Rockhampton had 135 registered participants that spent 349 accommodation nights (please see attachment 2: ICMJ Northern Conference Rockhampton Infographic for 2024 event). The 2025 event is expected to be at least this size in total competitors which provides Rockhampton with an opportunity to showcase the region as a destination of choice for talented workers whilst also assisting with increased visitor spending and economic impact in the region.

The ICMJ has provided Council with information of some past participants that attended the conference and obtained local employment here in the Rockhampton Region. Going forwards the ICMJ committee have proposed a more detailed information collection process from participants through a post event survey to gauge their interest in the Rockhampton Region. This survey will include the following questions (amongst others):

For participants:

- How likely are you to consider a role in the Rockhampton Region after participating in the ICMJ Northern Conference? (Rate from 1 – 5 with 1 being extremely likely and 5 being not likely at all)

For companies exhibiting at the industry and career expo:

- How valuable is the ICMJ Northern Industry and Career expo in attracting staff to your business? (1- extremely valuable, 5 – not valuable at all)
- How valuable is the ICMJ Northern Industry and Careers expo in attracting staff to the Central Queensland region? (1- extremely valuable, 5 – not valuable at all)

BACKGROUND

ICMJ Australia was founded more than 30 years ago to provide university agriculture students with a comprehensive learning environment to enhance their skills in meat science.

It has since evolved to be flagship training program for the red meat sector, is inspiring and developing the industry's leaders of the future through conferences, workshops and competitions.

PREVIOUS DECISIONS

COUNCIL RESOLUTION

Date: 23 January 2024

THAT Council sponsors the 2024 Inter Collegiate Meat Judging (ICMJ) Northern Beef Conference - Careers Expo for \$5,500 (excl. GST).

Moved by: Councillor Smith

Seconded by: Councillor Fisher

MOTION CARRIED UNANIMOUSLY

BUDGET IMPLICATIONS

The ICMJ Northern Beef Conference will cost \$5,500 excl GST which has been budgeted for in the Advance Rockhampton – Economic Development – Agriculture and Water budget.

CORPORATE/OPERATIONAL PLAN

Corporate Plan – Our Economy

Goal 3.2: Our work attracts business and industry to our Region.

Effort: We support projects that strengthen the Region's economic development.

Effort: We work collaboratively with business and industry partners and stakeholders.

CONCLUSION

The ICMJ Northern Beef Conference will provide promotional benefits for Rockhampton, showcasing the region as a destination of choice for young red meat professionals and multi-national corporations.

INTER COLLEGIATE MEAT JUDGING NORTHERN CONFERENCE PARTNERSHIP PROPOSAL - SPONSORSHIP

ICMJ Partnership Prospectus 2025

Meeting Date: 25 February 2025

Attachment No: 1



PARTNERSHIP PROSPECTUS

20
25

WHY PARTNER WITH ICMJ?

Partner Benefits

The ICMJ program is an invaluable source of young talent for the red meat industry and provides a unique opportunity for employers to hand-pick candidates from its pool of top agriculture students and young professionals.

- ✓ Targeted recruitment opportunities
- ✓ Build brand awareness amongst the industry's next generation
- ✓ Meet and greet the top agricultural students in the country
- ✓ Influence future industry leaders
- ✓ Nurture and develop future industry leaders



WHY PARTNER WITH ICMJ?

Connect with our future leaders

ICMJ MAJOR EVENTS:

- Annual 5-day ICMJ National Conference - Wagga Wagga, NSW
- Annual 4-day ICMJ Northern Conference - Rockhampton, QLD
- 4-week ICMJ Industry Immersion Tour of the USA
- 10-day ICMJ Industry Tour of South-East Asian Trading Partners
- ICMJ Intensive Industry Education & Development Week - SE QLD
- ICMJ Virtual Careers Fair
- ICMJ Power Hour Mentoring Program
- ICMJ supported Secondary School Meat Judging Competitions



PRINCIPAL PARTNER

\$13,200 + GST

Gala Awards Dinner

- Naming rights to:
National Gala Awards Dinner or
Northern Gala Awards Dinner

+

- 10-minute presentation at Gala Dinner
- MC recognition throughout Gala Dinner
- Naming rights to one award
- ½ page ad in conference program
- 4 x tickets to Gala Awards Dinner
- Pull up banner at Gala Awards Dinner and National/Northern Conference.
- Opportunity to provide branded photo booth frame with social media hash tags for use by attendees on the night.
- Principal Partner recognition in National/Northern conference marketing material including social media posts, website and media releases.
- 1 x full registration for ICMJ Northern Conference.
- Prime logo placement during National/Northern Conference.
- Opportunity for staff to participate in ICMJ Power Hour mentoring program.
- Unlimited job opportunities shared to ICMJ social media platforms.
- One marketing item to be included in delegate Welcome Pack.
- Showcase your red meat product in the main meal at Gala Awards Dinner*

**Supply of meat additional to cash contribution.*

Feature Lunch

- Naming rights to:
Pork Feature Lunch + Pork Star
Professional Development Workshop at
ICMJ National Conference.

+

- 10-minute presentation at Feature Lunch.
- MC recognition throughout Feature Lunch.
- Naming rights to 1x award at Gala Dinner
- ½ page ad in event program
- 4 x tickets to Pork Feature Lunch
- 2 x tickets to National Gala Awards Dinner
- Pull up banner at Gala Awards Dinner and National Conference.
- Principal Partner recognition in National conference marketing material including social media, website & media releases.
- Prime logo placement during National conference.
- Opportunity for staff to participate in ICMJ Power Hour mentoring program.
- Unlimited job opportunities shared to ICMJ social media platforms.
- One marketing item to be included in ICMJ National Conference delegate Welcome Pack.

MAJOR PARTNER

\$8,800 + GST

Industry Development Tour

- Naming rights to:
ICMJ Industry Tour - USA or
ICMJ Industry Tour - SE Asia or
Intensive Industry Development Week

+

- Logo included on all event marketing material.
- Opportunity to provide branded apparel for participants.
- Opportunity for staff to participate in event/tour (at own cost).
- Opportunity to organize and host one social/networking event for participants during the tour.
- Opportunity for one staff member to participate in ICMJ Power Hour mentoring program.
- Unlimited job opportunities shared to ICMJ social media platforms.
- Major Partner recognition in tour/development week marketing material including social media posts, website and media releases.

Conference Dinner

- Naming rights to:
National Conference Dinner (4 available)
or Northern Conference Dinner (2 available)

+

- 10-minute presentation at dinner to showcase your company and career opportunities.
- Naming rights to one award at Gala Dinner.
- MC Recognition throughout dinner.
- 1/4 page ad in event program.
- 4 x tickets to dinner + 2 x tickets to Gala Dinner.
- Pull up banner at dinner + either ICMJ National or Northern Conference.
- Major Partner recognition in dinner marketing material.
- Opportunity to include one marketing item in welcome pack.
- Unlimited job ad shares to ICMJ social media platforms.
- Showcase your red meat product in the main meal at dinner *

**Supply of meat additional to cash contribution.*

SUPPORTING PARTNER

\$5,500 + GST

Careers Expo & Trade Expo

- Naming rights to:
ICMJ National Careers Expo or
ICMJ Northern Trade Expo or
ICMJ Virtual Careers Expo

+

- 10-minute speaking opportunity at chosen expo.
- MC Recognition throughout expo.
- 1/4 page ad in event program.
- 2 x tickets to either ICMJ National Gala Dinner OR ICMJ Northern Gala Dinner.
- Pull up banner at either ICMJ National or Northern Conference + Careers Fair.
- Unlimited job ad shares on ICMJ social media platforms.

Please note: All companies will have the opportunity to attend all expos as exhibitors.

Conference Lunch

- Naming rights to: National Conference Lunches (3 available) or Northern Conference Lunches (2 available)

+

- 10-minute speaking opportunity at chosen event.
- MC Recognition throughout lunch.
- 1/4-page ad in event program.
- 4 x tickets to the lunch.
- Pull up banner at the lunch + ICMJ National or Northern Conference.
- Unlimited job ad shares on ICMJ social media platforms.



6

ASSOCIATE PARTNER

\$3,300 + GST

Morning Tea

- Naming rights to:
Morning Tea at ICMJ Northern Conference
or ICMJ National Conference

+

- MC Recognition before and after morning tea.
- Opportunity to provide branded coffee cups, napkins etc.
- Logo or pullup banner at morning tea station.
- Unlimited job ad shares on ICMJ social media platforms.

Professional Development Session or Conference Workshop

- Naming rights to:
Professional Development Session
or Conference Workshop

+

- Opportunity to set up pull up banner and logo signage.
- Opportunity to give a five-minute welcome address.
- Unlimited job ad shares on ICMJ social media platforms.

Alumni Networking Event

- Naming rights to an alumni networking event in 2024
- Signage at function
- + more - subject to negotiation.

Lanyard Sponsor

- Provide branded lanyards and tags for attendees at ICMJ Northern Conference or ICMJ National Conference

Coffee Cart - ICMJ National Conference

- Provide barista made coffee for attendees at ICMJ National Conference with signage and merchandise.

RIBBON PARTNER

\$1,650 + GST

Pre- Dinner Drinks Partner

2 available - Northern
or National Conference

- Naming rights + signage
- Recognition during Gala
Dinner
- 1 x Gala Dinner ticket

Clipboard Partner

2 available - Northern
or National Conference

- Logo on front of event
clipboard distributed to all
delegates
- 1 x full page job ad insert

Stationery Partner

2 available - Northern
or National Conference

- Provide branded pens
and notepads for all
delegates.

Headshot Partner

2 available - Northern
or National Conference

- Sponsor photography
services to produce
professional headshot for
participants.



WORDS FROM ICMJ PRESIDENT

Peter McGilchrist



"Our partners play a valued role in helping ICMJ to realise its goal of building a pool of passionate young red meat industry professionals."

Now in its 35th year, ICMJ has achieved a long history of successfully connecting graduates to careers in the red meat industry.

But our mission of inspiring and developing future red meat industry professionals can only be accomplished with the generous support of ICMJ sponsors.

These partnerships are vital to our operations and allow ICMJ to have a meaningful and relevant impact on the red meat industry and its future direction.

The ICMJ program offers an unparalleled and unique opportunity for red meat industry organisations to connect with agriculture students and young industry professionals at various events throughout each year.

To continue to build on this value, we have revitalised our Partnership Prospectus to maximise your organisation's opportunities for recruitment, development, awareness and engagement.

We greatly appreciate your consideration in continuing as an ICMJ supporter or becoming a supporter for the very first time and we look forward to working with you to build a bright future for the red meat industry.

| Dr Peter McGilchrist

PRICE PROMISE

Our Foundation Partners, Meat and Livestock Australia and Australian Meat Processor Corporation, provide support to ICMJ over five year terms.

For this reason, ICMJ is seeking to align all partnerships, where possible, over a longer term.

This will allow us to focus our efforts on growing the impact of ICMJ programs.

In recognition of your organisation's consideration of a multi-year agreement, ICMJ is offering the following discounts:

2 year partnership = 0% price increase in 2026.

3 year partnership = 5% discount on 2025 prices for all three years.

5 year partnership = 10% discount on 2025 prices for all five years.

Please note: Partners who opt for a multi-year agreement will be prioritised when it comes to package availability and selection.



Partnership Application

Please complete and email to: meatjudging@gmail.com and cc icmjsponsorship@gmail.com

Company/organisation: _____

Contact person: _____

Billing address: _____

Email: _____

Phone: _____

☒ Please select package and ~~circle~~ your chosen option below:

PACKAGE	OPTION
<input type="checkbox"/> Principal Partner - Gala Dinner- \$13,200 + GST	National or Northern
<input type="checkbox"/> Principal Partner - Pork Feature Lunch - \$13,200 + GST	National
<input type="checkbox"/> Major Partner - Industry Tour - \$8,800 +GST	USA Tour or SE Asia Tour or IIED Week
<input type="checkbox"/> Major Partner - Conference Dinner - \$8,800 + GST	National or Northern
<input type="checkbox"/> Supporting Partner - Expo - \$5,500 + GST	National or Northern or Virtual
<input type="checkbox"/> Supporting Partner - Lunch - \$5,500 + GST	National or Northern
<input type="checkbox"/> Associate Partner - Morning Tea - \$3,300 + GST	National or Northern
<input type="checkbox"/> Associate Partner - PD/Workshop - \$3,300 + GST	National or Northern
<input type="checkbox"/> Associate Partner - Alumni Event - \$3,300 + GST	National or Northern
<input type="checkbox"/> Associate Partner - Lanyard - \$3,300 + GST	National and Northern
<input type="checkbox"/> Associate Partner - Coffee Cart - \$3,300 + GST	National or Northern
<input type="checkbox"/> Ribbon Partner - Pre Dinner drinks - \$1,650 + GST	National or Northern
<input type="checkbox"/> Ribbon Partner - Clipboard - \$1,650 + GST	National or Northern
<input type="checkbox"/> Ribbon Partner - Stationery - \$1,650 + GST	National or Northern
<input type="checkbox"/> Ribbon Partner - Headshot - \$1,650 + GST	National or Northern

Partnership Term (please circle)

1 year - price as above

2 years - price as above (0% price increase in 2026)

3 years - 5% discount on prices listed above

4 years - 10% discount on prices listed above

TOTAL AMOUNT TO BE INVOICED ANNUALLY: _____ + GST

Signed: _____ Date: _____

1. If there are any special conditions required to validate this partnership agreement, please detail these below:

2. Upon receipt of this application form and acceptance of any special conditions above, a tax invoice will be generated by ICMJ and the partnership will be considered formalised. Please note: payment is required within 14 days.

3. With regard to partnership Packages A, B and D, ICMJ will contact the person nominated above to determine the meat product to be provided for the event.

4. Please note the Terms and Conditions on page 12.

For further information

ICMJ Partnership Team



Johanna Tulloch - Northern Conference

Email: icmjsponsorship@gmail.com
Phone: 0437 455 306



Molly Greentree - National Conference

Email: icmjsponsorship@gmail.com
Phone: 0458 665 637

Terms and Conditions

1. It is the responsibility of partners to supply all print-ready advertising art work and logo files at least six week prior to event.
2. Where tickets are offered but not accepted, there are no price discounts or cash refunds available.
3. It is the responsibility of supporters to arrange transport, delivery and erection of all signage, banner and logo display.
4. Where promotional items are to be supplied, the partner is to supply all items six weeks prior to event.
5. Where events are cancelled or postponed due to factors outside ICMJ's control, such as COVID-19 restrictions, ICMJ will endeavour to develop an event of the same or similar value to replace the cancelled event but no refund will be made.





www.icmj.com.au

**INTER COLLEGIATE MEAT JUDGING
NORTHERN CONFERENCE
PARTNERSHIP PROPOSAL -
SPONSORSHIP**

**ICMJ Northern Conference
Rockhampton Infographic
for 2024 event**

Meeting Date: 25 February 2025

Attachment No: 2



2024 ICMJ NORTHERN CONFERENCE

- THE BREAKDOWN



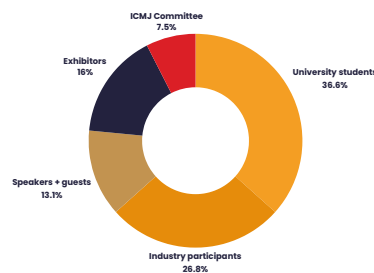
188

Total number of attendees

135

Number of registered participants

WELCOME TO ROCKHAMPTON



5

Number of universities represented

23

Number of companies at careers expo

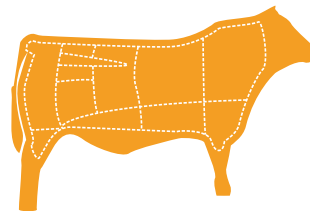
349+

Accommodation nights *

*Does not include all industry participants, exhibitors, speakers or invited guests.

1,580

Number of meals served



39 +

Number of media articles generated

29k +

Social media reach/impressions on posts by ICMJ during the event week.

FEEDBACK



9 OUT OF 10

Surveyed participants agreed or strongly agreed they gained knowledge of meat science, northern beef supply chains and personal and professional skills.

“Cannot recommend the ICMJ Northern Conference enough to agriculture students and anyone interested or involved in the beef industry”

- 2024 participant.

For more Information
www.icmj.com.au

Follow Us



11.6 2024 COMMUNITY SATISFACTION SURVEY REPORT

File No:	1024
Attachments:	1. RRC 2024 Community Satisfaction Survey Report ↓
Authorising Officer:	Marnie Taylor - Acting General Manager Corporate Services
Author:	Emma Brodel - Coordinator Communications and Engagement

SUMMARY

This report provides a copy of the 2024 Community Satisfaction Survey results undertaken by Taverner Research Group, on behalf of Rockhampton Regional Council in October, 2024.

OFFICER'S RECOMMENDATION

THAT Council receive the 2024 Community Satisfaction Survey Report undertaken by Taverner Research Group (TRG).

COMMENTARY

Rockhampton Regional Council commissioned Taverner Research Group (TRG) to conduct its Community Satisfaction Survey in October 2024 to better understand key issues, community needs and priorities regarding the services and facilities provided by Council.

Two separate sampling methodologies were undertaken – a random/representative telephone survey of 400 residents and an opt-in/self-selecting online sample, which received 469 responses. The results of these two approaches were analysed separately to avoid skewing data and to provide a more nuanced understanding of community opinions.

The objectives for the community Satisfaction Survey were to:

- Rate satisfaction with specific services and facilities, and with overall satisfaction;
- Benchmark against other regional Queensland Councils;
- Compare results between age, gender, sub-region and length of residence; and
- Explore community sentiment on a range of topical issues.

The attached findings from the survey will provide Council with valuable insights into community perceptions and allow for more informed decision-making to meet the community's needs and priorities.

BACKGROUND

Historically, Council has undertaken Satisfaction and Importance surveys through various channels, including community stalls and ratepayer meetings via both a paper-based and online survey. These surveys captured feedback solely from residents who opted-in to participate. The last Community Satisfaction and Importance survey was conducted in 2018.

The Communications and Engagement team proposed recommencing the initiative in 2024 using an independent research company to provide a more robust, reliable and representative understanding of community sentiment. This approach ensures the data accurately reflects the views of the entire community, and not just those who are motivated to respond.

PREVIOUS DECISIONS

Nil

BUDGET IMPLICATIONS

The costs associated with conducting the 2024 Community Satisfaction Survey were funded within the approved 2024/25 operational budget.

LEGISLATIVE CONTEXT

Nil

LEGAL IMPLICATIONS

Nil

STAFFING IMPLICATIONS

Nil

RISK ASSESSMENT

Nil

CORPORATE/OPERATIONAL PLAN

Corporate Plan:

Goal 1.2: We are respected and recognised for our engagement with the community and our contributions to the Region.

Effort 1.2.3: We have a strong relationship with the community, built on trust and shared goals for the Region

Goal 2.1: Our places and spaces enhance the liveability and diversity of our communities.

Effort: 2.1.1: We ensure community assets are utilised and appropriate for the needs of the community

Goal 2.2: We support our communities through our activities and programs.

Effort 2.2.1: We develop our understanding of the needs and concerns of the community.

CONCLUSION

That Council receive the 2024 Community Satisfaction Survey Report undertaken by Taverner Research Group.

2024 COMMUNITY SATISFACTION SURVEY REPORT

RRC 2024 Community Satisfaction Survey Report

Meeting Date: 25 February 2025

Attachment No: 1



RESEARCH REPORT

Community Satisfaction Survey
Rockhampton Regional Council

November 2024



COMMUNITY SATISFACTION SURVEY: REF 6947, NOVEMBER
2024

RESEARCH REPORT

Community Satisfaction Survey Rockhampton Regional Council

November 2024

Prepared by: Craig Stuchbury and James Parker

Document Reference: 6947

Version: 02



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COMMUNITY SATISFACTION SURVEY: REF 6947, NOVEMBER
2024

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COMMUNITY SATISFACTION SURVEY: REF 6947, NOVEMBER
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COMMUNITY SATISFACTION SURVEY: REF 6947, NOVEMBER
2024

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1. EXECUTIVE SUMMARY

This research study was commissioned by Rockhampton Regional Council to better understand key issues, community needs and priorities regarding the services and facilities provided by the Council.

Among the key findings:

Overall Satisfaction

48% of residents surveyed were satisfied or very satisfied, against 15% who were dissatisfied/very dissatisfied. The mean score of 3.34 out of 5 was marginally lower than the average for ten Queensland councils (3.49).

Services and Facilities

Of the 19 services and facilities measured, three achieved satisfaction mean scores above 4.0 out of 5 (libraries, RMOA and major events like RockyNats, Riverfest and Rocky Show), and four had mean scores below a 'neutral' 3.0 out of five (weed control, sealed roads, public toilets and unsealed roads). When compared to other Queensland councils, RRC in 2024 was the highest performing for four measures and the lowest performing for seven.

Prioritising Services and Facilities

Respondents were asked to nominate two priorities out of six prompted options for Council to focus on over the next ten years. Economic development recorded more first priority responses than any of the remaining five options' top two priorities.

When creating a quadrant of satisfaction and derived importance, unsealed roads was singular in plotting high importance and low satisfaction, and Council pools was distinguished for high importance and high satisfaction.

Customer Service

Roughly half of residents surveyed had contacted Council in the past 12 months (apart from paying rates). Of these, 48% were able to get resolution in a single contact. Overall, 57% of these customers gave Council a top two satisfaction rating (out of five) for how their enquiry was handled.

Communication

When asked how they would prefer to conduct five different types of business with Council, online was the highest response for four of the five types of interaction, and particularly dominant for making a payment. Social media was the most preferred way of finding out about RRC (58%), twice the response of the next highest means (Council website, 29%).

Specific Facilities

Parks and sporting facilities had more than a third of residents surveyed visiting in the past week. Rockhampton Zoo had more than a third of residents visiting in the past month. Pilbeam Theatre had more than half of residents visiting in the past year (and RMOA had slightly less than half).

Quality of Life

Thirty percent of residents surveyed cited being close to family/friends as a reason they enjoy living in the region, followed by good access to services (29%) and that the area was not too busy/crowded (28%). Crime/security (38%) was well ahead of other responses for what residents felt was the top issues of concern, followed by future of the economy (24%) and quality of roads (20%).



2. INTRODUCTION

2.1. BACKGROUND AND OBJECTIVES

Taverner Research (TRG) was commissioned by Rockhampton Regional Council (RRC) to conduct its Community Satisfaction Survey in 2024. The survey tracks Council's performance in service delivery, identifies priority areas and evaluates Council's customer service and communication.

The agreed objectives for the Community Satisfaction Survey 2024 process were to:

1. Rate satisfaction with specific services and facilities, and with overall satisfaction
2. Benchmark against other regional Queensland councils
3. See how results compare between age, gender, sub-regions and length of residence
4. Explore community sentiment to a range of topical issues

2.2. METHODOLOGY

Two separate sampling approaches were employed in the Rockhampton Regional Council Community Satisfaction Survey 2024 – a random/representative telephone sample, and an opt-in/self-selecting online sample (which were not combined). Differences in the results of these two samples can be seen in Appendix 1: Random versus Opt-in Survey Results.

The random sampling method collected 400 responses by telephone from a randomised sample of adult residents in the Rockhampton Local Government Area. The reported results have a margin of error of +/-4.9% at the 95% confidence level. This means that if the survey was repeated 100 times, in 95 times the results will be within 4.9% of true population value. This is a robust sample and reliable for Council's planning and reporting activities.

Computer-Assisted Telephone Interviews

In total, 274 responses were collected from mobile phones (69% of the total telephone interviews). Interviews were conducted from 8th to 22nd October 2024 inclusive. Calls were made between 4.30pm and 8.30pm during weekdays, and on Saturdays from midday to 5pm. Twenty interviewers from Taverner's phone room conducted interviews over the course of the data collection period. The survey was implemented under Interviewer Quality Control Australia (IQCA) quality guidelines.

The phone numbers were purchased from <https://samplepages.com.au>. The SamplePages list database is sourced from a data pooling arrangement involving a number of parties in a closed system. These organisations include charities, telecommunication companies and other business entities. They license the list for the purpose of advocacy, social, and market research. All numbers have been opted in and can be opted out at any time.

SamplePages also acts in compliance with the Spam Act (2003) and the Do Not Call Register (DNCR), which is a secure database where individuals and organisations can register, check or remove their Australian phone to opt out of unsolicited telemarketing calls.

Median length of the telephone interviews was 15 minutes and 36 seconds.



2. INTRODUCTION

Opt-In Survey

A parallel version of the telephone survey was made available online for all residents to complete. The survey was available from 9th October to 4th November 2024 inclusive and by deadline 469 responses were received. It was promoted via:

- Facebook posts – 9th and 22nd October (boosted)
- Website
 - Permanent banner on all pages of RRC website
 - Link to survey on Engage Rockhampton website
- Use of QR codes
 - Northside, Southside, Gracemere Libraries
 - Posters plus adverts on customer service screens: Rockhampton, Gracemere, Mount Morgan

Results from this non-random (i.e. self-selecting) sample appear in Appendix 1: Random versus Opt-in Survey Results. The tables in that appendix show percentages and means of 2024 responses for the opt-in survey, compared to the randomly sampled survey.

Sample Weighting to Population Proportions

The collected data often cannot mirror the exact age/gender distribution of a region. To allow for this, the random survey dataset was weighted by age to reflect the actual adult population of the Rockhampton Regional Council area as per the ABS Population Estimates by LGA 2021.

The maximum 2024 weighting was applied for female residents aged 18-34 (at 3.33), while the minimum weighting was for female residents aged 60-69 (at 0.55).

(The online survey was not weighted, as it is a self-selecting (non-randomised) sample.)





2. INTRODUCTION

2.3. HOW TO READ THIS REPORT

Statistical Differences

Differences between groups are described as significant differences if they reached statistical significance using an error rate of $\alpha=0.05$. This means that if repeated independent random samples of similar size were obtained from a population in which there was no actual difference, less than 5% of the samples would show a difference as large or larger than the one obtained.

Statistical significance is more often compared between sub-groups, however in some situations statistical significance is measured between response items within the total sample. This is clearly noted in the commentary.

The use of the term 'significant' throughout this report indicates statistical significance. The report may also use the terms 'more likely' and 'less likely' to indicate statistically significant differences.

Subgroups

Comparison tests are used to test if there are statistically significant differences in survey results based on the demographic profile of respondents.

Subgroup analysis was conducted using the following demographic questions:

- Gender
- Age
- Residential Area (town/suburb)
- Length of time lived in the LGA

Sub-group commentary is shown in italics throughout the report, to differentiate it from other findings.

The Effect of Rounding

Note that where two or more responses have been combined the sum of the combination may be different (+/- 1%) to the sum of the individual items due to rounding.

External Benchmarks

Where possible, results for the Community Satisfaction Survey 2024 have been benchmarked and compared with Queensland councils in the Taverner database. This analysis highlights areas where Rockhampton Regional Council is outperforming, underperforming, or performing in-line with comparable councils.





2. INTRODUCTION

2.4. SAMPLE PROFILE

To obtain a clear view of the sample’s profile and to conduct comparison tests, demographic characteristics were sought. The following tables detail the unweighted profile of the 2024 sample.

Table 1 Sample Profile – Gender

	n	%
Male	184	46%
Female	216	54%

Table 2 Sample Profile – Age

	n	%
18 to 34	44	11%
35 to 49	104	26%
50 to 59	51	13%
60 to 69	79	20%
70 and over	122	31%

Table 3 Sample Profile – Length of Time Lived in RRC Area

	n	%
Less than 12 months	1	<1%
1-5 years	3	1%
6-10 years	16	4%
11-20 years	87	22%
More than 20 years	286	72%

Table 4 Sample Profile – Grouped Area of residence

	n	%
Western	108	27%
Southern	91	23%
Northern	201	50%



2. INTRODUCTION

Table 5 Sample Profile – Area

	n	%
Gracemere	53	13%
Norman Gardens	46	12%
Frenchville	40	10%
Berserker	29	7%
Park Avenue	29	7%
Kawana	24	6%
Rockhampton City	23	6%
The Range	22	6%
Wandal	20	5%
Mount Morgan	18	5%
Koongal	17	4%
Allenstown	13	3%
Parkhurst	13	3%
Alton Downs	11	3%
Kabra	7	2%
West Rockhampton	7	2%
Depot Hill	6	2%
Bouldercombe	4	1%
Lakes Creek	2	1%
Limestone Creek	2	1%
Nine Mile	2	1%
Ridgeland	2	1%
Westwood	2	1%
Other	8	2%



3. OVERALL SATISFACTION

This section of the report covers overall satisfaction with the performance of Rockhampton Regional Council, and a trade-off between rates and service quality. It includes subgroup analysis, comparisons with councils with similar characteristics to RRC (external benchmarks), and reasons for overall satisfaction.

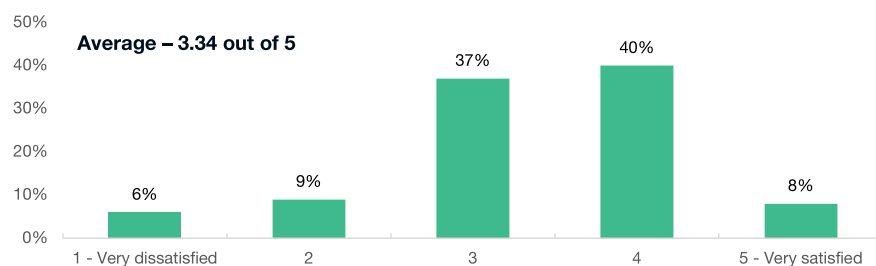
3.1. SATISFACTION WITH PERFORMANCE OF RRC

Residents were asked to rate their overall satisfaction with Rockhampton Regional Council using a five-point scale where 1 meant 'very dissatisfied' and 5 meant 'very satisfied'.

In total, 48% of residents were satisfied with Council, with 8% providing the highest rating of 5. A further 15% were dissatisfied while 37% provided a neutral rating of 3 (**Figure 1**). These results combined for an average overall satisfaction rating of 3.34 out of 5.

Figure 1 Overall Satisfaction with Rockhampton Regional Council

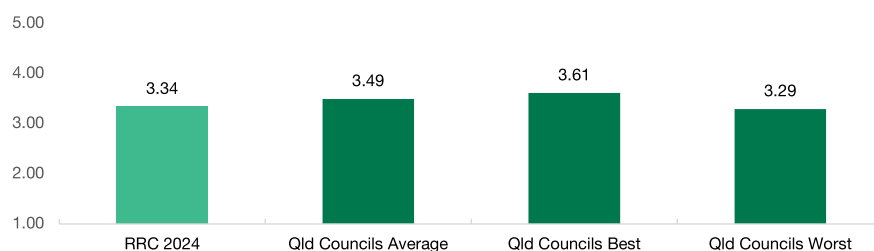
Q11. Please rate your satisfaction with Council's overall performance on a scale of 1-5, where 1 is very dissatisfied and 5 is very satisfied.
Base: All respondents (n=400)



Residents surveyed in 2024 aged 70+ were more satisfied than other age groups. Residents in the western areas were less satisfied than other regions.

RRC in 2024 had overall satisfaction slightly lower than the average for Queensland councils (**Figure 2** below).

Figure 2 Overall Satisfaction – External Benchmark





3. OVERALL SATISFACTION

Respondents were asked to provide a reason for their overall satisfaction rating. This was an open-ended response, with comments coded into themes. A full list of open-ended responses has been provided to Council in a separate delivery. **Figure 3** and **Figure 4** (below) and **Figure 5** (next page) has these responses grouped into themes, and then based separately, depending on resident’s response at overall satisfaction.

Figure 3 Reasons for High Overall Satisfaction with Council

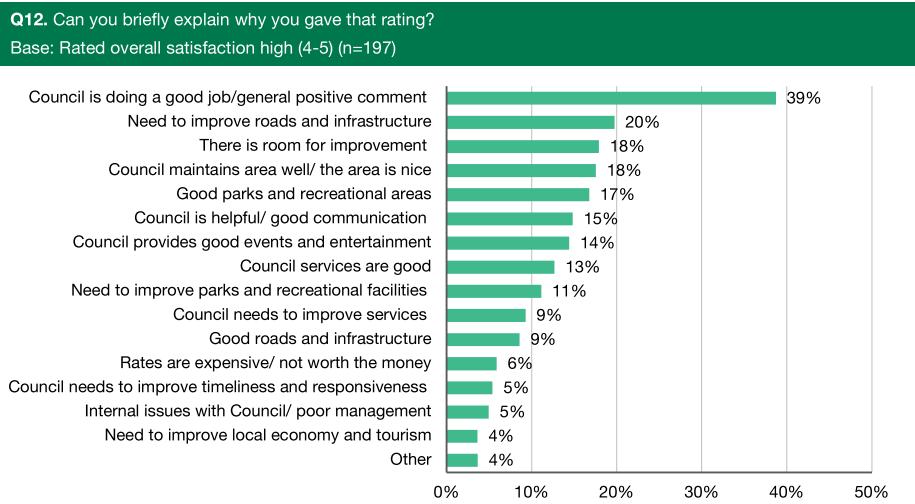
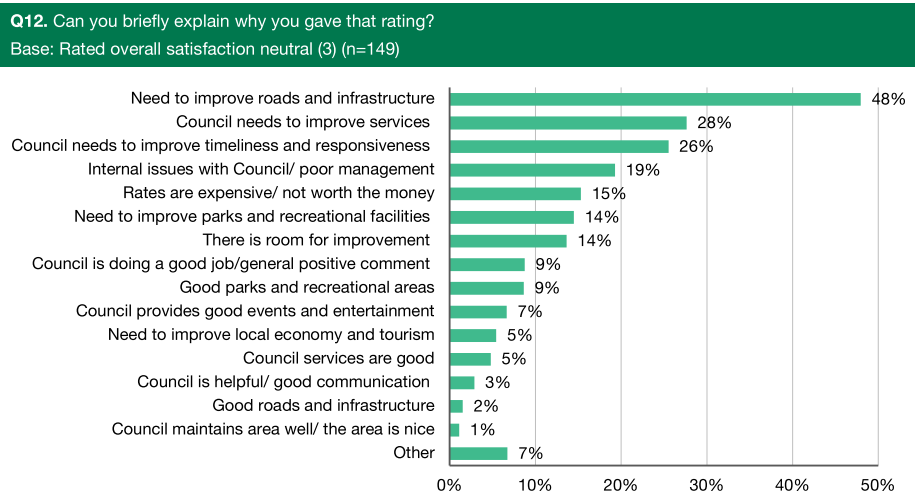


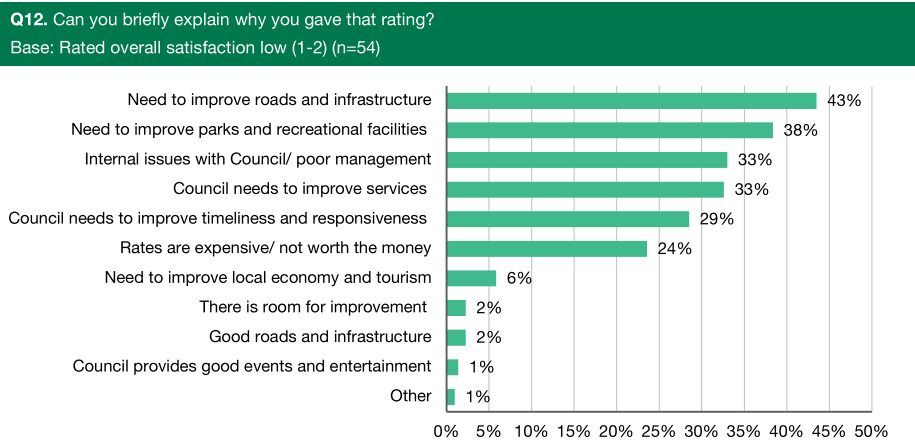
Figure 4 Reasons for Neutral Overall Satisfaction with Council





3. OVERALL SATISFACTION

Figure 5 Reasons for Low Overall Satisfaction with Council



As shown in **Figure 5** above, the top explanation by those dissatisfied was a desire for improved roads and infrastructure. A slightly larger proportion of those who were neither satisfied nor dissatisfied overall explained their reason for choosing that middle ground was due to this same desire for improved roads and infrastructure (see **Figure 4**, previous page).

Male residents surveyed in 2024 were more likely to consider rates to be too expensive/not worth the money, and to mention poor management at Council. Residents aged 70+ were the least likely to mention a need to improve roads and infrastructure, those aged 18-49 were more likely to cite a need to improve parks and recreational facilities, though also more likely to say there were good parks and recreation areas, and that Council provides good events and entertainment.

Residents who had lived in the LGA 20+ years were more likely than those who had lived there for a shorter duration to feel the need to improve the economy/tourism. Residents living in western areas were more likely to seek improvements in roads and infrastructure, while residents living in northern areas were more likely to say Council is doing a good job, and residents in southern areas were less likely to cite good parks and recreation areas.



3. OVERALL SATISFACTION

3.2. LOWEST RATES VERSUS BEST SERVICES

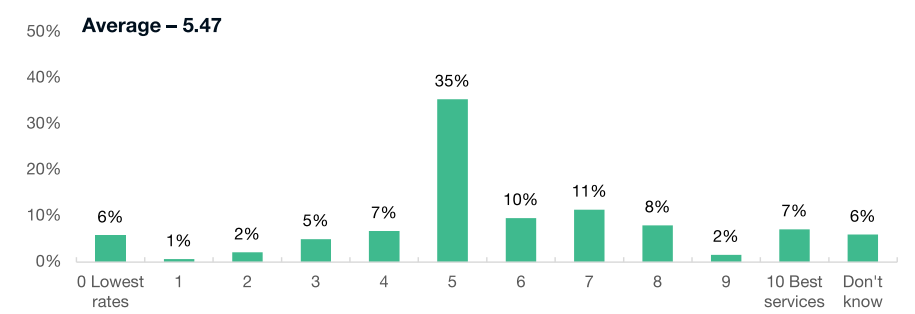
In a forced choice question, residents were asked to choose their preference for “lowest possible rates” or “best possible services” using a sliding 0-10 scale.

In total, 38% of residents gave a response higher than 5 (preferring better services over lower rates), with 7% providing the highest rating of 10. Meanwhile 20% gave a response lower than 5 (i.e. preferring lower rates over better services). Just over one-third (35%) provided a rating of 5 (Figure 6).

These results combined for a mean of 5.47 out of 10 (excluding “Don’t know”) - close to the middle but biased slightly towards ‘Best services’.

Figure 6 Scale between Lowest Rates and Best Services

Q13a. Thinking about the balance between rates and services, where would you sit on a sliding scale of 0-10 where 0 means you only want the lowest possible rates and 10 means you only want the best possible services?
Base: All respondents (n=400)



There were no significant differences between the subgroups for this question.



4. COUNCIL SERVICES AND FACILITIES SATISFACTION

This section reports on the services and facilities provided by Rockhampton Regional Council. Respondents were asked to rate their satisfaction with the following 19 services and facilities, using a scale of one to five where one means “Very poor” and five means “Excellent”.

(Note residents could choose not to provide a score if they didn’t use or were unfamiliar with a particular service or facility.)

- | | |
|---------------------------------|--|
| 1. Sealed roads | 11. Sporting facilities |
| 2. Unsealed roads | 12. Parks, reserves, and playgrounds |
| 3. Footpaths and cycleways | 13. Council pools |
| 4. Cleanliness of streets | 14. Libraries |
| 5. Online services | 15. Rockhampton Museum of Art (RMOA) |
| 6. Dog control | 16. Pilbeam Theatre |
| 7. Stormwater drainage | 17. Economic development and attracting new investment |
| 8. Public toilets | 18. Tourist destinations |
| 9. Waste and recycling services | 19. Major Events (RockyNats, Riverfest & Rocky Show) |
| 10. Weed control | |

As shown in **Figure 7** (next page), 15 times as many residents surveyed had a positive view of the major events RRC is part of (RockyNats, Riverfest and Rocky Show) as had a negative view. About twice as many residents surveyed had a negative view of unsealed roads and public toilets as had a positive view.

One third of residents surveyed could not give a score for RMOA or online services, which may present an opportunity to increase awareness or interest.

The highest mean score (see **Table 6**, two pages down) was for libraries, though more than a quarter of residents surveyed (see **Figure 7**, next page) could not give this a rating - “N/A” responses are excluded from mean calculations. This shows that libraries were very positively regarded.

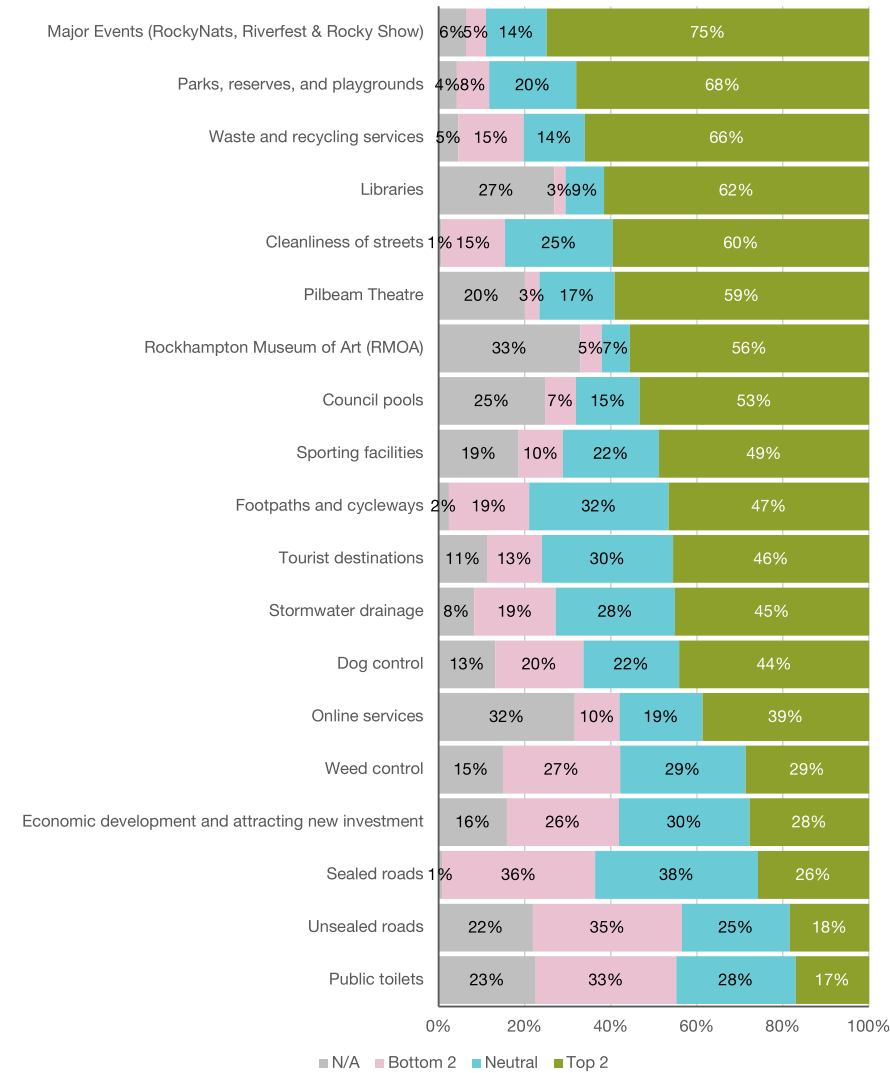


4. COUNCIL SERVICES AND FACILITIES SATISFACTION

Figure 7 Council Services and Facilities Satisfaction

Q10. Can you please rate your satisfaction with the following Council facilities or services. We'll use a scale of 1-5, where 1 means you think it's very poor and 5 is excellent. If you don't use the service, just say so and I'll move to the next one.

Base: All respondents (n=400)





4. COUNCIL SERVICES AND FACILITIES SATISFACTION

When Q10’s responses were expressed as mean scores (out of five, where ‘very poor’ = 1, and ‘excellent’ = 5), **Table 6**, below, shows responses sorted from highest to lowest.

Table 6 Council Services and Facilities Satisfaction – Means

Service/facility	Mean	Service/facility	Mean	Service/facility	Mean
Libraries	4.26	Sporting facilities	3.64	Footpaths and cycleways	3.32
Rockhampton Museum of Art (RMOA)	4.20	Cleanliness of streets	3.58	Economic development and attracting new investment	3.03
Major Events (RockyNats, Riverfest & Rocky Show)	4.14	Online services	3.53	Weed control	2.99
Pilbeam Theatre	3.97	Tourist destinations	3.50	Sealed roads	2.81
Council pools	3.89	Dog control	3.34	Public toilets	2.67
Parks, reserves, and playgrounds	3.87	Stormwater drainage	3.33	Unsealed roads	2.61
Waste and recycling services	3.71				

Significant differences between the subgroups included:

- Residents surveyed in 2024 aged 70+ were more satisfied than those in other age groups with sealed roads, and waste and recycling services
- Residents living in the western areas were less satisfied with unsealed roads
- Residents aged 50-69 years old and those living in the western areas were less satisfied with weed control
- Females were more satisfied with the Rockhampton Museum of Art (RMOA) and tourist destinations

External Benchmarks

Taverner Research maintains a database of satisfaction scores for ten Queensland regional councils. The next two pages show how RRC’s performance compares to its peers. At each service/facility that could be compared, the bar shows the mean scores (re-indexing the 1-5 responses out of 100), best through to the worst performing, and the dot shows where Rockhampton Regional Council 2024 sat in comparison. The longer bars are facilities/services with a higher degree of variance between best and worst performing Queensland councils (and/or that were asked about by more councils.)



COMMUNITY SATISFACTION SURVEY: REF 6947, NOVEMBER 2024

4. COUNCIL SERVICES AND FACILITIES SATISFACTION



Figure 8 Comparisons to Queensland Benchmarks 1

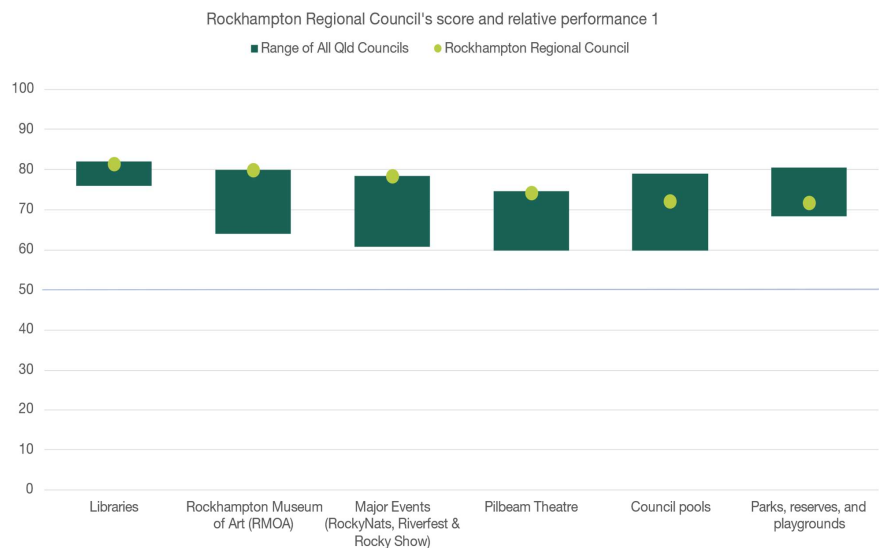


Figure 9 Comparisons to Queensland Benchmarks 2

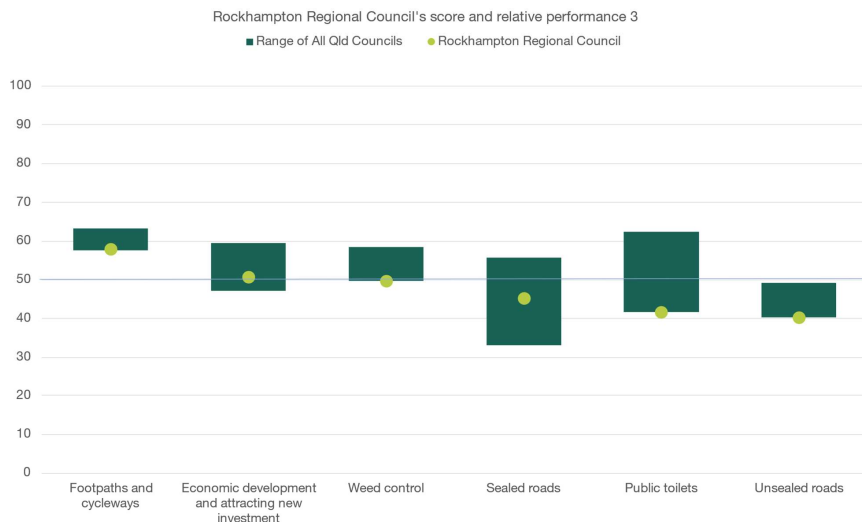


4. COUNCIL SERVICES AND FACILITIES SATISFACTION



As shown in **Figure 8** and **Figure 9** (previous page), and **Figure 10** (below), Rockhampton Regional Council in 2024 was the best in class for libraries, museum, events and theatre, and was the lowest performing Queensland council on record for waste and recycling services, sporting facilities, cleanliness of streets, weed control, footpaths and cycleways, public toilets and unsealed roads.

Figure 10 Comparisons to Queensland Benchmarks 3



5. PRIORITISING SERVICES AND FACILITIES



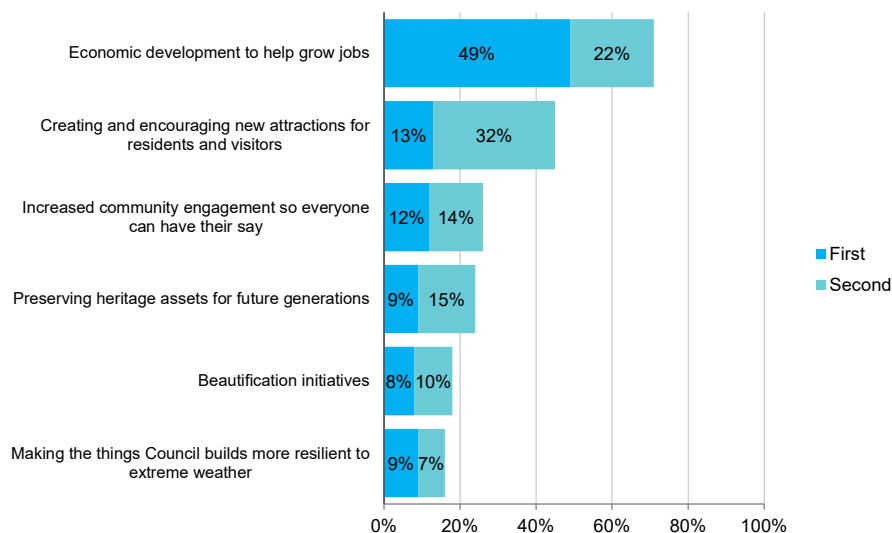
Respondents were asked to nominate two priorities out of six prompted options for Council to focus on over the next ten years (see **Figure 11** below).

Economic development recorded more first priority responses than any of the remaining five options' top two priorities.

Figure 11 Top Two Priorities

Q13. Thinking about the following Council services and infrastructure as a whole, what do you think Council's number one and number two priorities should be over the next ten years?

Base: All respondents (n=400)



Residents surveyed in 2024 aged 18-49 years were more likely than other ages to choose creating and encouraging new attractions for residents and visitors.



5. PRIORITISING SERVICES AND FACILITIES

5.1. QUADRANT ANALYSIS

This section of the report aims to identify the key drivers of resident satisfaction via a deeper analysis of the relationship between overall satisfaction with Rockhampton Regional Council and satisfaction with services and facilities (as reported in the previous section).

Quadrant analysis simultaneously analyses the importance of a service in terms of driving overall satisfaction and the performance of services in terms of resident satisfaction. To do this, mean satisfaction scores are plotted against derived importance scores for each Council service. Importance scores are derived from regression analysis and are basically a factor of the relationship between satisfaction score for individual services, and overall satisfaction with Council.

To form quadrants, the average derived importance score and average satisfaction score across all services and facilities were calculated. Services and facilities with a mean satisfaction score less than the overall average were classified as 'lower' performing while those with a mean score above the average were classified as 'higher' performing. Similarly, services and facilities have 'higher' or 'lower' derived importance depending on their position above or below the overall average.

These scores do not suggest the facility or service is not important in the personal lives of residents. It strictly relates to *relative* importance in creating overall satisfaction with Council.

Figure 12, (over-page) is Council's performance/importance quadrant.

1. The upper right quadrant (high importance and high satisfaction) represents current service strengths or **'Strengths to maintain'**.
2. The upper left quadrant (high importance but low satisfaction) denotes services where satisfaction should be improved or **'Priorities for Council'**.
3. The lower left quadrant (relatively lower importance and relatively lower satisfaction) represents lower priority service dimensions or **'Second order issues'**.
4. The lower right quadrant (relatively lower importance and high satisfaction) represents Council's **'Opportunities'**. These are higher performing services that are not yet having a strong impact on creating overall satisfaction with Council.

The numbers shown in **Table 7** (over-page) match the services and facilities shown in **Figure 12**. (Note that services and facilities listed in are not in order of importance/satisfaction, but rather listed in numeric order as per the numbering shown in **Figure 12** for ease of reference.)

As shown in **Figure 12** (next page), in 2024 unsealed roads sat by itself at high importance and low satisfaction (see top left corner, dot number 19, leftmost). By itself in the top-right corner (high importance and high satisfaction) was Council pools. Libraries and RMOA had the highest satisfaction, however, were of the lowest importance (see bottom right corner).



5. PRIORITISING SERVICES AND FACILITIES



Figure 12 Quadrant Matrix

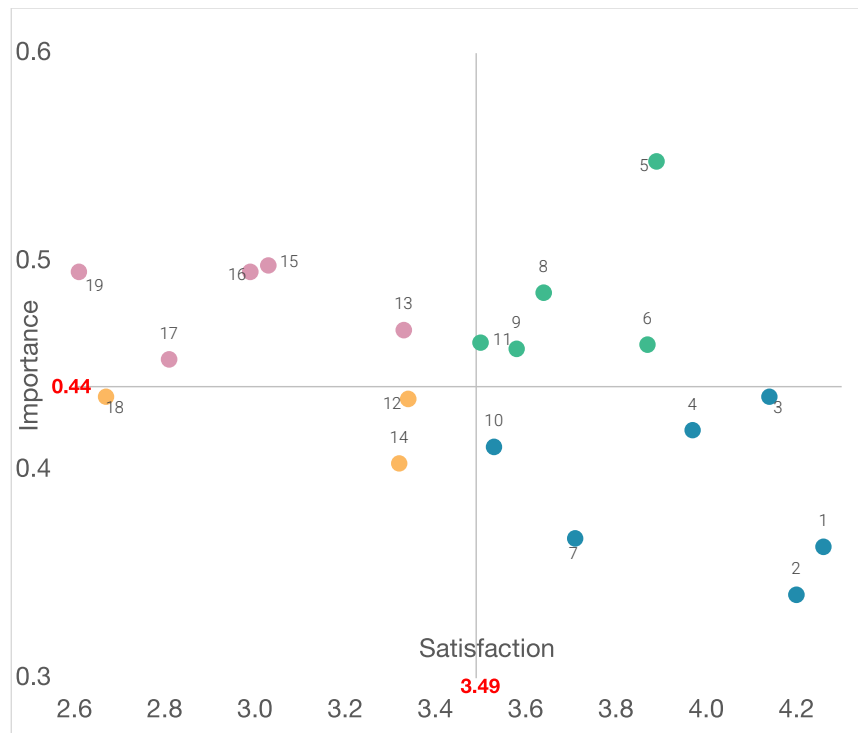


Table 7 Summary of Quadrant Analysis

PRIORITIES FOR COUNCIL	STRENGTHS TO MAINTAIN
13 Stormwater drainage	5 Council pools
15 Economic development and attracting new investment	6 Parks, reserves, and playgrounds
16 Weed control	8 Sporting facilities
17 Sealed roads	9 Cleanliness of streets
19 Unsealed roads	11 Tourist destinations
SECOND ORDER ISSUES	OPPORTUNITIES
12 Dog control	1 Libraries
14 Footpaths and cycleways	2 Rockhampton Museum of Art (RMOA)
18 Public toilets	3 Major Events (RockyNats, Riverfest & Rocky Show)
	4 Pilbeam Theatre
	7 Waste and recycling services
	10 Online services

6. CUSTOMER SERVICE AND COMMUNICATION

This section of the report covers Rockhampton Regional Council's customer services and communication. It includes recent contact with Council and satisfaction with the handling of last inquiry, preferred sources of information about Council activities, and preferred method of contact for a range of issues.

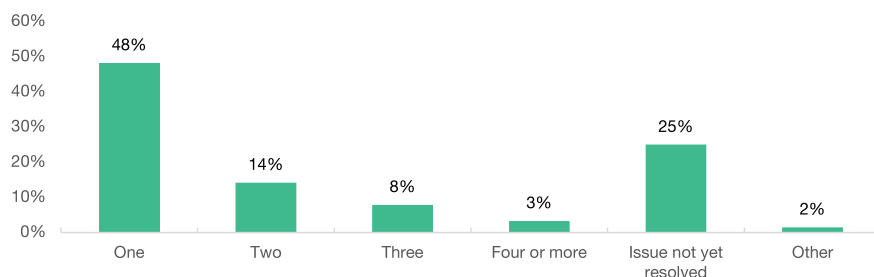
6.1. RECENT CONTACT WITH COUNCIL

Just over half (51%) of 2024 residents surveyed had contacted Council in the past 12 months (for a reason other than paying rates), *with those aged 70+ being less likely to contact*.

Figure 13 Number of Times Contacted to Resolve

Q15. Thinking about your most recent inquiry, how many times did you need to contact Council to have your issue or query resolved?

Base: Respondents who had contacted Council in 12 months (n=186)

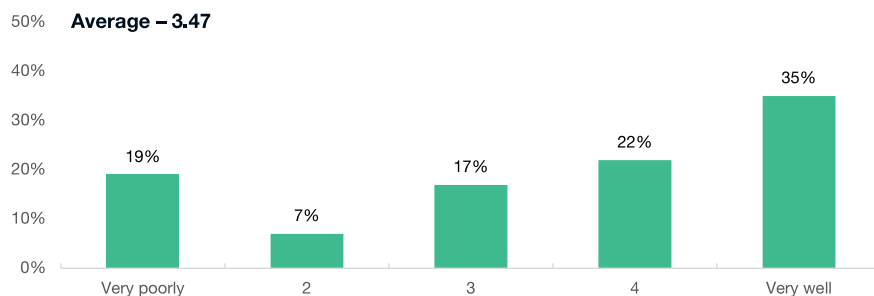


Customers (those who had contacted Council customer service) were asked to rate how their most recent enquiry was handled. As shown in **Figure 14** below, nearly six out of ten (57%) of residents surveyed felt that their enquiry was handled well, however around a quarter of respondents (26%) felt that it was handled poorly.

Figure 14 Way Council Handled Last Enquiry

Q16. And how would you rate your satisfaction with the way Council handled that latest enquiry, on a scale of 1-5, where 1 means you think it was handled very poorly and 5 means you think it was handled very well?

Base: Respondents who had contacted Council in 12 months (n=186)



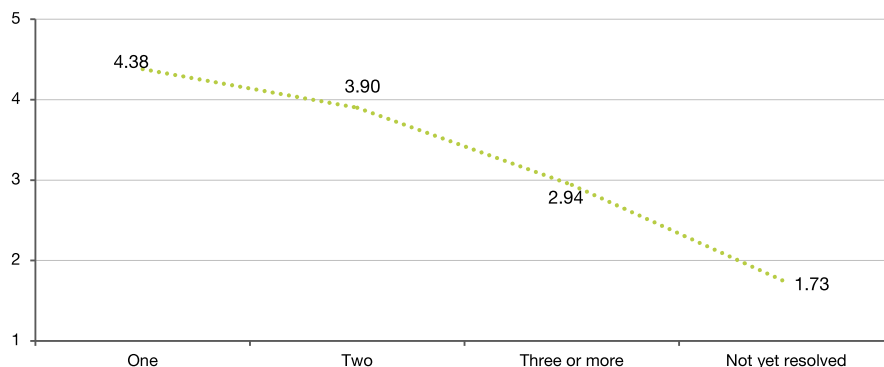
6. CUSTOMER SERVICE AND COMMUNICATION



No particular subgroup contacted Council a different number of times and satisfaction levels did not vary significantly.

As shown in **Figure 15** below, the number of contacts a customer had to make to resolve their issue had a major impact on the customer service rating.

Figure 15 How Well Council Handled Your Inquiry (1-5), by Number of Contacts



6.2. COMMUNICATION

Residents were next asked their preferred method for contacting or transacting with Council, and their preferred method of finding out about Council activities.

As shown in **Figure 16** (next page), Online was the highest response for four of the five types of interaction, and particularly dominant for making a payment. Phone was preferred by 40% when requesting Council to do something e.g., fix a pothole. Social media was seen as an important means for getting updates on road closures etc. during floods.

Residents surveyed in 2024 aged 70+ were more likely to prefer making a payment and completing or lodging applications and forms face to face and were less likely to prefer online/via website.

Residents aged 18-49 years were less likely to prefer requesting Council to do something via phone and more likely to prefer requesting online/via website. Those who had lived in the region 20 years or less were also more likely to prefer requesting online/via website.

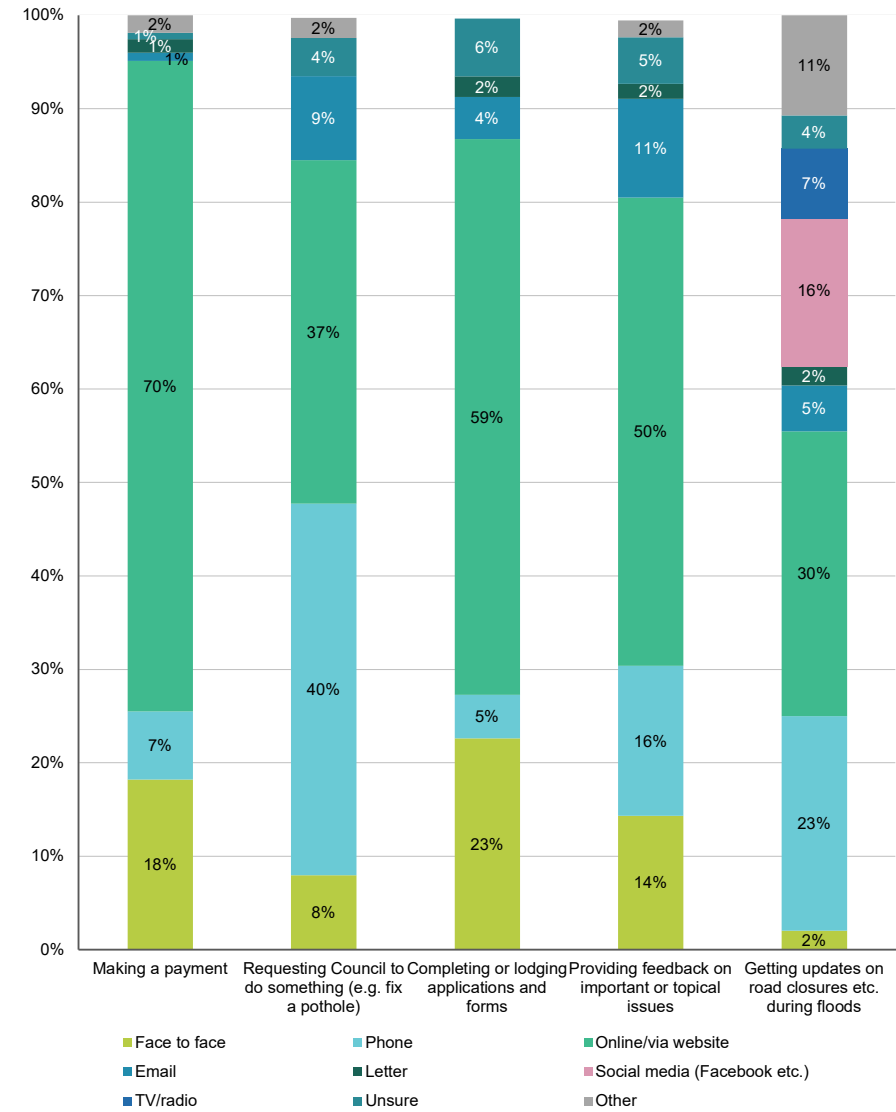
Residents aged 18-49 years were more likely to provide feedback on topical issues online/via website. Residents 70+, however, were less likely to provide feedback online, but were more likely to prefer via phone. Those who had lived in the region for 20 years or less were more likely to prefer providing feedback via email.



6. CUSTOMER SERVICE AND COMMUNICATION

Figure 16 Channel Prefer

Q17. In your dealings with Council, how would you prefer to conduct the following?
Base: all respondents (n=400)



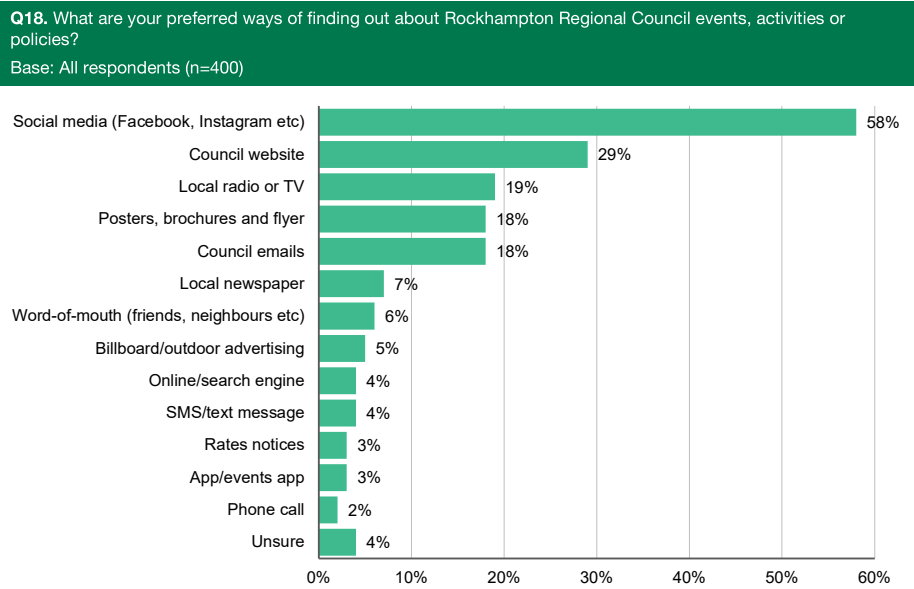


6. CUSTOMER SERVICE AND COMMUNICATION

Residents aged 70+ were less likely to prefer getting updates on road closures online/via website as well as via social media but were more likely to prefer via TV/radio. Those aged 18-49 years were likely to prefer getting updates via social media, but less likely to prefer via TV/radio.

Social media was preferred by twice as many residents surveyed in 2024 as the next highest response (Council website) (see Figure 17 below).

Figure 17 Preferred Sources of Information



Female residents surveyed in 2024 were more likely to prefer finding out about Council events, activities or policies via social media such as Facebook and Instagram etc.

Those aged 18-49 years old were more likely to prefer social media such as Facebook and Instagram etc. or an app. Residents aged 70+ were more likely than other age groups to prefer finding out via local radio or TV, local newspaper or phone call, whereas they were less likely to prefer Council emails.

Residents living in western areas were more likely than those in other areas to prefer Council emails, and those in southern areas were more likely to prefer SMS/text messages.



7. COUNCIL AND REGION

7.1. FACILITIES

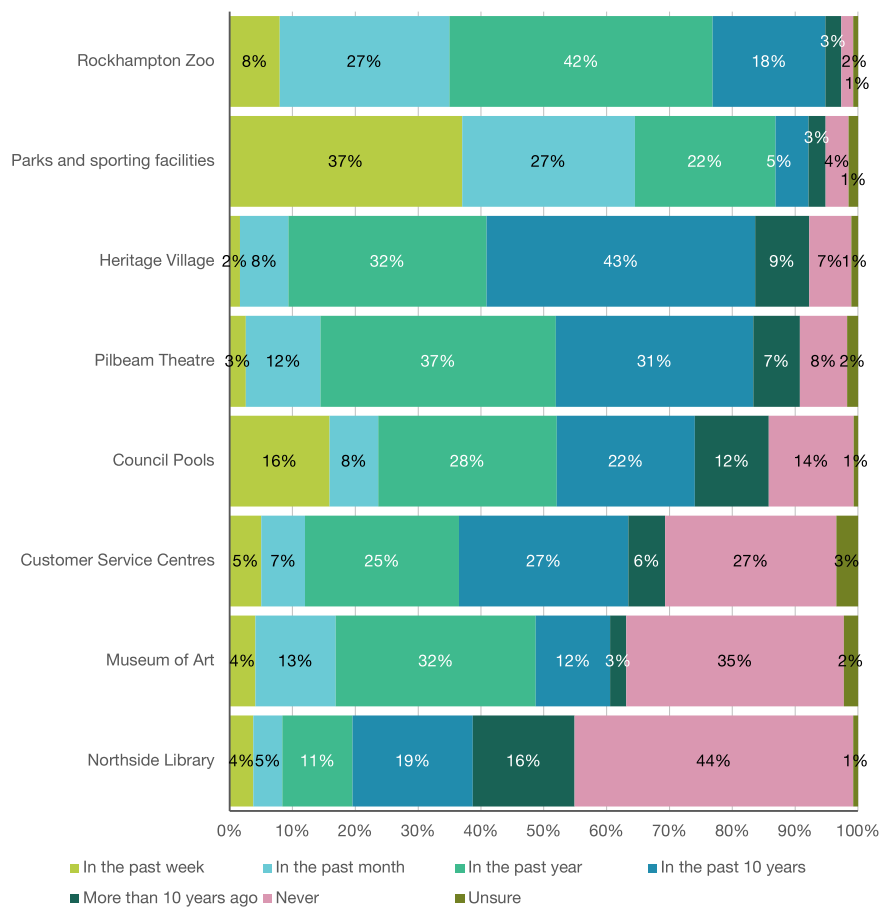
Respondents were asked about the recency of usage of certain facilities operated by Rockhampton Regional Council, and if there was tolerance for improved cost recovery for some of these facilities.

Figure 18 (below) shows all responses of how recently residents surveyed had visited eight facilities. As it is quite difficult to make comparisons with that figure, **Figure 19** to **Figure 23** over the next pages shows these eight facilities' visitation by increasingly broad recency.

Figure 18 How Long since Visited

Q20. How long since you last visited the following facilities?

Base: All respondents (n=400)

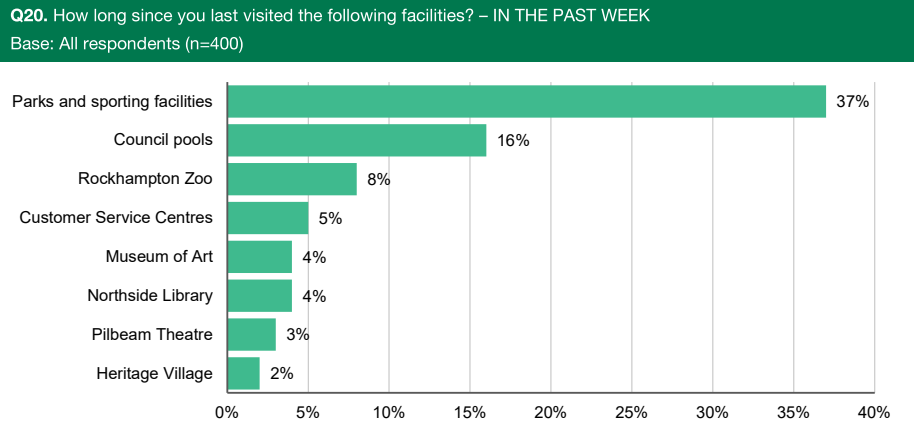




7. COUNCIL AND REGION

As shown in **Figure 19** below, parks and sporting facilities were visited in the past week by more than twice as many residents surveyed as Council pools.

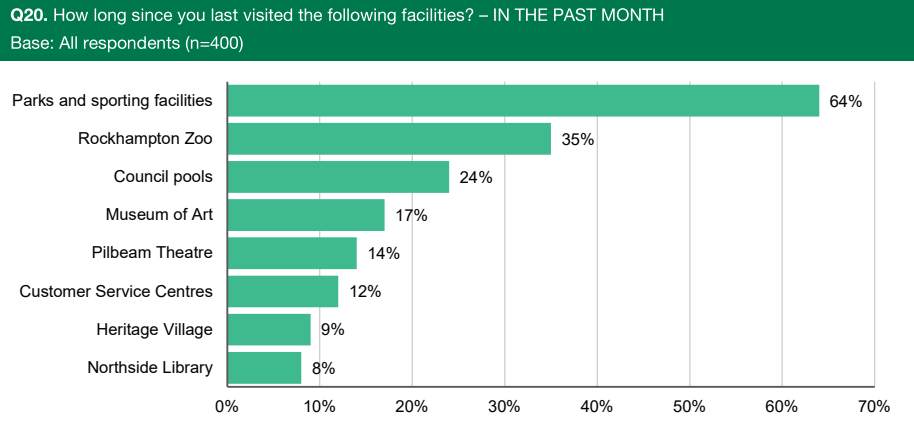
Figure 19 Visited in the Past Week



Residents surveyed in 2024 aged 50-69 years were more likely than other ages to have been to the Pilbeam Theatre in the past week. Those aged 18-49 years were more likely to have been to parks and sporting facilities, and Council pools. Residents living in the southern area of the LGA were more likely than those living in other areas to have visited parks and sporting facilities in the past week.

Figure 20 below shows the proportions of residents surveyed who visited in either the past week or past month. Rockhampton Zoo moved from third to second place.

Figure 20 Visited in the Past Month





7. COUNCIL AND REGION

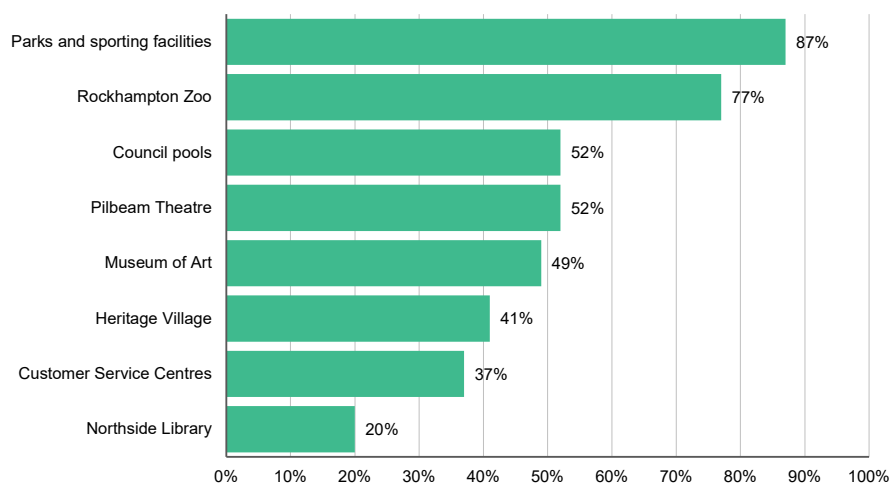
Residents surveyed in 2024 aged 70+ years were less likely than other ages to have visited the Heritage Village or Rockhampton Zoo in the past month. Those aged 18-49 years were more likely to have been to parks and sporting facilities, and Council pools, in the past month.

Figure 21 below shows the proportions of residents surveyed who visited in the past week/month/year. Pilbeam Theatre and Heritage Village moved up compared to visitation in the past month.

Figure 21 Visited in the Past Year

Q20. How long since you last visited the following facilities? – IN THE PAST YEAR

Base: All respondents (n=400)



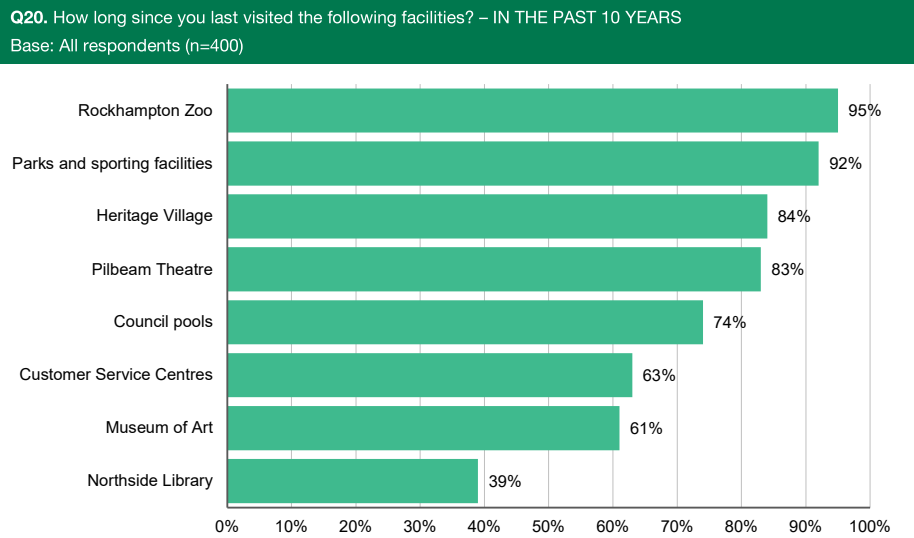
Female residents surveyed in 2024 were more likely than males to have visited the Heritage Village in the past year; males were more likely than females to have visited parks and sporting facilities. Those aged 18-49 years were more likely to have visited the Heritage Village, Rockhampton Zoo, Council pools, or parks and sporting facilities, in the past year. Residents aged 70+ were less likely to have visited the Museum of Art in the past year. Residents who had lived in the LGA less than 20 years were more likely to have visited parks and sporting facilities in the past year than those who had lived in the LGA 20+ years.



7. COUNCIL AND REGION

Figure 22 below shows the proportions of residents surveyed who visited in the past ten years (cumulative of all more recent visits). Rockhampton Zoo, Heritage Village and Pilbeam Theatre moved up compared to visitation in the past year.

Figure 22 Visited in the Past Ten Years



Residents surveyed in 2024 who lived in the northern areas of the LGA were more likely than those in other areas to have visited the Northside Library in the past ten years. Those aged 18-49 years were more likely to have visited Rockhampton Zoo in the past ten years compared to other age groups. Females, those aged 18-49, and those who had lived in the LGA less than 20 years were more likely to have visited Council pools in the past ten years. Males and those aged 18-49 were more likely to have visited parks and sporting facilities in the past ten years.

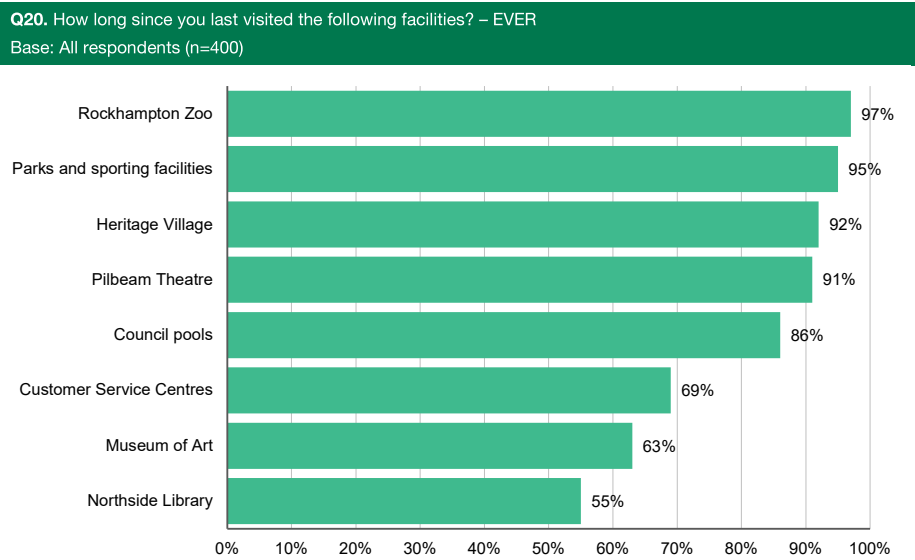




7. COUNCIL AND REGION

Figure 23 below shows the proportions of residents surveyed who had ever visited these facilities. Nearly half of residents surveyed had never visited the Northside Library.

Figure 23 Ever Visited



Residents surveyed in 2024 who had lived in the LGA 20+ years were more likely than those who had lived there less than 20 years to have ever visited the Heritage Village or Northside Library. Residents who lived in the northern areas of the LGA were more likely than those in other areas to have ever visited the Northside Library.

Residents aged 70+ were less likely to have ever visited Rockhampton Zoo. Females were more likely than males to have ever visited the Pilbeam Theatre. Those aged 18-49 were more likely to have ever visited Council pools, and parks and sporting facilities.

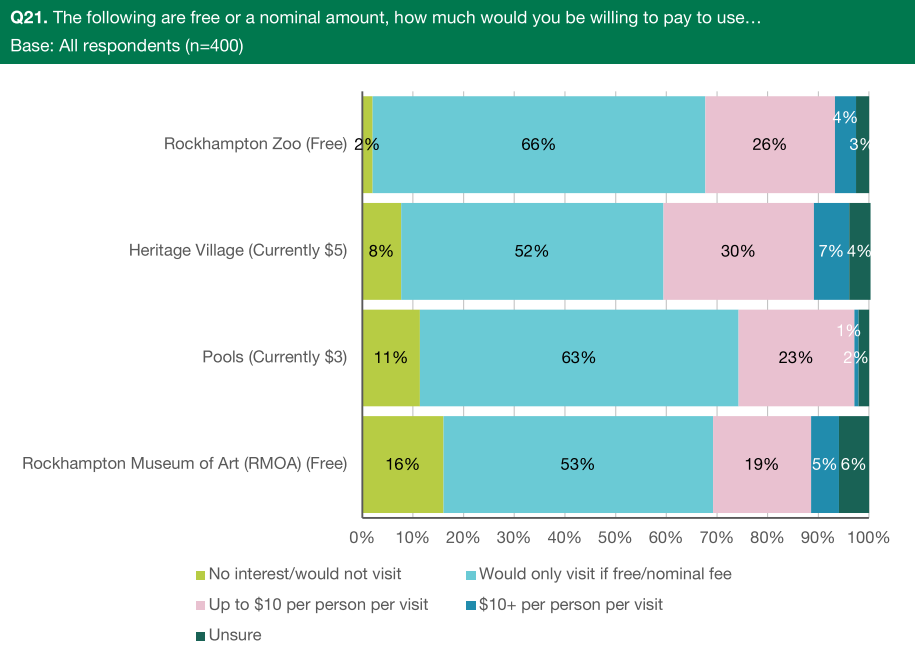




7. COUNCIL AND REGION

As shown in **Figure 24** below, the Zoo seemed to be the destination of the four examined with the greatest resistance to better cost recovery, and the Heritage Village seemed to be the destination with the least resistance to better cost recovery.

Figure 24 How Much Willing to Pay



Residents surveyed in 2024 aged 70+ were more likely to have no interest/would not visit the Rockhampton Zoo, pools, and RMOA.



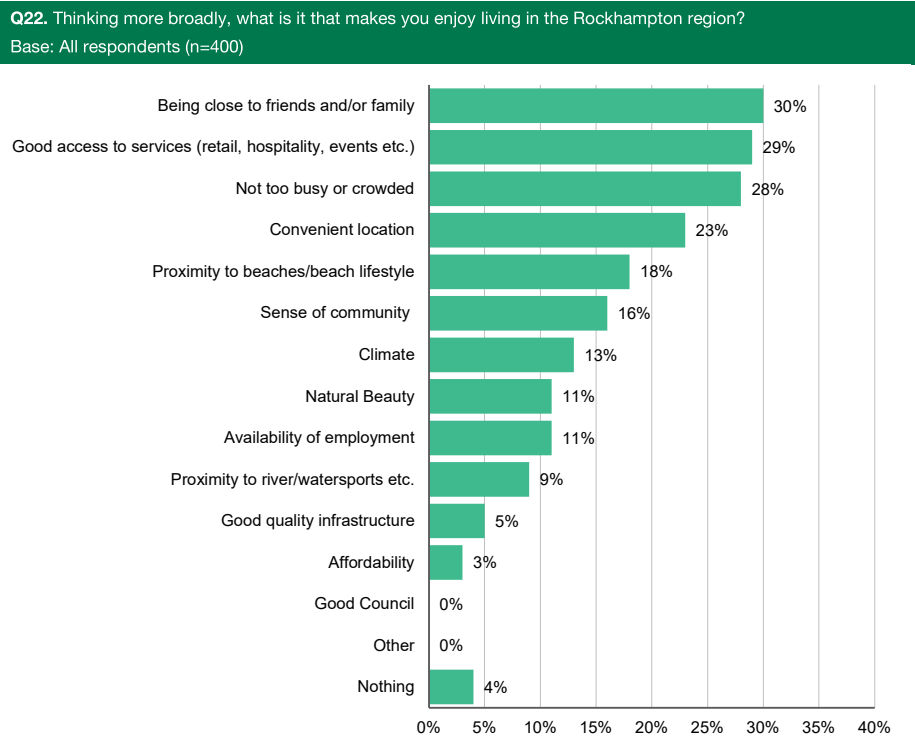
7. COUNCIL AND REGION

7.2. QUALITY OF LIFE

The final questions asked respondents (unaided) about their views on (a) what they enjoyed about; and (b) top issues of concern within the Rockhampton region. These comments have been coded into themes.

In terms of what they loved, residents focussed on proximity to friends and family, access to services and retail etc, lack of crowds and convenience of location. (See **Figure 25**).

Figure 25 Enjoy about Living in Region



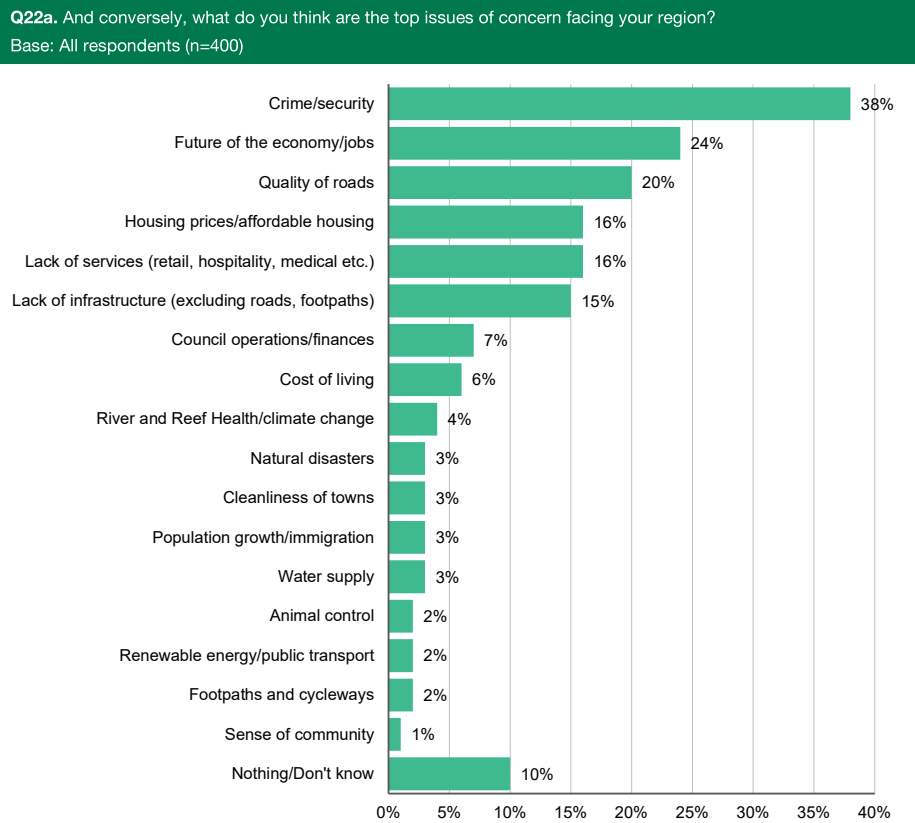
Females surveyed in 2024 were more likely than males to enjoy the region for its good access to services. Those who had lived in the area for more than 20 years were more likely to enjoy being close to friends and/or family. Those living in southern and northern areas were more likely than those in the western areas to enjoy living in Rockhampton for its convenient location.



7. COUNCIL AND REGION

Perceptions of crime led the issues of concern, followed by future of the economy, quality of roads and the need for more affordable housing (see [Figure 26](#), below). The statement ‘Future of the economy’ below includes substantial mentions of tourism, ‘Quality of roads’ included some mentions of traffic volumes.

Figure 26 Top Issues for Region



Residents surveyed in 2024 who had lived in the area 20 years or less in 2024 were more likely to indicate crime/security as being a top issue. Females were more likely to indicate a lack of services as being a top issue. Those living in the southern and northern areas were more likely to indicate cost of living.

8. APPENDIX 1: RANDOM VERSUS OPT-IN SURVEY RESULTS

As detailed in Section 'Opt-In Survey', page 8 of this report, an online version of the CATI (Telephone) survey was made available to all RRC residents via links on the Council website, social media posts, and QR codes. By survey completion deadline, 469 residents had taken the opportunity to provide feedback via the opt-in version of the survey.

Below and over the next pages are the (representative) random versus (self-selecting) opt-in responses (for all quantitative questions) shown side-by-side. Qualitative comments have been supplied to Council as a separate spreadsheet. Significant differences between random and opt-in responses in each row are highlighted **blue** for significantly higher, and **red** for significantly lower. Random (phone) results are weighted to ABS population proportions of the RRC LGA, while self-selecting (online) results are unweighted.

By and large, **self-selecting satisfaction scores were lower than for the representative survey**. This is quite typical of Council community satisfaction surveys, as opt-in results tend to be biased towards those with strong views (and hence less likely to capture the "middle ground" encountered via the random methodology).

Table 8 Random versus Opt-in Results 1

Question	Response	Representative	Self-selecting
Overall satisfaction	1 Very dissatisfied	6%	12%
	2	9%	27%
	3	37%	28%
	4	40%	29%
	5 Very satisfied	8%	4%
	Mean	3.34	2.86
Length of time lived in LGA	Less than 12 months	1%	2%
	1-5 years	4%	11%
	6-10 years	5%	7%
	11-20 years	25%	23%
	More than 20 years	66%	56%
Age	18-34	31%	17%
	35-49	24%	28%
	50-59	16%	19%
	60-69	11%	22%
	70+	17%	14%
Area	Western	26%	29%
	Southern	25%	20%
	Northern	49%	49%

8. APPENDIX 1: RANDOM VERSUS OPT-IN SURVEY RESULTS



Table 9 Random versus Opt-in Results 2

Question	Response	Representative	Self-selecting
Gender	Male	48%	40%
	Female	52%	60%
Satisfaction with Services & Facilities	Sealed roads - Mean	2.81	2.60
	Unsealed roads - Mean	2.61	2.42
	Footpaths and cycleways - Mean	3.32	2.90
	Cleanliness of streets - Mean	3.58	3.27
	Online services - Mean	3.53	3.18
	Dog control - Mean	3.34	3.09
	Stormwater drainage - Mean	3.33	3.00
	Public toilets - Mean	2.67	2.72
	Waste and recycling services - Mean	3.71	3.57
	Weed control - Mean	2.99	2.68
	Sporting facilities - Mean	3.64	3.41
	Parks, reserves, and playgrounds - Mean	3.87	3.62
	Council pools - Mean	3.89	3.62
	Libraries - Mean	4.26	4.06
	Rockhampton Museum of Art (RMOA) - Mean	4.20	3.79
	Pilbeam Theatre - Mean	3.97	3.70
	Economic development and attracting new investment - Mean	3.03	2.75
	Tourist destinations - Mean	3.50	3.28
	Major Events (RockyNats, Riverfest & Rocky Show) - Mean	4.14	3.91
Top Priority	Economic development to help grow jobs	49%	33%
	Creating and encouraging new attractions for residents and visitors	13%	21%
	Making the things Council builds more resilient to extreme weather	9%	11%
	Increased community engagement so everyone can have their say	12%	20%
	Beautification initiatives	8%	6%
	Preserving heritage assets for future generations	9%	9%



8. APPENDIX 1: RANDOM VERSUS OPT-IN SURVEY RESULTS

Table 10 Random versus Opt-in Results 3

Question	Response	Representative	Self-selecting
Scale between lowest rates and best services	Mean	5.47	4.91
Contacted Council in 12 months	Yes	51%	61%
Number of contacts	One	48%	32%
	Two	14%	20%
	Three	8%	7%
	Four or more	3%	10%
	Issue not yet resolved	25%	26%
	Other (specify)	2%	5%
Handled Latest Enquiry	1 Very poorly	19%	19%
	2	7%	13%
	3	17%	29%
	4	22%	25%
	5 Very well	35%	14%
	Mean	3.47	3.02
Making a payment	Face to face	18%	15%
	Phone	7%	10%
	Online/via website	70%	58%
	Email	1%	9%
	Letter	1%	2%
	Social media	0%	0%
	Other/Unsure	3%	5%
Requesting Council to do something	Face to face	8%	9%
	Phone	40%	27%
	Online/via website	37%	48%
	Email	9%	11%
	Letter	0%	0%
	Social media	0%	1%
	Other/Unsure	6%	4%



8. APPENDIX 1: RANDOM VERSUS OPT-IN SURVEY RESULTS

Table 11 Random versus Opt-in Results 4

Question	Response	Representative	Self-selecting
Completing or lodging applications and forms	Face to face	23%	26%
	Phone	5%	3%
	Online/via website	59%	58%
	Email	4%	9%
	Letter	2%	0%
	Social media	0%	0%
	Other/Unsure	7%	4%
Providing feedback on important or topical issues	Face to face	14%	14%
	Phone	16%	9%
	Online/via website	50%	52%
	Email	11%	16%
	Letter	2%	1%
	Social media	0%	5%
	Other/Unsure	7%	3%
Getting updates on road closures	Face to face	2%	1%
	Phone	23%	10%
	Online/via website	30%	42%
	Email	5%	9%
	Letter	2%	1%
	Social media	16%	28%
	TV/Radio	7%	5%
	Other/Unsure	14%	5%





8. APPENDIX 1: RANDOM VERSUS OPT-IN SURVEY RESULTS

Table 12 Random versus Opt-in Results 5

Question	Response	Representative	Self-selecting
Preferred ways of finding out about events, activities or policies	Local newspaper	7%	12%
	Rates notices	3%	16%
	Council website	29%	41%
	Posters, brochures and flyer	18%	31%
	Local radio or TV	19%	38%
	Word-of-mouth (friends, neighbours etc)	6%	17%
	Other social media (Facebook, Instagram etc)	56%	74%
	Council emails	18%	34%
	Unsure	4%	2%
	Other	0%	3%
Since visit Heritage Village	In the past week	2%	0%
	In the past month	8%	5%
	In the past year	32%	38%
	In the past 10 years	43%	35%
	More than 10 years ago	9%	8%
	Never	7%	12%
	Unsure	1%	2%
Since visit Northside Library	In the past week	4%	3%
	In the past month	5%	7%
	In the past year	11%	14%
	In the past 10 years	19%	20%
	More than 10 years ago	16%	14%
	Never	44%	38%
	Unsure	1%	4%
Since visit Rockhampton Zoo	In the past week	8%	7%
	In the past month	27%	22%
	In the past year	42%	49%
	In the past 10 years	18%	16%
	More than 10 years ago	3%	2%
	Never	2%	3%
	Unsure	1%	1%



8. APPENDIX 1: RANDOM VERSUS OPT-IN SURVEY RESULTS

Table 13 Random versus Opt-in Results 6

Question	Response	Representative	Self-selecting
Since visit Pilbeam Theatre	In the past week	3%	3%
	In the past month	12%	10%
	In the past year	37%	42%
	In the past 10 years	31%	27%
	More than 10 years ago	7%	6%
	Never	8%	11%
	Unsure	2%	1%
Since visit Museum of Art	In the past week	4%	5%
	In the past month	13%	14%
	In the past year	32%	39%
	In the past 10 years	12%	8%
	More than 10 years ago	3%	2%
	Never	35%	31%
	Unsure	2%	1%
Since visit Council pools	In the past week	16%	10%
	In the past month	8%	8%
	In the past year	28%	29%
	In the past 10 years	22%	22%
	More than 10 years ago	12%	12%
	Never	14%	16%
	Unsure	1%	3%
Since visit parks and sporting facilities	In the past week	37%	38%
	In the past month	27%	25%
	In the past year	22%	23%
	In the past 10 years	5%	7%
	More than 10 years ago	3%	2%
	Never	4%	2%
	Unsure	1%	2%

8. APPENDIX 1: RANDOM VERSUS OPT-IN SURVEY RESULTS



Table 14 Random versus Opt-in Results 7

Question	Response	Representative	Self-selecting
Since visit Customer Service Centres	In the past week	5%	3%
	In the past month	7%	14%
	In the past year	25%	30%
	In the past 10 years	27%	25%
	More than 10 years ago	6%	5%
	Never	27%	18%
	Unsure	3%	5%
How much willing to pay to visit Heritage Village	No interest/would not visit	8%	14%
	Would only visit if free/nominal fee	52%	56%
	Up to \$10 per person per visit	30%	21%
	\$10-20 per person per visit	6%	1%
	More than \$20 per person per visit	1%	0%
	Unsure	4%	8%
How much willing to pay to visit Rockhampton Zoo	No interest/would not visit	2%	4%
	Would only visit if free/nominal fee	66%	72%
	Up to \$10 per person per visit	26%	19%
	\$10-20 per person per visit	4%	1%
	More than \$20 per person per visit	0%	0%
	Unsure	3%	3%
How much willing to pay to visit Pools	No interest/would not visit	11%	20%
	Would only visit if free/nominal fee	63%	59%
	Up to \$10 per person per visit	23%	14%
	\$10-20 per person per visit	1%	0%
	More than \$20 per person per visit	0%	0%
	Unsure	2%	6%



8. APPENDIX 1: RANDOM VERSUS OPT-IN SURVEY RESULTS

Table 15 Random versus Opt-in Results 8

Question	Response	Representative	Self-selecting
How much willing to pay to visit Rockhampton Museum of Art	No interest/would not visit	16%	24%
	Would only visit if free/nominal fee	53%	59%
	Up to \$10 per person per visit	19%	12%
	\$10-20 per person per visit	5%	1%
	More than \$20 per person per visit	0%	0%
Makes you enjoy living in the Rockhampton region	Unsure	6%	5%
	Climate	13%	19%
	Natural Beauty	11%	14%
	Proximity to beaches/beach lifestyle	18%	34%
	Proximity to river/watersports etc.	9%	5%
	Sense of community	16%	14%
	Being close to friends and/or family	30%	57%
	Not too busy or crowded	28%	46%
	Convenient location	23%	23%
	Good access to services	29%	28%
	Good quality infrastructure	5%	6%
	Good Council	0%	2%
Top issue facing region	Future of the economy/jobs	24%	29%
	Housing prices/affordable housing	16%	45%
	Quality of roads	20%	39%
	Footpaths and cycleways	2%	16%
	Lack of infrastructure	15%	20%
	Lack of services	16%	35%
	Crime/security	38%	66%
	River and Reef Health/climate change	4%	9%



9. APPENDIX 2: GROUPING INTO REGIONS

Respondents were asked which of 60 towns or suburbs they lived in or closest to. Below are the groupings of these into three regions:

Northern: Berserker, Frenchville, Kawana, Koongal, Lakes Creek, Mount Archer, Norman Gardens, Park Avenue, Parkhurst

Southern: Allenstown, Depot Hill, Rockhampton City, The Range, Wandal, West Rockhampton

Western: Alton Downs, Bajool, Bouldercombe, Dalma, Fairy Bower, Gracemere, Kabra, Limestone Creek, Mount Morgan, Nine Mile, Pink Lily, Port Curtis, Ridgeland, Stanwell, Westwood, Wycarbah



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11.7 COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER**File No:** 12660

- Attachments:**
1. Delegation Register - Animal Care and Protection Regulation 2023 - Clean [↓](#)
 2. Delegation Register - State Penalties Enforcement Act 1999 - Clean [↓](#)
 3. Delegation Register - Waste Reduction and Recycling Act 2011 - Clean [↓](#)
 4. Delegation Register - Waste Reduction and Recycling Regulation 2023 - Clean [↓](#)
 5. Delegation Register - Planning Act 2016 - Clean [↓](#)
 6. Delegation Register - Development Assessment Rules under the Planning Act 2016 - Clean [↓](#)
 7. Delegation Register - Planning and Environment Court Act 2016 - Clean [↓](#)
 8. Delegation Register - Animal Care and Protection Regulation 2023 - Tracked [↓](#)
 9. Delegation Register - State Penalties Enforcement Act 1999 - Tracked [↓](#)
 10. Delegation Register - Waste Reduction and Recycling Act 2011 - Tracked [↓](#)
 11. Delegation Register - Waste Reduction and Recycling Regulation 2023 - Tracked [↓](#)
 12. Delegation Register - Planning Act 2016 - Tracked [↓](#)
 13. Delegation Register - Development Assessment Rules under the Planning Act 2016 - Tracked [↓](#)
 14. Delegation Register - Planning and Environment Court Act 2016 - Tracked [↓](#)

Authorising Officer: Damon Morrison - Manager Workforce and Governance
Marnie Taylor - Acting General Manager Corporate Services

Author: Shannon Jennings - Coordinator Legal and Governance

SUMMARY

This report seeks Council's approval for delegations under State legislation to the position of Chief Executive Officer.

OFFICER'S RECOMMENDATION

THAT:

1. Council resolves as per section 257 of the *Local Government Act 2009* to delegate to the Chief Executive Officer, the exercise of powers contained in schedule 1 of:
 - a. Delegation Register – *Animal Care and Protection Regulation 2023* (Attachment 1 of the report)
 - b. Delegation Register – *State Penalties Enforcement Act 1999* (Attachment 2 of the report)
 - c. Delegation Register – *Waste Reduction and Recycling Act 2011* (Attachment 3 of the report)
-

- d. Delegations Register - *Waste Reduction and Recycling Regulation 2023* (Attachment 4 of the report)
 - e. Delegations Register - *Planning Act 2016* (Attachment 5 of the report)
 - f. Delegations Register - *Planning Act 2016 - Development Assessment Rules* (Attachment 6 of the report)
 - g. Delegations Register - *Planning and Environment Court Act 2016* (Attachment 7 of the report).
2. These powers must be exercised subject to any limitations contained in schedule 2 of the Delegation Registers attached to this report. (Attachments 1 to 7 of the report)
 3. The powers previously delegated to the CEO for the *Prostitution Act 1999* and *Prostitution Regulation 2014* be revoked for the reasons stated within the report.

COMMENTARY

LGAQ, with the assistance of King and Company Solicitors have identified powers under the following legislation:

1. *Animal Care and Protection Regulation 2023*;
2. *State Penalties Enforcement Act 1999*;
3. *Waste Reduction and Recycling Act 2011*;
4. *Waste Reduction and Recycling Regulation 2023*;
5. *Planning Act 2016*;
6. *Planning Act 2016 - Development Assessment Rules*; and
7. *Planning and Environment Court Act 2016*.

Subsequently, delegation registers containing the legislative powers under this legislation have been updated. The delegation registers attached to this report recommend which powers should be delegated to the Chief Executive Officer (CEO) and which powers should be exercised at a Council meeting.

Changes to Existing Delegable Powers

The Delegation Registers have been reviewed due to legislative changes and for consistency with the powers listed in the LGAQ/King & Co delegation registers.

For Councillor's convenience, the changes to Council's existing registers are highlighted in attachments 8 to 14 in red.

A column of recommendations has been included outlining the following recommendations for the power for Council's consideration:

- (a) To remain with Council; or
- (b) Delegation from Council to CEO.

The recommendations in attachments 1 to 7 are for Council's consideration and adoption.

Rescindment of Delegation Register

It is also recommended the powers delegated to the CEO under the *Prostitution Act 1999* and *Prostitution Regulation 2014* are revoked as a result of the repeal of this legislation on 2 August 2024.

PREVIOUS DECISIONS

The attached delegation registers were last considered and adopted by Council at the following meeting:

Legislation	Meeting Date
<i>Animal Care and Protection Regulation 2023</i>	13 June 2023
<i>State Penalties Enforcement Act 1999</i>	24 August 2021
<i>Waste Reduction and Recycling Act 2011</i>	23 June 2020
<i>Waste Reduction and Recycling Regulation 2023</i>	23 June 2020
<i>Planning Act 2016</i>	25 January 2022
<i>Planning Act 2016 - Development Assessment Rules</i>	8 September 2020
<i>Planning and Environment Court Act 2016.</i>	3 March 2020

BUDGET IMPLICATIONS

Not applicable.

LEGISLATIVE CONTEXT

Section 257 of the *Local Government Act 2009* allows Council to delegate its powers to one or more individuals, including to the CEO.

In accordance with section 257(5) of the *Local Government Act 2009* a delegation to the CEO must be reviewed annually by Council.

To further streamline the decision making process Section 259 of the *Local Government Act 2009* allows the CEO to sub-delegate powers (including those delegated by Council) to another Council position where appropriate.

LEGAL IMPLICATIONS

Important legal principles which apply to the delegation proposal set out in this report are:

- Council at all times retains power to revoke the delegation. Accordingly, Council retains ultimate control.
- Council, as delegator, has responsibility to ensure that the relevant power is properly exercised. Council will therefore continue to supervise and oversee the exercise of its powers.
- A delegation of power by Council may be subject to any lawful conditions which Council wishes to impose. The imposition of conditions enables Council to impose checks and balances on its delegations, however, the delegated power cannot be unduly fettered.
- The delegate must exercise a delegated power fairly and impartially, without being influenced by or being subject to the discretion of other individuals.

STAFFING IMPLICATIONS

There will be no impact on staffing numbers or changes to positions.

RISK ASSESSMENT

Without powers being delegated to the CEO and subsequently sub-delegated to relevant positions, Council operations would be impeded significantly as separate resolutions would be required to allow decisions to be made for a vast number of operational activities that are undertaken on a daily basis.

CORPORATE/OPERATIONAL PLAN

Corporate Plan 2022-2027 – Goal 1.1:

- We are financially sustainable; and

- We have effective governance with accountable decision-making practices.

CONCLUSION

This report includes Delegation Registers for legislation incorporating sections to be delegated from Council to the CEO and the revoking of powers under the *Prostitution Act 1999* and *Prostitution Regulation 2014* be endorsed and implemented.

Once Council has resolved to delegate to the CEO, the exercise of powers contained in schedule 1 of the Delegation Registers attached to this report are subject to any limitations contained in schedule 2 of the Delegation Registers, the sub-delegates will be given specific delegations according to their respective areas of responsibility subject to the same general conditions and, where appropriate, specific limitations.

COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER

Delegation Register - Animal Care and Protection Regulation 2023 - Clean

Meeting Date: 25 February 2025

Attachment No: 1

Delegations Register – Animal Care and Protection Regulation 2023

Under section 257 of the *Local Government Act 2009*, **ROCKHAMPTON REGIONAL COUNCIL** resolves to delegate the exercise of the powers contained in Schedule 1 to the Chief Executive Officer.

These powers must be exercised subject to the limitations contained in Schedule 2. All prior resolutions delegating the same powers are repealed.

Schedule 1

Section	Entity Power Given To	Title	Description	Recommendation
Section 3(2)	Entity Power Given To: Person	Part 2 – Codes of Practice	Power to comply with the requirements of schedules 3 - Code of practice about sheep, 4 - Code of practice about cattle, 5 - Code of practice for transport of livestock, 6 - Code of practice for livestock at depots and saleyards, 7 – Code of practice for breeding of dogs and 8 - Code of practice about rodeos.	Delegation to the CEO

Schedule 2

Limitations to the Exercise of Power	
1	Where Council in its budget or by resolution allocates an amount for the expenditure of Council funds in relation to a particular matter, the delegate in exercising delegated power in relation to that matter, will only commit the Council to reasonably foreseeable expenditure up to the amount allocated.
2	The delegate will not exercise any delegated power in relation to a matter which, to the delegate's knowledge adversely affects, or is likely to adversely affect, the Council's relations with the public at large.
3	The delegate will not exercise any delegated power in relation to a matter which has already been the subject of a resolution or other decision of the Council (including a policy decision relating to the matter).
4	The delegate will not exercise any delegated power in a manner, or which has the foreseeable affect, of being contrary to an adopted Council policy or procedure.
5	The delegate will only exercise a delegated power under this resolution in a manner which complies with the requirements of Council's Planning Scheme and any exercise of power which involves a departure from or variation of those requirements will only be undertaken by Council.
6	The delegate will not exercise any power which cannot lawfully be the subject of delegation by Council.

COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER

Delegation Register - State Penalties Enforcement Act 1999 - Clean

Meeting Date: 25 February 2025

Attachment No: 2

Delegations Register – State Penalties Enforcement Act 1999

Under section 257 of the Local Government Act 2009, **ROCKHAMPTON REGIONAL COUNCIL** resolves to delegate the exercise of the powers contained in Schedule 1 to the Chief Executive Officer.

These powers must be exercised subject to the limitations contained in Schedule 2. All prior resolutions delegating the same powers are repealed.

Schedule 1

Section	Entity Power Given To	Title	Description	Recommendation
Section 15(1)	Entity Power Given To: Administering Authority	Part 3 – Infringement notices Division 1 – Service Of Infringement Notices	Power, as administering authority, to approve a form for an infringement notice.	Delegation to the CEO
Section 23	Entity Power Given To: Administering Authority	Part 3 – Infringement notices Division 3 – Obligations and options under infringement notices	Power, as administering authority, to approve (or refuse where the conditions in this section have not been compiled with) an application for payment of a fine by instalments.	Delegation to the CEO
Section 24(1)	Entity Power Given To: Administering Authority	Part 3 – Infringement notices Division 3 – Obligations and options under infringement notices	Power, as administering authority, to submit particulars required for registration of approval of instalment payments with the State Penalties Enforcement Registry.	Delegation to the CEO
Section 28(1) and (2)	Entity Power Given To: Administering Authority	Part 3 – Infringement notices Division 4 – Withdrawal and re-issue of infringement notice	Power, as administering authority, to withdraw an infringement notice at any time before the fine is satisfied in full and take the steps required by subsection (2).	Delegation to the CEO
Section 32J(1)	Entity Power Given To: Approved Sponsor	Part 3B – Work and development orders	Power, as an approved sponsor, to apply to the registrar on behalf of the subject applicant for a work and development order to satisfy all or part of the enforceable amount of the applicant's SPER debt.	Not Relevant to Council
Section 32K(1)	Entity Power Given To: Approved Sponsor	Part 3B – Work and development orders	Power, as an approved sponsor, to undertake an eligibility assessment.	Not Relevant to Council
Section 32K(2)	Entity Power Given To: Approved Sponsor	Part 3B – Work and development orders	Power, as an approved sponsor, to give the registrar evidence to support the eligibility assessment.	Not Relevant to Council
Section 32O(1)	Entity Power Given To: Approved Sponsor	Part 3B – Work and development orders	Power, as an approved sponsor, to apply to SPER on behalf of the individual for an increase in the order amount.	Not Relevant to Council
Section 32P(1)	Entity Power Given To: Approved Sponsor	Part 3B – Work and development orders	Power, as an approved sponsor, to withdraw the work and development order because the approved sponsor is unable to continue as the approved sponsor.	Not Relevant to Council
Section 32S	Entity Power Given To: Recipient	Part 3B – Work and development orders	Power, as the recipient of a notice under section 32L, 32O or 32Q, to apply, as provided under the QCAT Act, to QCAT for a review of the decision.	Not Relevant to Council
Section 33(1)	Entity Power Given To: Administering Authority	Part 4 – Enforcement orders Division 1 – Default commences enforcement process	Power, as administering authority in the circumstances listed in subsections 33(1)(a) to (d), to give the State Penalties Enforcement Registry a default certificate for the infringement notice offence.	Delegation to the CEO
Section 33(3)	Entity Power Given To: Administering Authority	Part 4 – Enforcement orders Division 1 – Default commences enforcement process	Power, as administering authority who has given a default certificate under subsection 33(1), to pay the registration fee.	Delegation to the CEO
Section 33(7)	Entity Power Given To: Administering Authority	Part 4 – Enforcement orders Division 1 – Default commences enforcement process	Power, as administering authority who has given a default certificate under subsection 33(1), to give an amended default certificate to the State Penalties Enforcement Registry.	Delegation to the CEO
Section 41(2)	Entity Power Given To: Approved Sponsor	Part 4 – Enforcement orders Division 3 – Obligations and options under enforcement order	Power, as an approved sponsor who has the agreement of the debtor, to apply on behalf of the debtor under part 3B for:– (a) work and development order to satisfy the amount of the order; or (b) if the debtor is subject to a work and development order – a variation of the order.	Not Relevant to Council
Section 57(4)	Entity Power Given To: Administering Authority	Part 4 – Enforcement orders Division 6 – Cancellation of certain enforcement orders	Power, as administering authority to: (a) accept payment of the fine in full; or (b) issue a fresh infringement notice, where the registrar has cancelled an enforcement notice and referred the matter back to Council.	Delegation to the CEO
Section 81	Entity Power Given To: Employer	Part 5 – Civil enforcement Division 4 – Provisions about fine collection notices redirecting earnings	Power, as an employer who pays earnings to an employee for whom a fine collection notice for redirection of the enforcement debtor's earnings is in force, to when paying the earnings, deduct an amount from the earnings as required under Part 5, Division 4.	Delegation to the CEO
Section 84(1)	Entity Power Given To: Employer	Part 5 – Civil enforcement Division 4 – Provisions about fine collection notices redirecting earnings	Power, as an employer who deducts an amount from an employee's earnings under a fine collection notice, to pay the amount to the registrar and give to the registrar a return in the approved form.	Delegation to the CEO

Section	Entity Power Given To	Title	Description	Recommendation
Section 84(2)	Entity Power Given To: Employer	Part 5 – Civil enforcement Division 4 – Provisions about fine collection notices redirecting earnings	Power, as an employer who does not deduct an amount from an employee's earnings under a fine collection notice, give to the registrar a return in the approved form.	Delegation to the CEO
Section 84(3)	Entity Power Given To: Employer	Part 5 – Civil enforcement Division 4 – Provisions about fine collection notices redirecting earnings	Power, as an employer who pays earnings to an employee while a fine collection notice relating to the employee is in force, to give the employee the written notice required under the subsection.	Delegation to the CEO
Section 84(4)	Entity Power Given To: Employer	Part 5 – Civil enforcement Division 4 – Provisions about fine collection notices redirecting earnings	Power, where an employee to whom a fine collection notice relates stops being an employee while the notice is in force, to give the registrar the written notice of that fact.	Delegation to the CEO
Section 94	Entity Power Given To: Employer	Part 5 – Civil enforcement Division 4 – Provisions about fine collection notices redirecting earnings	Power, as an employer, to keep the records required to be kept by this section.	Delegation to the CEO
Section 157(2)	Entity Power Given To: Administering Authority	Part 9 – Miscellaneous Division 2 – Other enforcement related provisions	Power, as an administering authority, to state any matter in subsection (2) is evidence of the matter.	Delegation to the CEO
Section 157(4)	Entity Power Given To: Administering Authority	Part 9 – Miscellaneous Division 2 – Other enforcement related provisions	Power, as an administering authority, to request the Registrar to give a certificate under subsection (3).	Delegation to the CEO
Section 162	Entity Power Given To: Administering Authority	Part 9 – Miscellaneous Division 3 – General	Power to approve forms for use as infringement notices.	Delegation to the CEO

Schedule 2

Limitations to the Exercise of Power	
1	Where Council in its budget or by resolution allocates an amount for the expenditure of Council funds in relation to a particular matter, the delegate in exercising delegated power in relation to that matter, will only commit the Council to reasonably foreseeable expenditure up to the amount allocated.
2	The delegate will not exercise any delegated power in relation to a matter which, to the delegate's knowledge adversely affects, or is likely to adversely affect, the Council's relations with the public at large.
3	The delegate will not exercise any delegated power in relation to a matter which has already been the subject of a resolution or other decision of the Council (including a policy decision relating to the matter).
4	The delegate will not exercise any delegated power in a manner, or which has the foreseeable affect, of being contrary to an adopted Council policy or procedure.
5	The delegate will only exercise a delegated power under this resolution in a manner which complies with the requirements of Council's Planning Scheme and any exercise of power which involves a departure from or variation of those requirements will only be undertaken by Council.
6	The delegate will not exercise any power which cannot lawfully be the subject of delegation by Council.

COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER

Delegation Register - Waste Reduction and Recycling Act 2011 - Clean

Meeting Date: 25 February 2025

Attachment No: 3

Delegations Register – Waste Reduction and Recycling Act 2011

Under section 257 of the Local Government Act 2009, **ROCKHAMPTON REGIONAL COUNCIL** resolves to delegate the exercise of the powers contained in Schedule 1 to the Chief Executive Officer.

These powers must be exercised subject to the limitations contained in Schedule 2. All prior resolutions delegating the same powers are repealed.

Schedule 1

Section of WRRRA	Entity Power Given To	Title	Description	Recommendation
Section 28	Entity Power Given To: Person	Chapter 3 – Waste Levy Part 2 – Identifying Exempt Waste Division 2 – Approval of Waste as Exempt Waste	Power to make an exempt waste application to the chief executive.	Delegation to the CEO
Section 29	Entity Power Given To: Applicant	Chapter 3 – Waste Levy Part 2 – Identifying Exempt Waste Division 2 – Approval of Waste as Exempt Waste	Power to provide further information or documents for an exempt waste application if required by the chief executive.	Delegation to the CEO
Section 29(2)	Entity Power Given To: Applicant	Chapter 3 – Waste Levy Part 2 – Identifying Exempt Waste Division 2 – Approval of Waste as Exempt Waste	Power to agree with the chief executive about extending the time for providing further information or documents for an exempt waste application.	Delegation to the CEO
Section 33	Entity Power Given To: Holder	Chapter 3 – Waste Levy Part 2 – Identifying Exempt Waste Division 2 – Approval of Waste as Exempt Waste	Power, as the holder of an approval of waste as exempt waste, to request an amendment of the approval, and agree with the chief executive to the amendment of the approval.	Delegation to the CEO
Section 34(3)(e)	Entity Power Given To: Holder	Chapter 3 – Waste Levy Part 2 – Identifying Exempt Waste Division 2 – Approval of Waste as Exempt Waste	Power, as the holder of an approval of waste as exempt waste, to make submissions in response to a notice from the chief executive about cancelling or amending the approval.	Delegation to the CEO
Section 44(1)	Entity Power Given To: Person	Chapter 3 – Waste Levy Part 4 – Discounting Waste Levy for Residue Waste	Power, in conducting a recycling activity prescribed by regulation, to make a residue waste discounting application to the chief executive.	Delegation to the CEO
Section 45	Entity Power Given To: Applicant	Chapter 3 – Waste Levy Part 4 – Discounting Waste Levy for Residue Waste	Power, as the applicant for a residue waste discounting application, to provide further information or documents for the application if required by the chief executive.	Delegation to the CEO
Section 45(2)	Entity Power Given To: Applicant	Chapter 3 – Waste Levy Part 4 – Discounting Waste Levy for Residue Waste	Power to agree with the chief executive about extending the time for providing further information or documents for a waste residue discounting application.	Delegation to the CEO
Section 49	Entity Power Given To: Holder	Chapter 3 – Waste Levy Part 4 – Discounting Waste Levy for Residue Waste	Power, as the holder of an approval of a discounted rate for the waste levy for residue waste, to request an amendment of the approval, and agree with the chief executive to the amendment of the approval.	Delegation to the CEO
Section 50(3)(e)	Entity Power Given To: Holder	Chapter 3 – Waste Levy Part 4 – Discounting Waste Levy for Residue Waste	Power, as the holder of an approval of a discounted rate for the waste levy for residue waste, to make submissions in response to a notice from the chief executive about cancelling or amending the approval.	Delegation to the CEO
Section 53	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 5 – Obligations Relating to Waste Levy Division 1 – Obligations of Person Delivering Waste	Power, as the operator of a waste disposal site, to receive and request delivery information for waste.	Delegation to the CEO
Section 54	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 5 – Obligations Relating to Waste Levy Division 1 – Obligations of Person Delivering Waste	Power, as the operator of a resource recovery and transfer facility, to receive and request delivery information for waste.	Delegation to the CEO
Section 56	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 5 – Obligations Relating to Waste Levy Division 2 – Obligations of Operators of Waste Disposal Sites Subdivision 1 – Remitting Waste Levy	Power, as the operator of a levyable waste disposal site, to pay the chief executive the waste levy, including any interest.	Delegation to the CEO
Section 57 and 58	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 5 – Obligations Relating to Waste Levy Division 2 – Obligations of Operators of Waste Disposal Sites Subdivision 2 – Weighbridges	Power, as the operator of a waste disposal site in the waste levy zone, to ensure a weighbridge is installed and operates at the site, is brought back into operation if out of operation, and give notice to the chief executive where the weighbridge is out of operation and brought back into operation, as required by sections 57 and 58. NOTE: An exemption may apply until 30 June 2029 pursuant to chapter 16, part 3, division 2.	Delegation to the CEO
Sections 59, 60 and 61	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 5 – Obligations Relating to Waste Levy Division 2 – Obligations of Operators of Waste Disposal Sites Subdivision 3 – Measurement of Waste	Power to measure and record waste as required by sections 59, 60 and 61. NOTE: An exemption may apply until 30 June 2029 pursuant to chapter 16, part 3, division 2.	Delegation to the CEO

Section of WRRA	Entity Power Given To	Title	Description	Recommendation
Section 60(3)	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 5 – Obligations Relating to Waste Levy Division 2 – Obligations of Operators of Waste Disposal Sites Subdivision 3 – Measurement of Waste	Power, as the operator of a waste disposal site, to agree with the chief executive about an alternative way to measure and record the waste.	Delegation to the CEO
Sections 63, 64, 65 and 66	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 5 – Obligations Relating to Waste Levy Division 2 – Obligations of Operators of Waste Disposal Sites Subdivision 4 – Monitoring System	Power, as the operator of a waste disposal site and where the chief executive has given Council a notice under section 63(2), to install, maintain and operate a monitoring system as required by the notice, and comply with sections 64, 65 and 66.	Delegation to the CEO
Sections 67, 68 and 69	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 5 – Obligations Relating to Waste Levy Division 2 – Obligations of Operators of Waste Disposal Sites Subdivision 5 – Volumetric Surveys	Power, as the operator of a levyable waste disposal site, to carry out volumetric surveys, ensure volumetric surveys are carried out, and give the chief executive copies of the results of the volumetric surveys as required by sections 67, 68 and 69.	Delegation to the CEO
Section 72	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 5 – Obligations Relating to Waste Levy Division 2 – Obligations of Operators of Waste Disposal Sites Subdivision 6 – Waste Data Returns	Power, as the operator of a levyable waste disposal site, to give the chief executive a waste data return.	Delegation to the CEO
Section 72A	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 5 – Obligations Relating to Waste Levy Division 2 – Obligations of Operators of Waste Disposal Sites Subdivision 7 – Recordkeeping	Power, as the operator of a levyable waste disposal site, to keep the documents stipulated in section 72A.	Delegation to the CEO
Section 72C	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 5 – Obligations Relating to Waste Levy Division 3 – Payment Options Subdivision 1 – Waste Levy Instalment Agreements	Power, as the operator of a levyable waste disposal site, to apply to the chief executive to enter a waste levy instalment agreement, and enter the agreement.	Delegation to the CEO
Section 72D	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 5 – Obligations Relating to Waste Levy Division 3 – Payment Options Subdivision 1 – Waste Levy Instalment Agreements	Power, as the operator of a levyable waste disposal site, to apply to the chief executive for an amendment of a waste levy instalment agreement, and enter the amendment agreement.	Delegation to the CEO
Section 72G	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 5 – Obligations Relating to Waste Levy Division 3 – Payment Options Subdivision 2 – Extension of Time	Power, as the operator of a levyable waste disposal site, to apply to the chief executive for an extension of time to pay a waste levy amount.	Delegation to the CEO
Section 72H	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 5 – Obligations Relating to Waste Levy Division 3 – Payment Options Subdivision 2 – Extension of Time	Power, as the operator of a levyable waste disposal site, to apply to the chief executive for an extension of time to submit a waste data return and pay a waste levy amount.	Delegation to the CEO
Section 72J(3)(c)	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 5 – Obligations Relating to Waste Levy Division 3 – Payment Options Subdivision 3 – Chief Executive's Estimation of Waste Levy Amount	Power, as the operator of a levyable waste disposal site where the chief executive has decided an estimated waste levy amount under section 72J, to adjust the waste levy amount payable if a different amount is decided under a review of the chief executive's decision on the estimated waste levy amount.	Delegation to the CEO
Section 72L	Entity Power Given To: Operator or former operator	Chapter 3 – Waste Levy Part 5 – Obligations Relating to Waste Levy Division 3 – Payment Options Subdivision 4 – Bad Debt Credit	Power, as the operator or former operator of a waste disposal site who is eligible for a bad debt credit, to apply to the chief executive for relief.	Delegation to the CEO
Section 72M(1)	Entity Power Given To: Applicant	Chapter 3 – Waste Levy Part 5 – Obligations Relating to Waste Levy Division 3 – Payment Options Subdivision 4 – Bad Debt Credit	Power to respond to a notice from the chief executive requiring further reasonable information or documents about the application for a bad debt credit.	Delegation to the CEO
Section 72M(2)	Entity Power Given To: Applicant	Chapter 3 – Waste Levy Part 5 – Obligations Relating to Waste Levy Division 3 – Payment Options Subdivision 4 – Bad Debt Credit	Power to agree with the chief executive about extending the time for providing the further information or documents.	Delegation to the CEO

Section of WRRRA	Entity Power Given To	Title	Description	Recommendation
Sections 72R and 72S	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 6 – Resource Recovery Area Division 1 – Declaration of Resource Recovery Area	Power, as the operator of a waste disposal site, to declare an area within the site as a resource recovery area by giving the chief executive notice of a proposed resource recovery area.	Delegation to the CEO
Section 72U	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 6 – Resource Recovery Area Division 1 – Declaration of Resource Recovery Area	Power, as the operator of a waste disposal site with a resource recovery area, to amend the declaration as a resource recovery area by giving the chief executive notice of the proposed amendment.	Delegation to the CEO
Section 72V	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 6 – Resource Recovery Area Division 1 – Declaration of Resource Recovery Area	Power, as the operator of a waste disposal site with a resource recovery area, to cancel the declaration as a resource recovery area by giving the chief executive notice of the proposed cancellation.	Delegation to the CEO
Section 72VA(3)(e)	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 6 – Resource Recovery Area Division 1 – Declaration of Resource Recovery Area	Power, as the operator of a waste disposal site with a resource recovery area, to: (a) make a written submission to the chief executive; or (b) take stated actions.	Delegation to the CEO
Section 72W	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 6 – Resource Recovery Area Division 1 – Declaration of Resource Recovery Area	Power, as the operator of a waste disposal site with a resource recovery area and where the chief executive proposes to revoke the declaration, to make submissions to the chief executive to show why the declaration should not be revoked.	Delegation to the CEO
Section 72X	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 6 – Resource Recovery Area Division 2 – Obligations Relating to Resource Recovery Area	Power, as the operator of a waste disposal site with a resource recovery area, to keep the documents and results stipulated in section 72X.	Delegation to the CEO
Section 72Y	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 6 – Resource Recovery Area Division 2 – Obligations Relating to Resource Recovery Area	Power, as the operator of a resource recovery area at a waste disposal site in the waste levy zone, to carry out volumetric surveys, ensure volumetric surveys are carried out and give the chief executive a copy of the results of the volumetric survey as required by section 72Y.	Delegation to the CEO
Section 72Z	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 6 – Resource Recovery Area Division 2 – Obligations Relating to Resource Recovery Area	Power, as the operator of a resource recovery area at a waste disposal site not in the waste levy zone, to carry out volumetric surveys, ensure volumetric surveys are carried out and give the chief executive a copy of the results of the volumetric survey as required by section 72Z.	Not Relevant to Council
Section 73A	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 6 – Resource Recovery Area Division 2 – Obligations Relating to Resource Recovery Area	Power, as the operator of a waste disposal site that has declared, or claims to have declared, a resource recovery area under section 72S, to ensure that the resource recovery area complies with section 73A(2).	Delegation to the CEO
Section 73C(2)	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 6 – Resource Recovery Area Division 2 – Obligations Relating to Resource Recovery Area	Power, as the operator of a waste disposal site that has declared a resource recovery area and there is a change to the physical barrier or points of access for the resource recovery area that does not change the boundaries of the area, to amend the plan of the waste disposal site, and give the chief executive notice and a copy of the amended plan.	Delegation to the CEO
Section 73C(3)	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 6 – Resource Recovery Area Division 2 – Obligations Relating to Resource Recovery Area	Power, as the operator of a waste disposal site that has declared a resource recovery area and there is a change to the recycling activities, to advise the chief executive of the change.	Delegation to the CEO
Section 73C(4)	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 6 – Resource Recovery Area Division 2 – Obligations Relating to Resource Recovery Area	Power, as the operator of a waste disposal site that has declared a resource recovery area and there is a change to the entity having responsibility for the operation of the resource recovery area, to advise the chief executive of the change.	Delegation to the CEO
Section 73DB(1)	Entity Power Given To: Local Government	Chapter 3 - Waste Levy Part 7 - Payments to Local Governments	Power to request payment of an additional amount for the financial year to further mitigate the direct effects of the waste levy on households.	Delegation to the CEO
Section 73DC(1)	Entity Power Given To: Local Government	Chapter 3 - Waste Levy Part 7 - Payments to Local Governments	Power to use a relevant payment to mitigate the direct effects of the waste levy on households in the local government's local government area.	To Remain with Council
Section 73DD(1)	Entity Power Given To: Local Government	Chapter 3 - Waste Levy Part 7 - Payments to Local Governments	Power to ensure the first rates notice issued to an entity after receiving a relevant payment state the matters listed in subsection 73DD(1).	Delegation to the CEO
Section 73DE(2)	Entity Power Given To: Local Government	Chapter 3 - Waste Levy Part 7 - Payments to Local Governments	Power to satisfy the Chief Executive that Council has informed the intended recipients of the misinformation of how the misinformation is false or misleading.	Delegation to the CEO
Section 89	Entity Power Given To: Person	Chapter 4 – Management of Priority Products and Priority Waste Part 3 – Product Stewardship Schemes Division 2 – Accreditation of Voluntary Stewardships Schemes	Power to apply to the chief executive for accreditation as scheme manager for a voluntary product stewardship scheme.	Delegation to the CEO
Section 95	Entity Power Given To: Participant	Chapter 4 – Management of Priority Products and Priority Waste Part 3 – Product Stewardship Schemes Division 2 – Accreditation of Voluntary Stewardships Schemes	Power, as a participant in an accredited stewardship scheme, to amend the scheme by agreement with all other participants in the scheme.	Delegation to the CEO
Section 97	Entity Power Given To: Scheme manager	Chapter 4 – Management of Priority Products and Priority Waste Part 3 – Product Stewardship Schemes Division 2 – Accreditation of Voluntary Stewardships Schemes	Power, as scheme manager of an accredited stewardship scheme that the minister is proposing to revoke, to make written submissions to show why the proposed action to revoke the accreditation should not be taken.	Delegation to the CEO

Section of WRRRA	Entity Power Given To	Title	Description	Recommendation
Sections 99S(1) and 99U(1)	Entity Power Given To: Person	Chapter 4 – Management of Priority Products and Priority Waste Part 3B – Beverage Container Refund Scheme Division 3 – Refund Amounts for Empty Containers and Container Refund Points Subdivision 1 – Claiming Refund Amounts for Empty Containers	Power to claim a refund amount for an empty container under chapter 4, part 3B, division 3, subdivision 1.	Not Relevant to Council
Section 99S(2)	Entity Power Given To: Operator of a container refund point	Chapter 4 – Management of Priority Products and Priority Waste Part 3B – Beverage Container Refund Scheme Division 3 – Refund Amounts for Empty Containers and Container Refund Points Subdivision 1 – Claiming Refund Amounts for Empty Containers	Power, as the operator of a container refund point, to accept the container and pay the person the refund amount for the container.	Not Relevant to Council
Section 99Y(1)	Entity Power Given To: Operator of a container refund point	Chapter 4 – Management of Priority Products and Priority Waste Part 3B – Beverage Container Refund Scheme Division 3 – Refund Amounts for Empty Containers and Container Refund Points Subdivision 2 – Other Obligations of Container Refund Point Operators	Power, as the operator of a container refund point, to:– (a) keep each refund declaration given to the operator for at least 5 years after the declaration was given; (b) for the proof of identity document mentioned in section 99T(3)(c) that accompanied the declaration, make a copy of the proof of identity document and keep the copy with the declaration for at least 5 years after the declaration was given; (c) if asked by an authorised person – produce the declaration and copy of the proof of identity document for inspection by the authorised person.	Not Relevant to Council
Section 99ZA	Entity Power Given To: Operator of a container refund point	Chapter 4 – Management of Priority Products and Priority Waste Part 3B – Beverage Container Refund Scheme Division 3 – Refund Amounts for Empty Containers and Container Refund Points Subdivision 3 – Container Refund Points	Power, as the operator of a container refund point, to enter a container collection agreement with the Organisation.	Not Relevant to Council
Section 99ZB	Entity Power Given To: Operator of a container refund point	Chapter 4 – Management of Priority Products and Priority Waste Part 3B – Beverage Container Refund Scheme Division 3 – Refund Amounts for Empty Containers and Container Refund Points Subdivision 3 – Container Refund Points	Power, as the operator of a container refund point, to claim a collection amount from the Organisation for containers collected.	Not Relevant to Council
Section 99ZF	Entity Power Given To: Operator of a material recovery facility	Chapter 4 – Management of Priority Products and Priority Waste Part 3B – Beverage Container Refund Scheme Division 4 – Recovery Amounts for Empty Containers Recycled by Material Recovery Facilities	Power, as the operator of a material recovery facility, to enter a material recovery agreement with the Organisation.	Not Relevant to Council
Section 99ZH	Entity Power Given To: Operator of a material recovery facility	Chapter 4 – Management of Priority Products and Priority Waste Part 3B – Beverage Container Refund Scheme Division 4 – Recovery Amounts for Empty Containers Recycled by Material Recovery Facilities	Power, as the operator of a material recovery facility, to claim the recovery amount from the Organisation.	Not Relevant to Council
Section 99ZL	Entity Power Given To: Operator of a material recovery facility	Chapter 4 – Management of Priority Products and Priority Waste Part 3B – Beverage Container Refund Scheme Division 4 – Recovery Amounts for Empty Containers Recycled by Material Recovery Facilities	Power, as the operator of a material recovery facility, to comply with the recovery amount protocol.	Not Relevant to Council
Section 110	Entity Power Given To: Powers delegated to Council in first instance by Chief Executive pursuant to Waste Reduction and Recycling (Local Government) Delegation (No. 1) 2019	Chapter 5 – Offences Relating to Littering and Illegal Dumping Part 2 – Material That May Become Waste	Power, as delegate of the chief executive administering the Act, to give a notice to an adult person. *See Footnotes	Delegation to the CEO
Section 111	Entity Power Given To: Powers delegated to Council in first instance by Chief Executive pursuant to Waste Reduction and Recycling (Local Government) Delegation (No. 1) 2019	Chapter 5 – Offences Relating To Littering And Illegal Dumping Part 2 – Material That May Become Waste	Power, as delegate of the chief executive administering the Act, to give a notice to an adult person. *See Footnotes	Delegation to the CEO

Section of WRRRA	Entity Power Given To	Title	Description	Recommendation
Section 112	Entity Power Given To: Powers delegated to Council in first instance by Chief Executive pursuant to Waste Reduction and Recycling (Local Government) Delegation (No. 1) 2019	Chapter 5 – Offences Relating To Littering And Illegal Dumping Part 2 – Material That May Become Waste	Power, as delegate of the chief executive administering the Act, to direct a responsible entity to collect material from premises. <i>*See Footnotes</i>	Delegation to the CEO
Section 123	Entity Power Given To: Local Government	Chapter 5 – Offences Relating to Littering and Illegal Dumping Part 2 – Material That May Become Waste	Power, as a local government, to prepare and implement a waste reduction and recycling plan.	Delegation to the CEO
Section 128	Entity Power Given To: Local Government	Chapter 6 – Strategic Planning for Waste Reduction and Recycling Part 2 – Local Government Strategic Planning for Waste Division 3 – Chief Executive Action to Prepare Waste Reduction and Recycling Plan for Local Government	Power to make written submissions where the chief executive intends to prepare a waste reduction and recycling plan for the local government to address an aspect that is relevant to the local government.	Delegation to the CEO
Section 147	Entity Power Given To: Local government	Chapter 7 – Reporting About Waste Management and Waste Disposal and Recycling Part 1 – Reporting on Waste Reduction and Recycling Plans	Power, as a local government, to give the chief executive a report about the operation, in the financial year, of all the local government's waste reduction and recycling plans in force in its local government area.	Delegation to the CEO
Section 152	Entity Power Given To: Reporting entity	Chapter 7 – Reporting About Waste Management and Waste Disposal and Recycling Part 2 – Reporting on Waste Recovery and Disposal Division 2 – Reporting Requirements	Power, as a reporting entity, to give the chief executive a report about the entity's receiving, sorting, recycling, treatment or disposal of waste in the financial year.	Delegation to the CEO
Section 160	Entity Power Given To: Person	Chapter 8 – Provisions For End Of Waste Part 2 – End Of Waste Codes Division 1 – Process for Making End Of Waste Codes	Power to make a submission about a potential end of waste code.	Delegation to the CEO
Section 165	Entity Power Given To: Person	Chapter 8 – Provisions For End Of Waste Part 2 – End Of Waste Codes Division 2 – Making End Of Waste Codes	Power to make a submission about a draft end of waste code.	Delegation to the CEO
Section 168	Entity Power Given To: Person	Chapter 8 – Provisions For End Of Waste Part 2 – End Of Waste Codes Division 3 – Amendment, Cancellation Or Suspension Of End Of Waste Codes	Power to apply amend an end of waste code.	Delegation to the CEO
Section 172	Entity Power Given To: Registered resource producer	Chapter 8 – Provisions For End Of Waste Part 2 – End Of Waste Codes Division 3 – Amendment, Cancellation Or Suspension Of End Of Waste Codes	Power, in relation to an end of waste code which the chief executive proposes to amend, cancel or suspend, to make written submissions about the proposed action.	Delegation to the CEO
Section 173B(1)	Entity Power Given To: Person	Chapter 8 – Provisions For End Of Waste Part 2 – End Of Waste Codes Division 4 – Registration Of End Of Waste Resource Producers	Power to give the Chief Executive a notice stating that Council intends to become a registered resource producer for the code.	To Remain with Council
Section 173B(3)	Entity Power Given To: Person	Chapter 8 – Provisions For End Of Waste Part 2 – End Of Waste Codes Division 4 – Registration Of End Of Waste Resource Producers	Power to give the Chief Executive a notice, in the approved form.	To Remain with Council
Section 173D	Entity Power Given To: Person	Chapter 8 – Provisions For End Of Waste Part 2 – End Of Waste Codes Division 4 – Registration Of End Of Waste Resource Producers	Power to make a submission in response to a notice issued by the chief executive.	Delegation to the CEO
Section 173H	Entity Power Given To: Entity	Chapter 8 – Provisions For End Of Waste Part 2 – End Of Waste Codes Division 5 – Miscellaneous	Power to respond to a request for advice, comment or information about the operation of an end of waste code issued by the chief executive.	Delegation to the CEO
Section 173I	Entity Power Given To: Person	Chapter 8 – Provisions For End Of Waste Part 3 – End Of Waste Approvals	Power to apply to the Chief Executive for an end of waste approval to conduct a trial for one kind of waste.	Delegation to the CEO
Section 173K	Entity Power Given To: Holder	Chapter 8 – Provisions For End Of Waste Part 3 – End Of Waste Approvals	Power to comply with the conditions of an end of waste approval.	Delegation to the CEO
Section 173L	Entity Power Given To: Holder	Chapter 8 – Provisions For End Of Waste Part 3 – End Of Waste Approvals	Power to apply to the Chief Executive to extend an end of waste approval.	Delegation to the CEO
Section 173M	Entity Power Given To: Holder	Chapter 8 – Provisions For End Of Waste Part 3 – End Of Waste Approvals	Power to apply to the Chief Executive to amend an end of waste approval.	Delegation to the CEO
Section 173O	Entity Power Given To: Holder	Chapter 8 – Provisions For End Of Waste Part 3 – End Of Waste Approvals	Power to apply to the Chief Executive to transfer an end of waste approval.	Delegation to the CEO

Section of WRRRA	Entity Power Given To	Title	Description	Recommendation
Section 173Q	Entity Power Given To: Entity	Chapter 8 – Provisions For End Of Waste Part 3 – End Of Waste Approvals	Power to respond to a request from the chief executive for advice, comment or information about the operation of Chapter 8, Part 3.	Delegation to the CEO
Section 173T	Entity Power Given To: Applicant	Chapter 8A – General Provisions For Approvals Part 2 – Applications	Power to respond to a request from the chief executive for further information or documents required to decide an application under chapter 8A.	Delegation to the CEO
Section 173ZB	Entity Power Given To: Holder	Chapter 8A – General Provisions For Approvals Part 3 – Amendments, Suspension or Cancellation	Power to respond to a show cause notice from the chief executive.	Delegation to the CEO
Section 173ZE	Entity Power Given To: Holder	Chapter 8A – General Provisions For Approvals Part 4 – Miscellaneous	Power to surrender an approval by giving notice to the Chief Executive.	Delegation to the CEO
Section 173ZF	Entity Power Given To: Holder	Chapter 8A – General Provisions For Approvals Part 4 – Miscellaneous	Power to respond to a notice from the Chief Executive requiring information about an approval.	Delegation to the CEO
Section 175	Entity Power Given To: Person	Chapter 9 – Reviews Part 1 – Internal Reviews	Power, where given, or entitled to be given, an information notice for a decision, to apply to the chief executive for an internal review of the decision.	Delegation to the CEO
Section 175	Entity Power Given To: Powers delegated to Council in first instance by Chief Executive pursuant to Waste Reduction and Recycling (Local Government) Delegation (No. 1) 2019	Chapter 9 – Reviews Part 1 – Internal Reviews	Power to, as delegate of the chief executive administering the Act, apply for an internal review of the decision. *See Footnotes	Delegation to the CEO
Section 176(2)	Entity Power Given To: Powers delegated to Council in first instance by Chief Executive pursuant to Waste Reduction and Recycling (Local Government) Delegation (No. 1) 2019	Chapter 9 – Reviews Part 1 – Internal Reviews	Power to, as a delegate of the chief executive administering the Act, extend the time for making an internal review application. *See Footnotes	Delegation to the CEO
Section 177	Entity Power Given To: Applicant of an internal review application	Chapter 9 – Reviews Part 1 – Internal Reviews	Power, where an internal review application has been made, to apply for a stay of the original decision.	Delegation to the CEO
Section 178	Entity Power Given To: Powers delegated to Council in first instance by Chief Executive pursuant to Waste Reduction and Recycling (Local Government) Delegation (No. 1) 2019	Chapter 9 – Reviews Part 1 – Internal Reviews	Power to, as a delegate of the chief executive administering the Act, conduct an internal review of the original decision and decide the internal review application. *See Footnotes	Delegation to the CEO
Section 179	Entity Power Given To: Powers delegated to Council in first instance by Chief Executive pursuant to Waste Reduction and Recycling (Local Government) Delegation (No. 1) 2019	Chapter 9 – Reviews Part 1 – Internal Reviews	Power to, as delegate of the chief executive administering the Act, give notice of an internal review decision. *See Footnotes	Delegation to the CEO
Section 180	Entity Power Given To: Person	Chapter 9 – Reviews Part 2 – External Reviews by QCAT	Power, where given, or entitled to be given, a QCAT information notice under section 179 of the <i>Waste Reduction and Recycling Act 2011</i> , to apply to QCAT, under the QCAT Act, for external review of the decision.	Delegation to the CEO
Section 183	Entity Power Given To: Powers delegated to Council in first instance by Chief Executive pursuant to Waste Reduction and Recycling (Local Government) Delegation (No. 1) 2019	Chapter 10 – Authorised Persons Part 2 – General Matters About Authorised Persons Division 2 – Appointment	Power, as delegate of the chief executive administering the Act, to appoint a person as an authorised person. *See Footnotes	Delegation to the CEO

Section of WRRA	Entity Power Given To	Title	Description	Recommendation
Section 187	Entity Power Given To: Powers delegated to Council in first instance by Chief Executive pursuant to Waste Reduction and Recycling (Local Government) Delegation (No. 1) 2019	Chapter 10 – Authorised Persons Part 2 – General Matters About Authorised Persons Division 3 – Identity Cards	Power, as delegate of the chief executive administering the Act, to issue an identify card to an authorised person.	Delegation to the CEO
Section 246	Entity Power Given To: Powers delegated to Council in first instance by Chief Executive pursuant to Waste Reduction and Recycling (Local Government) Delegation (No. 1) 2019	Chapter 11 – Show Cause Notices And Compliance Notices Part 2 – Show Cause Notices	Power, as delegate of the chief executive administering the Act, to give a show cause notice. *See Footnotes	Delegation to the CEO
Section 248 and 249	Entity Power Given To: Powers delegated to Council in first instance by Chief Executive pursuant to Waste Reduction and Recycling (Local Government) Delegation (No. 1) 2019	Chapter 11 – Show Cause Notices And Compliance Notices Part 3 – Compliance Notices	Power, as a delegate of the chief executive administering the Act to give a compliance notice. *See Footnotes	Delegation to the CEO
Section 253	Entity Power Given To: Powers delegated to Council in first instance by Chief Executive pursuant to Waste Reduction and Recycling (Local Government) Delegation (No. 1) 2019	Chapter 12 – Waste Audits Part 2 – Chief Executive May Require Conduct Of Waste Audits	Power, as a delegate of the chief executive administering the Act to give a notice requiring a person to commission a waste audit and to provide a waste report on the audit. *See Footnotes	Delegation to the CEO
Section 261	Entity Power Given To: Prescribed person	Chapter 13 – Court Orders	Power to bring a proceeding in a Magistrates Court for an order to remedy or restrain an offence against the Act or a threatened or anticipated offence against the Act.	Delegation to the CEO
Section 317(2)	Entity Power Given To: Operator of a levyable waste disposable site	Chapter 16 Other Transitional Provisions Part 3 – Transitional Provisions for Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 Division 2 – Exemption from Weighbridge Requirements for Particular Sites Until 30 June 2029	Power, as an operator of a levyable waste disposable site, to apply to the chief executive for an exemption during the transition period from the requirements of section 57.	Not Relevant to Council
Section 324	Entity Power Given To: Entity having responsibility for the operation of a resource recovery area for a waste disposal site in the waste levy zone	Chapter 16 Other Transitional Provisions Part 3 – Transitional Provisions for Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 Division 3 – Other Matters	Power, as an entity having responsibility for the operation of a resource recovery area for a waste disposal site in the waste levy zone, to carry out a volumetric survey, ensure a volumetric survey is carried out, give a copy of the results of the volumetric survey to the chief executive, and keep a copy of the results as required by section 324.	Delegation to the CEO

Schedule 2**Limitations to the Exercise of Power**

1	Where Council in its budget or by resolution allocates an amount for the expenditure of Council funds in relation to a particular matter, the delegate in exercising delegated power in relation to that matter, will only commit the Council to reasonably foreseeable expenditure up to the amount allocated.
2	The delegate will not exercise any delegated power in relation to a matter which, to the delegate's knowledge adversely affects, or is likely to adversely affect, the Council's relations with the public at large.
3	The delegate will not exercise any delegated power in relation to a matter which has already been the subject of a resolution or other decision of the Council (including a policy decision relating to the matter).
4	The delegate will not exercise any delegated power in a manner, or which has the foreseeable affect, of being contrary to an adopted Council policy or procedure.
5	The delegate will only exercise a delegated power under this resolution in a manner which complies with the requirements of Council's Planning Scheme and any exercise of power which involves a departure from or variation of those requirements will only be undertaken by Council.
6	The delegate will not exercise any power which cannot lawfully be the subject of delegation by Council.
Sections 110, 111 and 112	These powers can only be exercised as it relates to Chapter 5, Part 2 of <i>Waste Reduction and Recycling Act 2011</i> .

Sections 175, 176(2), 178 and 179	These powers can only be exercised as it relates to sections 248(2) and 253(3) of <i>Waste Reduction and Recycling Act 2011</i> .
Section 183	The authorised person can be appointed to only exercise the powers in section 117 and Chapter 10 of the <i>Waste Reduction and Recycling Act 2011</i> in relation to the following offences:– (a) Chapter 5: Parts 1, 2 and Part 3, Division 1 and 2 of the Act; (b) Section 251; (c) Section 251; (d) Section 254, and (e) Section 264 of <i>Waste Reduction and Recycling Act 2011</i> .
Sections 246, 248 and 249	The power can only be exercised as it relates to sections 103(1), 104(1), 107(1), 108, 109(1) or (2), and 112(2) of <i>Waste Reduction and Recycling Act 2011</i> .
Section 253	The power can only be exercised as it relates to section 104 of <i>Waste Reduction and Recycling Act 2011</i> .

COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER

Delegation Register - Waste Reduction and Recycling Regulation 2023 - Clean

Meeting Date: 25 February 2025

Attachment No: 4

Delegations Register – Waste Reduction and Recycling Regulation 2023

Under section 257 of the Local Government Act 2009, **ROCKHAMPTON REGIONAL COUNCIL** resolves to delegate the exercise of the powers contained in Schedule 1 to the Chief Executive Officer.

These powers must be exercised subject to the limitations contained in Schedule 2. All prior resolutions delegating the same powers are repealed.

Schedule 1

Section	Entity Power Given To	Title	Description	Recommendation
Section 56	Entity Power Given To: Person	Part 11 – Management of Polychlorinated Biphenyls (PCBs) Division 4 – Duties of Occupier of Premises with Scheduled PCB Material	Power to prepare an emergency plan and keep it up to date.	Not Relevant to Council
Section 83(1)	Entity Power Given To: Local Government Recycling Provider	Part 13 – Used Packaging Materials Division 3 – Kerbside and Other Recycling Collectors to Give Information to Chief Executive	Power as a local government provider who operates or provides a kerbside recycling collection service to give the Chief Executive the information prescribed in subsection 83(1) for the financial year.	Delegation to the CEO
Section 83(2)	Entity Power Given To: Local Government Recycling Provider	Part 13 – Used Packaging Materials Division 3 – Kerbside and Other Recycling Collectors to Give Information to Chief Executive	Power as a local government recycling provider who operates or provides a recycling service other than a kerbside recycling collection service to give the chief executive information about the percentage of households within the service area with access to the service.	Not Relevant to Council

Schedule 2

Limitations to the Exercise of Power	
1	Where Council in its budget or by resolution allocates an amount for the expenditure of Council funds in relation to a particular matter, the delegate in exercising delegated power in relation to that matter, will only commit the Council to reasonably foreseeable expenditure up to the amount allocated.
2	The delegate will not exercise any delegated power in relation to a matter which, to the delegate's knowledge adversely affects, or is likely to adversely affect, the Council's relations with the public at large.
3	The delegate will not exercise any delegated power in relation to a matter which has already been the subject of a resolution or other decision of the Council (including a policy decision relating to the matter).
4	The delegate will not exercise any delegated power in a manner, or which has the foreseeable affect, of being contrary to an adopted Council policy or procedure.
5	The delegate will only exercise a delegated power under this resolution in a manner which complies with the requirements of Council's Planning Scheme and any exercise of power which involves a departure from or variation of those requirements will only be undertaken by Council.
6	The delegate will not exercise any power which cannot lawfully be the subject of delegation by Council.

COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER

Delegation Register - Planning Act 2016 - Clean

Meeting Date: 25 February 2025

Attachment No: 5

Delegations Register – Planning Act 2016

Under section 257 of the *Local Government Act 2009*, **ROCKHAMPTON REGIONAL COUNCIL** resolves to delegate the exercise of the powers contained in Schedule 1 to the Chief Executive Officer.

These powers must be exercised subject to the limitations contained in Schedule 2. All prior resolutions delegating the same powers are repealed.

Schedule 1

Section	Entity Power Given To	Title	Description	Recommendation
Section 10	Entity Power Given To: Person	Chapter 2 – Planning Part 2 – State Planning Instruments	Power to make submissions to the Minister about the making or amending of a State Planning instrument.	To Remain with Council
Sections 18, 20 and 26	Entity Power Given To: Local Government	Chapter 2 – Planning Part 3 – Local Planning Instruments Division 2 – Making, Amending or Repealing Local Planning Instruments	Power to give notice of a proposed planning scheme or proposed amendment to the chief executive and follow the process for making or amending a planning scheme. For avoidance of doubt, the power delegated includes the power to take all actions as detailed in sections 18, 20 and 26 and as required under a notice given by the chief executive or in the Minister's rules. <i>*See Limitations to the Exercise of Power</i>	Delegation to the CEO
Section 19	Entity Power Given To: Local Government	Chapter 2 – Planning Part 3 – Local Planning Instruments Division 2 – Making, Amending or Repealing Local Planning Instruments	Power to apply a planning scheme as a categorising instrument in relation to prescribed tidal works in the tidal area for Council's local government area.	Delegation to the CEO
Sections 21 and 26	Entity Power Given To: Local Government	Chapter 2 – Planning Part 3 – Local Planning Instruments Division 2 – Making, Amending or Repealing Local Planning Instruments And Division 3 – State Powers for Local Planning Instruments	Power to follow the process for the making or amending of an LGIP as set out in the Minister's rules. For avoidance of doubt, the power delegated includes the power to take all actions as detailed in sections 21 and 26 and as required in the Minister's rules. <i>*See Limitations to the Exercise of Power</i>	Delegation to the CEO
Sections 22 and 26	Entity Power Given To: Local Government	Chapter 2 – Planning Part 3 – Local Planning Instruments Division 2 – Making, Amending or Repealing Local Planning Instruments And Division 3 – State Powers for Local Planning Instruments	Power to follow the process for the making or amending of a planning scheme policy as set out in the Minister's rules. For avoidance of doubt, the power delegated includes the power to take all actions as detailed in sections 22 and 26 and as required in the Minister's rules. <i>*See Limitations to the Exercise of Power</i>	Delegation to the CEO
Sections 23 and 26	Entity Power Given To: Local Government	Chapter 2 – Planning Part 3 – Local Planning Instruments Division 2 – Making, Amending or Repealing Local Planning Instruments And Division 3 – State Powers for Local Planning Instruments	Power to follow the process for the making or amending of a TLPI as set out in the Minister's rules. For avoidance of doubt, the power delegated includes the power to take all actions as detailed in sections 23 and 26 and as required in the Minister's rules. <i>*See Limitations to the Exercise of Power</i>	Delegation to the CEO
Section 24	Entity Power Given To: Local Government	Chapter 2 – Planning Part 3 – Local Planning Instruments Division 2 – Making, Amending or Repealing Local Planning Instruments	Power to follow the process for repealing a TLPI or planning scheme policy. For avoidance of doubt, the power delegated includes the power to take all actions as detailed in section 24. <i>*See Limitations to the Exercise of Power</i>	Delegation to the CEO
Sections 25 and 26	Entity Power Given To: Local Government	Chapter 2 – Planning Part 3 – Local Planning Instruments Division 2 – Making, Amending or Repealing Local Planning Instruments And Division 3 – State Powers for Local Planning Instruments	Power to review a planning scheme and a LGIP and follow the process for the review as set out in the Minister's rules. For avoidance of doubt, the power delegated includes the power to take all actions as detailed in sections 25 and 26 and as required in the Minister's rules. <i>*See Limitations to the Exercise of Power</i>	Delegation to the CEO
Section 29	Entity Power Given To: Local Government	Chapter 2 – Planning Part 4 – Superseded Planning Schemes Division 1 – Applying Superseded Planning Scheme	Power to decide whether or not to agree to a superseded planning scheme request and give notice of the decision. <i>*See Limitations to the Exercise of Power</i>	Delegation to the CEO
Sections 32 and 33	Entity Power Given To: Local Government	Chapter 2 – Planning Part 4 – Superseded Planning Schemes Division 2 – Compensation	Power to decide a compensation claim. For avoidance of doubt, the power delegated includes the power to take all actions and consider all matters detailed in sections 32 and 33.	To Remain with Council
Sections 35, 36, 37 and 38	Entity Power Given To: Local Government	Chapter 2 – Planning Part 5 – Designation of Premises for Development of Infrastructure	Power to make or amend a designation and follow the process in the designation process rules. For avoidance of doubt, the power delegated includes the power to take all actions and consider all matters detailed in sections 35, 36, 37, 38 and the designation process rules. <i>*See Limitations to the Exercise of Power</i>	Delegation to the CEO
Section 37(4)	Entity Power Given To: Affected Party	Chapter 2 – Planning Part 5 – Designation of Premises for Development of Infrastructure	Power to make submissions about the proposal to the Minister.	Delegation to the CEO
Section 39	Entity Power Given To: Designator	Chapter 2 – Planning Part 5 – Designation of Premises for Development of Infrastructure	Power to extend the duration of a designation. For avoidance of doubt, the power delegated includes the power to take all actions as detailed in section 39.	To Remain with Council

Section	Entity Power Given To	Title	Description	Recommendation
Sections 40 and 41	Entity Power Given To: Designator	Chapter 2 – Planning Part 5 – Designation of Premises for Development of Infrastructure	Power to repeal a designation made by Council. For avoidance of doubt, the power delegated includes the power to take all actions and consider all matters as detailed in sections 40 and 41.	To Remain with Council
Section 41(1)	Entity Power Given To: Owner of an Interest in Designated Premises	Chapter 2 – Planning Part 5 – Designation of Premises for Development of Infrastructure	Power to request a designator to repeal a designation made by the designator on the basis that the designation is causing the owner hardship.	Delegation to the CEO
Section 42	Entity Power Given To: Local Government	Chapter 2 – Planning Part 5 – Designation of Premises for Development of Infrastructure	Power to include a note about the making, amendment, extension or repeal of a designation in Council's planning scheme. For avoidance of doubt, the power delegated includes the power to take all actions as detailed in section 42.	Delegation to the CEO
Section 45(8)	Entity Power Given To: Assessment Manager	Chapter 3 – Development Assessment Part 1 – Types Of Development And Assessment	Power, where the circumstances of section 45(6) apply, to give the weight considered appropriate in the circumstances to the documents referenced in section 45(8).	To Remain with Council
Section 46	Entity Power Given To: Local Government	Chapter 3 – Development Assessment Part 1 – Types Of Development And Assessment	Power to give an exemption certificate for the development. For avoidance of doubt, the power delegated includes the power to take all actions as detailed in section 46.	Delegation to the CEO
Sections 46, 54, 55, 56, 57, 65, 66, 67, 84, 85 100, 107 and 109	Entity Power Given To: Referral Agency	Chapter 3 – Development Assessment Part 1 – Types Of Development And Assessment And Part 3 – Assessing and Deciding Development Applications Division 1 – Referral Agency's Assessment Division 3 – Development Conditions And Part 5 – Development Approvals Division 3 – Cancelling Development Approvals Division 4 – Lapsing of and Extending Development Approvals And Part 6 – Minister's Powers Division 2 – Minister's Directions Subdivision 3 – Directions to Referral Agencies And Part 7 – Miscellaneous	Power to act as a "referral agency" for all development applications and cancellation applications received by Council as a referral agency under Chapter 3 of the <i>Planning Act 2016</i> . For avoidance of doubt, the power delegated includes the power to take all actions of a referral agency and consider all matters as detailed in sections 46, 54, 55, 56, 57, 65, 66, 67, 84, 85, 100, 107 and 109 of the <i>Planning Act 2016</i> .	Delegation to the CEO
Sections 48, 51, 53, 54, 59, 60, 61, 62, 63, 64, 65, 67, 71, 75, 76, 84, 85, 86, 87, 93, 100, 101, 105, 107 and 109	Entity Power Given To: Assessment Manager	Chapter 3 – Development Assessment Part 2 – Development Applications Division 1 – Introduction Division 2 – Making or Changing Applications, And Part 3 – Assessing and Deciding Development Applications Division 1 – Referral Agency's Assessment Division 2 – Assessment Manager's Decision Division 3 – Development Conditions, And Part 5 – Development Approvals Division 1 – Effect of Development Approval Subdivision 1 – Changes During Appeal Period Division 3 – Cancelling Development Approvals Division 4 – Lapsing of and Extending Development Approvals, And Part 6 – Minister's Directions Division 2 – Minister's Directions Subdivision 1 – Directions Generally Subdivision 3 – Directions to Referral Agencies Division 3 – Minister's Call In, And Part 7 – Miscellaneous	Power to act as the "assessment manager" for all development applications, change representations, cancellation applications and extension applications received by Council under Chapter 3 of the <i>Planning Act 2016</i> . For avoidance of doubt, the power delegated includes the power to take all actions of an assessment manager and consider all matters as detailed in sections 48, 51, 53, 54, 59, 60, 61, 62, 63, 64, 65, 67, 71, 75, 76, 84, 85, 86, 87, 93 100, 101, 105, 107 and 109 of the <i>Planning Act 2016</i> . *See <i>Limitations to the Exercise of Power</i>	Delegation to the CEO
Section 48(3)(b)	Entity Power Given To: Local Government	Chapter 3 – Development Assessment Part 2 – Development Applications Division 1 – Introduction	Power to keep a list of persons who are appropriately qualified to be an assessment manager in relation to a particular type of development.	Delegation to the CEO
Section 48(3)(d)	Entity Power Given To: Local Government	Chapter 3 – Development Assessment Part 2 – Development Applications Division 1 – Introduction	Power to enter an agreement with a person on Council's list of persons who are appropriately qualified to be an assessment manager in relation to a particular type of development.	Delegation to the CEO
Section 51(2)	Entity Power Given To: Owner of Premises	Chapter 3 – Development Assessment Part 2 – Development Applications Division 2 – Making Or Changing Applications	Power to give written consent to the making of the development application.	Delegation to the CEO
Section 64(9)	Entity Power Given To: Assessment Manager	Chapter 3 – Development Assessment Part 3 – Assessing And Deciding Development Applications Division 2 – Assessment Manager's Decision	Power to consult with the Minister about making or amending the instrument mentioned in subsection (8)(c).	Delegation to the CEO

Section	Entity Power Given To	Title	Description	Recommendation
Sections 78A, 79, 80, 81, 81A, 81B, 82, 83, 93 and 100, 105, 107 and 109	Entity Power Given To: Responsible Entity	Chapter 3 – Development Assessment Part 5 – Development Approvals Division 2 – Changing Development Approvals Subdivision 2 – Changes After Appeal Period Subdivision 3 – Notice of Decision And Part 6 – Minister's Powers Division 2 – Minister's Directions Subdivision 1 – Directions Generally Subdivision 3 – Directions to Referral Agencies Division 3 – Minister's Call In And Part 7 – Miscellaneous	Power to act as a "responsible entity" for all change applications received by Council as a responsible entity under Chapter 3 of the <i>Planning Act 2016</i> . For avoidance of doubt, the power delegated includes the power to take all actions of a responsible entity and consider all matters as detailed in sections 78A, 79, 80, 81, 81A, 81B, 82, 83, 93, 100, 105, 107 and 109 of the <i>Planning Act 2016</i> .	Delegation to the CEO
Section 80	Entity Power Given To: Affected Entity	Chapter 3 – Development Assessment Part 5 – Development Approvals Division 2 – Changing Development Approvals Subdivision 2 – Changes After Appeal Period	Power to act as an "affected entity" for all change applications received by Council as an affected entity under Chapter 3 of the <i>Planning Act 2016</i> . For avoidance of doubt, the power delegated includes the power to take all actions of an affected entity and consider all matters as detailed in section 80 of the <i>Planning Act 2016</i> .	Delegation to the CEO
Section 82A	Entity Power Given To: Additional Referral Agency	Chapter 3 – Development Assessment Part 5 – Development Approvals Division 2 – Changing Development Approvals Subdivision 2 – Changes After Appeal Period	Power to act as an "additional referral agency" for a change application where section 82A applies. For the avoidance of doubt, the power delegated includes the power to take all actions of an additional referral agency and consider all matters as detailed in section 82A of the <i>Planning Act 2016</i> .	Delegation to the CEO
Section 84(3)(b)(i)	Entity Power Given To: Owner of Land	Chapter 3 – Development Assessment Part 5 – Development Approvals Division 3 – Cancelling Development Approvals	Power to give written consent to the cancellation application.	Delegation to the CEO
Section 84(3)(b)(iii)	Entity Power Given To: Public Utility	Chapter 3 – Development Assessment Part 5 – Development Approvals Division 3 – Cancelling Development Approvals	Power to give written consent to the cancellation application.	Delegation to the CEO
Section 86(2A)	Entity Power Given To: Owner of Land	Chapter 3 – Development Assessment Part 5 – Development Approvals Division 4 – Lapsing Of And Extending Development Approvals	Power to give written consent to the extension application.	Delegation to the CEO
Section 89	Entity Power Given To: Local Government	Chapter 3 – Development Assessment Part 5 – Development Approvals Division 5 – Noting Development Approvals On Planning Schemes	Power to note an approval referred to in subsection (1) on Council's planning scheme and give notice of the approval to the chief executive.	Delegation to the CEO
Section 93(2)	Entity Power Given To: Recipient	Chapter 3 – Development Assessment Part 6 – Minister's Powers Division 2 – Minister's Direction Subdivision 1 – Directions Generally	Power to comply with a direction given by the Minister.	Delegation to the CEO
Section 102	Entity Power Given To: Local Government	Chapter 3 – Development Assessment Part 6 – Minister's Powers Division 3 – Minister's Call In	Power to make submissions in response to a proposed call in notice received by Council.	To Remain with Council
Section 105(3)	Entity Power Given To: Decision-maker	Chapter 3 – Development Assessment Part 6 – Minister's Powers Division 3 – Minister's Call In	Power to give the Minister reasonable help.	Delegation to the CEO
Section 106C(3)(f)	Entity Power Given To: Decision-maker	Chapter 3 - Development Assessment Part 6A - Declaring Applications for State Facilitated Development Division 1 - Preliminary	Power to make representations to the Minister about the proposed declaration.	Delegation to the CEO
Section 106K	Entity Power Given To: Decision-maker	Chapter 3 - Development Assessment Part 6A - Declaring Applications for State Facilitated Development Division 3 - Assessing and Deciding Applications for State Facilitated Development	Power, as a decision-maker, to: (a) give all reasonable help the chief executive requires to assess or decide the application; and (b) if the declaration notice for the application directs the decision-maker to assess the application or a stated part of the application—assess the application or part.	Delegation to the CEO
Section 115	Entity Power Given To: Participating Local Government for a Distribution-retailer	Chapter 4 – Infrastructure Part 2 – Provisions For Local Governments Division 2 – Charges For Trunk Infrastructure Subdivision 2 – Charges Resolutions	Power to enter a breakup agreement about the charges breakup and publish a copy of the agreement on the local government's website.	Delegation to the CEO

Section	Entity Power Given To	Title	Description	Recommendation
Section 118	Entity Power Given To: Local Government	Chapter 4 – Infrastructure Part 2 – Provisions For Local Governments Division 2 – Charges For Trunk Infrastructure Subdivision 2 – Charges Resolutions	Power to carry out the steps required after making a charges resolution.	Delegation to the CEO
Sections 119, 120, 121 and 129	Entity Power Given To: Local Government	Chapter 4 – Infrastructure Part 2 – Provisions For Local Governments Division 2 – Charges For Trunk Infrastructure Subdivision 3 – Levying Charges Division 3 – Development Approval Conditions About Trunk Infrastructure Subdivision 1 – Conditions For Necessary Trunk Infrastructure	Power to give an infrastructure charges notice. For avoidance of doubt, the power delegated includes the power to take all actions and consider all matters as detailed in sections 119, 120, 121 and 129.	Delegation to the CEO
Section 123	Entity Power Given To: Local Government that Gave an Infrastructure Charges Notice	Chapter 4 – Infrastructure Part 2 – Provisions For Local Governments Division 2 – Charges For Trunk Infrastructure Subdivision 4 – Payment	Power to agree with the recipient about: (a) whether the levied charge may be paid other than as required under section 122, including whether it may be paid by instalments; and/or (b) whether infrastructure may be provided instead of paying all or part of the levied charge.	Delegation to the CEO
Section 125	Entity Power Given To: Local Government	Chapter 4 – Infrastructure Part 2 – Provisions For Local Governments Division 2 – Charges For Trunk Infrastructure Subdivision 5 – Changing Charges During Relevant Appeal Period	Power to consider representations made on an infrastructure charges notice and, issue a negotiated notice or give a decision notice.	Delegation to the CEO
Section 128(1)	Entity Power Given To: Local Government	Chapter 4 – Infrastructure Part 2 – Provisions For Local Governments Division 3 – Development Approval Conditions About Trunk Infrastructure Subdivision 1 – Conditions For Necessary Trunk Infrastructure	Power, as a local government with a LGIP that identifies adequate trunk infrastructure to service the subject premises, to impose a development condition requiring either or both of the following to be provided at a stated time: (a) the identified infrastructure; and/or (b) different trunk infrastructure delivering the same desired standard of service.	Delegation to the CEO
Section 128(2)	Entity Power Given To: Local Government	Chapter 4 – Infrastructure Part 2 – Provisions For Local Governments Division 3 – Development Approval Conditions About Trunk Infrastructure Subdivision 1 – Conditions For Necessary Trunk Infrastructure	Power, as a local government with a LGIP that does not identify adequate trunk infrastructure to service the subject premises, to impose a development condition requiring development infrastructure necessary to service the premises to be provided at a stated time.	Delegation to the CEO
Sections 130, 131, 132, 133, 134 and 135	Entity Power Given To: Local Government	Chapter 4 – Infrastructure Part 2 – Provisions For Local Governments Division 3 – Development Approval Conditions About Trunk Infrastructure Subdivision 2 – Conditions For Extra Trunk Infrastructure Costs	Power to impose an extra payment condition. For avoidance of doubt, the power delegated includes the power to take all actions and consider all matters as detailed in sections 130, 131, 132, 133, 134 and 135. <i>*See Footnote</i>	Delegation to the CEO
Section 137	Entity Power Given To: Local Government	Chapter 4 – Infrastructure Part 2 – Provisions For Local Governments Division 3 – Development Approval Conditions About Trunk Infrastructure Subdivision 3 – Working Out Cost for Required Offset or Refund	Power in the circumstances referred to in subsection (1) to, by notice given to the applicant, amend the infrastructure charges notice.	Delegation to the CEO
Sections 140, 141 and 142	Entity Power Given To: Local Government	Chapter 4 – Infrastructure Part 2 – Provisions For Local Governments Division 4 – Miscellaneous Provisions About Trunk Infrastructure Subdivision 1 – Conversion Of Particular Non-Trunk Infrastructure Before Construction Starts	Power to consider and decide a conversion application. For avoidance of doubt, the power delegated includes the power to take all actions and consider all matters as detailed in sections 140, 141 and 142.	Delegation to the CEO
Section 144(2)	Entity Power Given To: Local Government	Chapter 4 – Infrastructure Part 2 – Provisions For Local Governments Division 4 – Miscellaneous Provisions About Trunk Infrastructure Subdivision 2 – Other Provisions	Power to agree with an applicant that a levied charge, for the purpose of its recovery, is not taken to be rates.	Delegation to the CEO

Section	Entity Power Given To	Title	Description	Recommendation
Section 145	Entity Power Given To: Local Government	Chapter 4 – Infrastructure Part 2 – Provisions For Local Governments Division 5 – Non-Trunk Infrastructure	Power to impose a development condition about non-trunk infrastructure.	Delegation to the CEO
Section 149	Entity Power Given To: Local Government	Chapter 4 – Infrastructure Part 3 – Provisions For State Infrastructure Providers	Power in the circumstances referred to in subsection (1) to: (a) pay the amount of the levied charge to the State infrastructure provider; and (b) agree with the State infrastructure provider and the person who provided the replacement infrastructure about when the amount of the levied charge will be paid.	Delegation to the CEO
Chapter 4, Part 4	Entity Power Given To: Local Government	Chapter 4 – Infrastructure Part 4 – Infrastructure Agreements	Power to enter an infrastructure agreement. For avoidance of doubt, the power delegated includes the power to take all actions and consider all matters as detailed in Chapter 4, Part 4.	Delegation to the CEO
Section 167	Entity Power Given To: Enforcement Authority	Chapter 5 – Offences And Enforcement Part 3 – Enforcement Notices	Power to give a show cause notice.	Delegation to the CEO
Section 168	Entity Power Given To: Enforcement Authority	Chapter 5 – Offences And Enforcement Part 3 – Enforcement Notices	Power to give an enforcement notice.	Delegation to the CEO
Section 169	Entity Power Given To: Enforcement Authority	Chapter 5 – Offences And Enforcement Part 3 – Enforcement Notices	Power to consult with a private certifier before giving an enforcement notice.	Delegation to the CEO
Section 170	Entity Power Given To: Enforcement Authority	Chapter 5 – Offences And Enforcement Part 3 – Enforcement Notices	Power to give notice of the giving or withdrawal of an enforcement notice to the chief executive.	Delegation to the CEO
Section 174	Entity Power Given To: Person	Chapter 5 – Offences And Enforcement Part 4 – Proceedings for Offences in Magistrates Court	Power to bring offence proceedings for an offence against the Act.	Delegation to the CEO
Section 175(1)(a)	Entity Power Given To: Representative Person	Chapter 5 – Offences And Enforcement Part 4 – Offence Proceedings In Magistrates Court	Power to consent to proceedings being brought on behalf the corporation.	Delegation to the CEO
Section 176(10)	Entity Power Given To: Enforcement Authority	Chapter 5 – Offences And Enforcement Part 4 – Offence Proceedings In Magistrates Court	Power to: (a) take action required under the enforcement order; and (b) recover the reasonable cost of taking the action as a debt to the authority from the defendant.	Delegation to the CEO
Section 178(1)(b)	Entity Power Given To: Enforcement Authority	Chapter 5 – Offences And Enforcement Part 4 – Offence Proceedings In Magistrates Court	Power, in an offence proceeding, to apply for an order for the payment of the expenses.	Delegation to the CEO
Section 180	Entity Power Given To: Person	Chapter 5 – Offences And Enforcement Part 5 – Enforcement Orders In P&E Court	Power to start proceedings in the P&E Court for an enforcement order.	Delegation to the CEO
Section 180(13)	Entity Power Given To: Enforcement authority	Chapter 5 – Offences And Enforcement Part 5 – Enforcement Orders In P&E Court	Power to: (a) take the action required under the enforcement order; and (b) recover the reasonable cost of taking the action as a debt to the authority from the respondent.	Delegation to the CEO
Section 181(4)	Entity Power Given To: Person	Chapter 5 – Offences And Enforcement Part 5 – Enforcement Orders In P&E Court	Power to apply to the P&E Court to cancel or change an enforcement order or interim enforcement order.	Delegation to the CEO
Section 214	Entity Power Given To: Enforcement Authority	Chapter 5 – Offences And Enforcement Part 8 – Other Inspectors' Powers and Related Matters Division 3 – Disposal Orders	Power, as an enforcement authority in an offence proceeding, to apply for a disposal order.	Delegation to the CEO
Section 221	Entity Power Given To: Person	Chapter 5 – Offences And Enforcement Part 8 – Other Inspectors' Powers and Related Matters Division 6 – Compensation for Loss	Power to make a claim for compensation from the State where Council incurs loss because of the exercise, or purported exercise, of a power by or for an inspector.	Delegation to the CEO
Section 229(2) and 230	Entity Power Given To: Appellant	Chapter 6 – Dispute Resolution Part 1 – Appeal Rights	Power to start an appeal.	To Remain with Council
Section 229(4)	Entity Power Given To: Respondent or co-respondent	Chapter 6 – Dispute Resolution Part 1 – Appeal Rights	Power to be heard in an appeal.	Delegation to the CEO
Section 229(5)	Entity Power Given To: Assessment Manager	Chapter 6 – Dispute Resolution Part 1 – Appeal Rights	Power, where an appeal is only about a referral agency's response, to apply to the tribunal or the P&E court to withdraw from the appeal.	To Remain with Council
Section 230(6)	Entity Power Given To: Person	Chapter 6 – Dispute Resolution Part 1 – Appeal Rights	Power to elect to be a co-respondent in an appeal.	Delegation to the CEO

Section	Entity Power Given To	Title	Description	Recommendation
Section 239(1), 240 and 241	Entity Power Given To: Person	Chapter 6 – Dispute Resolution Part 2 – Development Tribunal Division 2 – Applications For Declaration	Power to start proceedings for a declaration by a tribunal. For avoidance of doubt, the power delegated includes the power to take all actions detailed in sections 239(1), 240 and 241.	Delegation to the CEO
Section 246(2)	Entity Power Given To: Person	Chapter 6 – Dispute Resolution Part 2 – Development Tribunal Division 3 – Tribunal Proceedings for Appeals and Declaration	Power to give the registrar information that the registrar reasonably requires for the proceedings.	Delegation to the CEO
Section 248	Entity Power Given To: Party to Tribunal Proceeding	Chapter 6 – Dispute Resolution Part 2 – Development Tribunal Division 3 – Tribunal Proceedings for Appeals and Declaration	Power to appear as a party to a tribunal proceeding.	Delegation to the CEO
Section 249	Entity Power Given To: Party to Tribunal Proceeding	Chapter 6 – Dispute Resolution Part 2 – Development Tribunal Division 3 – Tribunal Proceedings for Appeals and Declaration	Power to make submissions to the tribunal.	Delegation to the CEO
Section 257	Entity Power Given To: Party to Tribunal Proceeding	Chapter 6 – Dispute Resolution Part 2 – Development Tribunal Division 3 – Tribunal Proceedings for Appeals and Declaration	Power to give notice to the Registrar once a tribunal's direction or order has been complied with.	Delegation to the CEO
Section 263B(2)(b)	Entity Power Given To: Local Government	Chapter 7 – Miscellaneous Part 2 – Taking or Purchasing Land for Planning Purposes Division 2 - Taking of Land by State	Power to agree to the terms of the easement.	Delegation to the CEO
Section 263F(2)	Entity Power Given To: Public Sector Entity	Chapter 7 – Miscellaneous Part 2 – Taking or Purchasing Land for Planning Purposes Division 2 - Taking of Land by State	Power, as a public sector entity in the circumstances in subsection 263F(1), to give notice to the previous owner of the land.	To Remain with Council
Section 263F(4)	Entity Power Given To: Public Sector Entity	Chapter 7 – Miscellaneous Part 2 – Taking or Purchasing Land for Planning Purposes Division 2 - Taking of Land by State	Power, as a public sector entity, before giving a notice under subsection 263F(2), to take an easement over all or part of the land to ensure the structural and operational integrity of any development infrastructure on the land.	To Remain with Council
Section 263G(2)	Entity Power Given To: Public Sector Entity	Chapter 7 – Miscellaneous Part 2 – Taking or Purchasing Land for Planning Purposes Division 2 - Taking of Land by State	Power, as a public sector entity in the circumstances in subsection 263G(1), to by notice, offer the land for sale to the previous owner of the land at a price decided by the public sector entity.	To Remain with Council
Section 263G(4)	Entity Power Given To: Public Sector Entity	Chapter 7 – Miscellaneous Part 2 – Taking or Purchasing Land for Planning Purposes Division 2 - Taking of Land by State	Power, as a public sector entity in the circumstances in subsection 263G(3), to dispose of the land.	To Remain with Council
Sections 263G(2), (4) and (5)	Entity Power Given To: Public Sector Entity	Chapter 7 – Miscellaneous Part 2 – Taking or Purchasing Land for Planning Purposes Division 2 - Taking of Land by State	Power, as a public sector entity in the circumstances in subsection 263G(1), to decide the price for the land.	To Remain with Council
Section 265	Entity Power Given To: Local Government	Chapter 7 – Miscellaneous Part 3 – Public Access to Documents	Power to give an applicant the planning and development certificate applied for.	Delegation to the CEO
Section 267(13)	Entity Power Given To: Local Government	Chapter 7 – Miscellaneous Part 4 – Urban Encroachment	Power to note the registration of premises on Council's planning scheme.	Delegation to the CEO
Section 268A(9)	Entity Power Given To: Local Government	Chapter 7 – Miscellaneous Part 4 – Urban Encroachment	Power to note the registration of premises on Council's planning scheme.	Delegation to the CEO
Section 270	Entity Power Given To: Owner of Premises in an Affected Area	Chapter 7 – Miscellaneous Part 4 – Urban Encroachment	Power before entering into a lease of the premises with a person, to give a notice that states: (a) the premises are in an affected area; and (b) that restrictions may apply to the person in taking proceedings about emissions from registered premises in the affected area.	Delegation to the CEO
Section 275B	Entity Power Given To: Person	Chapter 7 – Miscellaneous Part 4 – Urban Encroachment	Power to serve a document and give a copy of the document as permitted by section 275B.	Delegation to the CEO
Section 275HA	Entity Power Given To: Local Government	Chapter 7 - Miscellaneous Part 4B - Applicable Events Division 3 Temporary Use Licences Subdivision 2 - Applications for Temporary Licences	Power to consult with the chief executive about an application for a temporary use licence made under section 275H.	Delegation to the CEO
Section 275LC	Entity Power Given To: Local Government	Chapter 7 - Miscellaneous Part 4B - Applicable Events Division 3 Temporary Use Licences Subdivision 3 - Extension for Temporary Use Licences by Application	Power to consult with the chief executive about an application to extend a temporary use licence made under section 275LB.	Delegation to the CEO

Section	Entity Power Given To	Title	Description	Recommendation
Section 275LH	Entity Power Given To: Local Government	Chapter 7 - Miscellaneous Part 4B - Applicable Events Division 3 Temporary Use Licences Subdivision 5 - Amendment or Cancellation of Temporary Use Licences by Application	Power to consult with the chief executive about an application to amend a temporary use licence made under section 275LG.	Delegation to the CEO
Section 293(5)	Entity Power Given To: Local Government	Chapter 6 – Repeal, Transitional and Validation Provisions Part 2 – Transitional Provisions For The Repeal Of Sustainable Planning Act 2009 Division 3 – Planning	Power to make an amendment of a type specified in subsection (1) by following the process set out in the rules. For avoidance of doubt, the power delegated includes the power to take all actions as detailed in the rules. <i>*See Limitations to the Exercise of Power</i>	To Remain with Council

Schedule 2**Limitations to the Exercise of Power**

1	Where Council in its budget or by resolution allocates an amount for the expenditure of Council funds in relation to a particular matter, the delegate in exercising delegated power in relation to that matter, will only commit the Council to reasonably foreseeable expenditure up to the amount allocated.
2	The delegate will not exercise any delegated power in relation to a matter which, to the delegate's knowledge adversely affects, or is likely to adversely affect, the Council's relations with the public at large.
3	The delegate will not exercise any delegated power in relation to a matter which has already been the subject of a resolution or other decision of the Council (including a policy decision relating to the matter).
4	The delegate will not exercise any delegated power in a manner, or which has the foreseeable affect, of being contrary to an adopted Council policy or procedure.
5	The delegate will only exercise a delegated power under this resolution in a manner which complies with the requirements of Council's Planning Scheme and any exercise of power which involves a departure from or variation of those requirements will only be undertaken by Council.
6	The delegate will not exercise any power which cannot lawfully be the subject of delegation by Council.
7	Sections 18, 20 and 26 – This delegation does not include any powers that are required to be exercised by Council pursuant to a resolution of Council.
8	Sections 21 and 26 – This delegation does not include any powers that are required to be exercised by Council pursuant to a resolution of Council.
9	Sections 22 and 26 – This delegation does not include any powers that are required to be exercised by Council pursuant to a resolution of Council.
10	Sections 23 and 26 – This delegation does not include any powers that are required to be exercised by Council pursuant to a resolution of Council.
11	Section 24 – This delegation does not include the power to decide to repeal the TLPI or planning scheme policy which is required to be exercised by Council pursuant to a resolution of Council (see subsection (1)).
12	Sections 25 and 26 – This delegation does not include any powers that are required to be exercised by Council pursuant to a resolution of Council.
13	Section 29 – Must not be exercised if: (a) there is a conflict between proposed use and the superseded scheme zoning intent; or (b) compensation issues would arise from the superseded development application, in which case the power must be undertaken by Council.
14	Sections 35, 36, 37 and 38 – This delegation does not include any powers that are required to be exercised by Council pursuant to a resolution of Council.
15	Section 60 – Must not be exercised if: (a) the application was impact assessable and there were submissions; (b) the application is a planning development application being recommended for refusal; or (c) the proposed development is inconsistent with the intent of the zone, in which case the power must be undertaken by Council.
16	Section 60(3)(c) – Operational work, reconfiguring a lot and material change of use applications must be decided by Council.
17	Section 75 – Must not be exercised if the original application was decided by Council in which case the power must be undertaken by Council.
18	Section 76 – Must not be exercised if the original application was decided by Council in which case the power must be undertaken by Council.
19	Section 87 – Operational work, reconfiguring a lot and material change of use extension applications must be decided by Council if recommending refusal.
20	Section 293(5) – This delegation does not include any powers that are required to be exercised by Council pursuant to a resolution of Council.

Footnotes

Section 130, 131, 132, 133, 134 and 135	Refunds must be in accordance with the Refund, Exemption and Reduction of Fees and Charges Policy.
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COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER

Delegation Register - Development Assessment Rules under the Planning Act 2016 - Clean

Meeting Date: 25 February 2025

Attachment No: 6

Delegations Register – Development Assessment Rules under the Planning Act 2016

Under section 257 of the Local Government Act 2009, **ROCKHAMPTON REGIONAL COUNCIL** resolves to delegate the exercise of the powers contained in Schedule 1 to the Chief Executive Officer.

These powers must be exercised subject to the limitations contained in Schedule 2. All prior resolutions delegating the same powers are repealed.

Schedule 1

Section	Entity Power Given To	Title	Description	Recommendation
Section 1.2	Entity Power Given To: Assessment Manager	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 1 – Application 1 Properly Made Application	Power to determine if the application is a properly made application.	Delegation to the CEO
Section 2.3	Entity Power Given To: Assessment Manager	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 1 – Application 2 Confirmation	Power to give a confirmation notice.	Delegation to the CEO
Section 3.1	Entity Power Given To: Assessment Manager	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 1 – Application 3 If the Application is Not Properly Made	Power to give an action notice.	Delegation to the CEO
Section 3.2	Entity Power Given To: Assessment Manager	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 1 – Application 3 If the Application is Not Properly Made	Power to agree to a further period for the applicant to comply with all actions in the action notice and give notice to the assessment manager that it has complied.	Delegation to the CEO
Section 3.4	Entity Power Given To: Assessment Manager	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 1 – Application 3 If the Application is Not Properly Made	Power to give a confirmation notice if the applicant has complied with the action notice.	Delegation to the CEO
Section 3.5	Entity Power Given To: Assessment Manager	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 1 – Application 3 If the Application is Not Properly Made	Power to accept the application as a properly made application after giving an action notice.	Delegation to the CEO
Section 3.6(b)	Entity Power Given To: Assessment Manager	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 1 – Application 3 If the Application is Not Properly Made	Power to agree on a further period for giving a confirmation notice.	Delegation to the CEO
Section 5.1	Entity Power Given To: Assessment Manager	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 2 – Referral 5 Referral of Application	Power to agree to a further period for the applicant to give a copy of the application to a referral agency.	Delegation to the CEO
Section 6.2	Entity Power Given To: Referral Agency	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 2 – Referral 6 Properly Referred Application	Power to determine if the application is a properly referred application.	Delegation to the CEO
Section 7.1	Entity Power Given To: Referral Agency	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 2 – Referral 7 Referral Confirmation Notice	Power to give a referral confirmation notice.	Delegation to the CEO
Section 8.1(a)	Entity Power Given To: Referral Agency	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 2 – Referral 8 If the Application is not a Properly Referred Application	Power to give the applicant an action notice.	Delegation to the CEO
Section 8.1(b)	Entity Power Given To: Referral Agency	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 2 – Referral 8 If the Application is not a Properly Referred Application	Power to give a copy of the action notice to the assessment manager.	Delegation to the CEO

Section	Entity Power Given To	Title	Description	Recommendation
Section 8.2	Entity Power Given To: Referral Agency	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 2 – Referral 8 If the Application is not a Properly Referred Application	Power to agree to a further period for the applicant to comply with all the actions in the action notice.	Delegation to the CEO
Section 8.4	Entity Power Given To: Referral Agency	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 2 – Referral 8 If the Application is not a Properly Referred Application	Power where the applicant has complied with all the actions in the action notice, to give a referral confirmation notice to the applicant and a copy to the assessment manager.	Delegation to the CEO
Section 8.5(b)	Entity Power Given To: Referral Agency	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 2 – Referral 8 If the Application is not a Properly Referred Application	Power to give the assessment manager notice that the application is taken to have not been referred.	Delegation to the CEO
Section 9.2(a) and (b)	Entity Power Given To: Referral Agency	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 2 – Referral 9 Referral Agency's Assessment	Power to agree to a further period for the a-referral agency assessment period.	Delegation to the CEO
Section 11.2	Entity Power Given To: Assessing Authority	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 3 – Information Request 11 When Part 3 Does Not Apply	Power to agree to receive further information from the applicant during the development assessment process.	Delegation to the CEO
Section 12.1	Entity Power Given To: Assessment Authority	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 3 – Information Request 12 Making an Information Request	Power to make an information request.	Delegation to the CEO
Section 12.2	Entity Power Given To: Assessment Manager	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 3 – Information Request 12 Making an Information Request	Power to agree to a further period in which to make the information request.	Delegation to the CEO
Section 12.4	Entity Power Given To: Referral Agency	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 3 – Information Request 12 Making an Information Request	Power to agree to a further period in which to make the information request.	Delegation to the CEO
Section 12.5	Entity Power Given To: Assessing Authority	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 3 – Information Request 12 Making an Information Request	Power to give the applicant advice about an information request or any other matter, including how the applicant may change the application.	Delegation to the CEO
Section 13.1	Entity Power Given To: Assessing Authority	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 3 – Information Request 13 Applicant's Response	Power to agree to a further period for the applicant to respond to the information request.	Delegation to the CEO
Section 17.1, 17.3 and 17.4	Entity Power Given To: Assessment Manager	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 4 – Public Notification 17 Public Notice Requirements	Power, as an assessment manager acting under section 53(10) of the Act to comply with the public notice requirements.	Delegation to the CEO
Section 18.1	Entity Power Given To: Assessment Manager	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 4 – Public Notification 18 Notice of Compliance	Power to agree to a further period for the applicant to give notice of compliance with the public notice requirements.	Delegation to the CEO
Section 19.1	Entity Power Given To: Assessment Manager	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 4 – Public Notification 19 Submissions	Power to accept properly made submissions and not properly made submissions.	Delegation to the CEO

Section	Entity Power Given To	Title	Description	Recommendation
Section 19.3	Entity Power Given To: Assessment Manager	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 4 – Public Notification 19 Submissions	Power to agree to a further period to consider the submissions.	Delegation to the CEO
Section 22.1(a)	Entity Power Given To: Assessment Manager	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 4 – Public Notification 22 Decision Period – Generally	Power to agree to a further period to assess and decide the application.	Delegation to the CEO
Section 25.1	Entity Power Given To: Assessment Manager	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 6 – Changes to the Application and Referral Agency Responses 25 Giving Notice of a Changed Application	Power to: (a) give a copy of the notice to each referral agency for the original application and any other referral agency required to be given referral; and (b) advise each referral agency, with a copy to the applicant, of the effect of the change on the development assessment process.	Delegation to the CEO
Section 26.1	Entity Power Given To: Assessment Manager	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 6 – Changes to the Application and Referral Agency Responses 26 Effect of a Change that is About a Matter Raised in a Submission, Information Request or Further Advice	Power to determine whether the change:- (a) only deals with a matter raised in a properly made submission for the application; or (b) is in response to an information request for the application; or (c) is in response to further advice provided by an assessing authority about the application.	Delegation to the CEO
Section 26.2(a)(i)	Entity Power Given To: Assessment Manager	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 6 – Changes to the Application and Referral Agency Responses 26 Effect of a Change that is About a Matter Raised in a Submission, Information Request or Further Advice	Power to give the applicant a confirmation notice where part 4 applies to the changed application and part 4 did not apply to the original application.	Delegation to the CEO
Section 26.2(b)	Entity Power Given To: Assessment Manager	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 6 – Changes to the Application and Referral Agency Responses 26 Effect of a Change that is About a Matter Raised in a Submission, Information Request or Further Advice	Power to determine whether the change:- (a) would be likely to attract a submission objecting to the thing comprising the change if public notification were to apply to the change; (b) only addresses a matter raised in a properly made submission.	Delegation to the CEO
Section 26.2(c)	Entity Power Given To: Assessment Manager	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 6 – Changes to the Application and Referral Agency Responses 26 Effect of a Change that is About a Matter Raised in a Submission, Information Request or Further Advice	Power to give notice to the applicant that public notification is required under section 26.2(b) and that it must be carried out in accordance with section 16.4.	Delegation to the CEO
Section 26.5	Entity Power Given To: Referral Agency	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 6 – Changes to the Application and Referral Agency Responses 26 Effect of a Change that is About a Matter Raised in a Submission, Information Request or Further Advice	Power despite section 11.1, to make an information request as a result of a referral under section 26.	Delegation to the CEO
Section 27.2	Entity Power Given To: Assessing Authority	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 6 – Changes to the Application and Referral Agency Responses 27 Effect of Other Changes	Power despite section 11.1, to make an information request about the change.	Delegation to the CEO
Section 27.3	Entity Power Given To: Assessment Manager	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 6 – Changes to the Application and Referral Agency Responses 27 Effect of Other Changes	Power to determine whether the change would be likely to attract a submission objecting to the thing comprising the change, if public notification were to apply to the change.	Delegation to the CEO

Section	Entity Power Given To	Title	Description	Recommendation
Section 28.1	Entity Power Given To: Concurrence Agency	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 6 – Changes to the Application and Referral Agency Responses 28 Concurrence Agency Changes its Response or Gives a Late Response	Power after the referral agency assessment period and any further periods has ended, to change its referral agency response or give a late-referral agency response before the application is decided.	Delegation to the CEO
Section 28.4(a)	Entity Power Given To: Concurrence Agency	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 6 – Changes to the Application and Referral Agency Responses 28 Concurrence Agency Changes its Response or Gives a Late Response	Power to give notice of its intention to change its referral agency response to the assessment manager and the applicant.	Delegation to the CEO
Section 28.4(b)	Entity Power Given To: Concurrence Agency	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 6 – Changes to the Application and Referral Agency Responses 28 Concurrence Agency Changes its Response or Gives a Late Response	Power to agree to a further period for the giving of an amended referral agency response.	Delegation to the CEO
Section 29.2	Entity Power Given To: A Party to the Application	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 7 – Miscellaneous 29 Missed Referral Agency	Power to give notice to each other party that the applicant has not referred the application in accordance with section 54(1) of the Act.	Delegation to the CEO
Section 29.6	Entity Power Given To: Referral Agency	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 7 – Miscellaneous 29 Missed Referral Agency	Power despite section 11.1, to make an information request as a result of a referral under section 29.	Delegation to the CEO
Section 33.1	Entity Power Given To: A Party who Initiated an Extension	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 7 – Miscellaneous 33 Notices About Further Periods Agreed	Power under the DA rules, to give a copy of the agreement to any other party to the application.	Delegation to the CEO
Section 34.1	Entity Power Given To: Assessment Manager or as a Concurrence Agency for the Application	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 7 – Miscellaneous 34 Third Party Advice About an Application	Power to ask any third party for third party advice.	Delegation to the CEO
Section 35.1	Entity Power Given To: Assessment Manager or as a Concurrence Agency for the Application	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 7 – Miscellaneous 35 Further Advice About an Application	Power to give further advice about the application to the applicant, including how the applicant may change the application.	Delegation to the CEO
Section 38.2	Entity Power Given To: Assessment Manager	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 7 – Miscellaneous 38 Effect of Local Government Caretaker Period for Particular Applications	Power, as an assessment manager, to give a notice to the applicant extending the decision period until a day no later than 10 days after the end of the caretaker period.	Delegation to the CEO

Schedule 2**Limitations to the Exercise of Power**

1	Where Council in its budget or by resolution allocates an amount for the expenditure of Council funds in relation to a particular matter, the delegate in exercising delegated power in relation to that matter, will only commit the Council to reasonably foreseeable expenditure up to the amount allocated.
2	The delegate will not exercise any delegated power in relation to a matter which, to the delegate's knowledge adversely affects, or is likely to adversely affect, the Council's relations with the public at large.
3	The delegate will not exercise any delegated power in relation to a matter which has already been the subject of a resolution or other decision of the Council (including a policy decision relating to the matter).
4	The delegate will not exercise any delegated power in a manner, or which has the foreseeable affect, of being contrary to an adopted Council policy or procedure.
5	The delegate will only exercise a delegated power under this resolution in a manner which complies with the requirements of Council's Planning Scheme and any exercise of power which involves a departure from or variation of those requirements will only be undertaken by Council.
6	The delegate will not exercise any power which cannot lawfully be the subject of delegation by Council.

COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER

Delegation Register - Planning and Environment Court Act 2016 - Clean

Meeting Date: 25 February 2025

Attachment No: 7

Delegations Register – Planning and Environment Court Act 2016

Under section 257 of the Local Government Act 2009, **ROCKHAMPTON REGIONAL COUNCIL** resolves to delegate the exercise of the powers contained in Schedule 1 to the Chief Executive Officer.

These powers must be exercised subject to the limitations contained in Schedule 2. All prior resolutions delegating the same powers are repealed.

Schedule 1

Section	Entity Power Given To	Title	Description	Recommendation
Section 11(1)	Entity Power Given To: Any Person	Part 2 – Establishment and Jurisdiction Division 3 – Declaratory Jurisdiction	Power to start a declaratory proceeding.	Delegation to the CEO
Section 12(3)	Entity Power Given To: Assessment Manager	Part 2 – Establishment and Jurisdiction Division 3 – Declaratory Jurisdiction	Power, as the assessment manager, to start a declaratory proceeding for a matter done, to be done or that should have been done in relation to the call in or declaration.	Delegation to the CEO
Section 16	Entity Power Given To: A Party to a P&E Court Proceeding	Part 4 – Powers and Procedure (General) Division 1 – Alternative Dispute Resolution Subdivision 1 – ADR Process	Power, as a party to a P&E Court proceeding, to participate in an ADR process.	Delegation to the CEO
Section 16(3)	Entity Power Given To: A Party	Part 4 – Powers and Procedure (General) Division 1 – Alternative Dispute Resolution Subdivision 1 – ADR Process	Power, as a party, to confer with the ADR registrar about the way to conduct the P&E Court proceeding.	Delegation to the CEO
Section 18(1)	Entity Power Given To: A Party to a P&E Court Proceeding	Part 4 – Powers and Procedure (General) Division 1 – Alternative Dispute Resolution Subdivision 1 – ADR Process	Power, as a party to a P&E Court proceeding, to agree to the resolution of all or part of the dispute in an ADR process.	Delegation to the CEO
Section 18(1)	Entity Power Given To: A Party to a P&E Court Proceeding	Part 4 – Powers and Procedure (General) Division 1 – Alternative Dispute Resolution Subdivision 1 – ADR Process	Power, as a party to a P&E Court proceeding who has agreed on resolution of the dispute, to sign the resolution agreement.	Delegation to the CEO
Section 20(1)	Entity Power Given To: A Party to a P&E Court Proceeding	Part 4 – Powers and Procedure (General) Division 1 – Alternative Dispute Resolution Subdivision 1 – ADR Process	Power, as a party to a P&E Court proceeding, to apply to the P&E Court for an order giving effect to an agreement reached as a result of an ADR process.	Delegation to the CEO
Section 21(2)(a)	Entity Power Given To: A Party to a P&E Court Proceeding	Part 4 – Powers and Procedure (General) Division 1 – Alternative Dispute Resolution Subdivision 1 – ADR Process	Power, as a party to a P&E Court proceeding, to agree to the ADR registrar or mediator disclosing information acquired as part of the ADR process.	Delegation to the CEO
Section 26(2)	Entity Power Given To: A Party to a P&E Court Proceeding	Part 4 – Powers and Procedure (General) Division 1 – Alternative Dispute Resolution Subdivision 2 – P&E Court Proceedings	Power, as a party to a P&E Court proceeding for which the ADR registrar is exercising, or has exercised, a power, to apply for a court review.	Delegation to the CEO
Section 27(1)(a)	Entity Power Given To: A Party to a P&E Court Proceeding	Part 4 – Powers and Procedure (General) Division 1 – Alternative Dispute Resolution Subdivision 3 – ADR Registrar's Powers	Power, as a party to a P&E Court proceeding, to consent in writing to the ADR registrar making an order or direction in the proceeding.	Delegation to the CEO
Section 41(2)(a)	Entity Power Given To: Local Government	Part 4 – Powers and Procedure (General) Division 3 – Parties	Power to consent to a person starting a declaratory proceeding or a proceeding for an enforcement order under the Planning Act on behalf of Council.	Delegation to the CEO
Section 41(3)	Entity Power Given To: Charging Entity	Part 4 – Powers and Procedure (General) Division 3 – Parties	Power to pay the expenses, including legal costs, incurred by the representative in relation to the proceeding.	Delegation to the CEO
Section 63(1)	Entity Power Given To: A Party to a P&E Court Proceeding	Part 7 – Appeals to Court of Appeal	Power, as a party to a P&E Court proceeding, to appeal a decision in the proceeding.	Delegation to the CEO
Section 64(1)	Entity Power Given To: A Party	Part 7 – Appeals to Court of Appeal	Power to apply to the Court of Appeal for leave to appeal.	Delegation to the CEO
Section 64(2)	Entity Power Given To: A Party	Part 7 – Appeals to Court of Appeal	Power to file and serve a Notice of Appeal following the granting of leave by the Court of Appeal.	Delegation to the CEO

Schedule 2

Limitations to the Exercise of Power	
1	Where Council in its budget or by resolution allocates an amount for the expenditure of Council funds in relation to a particular matter, the delegate in exercising delegated power in relation to that matter, will only commit the Council to reasonably foreseeable expenditure up to the amount allocated.

2	The delegate will not exercise any delegated power in relation to a matter which, to the delegate's knowledge adversely affects, or is likely to adversely affect, the Council's relations with the public at large.
3	The delegate will not exercise any delegated power in relation to a matter which has already been the subject of a resolution or other decision of the Council (including a policy decision relating to the matter).
4	The delegate will not exercise any delegated power in a manner, or which has the foreseeable affect, of being contrary to an adopted Council policy or procedure.
5	The delegate will only exercise a delegated power under this resolution in a manner which complies with the requirements of Council's Planning Scheme and any exercise of power which involves a departure from or variation of those requirements will only be undertaken by Council.
6	The delegate will not exercise any power which cannot lawfully be the subject of delegation by Council.

COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER

Delegation Register - Animal Care and Protection Regulation 2023 - Tracked

Meeting Date: 25 February 2025

Attachment No: 8

Delegations Register – Animal Care and Protection Regulation 20~~12~~ 23

Under section 257 of the *Local Government Act 2009*, **ROCKHAMPTON REGIONAL COUNCIL** resolves to delegate the exercise of the powers contained in Schedule 1 to the Chief Executive Officer.

These powers must be exercised subject to the limitations contained in Schedule 2. All prior resolutions delegating the same powers are repealed.

Schedule 1

Section	Entity Power Given To	Title	Description	Recommendation
Section 23(2)	Entity Power Given To: Person	Part 2 – Codes of Practice	Power to comply with the requirements of schedules 2A 3 - Code of practice about sheep, 4 - Code of practice about cattle, 3 5 - Code of practice for transport of livestock, 3AA 6 - Code of practice for livestock at depots and saleyards, 3A 7 – Code of practice for breeding of dogs and 8 - Code of practice about rodeos.	Delegation to the CEO
Section 5A	Entity Power Given To: Person in Charge of a Breeding Dog	Part 3 – Miscellaneous Provisions	Power as a person in charge of a breeding dog usually kept at premises to ensure:- (a) — the relevant information for the dog is recorded in writing; and (b) — the records of the relevant information is kept for 3 years after the later of when —— the dog is last used for breeding or the dog is no longer kept for breeding.	Removed from the Register

Schedule 2

Limitations to the Exercise of Power	
1	Where Council in its budget or by resolution allocates an amount for the expenditure of Council funds in relation to a particular matter, the delegate in exercising delegated power in relation to that matter, will only commit the Council to reasonably foreseeable expenditure up to the amount allocated.
2	The delegate will not exercise any delegated power in relation to a matter which, to the delegate's knowledge adversely affects, or is likely to adversely affect, the Council's relations with the public at large.
3	The delegate will not exercise any delegated power in relation to a matter which has already been the subject of a resolution or other decision of the Council (including a policy decision relating to the matter).
4	The delegate will not exercise any delegated power in a manner, or which has the foreseeable affect, of being contrary to an adopted Council policy or procedure.
5	The delegate will only exercise a delegated power under this resolution in a manner which complies with the requirements of Council's Planning Scheme and any exercise of power which involves a departure from or variation of those requirements will only be undertaken by Council.
6	The delegate will not exercise any power which cannot lawfully be the subject of delegation by Council.

COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER

Delegation Register - State Penalties Enforcement Act 1999 - Tracked

Meeting Date: 25 February 2025

Attachment No: 9

Delegations Register – State Penalties Enforcement Act 1999

Under section 257 of the Local Government Act 2009, **ROCKHAMPTON REGIONAL COUNCIL** resolves to delegate the exercise of the powers contained in Schedule 1 to the Chief Executive Officer.

These powers must be exercised subject to the limitations contained in Schedule 2. All prior resolutions delegating the same powers are repealed.

Schedule 1

Section	Entity Power Given To	Title	Description	Recommendation
Section 15(1)	Entity Power Given To: Administering Authority	Part 3 – Infringement notices Division 1 – Service Of Infringement Notices	Power, as administering authority, to approve a form for an infringement notice.	Delegation to the CEO
Section 23	Entity Power Given To: Administering Authority	Part 3 – Infringement notices Division 3 – Obligations and options under infringement notices	Power, as administering authority, to approve (or refuse where the conditions in this section have not been compiled with) an application for payment of a fine by instalments.	Delegation to the CEO
Section 24(1)	Entity Power Given To: Administering Authority	Part 3 – Infringement notices Division 3 – Obligations and options under infringement notices	Power, as administering authority, to submit particulars required for registration of approval of instalment payments with the State Penalties Enforcement Registry.	Delegation to the CEO
Section 28(1) and (2)	Entity Power Given To: Administering Authority	Part 3 – Infringement notices Division 4 – Withdrawal and re-issue of infringement notice	Power, as administering authority, to withdraw an infringement notice at any time before the fine is satisfied in full and take the steps required by subsection (2).	Delegation to the CEO
Section 32J(1)	Entity Power Given To: Approved Sponsor	Part 3B – Work and development orders	Power, as an approved sponsor, to apply to the registrar on behalf of the subject applicant for a work and development order to satisfy all or part of the enforceable amount of the applicant's SPER debt.	Not Relevant to Council
Section 32K(1)	Entity Power Given To: Approved Sponsor	Part 3B – Work and development orders	Power, as an approved sponsor, to undertake an eligibility assessment.	Not Relevant to Council
Section 32K(2)	Entity Power Given To: Approved Sponsor	Part 3B – Work and development orders	Power, as an approved sponsor, to give the registrar evidence to support the eligibility assessment.	Not Relevant to Council
Section 32O(1)	Entity Power Given To: Approved Sponsor	Part 3B – Work and development orders	Power, as an approved sponsor, to apply to SPER on behalf of the individual for an increase in the order amount.	Not Relevant to Council
Section 32P(1)	Entity Power Given To: Approved Sponsor	Part 3B – Work and development orders	Power, as an approved sponsor, to withdraw the work and development order because the approved sponsor is unable to continue as the approved sponsor.	Not Relevant to Council
Section 32S	Entity Power Given To: Recipient	Part 3B – Work and development orders	Power, as the recipient of a notice under section 32L, 32O or 32Q, to apply, as provided under the QCAT Act, to QCAT for a review of the decision.	Not Relevant to Council
Section 33(1)	Entity Power Given To: Administering Authority	Part 4 – Enforcement orders Division 1 – Default commences enforcement process	Power, as administering authority in the circumstances listed in subsections 33(1)(a) to (d), to give the State Penalties Enforcement Registry a default certificate for registration in respect of any recipient of an infringement notice who has not taken action within the time period provide by the infringement notice offence.	Delegation to the CEO
Section 33(3)	Entity Power Given To: Administering Authority	Part 4 – Enforcement orders Division 1 – Default commences enforcement process	Power, as administering authority who has given a default certificate under subsection 33(1), to pay the registration fee.	Delegation to the CEO
Section 33(7)	Entity Power Given To: Administering Authority	Part 4 – Enforcement orders Division 1 – Default commences enforcement process	Power, as administering authority who has given a default certificate under subsection 33(1), to give an amended default certificate to the State Penalties Enforcement Registry.	Delegation to the CEO
Section 41(2)	Entity Power Given To: Approved Sponsor	Part 4 – Enforcement orders Division 3 – Obligations and options under enforcement order	Power, as an approved sponsor who has the agreement of the debtor, to apply on behalf of the debtor under part 3B for— (a) work and development order to satisfy the amount of the order; or (b) if the debtor is subject to a work and development order – a variation of the order.	Not Relevant to Council
Section 57(54)	Entity Power Given To: Administering Authority	Part 4 – Enforcement orders Division 6 – Cancellation of certain enforcement orders	Power, as administering authority to: (a) commence proceedings against an applicant for an offence; or (ba) accept payment of the fine in full; or (eb) issue a fresh infringement notice, where the registrar has cancelled an enforcement notice and referred the matter back to Council.	Delegation to the CEO
Section 81	Entity Power Given To: Employer	Part 5 – Civil enforcement Division 4 – Provisions about fine collection notices redirecting earnings	Power, as an employer who pays earnings to an employee for whom a fine collection notice for redirection of the enforcement debtor's earnings is in force, to when paying the earnings, deduct an amount from the earnings as required under Part 5, Division 4.	Delegation to the CEO
Section 84(1)	Entity Power Given To: Employer	Part 5 – Civil enforcement Division 4 – Provisions about fine collection notices redirecting earnings	Power, as an employer who deducts an amount from an employee's earnings under a fine collection notice, to pay the amount to the registrar and give to the registrar a return in the approved form.	Delegation to the CEO

Section	Entity Power Given To	Title	Description	Recommendation
Section 84(2)	Entity Power Given To: Employer	Part 5 – Civil enforcement Division 4 – Provisions about fine collection notices redirecting earnings	Power, as an employer who does not deduct an amount from an employee's earnings under a fine collection notice, give to the registrar a return in the approved form.	Delegation to the CEO
Section 84(3)	Entity Power Given To: Employer	Part 5 – Civil enforcement Division 4 – Provisions about fine collection notices redirecting earnings	Power, as an employer who pays earnings to an employee while a fine collection notice relating to the employee is in force, to give the employee the written notice required under the subsection.	Delegation to the CEO
Section 84(4)	Entity Power Given To: Employer	Part 5 – Civil enforcement Division 4 – Provisions about fine collection notices redirecting earnings	Power, where an employee to whom a fine collection notice relates stops being an employee while the notice is in force, to give the registrar the written notice of that fact.	Delegation to the CEO
Section 94	Entity Power Given To: Employer	Part 5 – Civil enforcement Division 4 – Provisions about fine collection notices redirecting earnings	Power, as an employer, to keep the records required to be kept by this section.	Delegation to the CEO
Section 157(2)	Entity Power Given To: Administering Authority	Part 9 – Miscellaneous Division 2 – Other enforcement related provisions	Power, as an administering authority, to state any matter in subsection (2) is evidence of the matter.	Delegation to the CEO
Section 157(4)	Entity Power Given To: Administering Authority	Part 9 – Miscellaneous Division 2 – Other enforcement related provisions	Power, as an administering authority, to request the Registrar to give a certificate under subsection (3).	Delegation to the CEO
Section 162	Entity Power Given To: Administering Authority	Part 9 – Miscellaneous Division 3 – General	Power to approve forms for use as infringement notices.	Delegation to the CEO

Schedule 2

Limitations to the Exercise of Power	
1	Where Council in its budget or by resolution allocates an amount for the expenditure of Council funds in relation to a particular matter, the delegate in exercising delegated power in relation to that matter, will only commit the Council to reasonably foreseeable expenditure up to the amount allocated.
2	The delegate will not exercise any delegated power in relation to a matter which, to the delegate's knowledge adversely affects, or is likely to adversely affect, the Council's relations with the public at large.
3	The delegate will not exercise any delegated power in relation to a matter which has already been the subject of a resolution or other decision of the Council (including a policy decision relating to the matter).
4	The delegate will not exercise any delegated power in a manner, or which has the foreseeable affect, of being contrary to an adopted Council policy or procedure.
5	The delegate will only exercise a delegated power under this resolution in a manner which complies with the requirements of Council's Planning Scheme and any exercise of power which involves a departure from or variation of those requirements will only be undertaken by Council.
6	The delegate will not exercise any power which cannot lawfully be the subject of delegation by Council.

COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER

Delegation Register - Waste Reduction and Recycling Act 2011 - Tracked

Meeting Date: 25 February 2025

Attachment No: 10

Delegations Register – Waste Reduction and Recycling Act 2011

Under section 257 of the Local Government Act 2009, **ROCKHAMPTON REGIONAL COUNCIL** resolves to delegate the exercise of the powers contained in Schedule 1 to the Chief Executive Officer.

These powers must be exercised subject to the limitations contained in Schedule 2. All prior resolutions delegating the same powers are repealed.

Schedule 1

Section of WRRRA	Entity Power Given To	Title	Description	Recommendation
Section 28	Entity Power Given To: Person	Chapter 3 – Waste Levy Part 2 – Identifying Exempt Waste Division 2 – Approval of Waste as Exempt Waste	Power to make an exempt waste application to the chief executive.	Delegation to the CEO
Section 29	Entity Power Given To: Applicant	Chapter 3 – Waste Levy Part 2 – Identifying Exempt Waste Division 2 – Approval of Waste as Exempt Waste	Power to provide further information or documents for an exempt waste application if required by the chief executive.	Delegation to the CEO
Section 29(2)	Entity Power Given To: Applicant	Chapter 3 – Waste Levy Part 2 – Identifying Exempt Waste Division 2 – Approval of Waste as Exempt Waste	Power to agree with the chief executive about extending the time for providing further information or documents for an exempt waste application.	Delegation to the CEO
Section 33	Entity Power Given To: Holder	Chapter 3 – Waste Levy Part 2 – Identifying Exempt Waste Division 2 – Approval of Waste as Exempt Waste	Power, as the holder of an approval of waste as exempt waste, to request an amendment of the approval, and agree with the chief executive to the amendment of the approval.	Delegation to the CEO
Section 34(3)(e)	Entity Power Given To: Holder	Chapter 3 – Waste Levy Part 2 – Identifying Exempt Waste Division 2 – Approval of Waste as Exempt Waste	Power, as the holder of an approval of waste as exempt waste, to make submissions in response to a notice from the chief executive about cancelling or amending the approval.	Delegation to the CEO
Section 44(1)	Entity Power Given To: Person	Chapter 3 – Waste Levy Part 4 – Discounting Waste Levy for Residue Waste	Power, in conducting a recycling activity prescribed by regulation, to make a residue waste discounting application to the chief executive.	Delegation to the CEO
Section 45	Entity Power Given To: Applicant	Chapter 3 – Waste Levy Part 4 – Discounting Waste Levy for Residue Waste	Power, as the applicant for a residue waste discounting application, to provide further information or documents for the application if required by the chief executive.	Delegation to the CEO
Section 45(2)	Entity Power Given To: Applicant	Chapter 3 – Waste Levy Part 4 – Discounting Waste Levy for Residue Waste	Power to agree with the chief executive about extending the time for providing further information or documents for a waste residue discounting application.	Delegation to the CEO
Section 49	Entity Power Given To: Holder	Chapter 3 – Waste Levy Part 4 – Discounting Waste Levy for Residue Waste	Power, as the holder of an approval of a discounted rate for the waste levy for residue waste, to request an amendment of the approval, and agree with the chief executive to the amendment of the approval.	Delegation to the CEO
Section 50(3)(e)	Entity Power Given To: Holder	Chapter 3 – Waste Levy Part 4 – Discounting Waste Levy for Residue Waste	Power, as the holder of an approval of a discounted rate for the waste levy for residue waste, to make submissions in response to a notice from the chief executive about cancelling or amending the approval.	Delegation to the CEO
Section 53	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 5 – Obligations Relating to Waste Levy Division 1 – Obligations of Person Delivering Waste	Power, as the operator of a waste disposal site, to receive and request delivery information for waste.	Delegation to the CEO
Section 54	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 5 – Obligations Relating to Waste Levy Division 1 – Obligations of Person Delivering Waste	Power, as the operator of a resource recovery and transfer facility, to receive and request delivery information for waste.	Delegation to the CEO
Section 56	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 5 – Obligations Relating to Waste Levy Division 2 – Obligations of Operators of Waste Disposal Sites Subdivision 1 – Remitting Waste Levy	Power, as the operator of a levyable waste disposal site, to pay the chief executive the waste levy, including any interest.	Delegation to the CEO
Section 57 and 58	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 5 – Obligations Relating to Waste Levy Division 2 – Obligations of Operators of Waste Disposal Sites Subdivision 2 – Weighbridges	Power, as the operator of a waste disposal site in the waste levy zone, to ensure a weighbridge is installed and operates at the site, is brought back into operation if out of operation, and give notice to the chief executive where the weighbridge is out of operation and brought back into operation, as required by sections 56 and 57 and 58. NOTE: An exemption may apply until 30 June 2029 pursuant to chapter 16, part 3, division 2.	Delegation to the CEO
Sections 59, 60 and 61	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 5 – Obligations Relating to Waste Levy Division 2 – Obligations of Operators of Waste Disposal Sites Subdivision 3 – Measurement of Waste	Power to measure and record waste as required by sections 59, 60 and 61. NOTE: An exemption may apply until 30 June 2029 pursuant to chapter 16, part 3, division 2.	Delegation to the CEO

Section of WRRA	Entity Power Given To	Title	Description	Recommendation
Section 60(3)	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 5 – Obligations Relating to Waste Levy Division 2 – Obligations of Operators of Waste Disposal Sites Subdivision 3 – Measurement of Waste	Power, as the operator of a waste disposal site, to agree with the chief executive about an alternative way to measure and record the waste.	Delegation to the CEO
Sections 63, 64, 65 and 66	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 5 – Obligations Relating to Waste Levy Division 2 – Obligations of Operators of Waste Disposal Sites Subdivision 4 – Monitoring System	Power, as the operator of a waste disposal site and where the chief executive has given Council a notice under section 63(2), to install, maintain and operate a monitoring system as required by the notice, and comply with sections 64, 65 and 66.	Delegation to the CEO
Sections 67, 68 and 69	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 5 – Obligations Relating to Waste Levy Division 2 – Obligations of Operators of Waste Disposal Sites Subdivision 5 – Volumetric Surveys	Power, as the operator of a levyable waste disposal site, to carry out volumetric surveys, ensure volumetric surveys are carried out, and give the chief executive copies of the results of the volumetric surveys as required by sections 67, 68 and 69.	Delegation to the CEO
Section 72	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 5 – Obligations Relating to Waste Levy Division 2 – Obligations of Operators of Waste Disposal Sites Subdivision 6 – Waste Data Returns	Power, as the operator of a levyable waste disposal site, to give the chief executive a waste data return.	Delegation to the CEO
Section 72A	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 5 – Obligations Relating to Waste Levy Division 2 – Obligations of Operators of Waste Disposal Sites Subdivision 7 – Recordkeeping	Power, as the operator of a levyable waste disposal site, to keep the documents stipulated in section 72A.	Delegation to the CEO
Section 72C	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 5 – Obligations Relating to Waste Levy Division 3 – Payment Options Subdivision 1 – Waste Levy Instalment Agreements	Power, as the operator of a levyable waste disposal site, to apply to the chief executive to enter a waste levy instalment agreement, and enter the agreement.	Delegation to the CEO
Section 72D	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 5 – Obligations Relating to Waste Levy Division 3 – Payment Options Subdivision 1 – Waste Levy Instalment Agreements	Power, as the operator of a levyable waste disposal site, to apply to the chief executive for an amendment of a waste levy instalment agreement, and enter the amendment agreement.	Delegation to the CEO
Section 72G	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 5 – Obligations Relating to Waste Levy Division 3 – Payment Options Subdivision 2 – Extension of Time	Power, as the operator of a levyable waste disposal site, to apply to the chief executive for an extension of time to pay a waste levy amount.	Delegation to the CEO
Section 72H	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 5 – Obligations Relating to Waste Levy Division 3 – Payment Options Subdivision 2 – Extension of Time	Power, as the operator of a levyable waste disposal site, to apply to the chief executive for an extension of time to submit a waste data return and pay a waste levy amount.	Delegation to the CEO
Section 72J(3)(c)	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 5 – Obligations Relating to Waste Levy Division 3 – Payment Options Subdivision 3 – Chief Executive's Estimation of Waste Levy Amount	Power, as the operator of a levyable waste disposal site where the chief executive has decided an estimated waste levy amount under section 72J, to adjust the waste levy amount payable if a different amount is decided under a review of the chief executive's decision on the estimated waste levy amount.	Delegation to the CEO
Section 72L	Entity Power Given To: Operator or former operator	Chapter 3 – Waste Levy Part 5 – Obligations Relating to Waste Levy Division 3 – Payment Options Subdivision 4 – Bad Debt Credit	Power, as the operator or former operator of a waste disposal site who is eligible for a bad debt credit, to apply to the chief executive for relief.	Delegation to the CEO
Section 72M(1)	Entity Power Given To: Applicant	Chapter 3 – Waste Levy Part 5 – Obligations Relating to Waste Levy Division 3 – Payment Options Subdivision 4 – Bad Debt Credit	Power to respond to a notice from the chief executive requiring further reasonable information or documents about the application for a bad debt credit.	Delegation to the CEO
Section 72M(2)	Entity Power Given To: Applicant	Chapter 3 – Waste Levy Part 5 – Obligations Relating to Waste Levy Division 3 – Payment Options Subdivision 4 – Bad Debt Credit	Power to agree with the chief executive about extending the time for providing the further information or documents.	Delegation to the CEO

Section of WRRA	Entity Power Given To	Title	Description	Recommendation
Sections 72R and 72S	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 6 – Resource Recovery Area Division 1 – Declaration of Resource Recovery Area	Power, as the operator of a waste disposal site, to declare an area within the site as a resource recovery area by giving the chief executive notice of a proposed resource recovery area.	Delegation to the CEO
Section 72U	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 6 – Resource Recovery Area Division 1 – Declaration of Resource Recovery Area	Power, as the operator of a waste disposal site with a resource recovery area, to amend the declaration as a resource recovery area by giving the chief executive notice of the proposed amendment.	Delegation to the CEO
Section 72V	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 6 – Resource Recovery Area Division 1 – Declaration of Resource Recovery Area	Power, as the operator of a waste disposal site with a resource recovery area, to cancel the declaration as a resource recovery area by giving the chief executive notice of the proposed cancellation.	Delegation to the CEO
Section 72VA(3)(e)	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 6 – Resource Recovery Area Division 1 – Declaration of Resource Recovery Area	Power, as the operator of a waste disposal site with a resource recovery area, to: (a) make a written submission to the chief executive; or (b) take stated actions.	Delegation to the CEO
Section 72W	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 6 – Resource Recovery Area Division 1 – Declaration of Resource Recovery Area	Power, as the operator of a waste disposal site with a resource recovery area and where the chief executive proposes to revoke the declaration, to make submissions to the chief executive to show why the declaration should not be revoked.	Delegation to the CEO
Section 72X	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 6 – Resource Recovery Area Division 2 – Obligations Relating to Resource Recovery Area	Power, as the operator of a waste disposal site with a resource recovery area, to keep the documents and results stipulated in section 72X.	Delegation to the CEO
Section 72Y	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 6 – Resource Recovery Area Division 2 – Obligations Relating to Resource Recovery Area	Power, as the operator of a resource recovery area at a waste disposal site in the waste levy zone, to carry out volumetric surveys, ensure volumetric surveys are carried out and give the chief executive a copy of the results of the volumetric survey as required by section 72Y. NOTE: Section 72Y only applies from 01 June 2020.	Delegation to the CEO
Section 72Z	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 6 – Resource Recovery Area Division 2 – Obligations Relating to Resource Recovery Area	Power, as the operator of a resource recovery area at a waste disposal site not in the waste levy zone, to carry out volumetric surveys, ensure volumetric surveys are carried out and give the chief executive a copy of the results of the volumetric survey as required by section 72Z.	Not Relevant to Council
Section 73A	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 6 – Resource Recovery Area Division 2 – Obligations Relating to Resource Recovery Area	Power, as the operator of a waste disposal site that has declared, or claims to have declared, a resource recovery area under section 72S, to ensure that the resource recovery area complies with section 73A(2).	Delegation to the CEO
Section 73C(2)	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 6 – Resource Recovery Area Division 2 – Obligations Relating to Resource Recovery Area	Power, as the operator of a waste disposal site that has declared a resource recovery area and there is a change to the physical barrier or points of access for the resource recovery area that does not change the boundaries of the area, to amend the plan of the waste disposal site, and give the chief executive notice and a copy of the amended plan.	Delegation to the CEO
Section 73C(3)	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 6 – Resource Recovery Area Division 2 – Obligations Relating to Resource Recovery Area	Power, as the operator of a waste disposal site that has declared a resource recovery area and there is a change to the recycling activities, to advise the chief executive of the change.	Delegation to the CEO
Section 73C(4)	Entity Power Given To: Operator	Chapter 3 – Waste Levy Part 6 – Resource Recovery Area Division 2 – Obligations Relating to Resource Recovery Area	Power, as the operator of a waste disposal site that has declared a resource recovery area and there is a change to the entity having responsibility for the operation of the resource recovery area, to advise the chief executive of the change.	Delegation to the CEO
Sections 73D(1) and (2)	Entity Power Given To: Local Government	Chapter 3 – Waste Levy Part 7 – Miscellaneous	Power, as a local government affected by the waste levy, to receive an annual payment from the chief executive and use that payment to mitigate any direct impacts of the waste levy on households in Council's local government area.	Removed from the Register
Section 73DB(1)	Entity Power Given To: Local Government	Chapter 3 – Waste Levy Part 7 – Payments to Local Governments	Power to request payment of an additional amount for the financial year to further mitigate the direct effects of the waste levy on households.	Delegation to the CEO
Section 73D(4)	Entity Power Given To: Local Government	Chapter 3 – Waste Levy Part 7 – Miscellaneous	Power, as a local government affected by the waste levy that receives an annual payment from the chief executive, to include a statement on rate notices that informs the ratepayer of the amount paid to the local government and the purpose of the payment.	Removed from the Register
Section 73DC(1)	Entity Power Given To: Local Government	Chapter 3 – Waste Levy Part 7 – Payments to Local Governments	Power to use a relevant payment to mitigate the direct effects of the waste levy on households in the local government's local government area.	To Remain with Council
Section 73DD(1)	Entity Power Given To: Local Government	Chapter 3 – Waste Levy Part 7 – Payments to Local Governments	Power to ensure the first rates notice issued to an entity after receiving a relevant payment state the matters listed in subsection 73DD(1).	Delegation to the CEO
Section 73DE(2)	Entity Power Given To: Local Government	Chapter 3 – Waste Levy Part 7 – Payments to Local Governments	Power to satisfy the Chief Executive that Council has informed the intended recipients of the misinformation of how the misinformation is false or misleading.	Delegation to the CEO
Section 89	Entity Power Given To: Person	Chapter 4 – Management of Priority Products and Priority Waste Part 3 – Product Stewardship Schemes Division 2 – Accreditation of Voluntary Stewardship Schemes	Power to apply to the chief executive for accreditation as scheme manager for a voluntary product stewardship scheme.	Delegation to the CEO

Section of WRRA	Entity Power Given To	Title	Description	Recommendation
Section 95	Entity Power Given To: Participant	Chapter 4 – Management of Priority Products and Priority Waste Part 3 – Product Stewardship Schemes Division 2 – Accreditation of Voluntary Stewardships Schemes	Power, as a participant in an accredited stewardship scheme, to amend the scheme by agreement with all other participants in the scheme.	Delegation to the CEO
Section 97	Entity Power Given To: Scheme manager	Chapter 4 – Management of Priority Products and Priority Waste Part 3 – Product Stewardship Schemes Division 2 – Accreditation of Voluntary Stewardships Schemes	Power, as scheme manager of an accredited stewardship scheme that the minister is proposing to revoke, to make written submissions to show why the proposed action to revoke the accreditation should not be taken.	Delegation to the CEO
Sections 99S(1) and 99U(1)	Entity Power Given To: Person	Chapter 4 – Management of Priority Products and Priority Waste Part 3B – Beverage Container Refund Scheme Division 3 – Refund Amounts for Empty Containers and Container Refund Points Subdivision 1 – Claiming Refund Amounts for Empty Containers	Power to claim a refund amount for an empty container under chapter 4, part 3B, division 3, subdivision 1.	Not Relevant to Council
Section 99S(2)	Entity Power Given To: Operator of a container refund point	Chapter 4 – Management of Priority Products and Priority Waste Part 3B – Beverage Container Refund Scheme Division 3 – Refund Amounts for Empty Containers and Container Refund Points Subdivision 1 – Claiming Refund Amounts for Empty Containers	Power, as the operator of a container refund point, to accept the container and pay the person the refund amount for the container.	Not Relevant to Council
Section 99Y(1)	Entity Power Given To: Operator of a container refund point	Chapter 4 – Management of Priority Products and Priority Waste Part 3B – Beverage Container Refund Scheme Division 3 – Refund Amounts for Empty Containers and Container Refund Points Subdivision 2 – Other Obligations of Container Refund Point Operators	Power, as the operator of a container refund point, to:– (a) keep each refund declaration given to the operator for at least 5 years after the declaration was given; (b) for the proof of identity document mentioned in section 99T(3)(c) that accompanied the declaration, make a copy of the proof of identity document and keep the copy with the declaration for at least 5 years after the declaration was given; (c) if asked by an authorised person – produce the declaration and copy of the proof of identity document for inspection by the authorised person.	Not Relevant to Council
Section 99ZA	Entity Power Given To: Operator of a container refund point	Chapter 4 – Management of Priority Products and Priority Waste Part 3B – Beverage Container Refund Scheme Division 3 – Refund Amounts for Empty Containers and Container Refund Points Subdivision 3 – Container Refund Points	Power, as the operator of a container refund point, to enter a container collection agreement with the Organisation.	Not Relevant to Council
Section 99ZB	Entity Power Given To: Operator of a container refund point	Chapter 4 – Management of Priority Products and Priority Waste Part 3B – Beverage Container Refund Scheme Division 3 – Refund Amounts for Empty Containers and Container Refund Points Subdivision 3 – Container Refund Points	Power, as the operator of a container refund point, to claim a collection amount from the Organisation for containers collected.	Not Relevant to Council
Section 99ZF	Entity Power Given To: Operator of a material recovery facility	Chapter 4 – Management of Priority Products and Priority Waste Part 3B – Beverage Container Refund Scheme Division 4 – Recovery Amounts for Empty Containers Recycled by Material Recovery Facilities	Power, as the operator of a material recovery facility, to enter a material recovery agreement with the Organisation.	Not Relevant to Council
Section 99ZH	Entity Power Given To: Operator of a material recovery facility	Chapter 4 – Management of Priority Products and Priority Waste Part 3B – Beverage Container Refund Scheme Division 4 – Recovery Amounts for Empty Containers Recycled by Material Recovery Facilities	Power, as the operator of a material recovery facility, to claim the recovery amount from the Organisation.	Not Relevant to Council
Section 99ZL	Entity Power Given To: Operator of a material recovery facility	Chapter 4 – Management of Priority Products and Priority Waste Part 3B – Beverage Container Refund Scheme Division 4 – Recovery Amounts for Empty Containers Recycled by Material Recovery Facilities	Power, as the operator of a material recovery facility, to comply with the recovery amount protocol.	Not Relevant to Council
Section 110	Entity Power Given To: Powers delegated to Council in first instance by Chief Executive pursuant to Waste Reduction and Recycling (Local Government) Delegation (No. 1) 2019	Chapter 5 – Offences Relating to Littering and Illegal Dumping Part 2 – Material That May Become Waste	Power, as delegate of the chief executive administering the Act, to give a notice to an adult person. *See Footnotes	Delegation to the CEO

Section of WRRA	Entity Power Given To	Title	Description	Recommendation
Section 111	Entity Power Given To: Powers delegated to Council in first instance by Chief Executive pursuant to Waste Reduction and Recycling (Local Government) Delegation (No. 1) 2019	Chapter 5 – Offences Relating To Littering And Illegal Dumping Part 2 – Material That May Become Waste	Power, as delegate of the chief executive administering the Act, to give a notice to an adult person. *See Footnotes	Delegation to the CEO
Section 112	Entity Power Given To: Powers delegated to Council in first instance by Chief Executive pursuant to Waste Reduction and Recycling (Local Government) Delegation (No. 1) 2019	Chapter 5 – Offences Relating To Littering And Illegal Dumping Part 2 – Material That May Become Waste	Power, as delegate of the chief executive administering the Act, to direct a responsible entity to collect material from premises. *See Footnotes	Delegation to the CEO
Section 123	Entity Power Given To: Local Government	Chapter 5 – Offences Relating To Littering and Illegal Dumping Part 2 – Material That May Become Waste	Power, as a local government, to prepare and implement a waste reduction and recycling plan (Nb- this obligation does not commence until 30 June 2015).	Delegation to the CEO
Section 128	Entity Power Given To: Local Government	Chapter 6 – Strategic Planning for Waste Reduction and Recycling Part 2 – Local Government Strategic Planning for Waste Division 3 – Chief Executive Action to Prepare Waste Reduction and Recycling Plan for Local Government	Power to make written submissions where the chief executive intends to prepare a waste reduction and recycling plan for the local government to address an aspect that is relevant to the local government.	Delegation to the CEO
Section 147	Entity Power Given To: Local government	Chapter 7 – Reporting About Waste Management and Waste Disposal and Recycling Part 1 – Reporting on Waste Reduction and Recycling Plans	Power, as a local government, to give the chief executive a report about the operation, in the financial year, of all the local government's waste reduction and recycling plans in force in its local government area (Nb- this obligation does not commence until 2 months after 30 June 2015).	Delegation to the CEO
Section 152	Entity Power Given To: Reporting entity	Chapter 7 – Reporting About Waste Management and Waste Disposal and Recycling Part 2 – Reporting on Waste Recovery and Disposal Division 2 – Reporting Requirements	Power, as a reporting entity, to give the chief executive a report about the entity's receiving, sorting, recycling, treatment or disposal of waste in the financial year.	Delegation to the CEO
Section 160	Entity Power Given To: Person	Chapter 8 – Provisions For End Of Waste Part 2 – End Of Waste Codes Division 1 – Process for Making End Of Waste Codes	Power to make a submission about a potential end of waste code.	Delegation to the CEO
Section 165	Entity Power Given To: Person	Chapter 8 – Provisions For End Of Waste Part 2 – End Of Waste Codes Division 2 – Making End Of Waste Codes	Power to make a submission about a draft end of waste code.	Delegation to the CEO
Section 168	Entity Power Given To: Person	Chapter 8 – Provisions For End Of Waste Part 2 – End Of Waste Codes Division 3 – Amendment, Cancellation Or Suspension Of End Of Waste Codes	Power to apply amend an end of waste code.	Delegation to the CEO
Section 172	Entity Power Given To: Registered resource producer	Chapter 8 – Provisions For End Of Waste Part 2 – End Of Waste Codes Division 3 – Amendment, Cancellation Or Suspension Of End Of Waste Codes	Power, in relation to an end of waste code which the chief executive proposes to amend, cancel or suspend, to make written submissions about the proposed action.	Delegation to the CEO
Section 173B(1)	Entity Power Given To: Person	Chapter 8 – Provisions For End Of Waste Part 2 – End Of Waste Codes Division 4 – Registration Of End Of Waste Resource Producers	Power to give the Chief Executive a notice stating that Council intends to become a registered resource producer for the code.	To Remain with Council
Section 173B(3)	Entity Power Given To: Person	Chapter 8 – Provisions For End Of Waste Part 2 – End Of Waste Codes Division 4 – Registration Of End Of Waste Resource Producers	Power to give the Chief Executive a notice, in the approved form.	To Remain with Council
Section 173D	Entity Power Given To: Person	Chapter 8 – Provisions For End Of Waste Part 2 – End Of Waste Codes Division 4 – Registration Of End Of Waste Resource Producers	Power to make a submission in response to a notice issued by the chief executive.	Delegation to the CEO
Section 173H	Entity Power Given To: Entity	Chapter 8 – Provisions For End Of Waste Part 2 – End Of Waste Codes Division 5 – Miscellaneous	Power to respond to a request for advice, comment or information about the operation of an end of waste code issued by the chief executive.	Delegation to the CEO
Section 173I	Entity Power Given To: Person	Chapter 8 – Provisions For End Of Waste Part 3 – End Of Waste Approvals	Power to apply to the Chief Executive for an end of waste approval to conduct a trial for one kind of waste.	Delegation to the CEO

Section of WRRRA	Entity Power Given To	Title	Description	Recommendation
Section 173K	Entity Power Given To: Holder	Chapter 8 – Provisions For End Of Waste Part 3 – End Of Waste Approvals	Power to comply with the conditions of an end of waste approval.	Delegation to the CEO
Section 173L	Entity Power Given To: Holder	Chapter 8 – Provisions For End Of Waste Part 3 – End Of Waste Approvals	Power to apply to the Chief Executive to extend an end of waste approval.	Delegation to the CEO
Section 173M	Entity Power Given To: Holder	Chapter 8 – Provisions For End Of Waste Part 3 – End Of Waste Approvals	Power to apply to the Chief Executive to amend an end of waste approval.	Delegation to the CEO
Section 173O	Entity Power Given To: Holder	Chapter 8 – Provisions For End Of Waste Part 3 – End Of Waste Approvals	Power to apply to the Chief Executive to transfer an end of waste approval.	Delegation to the CEO
Section 173Q	Entity Power Given To: Entity	Chapter 8 – Provisions For End Of Waste Part 3 – End Of Waste Approvals	Power to respond to a request from the chief executive for advice, comment or information about the operation of Chapter 8, Part 3.	Delegation to the CEO
Section 173T	Entity Power Given To: Applicant	Chapter 8A – General Provisions For Approvals Part 2 – Applications	Power to respond to a request from the chief executive for further information or documents required to decide an application under chapter 8A.	Delegation to the CEO
Section 173ZB	Entity Power Given To: Holder	Chapter 8A – General Provisions For Approvals Part 3 – Amendments, Suspension or Cancellation	Power to respond to a show cause notice from the chief executive.	Delegation to the CEO
Section 173ZE	Entity Power Given To: Holder	Chapter 8A – General Provisions For Approvals Part 4 – Miscellaneous	Power to surrender an approval by giving notice to the Chief Executive.	Delegation to the CEO
Section 173ZF	Entity Power Given To: Holder	Chapter 8A – General Provisions For Approvals Part 4 – Miscellaneous	Power to respond to a notice from the Chief Executive requiring information about an approval.	Delegation to the CEO
Section 175	Entity Power Given To: Person	Chapter 9 – Reviews Part 1 – Internal Reviews	Power, where given, or entitled to be given, an information notice for a decision, to apply to the chief executive for an internal review of the decision.	Delegation to the CEO
Section 175	Entity Power Given To: Powers delegated to Council in first instance by Chief Executive pursuant to Waste Reduction and Recycling (Local Government) Delegation (No. 1) 2019	Chapter 9 – Reviews Part 1 – Internal Reviews	Power to, as delegate of the chief executive administering the Act, apply for an internal review of the decision. *See Footnotes	Delegation to the CEO
Section 176(2)	Entity Power Given To: Powers delegated to Council in first instance by Chief Executive pursuant to Waste Reduction and Recycling (Local Government) Delegation (No. 1) 2019	Chapter 9 – Reviews Part 1 – Internal Reviews	Power to, as a delegate of the chief executive administering the Act, extend the time for making an internal review application. *See Footnotes	Delegation to the CEO
Section 177	Entity Power Given To: Applicant of an internal review application	Chapter 9 – Reviews Part 1 – Internal Reviews	Power, where an internal review application has been made, to apply for a stay of the original decision.	Delegation to the CEO
Section 178	Entity Power Given To: Powers delegated to Council in first instance by Chief Executive pursuant to Waste Reduction and Recycling (Local Government) Delegation (No. 1) 2019	Chapter 9 – Reviews Part 1 – Internal Reviews	Power to, as a delegate of the chief executive administering the Act, conduct an internal review of the original decision and decide the internal review application. *See Footnotes	Delegation to the CEO
Section 179	Entity Power Given To: Powers delegated to Council in first instance by Chief Executive pursuant to Waste Reduction and Recycling (Local Government) Delegation (No. 1) 2019	Chapter 9 – Reviews Part 1 – Internal Reviews	Power to, as delegate of the chief executive administering the Act, give notice of an internal review decision. *See Footnotes	Delegation to the CEO
Section 180	Entity Power Given To: Person	Chapter 9 – Reviews Part 2 – External Reviews by QCAT	Power, where given, or entitled to be given, a QCAT information notice under section 179 of the Waste Reduction and Recycling Act 2011, to apply to QCAT, under the QCAT Act, for external review of the decision.	Delegation to the CEO

Section of WRRRA	Entity Power Given To	Title	Description	Recommendation
Section 183	Entity Power Given To: Powers delegated to Council in first instance by Chief Executive pursuant to Waste Reduction and Recycling (Local Government) Delegation (No. 1) 2019	Chapter 10 – Authorised Persons Part 2 – General Matters About Authorised Persons Division 2 – Appointment	Power, as delegate of the chief executive administering the Act, to appoint a person as an authorised person. *See Footnotes	Delegation to the CEO
Section 187	Entity Power Given To: Powers delegated to Council in first instance by Chief Executive pursuant to Waste Reduction and Recycling (Local Government) Delegation (No. 1) 2019	Chapter 10 – Authorised Persons Part 2 – General Matters About Authorised Persons Division 3 – Identity Cards	Power, as delegate of the chief executive administering the Act, to issue an identify card to an authorised person.	Delegation to the CEO
Section 246	Entity Power Given To: Powers delegated to Council in first instance by Chief Executive pursuant to Waste Reduction and Recycling (Local Government) Delegation (No. 1) 2019	Chapter 11 – Show Cause Notices And Compliance Notices Part 2 – Show Cause Notices	Power, as delegate of the chief executive administering the Act, to give a show cause notice. *See Footnotes	Delegation to the CEO
Section 248 and 249	Entity Power Given To: Powers delegated to Council in first instance by Chief Executive pursuant to Waste Reduction and Recycling (Local Government) Delegation (No. 1) 2019	Chapter 11 – Show Cause Notices And Compliance Notices Part 3 – Compliance Notices	Power, as a delegate of the chief executive administering the Act to give a compliance notice. *See Footnotes	Delegation to the CEO
Section 253	Entity Power Given To: Powers delegated to Council in first instance by Chief Executive pursuant to Waste Reduction and Recycling (Local Government) Delegation (No. 1) 2019	Chapter 12 – Waste Audits Part 2 – Chief Executive May Require Conduct Of Waste Audits	Power, as a delegate of the chief executive administering the Act to give a notice requiring a person to commission a waste audit and to provide a waste report on the audit. *See Footnotes	Delegation to the CEO
Section 261	Entity Power Given To: Prescribed person	Chapter 13 – Court Orders	Power to bring a proceeding in a Magistrates Court for an order to remedy or restrain an offence against the Act or a threatened or anticipated offence against the Act.	Delegation to the CEO
Section 317(2)	Entity Power Given To: Operator of a levyable waste disposable site	Chapter 16 Other Transitional Provisions Part 3 – Transitional Provisions for Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 Division 2 – Exemption from Weighbridge Requirements for Particular Sites Until 30 June 2029	Power, as an operator of a levyable waste disposable site, to apply to the chief executive for an exemption during the transition period from the requirements of section 57.	Not Relevant to Council
Section 323	Entity Power Given To: Operator of a levyable waste disposable site in the waste levy zone	Chapter 16 Other Transitional Provisions Part 3 – Transitional Provisions for Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 Division 3 – Other Matters	Power, as an operator of a levyable waste disposable site in the waste levy zone, to carry out a volumetric survey, ensure a volumetric survey is carried out, give a copy of the results of the volumetric survey to the chief executive, and keep a copy of the results as required by section 323.	Removed from the Register
Section 324	Entity Power Given To: Entity having responsibility for the operation of a resource recovery area for a waste disposal site in the waste levy zone	Chapter 16 Other Transitional Provisions Part 3 – Transitional Provisions for Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 Division 3 – Other Matters	Power, as an entity having responsibility for the operation of a resource recovery area for a waste disposal site in the waste levy zone, to carry out a volumetric survey, ensure a volumetric survey is carried out, give a copy of the results of the volumetric survey to the chief executive, and keep a copy of the results as required by section 324.	Delegation to the CEO

Section of WRRRA	Entity Power Given To	Title	Description	Recommendation
Section 325-	Entity Power Given To: Operator of a small site	Chapter 16 Other Transitional Provisions Part 3 – Transitional Provisions for Waste Reduction and Recycling (Waste Levy) – Amendment Act 2019 Division 3 – Other Matters	Power, as an operator of a small site, to give the chief executive written notice of a proposed alternative methodology for measuring and recording waste at the site and implement that alternative methodology. NOTE: This section only applies until 30 June 2021.	Removed from the Register

Schedule 2

Limitations to the Exercise of Power	
1	Where Council in its budget or by resolution allocates an amount for the expenditure of Council funds in relation to a particular matter, the delegate in exercising delegated power in relation to that matter, will only commit the Council to reasonably foreseeable expenditure up to the amount allocated.
2	The delegate will not exercise any delegated power in relation to a matter which, to the delegate's knowledge adversely affects, or is likely to adversely affect, the Council's relations with the public at large.
3	The delegate will not exercise any delegated power in relation to a matter which has already been the subject of a resolution or other decision of the Council (including a policy decision relating to the matter).
4	The delegate will not exercise any delegated power in a manner, or which has the foreseeable affect, of being contrary to an adopted Council policy or procedure.
5	The delegate will only exercise a delegated power under this resolution in a manner which complies with the requirements of Council's Planning Scheme and any exercise of power which involves a departure from or variation of those requirements will only be undertaken by Council.
6	The delegate will not exercise any power which cannot lawfully be the subject of delegation by Council.
Sections 110, 111 and 112	These powers can only be exercised as it relates to Chapter 5, Part 2 of <i>Waste Reduction and Recycling Act 2011</i> .
Sections 175, 176(2), 178 and 179	These powers can only be exercised as it relates to sections 248(2) and 253(3) of <i>Waste Reduction and Recycling Act 2011</i> .
Section 183	The authorised person can be appointed to only exercise the powers in section 117 and Chapter 10 of the <i>Waste Reduction and Recycling Act 2011</i> in relation to the following offences:- (a) Chapter 5: Parts 1, 2 and Part 3, Division 1 and 2 of the Act; (b) Section 251(a) in relation to a contravention of section 107(1), 108, 109(1) or (2); (c) Section 251(c) in relation to a contravention of section 103 or 104; (d) Section 254, and (e) Section 264 of <i>Waste Reduction and Recycling Act 2011</i> .
Sections 246, 248 and 249	The power can only be exercised as it relates to sections 103(1), 104(1), 107(1), 108, 109(1) or (2), and 112(2) of <i>Waste Reduction and Recycling Act 2011</i> .
Section 253	The power can only be exercised as it relates to section 104 of <i>Waste Reduction and Recycling Act 2011</i> .

COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER

Delegation Register - Waste Reduction and Recycling Regulation 2023 - Tracked

Meeting Date: 25 February 2025

Attachment No: 11

Delegations Register – Waste Reduction and Recycling Regulation 20~~14~~ 23

Under section 257 of the Local Government Act 2009, **ROCKHAMPTON REGIONAL COUNCIL** resolves to delegate the exercise of the powers contained in Schedule 1 to the Chief Executive Officer.

These powers must be exercised subject to the limitations contained in Schedule 2. All prior resolutions delegating the same powers are repealed.

Schedule 1

Section	Entity Power Given To	Title	Description	Recommendation
Section 7(b)	Entity Power Given To: Local Government	Part 2A—Designation Of Areas By Local Governments For General Or Green Waste Collection	Power, where Council has, by resolution, designated areas to conduct general waste or general waste collection, to decide the frequency of general waste or green waste collection in designated areas.	Removed from the Register
Section 22(3)	Entity Power Given To: Operator	Part 3A—Container Refund Scheme Division 4—Container Collection Arrangements	Power, where the container collection agreement allows the operator to subcontract the operation of the container refund point, to give the Organisation notice of the information contained in subsection (3).	Removed from the Register
Section 26(3)(a)	Entity Power Given To: Operator	Part 3A—Container Refund Scheme Division 5—Material Recovery Facilities	Power to sign the notice about a recovery sharing arrangement on behalf of Council.	Removed from the Register
Section 41ZL	Entity Power Given To: Person	Part 5C—Management of Polychlorinated Biphenyls (PCBs) Division 4—Duties of Occupier of Premises with Scheduled PCB Material	Power to give the information required by sections 41ZL(1) and 41ZL(2) to the Chief Executive.	Removed from the Register
Section 41ZM 56	Entity Power Given To: Person	Part 5C 11—Management of Polychlorinated Biphenyls (PCBs) Division 4—Duties of Occupier of Premises with Scheduled PCB Material	Power to prepare an emergency plan and keep it up to date.	Not Relevant to Council
Section 41Q-83(1)	Entity Power Given To: Local Government Recycling Provider	Part 5A 13—Used Packaging Materials Division 3—Kerbside and Other Recycling Collectors to Give Information to Chief Executive	Power as a local government provider who operates or provides a kerbside recycling collection service to give the Chief Executive the information prescribed in subsection 83(1) for the financial year required by sections 41Q(2) and 41Q(3) to the Chief Executive.	Delegation to the CEO
Section 83(2)	Entity Power Given To: Local Government Recycling Provider	Part 13—Used Packaging Materials Division 3—Kerbside and Other Recycling Collectors to Give Information to Chief Executive	Power as a local government recycling provider who operates or provides a recycling service other than a kerbside recycling collection service to give the chief executive information about the percentage of households within the service area with access to the service.	Not Relevant to Council

Schedule 2

Limitations to the Exercise of Power	
1	Where Council in its budget or by resolution allocates an amount for the expenditure of Council funds in relation to a particular matter, the delegate in exercising delegated power in relation to that matter, will only commit the Council to reasonably foreseeable expenditure up to the amount allocated.
2	The delegate will not exercise any delegated power in relation to a matter which, to the delegate's knowledge adversely affects, or is likely to adversely affect, the Council's relations with the public at large.
3	The delegate will not exercise any delegated power in relation to a matter which has already been the subject of a resolution or other decision of the Council (including a policy decision relating to the matter).
4	The delegate will not exercise any delegated power in a manner, or which has the foreseeable affect, of being contrary to an adopted Council policy or procedure.
5	The delegate will only exercise a delegated power under this resolution in a manner which complies with the requirements of Council's Planning Scheme and any exercise of power which involves a departure from or variation of those requirements will only be undertaken by Council.
6	The delegate will not exercise any power which cannot lawfully be the subject of delegation by Council.
Footnote	
Section 21(b)	Section 2A of the WRRR confirms that this section expires on 1 July 2017.

COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER

Delegation Register - Planning Act 2016 - Tracked

Meeting Date: 25 February 2025

Attachment No: 12

Delegations Register – Planning Act 2016

Under section 257 of the *Local Government Act 2009*, **ROCKHAMPTON REGIONAL COUNCIL** resolves to delegate the exercise of the powers contained in Schedule 1 to the Chief Executive Officer.

These powers must be exercised subject to the limitations contained in Schedule 2. All prior resolutions delegating the same powers are repealed.

Schedule 1

Section	Entity Power Given To	Title	Description	Recommendation
Section 10	Entity Power Given To: Person	Chapter 2 – Planning Part 2 – State Planning Instruments	Power to make submissions to the Minister about the making or amending of a State Planning instrument.	To Remain with Council
Sections 18, 20 and 26	Entity Power Given To: Local Government	Chapter 2 – Planning Part 3 – Local Planning Instruments Division 2 – Making, Amending or Repealing Local Planning Instruments	Power to give notice of a proposed planning scheme or proposed amendment to the chief executive and follow the process for making or amending a planning scheme. For avoidance of doubt, the power delegated includes the power to take all actions as detailed in sections 18, 20 and 26 and as required under a notice given by the chief executive or in the Minister's rules. <i>*See Limitations to the Exercise of Power</i>	Delegation to the CEO
Section 19	Entity Power Given To: Local Government	Chapter 2 – Planning Part 3 – Local Planning Instruments Division 2 – Making, Amending or Repealing Local Planning Instruments	Power to apply a planning scheme as a categorising instrument in relation to prescribed tidal works in the tidal area for Council's local government area.	Delegation to the CEO
Sections 21 and 26	Entity Power Given To: Local Government	Chapter 2 – Planning Part 3 – Local Planning Instruments Division 2 – Making, Amending or Repealing Local Planning Instruments And Division 3 – State Powers for Local Planning Instruments	Power to follow the process for the making or amending of an LGIP as set out in the Minister's rules. For avoidance of doubt, the power delegated includes the power to take all actions as detailed in sections 21 and 26 and as required in the Minister's rules. <i>*See Limitations to the Exercise of Power</i>	Delegation to the CEO
Sections 22 and 26	Entity Power Given To: Local Government	Chapter 2 – Planning Part 3 – Local Planning Instruments Division 2 – Making, Amending or Repealing Local Planning Instruments And Division 3 – State Powers for Local Planning Instruments	Power to follow the process for the making or amending of a planning scheme policy as set out in the Minister's rules. For avoidance of doubt, the power delegated includes the power to take all actions as detailed in sections 22 and 26 and as required in the Minister's rules. <i>*See Limitations to the Exercise of Power</i>	Delegation to the CEO
Sections 23 and 26	Entity Power Given To: Local Government	Chapter 2 – Planning Part 3 – Local Planning Instruments Division 2 – Making, Amending or Repealing Local Planning Instruments And Division 3 – State Powers for Local Planning Instruments	Power to follow the process for the making or amending of a TLPI as set out in the Minister's rules. For avoidance of doubt, the power delegated includes the power to take all actions as detailed in sections 23 and 26 and as required in the Minister's rules. <i>*See Limitations to the Exercise of Power</i>	Delegation to the CEO
Section 24	Entity Power Given To: Local Government	Chapter 2 – Planning Part 3 – Local Planning Instruments Division 2 – Making, Amending or Repealing Local Planning Instruments	Power to follow the process for repealing a TLPI or planning scheme policy. For avoidance of doubt, the power delegated includes the power to take all actions as detailed in section 24. <i>*See Limitations to the Exercise of Power</i>	Delegation to the CEO
Sections 25 and 26	Entity Power Given To: Local Government	Chapter 2 – Planning Part 3 – Local Planning Instruments Division 2 – Making, Amending or Repealing Local Planning Instruments And Division 3 – State Powers for Local Planning Instruments	Power to review a planning scheme and a LGIP and follow the process for the review as set out in the Minister's rules. For avoidance of doubt, the power delegated includes the power to take all actions as detailed in sections 25 and 26 and as required in the Minister's rules. <i>*See Limitations to the Exercise of Power</i>	Delegation to the CEO
Section 29	Entity Power Given To: Local Government	Chapter 2 – Planning Part 4 – Superseded Planning Schemes Division 1 – Applying Superseded Planning Scheme	Power to decide whether or not to agree to a superseded planning scheme request and give notice of the decision. <i>*See Limitations to the Exercise of Power</i>	Delegation to the CEO
Sections 32 and 33	Entity Power Given To: Local Government	Chapter 2 – Planning Part 4 – Superseded Planning Schemes Division 2 – Compensation	Power to decide a compensation claim. For avoidance of doubt, the power delegated includes the power to take all actions and consider all matters detailed in sections 32 and 33.	To Remain with Council
Sections 35, 36, 37 and 38	Entity Power Given To: Local Government	Chapter 2 – Planning Part 5 – Designation of Premises for Development of Infrastructure	Power to make or amend a designation and follow the process in the designation process rules. For avoidance of doubt, the power delegated includes the power to take all actions and consider all matters detailed in sections 35, 36, 37, 38 and the designation process rules. <i>*See Limitations to the Exercise of Power</i>	Delegation to the CEO
Section 37(4)	Entity Power Given To: Affected Party	Chapter 2 – Planning Part 5 – Designation of Premises for Development of Infrastructure	Power to make submissions about the proposal to the Minister.	Delegation to the CEO
Section 39	Entity Power Given To: Designator	Chapter 2 – Planning Part 5 – Designation of Premises for Development of Infrastructure	Power to extend the duration of a designation. For avoidance of doubt, the power delegated includes the power to take all actions as detailed in section 39.	To Remain with Council

Section	Entity Power Given To	Title	Description	Recommendation
Sections 40 and 41	Entity Power Given To: Designator	Chapter 2 – Planning Part 5 – Designation of Premises for Development of Infrastructure	Power to repeal a designation made by Council. For avoidance of doubt, the power delegated includes the power to take all actions and consider all matters as detailed in sections 40 and 41.	To Remain with Council
Section 41(1)	Entity Power Given To: Owner of an Interest in Designated Premises	Chapter 2 – Planning Part 5 – Designation of Premises for Development of Infrastructure	Power to request a designator to repeal a designation made by the designator on the basis that the designation is causing the owner hardship.	Delegation to the CEO
Section 42	Entity Power Given To: Local Government	Chapter 2 – Planning Part 5 – Designation of Premises for Development of Infrastructure	Power to include a note about the making, amendment, extension or repeal of a designation in Council's planning scheme. For avoidance of doubt, the power delegated includes the power to take all actions as detailed in section 42.	Delegation to the CEO
Section 45(8)	Entity Power Given To: Assessment Manager	Chapter 3 – Development Assessment Part 1 – Types Of Development And Assessment	Power, where the circumstances of section 45(6) apply, to give the weight considered appropriate in the circumstances to the documents referenced in section 45(8).	To Remain with Council
Section 46	Entity Power Given To: Local Government	Chapter 3 – Development Assessment Part 1 – Types Of Development And Assessment	Power to give an exemption certificate for the development. For avoidance of doubt, the power delegated includes the power to take all actions as detailed in section 46.	Delegation to the CEO
Sections 46, 54, 55, 56, 57, 65, 66, 67, 84, 85 100, 107 and 109	Entity Power Given To: Referral Agency	Chapter 3 – Development Assessment Part 1 – Types Of Development And Assessment And Part 3 – Assessing and Deciding Development Applications Division 1 – Referral Agency's Assessment Division 3 – Development Conditions And Part 5 – Development Approvals Division 3 – Cancelling Development Approvals Division 4 – Lapsing of and Extending Development Approvals And Part 6 – Minister's Powers Division 2 – Minister's Directions Subdivision 3 – Directions to Referral Agencies And Part 7 – Miscellaneous	Power to act as a "referral agency" for all development applications and cancellation applications received by Council as a referral agency under Chapter 3 of the <i>Planning Act 2016</i> . For avoidance of doubt, the power delegated includes the power to take all actions of a referral agency and consider all matters as detailed in sections 46, 54, 55, 56, 57, 65, 66, 67, 84, 85, 100, 107 and 109 of the <i>Planning Act 2016</i> .	Delegation to the CEO
Sections 48, 51, 53, 54, 59, 60, 61, 62, 63, 64, 65, 67, 71, 75, 76, 84, 85, 86, 87, 93, 100, 101, 105, 107 and 109	Entity Power Given To: Assessment Manager	Chapter 3 – Development Assessment Part 2 – Development Applications Division 1 – Introduction Division 2 – Making or Changing Applications, And Part 3 – Assessing and Deciding Development Applications Division 1 – Referral Agency's Assessment Division 2 – Assessment Manager's Decision Division 3 – Development Conditions, And Part 5 – Development Approvals Division 1 – Effect of Development Approval Subdivision 1 – Changes During Appeal Period Division 3 – Cancelling Development Approvals Division 4 – Lapsing of and Extending Development Approvals, And Part 6 – Minister's Directions Division 2 – Minister's Directions Subdivision 1 – Directions Generally Subdivision 3 – Directions to Referral Agencies Division 3 – Minister's Call In, And Part 7 – Miscellaneous	Power to act as the "assessment manager" for all development applications, change representations, cancellation applications and extension applications received by Council under Chapter 3 of the <i>Planning Act 2016</i> . For avoidance of doubt, the power delegated includes the power to take all actions of an assessment manager and consider all matters as detailed in sections 48, 51, 53, 54, 59, 60, 61, 62, 63, 64, 65, 67, 71, 75, 76, 84, 85, 86, 87, 93, 100, 101, 105, 107 and 109 of the <i>Planning Act 2016</i> . *See <i>Limitations to the Exercise of Power</i>	Delegation to the CEO
Section 48(3)(b)	Entity Power Given To: Local Government	Chapter 3 – Development Assessment Part 2 – Development Applications Division 1 – Introduction	Power to keep a list of persons who are appropriately qualified to be an assessment manager in relation to a particular type of development.	Delegation to the CEO
Section 48(3)(d)	Entity Power Given To: Local Government	Chapter 3 – Development Assessment Part 2 – Development Applications Division 1 – Introduction	Power to enter an agreement with a person on Council's list of persons who are appropriately qualified to be an assessment manager in relation to a particular type of development.	Delegation to the CEO
Section 51(2)	Entity Power Given To: Owner of Premises	Chapter 3 – Development Assessment Part 2 – Development Applications Division 2 – Making Or Changing Applications	Power to give written consent to the making of the development application.	Delegation to the CEO
Section 64(9)	Entity Power Given To: Assessment Manager	Chapter 3 – Development Assessment Part 3 – Assessing And Deciding Development Applications Division 2 – Assessment Manager's Decision	Power to consult with the Minister about making or amending the instrument mentioned in subsection (8)(c).	Delegation to the CEO

Section	Entity Power Given To	Title	Description	Recommendation
Sections 78A, 79, 80, 81, 81A, 81B, 82, 83, 93 and 100, 105, 107 and 109	Entity Power Given To: Responsible Entity	Chapter 3 – Development Assessment Part 5 – Development Approvals Division 2 – Changing Development Approvals Subdivision 2 – Changes After Appeal Period Subdivision 3 – Notice of Decision And Part 6 – Minister's Powers Division 2 – Minister's Directions Subdivision 1 – Directions Generally Subdivision 3 – Directions to Referral Agencies Division 3 – Minister's Call In And Part 7 – Miscellaneous	Power to act as a "responsible entity" for all change applications received by Council as a responsible entity under Chapter 3 of the <i>Planning Act 2016</i> . For avoidance of doubt, the power delegated includes the power to take all actions of a responsible entity and consider all matters as detailed in sections 78A, 79, 80, 81, 81A, 81B, 82, 83, 93, 100, 105, 107 and 109 of the <i>Planning Act 2016</i> .	Delegation to the CEO
Section 80	Entity Power Given To: Affected Entity	Chapter 3 – Development Assessment Part 5 – Development Approvals Division 2 – Changing Development Approvals Subdivision 2 – Changes After Appeal Period	Power to act as an "affected entity" for all change applications received by Council as an affected entity under Chapter 3 of the <i>Planning Act 2016</i> . For avoidance of doubt, the power delegated includes the power to take all actions of an affected entity and consider all matters as detailed in section 80 of the <i>Planning Act 2016</i> .	Delegation to the CEO
Section 82A	Entity Power Given To: Additional Referral Agency	Chapter 3 – Development Assessment Part 5 – Development Approvals Division 2 – Changing Development Approvals Subdivision 2 – Changes After Appeal Period	Power to act as an "additional referral agency" for a change application where section 82A applies. For the avoidance of doubt, the power delegated includes the power to take all actions of an additional referral agency and consider all matters as detailed in section 82A of the <i>Planning Act 2016</i> .	Delegation to the CEO
Section 84(3)(b)(i)	Entity Power Given To: Owner of Land	Chapter 3 – Development Assessment Part 5 – Development Approvals Division 3 – Cancelling Development Approvals	Power to give written consent to the cancellation application.	Delegation to the CEO
Section 84(3)(b)(iii)	Entity Power Given To: Public Utility	Chapter 3 – Development Assessment Part 5 – Development Approvals Division 3 – Cancelling Development Approvals	Power to give written consent to the cancellation application.	Delegation to the CEO
Section 86(2A)	Entity Power Given To: Owner of Land	Chapter 3 – Development Assessment Part 5 – Development Approvals Division 4 – Lapsing Of And Extending Development Approvals	Power to give written consent to the extension application.	Delegation to the CEO
Section 89	Entity Power Given To: Local Government	Chapter 3 – Development Assessment Part 5 – Development Approvals Division 5 – Noting Development Approvals On Planning Schemes	Power to note an approval referred to in subsection (1) on Council's planning scheme and give notice of the approval to the chief executive.	Delegation to the CEO
Section 93(2)	Entity Power Given To: Recipient	Chapter 3 – Development Assessment Part 6 – Minister's Powers Division 2 – Minister's Direction Subdivision 1 – Directions Generally	Power to comply with a direction given by the Minister.	Delegation to the CEO
Section 102	Entity Power Given To: Local Government	Chapter 3 – Development Assessment Part 6 – Minister's Powers Division 3 – Minister's Call In	Power to make submissions in response to a proposed call in notice received by Council.	To Remain with Council
Section 105(3)	Entity Power Given To: Decision-maker	Chapter 3 – Development Assessment Part 6 – Minister's Powers Division 3 – Minister's Call In	Power to give the Minister reasonable help.	Delegation to the CEO
Section 106C(3)(f)	Entity Power Given To: Decision-maker	Chapter 3 - Development Assessment Part 6A - Declaring Applications for State Facilitated Development Division 1 - Preliminary	Power to make representations to the Minister about the proposed declaration.	Delegation to the CEO
Section 106K	Entity Power Given To: Decision-maker	Chapter 3 - Development Assessment Part 6A - Declaring Applications for State Facilitated Development Division 3 - Assessing and Deciding Applications for State Facilitated Development	Power, as a decision-maker, to: (a) give all reasonable help the chief executive requires to assess or decide the application; and (b) if the declaration notice for the application directs the decision-maker to assess the application or a stated part of the application—assess the application or part.	Delegation to the CEO
Section 115	Entity Power Given To: Participating Local Government for a Distribution-retailer	Chapter 4 – Infrastructure Part 2 – Provisions For Local Governments Division 2 – Charges For Trunk Infrastructure Subdivision 2 – Charges Resolutions	Power to enter a breakup agreement about the charges breakup and publish a copy of the agreement on the local government's website.	Delegation to the CEO

Section	Entity Power Given To	Title	Description	Recommendation
Section 118	Entity Power Given To: Local Government	Chapter 4 – Infrastructure Part 2 – Provisions For Local Governments Division 2 – Charges For Trunk Infrastructure Subdivision 2 – Charges Resolutions	Power to carry out the steps required after making a charges resolution.	Delegation to the CEO
Sections 119, 120, 121 and 129	Entity Power Given To: Local Government	Chapter 4 – Infrastructure Part 2 – Provisions For Local Governments Division 2 – Charges For Trunk Infrastructure Subdivision 3 – Levying Charges Division 3 – Development Approval Conditions About Trunk Infrastructure Subdivision 1 – Conditions For Necessary Trunk Infrastructure	Power to give an infrastructure charges notice. For avoidance of doubt, the power delegated includes the power to take all actions and consider all matters as detailed in sections 119, 120, 121 and 129.	Delegation to the CEO
Section 123	Entity Power Given To: Local Government that Gave an Infrastructure Charges Notice	Chapter 4 – Infrastructure Part 2 – Provisions For Local Governments Division 2 – Charges For Trunk Infrastructure Subdivision 4 – Payment	Power to agree with the recipient about: (a) whether the levied charge may be paid other than as required under section 122, including whether it may be paid by instalments; and/or (b) whether infrastructure may be provided instead of paying all or part of the levied charge.	Delegation to the CEO
Section 125	Entity Power Given To: Local Government	Chapter 4 – Infrastructure Part 2 – Provisions For Local Governments Division 2 – Charges For Trunk Infrastructure Subdivision 5 – Changing Charges During Relevant Appeal Period	Power to consider representations made on an infrastructure charges notice and, issue a negotiated notice or give a decision notice.	Delegation to the CEO
Section 128(1)	Entity Power Given To: Local Government	Chapter 4 – Infrastructure Part 2 – Provisions For Local Governments Division 3 – Development Approval Conditions About Trunk Infrastructure Subdivision 1 – Conditions For Necessary Trunk Infrastructure	Power, as a local government with a LGIP that identifies adequate trunk infrastructure to service the subject premises, to impose a development condition requiring either or both of the following to be provided at a stated time: (a) the identified infrastructure; and/or (b) different trunk infrastructure delivering the same desired standard of service.	Delegation to the CEO
Section 128(2)	Entity Power Given To: Local Government	Chapter 4 – Infrastructure Part 2 – Provisions For Local Governments Division 3 – Development Approval Conditions About Trunk Infrastructure Subdivision 1 – Conditions For Necessary Trunk Infrastructure	Power, as a local government with a LGIP that does not identify adequate trunk infrastructure to service the subject premises, to impose a development condition requiring development infrastructure necessary to service the premises to be provided at a stated time.	Delegation to the CEO
Sections 130, 131, 132, 133, 134 and 135	Entity Power Given To: Local Government	Chapter 4 – Infrastructure Part 2 – Provisions For Local Governments Division 3 – Development Approval Conditions About Trunk Infrastructure Subdivision 2 – Conditions For Extra Trunk Infrastructure Costs	Power to impose an extra payment condition. For avoidance of doubt, the power delegated includes the power to take all actions and consider all matters as detailed in sections 130, 131, 132, 133, 134 and 135. <i>*See Footnote</i>	Delegation to the CEO
Section 137	Entity Power Given To: Local Government	Chapter 4 – Infrastructure Part 2 – Provisions For Local Governments Division 3 – Development Approval Conditions About Trunk Infrastructure Subdivision 3 – Working Out Cost for Required Offset or Refund	Power in the circumstances referred to in subsection (1) to, by notice given to the applicant, amend the infrastructure charges notice.	Delegation to the CEO
Sections 140, 141 and 142	Entity Power Given To: Local Government	Chapter 4 – Infrastructure Part 2 – Provisions For Local Governments Division 4 – Miscellaneous Provisions About Trunk Infrastructure Subdivision 1 – Conversion Of Particular Non-Trunk Infrastructure Before Construction Starts	Power to consider and decide a conversion application. For avoidance of doubt, the power delegated includes the power to take all actions and consider all matters as detailed in sections 140, 141 and 142.	Delegation to the CEO
Section 144(2)	Entity Power Given To: Local Government	Chapter 4 – Infrastructure Part 2 – Provisions For Local Governments Division 4 – Miscellaneous Provisions About Trunk Infrastructure Subdivision 2 – Other Provisions	Power to agree with an applicant that a levied charge, for the purpose of its recovery, is not taken to be rates.	Delegation to the CEO

Section	Entity Power Given To	Title	Description	Recommendation
Section 145	Entity Power Given To: Local Government	Chapter 4 – Infrastructure Part 2 – Provisions For Local Governments Division 5 – Non-Trunk Infrastructure	Power to impose a development condition about non-trunk infrastructure.	Delegation to the CEO
Section 149	Entity Power Given To: Local Government	Chapter 4 – Infrastructure Part 3 – Provisions For State Infrastructure Providers	Power in the circumstances referred to in subsection (1) to: (a) pay the amount of the levied charge to the State infrastructure provider; and (b) agree with the State infrastructure provider and the person who provided the replacement infrastructure about when the amount of the levied charge will be paid.	Delegation to the CEO
Chapter 4, Part 4	Entity Power Given To: Local Government	Chapter 4 – Infrastructure Part 4 – Infrastructure Agreements	Power to enter an infrastructure agreement. For avoidance of doubt, the power delegated includes the power to take all actions and consider all matters as detailed in Chapter 4, Part 4.	Delegation to the CEO
Section 167	Entity Power Given To: Enforcement Authority	Chapter 5 – Offences And Enforcement Part 3 – Enforcement Notices	Power to give a show cause notice.	Delegation to the CEO
Section 168	Entity Power Given To: Enforcement Authority	Chapter 5 – Offences And Enforcement Part 3 – Enforcement Notices	Power to give an enforcement notice.	Delegation to the CEO
Section 169	Entity Power Given To: Enforcement Authority	Chapter 5 – Offences And Enforcement Part 3 – Enforcement Notices	Power to consult with a private certifier before giving an enforcement notice.	Delegation to the CEO
Section 170	Entity Power Given To: Enforcement Authority	Chapter 5 – Offences And Enforcement Part 3 – Enforcement Notices	Power to give notice of the giving or withdrawal of an enforcement notice to the chief executive.	Delegation to the CEO
Section 174	Entity Power Given To: Person	Chapter 5 – Offences And Enforcement Part 4 – Proceedings for Offences in Magistrates Court	Power to bring offence proceedings for an offence against the Act.	Delegation to the CEO
Section 175(1)(a)	Entity Power Given To: Representative Person	Chapter 5 – Offences And Enforcement Part 4 – Offence Proceedings In Magistrates Court	Power to consent to proceedings being brought on behalf the corporation.	Delegation to the CEO
Section 176(10)	Entity Power Given To: Enforcement Authority	Chapter 5 – Offences And Enforcement Part 4 – Offence Proceedings In Magistrates Court	Power to: (a) take action required under the enforcement order; and (b) recover the reasonable cost of taking the action as a debt to the authority from the defendant.	Delegation to the CEO
Section 178(1)(b)	Entity Power Given To: Enforcement Authority	Chapter 5 – Offences And Enforcement Part 4 – Offence Proceedings In Magistrates Court	Power, in an offence proceeding, to apply for an order for the payment of the expenses.	Delegation to the CEO
Section 180	Entity Power Given To: Person	Chapter 5 – Offences And Enforcement Part 5 – Enforcement Orders In P&E Court	Power to start proceedings in the P&E Court for an enforcement order.	Delegation to the CEO
Section 180(13)	Entity Power Given To: Enforcement authority	Chapter 5 – Offences And Enforcement Part 5 – Enforcement Orders In P&E Court	Power to: (a) take the action required under the enforcement order; and (b) recover the reasonable cost of taking the action as a debt to the authority from the respondent.	Delegation to the CEO
Section 181(4)	Entity Power Given To: Person	Chapter 5 – Offences And Enforcement Part 5 – Enforcement Orders In P&E Court	Power to apply to the P&E Court to cancel or change an enforcement order or interim enforcement order.	Delegation to the CEO
Section 214	Entity Power Given To: Enforcement Authority	Chapter 5 – Offences And Enforcement Part 8 – Other Inspectors' Powers and Related Matters Division 3 – Disposal Orders	Power, as an enforcement authority in an offence proceeding, to apply for a disposal order.	Delegation to the CEO
Section 221	Entity Power Given To: Person	Chapter 5 – Offences And Enforcement Part 8 – Other Inspectors' Powers and Related Matters Division 6 – Compensation for Loss	Power to make a claim for compensation from the State where Council incurs loss because of the exercise, or purported exercise, of a power by or for an inspector.	Delegation to the CEO
Section 229(2) and 230	Entity Power Given To: Appellant	Chapter 6 – Dispute Resolution Part 1 – Appeal Rights	Power to start an appeal.	To Remain with Council
Section 229(4)	Entity Power Given To: Respondent or co-respondent	Chapter 6 – Dispute Resolution Part 1 – Appeal Rights	Power to be heard in an appeal.	Delegation to the CEO
Section 229(5)	Entity Power Given To: Assessment Manager	Chapter 6 – Dispute Resolution Part 1 – Appeal Rights	Power, where an appeal is only about a referral agency's response, to apply to the tribunal or the P&E court to withdraw from the appeal.	To Remain with Council
Section 230(6)	Entity Power Given To: Person	Chapter 6 – Dispute Resolution Part 1 – Appeal Rights	Power to elect to be a co-respondent in an appeal.	Delegation to the CEO

Section	Entity Power Given To	Title	Description	Recommendation
Section 239(1), 240 and 241	Entity Power Given To: Person	Chapter 6 – Dispute Resolution Part 2 – Development Tribunal Division 2 – Applications For Declaration	Power to start proceedings for a declaration by a tribunal. For avoidance of doubt, the power delegated includes the power to take all actions detailed in sections 239(1), 240 and 241.	Delegation to the CEO
Section 246(2)	Entity Power Given To: Person	Chapter 6 – Dispute Resolution Part 2 – Development Tribunal Division 3 – Tribunal Proceedings for Appeals and Declaration	Power to give the registrar information that the registrar reasonably requires for the proceedings.	Delegation to the CEO
Section 248	Entity Power Given To: Party to Tribunal Proceeding	Chapter 6 – Dispute Resolution Part 2 – Development Tribunal Division 3 – Tribunal Proceedings for Appeals and Declaration	Power to appear as a party to a tribunal proceeding.	Delegation to the CEO
Section 249	Entity Power Given To: Party to Tribunal Proceeding	Chapter 6 – Dispute Resolution Part 2 – Development Tribunal Division 3 – Tribunal Proceedings for Appeals and Declaration	Power to make submissions to the tribunal.	Delegation to the CEO
Section 257	Entity Power Given To: Party to Tribunal Proceeding	Chapter 6 – Dispute Resolution Part 2 – Development Tribunal Division 3 – Tribunal Proceedings for Appeals and Declaration	Power to give notice to the Registrar once a tribunal's direction or order has been complied with.	Delegation to the CEO
Section 263B(2)(b)	Entity Power Given To: Local Government	Chapter 7 – Miscellaneous Part 2 – Taking or Purchasing Land for Planning Purposes Division 2 - Taking of Land by State	Power to agree to the terms of the easement.	Delegation to the CEO
Section 263F(2)	Entity Power Given To: Public Sector Entity	Chapter 7 – Miscellaneous Part 2 – Taking or Purchasing Land for Planning Purposes Division 2 - Taking of Land by State	Power, as a public sector entity in the circumstances in subsection 263F(1), to give notice to the previous owner of the land.	To Remain with Council
Section 263F(4)	Entity Power Given To: Public Sector Entity	Chapter 7 – Miscellaneous Part 2 – Taking or Purchasing Land for Planning Purposes Division 2 - Taking of Land by State	Power, as a public sector entity, before giving a notice under subsection 263F(2), to take an easement over all or part of the land to ensure the structural and operational integrity of any development infrastructure on the land.	To Remain with Council
Section 263G(2)	Entity Power Given To: Public Sector Entity	Chapter 7 – Miscellaneous Part 2 – Taking or Purchasing Land for Planning Purposes Division 2 - Taking of Land by State	Power, as a public sector entity in the circumstances in subsection 263G(1), to by notice, offer the land for sale to the previous owner of the land at a price decided by the public sector entity.	To Remain with Council
Section 263G(4)	Entity Power Given To: Public Sector Entity	Chapter 7 – Miscellaneous Part 2 – Taking or Purchasing Land for Planning Purposes Division 2 - Taking of Land by State	Power, as a public sector entity in the circumstances in subsection 263G(3), to dispose of the land.	To Remain with Council
Sections 263G(2), (4) and (5)	Entity Power Given To: Public Sector Entity	Chapter 7 – Miscellaneous Part 2 – Taking or Purchasing Land for Planning Purposes Division 2 - Taking of Land by State	Power, as a public sector entity in the circumstances in subsection 263G(1), to decide the price for the land.	To Remain with Council
Section 265	Entity Power Given To: Local Government	Chapter 7 – Miscellaneous Part 3 – Public Access to Documents	Power to give an applicant the planning and development certificate applied for.	Delegation to the CEO
Section 267(13)	Entity Power Given To: Local Government	Chapter 7 – Miscellaneous Part 4 – Urban Encroachment	Power to note the registration of premises on Council's planning scheme.	Delegation to the CEO
Section 268A(9)	Entity Power Given To: Local Government	Chapter 7 – Miscellaneous Part 4 – Urban Encroachment	Power to note the registration of premises on Council's planning scheme.	Delegation to the CEO
Section 270	Entity Power Given To: Owner of Premises in an Affected Area	Chapter 7 – Miscellaneous Part 4 – Urban Encroachment	Power before entering into a lease of the premises with a person, to give a notice that states: (a) the premises are in an affected area; and (b) that restrictions may apply to the person in taking proceedings about emissions from registered premises in the affected area.	Delegation to the CEO
Section 275B	Entity Power Given To: Person	Chapter 7 – Miscellaneous Part 4 – Urban Encroachment	Power to serve a document and give a copy of the document as permitted by section 275B.	Delegation to the CEO
Section 275HA	Entity Power Given To: Local Government	Chapter 7 - Miscellaneous Part 4B - Applicable Events Division 3 Temporary Use Licences Subdivision 2 - Applications for Temporary Licences	Power to consult with the chief executive about an application for a temporary use licence made under section 275H.	Delegation to the CEO
Section 275LC	Entity Power Given To: Local Government	Chapter 7 - Miscellaneous Part 4B - Applicable Events Division 3 Temporary Use Licences Subdivision 3 - Extension for Temporary Use Licences by Application	Power to consult with the chief executive about an application to extend a temporary use licence made under section 275LB.	Delegation to the CEO

Section	Entity Power Given To	Title	Description	Recommendation
Section 275LH	Entity Power Given To: Local Government	Chapter 7 - Miscellaneous Part 4B - Applicable Events Division 3 Temporary Use Licences Subdivision 5 - Amendment or Cancellation of Temporary Use Licences by Application	Power to consult with the chief executive about an application to amend a temporary use licence made under section 275LG.	Delegation to the CEO
Section 293(5)	Entity Power Given To: Local Government	Chapter 6 – Repeal, Transitional and Validation Provisions Part 2 – Transitional Provisions For The Repeal Of Sustainable Planning Act 2009 Division 3 – Planning	Power to make an amendment of a type specified in subsection (1) by following the process set out in the rules. For avoidance of doubt, the power delegated includes the power to take all actions as detailed in the rules. <i>*See Limitations to the Exercise of Power</i>	To Remain with Council

Schedule 2**Limitations to the Exercise of Power**

1	Where Council in its budget or by resolution allocates an amount for the expenditure of Council funds in relation to a particular matter, the delegate in exercising delegated power in relation to that matter, will only commit the Council to reasonably foreseeable expenditure up to the amount allocated.
2	The delegate will not exercise any delegated power in relation to a matter which, to the delegate's knowledge adversely affects, or is likely to adversely affect, the Council's relations with the public at large.
3	The delegate will not exercise any delegated power in relation to a matter which has already been the subject of a resolution or other decision of the Council (including a policy decision relating to the matter).
4	The delegate will not exercise any delegated power in a manner, or which has the foreseeable affect, of being contrary to an adopted Council policy or procedure.
5	The delegate will only exercise a delegated power under this resolution in a manner which complies with the requirements of Council's Planning Scheme and any exercise of power which involves a departure from or variation of those requirements will only be undertaken by Council.
6	The delegate will not exercise any power which cannot lawfully be the subject of delegation by Council.
7	Sections 18, 20 and 26 – This delegation does not include any powers that are required to be exercised by Council pursuant to a resolution of Council.
8	Sections 21 and 26 – This delegation does not include any powers that are required to be exercised by Council pursuant to a resolution of Council.
9	Sections 22 and 26 – This delegation does not include any powers that are required to be exercised by Council pursuant to a resolution of Council.
10	Sections 23 and 26 – This delegation does not include any powers that are required to be exercised by Council pursuant to a resolution of Council.
11	Section 24 – This delegation does not include the power to decide to repeal the TLPI or planning scheme policy which is required to be exercised by Council pursuant to a resolution of Council (see subsection (1)).
12	Sections 25 and 26 – This delegation does not include any powers that are required to be exercised by Council pursuant to a resolution of Council.
13	Section 29 – Must not be exercised if: (a) there is a conflict between proposed use and the superseded scheme zoning intent; or (b) compensation issues would arise from the superseded development application, in which case the power must be undertaken by Council.
14	Sections 35, 36, 37 and 38 – This delegation does not include any powers that are required to be exercised by Council pursuant to a resolution of Council.
15	Section 60 – Must not be exercised if: (a) the application was impact assessable and there were submissions; (b) the application is a planning development application being recommended for refusal; or (c) the proposed development is inconsistent with the intent of the zone, in which case the power must be undertaken by Council.
16	Section 60(3)(c) – Operational work, reconfiguring a lot and material change of use applications must be decided by Council.
17	Section 75 – Must not be exercised if the original application was decided by Council in which case the power must be undertaken by Council.
18	Section 76 – Must not be exercised if the original application was decided by Council in which case the power must be undertaken by Council.
19	Section 87 – Operational work, reconfiguring a lot and material change of use extension applications must be decided by Council if recommending refusal.
20	Section 293(5) – This delegation does not include any powers that are required to be exercised by Council pursuant to a resolution of Council.

Footnotes

Section 130, 131, 132, 133, 134 and 135	Refunds must be in accordance with the Refund, Exemption and Reduction of Fees and Charges Policy.
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COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER

Delegation Register - Development Assessment Rules under the Planning Act 2016 - Tracked

Meeting Date: 25 February 2025

Attachment No: 13

Delegations Register – Development Assessment Rules under the Planning Act 2016

Under section 257 of the Local Government Act 2009, **ROCKHAMPTON REGIONAL COUNCIL** resolves to delegate the exercise of the powers contained in Schedule 1 to the Chief Executive Officer.

These powers must be exercised subject to the limitations contained in Schedule 2. All prior resolutions delegating the same powers are repealed.

Schedule 1

Section	Entity Power Given To	Title	Description	Recommendation
Section 1.2	Entity Power Given To: Assessment Manager	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 1 – Application 1 Properly Made Application	Power to determine if the application is a properly made application.	Delegation to the CEO
Section 2.3	Entity Power Given To: Assessment Manager	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 1 – Application 2 Confirmation	Power to give a confirmation notice.	Delegation to the CEO
Section 3.1	Entity Power Given To: Assessment Manager	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 1 – Application 3 If the Application is Not Properly Made	Power to give an action notice.	Delegation to the CEO
Section 3.2	Entity Power Given To: Assessment Manager	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 1 – Application 3 If the Application is Not Properly Made	Power to agree to a further period for the applicant to comply with all actions in the action notice and give notice to the assessment manager that it has complied.	Delegation to the CEO
Section 3.4	Entity Power Given To: Assessment Manager	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 1 – Application 3 If the Application is Not Properly Made	Power to give a confirmation notice if the applicant has complied with the action notice.	Delegation to the CEO
Section 3.5	Entity Power Given To: Assessment Manager	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 1 – Application 3 If the Application is Not Properly Made	Power to accept the application as a properly made application after giving an action notice.	Delegation to the CEO
Section 3.6(b)	Entity Power Given To: Assessment Manager	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 1 – Application 3 If the Application is Not Properly Made	Power to agree on a further period for giving a confirmation notice.	Delegation to the CEO
Section 5.1	Entity Power Given To: Assessment Manager	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 2 – Referral 5 Referral of Application	Power to agree to a further period for the applicant to give a copy of the application to a referral agency.	Delegation to the CEO
Section 6.2	Entity Power Given To: Referral Agency	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 2 – Referral 6 Properly Referred Application	Power to determine if the application is a properly referred application.	Delegation to the CEO
Section 7.1	Entity Power Given To: Referral Agency	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 2 – Referral 7 Referral Confirmation Notice	Power to give a referral confirmation notice.	Delegation to the CEO
Section 8.1(a)	Entity Power Given To: Referral Agency	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 2 – Referral 8 If the Application is not a Properly Referred Application	Power to give the applicant an action notice.	Delegation to the CEO
Section 8.1(b)	Entity Power Given To: Referral Agency	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 2 – Referral 8 If the Application is not a Properly Referred Application	Power to give a copy of the action notice to the assessment manager.	Delegation to the CEO

Section	Entity Power Given To	Title	Description	Recommendation
Section 8.2	Entity Power Given To: Referral Agency	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 2 – Referral 8 If the Application is not a Properly Referred Application	Power to agree to a further period for the applicant to comply with all the actions in the action notice.	Delegation to the CEO
Section 8.2(b)4	Entity Power Given To: Referral Agency	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 2 – Referral 8 If the Application is not a Properly Referred Application	Power where the applicant has complied with all the actions in the action notice, to give a referral confirmation notice to the applicant and a copy to the assessment manager.	Delegation to the CEO
Section 8.35(b)	Entity Power Given To: Referral Agency	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 2 – Referral 8 If the Application is not a Properly Referred Application	Power to give the assessment manager notice that the application is taken to have not been referred.	Delegation to the CEO
Section 9.2(a) and (b)	Entity Power Given To: Referral Agency	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 2 – Referral 9 Referral Agency's Assessment	Power to agree to a further period for the a-referral agency assessment period.	Delegation to the CEO
Section 11.2	Entity Power Given To: Assessing Authority	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 3 – Information Request 11 When Part 3 Does Not Apply	Power to agree to receive further information from the applicant during the development assessment process.	Delegation to the CEO
Section 12.1	Entity Power Given To: Assessment Authority	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 3 – Information Request 12 Making an Information Request	Power to make an information request.	Delegation to the CEO
Section 12.2	Entity Power Given To: Assessment Manager	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 3 – Information Request 12 Making an Information Request	Power to agree to a further period in which to make the information request.	Delegation to the CEO
Section 12.4	Entity Power Given To: Referral Agency	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 3 – Information Request 12 Making an Information Request	Power to agree to a further period in which to make the information request.	Delegation to the CEO
Section 12.5	Entity Power Given To: Assessing Authority	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 3 – Information Request 12 Making an Information Request	Power to give the applicant advice about an information request or any other matter, including how the applicant may change the application.	Delegation to the CEO
Section 13.1	Entity Power Given To: Assessing Authority	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 3 – Information Request 13 Applicant's Response	Power to agree to a further period for the applicant to respond to the information request.	Delegation to the CEO
Section 17.1, 17.3 and 17.4	Entity Power Given To: Assessment Manager	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 4 – Public Notification 17 Public Notice Requirements	Power, as an assessment manager acting under section 53(10) of the Act to comply with the public notice requirements.	Delegation to the CEO
Section 18.1	Entity Power Given To: Assessment Manager	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 4 – Public Notification 18 Notice of Compliance	Power to agree to a further period for the applicant to give notice of compliance with the public notice requirements.	Delegation to the CEO
Section 19.1	Entity Power Given To: Assessment Manager	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 4 – Public Notification 19 Submissions	Power to accept properly made submissions and not properly made submissions.	Delegation to the CEO

Section	Entity Power Given To	Title	Description	Recommendation
Section 19.3	Entity Power Given To: Assessment Manager	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 4 – Public Notification 19 Submissions	Power to agree to a further period to consider the submissions.	Delegation to the CEO
Section 22.1(a)	Entity Power Given To: Assessment Manager	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 4 – Public Notification 22 Decision Period – Generally	Power to agree to a further period to assess and decide the application.	Delegation to the CEO
Section 25.1	Entity Power Given To: Assessment Manager	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 6 – Changes to the Application and Referral Agency Responses 25 Giving Notice of a Changed Application	Power to: (a) give a copy of the notice to each referral agency for the original application and any other referral agency required to be given referral; and (b) advise each referral agency, with a copy to the applicant, of the effect of the change on the development assessment process.	Delegation to the CEO
Section 26.1	Entity Power Given To: Assessment Manager	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 6 – Changes to the Application and Referral Agency Responses 26 Effect of a Change that is About a Matter Raised in a Submission, Information Request or Further Advice	Power to determine whether the change:- (a) only deals with a matter raised in a properly made submission for the application; or (b) is in response to an information request for the application; or (c) is in response to further advice provided by an assessing authority about the application.	Delegation to the CEO
Section 26.2(a)(i)	Entity Power Given To: Assessment Manager	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 6 – Changes to the Application and Referral Agency Responses 26 Effect of a Change that is About a Matter Raised in a Submission, Information Request or Further Advice	Power to give the applicant a confirmation notice where part 4 applies to the changed application and part 4 did not apply to the original application.	Delegation to the CEO
Section 26.2(b)	Entity Power Given To: Assessment Manager	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 6 – Changes to the Application and Referral Agency Responses 26 Effect of a Change that is About a Matter Raised in a Submission, Information Request or Further Advice	Power to determine whether the change:- (a) would be likely to attract a submission objecting to the thing comprising the change if public notification were to apply to the change; (b) only addresses a matter raised in a properly made submission.	Delegation to the CEO
Section 26.2(c)	Entity Power Given To: Assessment Manager	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 6 – Changes to the Application and Referral Agency Responses 26 Effect of a Change that is About a Matter Raised in a Submission, Information Request or Further Advice	Power to give notice to the applicant that public notification is required under section 26.2(b) and that it must be carried out in accordance with section 16.4.	Delegation to the CEO
Section 26.5	Entity Power Given To: Referral Agency	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 6 – Changes to the Application and Referral Agency Responses 26 Effect of a Change that is About a Matter Raised in a Submission, Information Request or Further Advice	Power despite section 11.1, to make an information request as a result of a referral under section 26.	Delegation to the CEO
Section 27.2	Entity Power Given To: Assessing Authority	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 6 – Changes to the Application and Referral Agency Responses 27 Effect of Other Changes	Power despite section 11.1, to make an information request about the change.	Delegation to the CEO
Section 27.3	Entity Power Given To: Assessment Manager	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 6 – Changes to the Application and Referral Agency Responses 27 Effect of Other Changes	Power to determine whether the change would be likely to attract a submission objecting to the thing comprising the change, if public notification were to apply to the change.	Delegation to the CEO

Section	Entity Power Given To	Title	Description	Recommendation
Section 28.1	Entity Power Given To: Concurrence Agency	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 6 – Changes to the Application and Referral Agency Responses 28 Concurrence Agency Changes its Response or Gives a Late Response	Power after the referral agency assessment period and any further periods has ended, to change its referral agency response or give a late-referral agency response before the application is decided.	Delegation to the CEO
Section 28.4(a)	Entity Power Given To: Concurrence Agency	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 6 – Changes to the Application and Referral Agency Responses 28 Concurrence Agency Changes its Response or Gives a Late Response	Power to give notice of its intention to change its referral agency response to the assessment manager and the applicant.	Delegation to the CEO
Section 28.4(b)	Entity Power Given To: Concurrence Agency	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 6 – Changes to the Application and Referral Agency Responses 28 Concurrence Agency Changes its Response or Gives a Late Response	Power to agree to a further period for the giving of an amended referral agency response.	Delegation to the CEO
Section 29.2	Entity Power Given To: A Party to the Application	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 7 – Miscellaneous 29 Missed Referral Agency	Power to give notice to each other party that the applicant has not referred the application in accordance with section 54(1) of the Act.	Delegation to the CEO
Section 29.6	Entity Power Given To: Referral Agency	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 7 – Miscellaneous 29 Missed Referral Agency	Power despite section 11.1, to make an information request as a result of a referral under section 29.	Delegation to the CEO
Section 33.1	Entity Power Given To: A Party who Initiated an Extension	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 7 – Miscellaneous 33 Notices About Further Periods Agreed	Power under the DA rules, to give a copy of the agreement to any other party to the application.	Delegation to the CEO
Section 34.1	Entity Power Given To: Assessment Manager or as a Concurrence Agency for the Application	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 7 – Miscellaneous 34 Third Party Advice About an Application	Power to ask any third party for third party advice.	Delegation to the CEO
Section 35.1	Entity Power Given To: Assessment Manager or as a Concurrence Agency for the Application	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 7 – Miscellaneous 35 Further Advice About an Application	Power to give further advice about the application to the applicant, including how the applicant may change the application.	Delegation to the CEO
Section 38.2	Entity Power Given To: Assessment Manager	Chapter 1 - Applications (Other Than Applications for State Facilitated Development) Part 7 – Miscellaneous 38 Effect of Local Government Caretaker Period for Particular Applications	Power, as an assessment manager, to give a notice to the applicant extending the decision period until a day no later than 10 days after the end of the caretaker period.	Delegation to the CEO

Schedule 2**Limitations to the Exercise of Power**

1	Where Council in its budget or by resolution allocates an amount for the expenditure of Council funds in relation to a particular matter, the delegate in exercising delegated power in relation to that matter, will only commit the Council to reasonably foreseeable expenditure up to the amount allocated.
2	The delegate will not exercise any delegated power in relation to a matter which, to the delegate's knowledge adversely affects, or is likely to adversely affect, the Council's relations with the public at large.
3	The delegate will not exercise any delegated power in relation to a matter which has already been the subject of a resolution or other decision of the Council (including a policy decision relating to the matter).
4	The delegate will not exercise any delegated power in a manner, or which has the foreseeable affect, of being contrary to an adopted Council policy or procedure.
5	The delegate will only exercise a delegated power under this resolution in a manner which complies with the requirements of Council's Planning Scheme and any exercise of power which involves a departure from or variation of those requirements will only be undertaken by Council.
6	The delegate will not exercise any power which cannot lawfully be the subject of delegation by Council.

COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER

Delegation Register - Planning and Environment Court Act 2016 - Tracked

Meeting Date: 25 February 2025

Attachment No: 14

Delegations Register – Planning and Environment Court Act 2016

Under section 257 of the Local Government Act 2009, **ROCKHAMPTON REGIONAL COUNCIL** resolves to delegate the exercise of the powers contained in Schedule 1 to the Chief Executive Officer.

These powers must be exercised subject to the limitations contained in Schedule 2. All prior resolutions delegating the same powers are repealed.

Schedule 1

Section	Entity Power Given To	Title	Description	Recommendation
Section 11(1)	Entity Power Given To: Any Person	Part 2 – Establishment and Jurisdiction Division 3 – Declaratory Jurisdiction	Power to start a declaratory proceeding.	Delegation to the CEO
Section 12(23)	Entity Power Given To: Assessment Manager	Part 2 – Establishment and Jurisdiction Division 3 – Declaratory Jurisdiction	Power, as the assessment manager, to start a declaratory proceeding for a matter done, to be done or that should have been done in relation to the call in or declaration.	Delegation to the CEO
Section 16	Entity Power Given To: A Party to a P&E Court Proceeding	Part 4 – Powers and Procedure (General) Division 1 – Alternative Dispute Resolution Subdivision 1 – ADR Process	Power, as a party to a P&E Court proceeding, to participate in an ADR process.	Delegation to the CEO
Section 16(3)	Entity Power Given To: A Party	Part 4 – Powers and Procedure (General) Division 1 – Alternative Dispute Resolution Subdivision 1 – ADR Process	Power, as a party, to confer with the ADR registrar about the way to conduct the P&E Court proceeding.	Delegation to the CEO
Section 18(1)	Entity Power Given To: A Party to a P&E Court Proceeding	Part 4 – Powers and Procedure (General) Division 1 – Alternative Dispute Resolution Subdivision 1 – ADR Process	Power, as a party to a P&E Court proceeding, to agree to the resolution of all or part of the dispute in an ADR process.	Delegation to the CEO
Section 18(1)	Entity Power Given To: A Party to a P&E Court Proceeding	Part 4 – Powers and Procedure (General) Division 1 – Alternative Dispute Resolution Subdivision 1 – ADR Process	Power, as a party to a P&E Court proceeding who has agreed on resolution of the dispute, to sign the resolution agreement.	Delegation to the CEO
Section 20(1)	Entity Power Given To: A Party to a P&E Court Proceeding	Part 4 – Powers and Procedure (General) Division 1 – Alternative Dispute Resolution Subdivision 1 – ADR Process	Power, as a party to a P&E Court proceeding, to apply to the P&E Court for an order giving effect to an agreement reached as a result of an ADR process.	Delegation to the CEO
Section 21(2)(a)	Entity Power Given To: A Party to a P&E Court Proceeding	Part 4 – Powers and Procedure (General) Division 1 – Alternative Dispute Resolution Subdivision 1 – ADR Process	Power, as a party to a P&E Court proceeding, to agree to the ADR registrar or mediator disclosing information acquired as part of the ADR process.	Delegation to the CEO
Section 26(2)	Entity Power Given To: A Party to a P&E Court Proceeding	Part 4 – Powers and Procedure (General) Division 1 – Alternative Dispute Resolution Subdivision 2 – P&E Court Proceedings	Power, as a party to a P&E Court proceeding for which the ADR registrar is exercising, or has exercised, a power, to apply for a court review.	Delegation to the CEO
Section 27(1)(a)	Entity Power Given To: A Party to a P&E Court Proceeding	Part 4 – Powers and Procedure (General) Division 1 – Alternative Dispute Resolution Subdivision 3 – ADR Registrar's Powers	Power, as a party to a P&E Court proceeding, to consent in writing to the ADR registrar making an order or direction in the proceeding.	Delegation to the CEO
Section 41(2)(a)	Entity Power Given To: Local Government	Part 4 – Powers and Procedure (General) Division 3 – Parties	Power to consent to a person starting a declaratory proceeding or a proceeding for an enforcement order under the Planning Act on behalf of Council.	Delegation to the CEO
Section 41(3)	Entity Power Given To: Charging Entity	Part 4 – Powers and Procedure (General) Division 3 – Parties	Power to pay the expenses, including legal costs, incurred by the representative in relation to the proceeding.	Delegation to the CEO
Section 63(1)	Entity Power Given To: A Party to a P&E Court Proceeding	Part 7 – Appeals to Court of Appeal	Power, as a party to a P&E Court proceeding, to appeal a decision in the proceeding.	Delegation to the CEO
Section 64(1)	Entity Power Given To: A Party	Part 7 – Appeals to Court of Appeal	Power to apply to the Court of Appeal for leave to appeal.	Delegation to the CEO
Section 64(2)	Entity Power Given To: A Party	Part 7 – Appeals to Court of Appeal	Power to file and serve a Notice of Appeal following the granting of leave by the Court of Appeal.	Delegation to the CEO

Schedule 2

Limitations to the Exercise of Power	
1	Where Council in its budget or by resolution allocates an amount for the expenditure of Council funds in relation to a particular matter, the delegate in exercising delegated power in relation to that matter, will only commit the Council to reasonably foreseeable expenditure up to the amount allocated.

2	The delegate will not exercise any delegated power in relation to a matter which, to the delegate's knowledge adversely affects, or is likely to adversely affect, the Council's relations with the public at large.
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4	The delegate will not exercise any delegated power in a manner, or which has the foreseeable affect, of being contrary to an adopted Council policy or procedure.
5	The delegate will only exercise a delegated power under this resolution in a manner which complies with the requirements of Council's Planning Scheme and any exercise of power which involves a departure from or variation of those requirements will only be undertaken by Council.
6	The delegate will not exercise any power which cannot lawfully be the subject of delegation by Council.

**11.8 WHOLE OF COUNCIL CORPORATE PERFORMANCE REPORT FOR PERIOD
ENDING JANUARY 2025****File No:** 1392**Attachments:** 1. WOC Report - January 2025 [↓](#)**Authorising Officer:** Evan Pardon - Chief Executive Officer**Author:** Marnie Taylor - Acting General Manager Corporate
Services

SUMMARY

Acting General Manager Corporate Services presenting the Whole of Council Corporate Performance Report for period ending 31 January 2025 for Councillors' information.

OFFICER'S RECOMMENDATION

THAT the Whole of Council Corporate Performance Report for period ending 31 January 2025 be "received".

COMMENTARY

The Whole of Council Corporate Performance Report for period ending 31 January 2025 is presented for Council's consideration.

WHOLE OF COUNCIL CORPORATE PERFORMANCE REPORT FOR PERIOD ENDING JANUARY 2025

WOC Report - January 2025

Meeting Date: 25 February 2025

Attachment No: 1

Whole of Council



Corporate Performance Report

01 January 2025 – 31 January 2025

Corporate Performance Report | 01 January 2025 – 31 January 2025

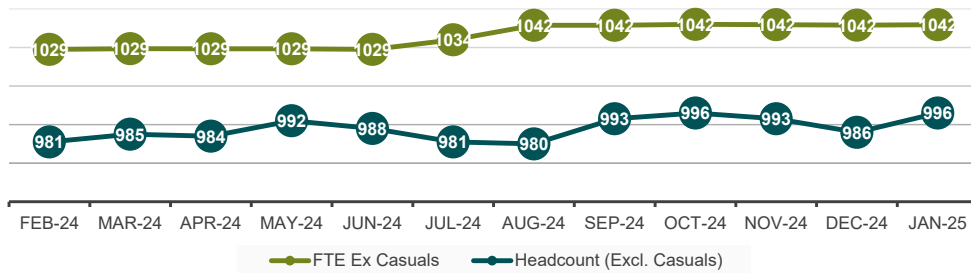
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CORPORATE SERVICES

Human Resources

WORKFORCE

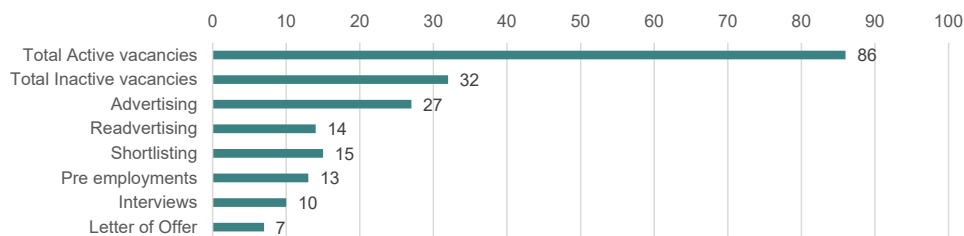
**Commentary:**

Establishment (FTE) – Our positions include the total number of positions in Council, including Full Time and Part Time. These positions will vary from Permanent roles to Fixed Term roles and the above figures exclude Casuals.

Employees (Headcount) - Our workforce includes the total number of employees employed by Council including full time and part time employees (excludes labour hire and contractors). Figures above show Headcount totals excluding casuals.

Council had 78 Casuals available for month of January.

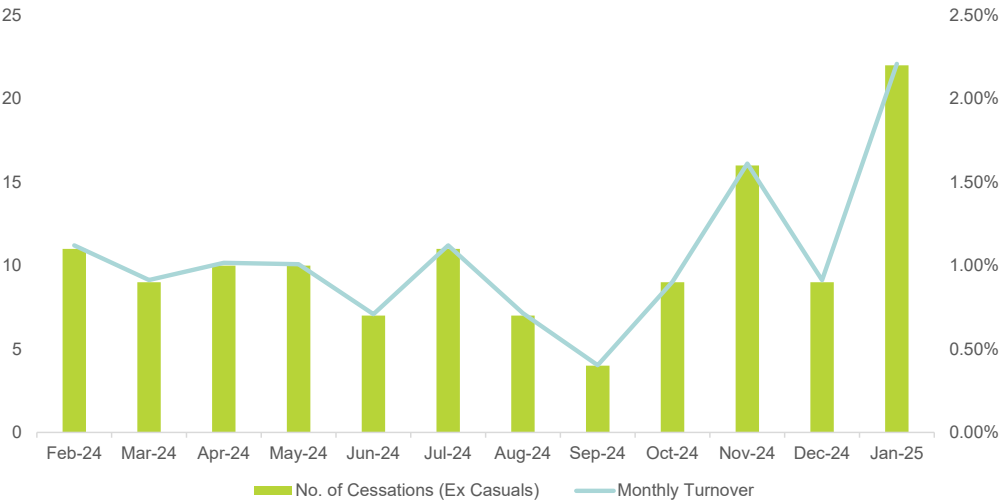
RECRUITMENT



Commentary: Active vacancies are those positions currently being recruited, including casual positions, long term leave and fixed term backfilling. Inactive vacancies are positions that are currently under review or on hold.

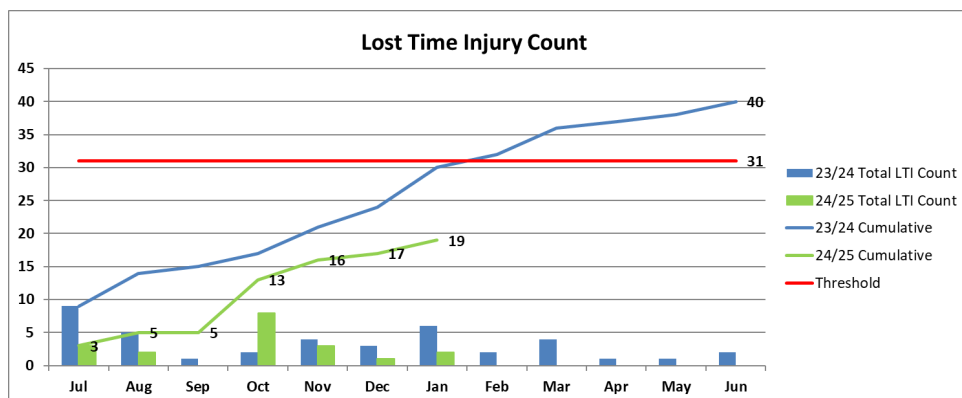
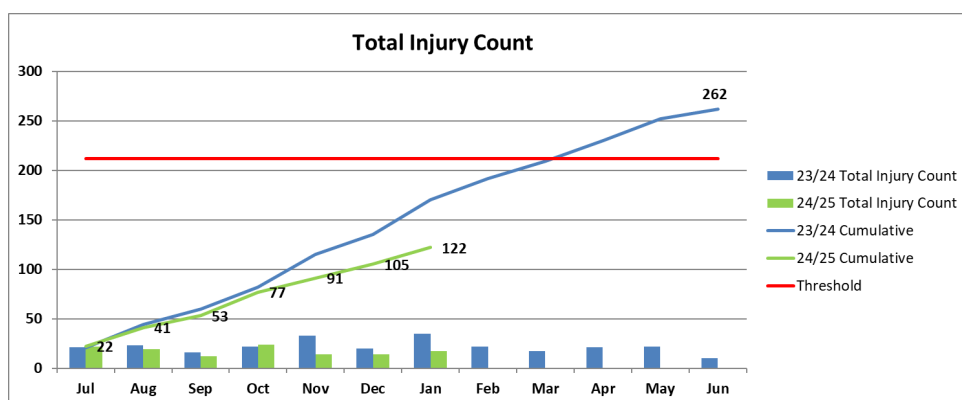
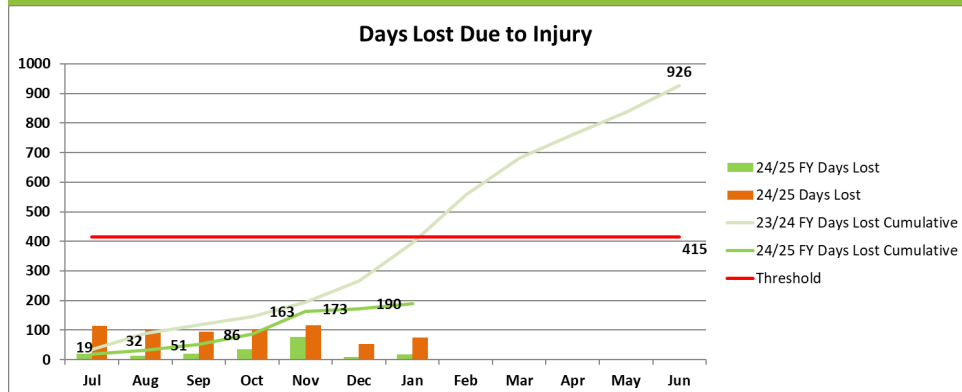
Inactive vacancies for previous month – 21

STAFF TURNOVER - 12.65%



Commentary: Staff turnover for the previous 12 months is 12.65%. This is considered to be an acceptable level of employee turnover. Casual employees are excluded from staff turnover calculations.

Safety



Corporate Performance Report | 01 January 2025 – 31 January 2025

Administrative Action Complaints

Departmental Report – Number of level 3 Administrative Action Complaints as of 1 January 2025 – 31 January 2025.

Department	AAC* Level 3	Queensland Ombudsman Referrals to RRC	Queensland Ombudsman Requests from RRC	Open /closed
Office the CEO	0	0	0	
Regional Services	2	0	0	1 Open 1 Closed
Community Services	0	0	0	
Corporate Services	0	0	0	
RRC Totals	2	0	0	1 Open 1 Closed

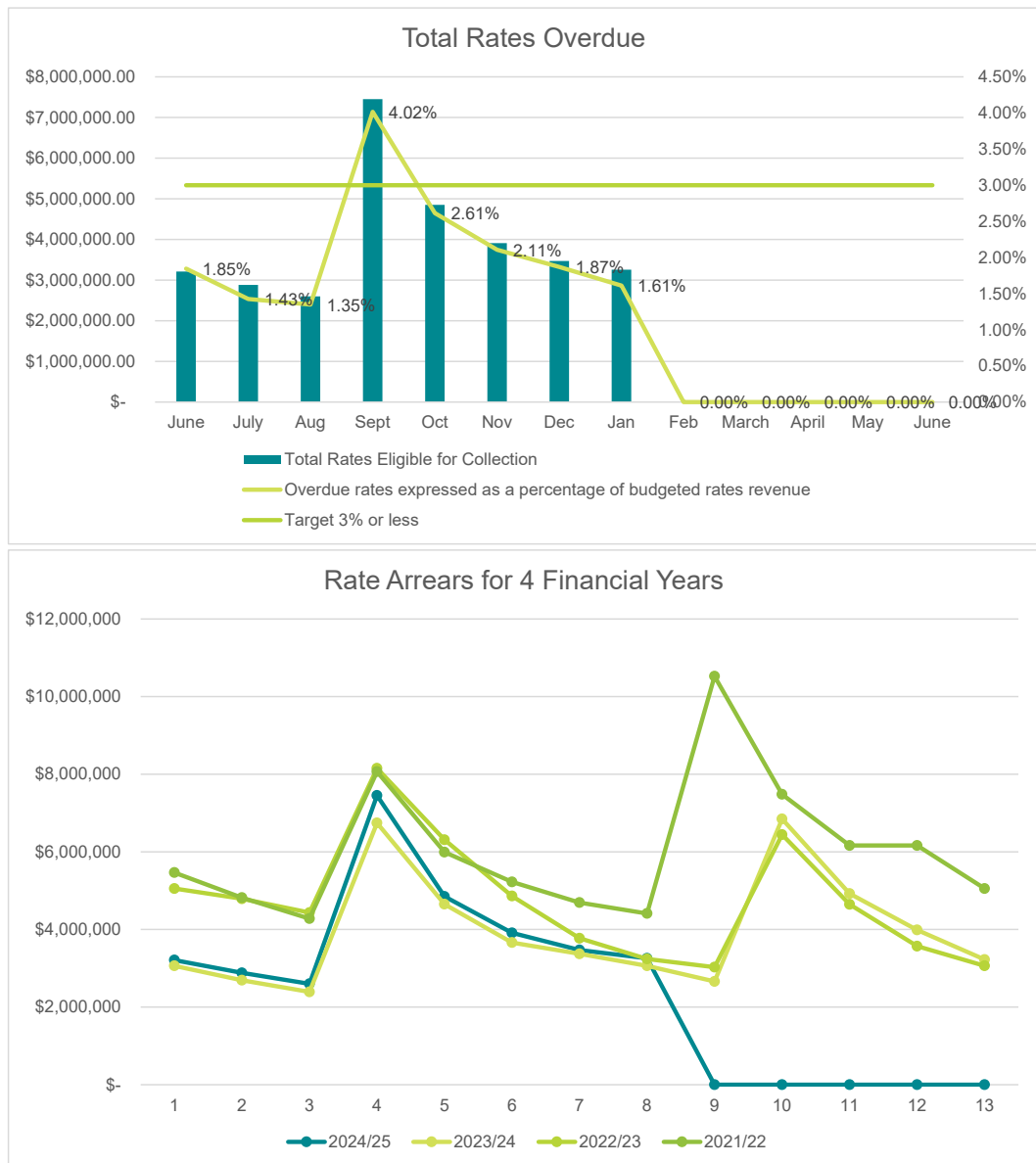
* AAC - Administrative Action Complaints

Service Level Statistics

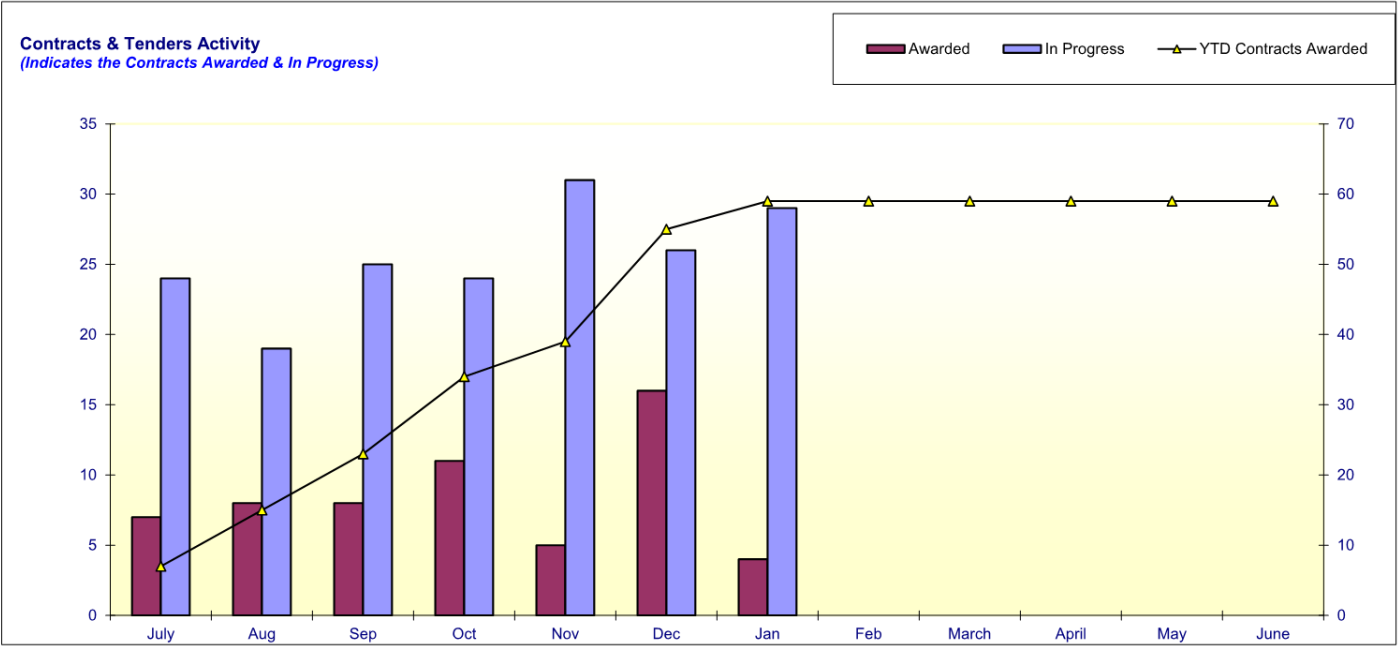
Service Level	Target	Current Performance
Maintain the ratio of customer queries satisfied by Customer Service Officers, without referral to departments.	80%	93%
IT support services provided within service levels outlined in the IT Service Catalogue.	90%	90%
Ensure availability of system up-time during core business hours (excluding planned outages).	99%	100%
Process records on the day of receipt as per Recordkeeping Charter.	95%	94%
Ensure supplier payments are made within stated trading terms.	90%	87%

Corporate Performance Report | 01 January 2025 – 31 January 2025

Rates



Procurement & Logistics



Contracts Awarded: 4

TEN16063 - Rockhampton Sports Precinct Design Development - Hill and Canning Consulting Engineers Pty Ltd T/A SPORTENG - \$3,853,200
TEN16086 - Sports Precinct - Project Validation and Report Brief – Connell Griffin Pty Ltd - \$431,220
QUO16171 - Construction of Shed at Lakes Creek Road Waste Facilities - Taboh Pty Ltd T/A BT Builders - \$119,200
TEN16072 - South Rockhampton Cemetery Drainage Upgrade - K and N Services (Qld) Kabra Pty Ltd - \$471,965

Contracts in Progress: 29

TEN15857 - Supply & Delivery of Sodium Hypochlorite - Under Evaluation
TEN15981 - PSA Asset Pole Inspections - Document Development
TEN16068 - South Rockhampton Sewage Treatment Plant Upgrade - Document Development
TEN16082 - AV & Production Rockynats 05 - Under Evaluation
TEN16087 - Victoria Park Regional Tennis Operator - Under Evaluation
TEN16099 - PSA Supply and Delivery of Water Meters - Under Evaluation
TEN16106 - Sale of Land - 34 Wood St and 402 Denison St - Under Evaluation
TEN16130 - South Yaamba Irrigation Development Business Case - Under Evaluation
TEN16137 - Managed Extended Detection and Response Service - Under Evaluation
QUO16138 - Design, Supply and Delivery Penstocks - Under Evaluation
TEN16139 - Management and Operation of Gracemere Pool - Under Evaluation
TEN16140 - Barrage Vertical Lift Gate Refurbishment - Closing 12 February 2025
TEN16147 - Barrage Vertical Lift Gate Winch Refurbishment - Closing 12 February 2025
TEN16148 - Slurry Seal Program 2025 - Under Evaluation
TEN16156 - Dry Hire of Semi-Trailer Water Tanker - Under Evaluation
TEN16160 - RPQS Provision of Drug and Alcohol Testing & Functional Screening Services - Closing 5 February 2025
TEN16170 - Pilbeam Theatre Roof Repairs and Replacement - Under Evaluation
TEN16172 - Tyre Recycling - Closing 19 February 2025
TEN16173 - Emergency Generator for the Robert Schwarten Pavilion - Closing 12 February 2025
TEN16185 - Rockhampton Airport Solar - Closing 26 February 2025
QUO16186 - Long Term Car Park Lighting - Closing 19 February 2025
TEN16189 - RPQS Hire of Plant and Equipment - Document Development
QUO16195 - Demolition of Westwood Public Amenities - Document Development
TEN16196 - RPQS General Civil Construction Services - Closing 26 February 2025
TEN16198 - CQ Defence Industry Precinct Business Case - Document Development
TEN16204 - Manufacture of Cable Rowing Course - Document Development
QUO16211 - Supply and Installation of Crane - Documents Development
TEN16212 - Fitzroy River Flood Risk Management Study - Document Development
TEN16213 - Supply, Install and Integrate Smart Water Meter System - Document Development

PSA = Preferred Supplier Arrangement
RPQS = Register of Pre-Qualified Suppliers
S&D = Supply and Delivery
SOR = Schedule of Rates

Customer Request Statistics

Customer Requests Completed Monthly & Top 5 Customer Requests

	January
Requests Logged	4551
Same month Completed	3234
% completed same month	71%
Completed Total for Month	4813
Total Pending	2429
Top 5 Requests for Month	Fallen Branch Collection Replacement Bin RRC (Damaged/Lost/Stolen) Property Search Form Tree Trimming Overgrown

Total outstanding customer requests up to 3 months old: 1691

COMMUNITY SERVICES

Directorate

- The 1st Planning meeting for the 2025 'Hands of Support' (formerly Homeless Connect) annual event was held during the month. The Planning Group unanimously agreed the re-branding creates a more positive connotation to the event. The caption – *Connecting Community experiencing hardship, homelessness or at risk of homelessness* will be included in all advertising material to provide the community with a better understanding of the event name and purpose.

Community Relations

The Community Relations Officer (CRO) is now well established in the region's community engagement/development field.

Highlights of the month include:

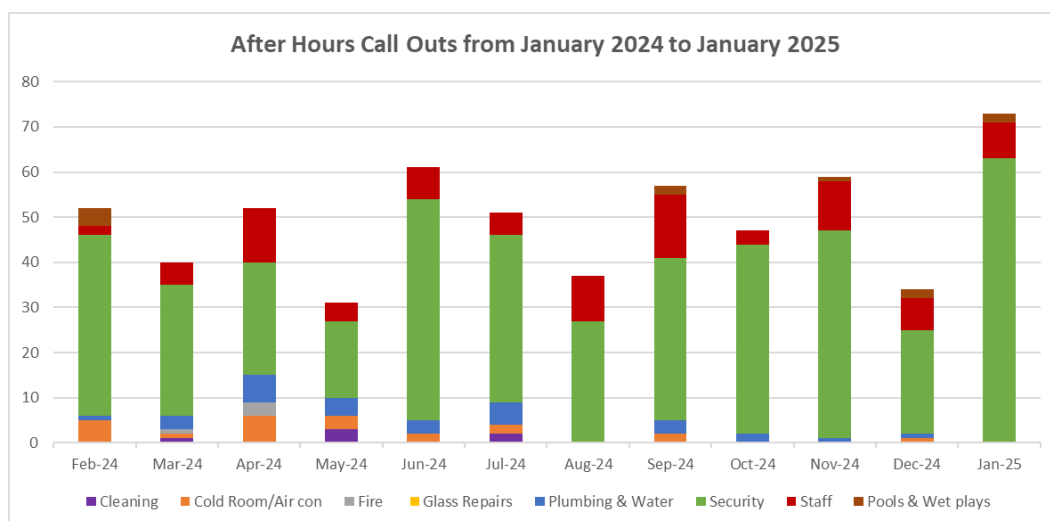
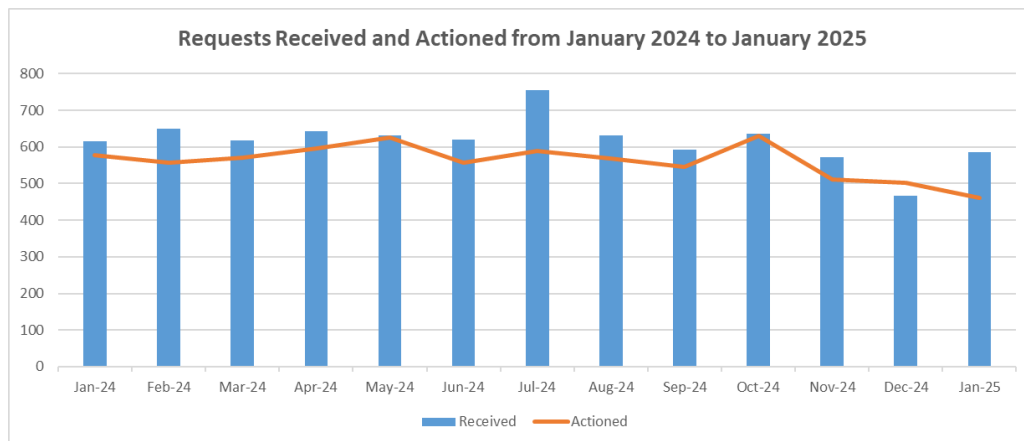
- Youth Interagency Network – obtaining a commitment from Coordinator of Our Space to Co-Chair and Co-Coordinate network meetings with CRO.
- Held discussions with Headspace on a Youth Council Meeting exercise.
- Assisting with Disaster Recovery *Human and Social* Sub-Group membership
- Participation on the working group for the Volunteer Connect Expo to be held in March
- Selectability Site visit, networking with interagency members for promotion and room bookings for agencies
- Participation on the Capricornia Community Engagement Working Group
- Assistance towards the PCYC Youth Drop-in Week Activities (Gracemere) bookings
- First Nations (Darumbal) –support provided towards interactions between Darumbal and other Council units for various projects/events.

Environmental Sustainability

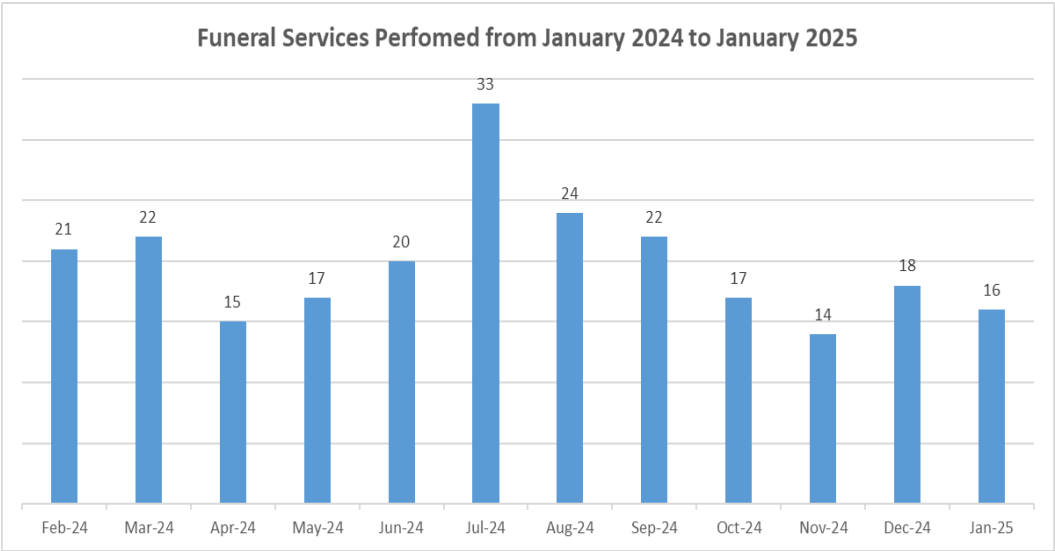
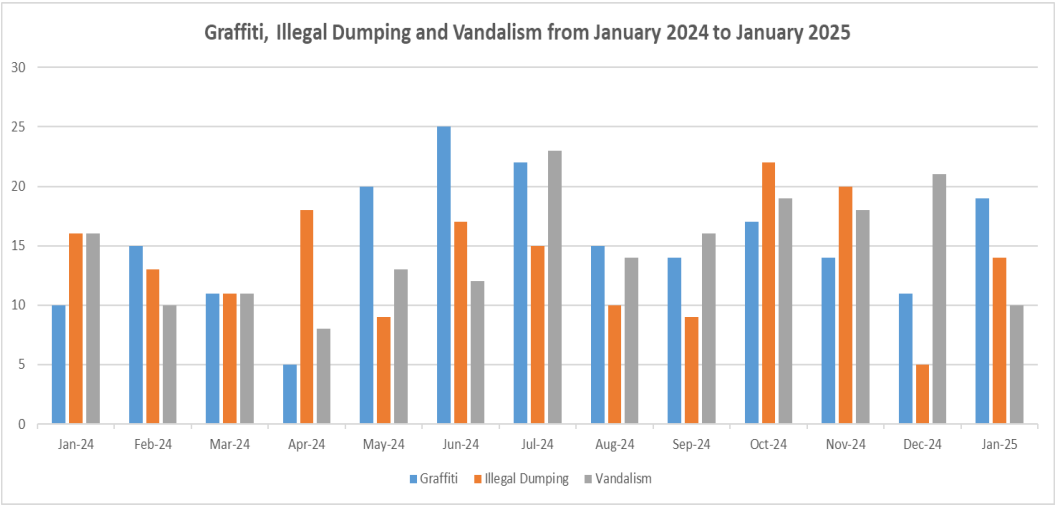
- The Adaptation Game (TAG)** - Council received a \$20K grant from the Foundation for Rural and Regional Renewal (FRRR) to fund the development of TAG Rockhampton Region. The Adaptation Game (TAG) is a non-competitive tabletop game-based workshop that enables players to explore their personal response to climate and disaster related scenarios in their local area. It will help facilitate local conversations to assist our community to identify opportunities to mitigate and adapt to emerging climate risks. The grant will assist Council to develop and pilot a customised Rockhampton Region version of TAG in 2025. The Rockhampton Region will be the first Queensland LGA to introduce TAG, following the success of TAG in other regions across Australia and in New Zealand.
- Council Decarbonisation Review** - As part of the Queensland Government's Carbon Zero Strategy, Council has been selected to participate in a government-funded Council Decarbonisation Review. The project aims to identify potential emissions reduction opportunities focussed on automation/energy optimisation tasks and additional waste diversion opportunities, so that we can be prepared for future grant and investment opportunities. The Sustainability Unit has begun planning for targeted site visits in March 2025.
- Destination charging** – Yurika is considering the Rockhampton Heritage Village as a possible site for a Queensland Government funded electric vehicle charging station, that could help support local tourism. The outcomes of the feasibility study will be brought to Council for formal consideration in due course.

Community Assets & Facilities

- Southside Cemetery Drainage project has been awarded and construction is expected to start late April/May.
- Community Assets & Facilities are working through maintenance and repairs following damages caused by the recent storms. Works include water damage, shade sails across multiple parks & facilities, and damages from fallen trees/limbs.
- Curtis Park Amenities refresh has been completed at the Visitor Information Centre. The refresh included seamless flooring, fresh paint and new backslashes, mirrors, dispenses and wall fittings.



Corporate Performance Report | 01 January 2025 – 31 January 2025



Communities & Culture

MAJOR VENUES

Major Venues began rehearsals of its annual musical RENT, including the provision of professional development for local performers with the Little Red's Company's Luke Kennedy (The Voice). The Rockhampton Showgrounds hosted the annual summer carnival, moved from the PCYC near the Common to the Robert Schwaren Outdoor to take advantage of the shade and protection from the weather. The Showgrounds also hosted the Council Australia Day celebrations in the same location, also taking advantage of the protection from the weather

LIBRARY & CHILD SERVICES ATTENDANCE

January again proved a popular month for new library registrations, with 320 people joining across the service (216 at Southside alone, the highest single month figure since January 2020). School holiday activities such as movie screenings, tech sessions with Spheros, LEGO® spikes and Ozobots, Box Forts (building castles and other structures from cardboard boxes) and Virtual Reality supplemented regular programming to provide a wide choice of free and inclusive options.

Child Care utilisation was lower, as many families do not return until after the school holidays, but numbers should increase now school has started and with a substantial waiting list to fill any remaining places.

LIBRARY STATISTICS	YTD 24/25	23/24	22/23	SLQ target	YTD RRL	23/24 RRL	22/23 RRL
Loans physical & online)	262,599	493,591	465,488	<i>5-8 per capita</i>	3.14	5.53	5.47
Physical visits	106,522	180,829	165,490	<i>4.8 per capita</i>	1.27	2.16	2.02
Programs & activities	841	1146	898	<i>No target</i>	-	-	-
Program engagement	41,753	59,447	43,328	<i>0.4 per capita</i>	0.5	0.73	0.53
Active members	21,061	20,719	19,794	<i>44% of pop.</i>	25.15%	24.78%	24.14%
New members	1849	3032	3180	<i>No target</i>	-	-	-
Customer queries	38,987	70,537	68,404	<i>No target</i>	-	-	-
Total collection	181,854	183,815	187,966	<i>No target</i>	-	-	-
Physical stock	157,112	158,186	167,810	<i>0.85-1.5 per capita</i>	1.88	1.94	2.05

HISTORY CENTRE ATTENDANCE

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD 24/25	23/24	22/23
144	145	114	151	123	86	126	-	-	-	-	-	889	1746	1778

CHILDCARE STATISTICS UTILISATION %

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD 24/25	23/24	22/23
93.2	100	100	100	99.66	94.6	85.46	-	-	-	-	-	-	96.68	88

MAJOR EVENTS ATTENDANCE

Venue Event Attendance	YTD 24/25	23/24	22/23
Pilbeam	36,455	60,984	64,130
R'ton Showgrounds	73,151	281,182	169,642
Mt Morgan Showgrounds	1,705	1,624	1,633
Walter Reid events	12,797	8,680	6,901
62 Victoria Parade	4,920	4,616	4,104

Venue Hire Waived (Internal or Sponsored)	YTD 24/25 \$	23/24 \$
Pilbeam	-	\$102,800
R'ton Showgrounds	\$42,128	\$407,359
Mt Morgan Showgrounds	-	-
Walter Reid	-	\$3,188
62 Victoria Parade	-	\$11,210

Walter Reid CC Total Site Attendance	YTD 24/25
Business Hours	22,430
After Hours	21,016

HERITAGE VILLAGE ATTENDANCE

In January, the Heritage Village appointed two new team members for casual and full-time positions in livestock and maintenance. The Mayor's Office organised the Australia Day Awards, which were held at the Heritage Village.

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Heritage Village Visitor Types	YTD 24/25	23/24	22/23
General Admittance	3,077	6,118	6,208
School Tours Numbers	1,035	1,988	1,736
Other Tour Numbers	31	57	286
School Holiday Activities July – 6 day period	484	260	256 (Rain)
School Holiday Activities Sept – 6 day period	832	918	374 (Rain)
School Holiday Activities Easter	-	993	731
School Holiday Activities June	-	265	666
Cultural Festival	N/A	-	-
Markets	9,428	12,688	13,375
Emergency Service Day, Halloween	N/A	-	500
Shearing Shed	2,758	4,325	-
TOTAL	17,645	27,612	24,132

SHEARING SHED EVENTS

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	YTD 24/25	23/24	22/23
4	6	5	0	5	2	1	-	-	-	-	-	23	37	35

SHEARING SHED ATTENDANCE

Shearing Shed Attendance	YTD 24/25	23/24	22/23
Private Hire Pax #	1,585	3,365	-
Internal Event Pax #	913	675	-
Ceremony Only Pax #	260	285	-
TOTAL	2,758	4,325	-

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MONTHLY VOLUNTEER HOURS

Site	YTD 24/25	23/24	22/23
Friends of the Theatre	2,210	4,082	3,895
Friends of the Village	11,066	23,630	27,517
Archer Park Rail Museum	7,594	14,031	10,819
Rockhampton Museum of Art	800	1,127	869
Mount Morgan Railway	5,480	9,593	7,933
TOTAL	27,149	52,462	46,664

RAIL MUSEUMS ATTENDANCE

Museum Attendance	YTD 24/25	23/24	22/23
Archer Park Museum	2,968	4,305	5,851
Mount Morgan Museum	2,088	2,930	3,252

ROCKHAMPTON MUSEUM OF ART

January was the quietest month since October 2024 in terms of visitation. This is not usual, given the Christmas and New Year holiday period, extended café closure, and the present suite of shows have all been in place for the majority of their planned installation. New exhibitions installs will begin in February. There was an increase in new memberships and renewals likely due to a tour by the CQ Women's group, who were very enthusiastic. It was many members' first visit to RMOA, and they indicated strong intention to return. The most successful offering in January was participation in school holiday activities, with an attendance figure of 4,099, a significant increase to 2024 school holiday participation.

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
14,915	7,385	6,632	5,427	6,427	6,269	5,671	-	-	-	-	-

RMOA Activity	YTD 24/25	23/24	22/23
Programs	95	496	321
Member Events	9	16	17
Group Tour Bookings	29	35	55
Corporate Hire	12	32	21
Exhibitions	8	14	13
Artist in Residence (days)	2	60	82
Shop Sales	\$50,049	\$74,215	\$80,313
Attendance	52,726	90,830	81,678

HOME ASSIST

This program provides services to the following local government areas:

Rockhampton, Banana, Central Highlands, Gladstone, Livingstone

State Government – Department of Communities, Housing & Digital Economy –

Home Assist Program

Measured Service Type	Reporting Hrs/ Month	Monthly Output Target	Year To Date Actual	Output Service Delivery Targets
Info Refer	123 hrs	105 hrs	716 hrs	1,268 hrs
Home Maintenance	770 hrs	775 hrs	4,720 hrs	9,300 hrs

Home Assist Smoke Alarm Installation Program (commenced in September)

	Current Month	YTD Actual	Financial Year Target
Smoke Alarm Installation Program	\$7,500	\$48,500	\$179,670

CQ Home Assist Secure assisted 417 state funded clients with a total of 922 information, referral and maintenance activities in January.

January Breakdown of Client Services Provided by Region			
Region	Number of Registered Clients	% of Clients Served for Month	% YTD Avg
Rockhampton	2,083	70.5	67
Banana Shire	48	.5	1
Central Highlands	43	1	1
Gladstone	454	11	13
Livingstone	840	17	18
TOTAL	3,468	100	100

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CHSP – Federal Funding**Federal Government – Department of Health and Aged Care –
Commonwealth Home Support Program**

Measured Service Type	Current Month Outputs	Monthly Output Service Delivery Target	YTD Actual	Financial Year Service Delivery Target
Total Maintenance output hours	938 hrs	467 hrs	5,243 hrs	5,613 hrs
Complex & Simple Mods	\$19,779	\$44,995	\$268,032	\$539,944

CQ Home Assist Secure assisted 558 federally funded clients with a total of 1,072 information, referral, maintenance, and modification activities in January.

January Breakdown of Client Services Provided by Region			
Region	Number of Registered Clients	% Total Clients Serviced for Month	% YTD Avg
Rockhampton	1,824	55	54
Banana Shire	95	1	1
Central Highlands	85	1	2
Gladstone	839	20	20
Livingstone	891	23	23
TOTAL	3,734	100	100

The program CQ Home Assist Secure handled a total of 2,846 calls in January.

Parks**CAPITAL WORKS / PROJECTS**

- Preparation and planning works have commenced to elevate regional presentation for RockyNats in April.
- Construction continues on the Zoo Hub entry and amenities including reptile enclosures being fitted out for the display of snakes and small lizards.

PARKS MAINTENANCE

- Higher temperatures and destructive storms have seen an increase in growing conditions and tree damage with a focus on cleaning up storm debris collaborating with Civil to assist.
- With the increase in rain and storms over January, Parks have taken over 210 tonnes of green waste to landfill.

STAFF ACHIEVEMENTS

- The new Curator Botanic and Kershaw Gardens commenced on 02 January with a current focus around familiarisation of operations and upcoming projects and works programs.
- 365 work orders were created in system reflecting storm damage and staff from both Parks and Civil sections have unified well together in actioning and completing 250 of them so far.

COMMUNITY ENGAGEMENT

- Large sporting events took place at facilities over January including Warba Wangarunya Rugby League Carnival at Saleyards Parks and Rockhampton Cricket Country Carnival spanning over Rockhampton Cricket Grounds, Kalka Shades, Judds Parks and Victoria Park.
- In partnership with the Australian Native Bee Association (ANBA) the first Native Bee Hotel Workshop was held at the Zoo, tickets were limited to 30 people with 45 participants taking part in the morning.

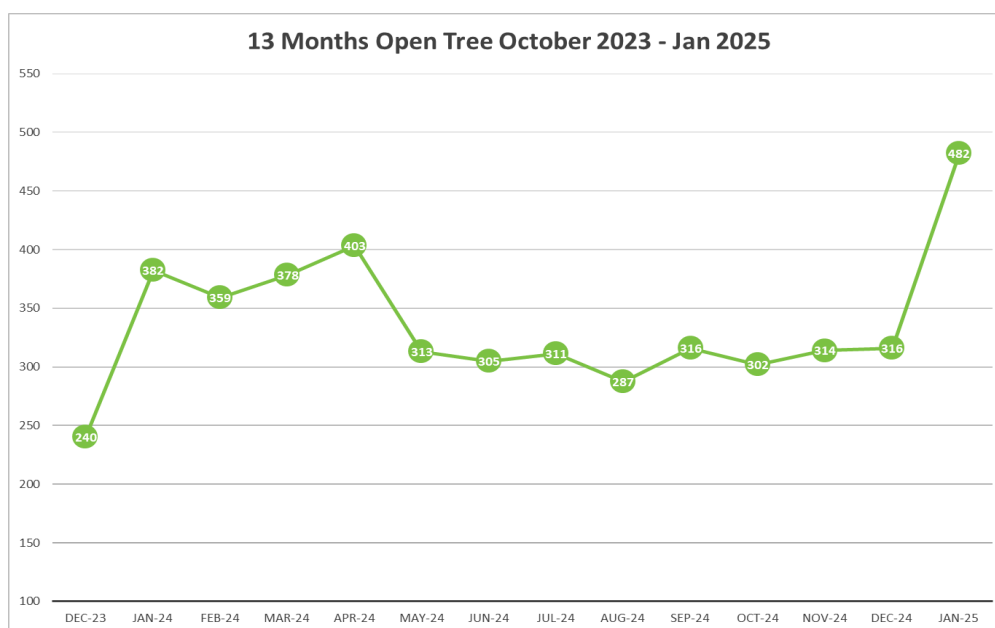
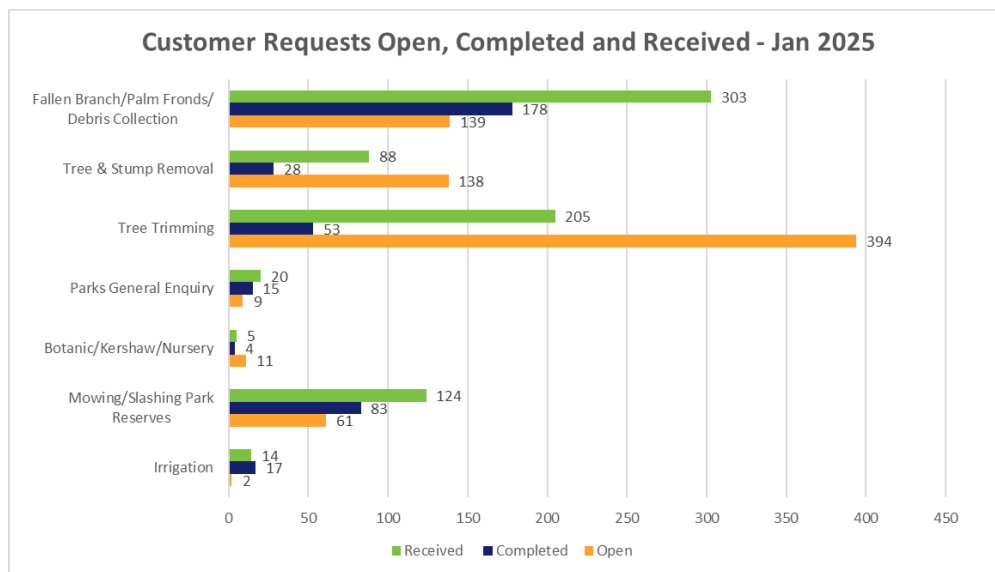
ZOO VISITATION, ENCOUNTERS & COMMUNITY INVOLVEMENT**Measures**

Measure	Measurement	January 2025	January 2024	Comments
Zoo Visitors	Numbers	12,295	11,396	Extreme heat & lots of rain
Volunteers / Students	Volunteer Hours	381	308	
	Student Hours	0	0	
Guest donations	Total Donation \$	\$1,846	\$1,313	
Money RRC donated to Conservation Trust	15% Encounters	\$770	\$838	
	15% Donations	\$277	\$197	
	Total	\$1,047	\$1,035	
Facebook	Facebook Followers	41,331	41,250	
	Facebook Reach	115,398	503,284	
	Facebook Engagements	6,524	16,729	
Media	Media Opportunities	4	2	
	Media Exposures	39	-	
	ASR (Advertising Sales Rate)	\$32,790	\$10,690	
	Media Reach	214,880	97,590	

Experiences and Programs

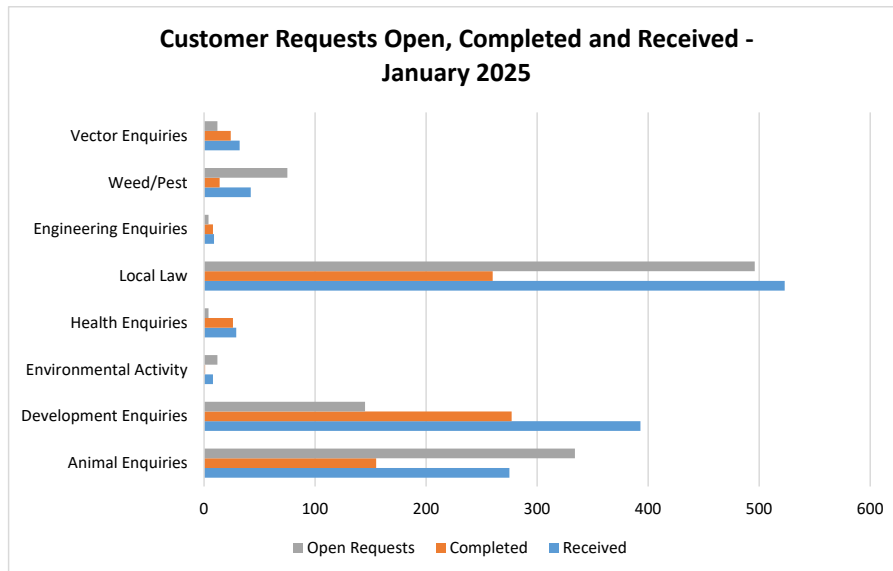
Visitor Experience	CONDUCTED				SOLD				Comments
	Jan 2025		Jan 2024		Jan 2025		Jan 2024		
	Sessions	People	Sessions	People	Qty	\$	Qty	\$	
Meerkats	21	59	31	107	52	\$4,100	N/A	N/A	Weren't recording sales in Jan 24, only conducted.
Otters	6	9	6	11	9	\$330	N/A	N/A	
Snakes	2	3	0	0	4	\$72	N/A	N/A	
Junior Zookeepers	3	12	3	14	3	\$450	N/A	N/A	
Under 5s Activities	-	-	-	-					Too hot to hold
Storytime at the Zoo	-	-	-	-					Library Collaboration Too hot to hold.
Darumbal Storytime	-	-	-	-					RMOA Collaboration Too hot to hold.
Bee Talks / Workshops	1	45	-	-					ANBA Collaboration
Total Activities	33	128	40	132					
Vouchers					16	\$2,110	9	\$736	
Adoptions					-	-	N/A	N/A	
Cash Donations						\$1,527		\$1,288	
Online Donations						\$185		\$25	
Tap & Go						\$134		N/A	Only mobile unit for 3 days.
Total Revenue						\$8,908		N/A	2024 not comparable as no encounter sales data.
Time Safaris	?	?	4	60					No data received yet.
Free Vouchers with GM Approval	-	-	-	-	-		-		No revenue received as donated to special causes.

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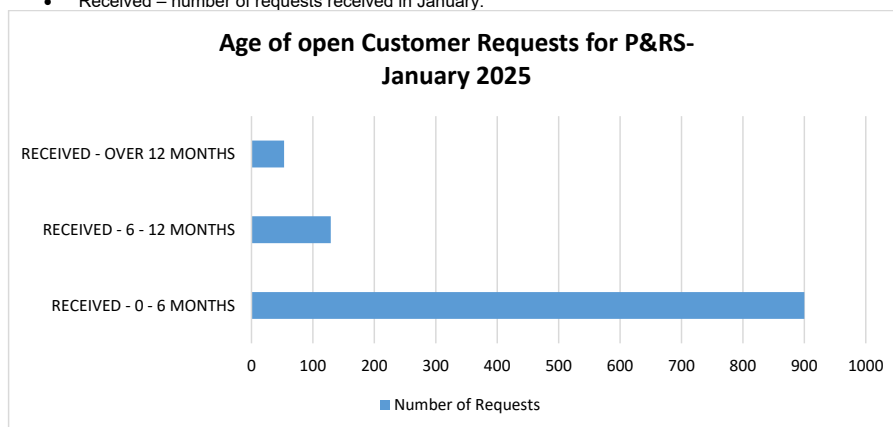


Planning & Regulatory Services

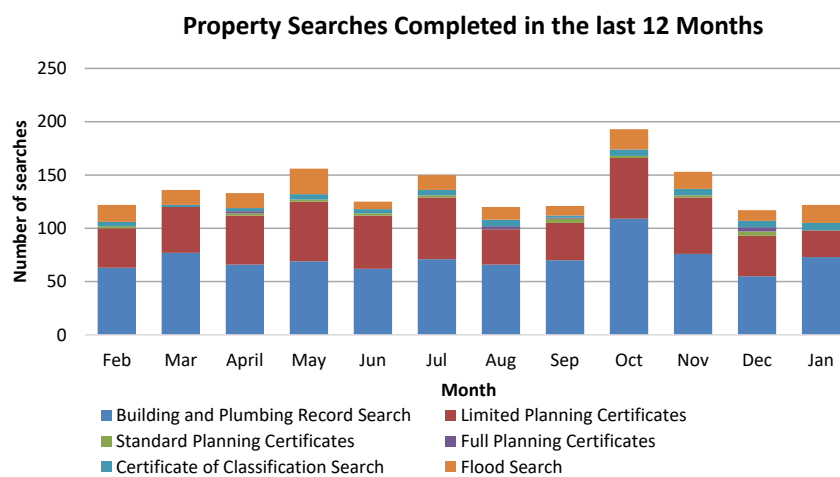
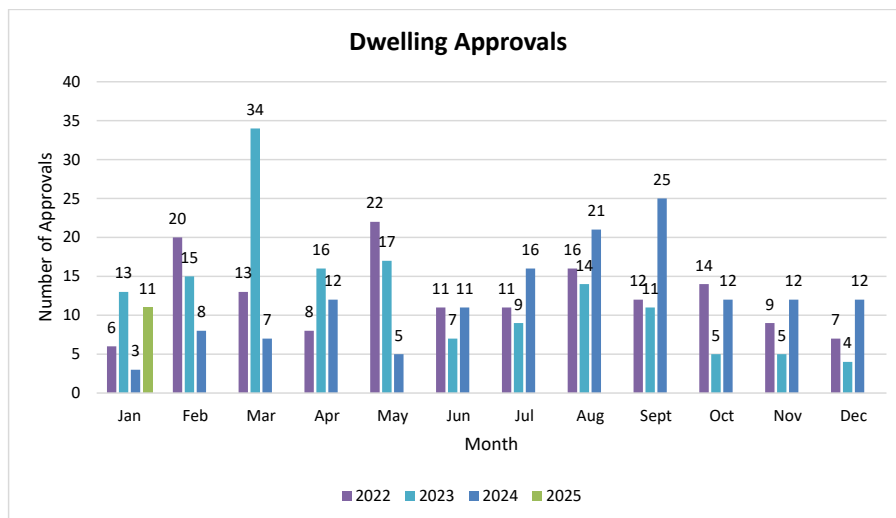
- Birdlife Capricornia has confirmed the return of the Little Pied Cormorant and its nesting activities to Limestone Creek in early 2025, following a two-year absence of breeding nests. This resurgence is believed to be linked to the increased water weed treatment by the Pest Management Team, which has successfully cleared large areas of the creek from invasive vegetation.



- Open Requests – total number of customer requests currently 'open' and under investigation.
- Completed – number of requests completed in January that were received in December.
- Received – number of requests received in January.

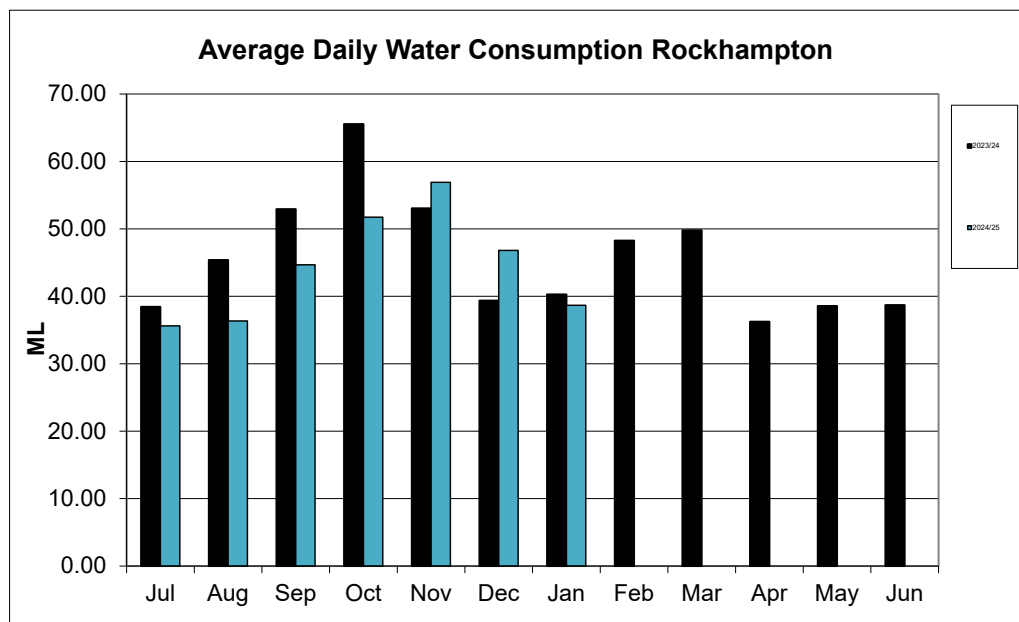


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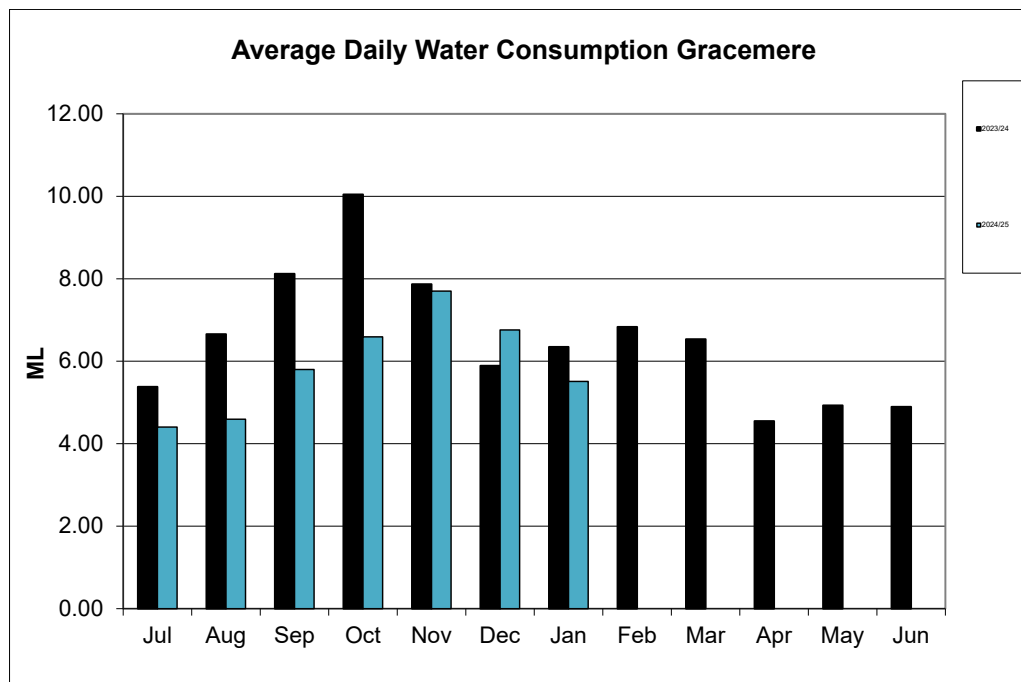


REGIONAL SERVICES**Fitzroy River Water****Drinking Water Supplied**

Data is presented in graphs from July 2023 to June 2024 and July 2024 to June 2025.

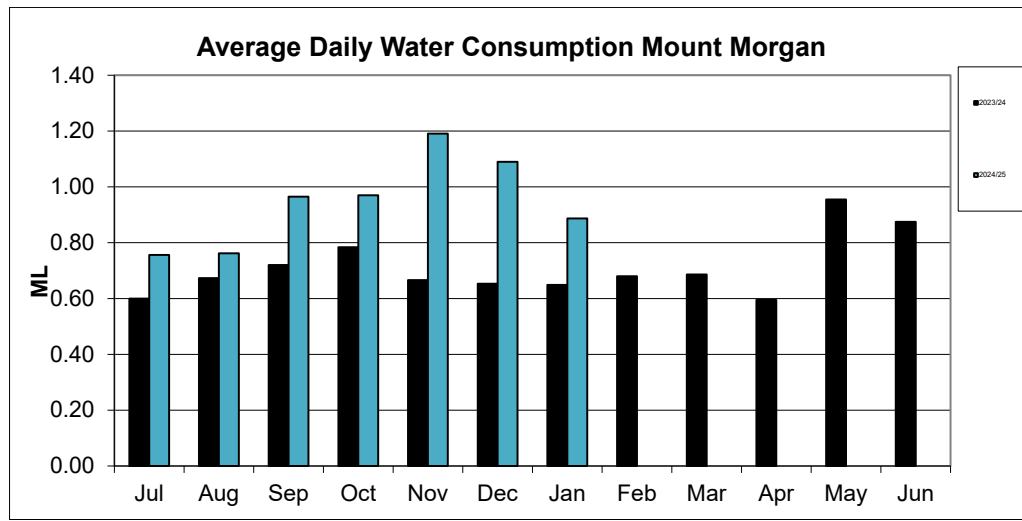
Rockhampton

The average daily water consumption in January was recorded at 38.67 ML/day, representing a decrease from December's consumption rate of 46.81 ML/day. This figure was slightly lower than the consumption level observed during January of the previous year of 40.29 ML/day. The reduction in consumption during January can be attributed to seasonal weather patterns, which generally influence water usage behaviours.

Gracemere

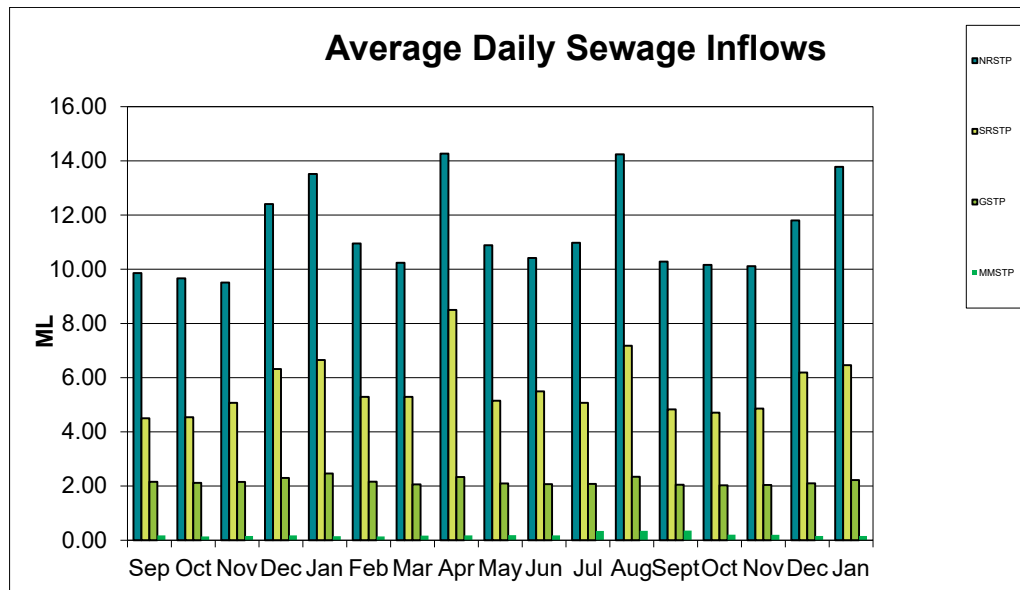
The average daily water consumption in January was recorded at 5.51 ML/day, marking a decrease from the December average of 6.76 ML/day. The January consumption level was also lower than the figure recorded for the same month in the previous year of 6.35 ML/day. The decrease in water usage during January compared to December can be attributed increased rainfall, which likely reduced the need for outdoor water use such as irrigation and other water-dependent activities.

Currently, the Fitzroy Barrage Storage is at 100% of its accessible storage capacity, remaining above the threshold established in the Drought Management Plan for initiating water restrictions.

Mount Morgan

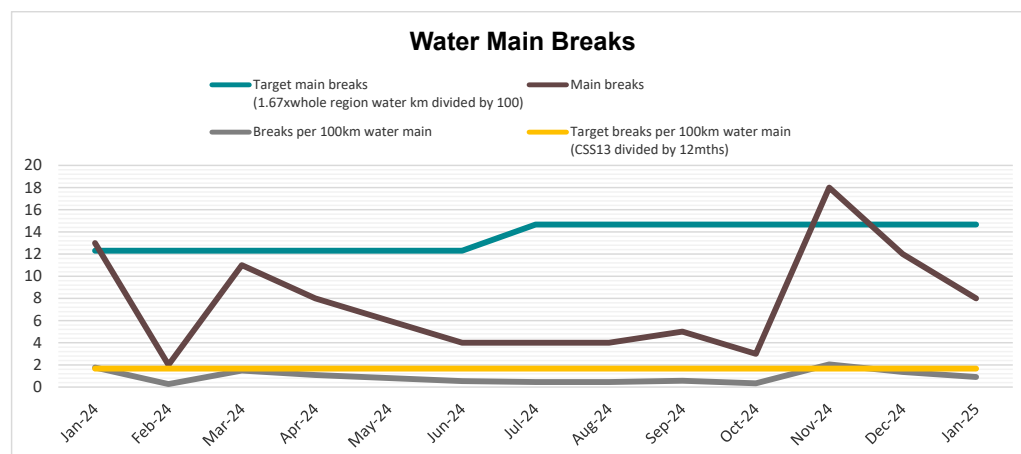
The average daily water consumption in January reached 0.89 ML which was a decrease from December's rate of 1.09 ML per day. This usage amount represents a significant increase compared to the same period last year. This rise in consumption aligns with expectations following the lifting of water restrictions, which had previously constrained usage over an extended period.

As of the 31st of January 2025, the No. 7 Dam storage level stood at 87.3%. Since April 23, 2024, the town water supply has fully transitioned back to reliance on the water treatment plant for processing water sourced from the No. 7 Dam.

Sewage Inflows to Treatment Plants

The average daily sewage inflows across all sewage treatment plants (STPs) increased from December to January. For example, NRSTP rose from 11.80 ML/day in December to 13.78 ML/day in January. Similar increases were observed at other STPs, including SRSTP (6.19 to 6.46 ML/day) and GSTP (2.10 to 2.22 ML/day), while MMSTP remained stable at 0.16 ML/day. This trend is primarily attributed to higher rainfall levels in January, leading to increased runoff and infiltration into the sewerage systems.

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Regional Water Main Breaks**Performance**

Target achieved with a reduction in water main breaks for the month of December. Changing weather conditions (temperature fluctuations, consumption variations and rainfall events), changes in consumption and resulting ground movement could be contributing factors to recent failures in addition to age of assets and operating conditions.

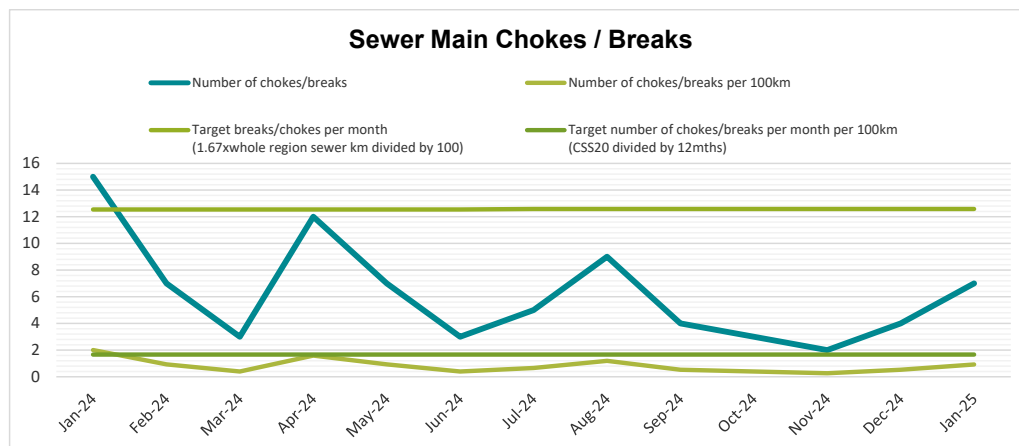
Response to Issues

Continued defect logging and investigation of main break causes. District metering and pressure management used to assist with identifying the cause of failures. Water mains experiencing repeated failures are assessed against specific criteria for inclusion in the Water Main Replacement program.

	Number of Main Breaks	Target Main Breaks	Breaks per 100 km	Target Breaks per 100 km
January	8	15	0.91	1.67

Locality	Main Breaks
Rockhampton	7
Mount Morgan	1
Regional Total	8

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Rockhampton Regional Sewer Main Chokes/Breaks**Performance**

Target achieved with sewer mainline blockages continuing to trend at an acceptable level during this month. Mainline blockages continue to generally be caused by fat deposits and root intrusion.

Issues and Status

Data indicates that a high percentage of blockages/overflows continue to be caused by fat build up and defective pipes allowing tree root intrusion.

Response to Issue

Continue defect logging and CCTV inspection following each individual blockage for prioritisation and inclusion in the Capital Sewer Main Relining program. Rehabilitation programs are also in place annually for the repair of defective mainlines, property connections (jump ups), access chambers and combined lines.

	Number of chokes/ breaks	Target chokes/breaks per month	Number of chokes/ breaks per 100 km	Target number of chokes / breaks per month per 100km
January	7	13	0.9	1.67

Locality	Surcharges Resulting from Mainline Blockages	Mainline Blockages
Rockhampton	4	7
Mount Morgan	0	0
Regional Total	4	7

Water Meter Replacement

	Number completed	FY to date totals
Reactive Replacement	103	1233
Planned Replacement	0	0
Regional Total	103	1233

Water meter replacements continue to be carried out on a reactive basis, failed meters and meters meeting select criteria are replaced. Reinstatement of the capital water meter replacement program has been provided for in the current capital budget and the recent decision by Council to support the proposed bulk replacement of aged meters will eventually result in a significant reduction in reactive meter replacements.

Rockhampton Regional Waste and Recycling

Compliance

Environmental Authority EPPR00626313

Condition W1.4: 'Excepting combustion of landfill gas, waste must not be burnt.'

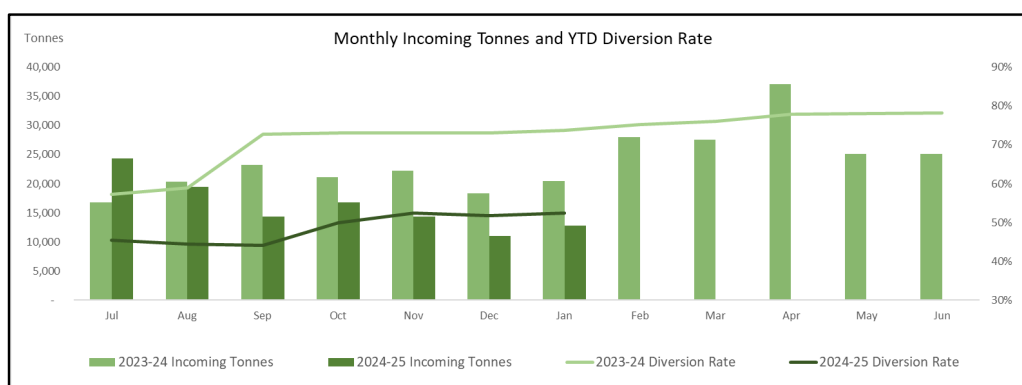
Under Council's Environmental Authority EPPR00626313 (EA) the burning of waste is reportable to DETSI. While fires within Council's Waste Facilities are unintended and unavoidable in most circumstances, this could be considered a breach of Councils EA Conditions and therefore must be reported.

The following event has been reported to DETSI in January 2025;

- 1 small fire due to a flare

For the above event any water was managed as leachate, no persons or plant were harmed, and no environmental harm occurred.

Total Incoming Tonnes



Reading this Chart

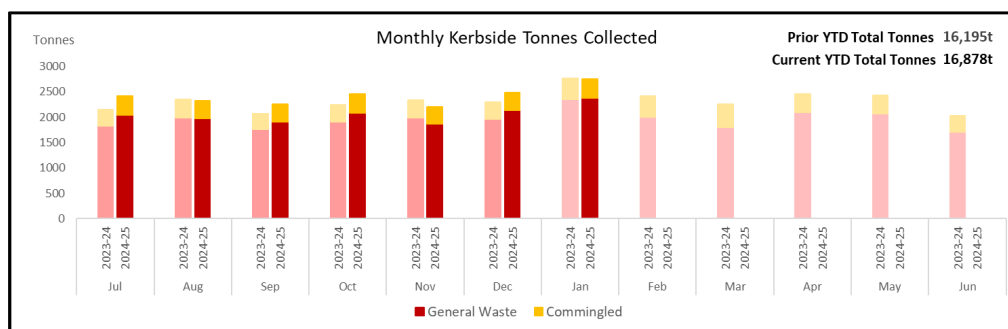
Diversion rate remains steady at 52% of all incoming waste that is recovered, as opposed to burying in landfill. This is a strategic KPI measuring our progress towards zero waste to landfill by 2050. Incoming tonnes are an indicator of the waste generation trends in our region, and the impact our current strategies are having on reducing those trends. Current year performance is shown in dark green.

Current Commentary

Incoming tonnes in January have decreased compared to the same period last year. For the month of January our diversion rate stands at 52%, largely due to a decrease in incoming Clean Earth.

Kerbside Tonnes

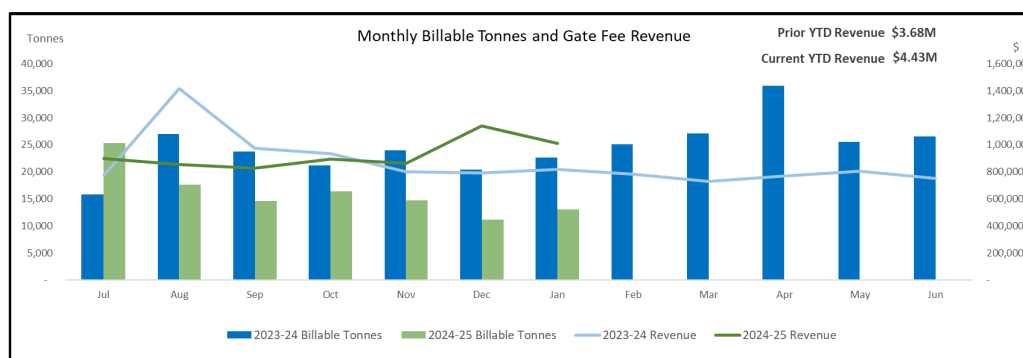
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**Reading this Chart**

Showing total waste generation and recovery rates at the kerbside, providing an indicator of household waste diversion, and meeting our strategic KPI to reduce household waste by 25% by 2050.

Current Commentary

Incoming tonnes in January are similar compared to the same period last year for both general waste and commingled recyclables. For the month of January, commingled recyclables represent 14.9% of our total kerbside tonnes.

Billable Tonnes**Reading this Chart**

This is a critical measure of waste facility activity levels, the long-term financial sustainability of the business unit, as well as being a relatively strong indicator of economic activity levels in our region. Current year performance is shown in green.

Current Commentary

January revenue has increased compared to the same period last year and is made up of ongoing increased levels of Commercial and Industrial Waste and increased transactions for Municipal Solid Waste.

CIVIL OPERATIONS

Compliance**Environmental Authority EPPR00626313**

Condition WT3-1: 'Contaminants must only be released to waters where they are in accordance with: Releases from Sediment Pond F as shown in Attachment 1– Lakes Creek Road Landfill – Approved Plans – Figure 1 are made in accordance with Table 3 – Contaminant release points and release limits and the associated requirements.'

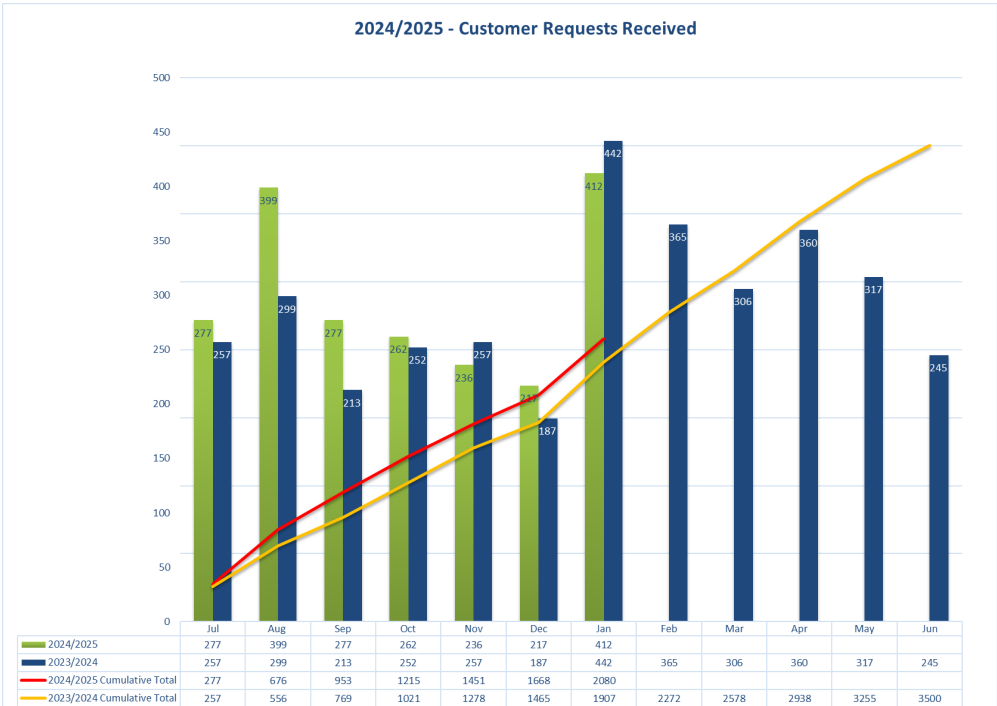
As part of Council's Environmental Authority EPPR00626313 (EA) linked to the Civil Operations Reuse Area (Dale Park), Civil Operators maintains and utilises a high efficiency sedimentation (HESS) basin as a means to manage the quality of run-off from the site.

This facility requires regular testing of water quality and is reportable to DETSI.

A rain event in December 2024 led to the release of water from the basin to the receiving waters (Fitzroy River).

- Water released from the basin was tested on 19 December 2024 and the results reported to Council that same day.
- All parameters were within acceptable limits except for the dissolved oxygen whose level was 114% compared to the upper limit of 110%.
- It is believed that the increased level was due to turbulence as it discharged over the rock spillway. Due to the small increase and likelihood that future releases may similarly show slightly higher levels of dissolved oxygen, our technical consultant recommended Council seek a removal of the upper limit from the EA in a future amendment. This will be followed up with DETSI separately.
- Civil Operations reported the release and results to DETSI 14 January 2025 and are currently awaiting a response.
- Other requirements were met with no further concerns on site.

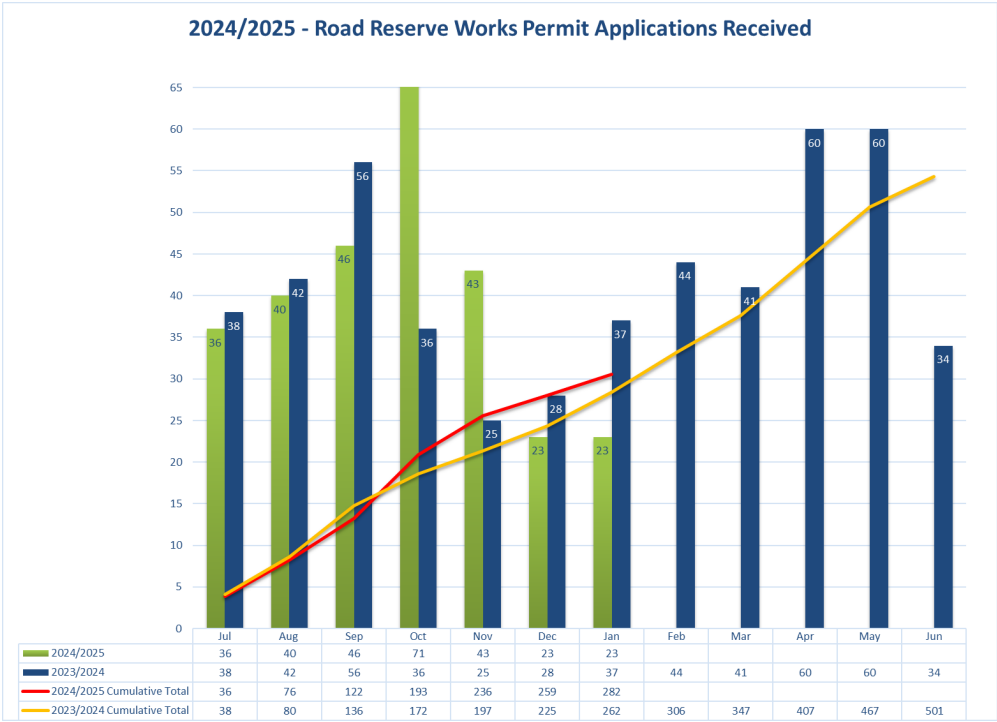
CUSTOMER REQUESTS



Commentary:

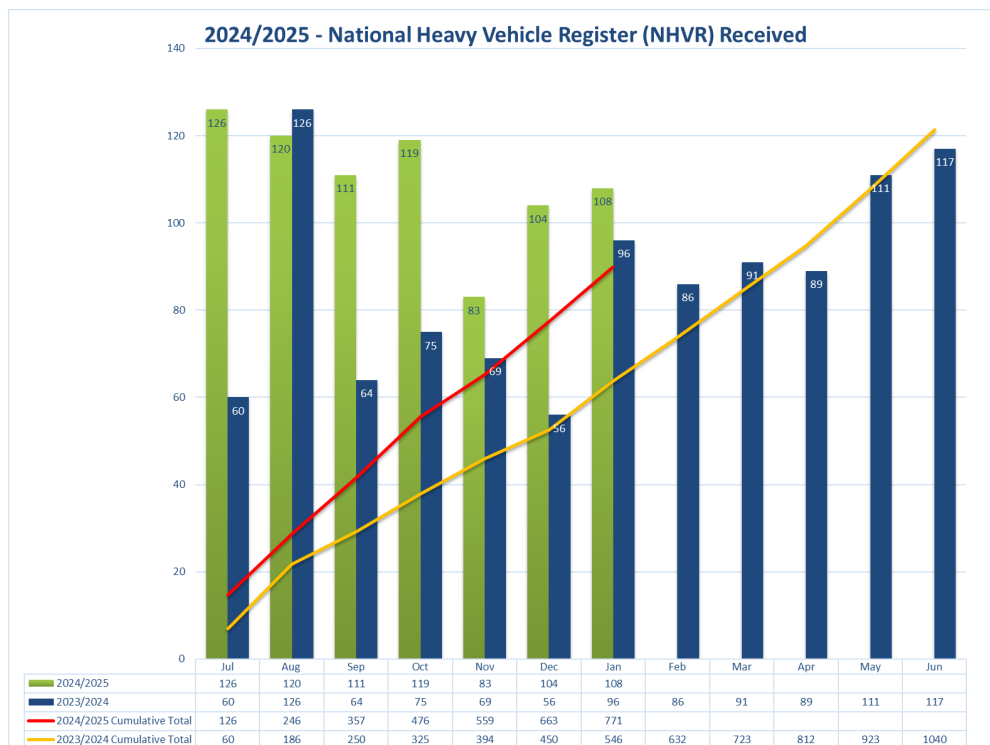
- Starting back into the new year, request numbers have picked up significantly from December figures to slightly less than the expected 2023-24 levels. Request types varied with signs and lines, street sweeping, pothole repairs and footpath requests being the highest.

ROAD RESERVE WORKS PERMIT APPLICATIONS



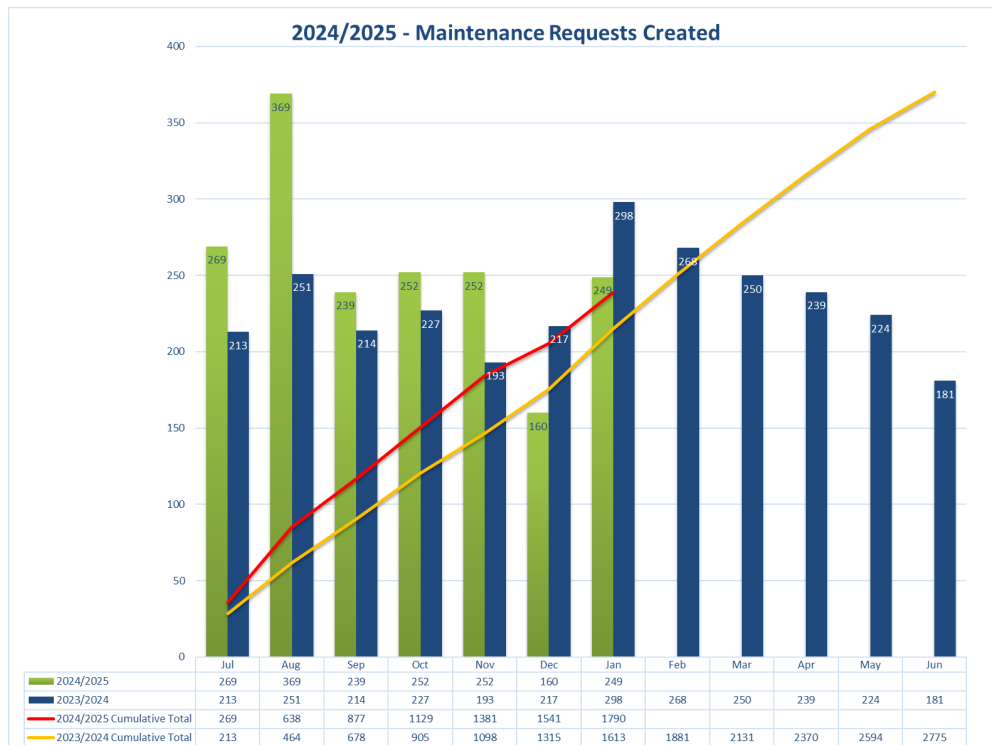
Commentary:

- Application numbers have remained steady across the Christmas break and into the New Year. Application types consisted mainly of temporary road/footpath closures and Service Utility work (Ergon and Telecommunications) which has been consistently high throughout late 2024.

NATIONAL HEAVY VEHICLE REGISTER (NHVR)**Commentary:**

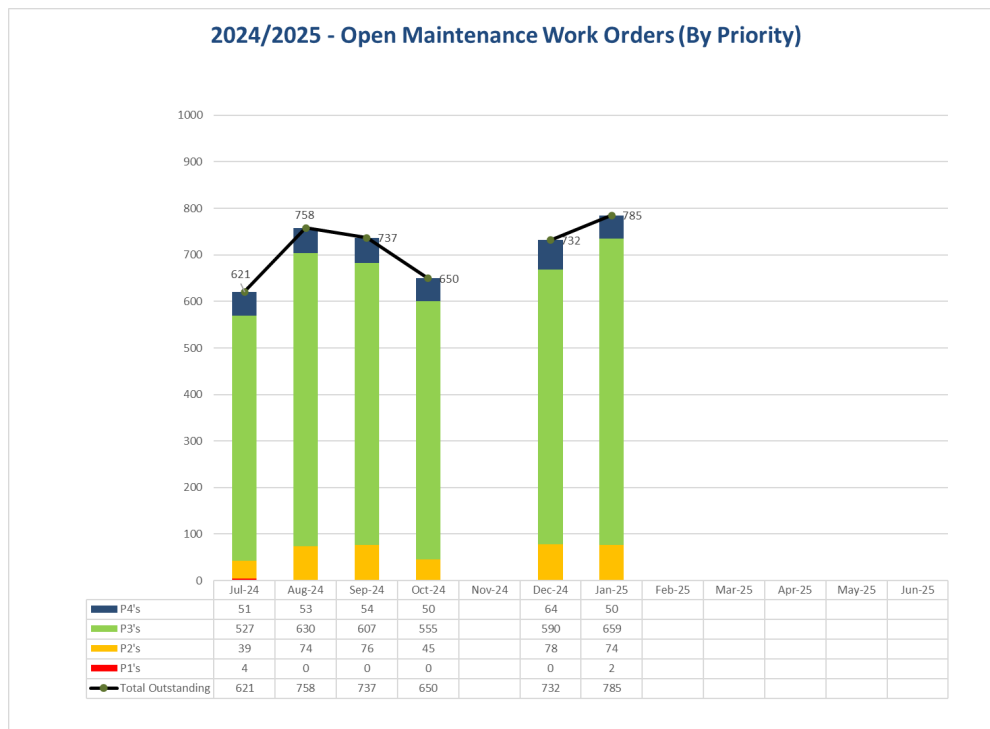
- During most months approximately 100 NHVR applications are received and processed, January being slightly higher than the average with 108 applications processed.
- Following on from the work done in October 2024 with pre-approved route lists, initial discussions have been held to consider if additional routes and/or classes of vehicles might fit into a pre-approval structure (e.g. SPV)
- Initial work has been undertaken to reconcile NHVR “unknown roads” with their correct names for permitting purposes and to re-route vehicles using the local road network as a short cut to get between two TMR roads. This work will be ongoing until the new NHVR road manager mapping allows for the RM to alter the baseline mapping to bring the road names into line with the local Road Register.

MAINTENANCE WORK ORDERS

**Commentary:**

- Maintenance work order statistics are closely related to the above customer request data and commentary. 2024-25 cumulative numbers are tracking slightly above the equivalent 2023-24 numbers, however month on month figures for both December and January are lower for 2024-25.
- In addition to customer related work orders, 32 work orders relate to Council's Road Maintenance Performance Contract (RMPC) for work on TMR roads for January.

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Open Maintenance Work Orders (By Priority)**Commentary:**

- These figures outline the total number of open Maintenance Works Orders at the end of each month.

Average Age of Open Work Orders

	P1's (average days open)	P2's (average days open)	P3's (average days open)	P4's (average days open)
July 2024	25	81	169	85
August 2024	0	57	153	99
September 2024	0	60	156	106
October 2024	0	97	169	120
November 2024	-	-	-	-

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December 2024	0	89	190	126
January 2025	10	103	184	165

Commentary:

- These figures outline the average age of open Maintenance Works Orders at the end of each month.
- These figures do not include Work Order Inspections.

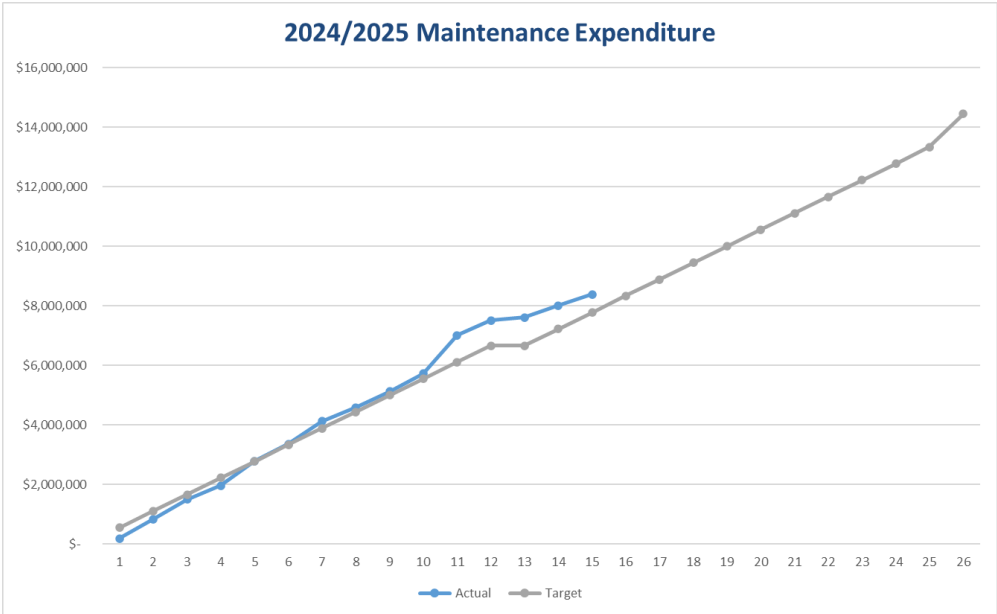
Maintenance Work Order Completed Within Target Timeframe - Overall Performance (YTD)

Priority	Response Target Timeframe	Average Response Time Achieved	Total No. of Work Orders	Response Time Achieved	% Completed within Target Timeframe
P1	< 2 working days	2 days	36	30	83%
P2	< 5 working days	17 days	446	282	63%
P3	< 30 working days	36 days	2,257	1,904	84%
P4	< 60 working days	38 days	90	75	83%
OVERALL PERFORMANCE			2,829	2,291	81%

Commentary:

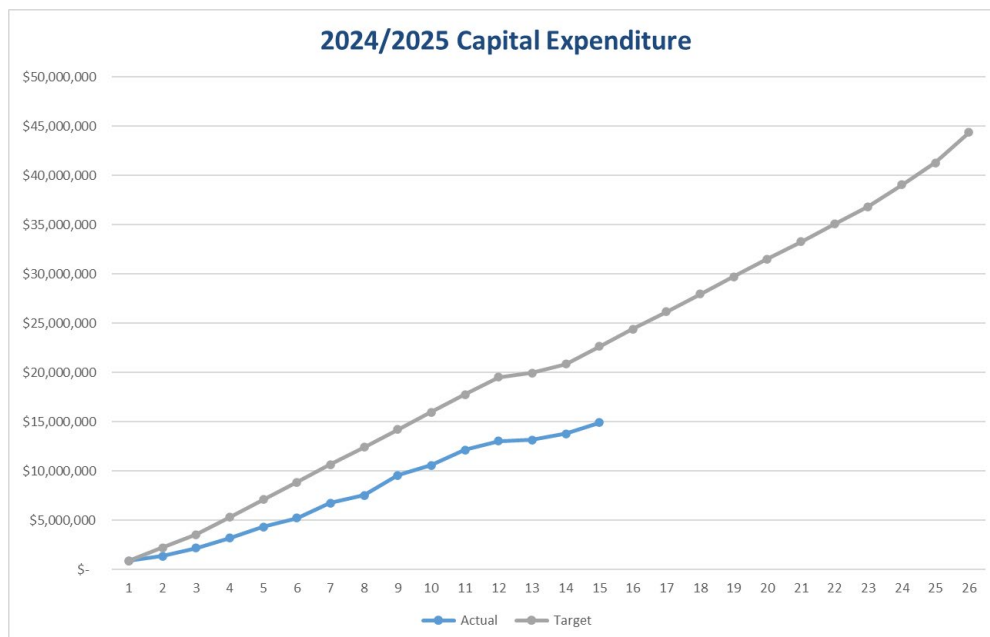
- These figures outline the overall performance of the unit achieving completion of Maintenance Works Orders within target timeframes for the current financial year.
- These figures do not include Work Order Inspections.

MAINTENANCE EXPENDITURE



Commentary:

- The overall expenditure for road maintenance is slightly ahead of target, but not significantly. Due to reduced operating days over the Christmas period some of our response times have stretched out, however this are expected to reduce over the coming months.
- The rainfall through January has helped grass growth which has led to an increase in requests for service on the rural road network and the stop start nature of the rain has limited the number of working days for the grader teams.

CAPITAL EXPENDITURE**Commentary:**

- Several of the significant projects for the year are in the early design and procurement phases. As such, the expenditure is slightly below expectations at this stage. Several large expenditure programs are scheduled for later in the financial year (eg reseal program). Also, there are several significant projects within this budget area where the expenditure is not within the control of Council (eg linked to external funding, depending on timing of development works etc).

ADVANCE ROCKHAMPTON**Key Regional Statistics**

Statistic	Current Period	Previous Period	Variation
GRP	\$6.29B (Jun 23)	\$6.32B (Jun 22)	▼ 0.03%
Population	84,517 (Jun 23)	83,596 (Jun 22)	▲ 1.1%
Unemployment Rate	5.0% (Sep 24)	5.1% (Jun 24)	▼ 0.1%
Jobseeker & Youth Allowance Receipts	4,305 (Dec 24)	4,260 (Nov 24)	▲ 45
Labour Force	46,767 (Sep 24)	46,192 (Jun 24)	▲ 575
Rental Vacancy Rate	0.8% (Dec 24)	0.8% (Sep 24)	-
GST Registered Businesses	5,844	5,803 (Jun 24)	▲ 41
Airport Incoming Flights <small>*Excludes Skytrans</small>	363 (Dec 24)	376 (Nov 24)	▼ 13
Seek Advertisements	1,110 (Dec 24)	583 (Nov 24)	▲ 527
Residential Building Approvals	\$55.3m (FY24-25 to Nov) vs \$96.0m (FY23-24)		
Commercial Building Approvals	\$124.3m (FY24-25 to Nov) \$193.0m (FY23-24)		

KEY EVENTS & ENGAGEMENTS

Making Water Work Governance Meeting (28 January)

In lieu of major engagement events post-holiday period, officers within the Economic Development team have organised multiple private engagements with stakeholders, departments, businesses and organisations, discussing various projects and collaborative opportunities for the year ahead.

Industry Development – Infrastructure Project Updates

ROCKHAMPTON RING ROAD

- Status: Construction
- Est Completion: 2025/26FY (Stage 1)
- Est Cost: \$1.7B
- 783 jobs during construction

ROCKHAMPTON RAILYARD REJUVINATION

- Status: Initial planning
- Est Completion: TBA
- Est Cost: \$23.7M funding committed over 4 years

FITZROY TO GLADSTONE PIPELINE

- Status: Construction
- Est Completion: December 2026
- Est Cost: \$983M
- 400 jobs during construction

ROCKHAMPTON HOSPITAL MENTAL HEALTH UNIT

- Status: Construction
- Est Completion: April 2026
- Est Cost: \$92M

MOUNT MORGAN PIPELINE

- Status: Construction
- Est Completion: September 2025
- Est Cost: \$88M
- ~50 jobs during construction

BROWNE PARK REDEVELOPMENT

- Status: Construction
- Est Completion: Mid 2025
- Est Cost: \$54M
- 96 jobs during construction

MORT & CO FEEDLOT & FERTILISER FACTORY

- Status: Construction beginning 2025
- Est Completion: TBA
- Est Cost: \$130M
- 507 direct and indirect jobs during construction
- 100 ongoing jobs

RENEWABLE ENERGY PROJECTS

BOOMER GREEN ENERGY HUB

- Status: Development
- 150 wind turbines
- Est Cost: \$3.5B
- 350+ jobs during construction
- 30 ongoing jobs

MOUNT MORGAN TAILINGS PROCESSING & REHABILITATION PROJECT

- Status: Early works
- Est Completion: 2025
- Est Cost: \$150M
- 250 jobs during construction
- 150 ongoing jobs

BOULDER CREEK WIND FARM

- **Construction now underway Monday to Sunday, 6:30am to 6:30pm**
- Status: Construction
- 38 wind turbines
- Est Cost: \$750M
- Up to 300 jobs during construction
- 12 ongoing jobs

CAPRICORN BESS

- Status: Development
- 300MW
- Est Cost: ~\$500M
- 120-150 jobs during construction
- 5-10 ongoing jobs

THE CENTRAL BESS

- Status: Development
- 500MW
- Est Cost: \$423M
- 55 jobs during construction
- 5 ongoing jobs

CLARKE CREEK WIND FARM

- Status: Construction
- 100 wind turbines
- 350 jobs created to date
- \$250m regional investment
- Est Cost: \$3B

MOAH CREEK SOLAR FARM

- Status: Development
- 285MW
- Est Cost: \$600M
- ~300 jobs during construction
- 10 ongoing jobs

MOAH CREEK WIND FARM

- Status: Development
- 60 wind turbines
- Est Code: \$1B
- 300 jobs during construction
- 10 ongoing jobs

MOONLIGHT RANGE WIND FARM

- Status: Development
- 97 wind turbines
- 300+ jobs during construction
- 10 FTE during operation

MOUNT HOPEFUL WIND FARM

- Status: Development
- 60 wind turbines
- Est Cost: \$1B
- 220 peak workforce
- 12 ongoing jobs

STANWELL BESS

- Status: Construction
- 300MW
- Est Cost: \$747M
- 80 peak workforce
- 6 ongoing jobs

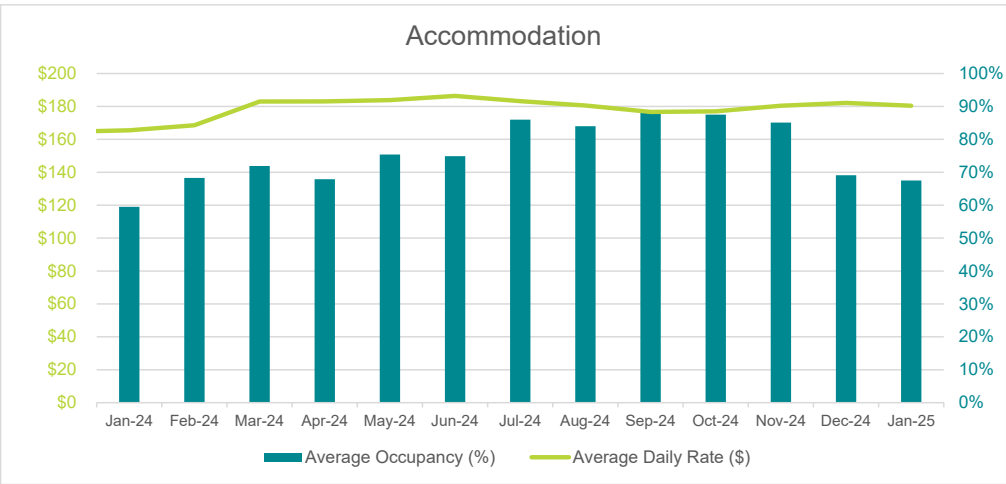
STANWELL FUTURE ENERGY AND TRAINING HUB (FEITH)

- Status: Development
- 60 wind turbines
- Est Cost: \$110M
- Peak workforce TBA
- 6 ongoing jobs

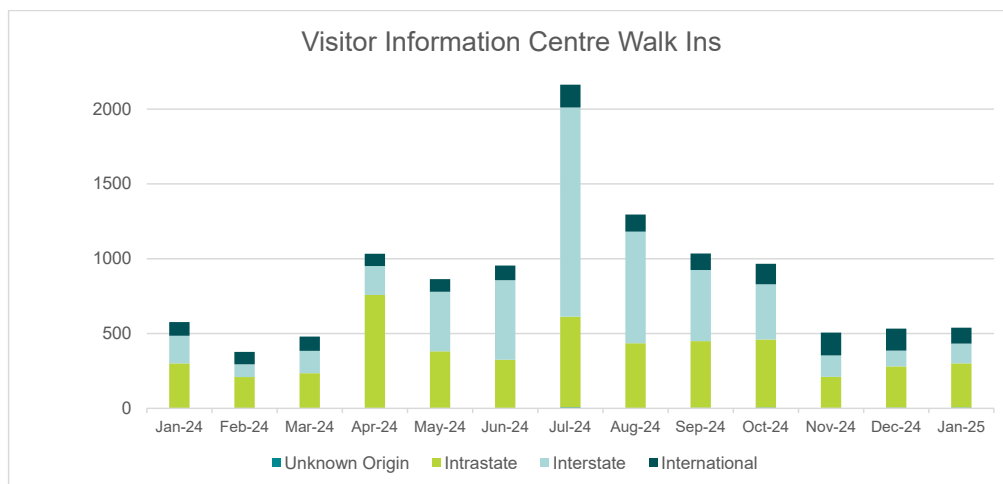
Events

- 1. **26 January 2025 | Australia Day** – approximately 4,500 attendees, received both Great Australian Bites funding and National Australia Day funding, headline music act was Lewis McKee and there were food trucks, big backyard games, amusements, and markets.
- 2. **4-6 April 2025 | Rockynats 05** – Event Planning on schedule, key suppliers now secured, spectator marketing campaign continuing with ticket sales pacing ahead of last year.
- 3. **18 May 2025 | 7Rocky River Run** - Marketing campaign active with over 700 entrants registered.
- 4. **12-13 June 2025 | Rocky Show** - Trade and Performer Expressions of Interest Open, Competitions Open, Nominations for Showgirl and Rural Ambassador Open, Volunteers EOI Open.
- 5. **25 - 27 July 2025 | Rockhampton River Festival** - Trade, Musician, Workshop and Performer Expressions of Interest Open, Musician applications under review.
- 6. **30 August 2025 | CapriCon Pop Culture Convention** - Trade, Workshop and Guest Expressions of Interest Open.

Tourism Infrastructure



Corporate Performance Report | 01 January 2025 – 31 January 2025

**AIRPORT PASSENGER NUMBERS**

	Inbound
This Year	25,422
Last Year	21,351
Variation	+4,701

December 2024 compared to December 2023

Tourism Positioning and Marketing

CAMPAIGNS – TOP 5 PROJECTS IN TOURISM

1. QLD Government Regional Consultation - we participated in the Department of the Environment, Tourism, Science and Innovation (DETSI) Regional Consultation Workshop for the 20 year tourism strategy and have collated a comprehensive response to submit with our feedback and vision for the Rockhampton region.

2. Drive Campaign - we are partnering with iMate, Tourism and Events Queensland's (TEQ) media agency, to buy in to TEQ's current Drive Campaign. With drive being one of our most prominent markets, we are leveraging from the State's campaign to attract driving visitors to our region. In addition to this we are also running our own social/digital campaign alongside the TEQ campaign.

Corporate Performance Report | 01 January 2025 – 31 January 2025

3. Barra Season Campaign - we developed and launched the 2025 Barra Season is Back, Baby! marketing campaign including social, digital and billboard advertising across QLD, NSW and VIC. The campaign provides visitors with all the knowledge they need to catch a trophy barra in the heart of the CBD or explore land-based fishing platforms as well as the new Port Alma boat ramps.

4. Tourism Filming in Q1 - we developed a storyboard and contracted a production house to film a series of videos in March/April this year including the new Visitor Centre at the Zoo, Fishing, Auslan with Emma Memma, RMOA and talent enjoying Rocky's Nightlife. These will be launched as individual videos and will form part of our ongoing content database.

ADVERTISING**BILLBOARDS**

- Airport: departure lounge bathrooms (MTB/Meerkats) - 16.5K REACH
- Airport: static entry/exit sign (Nurim/Meerkats) - 32K REACH
- Airport: digital exit sign (Explore Rockhampton various x 6) - 32K REACH
- Fitzroy/East: digital billboard (Explore Rockhampton various x 6) - 32K REACH

DIGITAL

- Facebook Boosted Post - Fishing The Fitzroy - 28.8K REACH
- Facebook Boosted Post - Major Event Campaign - 19.5K REACH
- Facebook Paid Ads - Major Event Campaign - 59.5K REACH
- Google Search Ads - Major Event Campaign - 15.2K REACH
- Google Display Ads - Major Event Campaign - 420.6K REACH
- Google Native Ads - Major Event Campaign - 962.1K REACH

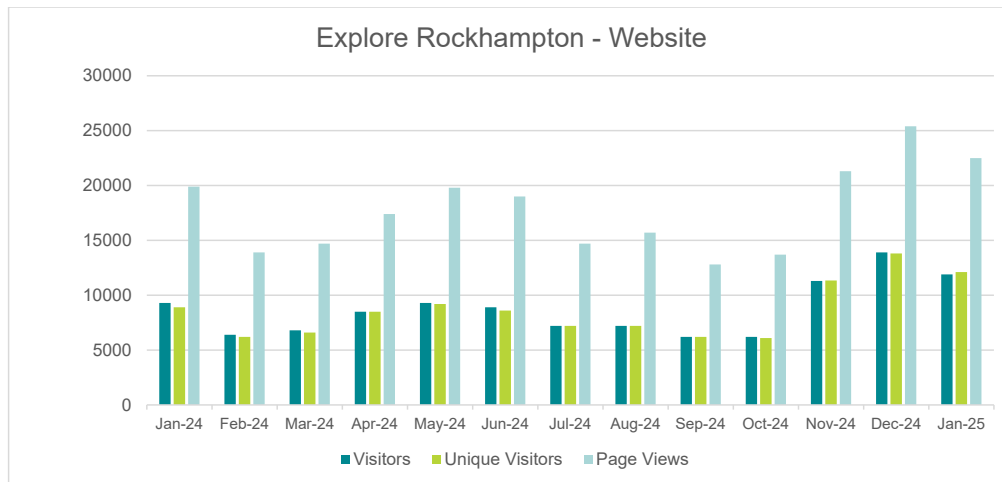
PRINT

- CQ Today - Fortnightly tourism column - 160K REACH

TOTAL REACH: 1.8M

Social Media

@ExploreRockhampton



Whilst visitors are lower than last month, they follow the peak of our Major Event Campaign where website visitation was high, so they are effectively not down.

	Facebook			Instagram		
	Reach	Impressions	Fans	Impressions	Engagement	Fans
This Month	64.4K	144.9K	12,945	16.8K	410	3,780
Last Month	54.1K	149.9K	12,866	37.9K	632	3,750
Variation	+10.3K	-5.0K	+79	-21.1K	-222	+30

January 2024 compared to December 2024

We are seeing a higher reach than usual as a result of a paid social/digital Marketing Campaign for our Major Event Calendar.

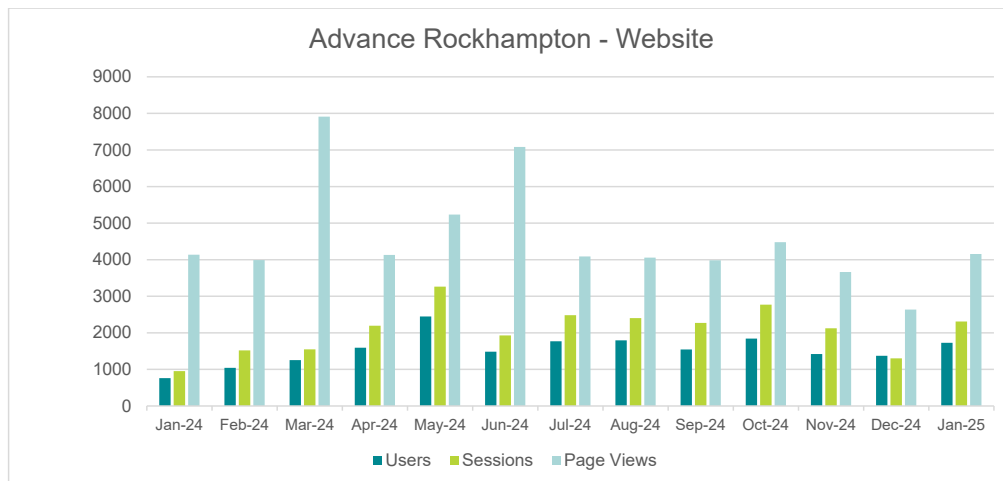
Corporate Performance Report | 01 January 2025 – 31 January 2025

@MyRockhampton

	Facebook		
	Reach	Impressions	Likes
This Month	22,800	46,104	16,539
Last Month	67,000	113,650	16,557
Variation	-44,300	-67,546	-18

January 2025 compared to December 2024

@AdvanceRockhampton



Typical low holiday period numbers offset by Google Ads campaign publicising 2025 Business & Industry Events calendar and Meta campaign publicising impending deadline for Prosperous Precincts Grant Program applications.

	LinkedIn			
	Impressions	Engagements	Reached Users	Followers
This Month	8,387	1,061	4,151	2,926
Last Month	15,030	2,113	7,686	2,898
Variation	-6,643	-1,052	-3,535	+28

January 2025 compared to December 2024

Lower figures due to reduced public engagements and activities post-holiday

@FishingTheFitzroy

	Facebook		
	Reach	Page Views	Fans
This Month	36.4K	1.5K	27,010
Last Month	107.5K	1.2K	26,979
Variation	-71.1K	+0.3K	+31

January 2025 compared to December 2024

We expect this to increase again for February as Barra Season opens for 2025

11.9 SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED 31 JANUARY 2025

File No: 8148

Attachments: 1. **Income Statement - January 2025**[↓](#)
2. **Key Indicators Graphs**[↓](#)

Authorising Officer: Evan Pardon - Chief Executive Officer

Author: Marnie Taylor - Acting General Manager Corporate Services

SUMMARY

The Chief Financial Officer presenting the Rockhampton Regional Council Summary Budget Management Report for the period ended 31 January 2025.

OFFICER'S RECOMMENDATION

THAT the Rockhampton Regional Council Summary Budget Management Report for the period ended 31 January 2025 be received.

COMMENTARY

The attached financial report and graphs have been compiled from information within Council's TechnologyOne system. The reports presented are as follows:

1. Income Statement (Actuals and Budget for the period 1 July 2024 to 31 January 2025), Attachment 1.
2. Key Indicators Graphs, Attachment 2.

The attached financial statement provides Council's position after six months of the 2024/25 financial year. Results should be approximately 58.3% of the monthly review budget.

The following commentary is provided in relation to the Income Statement:

Total Operating Revenue is at 88% of the monthly review budget. Key components of this result are:

- Net Rates and Utility Charges are at 97% of budget. Council's rates and utility charges for the second six months of the financial year ending 30 June 2025 have been raised and are due on 5 March 2025.
- Fees & Charges are at 65% of budget due to Airport Fees and Development Assessment Fees being ahead of forecast.
- Private and recoverable works are at 52% of budget. This is mostly due to the timing of the works performed and invoiced.
- Rent and lease revenue is ahead of the budget at 62% due to rental fee received in advance for various council owned commercial properties.
- Grants and Subsidies are ahead of budget at 74% due to recognition of unearned revenue from the 2023/24 financial year carried over to the 2024/25 year and receipt of 85% of the annual Financial Assistance Grant.
- Interest revenue is ahead of budget at 83% due to higher than forecast cash holdings and interest rates staying higher for longer.
- Other Income is at 62% mainly due to recognition of unearned revenue from the 2023/24 financial year carried over to the 2024/25 year as well as additional car rental concession income from the Airport.

Total Operating Expenditure is at 55% of the monthly review budget. Key components of this result are:

- Contractors and Consultants are at 42% due to timing of the work performed.
- Asset operational expenses are at 54% due to the timing of payments for services such as electricity which are billed quarterly.
- Administrative expenses are at 44% as the estimated timing of expenditure for most of this account group is later in the financial year for events managed by Community and Culture Unit and Advance Rockhampton.
- Other Expenses are at 43% due to the timing of payments for the disbursement of Community Assistance Grants and Sponsorships.
- All other expenditure items are in proximity to budget.

The following commentary is provided in relation to capital income and expenditure, as well as investments and loans:

Total Capital Income is at 66% of the monthly review budget. This result is influenced by the transfer of grant funds from the 2023/24 financial year to the 2024/25 financial year. These grant funds were received for specific capital projects but had not been spent on those projects by 30 June 2024. This result is also influenced by the receipt of 50% of the 2024-27 Works for Queensland program funding during the month of October and the advance payment of grant funding for the Mt Morgan Water Security Project during the month of November.

Total Capital Expenditure is at 36% of the monthly review budget and the level of capital expenditure is expected to increase in coming months.

Total Investments are \$86.8M at 31 January 2025.

Total Loans are \$126.4M at 31 January 2025.

CONCLUSION

After seven months of the financial year, operational income and expenses are mostly in line with expectations.

The capital program saw \$4.4M spent during January and overall, a total of \$68.5M has been expended to the end of January and capital expenditure will need to gain momentum over the coming months to deliver the projects budgeted for the 2024/25 financial year.

SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED 31 JANUARY 2025

Income Statement - January 2025

Meeting Date: 25 February 2025

Attachment No: 1



Income Statement
For Period July 2024 to January 2025
58.3% of Year Gone

	Adopted Budget	Current Budget	YTD Actual	Commitments	YTD Actuals (inc commitments)	% of Current Budget
	\$	\$	\$	\$	\$	
OPERATING						01
Revenues						7
Net rates and utility charges	(201,515,445)	(201,515,445)	(195,004,889)	0	(195,004,889)	97% A
Fees and Charges	(40,849,613)	(41,322,613)	(26,904,221)	0	(26,904,221)	65% A
Private and recoverable works	(7,732,060)	(7,732,060)	(4,010,068)	0	(4,010,068)	52% A
Rent/Lease Revenue	(3,513,927)	(3,603,927)	(2,226,480)	0	(2,226,480)	62% A
Grants Subsidies & Contributions	(9,724,867)	(11,017,746)	(8,130,819)	0	(8,130,819)	74% A
Interest revenue	(3,506,000)	(3,606,000)	(2,986,940)	0	(2,986,940)	83% A
Other Income	(7,037,053)	(7,215,363)	(4,497,852)	0	(4,497,852)	62% A
Total Revenues	(273,876,965)	(276,613,155)	(243,761,268)	0	(243,761,268)	88% A
Expenses						
Employee Costs	103,886,392	103,896,326	59,263,889	317,153	59,581,042	57% A
Contractors & Consultants	28,343,064	30,531,220	12,892,569	11,972,441	24,865,010	42% A
Materials & Plant	17,452,691	17,494,912	9,824,116	3,093,832	12,917,948	56% A
Asset Operational	29,160,444	29,158,444	15,823,091	2,010,752	17,833,843	54% A
Administrative expenses	17,119,919	17,069,110	7,491,658	2,943,234	10,434,892	44% A
Depreciation	79,980,948	79,980,950	46,576,653	0	46,576,653	58% A
Finance costs	4,129,420	4,129,420	2,420,723	0	2,420,723	59% A
Other Expenses	1,346,235	1,342,435	574,015	11,560	585,574	43% A
Total Expenses	281,419,113	283,602,818	154,866,714	20,348,971	175,215,685	55% A
Transfer / Overhead Allocation						
Transfer / Overhead Allocation	(7,582,450)	(7,610,450)	(5,114,965)	150	(5,114,815)	67% A
Total Transfer / Overhead Allocation	(7,582,450)	(7,610,450)	(5,114,965)	150	(5,114,815)	67% A
TOTAL OPERATING POSITION (SURPLUS)/DEFICIT	(42,303)	(20,787)	(94,009,519)	20,349,121	(73,660,398)	452254% A
CAPITAL	Adopted Budget	Current Budget	YTD Actual	Commitments	YTD Actuals (inc commitments)	% of Current Budget
Total Developers Contributions Received	(7,273,428)	(7,273,428)	(2,258,235)	0	(2,258,235)	31%
Total Capital Grants and Subsidies Received	(42,963,267)	(70,017,139)	(52,240,740)	0	(52,240,740)	75%
Total Proceeds from Sale of Assets	(6,549,000)	(6,549,000)	(500,334)	0	(500,334)	8%
Total Capital Income	(56,785,695)	(83,839,567)	(54,999,309)	0	(54,999,309)	66%
Total Capital Expenditure	194,279,612	188,160,226	68,515,992	79,954,563	148,470,555	36%
Net Capital Position	137,493,917	104,320,659	13,516,683	79,954,563	93,471,246	13%
TOTAL INVESTMENTS			86,846,773			
TOTAL BORROWINGS			126,416,261			

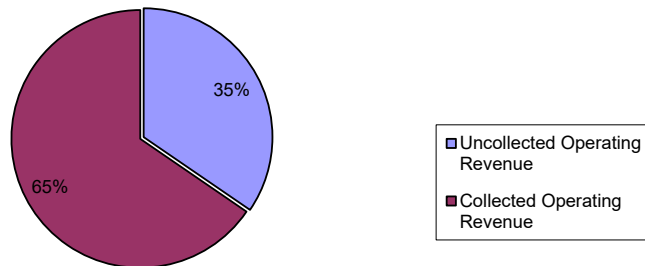
SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED 31 JANUARY 2025

Key Indicators Graphs

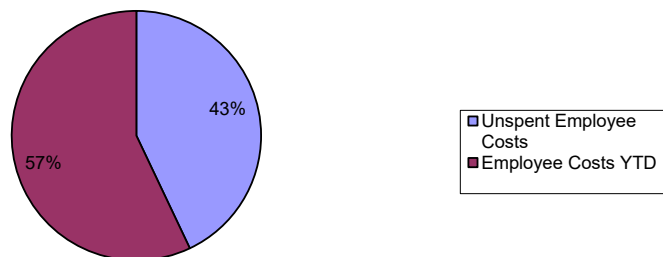
Meeting Date: 25 February 2025

Attachment No: 2

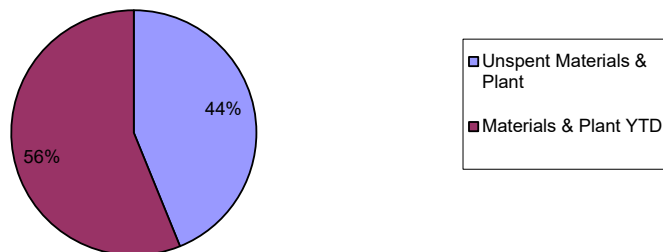
Operating Revenue
(Excluding Net Rates and Utility Charges)
(58.3% of Year Gone)

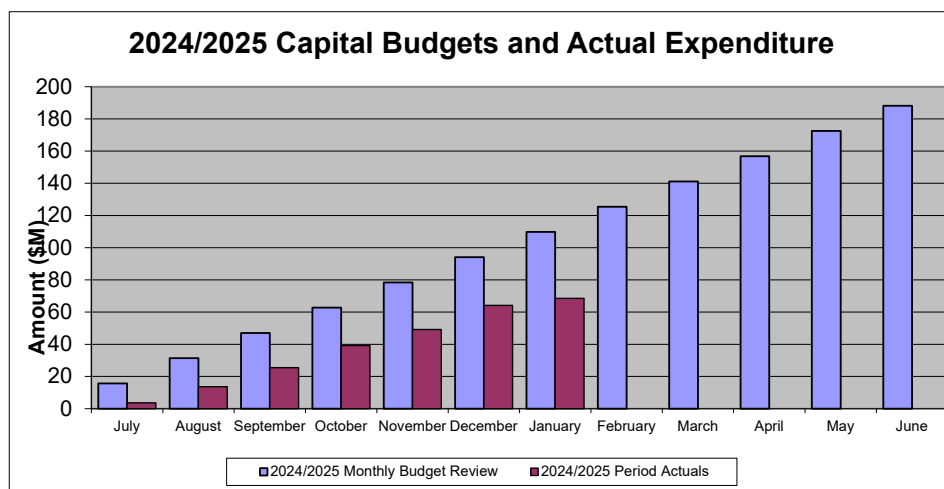
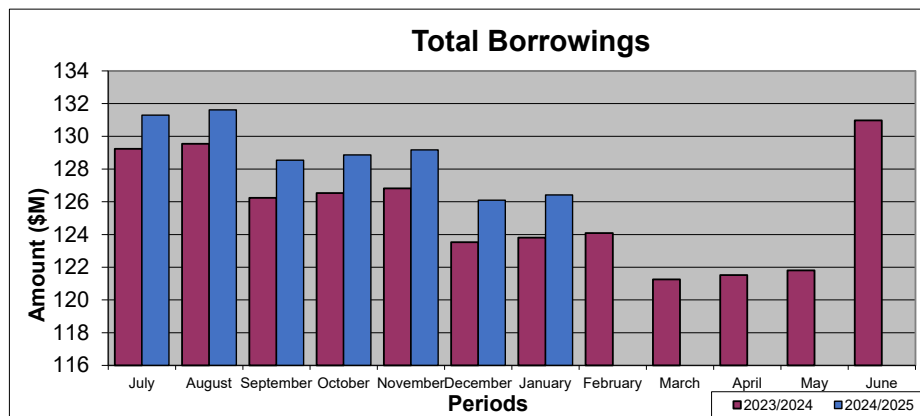
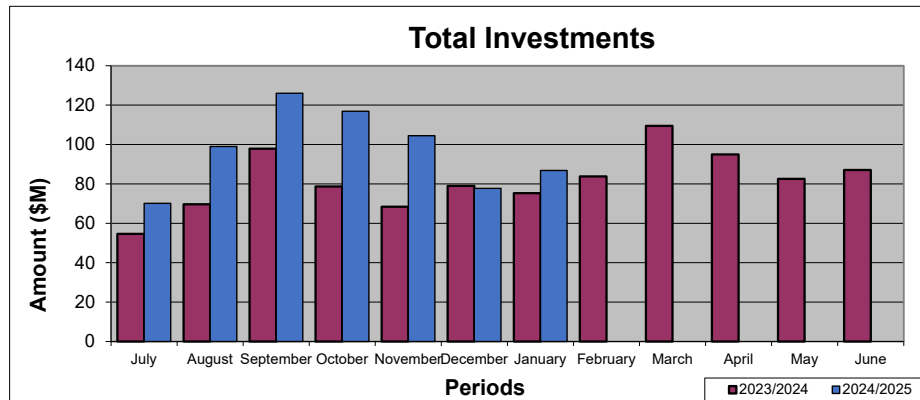


Operating Employee Costs
(58.3% of Year Gone)



Operating Materials & Plant
(58.3% of Year Gone)





12 NOTICES OF MOTION

12.1 NOTICE OF MOTION - COUNCILLOR DREW WICKERSON - QUEENSLAND HERITAGE COUNCIL

File No: 10072
Attachments: 1. [Queensland Heritage Council](#)
Responsible Officer: Justin Kann - Manager Office of the Mayor
Evan Pardon - Chief Executive Officer

SUMMARY

Councillor Drew Wickerson has indicated his intention to move the following Notice of Motion at the next Council Meeting, as follows:

COUNCILLOR'S RECOMMENDATION

THAT Council approve the nomination of Councillor Drew Wickerson to the position of LGAQ Representative on the Queensland Heritage Council for a term of three years commencing 2025.

BACKGROUND

The LGAQ is seeking expressions of interest from elected members and CEOs from Queensland councils who are interested in representing the LGAQ and the Queensland local government sector on the Queensland Heritage Council for a term of up to three years.

The Queensland Heritage Council is the State's peak body on heritage matters and is established under the *Queensland Heritage Act 1992*. 12 members are appointed to the Queensland Heritage Council for terms of up to three years but not more than six consecutive years.

The LGAQ has one representative member on the Queensland Heritage Council and is a prescribed entity under the *Queensland Heritage Act 1992* to ensure local government interests are represented.

The principal functions of the Queensland Heritage Council are to:

- provide strategic advice to the government about cultural heritage matters.
- provide information to the community to encourage an understanding of Queensland's cultural heritage.
- encourage appropriate management of places of cultural heritage significance
- advocate on behalf of owners of heritage places.
- assess applications for development of state-owned heritage places.

CONCLUSION

I believe that my role as Chair Communities, Culture and Heritage Portfolio, together with significant experience in heritage places, building and landscape design, heritage projects including conservation of the Southside Cemetery, Customs House, Borough Chambers, Hugo Lassen Fernery, Rockhampton Heritage Village, and various other heritage monuments, will enable me to provide a valuable contribution to the Queensland Heritage Council as the LGAQ representative.

**NOTICE OF MOTION –
COUNCILLOR DREW WICKERSON -
QUEENSLAND HERITAGE COUNCIL**

Queensland Heritage Council

Meeting Date: 25 February 2025

Attachment No: 1



10/02/2025

The Chief Executive Officer,
Rockhampton Regional Council
PO Box 1860
Rockhampton QLD 4700

Dear Evan,

I hereby give notice that I intend to move the following motion at the next Ordinary Council Meeting of the Rockhampton Regional Council to be held on 25 February, 2025:

"That Council approve the nomination of Councillor Drew Wickerson to the position of LGAQ Representative on the Queensland Heritage Council for a term of three years commencing 2025"

Background:

The LGAQ is seeking expressions of interest from elected members and CEOs from Queensland councils who are interested in representing the LGAQ and the Queensland local government sector on the Queensland Heritage Council for a term of up to three years.

The Queensland Heritage Council is the State's peak body on heritage matters and is established under the *Queensland Heritage Act 1992*. 12 members are appointed to the Queensland Heritage Council for terms of up to three years but not more than six consecutive years.

The LGAQ has one representative member on the Queensland Heritage Council and is a prescribed entity under the *Queensland Heritage Act 1992* to ensure local government interests are represented.

The principal functions of the Queensland Heritage Council are to:

- provide strategic advice to the government about cultural heritage matters.
- provide information to the community to encourage an understanding of Queensland's cultural heritage.
- encourage appropriate management of places of cultural heritage significance
- advocate on behalf of owners of heritage places.
- assess applications for development of state-owned heritage places.

I believe that my role as Chair Communities, Culture and Heritage Portfolio, together with significant experience in heritage places, building and landscape design, heritage projects including conservation of the Southside Cemetery, Customs House, Borough Chambers, Hugo Lassen Fernery, Rockhampton Heritage Village, and various other heritage monuments, will enable me to provide a valuable contribution to the Queensland Heritage Council as the LGAQ representative.

Thank you for considering this request.

Yours sincerely,

Councillor Drew Wickerson
Division 6
Rockhampton Regional Council

Rockhampton Regional Council PO Box 1860, Rockhampton Q 4700    
P: 07 4932 9000 or 1300 22 55 77 | E: enquiries@rrc.qld.gov.au | W: www.rrc.qld.gov.au

Councillor Drew Wickerson
Division 6 - Deputy Mayor
Communities and Heritage Portfolio
drew.wickerson@rrc.qld.gov.au
0427 349 131

SAFETY FIRST


13 QUESTIONS ON NOTICE

Nil

14 URGENT BUSINESS/QUESTIONS

Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting

15 CLOSURE OF MEETING