



ORDINARY MEETING

AGENDA

22 JULY 2025

Your attendance is required at an Ordinary meeting of Council to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 22 July 2025 commencing at 9:00 AM for transaction of the enclosed business.

A handwritten signature in black ink, appearing to be "C. P.", is positioned above the printed name of the Chief Executive Officer.

CHIEF EXECUTIVE OFFICER
17 July 2025

Next Meeting Date: 12.08.25

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING.....	3
2	PRESENT	3
3	APOLOGIES AND LEAVE OF ABSENCE	3
4	CONFIRMATION OF MINUTES.....	3
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA	3
6	BUSINESS OUTSTANDING	3
	NIL	3
7	PUBLIC FORUMS/DEPUTATIONS	3
	NIL	3
8	PRESENTATION OF PETITIONS.....	4
8.1	PETITION - VICTORIA PARK GYMNASTICS AND TRAMPOLINE CLUB INC.....	4
9	COMMITTEE REPORTS.....	18
	NIL	18
10	COUNCILLOR/DELEGATE REPORTS	18
	NIL	18
11	OFFICERS' REPORTS	19
11.1	TEMPORARY LOCAL PLANNING INSTRUMENT (TLPI) - COMMUNITY ENGAGEMENT FOR RENEWABLE ENERGY AND BATTERY STORAGE.....	19
11.2	MINOR CHANGE TO DEVELOPMENT PERMIT FOR MATERIAL CHANGE OF USE FOR HEALTH CARE SERVICES AND SHOP (PHARMACY) AND OPERATIONAL WORKS FOR ADVERTISING DEVICES.....	46
11.3	DEVELOPMENT APPLICATION FOR A MATERIAL CHANGE OF USE FOR TWO (2) DWELLING HOUSES (BUILDING ENVELOPES)	62
11.4	DEVELOPMENT APPPLICATION FOR A MATERIAL CHANGE OF USE FOR A RETIREMENT FACILITY (170 SITES)	77
11.5	MINOR CHANGE TO DEVELOPMENT PERMIT D/187-2023 FOR MATERIAL CHANGE OF USE FOR A RETIREMENT FACILITY (335 SITES).....	105
11.6	FLOOD GAUGES TRANSFER OF OWNERSHIP	142
11.7	REGIONAL WASTE AND RESOURCE RECOVERY MANAGEMENT PLAN CENTRAL QUEENSLAND - BEHAVIOUR CHANGE IMPLEMENTATION PLAN.....	145
11.8	MATERIAL RECYCLING FACILITY OPTIONS PAPER.....	165
11.9	TRUSTEE LEASE RENEWAL - ROCKHAMPTON CATTLE CLUB	198

11.10	2026 ROCKHAMPTON AGRICULTURAL SHOW PUBLIC HOLIDAY	202
11.11	SECURE COMMUNITIES PARTNERSHIP PROGRAM - GRANT APPLICATION.....	206
11.12	SPONSORSHIP OPPORTUNITY BOWEN BASIN MINING CLUB SEPTEMBER 2025 LUNCHEON IN ROCKHAMPTON.....	253
11.13	LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND INC ANNUAL CONFERENCE, 20-22 OCTOBER 2025, GOLD COAST	266
11.14	WHOLE OF COUNCIL CORPORATE PERFORMANCE REPORT FOR PERIOD ENDING 30 JUNE 2025.....	280
12	NOTICES OF MOTION	333
	NIL	333
13	QUESTIONS ON NOTICE	333
	NIL	333
14	URGENT BUSINESS/QUESTIONS	333
15	CLOSED SESSION	333
16.1	ELECTION FOR COURT - PENALTY INFRINGEMENT NOTICE (PARKING OFFENCES)	
16.2	LEGAL MATTERS REPORT - 1 APRIL 2025 TO 30 JUNE 2025	
16	CONFIDENTIAL REPORTS.....	334
16.1	ELECTION FOR COURT - PENALTY INFRINGEMENT NOTICE (PARKING OFFENCES).....	334
16.2	LEGAL MATTERS REPORT - 1 APRIL 2025 TO 30 JUNE 2025	335
17	CLOSURE OF MEETING.....	336

1 OPENING

- 1.1 Acknowledgement of Country

2 PRESENT

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Deputy Mayor, Councillor M D Wickerson
Councillor S Latcham
Councillor E W Oram
Councillor C R Rutherford
Councillor M A Taylor
Councillor G D Mathers
Councillor E B Hilse

In Attendance:

Mr E Pardon – Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE

4 CONFIRMATION OF MINUTES

Minutes of the Ordinary Meeting held 8 July 2025

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

8.1 PETITION - VICTORIA PARK GYMNASTICS AND TRAMPOLINE CLUB INC

File No: 4203

Attachments: 1. [Petition](#)[↓](#)

SUMMARY

Council has received a petition from Victoria Park Gymnastics and Trampoline Club Inc (VPGTC) with 134 petitioners requesting Council take action to address the deteriorating condition and safety hazards of the carpark adjacent to the Victoria Park Gymnastics & Trampoline Club (VPGTC).

RECOMMENDATION

THAT the petition from Victoria Park Gymnastics & Trampoline Club Inc be received and a report be prepared for the Communities Committee on 19 August 2025.

PETITION - VICTORIA PARK GYMNASTICS AND TRAMPOLINE CLUB INC

Petition

Meeting Date: 22 July 2025

Attachment No: 1


Petition Submission Form

Privacy Notice: Council deals with personal information in accordance with law, including the Information Privacy Act 2009.

This form is to be completed when members of the public wish to submit a petition to Council. Please refer to the Petitions Factsheet for further information. All correspondence regarding this request will be directed to the Principal Petitioner. Petitions presented at Council Meetings will be published on Council's website as required by section 254F of the Local Government Regulation 2012.

P: 07 4932 9000 | E: enquiries@rrc.qld.gov.au | W: www.rrc.qld.gov.au | PO Box 1860 Rockhampton QLD 4700 | ABN: 59 923 523 766



Principal Petitioner Details			
Contact name: Luke Hayward on behalf of Victoria Park Gymnastics & Trampoline Club inc (VPGTC)			
Preferred contact number: 0432160875		Email: office@vicipark.com	
Residential Address			
Street number and name: 4 Hall St			
Suburb: Wandal		State: QLD	Postcode: 4700
Postal address (if different): PO Box 2177, Wandal QLD 4700			
Declaration			
I submit this Petition Submission Form as the Principal Petitioner for the below petition to be considered for presentation to Council.			
Name: Luke Hayward		Signature: 	Date: 25.6.25
Petition Details <i>(Please outline the details and reasons for the petition)</i>			
<p>We, the undersigned, hereby respectfully request the Rockhampton Regional Council:</p> <p>Take immediate action to address the deteriorated condition & safety hazards to the carpark adjoining Victoria Park Gymnastics & Trampoline Club (VPGTC). We ask that the following improvements be prioritised by Council:</p> <ol style="list-style-type: none"> 1. Widen the existing Carpark Crossover The current single-lane crossover creates bottlenecks & poses significant risks to both drivers & pedestrians. We request the crossover be widened to accommodate two-way vehicle access, improving traffic flow & safety. 2. Upgrade Stormwater Drainage Infrastructure The carpark currently lacks proper drainage, resulting in water pooling, surface erosion, vehicle damage, & hazardous conditions for pedestrians. 3. Seal and Line Marking of the Gravel Carpark The existing unsealed surface is not suitable for consistent, safe access-particularly for those with mobility impairments. Sealing & line-marking the carpark will improve safety, organisation & compliance with disability access standards, including properly designed and accessible disabled parking space. 4. Establish a Safe Drop-off & Pick-Up Zone A dedicated, sealed & line-marked drop off/pick-up zone at the front of the facility is urgently needed. This would reduce congestion & significantly enhance safety for children & athletes entering or exiting the club. <p>These improvements are critical to ensuring the safety, accessibility, and functionality of this high-traffic community facility.</p>			
OFFICE USE ONLY	Date received:	Date presented to Council meeting:	Responsible officer:

Privacy Notice: Council deals with personal information in accordance with law, including the Information Privacy Act 2009.

This form is to be completed when members of the public wish to submit a petition to Council. Please refer to the Petitions Factsheet for further information. All correspondence regarding this request will be directed to the Principal Petitioner. Petitions presented at Council Meetings will be made available on the Council's website as required by section 254F of the Local Government Regulation 2012.






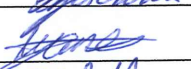




Principal Petitioner Details		
Contact name:	Luke Hayward on behalf of Victoria Park Gymnastics & Trampoline Club inc (VPGTC)	
Contact details:	0432160875 office@vicipark.com	
Petition Details		
<p>We, the undersigned, hereby respectfully request the Rockhampton Regional Council:</p> <p>Take immediate action to address the deteriorated condition & safety hazards to the carpark adjoining Victoria Park Gymnastics & Trampoline Club (VPGTC). We ask that the following improvements be prioritised by Council.</p> <ol style="list-style-type: none"> 1. Widen the existing Carpark Crossover The current single-lane crossover creates bottlenecks & poses significant risks to both drivers & pedestrians. We request the crossover be widened to accommodate two-way vehicle access, improving traffic flow & safety. 2. Upgrade Stormwater Drainage Infrastructure The carpark currently lacks proper drainage, resulting in water pooling, surface erosion, vehicle damage, & hazardous conditions for pedestrians. 3. Seal and Line Marking of the Gravel Carpark The existing unsealed surface is not suitable for consistent, safe access-particularly for those with mobility impairments. Sealing & line-marking the carpark will improve safety, organisation & compliance with disability access standards, including properly designed and accessible disabled parking space. 4. Establish a Safe Drop-off & Pick-Up Zone A dedicated, sealed & line-marked drop off/pick-up zone at the front of the facility is urgently needed. This would reduce congestion & significantly enhance safety for children & athletes entering or exiting the club. <p>These improvements are critical to ensuring the safety, accessibility, and functionality of this high-traffic community facility.</p>		
Petitioner Details		
NAME	ADDRESS (including postcode)	SIGNATURE
David Spottiswood	15 Griffith St Kawana	
Chelsea Pender	8 Goodson St. West Rockhampton	C. Pender
Callum Mayfield	15 Tantit Ave Parkhurst	Callum Mayfield
Alyce James	20 Mackay St, Lakes Creek	Alyce James
Maxi Thompson	5 Lorella Drive, Gracemere 4702	Maxi Thompson
Claudine Lanthier	1 Stirling Drive 4701	Claudine Lanthier
M. McEwen	1 Stirling Drive 4701	M. McEwen
J. Edmiston	73 Poison Creek Rd. Baldernock	J. Edmiston
A. Stadt	80 Hallam Rd Kabra	A. Stadt
Annabé Teclanche	11 Trenwith Terrace, Rockysview, 4701	Annabé Teclanche
Daniel Diplock	33 Tantit Avenue, Parkhurst, 4702	Daniel Diplock
Katie Hornegold	6 Spowart Rd Mt Chalmers	Katie Hornegold

Please print and attach additional petition forms if required.

Submit

Privacy Notice: Council deals with personal information in accordance with law, including the Information Privacy Act 2009.

This form is to be completed when members of the public wish to submit a petition to Council. Please refer to the Petitions Factsheet for further information. All correspondence regarding this request will be directed to the Principal Petitioner. Petitions presented at Council Meetings will be made available on the Council's website as required by section 254F of the Local Government Regulation 2012.


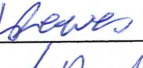
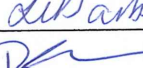
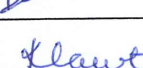
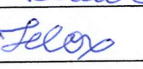




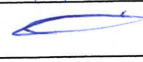
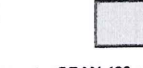
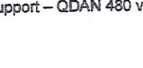
Principal Petitioner Details		
Contact name: Luke Hayward on behalf of Victoria Park Gymnastics & Trampoline Club inc (VPGTC)		
Contact details: 0432160875 office@vicipark.com		
Petition Details		
<p>We, the undersigned, hereby respectfully request the Rockhampton Regional Council:</p> <p>Take immediate action to address the deteriorated condition & safety hazards to the carpark adjoining Victoria Park Gymnastics & Trampoline Club (VPGTC). We ask that the following improvements be prioritised by Council.</p> <ol style="list-style-type: none"> 1. Widen the existing Carpark Crossover The current single-lane crossover creates bottlenecks & poses significant risks to both drivers & pedestrians. We request the crossover be widened to accommodate two-way vehicle access, improving traffic flow & safety. 2. Upgrade Stormwater Drainage Infrastructure The carpark currently lacks proper drainage, resulting in water pooling, surface erosion, vehicle damage, & hazardous conditions for pedestrians. 3. Seal and Line Marking of the Gravel Carpark The existing unsealed surface is not suitable for consistent, safe access-particularly for those with mobility impairments. Sealing & line-marking the carpark will improve safety, organisation & compliance with disability access standards, including properly designed and accessible disabled parking space. 4. Establish a Safe Drop-off & Pick-Up Zone A dedicated, sealed & line-marked drop off/pick-up zone at the front of the facility is urgently needed. This would reduce congestion & significantly enhance safety for children & athletes entering or exiting the club. <p>Improvements are critical to ensuring the safety, accessibility, and functionality of this high-traffic community facility.</p>		
Petitioner Details		
NAME	ADDRESS (including postcode)	SIGNATURE
Ashley McCarthy	2 Fenton St, 4700	
Emily McKelvie	2 Fenton St, West Rockey	Emckelvie
Colin Strydom	190 Lian Creek Road	
Tommy Belbin	9 Dawson St Greenore	
Tanya Searle	13 Macdonald Ave, Rockhampton	
Emily Gleeson	127 Camus Rd, Camarral	
Andrew Zischke	279 Richardson Rd	
Melody James	279 Richardson Rd	
Kate Gall	5 Bartram Place Kawana 4701	
Naomi Anderson	286 Campbell St Rockhampton 4700	W Anderson
Harley Anderson	" " " "	
Alisa James	291 Bolsover Street	

Please print and attach additional petition forms if required.

Submit

Privacy Notice: Council deals with personal information in accordance with law, including the *Information Privacy Act 2009*.

This form is to be completed when members of the public wish to submit a petition to Council. Please refer to the *Petitions Factsheet* for further information. All correspondence regarding this request will be directed to the Principal Petitioner. Petitions presented at Council Meetings will be made available on the Council's website as required by section 254F of the *Local Government Regulation 2012*.


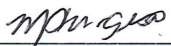
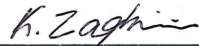


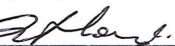

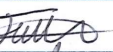





Principal Petitioner Details		
Contact name: Luke Hayward on behalf of Victoria Park Gymnastics & Trampoline Club inc (VPGTC)		
Contact details: 0432160875 office@vicipark.com		
Petition Details		
<p>We, the undersigned, hereby respectfully request the Rockhampton Regional Council:</p> <p>Take immediate action to address the deteriorated condition & safety hazards to the carpark adjoining Victoria Park Gymnastics & Trampoline Club (VPGTC). We ask that the following improvements be prioritised by Council.</p> <ol style="list-style-type: none"> 1. Widen the existing Carpark Crossover The current single-lane crossover creates bottlenecks & poses significant risks to both drivers & pedestrians. We request the crossover be widened to accommodate two-way vehicle access, improving traffic flow & safety. 2. Upgrade Stormwater Drainage Infrastructure The carpark currently lacks proper drainage, resulting in water pooling, surface erosion, vehicle damage, & hazardous conditions for pedestrians. 3. Seal and Line Marking of the Gravel Carpark The existing unsealed surface is not suitable for consistent, safe access-particularly for those with mobility impairments. Sealing & line-marking the carpark will improve safety, organisation & compliance with disability access standards, including properly designed and accessible disabled parking space. 4. Establish a Safe Drop-off & Pick-Up Zone A dedicated, sealed & line-marked drop off/pick-up zone at the front of the facility is urgently needed. This would reduce congestion & significantly enhance safety for children & athletes entering or exiting the club. <p>These improvements are critical to ensuring the safety, accessibility, and functionality of this high-traffic community facility.</p>		
Petitioner Details		
NAME	ADDRESS (including postcode)	SIGNATURE
Tamara Knight	6 spowart Rd Mt Chalmers 4702	
Luke Reeves	6 spowart Rd mt chalmers 4702	
Lauren Darby	98 Ski Gardens Rd Alton Downs 4702	
Daniel Shaw	39 Varsity cres Norman Gardens 4700	
Kelly Lawton	3 Sheehan Ave, Wandal	
Jess Cox	16 Freeman Court, Grommere 4702	
Eilish Cox	16 Freeman Court, Grommere 4702	
Chelsi Rolton	415 Laurel Bank Rd Alton Downs	
Anita Pazarjani	313 Thistle Kettle ave, Frankville	
Liz Nugent	3 Hartwig st The Range	
Jessica higgs	27 mance crescent Grommere	
Goshua Graham	28 boving al Grommere	

Please print and attach additional petition forms if required.

Submit

Privacy Notice: Council deals with personal information in accordance with law, including the *Information Privacy Act 2009*.

This form is to be completed when members of the public wish to submit a petition to Council. Please refer to the Petitions Factsheet for further information. All correspondence regarding this request will be directed to the Principal Petitioner. Petitions presented at Council Meetings will be made available on the Council's website as required by section 254F of the *Local Government Regulation 2012*.

Principal Petitioner Details		
Contact name: Luke Hayward on behalf of Victoria Park Gymnastics & Trampoline Club inc (VPGTC)		
Contact details: 0432160875 office@vicipark.com		
Petition Details		
<p>We, the undersigned, hereby respectfully request the Rockhampton Regional Council:</p> <p>Take immediate action to address the deteriorated condition & safety hazards to the carpark adjoining Victoria Park Gymnastics & Trampoline Club (VPGTC). We ask that the following improvements be prioritised by Council.</p> <p>1. Widen the existing Carpark Crossover The current single-lane crossover creates bottlenecks & poses significant risks to both drivers & pedestrians. We request the crossover be widened to accommodate two-way vehicle access, improving traffic flow & safety.</p> <p>2. Upgrade Stormwater Drainage Infrastructure The carpark currently lacks proper drainage, resulting in water pooling, surface erosion, vehicle damage, & hazardous conditions for pedestrians.</p> <p>3. Seal and Line Marking of the Gravel Carpark The existing unsealed surface is not suitable for consistent, safe access-particularly for those with mobility impairments. Sealing & line-marking the carpark will improve safety, organisation & compliance with disability access standards, including properly designed and accessible disabled parking space.</p> <p>4. Establish a Safe Drop-off & Pick-Up Zone A dedicated, sealed & line-marked drop off/pick-up zone at the front of the facility is urgently needed. This would reduce congestion & significantly enhance safety for children & athletes entering or exiting the club.</p> <p>These improvements are critical to ensuring the safety, accessibility, and functionality of this high-traffic community facility.</p>		
Petitioner Details		
NAME	ADDRESS (including postcode)	SIGNATURE
Tamara Malroy	202 Stamford St, Berserker 4701	
Monique Sturgess	9 New Haven Way, Parkhurst 4702	
Kirsty Zaghini	41 Davis street, Allenstown 4700	
Julie Beckman	30 Klerkx Drive Glendale	
Kathael Manton	30 Klerkx Drive Glendale	
Emma Howard	327 Shields Av. Frenchville	
Hannah Boreham	112 Bonyard Rd, Rockview 4701	
Tara Wilkes	12 Victor St, Allenstown 4700	
Alexis Malar	10 Conaghan street, Bracken	
CARY DABAN	3 Trinity Ave Rockview	
Lydia Dagan	3 Trinity Ave Rockview	
Kylie Dagan	50 Acacia St Bivater	
Boddy Corrin	308 Rockho rd	

Privacy Notice: Council deals with personal information in accordance with law, including the Information Privacy Act 2009.

This form is to be completed when members of the public wish to submit a petition to Council. Please refer to the Petitions Factsheet for further information. All correspondence regarding this request will be directed to the Principal Petitioner. Petitions presented at Council Meetings will be made available on the Council's website as required by section 254F of the Local Government Regulation 2012.

Principal Petitioner Details

Contact name: Luke Hayward on behalf of Victoria Park Gymnastics & Trampoline Club inc (VPGTC)

Contact details: 0432160875 office@vicipark.com

Petition Details

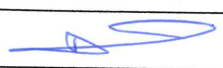
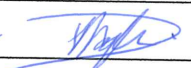
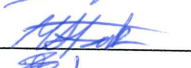
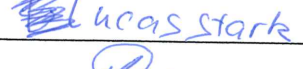

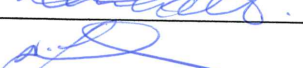
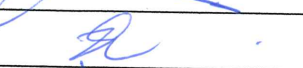
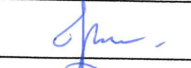



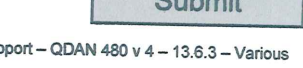
We, the undersigned, hereby respectfully request the Rockhampton Regional Council:

Take immediate action to address the deteriorated condition & safety hazards to the carpark adjoining Victoria Park Gymnastics & Trampoline Club (VPGTC). We ask that the following improvements be prioritised by Council.

1. Widen the existing Carpark Crossover
The current single-lane crossover creates bottlenecks & poses significant risks to both drivers & pedestrians. We request the crossover be widened to accommodate two-way vehicle access, improving traffic flow & safety.
2. Upgrade Stormwater Drainage Infrastructure
The carpark currently lacks proper drainage, resulting in water pooling, surface erosion, vehicle damage, & hazardous conditions for pedestrians.
3. Seal and Line Marking of the Gravel Carpark
The existing unsealed surface is not suitable for consistent, safe access particularly for those with mobility impairments. Sealing & line-marking the carpark will improve safety, organisation & compliance with disability access standards, including properly designed and accessible disabled parking space.
4. Establish a Safe Drop-off & Pick-Up Zone
A dedicated, sealed & line-marked drop off/pick-up zone at the front of the facility is urgently needed. This would reduce congestion & significantly enhance safety for children & athletes entering or exiting the club.

se improvements are critical to ensuring the safety, accessibility, and functionality of this high-traffic community facility.

Petitioner Details

NAME	ADDRESS (including postcode)	SIGNATURE
M. Amyad	22 Mayfair St. Graceville 4702	
D. NAGLE	3 Eucalyptus Ave Lammamoor	
M. Stark	3 Eucalyptus Ave Lammamoor	
L. Stark	3 Eucalyptus Ave Lammamoor	
G. SYRGANIDIS	166 SHERWINS RD, JARDINE, 4702	
D. Abbott	364 Duthie Ave, Frenchville	
N. ABBOTT	1/3 BEEKEY ST. ARNIE BEACH.	
Tamara Nagre	144 Archer's Street	
Julian Nagre	144 Archer's Street	
Dana Neumann	1 Klaver St Park Avenue 4701	
Rieck Neumann	1 Klaver St Park Avenue. 4701	
Nathan Kele	18 Hartley St, Wandell, 4700	

Please print and attach additional petition forms if required.

Submit

Privacy Notice: Council deals with personal information in accordance with law, including the Information Privacy Act 2009.

This form is to be completed when members of the public wish to submit a petition to Council. Please refer to the Petitions Factsheet for further information. All correspondence regarding this request will be directed to the Principal Petitioner. Petitions presented at Council Meetings will be made available on the Council's website as required by section 254F of the Local Government Regulation 2012.

Principal Petitioner Details

Contact name: Luke Hayward on behalf of Victoria Park Gymnastics & Trampoline Club inc (VPGTC)

Contact details: 0432160875 office@vicipark.com

Petition Details

We, the undersigned, hereby respectfully request the Rockhampton Regional Council:

Take immediate action to address the deteriorated condition & safety hazards to the carpark adjoining Victoria Park Gymnastics & Trampoline Club (VPGTC). We ask that the following improvements be prioritised by Council.

1. Widen the existing Carpark Crossover

The current single-lane crossover creates bottlenecks & poses significant risks to both drivers & pedestrians. We request the crossover be widened to accommodate two-way vehicle access, improving traffic flow & safety.

2. Upgrade Stormwater Drainage Infrastructure

The carpark currently lacks proper drainage, resulting in water pooling, surface erosion, vehicle damage, & hazardous conditions for pedestrians.

3. Seal and Line Marking of the Gravel Carpark

The existing unsealed surface is not suitable for consistent, safe access-particularly for those with mobility impairments. Sealing & line-marking the carpark will improve safety, organisation & compliance with

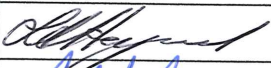


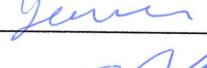

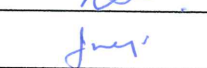


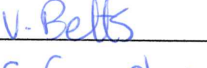
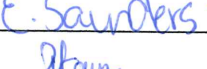



disability access standards, including properly designed and accessible disabled parking space.

4. Establish a Safe Drop-off & Pick-Up Zone

A dedicated, sealed & line-marked drop off/pick-up zone at the front of the facility is urgently needed. This would reduce congestion & significantly enhance safety for children & athletes entering or exiting the club.

☐ Improvements are critical to ensuring the safety, accessibility, and functionality of this high-traffic community facility.

Petitioner Details

NAME	ADDRESS (including postcode)	SIGNATURE
Luke Hayward	44 MARY ST, The Range 4700	
Peta Levein	112 Mount View Rd Bayside 4609	
Megan Schulte	185 Auton + Johnson Rd 4702	
Kayla Jensen	4 Foxglove Avenue Norman Gardens	
Taylor Bembridge	8 Carbine Pl Barmah 4703	
Anuridha Sinhapattana	13 Walnut Ave, A01	
JAGDEEP NERI	3 LACE FLOWER CT, NORMAN GARDENS	
Gemma Smith	403 PINE MT DRIVE MOUNT MERRITT 4701	
Margaret Nelson	110 Donovan Cres, Gracemere	
Vicki Betts	1 Landerer Close, Gracemere	
Erin Saunders	24 Jaimie Cres, Gracemere	
RAMANDEEP KAUR	1/6 BRUCE HISENS CT, NORMAN GARDENS	
Indrajit Singh	11	

Privacy Notice: Council deals with personal information in accordance with law, including the *Information Privacy Act 2009*.

This form is to be completed when members of the public wish to submit a petition to Council. Please refer to the Petitions Factsheet for further information. All correspondence regarding this request will be directed to the Principal Petitioner. Petitions presented at Council Meetings will be made available on the Council's website as required by section 254F of the *Local Government Regulation 2012*.

Principal Petitioner Details		
Contact name:	Luke Hayward on behalf of Victoria Park Gymnastics & Trampoline Club inc (VPGTC)	
Contact details:	0432160875 office@vicipark.com	
Petition Details		
<p>We, the undersigned, hereby respectfully request the Rockhampton Regional Council:</p> <p>Take immediate action to address the deteriorated condition & safety hazards to the carpark adjoining Victoria Park Gymnastics & Trampoline Club (VPGTC). We ask that the following improvements be prioritised by Council.</p> <ol style="list-style-type: none"> 1. Widen the existing Carpark Crossover The current single-lane crossover creates bottlenecks & poses significant risks to both drivers & pedestrians. We request the crossover be widened to accommodate two-way vehicle access, improving traffic flow & safety. 2. Upgrade Stormwater Drainage Infrastructure The carpark currently lacks proper drainage, resulting in water pooling, surface erosion, vehicle damage, & hazardous conditions for pedestrians. 3. Seal and Line Marking of the Gravel Carpark The existing unsealed surface is not suitable for consistent, safe access-particularly for those with mobility impairments. Sealing & line-marking the carpark will improve safety, organisation & compliance with disability access standards, including properly designed and accessible disabled parking space. 4. Establish a Safe Drop-off & Pick-Up Zone A dedicated, sealed & line-marked drop off/pick-up zone at the front of the facility is urgently needed. This would reduce congestion & significantly enhance safety for children & athletes entering or exiting the club. <p>These improvements are critical to ensuring the safety, accessibility, and functionality of this high-traffic community facility.</p>		
Petitioner Details		
NAME	ADDRESS (including postcode)	SIGNATURE
Michelle McCarthy	44 Mary St The Range	M-McCarthy
Deann Williams	19 Duffly St	Deann Williams
Katasha Williams	" "	Katasha Williams
Ebony Snee	284 West St Alkenstown	Ebony Snee
Adam Snee	" "	Adam Snee
Justin Wilkes	12 Victor St. 4700.	Justin Wilkes
Brendon Wrigley	12 Phoebe St Lakes Creek	Brendon Wrigley
Michelle Powell	12 Phoebe St Lakes Creek	Michelle Powell
MARIA RANE	39 Stringybark Avenue	MARIA RANE
Barbara Mulcahy	3 Halligan Cres Norman Gardens 4701 (SM?)	Barbara Mulcahy
Matthew Snow	15 Peregrine Ct P'ton 4702	Matthew Snow
Chloe Snow	" "	Chloe Snow

Please print and attach additional petition forms if required.

Submit

Privacy Notice: Council deals with personal information in accordance with law, including the Information Privacy Act 2009.

This form is to be completed when members of the public wish to submit a petition to Council. Please refer to the Petitions Factsheet for further information. All correspondence regarding this request will be directed to the Principal Petitioner. Petitions presented at Council Meetings will be made available on the Council's website as required by section 254F of the Local Government Regulation 2012.

Principal Petitioner Details

Contact name: Luke Hayward on behalf of Victoria Park Gymnastics & Trampoline Club inc (VPGTC)

Contact details: 0432160875 office@vicipark.com

Petition Details

We, the undersigned, hereby respectfully request the Rockhampton Regional Council:

Take immediate action to address the deteriorated condition & safety hazards to the carpark adjoining Victoria Park Gymnastics & Trampoline Club (VPGTC). We ask that the following improvements be prioritised by Council.

1. Widen the existing Carpark Crossover
The current single-lane crossover creates bottlenecks & poses significant risks to both drivers & pedestrians. We request the crossover be widened to accommodate two-way vehicle access, improving traffic flow & safety.


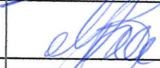








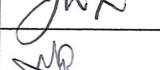


2. Upgrade Stormwater Drainage Infrastructure
The carpark currently lacks proper drainage, resulting in water pooling, surface erosion, vehicle damage, & hazardous conditions for pedestrians.

3. Seal and Line Marking of the Gravel Carpark
The existing unsealed surface is not suitable for consistent, safe access-particularly for those with mobility impairments. Sealing & line-marking the carpark will improve safety, organisation & compliance with disability access standards, including properly designed and accessible disabled parking space.

4. Establish a Safe Drop-off & Pick-Up Zone
A dedicated, sealed & line-marked drop off/pick-up zone at the front of the facility is urgently needed. This would reduce congestion & significantly enhance safety for children & athletes entering or exiting the club.

Improvements are critical to ensuring the safety, accessibility, and functionality of this high-traffic community facility.

Petitioner Details

NAME	ADDRESS (including postcode)	SIGNATURE
Jordanna Kele	18 Haulboy St, Wandal 4700	
Gemma Bruce	166 Sherwins Rd, Jardine, 4702	
Aidan Wallace	2-6 Thurston Street, Wandal 4700	
Connie Jordan	10 Broad Court Norman Gardens 4701	
Kane Shann	14 Rebecca close	
Ange Brigg	21 Cleff Wilson Dr 4701	
Tash Sharp	30 Macnevin St, Norman Gardens 4701	
Kev McElvinn	11 Hammette St, Park AU 4701	
Sally Cross	187 Quarry st, The Range	
Shona Johnson	14 Rebecca close Rockyview	
Helen Wittshire	28 Livermore St, Wandal 4700	
Louise Jux	32 Watlie St, Yeppoon	
Marnie Balmain	129 Nicholson rd. Alton Downs	

Privacy Notice: Council deals with personal information in accordance with law, including the Information Privacy Act 2009.

This form is to be completed when members of the public wish to submit a petition to Council. Please refer to the Petitions Factsheet for further information. All correspondence regarding this request will be directed to the Principal Petitioner. Petitions presented at Council Meetings will be made available on the Council's website as required by section 254F of the Local Government Regulation 2012.

Principal Petitioner Details

Contact name: Luke Hayward on behalf of Victoria Park Gymnastics & Trampoline Club inc (VPGTC)

Contact details: 0432160875 office@vicipark.com

Petition Details

We, the undersigned, hereby respectfully request the Rockhampton Regional Council:

Take immediate action to address the deteriorated condition & safety hazards to the carpark adjoining Victoria Park Gymnastics & Trampoline Club (VPGTC). We ask that the following improvements be prioritised by Council.

1. Widen the existing Carpark Crossover
The current single-lane crossover creates bottlenecks & poses significant risks to both drivers & pedestrians. We request the crossover be widened to accommodate two-way vehicle access, improving traffic flow & safety.

2. Upgrade Stormwater Drainage Infrastructure
The carpark currently lacks proper drainage, resulting in water pooling, surface erosion, vehicle damage, & hazardous conditions for pedestrians.

3. Seal and Line Marking of the Gravel Carpark
The existing unsealed surface is not suitable for consistent, safe access-particularly for those with mobility impairments. Sealing & line-marking the carpark will improve safety, organisation & compliance with disability access standards, including properly designed and accessible disabled parking space.

4. Establish a Safe Drop-off & Pick-Up Zone
A dedicated, sealed & line-marked drop off/pick-up zone at the front of the facility is urgently needed. This would reduce congestion & significantly enhance safety for children & athletes entering or exiting the club.

Improvements are critical to ensuring the safety, accessibility, and functionality of this high-traffic community facility.

Petitioner Details

NAME	ADDRESS (including postcode)	SIGNATURE
Luca Daniels	6 Parnell St 4700	L daniels
Amy De Klerk	64 McLaughlin St Gracemere 4702	
Eliza Crossley	94 Harrow St West Rockhampton 4700	
Clinton McKay	434 Murphy Street, 4701	
Cassandra Nolan	19 Ridgedale Ave, 470	
Alex Price	32 Agnew Avenue, 4701	
TAMARA PETEASEN	12 WARD ST, THE RANGE	
Tiana Azzopardi	1167 Edington Street, Berserker	T. Azzopardi
Elissa Murphy	7 Hendy Dr. Glenlee	
matilda murphy	7 Hendy Drive Glenlee	mgmurphy
Macee McGillvray	81 Marie Street, Berserker	

Please print and attach additional petition forms if required.

Submit

Privacy Notice: Council deals with personal information in accordance with law, including the *Information Privacy Act 2009*.

This form is to be completed when members of the public wish to submit a petition to Council. Please refer to the Petitions Factsheet for further information. All correspondence regarding this request will be directed to the Principal Petitioner. Petitions presented at Council Meetings will be made available on the Council's website as required by section 254F of the *Local Government Regulation 2012*.

Principal Petitioner Details		
Contact name:	Luke Hayward on behalf of Victoria Park Gymnastics & Trampoline Club inc (VPGTC)	
Contact details:	0432160875 office@vicipark.com	
Petition Details		
We, the undersigned, hereby respectfully request the Rockhampton Regional Council:		
Take immediate action to address the deteriorated condition & safety hazards to the carpark adjoining Victoria Park Gymnastics & Trampoline Club (VPGTC). We ask that the following improvements be prioritised by Council.		
1. Widen the existing Carpark Crossover The current single-lane crossover creates bottlenecks & poses significant risks to both drivers & pedestrians. We request the crossover be widened to accommodate two-way vehicle access, improving traffic flow & safety.		
2. Upgrade Stormwater Drainage Infrastructure The carpark currently lacks proper drainage, resulting in water pooling, surface erosion, vehicle damage, & hazardous conditions for pedestrians.		
3. Seal and Line Marking of the Gravel Carpark The existing unsealed surface is not suitable for consistent, safe access-particularly for those with mobility impairments. Sealing & line-marking the carpark will improve safety, organisation & compliance with disability access standards, including properly designed and accessible disabled parking space.		
4. Establish a Safe Drop-off & Pick-Up Zone A dedicated, sealed & line-marked drop off/pick-up zone at the front of the facility is urgently needed. This would reduce congestion & significantly enhance safety for children & athletes entering or exiting the club.		
These improvements are critical to ensuring the safety, accessibility, and functionality of this high-traffic community facility.		
Petitioner Details		
NAME	ADDRESS (including postcode)	SIGNATURE
Matthew Jones	21 Belbowrie Avenue Norman Gardens	
Clayton O'Mara	6 Wongahby Close Rockyview	
Jasmine Ghosh	34 Stringybark Ave	
Carmel Lindley	364 Meteor Park Rd Kabra	
JUNLYN PATRICK	43 KILDARE CRESCENT PARKHURST	
GRANAM WEST	668 YEPPOON RD LIMESTON CREEK	
Leonie Mooney	20 Underwood St Park Avenue	
Nazanin Ilkhani	6 Pamela Crt, Gracemere	
Ben Medlin	20 MAMALIS ST G'mere	
Lauren Edwards	9 Whistler Court parkhurst	
Therese Oliver	43 Cemetery Rd, Cairnval	
Alex Bilearschi	5 Jones str, Parkhurst	

Please print and attach additional petition forms if required.

Submit

Privacy Notice: Council deals with personal information in accordance with law, including the Information Privacy Act 2009.

This form is to be completed when members of the public wish to submit a petition to Council. Please refer to the Petitions Factsheet for further information. All correspondence regarding this request will be directed to the Principal Petitioner. Petitions presented at Council Meetings will be made available on the Council's website as required by section 254F of the Local Government Regulation 2012.

Principal Petitioner Details		
Contact name:	Luke Hayward on behalf of Victoria Park Gymnastics & Trampoline Club inc (VPGTC)	
Contact details:	0432160875 office@vicipark.com	
Petition Details		
<p>We, the undersigned, hereby respectfully request the Rockhampton Regional Council:</p> <p>Take immediate action to address the deteriorated condition & safety hazards to the carpark adjoining Victoria Park Gymnastics & Trampoline Club (VPGTC). We ask that the following improvements be prioritised by Council.</p> <p>1. Widen the existing Carpark Crossover The current single-lane crossover creates bottlenecks & poses significant risks to both drivers & pedestrians. We request the crossover be widened to accommodate two-way vehicle access, improving traffic flow & safety.</p> <p>2. Upgrade Stormwater Drainage Infrastructure The carpark currently lacks proper drainage, resulting in water pooling, surface erosion, vehicle damage, & hazardous conditions for pedestrians.</p> <p>3. Seal and Line Marking of the Gravel Carpark The existing unsealed surface is not suitable for consistent, safe access-particularly for those with mobility impairments. Sealing & line-marking the carpark will improve safety, organisation & compliance with disability access standards, including properly designed and accessible disabled parking space.</p> <p>4. Establish a Safe Drop-off & Pick-Up Zone A dedicated, sealed & line-marked drop off/pick-up zone at the front of the facility is urgently needed. This would reduce congestion & significantly enhance safety for children & athletes entering or exiting the club.</p> <p>These improvements are critical to ensuring the safety, accessibility, and functionality of this high-traffic community facility.</p>		
Petitioner Details		
NAME	ADDRESS (including postcode)	SIGNATURE
Kayla Packer	432 LakesCreek Road 4701	
Cassandra Jenkins	246 Flowers Ave 4701	
Hanna Dutton	643 mervincomber ST, 4701	
Nicole Kiff	369 Waterloo St. 4701	
ELISABETH STALKER	96 RICHMONT DRIVE BOUNDARY 4702	
Brendan Penhryn	46 Latimer AVE Gracevale 4702	
Jessica Reeves	320 Rochonia Rd noongah 4701	
Tiana Ruckert	8 Cramb St, KAWONG 4701	
Kine Solbach	12 Wikman Street, 4700	
Cody Souter	22 Inverary way, 4701	
KRISTY SANDERS	2 PEREGIN CRT ARKHEST 4702	
Ryan Hayward	44 MARY ST, The Range 4700	

Please print and attach additional petition forms if required.

Submit

9 COMMITTEE REPORTS

Nil

10 COUNCILLOR/DELEGATE REPORTS

Nil

11 OFFICERS' REPORTS

11.1 TEMPORARY LOCAL PLANNING INSTRUMENT (TLPI) - COMMUNITY ENGAGEMENT FOR RENEWABLE ENERGY AND BATTERY STORAGE

File No:	15223
Attachments:	1. Community Engagement Plan 2. Draft TLPI - Renewable Energy and Battery Storage Facilities for Public Comment
Authorising Officer:	Wade Clark - Acting General Manager Advance Rockhampton
Author:	Cameron Wyatt - Coordinator Strategic Planning

SUMMARY

The draft provisions for a Temporary Local Planning Instrument (TLPI) have been prepared for community consultation. The purpose of this report is to seek Council's endorsement to commence public consultation in accordance with the community engagement plan.

OFFICER'S RECOMMENDATION

THAT Council undertake public consultation for a TLPI for Renewable Energy and Battery Storage Facilities in accordance with the community engagement plan included in report.

COMMENTARY

A TLPI for Renewable Energy and Battery Storage Facilities has been proposed to provide interim planning controls to manage the location and impact of renewable energy and battery storage facilities.

As outlined in the attached Community Engagement Plan, public consultation is not a statutory requirement under the *Planning Act 2016*. However, Council acknowledges the importance of transparency, community involvement and stakeholder engagement in the planning process.

To support this commitment, it is recommended Council propose to undertake a voluntary public consultation period from 11 August 2025 until 1 September 2025.

The purpose of this engagement is to inform the community and key stakeholders about Council's intention to introduce a TLPI relating to renewable energy and battery storage facilities. The proposed engagement seeks to:

- Notify the public of the proposed TLPI draft provisions.
- Provide an opportunity for feedback from residents, industry, and other stakeholders; and
- Identify any additional matters that should be considered in shaping the contents of the TLPI.

The draft TLPI provisions have been attached to this report for public comment. This document is a draft only and is potentially subject to change once the public consultation process has been undertaken.

BACKGROUND

The *Planning Act 2016* enables a local government to make a TLPI to address urgent and emergent planning matters. With the electricity infrastructure available within the region, Council has seen development applications lodged, along with a growing number of enquiries related to renewable projects including Battery Storage.

In response, there is a need to address the local planning regulatory framework to determine the suitability of these projects, and when suitable, that the impacts associated with these developments can be appropriately managed. The TLPI is effective up to 2 years.

PREVIOUS DECISIONS

Council resolved on 22 June 2025 to prepare a Temporary Local Planning Instrument (TLPI) in accordance with section 23 of the *Planning Act 2016*; and undertake public consultation regarding the proposed TLPI, prior to lodgement with the State Government.

BUDGET IMPLICATIONS

Preparation of the TLPI will require internal staff resources and potentially external advice.

LEGISLATIVE CONTEXT

The *Planning Act 2016* enables a local government to make a TLPI to address urgent and emergent planning matters.

LEGAL IMPLICATIONS

Not applicable.

STAFFING IMPLICATIONS

The undertaking of public consultation for the TLPI will require internal staff resources and potentially external advice.

RISK ASSESSMENT

There has been no specific risk assessment undertaken and this will be considered in the development of the TLPI.

CORPORATE/OPERATIONAL PLAN

GOAL 3.1 We plan for growth with the future needs of the community, business and industry in mind.

CONCLUSION

The purpose of this report is to seek endorsement to undertake public consultation for the proposed TLPI for Renewable Energy and Battery Storage Facilities.

TEMPORARY LOCAL PLANNING INSTRUMENT (TLPI) – COMMUNITY ENGAGEMENT FOR RENEWABLE ENERGY AND BATTERY STORAGE

Community Engagement Plan

Meeting Date: 22 July 2025

Attachment No: 1

Community Engagement Plan

TEMPORARY LOCAL PLANNING INSTRUMENT (TLPI) –
RENEWABLE ENERGY AND BATTERY STORAGE FACILITIES



Table of Contents

1. Trigger for Community Engagement 2

2. Reason for Engagement 2

3. Background..... 3

3. Objectives 3

4. Target Audiences..... 3

5. Key Messages 4

6. Level of Engagement..... 6

7. Methods of Engagement 6

8. Implementation Schedule – Public Notification and Response..... 7

1. Trigger for Community Engagement

The region has experienced a significant increase in interest and activity surrounding renewable energy developments, particularly large-scale battery energy storage systems (BESS). Several projects are currently underway, with more proposed, prompting a noticeable shift in land use patterns and raising questions about long-term infrastructure planning, environmental impacts, and community expectations. In light of this emerging development, Council has recognised the need to take a proactive approach to managing these projects. Council resolved on 10 June 2025 to prepare a Temporary Local Planning Instrument (TLPI) under Section 23 of the *Planning Act 2016*, to provide interim planning controls while more permanent policy responses are considered.

“THAT Council:

- 1. resolves to prepare a Temporary Local Planning Instrument (TLPI) in accordance with section 23 of the Planning Act 2016; and*
- 2. Undertake public consultation regarding the proposed TLPI, prior to lodgement with the State Government.”*

The *Planning Act 2016* allows local governments to introduce a TLPI to address urgent or emerging planning matters. Given the existing electricity infrastructure in the region, Council has received development applications, and a growing number of enquiries related to renewable energy projects, particularly battery storage.

This TLPI aims to review and strengthen the local planning framework to ensure that:

- The suitability of such projects is carefully assessed, and
- Where appropriate, their impacts can be effectively managed.

While the *Planning Act 2016* does not require public consultation for a TLPI, Council recognises the importance of community input — especially in light of concerns raised about renewable energy and battery storage developments. Therefore, Council is proactively engaging with the community to ensure transparency and informed decision-making.

2. Reason for Engagement

The purpose of this engagement is to inform the community and key stakeholders about Council's intention to introduce a TLPI relating to renewable energy and battery storage facilities.

While public consultation is not a statutory requirement under the *Planning Act 2016* for a TLPI, Council recognises the importance of transparency and community involvement—particularly given the urgent nature of the planning matter under Section 23 of the Act.

This engagement seeks to:

- Notify the public of the proposed TLPI,
- Provide an opportunity for feedback from residents, industry, and other stakeholders, and
- Identify any additional matters that should be considered in shaping the TLPI.

Council values community input and is committed to ensuring that planning decisions reflect local priorities and concerns.

3. Background

In response to the increasing number of enquiries and development applications for Battery Energy Storage Systems (BESS) and other renewable energy projects within the region, Council has resolved to prepare a Temporary Local Planning Instrument (TLPI) under Section 23 of the *Planning Act 2016*.

Council has opted for a TLPI over a conventional planning scheme amendment due to the urgent nature of the issue and the need to immediately regulate the location, scale, and impacts of renewable energy and battery storage developments. A TLPI provides interim planning controls while permanent amendments are considered.

4. Objectives

- To undertake public consultation on the contents of the proposed Temporary Local Planning Instrument (TLPI).
- Seek feedback on the proposed policy direction and regulatory framework outlined in the TLPI.
- Raise community awareness about the consultation period, including how and when to make a submission.
- Communicate the rationale and benefits of undertaking the TLPI, including its role in managing renewable energy and battery storage developments.
- Support the community through change, using appropriate change management strategies—particularly in areas where significant planning changes are proposed.
- Provide accessible information through a range of channels, including online resources (e.g. fact sheets, FAQs, Engage Rockhampton Region website) and traditional methods (e.g. Customer Service etc).

5. Target Audiences

Community

- General public – any resident or interested party can make a properly made submission.
- Community groups / action groups – including environmental, rural, and resident associations.

State Government

- Department of State Development, Infrastructure, Local Government and Planning coordinates referrals to relevant State agencies.

Other Stakeholders

- Renewable Energy and Battery Storage Facility Providers.
- Powerlink.
- Planning industry, environmental consultants and other professionals.

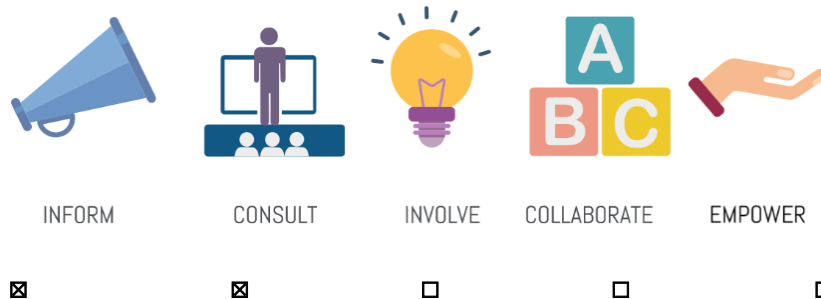
6. Key Messages

General Community and Key Stakeholders	
(Media messages)	<p>Prior to consultation period commencing:</p> <ul style="list-style-type: none"> Clearly outline the purpose, scope, and intent of the proposed Temporary Local Planning Instrument (TLPI), including the types of developments it seeks to regulate and the rationale for its introduction under Section 23 of the <i>Planning Act 2016</i>. Provide detailed instructions on how to make a properly made submission. This will include information on available channels such as online via Engage Rockhampton Region, email, mail, and in-person at Council's Customer Service Centres. Announce the formal consultation period, which will run for 15 business days (approximately 3 weeks). Emphasize the importance of community input in shaping the planning response to renewable energy and battery storage developments. <p>During consultation period:</p> <ul style="list-style-type: none"> The proposed TLPI will be available for public viewing via Engage Rockhampton Region website and Council Customer Service Centres. Community members can lodge a submission via mail, email, online at Engage Rockhampton Region website. TLPI details will be promoted through Council's website, social media platforms and Engage Rockhampton Region website. Community members may register to meet with a Council planner at Customer Service Centres for one-on-one discussions. Consultation sessions and public meetings will be held in communities where concerns have been raised.

	<p>After consultation period concludes:</p> <ul style="list-style-type: none"> • All submissions will be reviewed and considered by Council. • Council's website and social media platforms will be updated to: <ul style="list-style-type: none"> ➢ Confirm that the consultation period has ended. ➢ Advise that all submissions are being reviewed. ➢ Outline the next steps in the TLPI process, including anticipated timeframes for Ministerial consideration and Council adoption.
Specific interest	
Changes to requirements for Renewable Energy and Battery Storage Facilities	<ul style="list-style-type: none"> • Clearly explain why the Temporary Local Planning Instrument (TLPI) is being introduced and what it aims to achieve in relation to renewable energy and battery storage developments. • Outline how the TLPI will alter current planning requirements. • Provide information on what types of renewable energy and battery storage proposals may be affected, and how their development potential has changed under the TLPI.
Managing Change: Community Concerns and Planning Response	<ul style="list-style-type: none"> • Outline the purpose of the TLPI and how it is being introduced to provide interim planning controls that allow Council to carefully assess these types of developments and ensure they are appropriately located and managed. • Outline how the TLPI aims to protect the character, amenity, and environmental values of the region while balancing broader energy and infrastructure needs.

7. Level of Engagement

There are different public participation levels ranging from inform, consult, involve, collaborate and empower.



The community engagement is deemed 'low regional' according to the Community Engagement Matrix. The engagement will involve '*informing*' the local government area and '*consulting*' with the impacted parties, also including a wider audience as any person from any location may make a submission. To inform and consult with the community and the wider audience, a range of traditional and social media methods will be used.

8. Methods of Engagement

Inform:

- **Council's Engage Rockhampton Region Website**
 - Explanation of what a TLPI is and why it's being undertaken;
 - Access to the draft TLPI document;
 - Fact sheet summarising key points; and
 - Online submission form for public feedback.
- **Customer Service Office Displays** (*legislative requirement*)

A copy of the TLPI is made available at Customer Service Offices (Rockhampton office) supported by information resources (fact sheets). Council Officers to be available for meetings at Walter Reid (Corner of Derby and East Street, Rockhampton) during the consultation period.
- **Internal Communications:** Inform the Leadership Team and internal departments (e.g. Development Assessment, Development Engineering, Customer Service, Advance Rockhampton).
- **Media Release:** Issued prior to the commencement of the consultation period.
- **Social Media:** Scheduled updates and advertisements

Consult:

- **Public Meetings**

The meetings will include an overview of the TLPI, key planning considerations, and the State Government assessment process. Attendees will be guided on how to provide formal submissions, with opportunities for questions and discussion.

- **Submission Form**

Submitted via Customer Service, Mail and Engage Rockhampton Region website. Submissions are collated and considered by Council. Submissions will help inform the final TLPI document.

- **Development Advice Centre and Customer Service Centre Displays**

A Council Officer will be available at Walter Reid (Corner of East and Derby Street, Rockhampton) to provide information and assistance about how to make submissions throughout the consultation period.

9. Implementation Schedule – Public Notification and Response

Consultation period will commence from 11 August 2025 until 1 September 2025.

Indicative timeline only. Dates are subject to change.

	What	When	Who
Planning and preparation	Draft TLPI requirements	June/July 2025	Strategic Planning
Public consultation phase (15 business days)	Public notification and community consultation	August 2025	Strategic Planning / Community Engagement
	Upload electronic copy of the TLPI and other supporting information for the Engage Rockhampton Region website	August 2025	Strategic Planning / IT / Community Engagement
	Draft fact sheets as outlined in Methods of Engagement section	August 2025	Strategic Planning/ Community Engagement
	Media Release from Report that sets consultation dates	Prior to commencement date	Strategic Planning / Communications Officer
	Customer Service Centres display / major amendment information provided	Week prior to commencement date	Community Engagement Officer / Strategic Planning

			Administration / Customer Service
	Notification on RRC website & Engage Rockhampton Region website	August 2025	Community Engagement Officer / Strategic Planning
	Official Start of Public Consultation Phase	11 August 2025	
	Media launch of public consultation	FIRST DAY OF CONSULTATION	Mayor / Councillors / General Manager / Strategic Planning Unit / Community Engagement Officer / Media Team
	Media Release (ongoing schedule)	First day of consultation (ongoing)	Strategic Planning / Community Engagement Officer / Communication Officer
	Facebook update (ongoing schedule)	First day of consultation (ongoing)	Community Engagement Officer / Communication Officer
	Public Meetings: <ul style="list-style-type: none"> • Gracemere • Alton Downs /Ridgeland's • Rockhampton 	Week 1 and 2 of Consultation	Community Engagement Officer / Strategic Planning Administration
	Website update - Consultation period closes.	LAST DAY OF CONSULTATION	Strategic Planning Community Engagement Officer
Outcome from Public Consultation	Review public submissions received	September	Strategic Planning
	Notify Council of the outcomes from public consultation	September	Strategic Planning

	Community Engagement Report	September	Strategic Planning
State Government Review / Minister Review	<i>Submit to State Government</i>	TBD	Strategic Planning
	<i>Section 23 of the Planning Act and State Interest Check</i>	TBD	State Government
	Respond to any further information request issued by the State	TBD	Strategic Planning
	Update TLPI with any conditions from the State	TBD	Strategic Planning
Council Decision	Council decision whether to proceed with the TLPI	TBD	Council
Adoption	Final Drafting and Council Adoption	TBD	Strategic Planning
	Internal communications	TBD	Strategic Planning / Community Engagement Officer
	Media release	TBD	Strategic Planning / Community Engagement Officer
	Website / social media update	TBD	Strategic Planning / Community Engagement Officer
	Notice in the Government Gazette	TBD	Strategic Planning Administration
	Public notice in the local newspapers (including mandatory information as outlined in legislation). Also include contact phone number.	TBD	Strategic Planning Administration
	Website information updated must include information from public notice. Also include contact phone number.	TBD	Strategic Planning / Community Engagement Officer

	Contact all relevant stakeholders.	TBD	Strategic Planning Administration / Community Engagement Officer
--	------------------------------------	-----	--

10. Example Fact Sheet



Rockhampton Region Planning Scheme

Temporary Local Planning Instrument (TLPI) – Renewable Energy and Battery Storage Facilities

The Rockhampton Region is seeing growing interest in renewable energy, especially large-scale Battery Storage Systems (BESS). To ensure these developments align with community values and long-term planning goals, Council is proposing a Temporary Local Planning Instrument (TLPI).

What is a Temporary Local Planning Instrument (TLPI) and What does it mean for Renewable Energy and Battery Storage projects

A Temporary Local Planning Instrument (TLPI) is a tool used by local Council's to temporarily suspend and override parts of the existing planning scheme in response to changing and emerging planning issues.

In this case, the TLPI is being introduced to provide interim planning controls to help manage the location and impact of large-scale renewable energy and battery storage developments.

The proposed TLPI aims to address:

- Separation from sensitive land uses, townships, residential and rural residential zoned land;
- Scenic and visual amenity;
- Fire management (internal and external);
- Protection of good quality agricultural land; and
- Environmental and noise impacts.

Process for Adopting a Temporary Local Planning Instrument (TLPI)

Council will submit the draft Temporary Local Planning Instrument to the Queensland Government Minister for State Development, Infrastructure and Planning. The Minister has 20 business days to assess the proposal against Section 23 of the *Planning Act* and must advise Council whether it may adopt the proposed instrument, with or without conditions.

If approved by the State Government, Council must then decide whether to adopt the TLPI. Once adopted, the TLPI takes effect for up to two years from its commencement date. During this time, Council will work to incorporate the TLPI into the Planning Scheme.

Where can I find the Temporary Local Planning Instrument (TLPI)?

You can view the draft TLPI by scanning the QR code or visiting the Council's Engage HQ website (link below).

More Information and to make a Submission

Council is seeking community feedback on the proposed Temporary Local Planning Instrument from 11 August to 1 September 2025.

To view more information and to make a formal submission, scan the QR code or visit <https://engage.rockhamptonregion.qld.gov.au/>



Rockhampton Region Planning Scheme
Phone 07 4932 9000 | PO Box 1690 Rockhampton QLD 4700
Email enquiries@rc.qld.gov.au | www.rc.qld.gov.au



TEMPORARY LOCAL PLANNING INSTRUMENT (TLPI) - COMMUNITY ENGAGEMENT FOR RENEWABLE ENERGY AND BATTERY STORAGE

Draft TLPI - Renewable Energy and Battery Storage Facilities for Public Comment

Meeting Date: 22 July 2025

Attachment No: 2



Draft Provisions for a Temporary Local Planning Instrument

Renewable Energy and Battery Storage Facilities

July 2025

Renewable Energy and Battery Storage Facilities proposed Temporary Local Planning Instrument (TLPI) under the Rockhampton Region Planning Scheme

This document provides only the draft policy provisions and requirements for public comment. Additional work is required to formalise the TLPI document, including changes based on public comment, references to the *Planning Act 2016* and the role of the TLPI (override the requirements within the planning scheme) etc.

This TLPI applies to the Rockhampton Regional Council Local Government Area.

The TLPI will be valid for 2 years from the date of adoption.

DRAFT PROVISIONS FOR PUBLIC CONSULTATION

Part 3 - Strategic Framework

Part 3 Strategic Framework – 3.3 Settlement Pattern – 3.3.6 Element - Rural

3,3,6.1 (19)

Renewable energy and battery storage facilities are located in rural areas and:

- (a) avoid important agricultural areas and ALC;
- (b) minimise off-site effects on sensitive land uses;
- (c) avoids impacting upon the natural environment; and
- (d) maintains local scenic amenity and rural landscape values.

3,3,6.1 (20)

The region's renewable and non-renewable natural resources are protected or managed, so they are retained for long-term productive use and capacity and not overused, fragmented or isolated. Areas used for renewable energy and battery storage facilities are rehabilitated, restored, repurposed or reused to minimise degradation, contamination or sterilisation of the site.

Part 3 Strategic Framework – 3.8 Natural resources and economic development

Element - 3.8.9 Renewable Energy and Battery Storage Facilities

3.8.9.1 (1)

Renewable energy and battery storage facilities are located where:

- (a) they are co-located with other energy generating infrastructure;
- (b) off-site impacts on sensitive land uses can be mitigated; and
- (c) the effective and efficient use of agricultural land is not compromised.

Part 5 – Table of assessment

It is recommended that no changes be made to the assessment tables, as renewable energy projects are already subject to impact assessment—except for the inclusion of the planning regulation provision regarding small scale battery storage facilities, as detailed below.

Battery Storage Facility

Accepted development
<p>If—</p> <ul style="list-style-type: none"> (a) the facility is for a pad mounted battery storage device only and the total area of the premises covered by the facility is no more than 15m²; or (b) the facility is for a pole mounted battery storage device only and the total volume of the device is no more than 2m³.
Impact assessment
All other circumstances

Renewable Energy Facilities remain as Impact Assessment under the planning scheme.

Part 9 – Development Codes**9.2.3 Renewable energy facilities and Battery Storage facilities code****9.2.3.1****Application**

This code applies to renewable energy facilities and battery storage facilities where the code is identified as applicable in the table of assessment.

When using this code, reference should be made to section 5.3.2 and where applicable, section 5.3.3 located in Part 5.

Editor's note – Wind and Large Scale Solar Farms are regulated under the *Planning Act*, *Planning Regulation* and State-wide codes.

9.2.3.2**Purpose**

(1) The purpose of the renewable energy facilities and battery storage facilities code is to ensure renewable energy facilities and battery storage facilities are located, designed and operated to protect the safety of the public, avoid environmental harm and nuisance and protect scenic and landscape amenity values.

(2) The purpose of the code will be achieved through the following overall outcomes:

- a. Development protects the character, amenity and scenic landscape values of the area through appropriate site location, design, setbacks and landscaping of the facility;
- b. Development protects people, surrounding sensitive land uses and environments from adverse impacts through appropriate site location, design, location and operation.
- c. Development is designed and operated to protect the safety of the public and avoid causing environmental harm or nuisance;
- d. Development is designed and operated to be safe before and after natural hazard events and during construction, operation and decommissioning; and

- e. Development co-locates at a site which has existing electricity infrastructure in circumstances where the potential cumulative effects of co-location do not compromise Overall Outcomes (a) to (d).

9.2.3.3

Specific benchmarks for assessment

Table 9.2.3.3.1 Development outcomes for assessable development

PERFORMANCE OUTCOMES	ACCEPTABLE OUTCOMES
Renewable energy facilities and battery storage facilities	
Site characteristics	
PO1 Development is located on land that is suited for the purpose and: <ul style="list-style-type: none"> (a) maintains water quality and hydrogeological processes; (b) maintains ecological biodiversity and ecological connectivity; (c) prevents adverse effects on environmental and water quality values and receiving waters; (d) ensures a stabilised surface and maintains the natural topography for the land; (e) avoids character areas and heritage places; (f) avoids productive agricultural land; and (g) avoids natural hazards, or where it cannot be avoided, mitigates against the impact of natural hazards. 	AO1.1 Development is not located on land subject to the: <ul style="list-style-type: none"> (a) Agricultural land classification overlay; (b) Biodiversity areas overlay; (c) Biodiversity corridors and wildlife habitats overlay; (d) Biodiversity waterways overlay; (e) Biodiversity wetlands overlay; (f) Bushfire hazard overlay; (g) Character overlay; (h) Coastal erosion prone area overlay; (i) Coastal hazard overlay; (j) Fitzroy River flood overlay; (k) Floodplain investigation area overlay (l) Heritage place overlay; (m) Local catchment flood overlay; (n) Special management area overlay; (o) Steep land overlay; and (p) Water resource catchments overlay.
Facility location	
PO2 Development is connected to the power grid network and has regard to:	AO2.1 Development is located within 2,000 metres of the existing or approved:

PERFORMANCE OUTCOMES	ACCEPTABLE OUTCOMES
<p>(a) safety of the network connection;</p> <p>(b) the location of the network connection and associated infrastructure; and</p> <p>(c) the scenic landscape character of the location.</p> <p><i>Note—Compliance with this Performance outcome may be demonstrated by providing a technical assessment report including preliminary grid connection plans prepared by a suitably qualified professional.</i></p>	<p>(a) electricity network; or</p> <p>(b) substation.</p> <p>AO2.2 Battery storage facilities are located towards the centre of the site and not adjacent to sensitive land uses and property boundaries.</p> <p>AO2.3 Battery storage facilities in public areas (e.g. road reserve and parks) or residential zones are:</p> <p>(a) less than 2.4 metres in height; and</p> <p>(b) less than 4 metres in length.</p> <p>AO2.4 Battery storage facilities are designed to:</p> <p>(a) maximise passive cooling;</p> <p>(b) use mechanical cooling where the ambient temperatures could cause battery explosion and fire; and</p> <p>(c) contain battery explosions and fire.</p>
Amenity	
<p>PO3 Development is located to protect and manage adverse effects on the amenity of surrounding sensitive land uses and the existing streetscape and broader region, having regard to:</p> <p>(a) the intent of the zone and surrounding zones that may be affected;</p> <p>(b) the significance of the visual and character values; and</p> <p>(c) the streetscape character.</p>	<p>AO3.1 Development is setback:</p> <p>(a) 500 metres from Environmental Management and Conservation zone, except where siting is within 250 metres of a major electricity corridor or electricity easement;</p> <p>(b) 2,000 metres from a Township zone, Rural residential zone, residential zone, emerging communities zone and any other surrounding sensitive land use; and</p> <p>(c) 30 metres from all property boundaries.</p>
<p>PO4 Development has regard to:</p> <p>(a) the sensitivity of the landscape, visual intrusion from public roads, public viewer places and from sensitive land uses;</p>	<p>No acceptable outcome is nominated.</p>

PERFORMANCE OUTCOMES	ACCEPTABLE OUTCOMES
<p>(b) the size, height, scale, spacing, colour and surface reflectivity of the facilities components;</p> <p>(c) the number of facilities located close to each other within the same landscape;</p> <p>(d) the excessive removal, or planting of inappropriate species of vegetation;</p> <p>(e) the location, size, height and scale of other ancillary uses, buildings and works including major electricity corridor or easement, battery storage units and associated access roads; and</p> <p>(f) the proximity to environmentally sensitive areas such as public land, waterways and low-lying areas.</p> <p><i>Note—a visual impact assessment will be required for sites visible from public roads, public viewer places and sensitive land uses. Visual impact assessment is required to be undertaken in accordance with the Scenic Amenity Planning Scheme Policy.</i></p> <p><i>Note—an ecological assessment and environmental management plan in accordance with the ecological assessment planning scheme policy will be required for development removing vegetation from the site.</i></p>	
<p>PO5 Development minimises impacts on character, amenity and landscape values by:</p> <p>(a) locating:</p> <ol style="list-style-type: none"> with other energy facilities in circumstances where the cumulative visual impacts resulting from colocation are negligible; or where possible and practical, in areas where the predominant land uses are energy facilities, industrial uses or commercial uses; and 	No acceptable outcome is nominated.

PERFORMANCE OUTCOMES	ACCEPTABLE OUTCOMES
(b) facilitating future co-location with other energy facilities.	
Acoustic assessment measures	
PO6 Development is located to protect and manage adverse effects on the amenity of surrounding sensitive land uses, having regard to the outdoor (free field) daytime and night-time 'A' weighted equivalent acoustic level (L _{aeq}), assessed at all noise affected existing or approved sensitive land uses.	AO6.1 Development has an outdoor (free field) night-time (10pm to 6am) acoustic level that does not exceed: <ul style="list-style-type: none"> (a) 35dB(A); or (b) the background noise (LA90) by more than 5dB(A); whichever is the greater. AO6.2 Development has an outdoor (free field) daytime (6am to 10pm) acoustic level that does not exceed: <ul style="list-style-type: none"> (a) 37dB(A); or (b) the background noise (LA90) by more than 5dB(A) whichever is the greater, for wind speed from cut-in to rated power of the wind turbine and each integer wind speed in between referenced to hub height.
Public safety	
PO7 The development is designed to: <ul style="list-style-type: none"> (a) optimise security; (b) minimise public safety incidents; (c) prevent unauthorised or accidental public access to the site; and (d) prevent impacts from crime. <i>Note—Compliance with this Performance Outcome may be demonstrated by providing a design concept plan that is consistent with the State government Crime Prevention Through Environmental Design Guidelines for Queensland.</i>	AO7.1 The site is secured by a fence to prevent unauthorised or accidental public access to the facility. AO7.2 Public warning and information signs are erected on a boundary or perimeter security fence to comply with workplace health and safety requirements. AO7.3 Battery storage facilities in public areas (e.g. road reserve and parks) are vandal proof.
Landscaping	
PO8 Landscaping mitigates: <ul style="list-style-type: none"> (a) increases in heat on the microclimate; 	AO8.1 Landscaping minimises increases in heat on the microclimate of the site and surrounds by:

PERFORMANCE OUTCOMES	ACCEPTABLE OUTCOMES
<p>(b) minimises adverse visual impacts of the facility from the street, sensitive land uses and public viewer places; and</p> <p>(c) integrates existing native vegetation into the landscaping design in accordance with the Landscape design and street trees planning scheme policy.</p>	<p>(a) locating landscaping around the Renewable energy facilities; and</p> <p>(b) including dense mature screen landscaping, a minimum of 10 metres wide around the Renewable energy facilities.</p> <p>AO8.2.1 Within the building setbacks, dense mature landscaping screens facilities from the public roads, surrounding sensitive land uses, or any other highly visible public vantage point.</p> <p>OR</p> <p>AO8.2.2 A 3 metre high screen fence is provided to screen all facilities from public roads, surrounding sensitive land uses, or any other highly visible public vantage point.</p> <p>AO8.3 Retention of mapped native vegetation areas may be used as dense screening where more than 10 metre wide.</p>
<p>PO9</p> <p>Facilities assist with the movement of wildlife through the site by:</p> <p>(a) incorporating wildlife corridors and habitat refuges; and</p> <p>(b) incorporating fencing that allows the passage of small animals without unreasonably compromising the security of the facility.</p>	<p>No acceptable outcome is nominated.</p>
Hazards and Risk Mitigation	
<p>PO10</p> <p>Battery storage facilities are appropriately located, designed and separated to avoid harm or mitigate the risk of harm to people, surrounding land uses and environmental values by:</p> <p>(a) avoiding or where unable to avoid, minimise the risks of fire, explosion,</p>	<p>No acceptable outcome is nominated.</p>

PERFORMANCE OUTCOMES	ACCEPTABLE OUTCOMES
<p>thermal emission and containment release on and from the premises;</p> <p>(b) avoiding or where unable to avoid, mitigate the risks to the use of bushfire (including airborne debris), flood and vehicular impact; and</p> <p>(c) facilitating effective and efficient fire and emergency service response in the event of a fire, bushfire, explosion, contamination leak or other incident triggering an emergency service response.</p> <p><i>Note – Development applications should be supported by assessment material such as a risk management plan, fire and bushfire management plan and emergency plan. These plans must be prepared by a suitably qualified and experienced person.</i></p> <p><i>Note—Compliance with this Performance Outcome may be demonstrated by addressing CFA Design Guidelines and Model Requirements for Renewable Energy Facilities.</i></p>	
Emergency Management	
<p>PO11</p> <p>Development has an emergency management plan that addresses natural hazards and extreme events to ensure that the facility does not unduly burden Emergency services.</p> <p><i>Note—Compliance with this requirement may require the facilities to be consistent with AS.3745 Planning for emergencies in facilities battery explosion risk management</i></p>	No acceptable outcome is nominated.
Construction management	
<p>PO12</p> <p>Development avoids, minimises or mitigates impacts on soils to ensure these can be maintained or returned to a pre-construction standard.</p>	<p>AO12.1</p> <p>Development on land mapped as ALC provide for removable options for the foundations instead of buried concrete foundations.AO12.2</p> <p>Construction management practices minimise impacts on soil such as:</p>

PERFORMANCE OUTCOMES	ACCEPTABLE OUTCOMES
<i>Note—Compliance with this Performance outcomes may be demonstrated by Transport impact assessment and management plan, for during both construction and operation of the Renewable energy facility..</i>	(a) storage of excavated ALC soils and replacing these as part of decommissioning; (b) maintaining a stabilised surface; and (c) identify site configurations to avoid land fragmentation and to manage overland flows and stormwater from any increase in impervious area.
Decommissioning and rehabilitation	
PO13 Following cessation of the use, the site is rehabilitated to a condition which is suitable for other uses compatible with the planning scheme zone of the site.	AO13.1 Restoration of land after decommissioning considers: <ul style="list-style-type: none"> (a) who will be responsible for decommissioning the facility; (b) at what stage the responsible authority will be advised the facility will be decommissioned; (c) the processes, plans and procedures for removing all built form and for restoring the land to its pre-developed or natural state; (d) where equipment and material will be disposed and if it can be reused or recycled; and (e) the timeline for the decommissioning work. AO13.2 Restoration of the land is completed within 12 months after the use has ceased operation and the facility is decommissioned.

Definitions

As defined under the *Planning Regulation 2017* – Schedule 24 Dictionary

Renewable energy facility—

- (a) means the use of premises for the generation of electricity or energy from a renewable energy source, including, for example, sources of bioenergy, geothermal energy, hydropower, ocean energy, solar energy or wind energy;
- (b) does not include the use of premises to generate electricity or energy to be used mainly on the premises.

Battery storage facility

means the use of premises for the operation of 1 or more battery storage devices.

battery storage device—

(a) means plant that—

(i) converts electricity into stored energy; and

(ii) releases stored energy as electricity; and

(b) includes any equipment necessary for the operation of the plant. battery storage facility means the use of premises for the operation of 1 or more battery storage devices.

For consideration and inclusion throughout the TLPI:

Renewable energy facility

Editor's note—Small scale renewable energy facility (e.g. roof top solar) that supply energy primarily for an existing use are excluded from this definition.

11.2 MINOR CHANGE TO DEVELOPMENT PERMIT FOR MATERIAL CHANGE OF USE FOR HEALTH CARE SERVICES AND SHOP (PHARMACY) AND OPERATIONAL WORKS FOR ADVERTISING DEVICES

File No: D/171-2021

Attachments: 1. [Locality Plan](#)

Authorising Officer: Amanda O'Mara - Coordinator Development Assessment
Angela Arnold - Acting Manager Planning and Regulatory Services
Alicia Cutler - General Manager Community Services

Author: Kathy McDonald - Principal Planning Officer

SUMMARY

Development Application Number: D/171-2021

Applicant: S6 Grace Medical Pty Ltd

Real Property Address: Lots 1 to 3 on RP605736

Common Property Address: 90 and 94 High Street, Berserker

Area of Site: 2,793 square metres

Planning Scheme: *Rockhampton Region Planning Scheme 2015 (v4.4)*

Planning Scheme Zone: Low Density Residential Zone

Existing Development: Dwelling House(s) removed over Lot

Approval Sought: Amended Decision Notice for a Development Permit for Material Change of Use for Health Care Services and Shop (Pharmacy) and Operational Works for Advertising Devices

Affected Entity: Nil

OFFICER'S RECOMMENDATION**RECOMMENDATION A**

THAT in relation to the application for a Minor Change to D/171-2021 for Material Change of Use for Health Care Services and Shop (Pharmacy) and Operational Works for Advertising Devices, made by S6 Grace Medical Pty Ltd, located at 90 and 94 High Street, Berserker, described as Lots 1 to 3 on RP605736, Council resolves to issue an Amended Decision Notice subject to the following conditions:

1.0 ADMINISTRATION

- 1.1 The Developer and their employee, agent, contractor or invitee is responsible for ensuring compliance with the conditions of this development approval.
- 1.2 Where these Conditions refer to "Council" in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.

- 1.3 All conditions, works, or requirements of this development approval must be undertaken, completed, and be accompanied by a Compliance Certificate for any operational works required by this development approval:
- 1.3.1 to Council's satisfaction;
 - 1.3.2 at no cost to Council; and
 - 1.3.3 prior to the commencement of the use, unless otherwise stated.
- 1.4 Infrastructure requirements of this development approval must be contributed to the relevant authorities, where applicable, at no cost to Council, prior to the commencement of the use, unless otherwise stated.
- 1.5 The following further Development Permits must be obtained prior to the commencement of any works associated with their purposes:
- 1.5.1 Operational Works:
 - (i) Road Works;
 - (ii) Access and Parking Works;
 - (iii) Sewerage Works; and
 - (iv) Roof and Allotment Drainage.
 - 1.5.2 Plumbing and Drainage Works; and
 - 1.5.3 Building Works:
 - (i) Demolition Works; and
 - (ii) Building Works.
- 1.6 All Development Permits for Operational Works and Plumbing and Drainage Works must be obtained prior to the issue of a Development Permit for Building Works.
- 1.7 All works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards, unless otherwise stated.
- 1.8 All engineering drawings/specifications, design and construction works must be in accordance with the requirements of the relevant *Australian Standards* and must be approved, supervised and certified by a Registered Professional Engineer of Queensland.
- 1.9 Lots 1, 2 and 3 on RP605736 must be amalgamated and registered as one lot within four (4) years from the commencement of the use.

2.0 APPROVED PLANS AND DOCUMENTS

- 2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by any condition of this development approval:

<u>Plan/Document Name</u>	<u>Prepared by</u>	<u>Date</u>	<u>Reference No.</u>	<u>Version/ Issue</u>
Cover Sheet	Raunik Design Group Architects	19 April 2024	23946-DD-00	
Level 1 Ground / Site Plan	Raunik Design Group Architects	19 April 2024	23946-DD-01	G
Level 2	Raunik Design Group Architects	19 April 2024	23946-DD-02	E
Elevations	Raunik Design Group Architects	19 April 2024	23946-DD-03	E

3D View – North West	Raunik Design Group Architects	19 April 2024	23946-DD-04	B
3D View – North East	Raunik Design Group Architects	19 April 2024	23946-DD-05	B
Site Area Summary	Raunik Design Group Architects	19 April 2024	23946-DD-06	A
Vehicle Swept Path Refuse Truck	Dileigh Civil/Structural Design & Project Management	20 July 2022	D21.546-01	B
Stormwater Management Report	Dileigh Civil/Structural Design & Project Management	13 May 2022	D21.546-RP01(B) SWMP	B

- 2.2 Where there is any conflict between the conditions of this development approval and the details shown on the approved plans and documents, the conditions of this development approval must prevail.

3.0 ROAD WORKS

- 3.1 A Development Permit for Operational Works (road works) must be obtained prior to the commencement of any road works required by this development approval.
- 3.2 All road works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines*, relevant *Australian Standards* and *Austroads Guidelines* and the provisions of a Development Permit for Operational Works (road works).
- 3.3 Traffic signs and pavement markings must be provided in accordance with the *Manual of Uniform Traffic Control Devices – Queensland*. Where necessary, existing traffic signs and pavement markings must be modified in accordance with the *Manual of Uniform Traffic Control Devices – Queensland*.
- 3.4 An Auxiliary Left Turn (short) lane is required for the entry access point to the development.
- 3.5 Drawing D21.546-SK06 submitted with the Traffic Impact Assessment (dated 10/05/2022) prepared by Dileigh Civil / Structural Design & Project Management is to be revised to reflect the approved access arrangement and submitted for approval with an application for a Development Permit for Operational Works.

4.0 ACCESS AND PARKING WORKS

- 4.1 A Development Permit for Operational Works (access and parking works) must be obtained prior to the commencement of any access and parking works on the development site.
- 4.2 All access and parking works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines*, *Australian Standard AS2890 "Parking facilities"* and the provisions of a Development Permit for Operational Works (access and parking works).
- 4.3 All car parking and access areas must be paved or sealed to Council's satisfaction. Design and construction must be in accordance with the provisions of a Development Permit for Operational Works (access and parking works).
- 4.4 Two (2) new access points to the development must be provided from High Street. The eastern access is to provide for left-in ingress only and the western access is to provide for left-out egress only.

- 4.5 Any redundant vehicular crossovers must be replaced by Council standard kerb and channel.
- 4.6 All vehicles must ingress and egress the development in a forward gear.
- 4.7 Adequate sight distances must be provided for all ingress and egress movements at the access driveways in accordance with *Australian Standard AS2890.2 "Parking facilities - Off street commercial vehicle facilities"*.
- 4.8 A minimum of thirty-four (34) parking spaces must be provided on-site.
- 4.9 Universal access parking spaces must be provided on-site in accordance with *Australian Standard AS2890.6 "Parking facilities - Off-street parking for people with disabilities"*.
- 4.10 Parking spaces must be line-marked in accordance with the approved Site Plan (refer to condition 2.1) and in accordance with the *Australian Standard AS2890 "Parking facilities"* and the provisions of a Development Permit for Operational Works (access and parking works).
- 4.11 All vehicle operations associated with the development must be directed by suitable directional, informative, regulatory or warning signs in accordance with *Australian Standard AS1742.1 "Manual of uniform traffic control devices"* and *Australian Standard AS2890.1 "Parking facilities – Off-street car parking"*.
- 4.12 Road signage and pavement markings must be installed in accordance with *Australian Standard AS1742.1 "Manual of uniform traffic control devices"*.
- 4.13 All internal pedestrian pathways must be designed and constructed in accordance with *Australian Standard AS1428 "Design for access and mobility"*.

5.0 SEWERAGE WORKS

- 5.1 A Development Permit for Operational Works (sewerage works) must be obtained prior to the commencement of any sewerage works on the development site.
- 5.2 All sewerage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines, Water Supply (Safety and Reliability) Act 2008, Plumbing and Drainage Act 2018* and the provisions of a Development Permit for Operational Works (sewerage works).
- 5.3 The development must be connected to Council's reticulated sewerage network.
- 5.4 The existing sewerage connection points for Lots 1, 2 and 3 must be disconnected.
- 5.5 A new sewerage connection point must be provided for the development.
- 5.6 The finished sewerage access chamber surface must be at a sufficient level to avoid ponding of stormwater above the top of the chamber. A heavy duty trafficable lid must be provided in the trafficable area.
- 5.7 Sewer connections located within trafficable areas must be raised or lowered to suit the finished surface levels and must be provided with heavy duty trafficable lids.
- 5.8 All works must be undertaken in accordance with *Queensland Development Code, Mandatory Part 1.4 "Building over or near relevant infrastructure."*
- 5.9 The development must comply with Council's Building Over/Adjacent to Local Government Sewerage Infrastructure Policy. Any permit associated with the Building Over/Adjacent to Local Government Sewerage Infrastructure Policy must be obtained prior to the issue of a Development Permit for Building Works.
- 5.10 Large trees must not be planted within one (1) metre of the centreline of any sewerage and/or water infrastructure; small shrubs and groundcover are acceptable.

6.0 PLUMBING AND DRAINAGE WORKS

- 6.1 A Development Permit for Plumbing and Drainage Works must be obtained for the removal and/or demolition of any existing structure on the development site.
- 6.2 A Development Permit for Plumbing and Drainage Works must be obtained for the construction of new structures on the development site.
- 6.3 All internal plumbing and drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines*, *Water Supply (Safety and Reliability) Act 2008*, *Plumbing and Drainage Act 2018*, Council's Plumbing and Drainage Policies and the provisions of a Development Permit for Plumbing and Drainage Works.
- 6.4 The development must be connected to Council's reticulated water network.
- 6.5 The existing water connection points for Lot 1 and 2 on RP605736 must be disconnected. The existing water connection point for Lot 3 on RP605736 must remain to service the development. A hydraulic engineer or other suitably qualified person must determine whether the size of the existing connection is adequate.
- 6.6 The proposed development must be provided with a master meter at the development site boundary and sub-meters for each sole occupancy building in accordance with the *Queensland Plumbing and Drainage Code* and Council's Sub-metering Policy.
- 6.7 All internal plumbing and sanitary drainage works must be completely independent for each unit/tenancy.
- 6.8 Sewer connections and water meter boxes located within trafficable areas must be raised or lowered to suit the finished surface levels and must be provided with heavy duty trafficable lids.
- 6.9 Alteration, disconnection or relocation of internal plumbing and sanitary drainage works associated with the existing buildings must be in accordance with regulated work under the *Plumbing and Drainage Act 2018* and Council's Plumbing and Drainage Policies.
- 6.10 The development must comply with *Queensland Development Code, Mandatory Part 1.4 "Building over or near relevant infrastructure."* Any permit associated with the Building Over/Adjacent to Local Government Sewerage Infrastructure Policy must be obtained prior to the issue of a Development Permit for Building Works.

7.0 ROOF AND ALLOTMENT DRAINAGE WORKS

- 7.1 A Development Permit for Operational Works (roof and allotment drainage works) must be obtained prior to the commencement of any drainage works on the development site.
 - 7.2 All roof and allotment drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Queensland Urban Drainage Manual*, *Capricorn Municipal Development Guidelines*, sound engineering practice and the provisions of a Development Permit for Operational Works (roof and allotment drainage works).
 - 7.3 All roof and allotment runoff from the development must be directed to a lawful point of discharge and must not restrict, impair or change the natural flow of runoff water or cause a nuisance to surrounding land or infrastructure.
 - 7.4 The development must not increase peak stormwater runoff for a selected range of storm events up to and including a one per cent (1%) Annual exceedance probability storm event, for the post-development conditions.
 - 7.5 All the roof drainage system (downpipes and gutters) for the proposed development (buildings) must be designed to accommodate the twenty percent (20%) Annual Exceedance Probability defined storm event from the roof area.
-

- 7.6 All the roof drainage pipes (downpipes) from the proposed development (buildings) must be connected to rainwater tanks which are used as the detention system.

8.0 SITE WORKS

- 8.1 All earthworks must be undertaken in accordance with *Australian Standard AS3798 "Guidelines on earthworks for commercial and residential developments"*.
- 8.2 Site works must be constructed such that they do not, at any time, in any way restrict, impair or change the natural flow of runoff water, or cause a nuisance or worsening to surrounding land or infrastructure.

9.0 BUILDING WORKS

- 9.1 The two (2) existing residential dwellings on the subject land must be demolished and/or removed and a Development Permit for Building Works (demolition) must be obtained prior to the commencement of demolition works on the development site.
- 9.2 A Development Permit for Building Works assessable under the Building Assessment Provisions must be obtained prior to the commencement of construction of any new structures on the development site.
- 9.3 All building works for Class 2 to Class 9 buildings must be undertaken in accordance with *Queensland Development Code, Mandatory Part 1.4 "Building over or near relevant infrastructure."*
- 9.4 All building works must be undertaken in accordance with Council's *Building Over/Adjacent to Local Government Sewerage Infrastructure Policy* and any permit obtained in respect of this policy.
- 9.5 Access to and use of the land the subject of this application must comply with the provisions of the *Disability Discrimination Act 1992* and/or the *Anti-Discrimination Act 1991*. If either of those statutes require the provision of access or facilities in a way that is inconsistent with this development approval, those facilities must be provided.
- 9.6 Impervious paved waste storage area/s must be provided in accordance with the approved plans (refer to condition 2.1) and the *Environmental Protection Regulation 2019* and must be:
- 9.6.1 designed and located so as not to cause a nuisance to neighbouring properties;
 - 9.6.2 surrounded by at least a 1.8 metre high screen fence that obstructs from view the contents of the waste storage area by any member of the public from any public place;
 - 9.6.3 of a sufficient size to accommodate commercial type bins that will be serviced by a commercial contractor plus clearances around the bins for manoeuvring and cleaning;
 - 9.6.4 setback a minimum of two (2) metres from any road frontage; and
 - 9.6.5 provided with a suitable hosecock and hoses at the refuse container area, and washdown must be drained to the sewer in accordance with the Sewerage Trade Waste provisions and the *Plumbing and Drainage Act 2018*.
- As an alternative to a washdown facility, a fully contained commercial bin cleaning service is acceptable provided no wastewater is discharged from the site to the sewer.
- 9.7 A minimum 1.8-metre-high screen fence must be erected between the subject development site and adjacent residential properties south and east of the development.

10.0 LANDSCAPING WORKS

- 10.1 Landscaping must be constructed and/or established prior to the commencement of the use in all areas shown on the approved plans (refer to condition 2.1).
- 10.2 The landscaped areas must be subject to:
- 10.2.1 a watering and maintenance plan during the establishment moment; and
 - 10.2.2 an ongoing maintenance and replanting programme.
- 10.3 Landscaping must be designed in accordance with the requirements of *Australian Standard AS 1428 parts 1, 2, 3 and 4 — Design for access and mobility*.
- 10.4 At least fifty (50) per cent of all new plantings within the landscaping areas (refer to condition 2.1) must be locally native species with low water dependency and must comply with the following requirements:
- 10.4.1 Plant species are chosen from sources recommended in *Planning Scheme Policy SC6.12 – Landscape Design and Street Trees Planning Scheme Policy*; and
 - 10.4.2 Plant species must not include undesirable species identified in *Planning Scheme Policy SC6.12 – Landscape Design and Street Trees Planning Scheme Policy*.
- 10.5 Landscaping screening must be established and maintained along the eastern side boundary, extending from the alignment of the northern exterior wall of the 'Allied Health' tenancy south for a minimum of thirty (30) metres and:
- 10.5.1 Include plant species that have a minimum mature height of three (3) metres; and
 - 10.5.2 Provides a minimum porosity of fifty (50) percent between 1.8 metres and three (3) metres in height for that part of the eastern exterior wall where landscape screening is required.
- 10.6 Shade trees within car parking areas are to be provided and planted within a deep natural ground/structured soil garden bed/island/bay and are protected by wheel stops or bollards as required.
- 10.7 Each shade tree(s) has/have a clean trunk with a minimum height of two (2) metres and must be provided within the car park at the following rates:
- 10.7.1 One (1) tree per three (3) car parks;
 - 10.7.2 One (1) tree per six (6) car parks; and
 - 10.7.3 Each shade tree is provided with a minimum planting area of 1.2 square metres with a minimum topsoil depth of 0.8 metres.
- 10.8 Root control barriers must be installed where invasive roots may cause damage to car parking areas, pedestrian paths and road carriageways.
- 10.9 Landscaping, or any part thereof, upon reaching full maturity, must not:
- (i) obstruct sight visibility zones as defined in the *Austroads 'Guide to Traffic Engineering Practice'* series of publications;
 - (ii) adversely affect any road lighting or public space lighting; or
 - (iii) adversely affect any Council infrastructure, or public utility plant.
- 10.10 Root control barriers must be installed where invasive roots may cause damage to car parking areas, pedestrian paths and road carriageways.
- 11.0 ELECTRICITY**
- 11.1 Electricity services must be provided to the development in accordance with the standards and requirements of the relevant service provider.
-

12.0 TELECOMMUNICATIONS

- 12.1 Telecommunications services must be provided to the development in accordance with the standards and requirements of the relevant service provider. Unless otherwise stipulated by telecommunications legislation at the time of installation, this includes all necessary pits and pipes, and conduits that provide a connection to the telecommunications network.

13.0 ASSET MANAGEMENT

- 13.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.
- 13.2 Any damage to existing stormwater, water supply and sewerage infrastructure, kerb and channel, pathway or roadway (including removal of concrete slurry from public land and Council infrastructure), that occurs while any works are being carried out in association with this development approval must be repaired at full cost to the developer. This includes the reinstatement of any existing traffic signs or pavement markings that may have been removed or damaged.
- 13.3 'As Constructed' information pertaining to assets to be handed over to Council and those which may have an impact on Council's existing and future assets must be provided prior to the commencement of the use. This information must be provided in accordance with the *Asset Design and As Constructed Manual (ADAC)*.

14.0 ENVIRONMENTAL

- 14.1 Any application for a Development Permit for Operational Works must be accompanied by an Erosion and Sediment Control Plan that addresses, but is not limited to, the following:
- (i) objectives;
 - (ii) site location and topography;
 - (iii) vegetation;
 - (iv) site drainage;
 - (v) soils;
 - (vi) erosion susceptibility;
 - (vii) erosion risk;
 - (viii) concept;
 - (ix) design; and
 - (x) implementation,
- for the construction and post-construction phases of work.
- 14.2 The Erosion Control and Stormwater Control Management Plan prepared by a Registered Professional Engineer of Queensland in accordance with the *Capricorn Municipal Design Guidelines*, must be implemented, monitored and maintained for the duration of the development works, and until all exposed soil areas are permanently stabilised (for example, turfed, hydromulched, concreted, landscaped). The plan must be available on-site for inspection by Council Officers whilst all works are being carried out.

15.0 ENVIRONMENTAL HEALTH

- 15.1 Any lighting devices associated with the development, such as sensory lighting, must be positioned on the development site and shielded so as not to cause glare or other nuisance to nearby residents and motorists. Night lighting must be designed, constructed and operated in accordance with *Australian Standard AS4282 "Control of the obtrusive effects of outdoor lighting"*.
- 15.2 Noise emitted from the activity must not cause an environmental nuisance.
- 15.3 Operations on the site must have no significant impact on the amenity of adjoining premises or the surrounding area due to the emission of light, noise or dust.
- 15.4 Airconditioning units must be located so as not to cause a noise nuisance and maintained in a proper working order at all times. Installation is to be as per manufacturer's directions to ensure the efficiency of the equipment. Any external plant equipment e.g., Airconditioning units will have to be located and screened appropriately so as not to impact negatively on the amenity of the surrounding residential properties.

16.0 OPERATING PROCEDURES

- 16.1 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the development site. Storage of materials or parking of construction machinery or contractors' vehicles must not occur within High Street.
- 16.2 The hours of operations for the development site must be limited to:
- (i) 0800 hours to 1700 hours on Monday to Saturday, with no operations on Sundays or Public Holidays.
- 16.3 The loading and/or unloading of delivery and waste collection vehicles is limited between the hours of 0700 and 1900 Monday to Saturday and between the hours of 0800 and 1500 on Sundays. No heavy vehicles must enter the development site outside these times to wait for unloading/loading.
- 16.4 All waste must be stored within a waste storage area (for example, general waste, recyclable waste, pallets, empty drums etcetera) in accordance with the approved plans (refer to condition 2.1). The owner of the land must ensure that:
- 16.4.1 the area is kept in a clean and tidy condition;
 - 16.4.2 fences and screens are maintained;
 - 16.4.3 no waste material is stored external to the waste storage area/s;
 - 16.4.4 the area is maintained in accordance with *Environmental Protection Regulation 2019*.
- 16.5 The approved 'Shop' use is restricted to that tenancy shown as 'Pharmacy' on the approved plans (refer to Condition 2.1). The Shop use is restricted to the sale of pharmaceutical goods.

ADVISORY NOTES**NOTE 1. Aboriginal Cultural Heritage**

It is advised that under section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care"). Maximum penalties for breaching the duty of care are listed in the Aboriginal cultural heritage legislation. The information on Aboriginal cultural heritage is available on the Department of Aboriginal and Torres Strait Islander Partnerships website www.dsdsatsip.qld.gov.au

NOTE 2. Asbestos Removal

Any demolition and/or removal works involving asbestos materials must be undertaken in accordance with the requirements of the *Work Health and Safety Act 2011* and *Public Health Act 2005*.

NOTE 3. General Environmental Duty

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

NOTE 4. General Safety of Public During Construction

The *Work Health and Safety Act 2011* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

NOTE 5. Infrastructure Charges Notice

This application is subject to infrastructure charges in accordance with Council policies. The charges are presented on an Infrastructure Charges Notice.

OPERATIONAL WORKS (ADVERTISING DEVICES)**1.0 ADMINISTRATION**

1.1 The Developer is responsible for ensuring compliance with the Conditions of the approval by an employee, agent, contractor or invitee of the Developer.

1.2 Where these Conditions refer to "Council" in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role of the Council may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.

1.3 All conditions of this approval must be undertaken and completed to the satisfaction of Council, at no cost to Council.

1.4 The following further development permits are required prior to the commencement of any works on the site:

1.4.1 Building Works.

1.5 Unless otherwise stated, all works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards.

2.0 APPROVED PLANS AND DOCUMENTS

2.1 The approved advertising device must be completed and maintained generally in accordance with the approved drawings and documents, except where amended by the conditions of this permit.

<u>Plan/Document Name</u>	<u>Prepared by</u>	<u>Date</u>	<u>Reference No.</u>	<u>Version/ Issue</u>
Level 1 Ground / Site Plan	Raunik Design Group Architects	19 April 2024	23946-DD-01	G
Elevations	Raunik Design Group Architects	19 April 2024	23946-DD-03	E

Signage Pylon Concept	Raunik Design Group Architects	19 April 2024	23946-DD-07	A
-----------------------	--------------------------------	---------------	-------------	---

- 2.2 A set of the above approved plans are returned to you as the Consultant. The Consultant is to supply one (1) Approved set to the contractor to be retained on site at all times during construction.
- 2.3 Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.
- 3.0 OPERATING PROCEDURE
- 3.1 All advertising devices must only display or advertise a matter associated with the primary purpose for which the premises are used, or the purpose stated in this approval.
- 3.2 All text and images displayed on the approved advertising device:
- 3.2.1 must be static;
- 3.2.2 must not imitate a traffic control device, move contrary to any traffic control device or include traffic instructions (for example 'stop'); and
- 3.2.3 must not involve moving parts or flashing lights.
- 3.3 Any lighting devices associated with the advertising device, such as sensory lighting, must be positioned on the site and shielded so as not to cause glare or other nuisance to nearby residents or motorists. Night lighting must be designed, constructed and operated in accordance with '*Australian Standard AS4282 – Control of the obtrusive effects of outdoor lighting*' and '*Civil Aviation Safety Authority (CASA) Guidelines: Lighting in the vicinity of aerodromes: Advice to lighting designers*'.
- 4.0 ASSET MANAGEMENT
- 4.1 Any damage to, or alterations necessary, to electricity, telephone, water mains, sewerage mains, stormwater drains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken immediately, at no cost to Council, and completed within the following timeframes:
- 4.1.1 where damage causes a hazard to pedestrian/traffic safety or interrupts a community service, immediately; or
- 4.1.2 as soon as reasonably possible as agreed with Council.
- 5.0 ADVERTISING DEVICE CONSTRUCTION AND MAINTENANCE
- 5.1 Council reserves the right for uninterrupted access to the site at all times during construction.
- 5.2 All Construction work and other associated activities are permitted only between 0630 hours and 1800 hours Monday to Saturday. No work is permitted on Sundays or public holidays. All requirements of the *Environmental Protection Act 1994* and the *Environmental Protection Regulation 2019* must be observed at all times.
- 5.3 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the site.
- 5.4 Any proposed works within the vicinity (or zone of influence) of existing Council infrastructure will not adversely affect the integrity of the infrastructure. Any restoration works required on existing Council infrastructure as a result of proposed works will be at the developer's expense.
- 5.5 All conduits, wiring, switches or other control apparatus installed on an Advertising Device must be concealed from general view, with control apparatus secured in a manner to prevent unauthorised entry and display setting tampering.

- 5.6 All electrical services and systems must comply with *Australian and New Zealand Standard AS/NZS 3000:2007* – “Electrical Installations”.
- 5.7 All advertising devices must be maintained at all times on the premises by the owner of the premises to the same standard as it was when it was installed, and be maintained in a safe, clean, condition that does not adversely impact the visual amenity of the site.

ADVISORY NOTES

NOTE 1. Aboriginal Cultural Heritage Act, 2003

It is advised that under section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the “cultural heritage duty of care”). Maximum penalties for breaching the duty of care are listed in the Aboriginal cultural heritage legislation. The information on Aboriginal cultural heritage is available on the Department of Aboriginal and Torres Strait Islander Partnerships website www.dsdsatsip.qld.gov.au

NOTE 2. General Environmental Duty

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

NOTE 3. General Safety of Public During Construction

The *Work Health and Safety Act 2011* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

SITE AND LOCALITY

The subject site comprises three (3) lots, with two (2) of these improved by detached dwellings and the remaining lot being vacant. The dwelling houses will be demolished to allow for the proposed development to occur. The site is a regular configuration with an approximate 46 metre frontage to High Street and total site area of 2,793 square metres. The land is level. The site is bound by High Street to the north, residential development to the east and south and a commercial office to the west.

BACKGROUND

Council at its meeting on 23 August 2022, approved a Development Permit for a Material Change of Use for Health Care Services and Shop (Pharmacy) and Operational Works for Advertising Devices located at 90 and 94 High Street, Berserker, described as Lot 1, Lot 2 and Lot 3 on RP605736.

A subsequent minor change to the development permit was then approved by Council at its meeting on 14 May 2024. This request related to a change in the layout and design.

The proposed development involves the construction of a new two (2) storey medical centre including a pharmacy in a contemporary “L” shaped configuration.

The following related Development Permits have been approved for the development and civil construction works are close to commencing:

D/119-2024 – Road work, Access and Parking Works, Sewage Infrastructure, and Roof and Allotment Drainage Works

BOS/38-2024 – Building over sewer for a Medical Centre

PROPOSAL

In accordance with section 78 of the *Planning Act 2016*, the applicant has applied for a 'Minor Change' to the development approval. The applicant has proposed to make the following changes to the development:

- a) Condition 1.9 is requested to be amended for the timing of amalgamation of lots.

Consequential changes to conditions of approval are detailed herein.

Table 1 includes the conditions that are to be amended. All conditions to be amended have been requested to or agreed to by the applicant; and

Table 2 includes a list of the changes to conditions.

TABLE 1 – PROPOSED CHANGES

Requested By Applicant	Council Officer's Response
<p>Condition 1.9 is to be Amended:</p> <p>From</p> <p>1.9 Lots 1, 2 and 3 on RP605736 must be amalgamated and registered as one lot prior to the commencement of the use.</p> <p>To</p> <p>1.9 Lots 1, 2 and 3 on RP605736 must be amalgamated and registered as one lot within four (4) years from the commencement of the use.</p>	<p>Council has no objection to the requested change. The timing of amalgamation will not affect the development to operate as intended.</p>

TABLE 2 – CHANGES TO CONDITIONS

1) Condition 1.9	Changed
------------------	---------

PLANNING ASSESSMENT

The change application has been assessed in accordance with section 81 of the Planning Act. Relevantly in assessing the change application, Council as responsible entity has considered:

- The information the applicant included with the application
- Any properly made submissions about the development application or other change application that was approved
- Any pre-request response notice or response notice given in relation to the change application
- All matters Council, as responsible entity, would or may assess against or have regard to, if the change application were a development application

The proposed changes wholly comply with the applicable assessment benchmarks contained in the **Rockhampton Region Planning Scheme 2015 (v4.4)** and no further assessment is required.

No change to the Statement of Reasons contained in **Recommendation A**.

CONCLUSION

The Applicant's minor change request is considered reasonable and recommended for approval.

**MINOR CHANGE TO DEVELOPMENT
PERMIT FOR MATERIAL CHANGE OF
USE FOR HEALTH CARE SERVICES
AND SHOP (PHARMACY) AND
OPERATIONAL WORKS FOR
ADVERTISING DEVICES**

Locality Plan

Meeting Date: 22 July 2025

Attachment No: 1

D/171-2021 - Locality Plan



A4 Page scale at 1: 785.43
Printed from GeoCortex on 03/05/2024



Copyright protects this publication. Reproduction by whatever means is prohibited without prior written permission of the Chief Executive Officer, Rockhampton Regional Council. Rockhampton Regional Council will not be held liable under any circumstances in connection with or arising out of the use of this data nor does it warrant that the data is error free. Any queries should be directed to the Customer Service Centre, Rockhampton Regional Council or telephone 1300 22 55 77. The Digital Cadastral DataBase is current as at May 2024. © The State Government of Queensland (Department of Natural Resources and Mines) 2024. All other data © Rockhampton Regional Council 2024. This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.



11.3 DEVELOPMENT APPLICATION FOR A MATERIAL CHANGE OF USE FOR TWO (2) DWELLING HOUSES (BUILDING ENVELOPES)

File No: D/20-2025

Attachments: 1. Locality Plan [↓](#)
2. Proposal Plan (Building Envelopes) [↓](#)

Authorising Officer: Amanda O'Mara - Coordinator Development Assessment
Angela Arnold - Acting Manager Planning and Regulatory Services
Alicia Cutler - General Manager Community Services

Author: Kathy McDonald - Principal Planning Officer

SUMMARY

Development Application Number: D/20-2025

Applicant: S. Foster and T. Datt

Real Property Address: Lot 32 and 33 on RP603372

Common Property Address: 13 Totteridge Street, Lakes Creek

Area of Site: 9,928 square metres

Planning Scheme: Rockhampton Region Planning Scheme 2015 (v4.4)

Planning Scheme Zone: Rural Residential

Planning Scheme Overlays: Acid Sulfate Soils Overlay;
Airport Environs Overlay;
Steep Land Overlay;
Special Management Area Overlay; and
Steep Land Overlay.

Existing Development: Nil

Approval Sought: Development Permit for a Material Change of Use for two (2) Dwelling Houses (building envelopes)

Category of Assessment: Assessable subject to Impact assessment

Submissions: One (1)

Referral Agency: Nil

OFFICER'S RECOMMENDATION**RECOMMENDATION A**

THAT in relation to the application for a Development Permit for a Material Change of Use for two (2) Dwelling Houses (building envelopes), made by S. Foster and T. Datt, located at 13 Totteridge Street, Lakes Creek, described as Lot 32 and 33 on RP603372, Council resolves to provide the following reasons for its decision:

STATEMENT OF REASONS

Description of the development	
Material Change of Use for two (2) Dwelling Houses (building envelopes)	
Reasons for Decision	
<p>a) Assessment of the development against the relevant zone purpose, planning scheme codes and planning scheme policies demonstrates that the proposed development will not cause significant adverse impacts on the surrounding natural environment, built environment and infrastructure, community facilities, or local character and amenity; and</p> <p>b) On balance, the application should be approved because the circumstances favour Council exercising its discretion to approve the application even though the development does not comply with an aspect of the assessment benchmarks.</p>	
Assessment Benchmarks	
<p>The development was assessed against the following assessment benchmarks:</p> <ul style="list-style-type: none"> • Local Government Infrastructure Plan; • Strategic Framework; • Rural Residential Zone Code; • Access, Parking and Transport Code; • Stormwater Management Code; • Water and Sewer Code; and • Special Management Area Overlay Code. 	
Compliance with assessment benchmarks	
<p>The development was assessed against all of the assessment benchmarks listed above and complies with all of these with the exception listed below.</p>	
Assessment Benchmark	Reasons for the approval despite non-compliance with benchmark
Special Management Area Overlay Code	<p>8.2.10.2 Purpose (2), (c); and Performance Outcome (PO) 1</p> <p>The proposed development does not comply with the following Overall Outcome of the Special Management Area Overlay Code Purpose:</p> <p>(c) the establishment of new or the further intensification (except for minor alterations or extensions) of existing sensitive land use(s) does not occur; Or:</p> <p>Acceptable Outcome (AO) 1.2 which states: No new dwelling house(s) to be established.</p> <p>The Dwelling Houses proposed on land identified as an area that may be impacted upon by surrounding industrial activities,</p>

	<p>specifically the Lakes Creek meatworks, which is a key economic asset.</p> <p>Strategic Framework theme 3.8 Natural resources and economic development of the Strategic Framework under 3.8.2 Element – Protection of key assets and 3.8.2.1 Specific outcome (1) states. That key economic assets are protected from encroachment of incompatible development and supported to continue and grow their primary function.</p> <p>The future dwelling houses are not considered to encroach on the ability or primary function of the Lakes Creek meatworks (Tey Australia) because:</p> <ul style="list-style-type: none"> • The future dwelling houses will be located approximately one (1) kilometre south of the meatworks, which is a significant separation distance, providing an effective natural buffer for residents to mitigate any potential air, light, noise or odour emissions that may be generated from the land use; and • Dwelling Houses are a passive, consistent land use within the Rural Residential designation. <p>Therefore, the development is not anticipated to be detrimental to the continued protection of the Lakes Creek meatworks (Tey Australia) and will not compromise the Strategic Framework of the <i>Rockhampton Region Planning Scheme 2015</i>.</p>
Relevant Matters	
The proposed development was not assessed against any relevant matters outside of the matters prescribed by regulation.	
Matters raised in submissions	
The proposal was the subject of public notification between 9 June 2025 and 3 July 2025, in accordance with the requirements of the Planning Act 2016 and the Development Assessment Rules, and one (1) submission was received.	
Submitter Concerns	Response
<p>Traffic Impact</p> <p>Submitter raised concerns regarding the potential hazardous access proposed from Lot 33 to Dorly Street given the increased traffic volumes in the area and poor visibility.</p>	<p>Dorly Street is classified as Minor Rural Collector Road and access (if obtained) from Dorly Street has been conditioned to be designed and constructed in accordance with the Capricorn Municipal Development Guidelines (CMDG), and any areas (within road reserve and internal) must be concrete paved.</p> <p>The CMDG specifies the requirements for residential driveway and access design to ensure safety and functionality, with considerations for sight distance, boundary clearance, and potential conflicts with existing infrastructure.</p>
<p>Environmental Concern – Water Contamination</p> <p>Submitter raised concerns with the increase in dwelling houses within the area and no access to Council sewer</p>	<p>The subject site is located outside of the Priority Infrastructure Area (PIA) of the Local government Infrastructure Plan (LGIP) with no plans for trunk infrastructure for sewerage works in the catchment area. As such the development site is located outside of the sewerage service area of Rockhampton Regional Council and On-site Sewage Treatment Facilities are an acceptable solution.</p>

infrastructure, that all the septic tanks installed will cause water contamination.	<p>The proposal is to establish Building Envelopes for future residential uses and their ancillary structures. Wastewater design and compliance with the Queensland Plumbing and Wastewater Code (On-site Sewerage Code) will be undertaken as part of the assessment of a Building Works permit and Plumbing permit process.</p> <p>The proposed on-site sewerage treatment and disposal area must not be located within the existing water course or conflict with the separation distance as detailed within the Queensland Plumbing and Wastewater Code.</p>
<p>Electricity Impact</p> <p>Submitter raised concerns with the increase in dwelling houses within the area, that electricity supply is being drained and is in need of upgrading.</p>	<p>Electricity services have been conditioned to be provided to the development in accordance with the standards and requirements of the relevant service provider.</p> <p>In Queensland, property owners are only responsible for the wiring and electrical fittings within their property. The electricity distributor is responsible for the electricity network up to the property's connection point and any upgrades or maintenance requirements through the Electricity Act 1994 and other legislation.</p>
Matters prescribed by regulation	
<ul style="list-style-type: none"> • The Rockhampton Region Planning Scheme 2015 (version 4.4) • Central Queensland Regional Plan 2013; and • The common material, being the material submitted with the application. 	

RECOMMENDATION B

THAT in relation to the application for a Development Permit for a Material Change of Use for two (2) Dwelling Houses (building envelopes), made by S. Foster and T. Datt, located at 13 Totteridge Street, Lakes Creek, described as Lot 32 and 33 on RP603372, Council resolves to Approve the application subject to the following conditions:

1.0 ADMINISTRATION

- 1.1 The owner, the owner's successors in title, and any occupier of the premises is responsible for ensuring compliance with the conditions of this development approval.
- 1.2 Where these Conditions refer to "Council" in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.
- 1.3 All conditions, works, or requirements of this development approval must be undertaken, completed, and be accompanied by a Compliance Certificate for any operational works required by this development approval:
 - 1.3.1 to Council's satisfaction;
 - 1.3.2 at no cost to Council; and
 - 1.3.3 prior to the commencement of the use,
 unless otherwise stated.
- 1.4 Infrastructure requirements of this development approval must be contributed to the relevant authorities, where applicable, at no cost to Council, prior to the commencement of the use, unless otherwise stated.

- 1.5 The following further Development Permits must be obtained prior to the commencement of any works associated with their purposes:
- 1.5.1 Operational Works:
 - (i) Access Works;
 - 1.5.2 Plumbing and Drainage Works; and
 - 1.5.3 Building Works.
- 1.6 All Development Permits for Operational Works and Plumbing and Drainage Works must be obtained prior to the issue of a Development Permit for Building Works.
- 1.7 All works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards, unless otherwise stated.
- 1.8 All engineering drawings/specifications, design and construction works must be in accordance with the requirements of the relevant Australian Standards and must be approved, supervised and certified by a *Registered Professional Engineer of Queensland*.
- 1.9 All development conditions contained in this development approval about infrastructure under Chapter 4 of the *Planning Act 2016* should be read as being non-trunk infrastructure conditioned under section 145 of the *Planning Act 2016*, unless otherwise stated.
- 1.10 This Development Permit is for one (1) Dwelling House per lot.

2.0 APPROVED PLANS AND DOCUMENTS

- 2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by any condition of this development approval:

<u>Plan/Document Name</u>	<u>Prepared by</u>	<u>Date</u>	<u>Reference No.</u>	<u>Version/ Issue</u>
Proposal Plan	Capricorn Survey Group CQ	27 May 2025	9546-01-BLE	B

- 2.2 Where there is any conflict between the conditions of this development approval and the details shown on the approved plans and documents, the conditions of this development approval must prevail.

3.0 ACCESS WORKS

- 3.1 A Development Permit for Operational Works (access works) must be obtained prior to the commencement of any access works on the development site.

Note: A works in Road Reserve Permit (including a fee for the vehicle crossover and compliance with Standard *Capricorn Municipal Development Guideline* Drawings) may be accepted in place of the application for a Development Permit for Operational Works (access works) for access works within Dorly Street.

- 3.2 All access works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines* and the provisions of a Development Permit for Operational Works (access works).
- 3.3 All access areas (within road reserve and internal) must be concrete paved to Council's satisfaction. Design and construction must be in accordance with the provisions of a Development Permit for Operational Works (access works).
- 3.4 Any redundant vehicular crossovers must be replaced by Council standard kerb and channel.

4.0 WATER WORKS

- 4.1 The development must be connected to Council's reticulated water network.
- 4.2 The existing water connection point provided from the water infrastructure located within the southern side of Dorly Street must be retained, to service the Building Envelope fronting Dorly Street.
- 4.3 A new water connection point(s) must be provided to the Building Envelopes fronting Totteridge Street from the water infrastructure located within the northern side of Totteridge Street.
- 4.4 A fire hydrant must be installed on the existing 100 millimetre diameter water main located within the southern side of Dorly Street, fronting the development site.

Note: Fitzroy River Water can provide a Private Works Quote for the additional water connection point(s) and fire hydrant upon request.

5.0 PLUMBING AND DRAINAGE WORKS

- 5.1 All internal plumbing and drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines*, *Water Supply (Safety and Reliability) Act 2008*, *Plumbing and Drainage Act 2018*, Council's Plumbing and Drainage Policies and the provisions of a Development Permit for Plumbing and Drainage Works.
- 5.2 On-site sewerage treatment and disposal must be provided in accordance with the *Queensland Plumbing and Wastewater Code* and Council's Plumbing and Drainage Policies.
- 5.3 The on-site sewerage treatment and disposal areas must not be located within the existing water course / overland flow path or conflict with the separation distance as detailed with the *Queensland Plumbing and Wastewater Code*.
- 5.4 Water meter boxes located within trafficable areas must be raised or lowered to suit the finished surface levels and must be provided with heavy duty trafficable lids.

6.0 ROOF AND ALLOTMENT DRAINAGE WORKS

- 6.1 All roof and allotment drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Queensland Urban Drainage Manual*, *Capricorn Municipal Development Guidelines* and sound engineering practice.
- 6.2 All roof and allotment runoff from the development must be directed to a lawful point of discharge and must not restrict, impair or change the natural flow of runoff water or cause an actionable nuisance or worsening to surrounding land or infrastructure.

7.0 SITE WORKS

- 7.1 Any application for a Development Permit for Building Works must be accompanied by an earthworks plan that clearly identifies the following:
 - 7.1.1 the location of cut and/or fill;
 - 7.1.2 the type of fill to be used and the manner in which it is to be compacted;
 - 7.1.3 the quantum of fill to be deposited or removed and finished cut and/or fill levels;
 - 7.1.4 details of any proposed access routes that are intended to be used to transport fill to or from the development site; and
 - 7.1.5 the maintenance of access roads to and from the development site so that they are free of all cut and/or fill material and cleaned as necessary.
- 7.2 All earthworks must be undertaken in accordance with *Australian Standard AS3798 "Guidelines on earthworks for commercial and residential developments"*.

- 7.3 Site works must be constructed such that they do not, at any time, in any way restrict, impair or change the natural flow of runoff water, or cause a nuisance or worsening to surrounding land or infrastructure.
- 7.4 All retaining structures above one (1) metre in height must requires a building approval. Structural engineering plans are to be prepared and endorsed by a *Registered Professional Engineer of Queensland (Structural Engineer)* for all structural components of the retaining wall.
- 8.0 BUILDING WORKS
- 8.1 A Development Permit for Building Works assessable under the Building Assessment Provisions must be obtained prior to the commencement of any building works on the site.
- 8.2 Structures must not be located within the on-site sewerage treatment and disposal area or conflict with the separation distances, in accordance with the *Queensland Plumbing and Wastewater Code*.
- 8.3 All building structures including on-site sewerage treatment and disposal areas must be completely located within the approved Building Envelopes (refer to condition 2.1).
- 9.0 ELECTRICITY
- 9.1 Electricity services must be provided to Lot 32 and Lot 33 on RP603372 in accordance with the standards and requirements of the relevant service provider.
- 10.0 TELECOMMUNICATIONS
- 10.1 Telecommunications services must be provided to Lot 32 and Lot 33 on RP603372 in accordance with the standards and requirements of the relevant service provider.
- 11.0 ASSET MANAGEMENT
- 11.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.
- 11.2 Any damage to existing stormwater, water supply and sewerage infrastructure, kerb and channel, pathway or roadway (including removal of concrete slurry from public land and Council infrastructure), that occurs while any works are being carried out in association with this development approval must be repaired at full cost to the developer. This includes the reinstatement of any existing traffic signs or pavement markings that may have been removed or damaged.
- 12.0 ENVIRONMENTAL
- 12.1 An Erosion Control and Stormwater Control Management Plan prepared and certified by suitably qualified person, with appropriate knowledge and experience in erosion and sediment control design and implementation, in accordance with the *State Planning Policy 2017*, *International Erosion Control Association Best Practice Guidelines* and *Capricorn Municipal Design Guidelines* requirements, must be:
- 12.1.1 implemented, monitored and maintained for the duration of the works, and until all exposed soil areas are permanently stabilised (for example, turfed, hydromulched, concreted, landscaped); and
- 12.1.2 available on-site for inspection by Council Officers whilst all works are being carried out.
- 13.0 OPERATING PROCEDURES
- 13.1 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the development site. Storage of materials or parking of construction machinery or contractors' vehicles must not occur within Dorly Street or Totteridge Street.
-

ADVISORY NOTESNOTE 1. Aboriginal Cultural Heritage

It is advised that under section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the “cultural heritage duty of care”). Maximum penalties for breaching the duty of care are listed in the Aboriginal cultural heritage legislation. The information on Aboriginal cultural heritage is available on the Department of Women, Aboriginal and Torres Strait Islander Partnerships and Multiculturalism website <https://www.tatsipca.qld.gov.au>

NOTE 2. General Environmental Duty

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

NOTE 3. General Safety of Public During Construction

The *Work Health and Safety Act 2011* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

NOTE 4. Infrastructure Charges Notice

Council has resolved not to issue an Infrastructure Charges Notice for this development because the new infrastructure charges arising from the development are less than or equal to the credits applicable for the new development.

NOTE 5. Clearing within Road Reserve

Council approval must be obtained at access works stage prior to the removal of or interference with any street tree located on Council land including within Council road reserve.

NOTE 6. Building Works

Council will be a referral agency for the Building Works Permit where the development does not comply with the *Queensland Development Code*. This Development Permit does not constitute a referral agency response from Council.

NOTE 7. Noise and Odour

The lot the subject of this development approval is located within a Special Management Area. This area is expressly identified as being impacted by lawful non-residential uses. In commencing a residential use within the area, the owner(s) acknowledges and accepts that the use will be potentially impacted by emissions from the lawful non-residential uses.

It is the responsibility of the property owner(s) to take all measures necessary to ensure that the proposed Dwelling Houses are developed and maintained in such a way as to mitigate odour and noise impacts from the surrounding lawful non-residential uses. These measures must be undertaken at the expense of the property owner(s).

NOTE 8. Rating Category

Please note, a Material Change of Use approval may result in an adjustment to a property's rating category. Please contact Council's Rates Department should you require further information.

NOTE 9. Property Note (Flood Hazard Area)

It is advised that the premise does not have safe trafficable access in a one per cent (1%) Annual exceedance probability flood event.

SITE AND LOCALITY

The site is located at 13 Totteridge Street, Lakes Creek, formally described as Lot 32 and 33 on RP603372. Both lots are rectangular shaped with Lot 32 having a total site area of 4,452 square metres and Lot 33 having a total site area of 5,476 square metres. The site is unimproved vacant land with sparse vegetation to the centre of both lots and generally cleared towards the road frontages. Lot 32 has one road frontage to Totteridge Street whilst Lot 33 has two (2) road frontages, being Totteridge Street and Dorly Street. Council has no overland flow flood information available for the area, however contours and aerial imagery has identified that an overland flow path appears to traverse the development site through the centre section of Lot 33 and rear section of Lot 32. This is also depicted by the Steep Land Overlay that partially effects both lots. None of the proposed building envelopes are within the affected areas on the subject site.

The subject site is immediately bound by:

North: Dorly Street, classified as a Minor Rural Collector. Further north is a mix of Rural Residential Zone and Low Impact Industry Zone with established single dwelling houses.

East: Rural Residential Zone and established single dwelling houses.

South: Totteridge Street, classified as a Rural Access Road. Further south is a mix of Rural Residential Zone with established single dwelling houses and Open Space Zone with Michael O'Hanlon Park across the road.

West: Rural Residential Zone and established single dwelling houses.

The wider area is characterised by the suburb of Lakes Creek with a mixture of zones including Rural Residential, Waterfront and Marine Industry, High Impact Industry (Lakes Creek Precinct), Open Space and Community Facilities with the Memorial Gardens approximately 350 metres from the subject site.

PROPOSAL

The Applicant seeks a Development Permit for a Material Change of Use for Three (3) Building Envelopes for two (2) future Dwelling Houses over the subject site. Only One (1) Dwelling House per lot is applied for.

Specifically, the proposal is to create the following Building Envelopes:

- Lot 32 will have one (1) Building Envelope of approximately 987 square metre area for the construction of a Dwelling House and ancillary structures.
 - Six (6) metre setback to Totteridge Street and three (3) metre side setbacks.
- Lot 33 will have and two (2) Building Envelopes to provide the landowner with an alternative option to construct a Dwelling House and ancillary structure. One (1) with frontage to Totteridge Street and approximately 685 square metre area; and one (1) with frontage to Dorly Street with approximately 946 square metre area.

- Six (6) metre setback to Totteridge Street and three (3) metre side setbacks; and
- Six (6) metre setback to Dorly Street and three (3) metre side setbacks.

The Building Envelopes are proposed over the 'high areas' of land on each property, outside of the Steep Land Overlay and the identified overland flow path.

PLANNING ASSESSMENT

MATTERS FOR CONSIDERATION

This application has been assessed by relevant Council planning, engineering, environmental health, and other technical officers as required. The assessment has been in accordance with the assessment process provisions of the Development Assessment Rules, based on consideration of the relevant State Planning Policy; State Government guidelines; the Council's Town Planning Scheme, Planning Policies and other general policies and procedures, as well as other documents as considered relevant.

TOWN PLANNING COMMENTS

State Planning Policy 2017

Section 2.1 of Rockhampton Region Planning Scheme 2015 noted the State Planning Policy 2017 is integrated in the planning scheme. The State planning interests are therefore addressed as part of this assessment of the development against the Rockhampton Region Planning Scheme 2015.

Central Queensland Regional Plan 2013

The Central Queensland Regional Plan 2013 is a statutory document which came into effect on 18 October 2013. The Regional Plan is identified as being appropriately integrated with the Planning Scheme and therefore an assessment against the Planning Scheme is taken to be an assessment against the Central Queensland Regional Plan 2013.

Rockhampton Region Planning Scheme 2015

Rockhampton Regional Planning Scheme Codes

The following codes are applicable to this application:

- Rural Residential Zone Code;
- Access, Parking and Transport Code;
- Stormwater Management Code;
- Water and Sewer Code; and
- Special Management Area Overlay Code.

An assessment has been made against the requirements of the abovementioned codes and the proposed development generally complies with the relevant Performance Outcomes and Acceptable Outcomes. Where the application is in conflict with an Acceptable Outcome and is not otherwise conditioned to comply an assessment of the Performance Outcomes is contained in the Statement of Reasons in **Recommendation A** of this report.

Rural Residential Zone

The subject site is situated within the Rural Residential Zone under the Rockhampton Region Planning Scheme 2015. The purpose of the Rural Residential Zone identifies that:

- (1) *The purpose of the rural residential zone code is to:*
 - (a) *recognise existing rural residential zoned areas;*
 - (b) *prevent the establishment of new rural residential areas, but facilitate subdivision within existing zoned areas; and*
-

(c) prevent the establishment of development which may limit the productive capacity of adjoining rural land.

This application is consistent with the purpose of the Rural Residential Zone.

Strategic framework

The subject site is situated within the **Rural Residential** designation under the scheme's strategic framework map. The strategic framework themes and their strategic outcomes, as identified within Part 3 of the Rockhampton Region Planning Scheme 2015 are applicable:

- Settlement Pattern
- Natural Environment and Hazards
- Community Identity diversity
- Access and Mobility
- Infrastructure and Services
- Natural Resources and Economic Development

An assessment of the proposal demonstrates that the development will not compromise the Rockhampton Region Planning Scheme 2015 Strategic Outcomes.

INFRASTRUCTURE CHARGES

Charges Resolution (No. 1) of 2022 for **residential development** applies to the application, however Council resolves not to issue an Infrastructure Charges Notice for this development because the charges arising from the development are less than or equal to the credits applicable for the development.

Therefore, no infrastructure charges are payable and an Infrastructure Charges Notice is not required for the development.

CONSULTATION

The proposal was the subject of public notification between 9 June 2025 and 3 July 2025, in accordance with the requirements of the Planning Act 2016 and the Development Assessment Rules, and one (1) properly made submission was received.

The issues raised and how they were considered and addressed are outlined in the Statement of Reasons in **Recommendation A** of this Report.

CONCLUSION

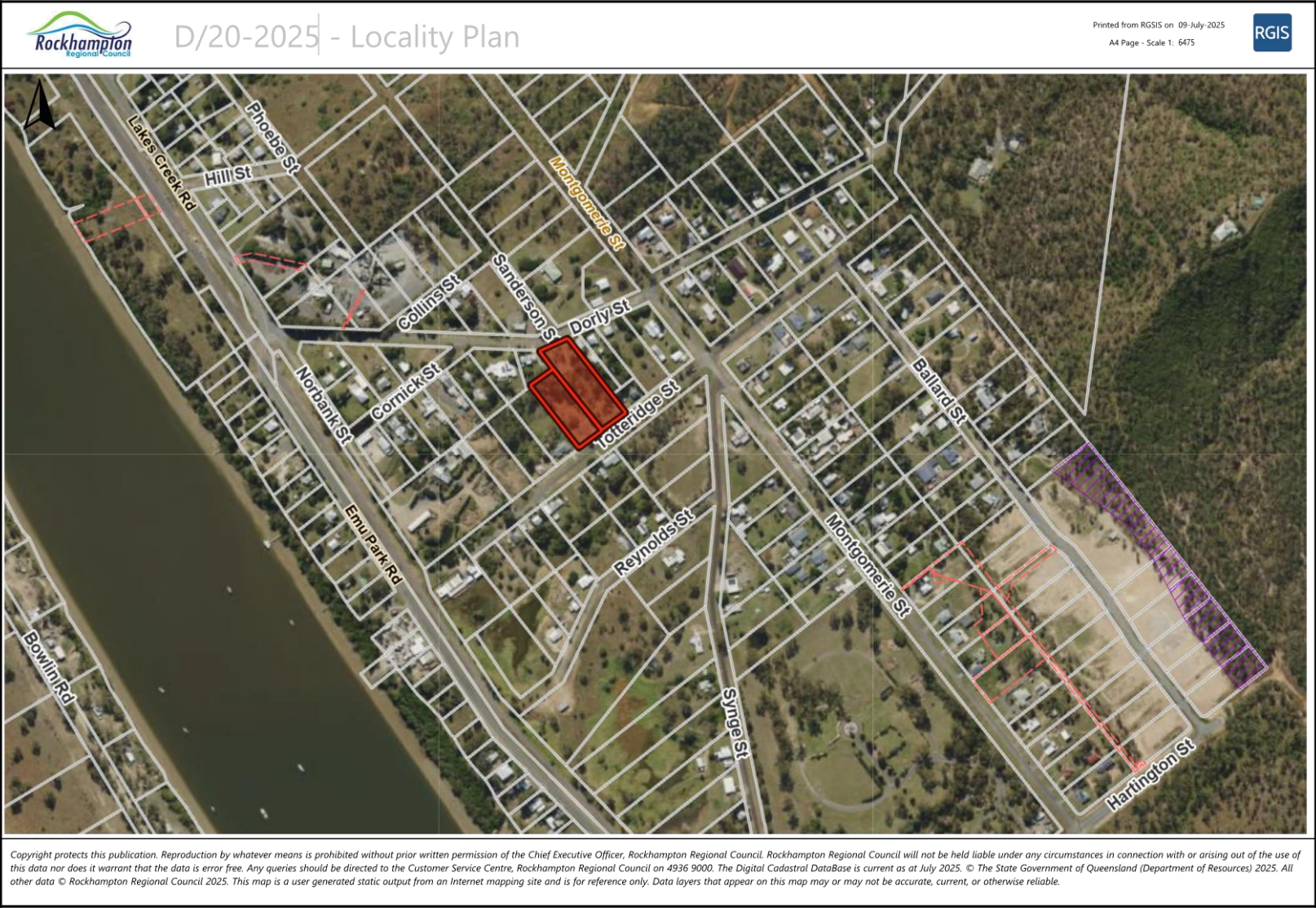
THAT the proposed development is not anticipated to compromise the Strategic Framework of Rockhampton Region Planning Scheme 2015. Furthermore, the proposal generally complies with the provisions included in the applicable codes. The proposal is therefore, recommended for approval in accordance with the approved plans and subject to the conditions outlined in the recommendation.

**DEVELOPMENT APPLICATION FOR A
MATERIAL CHANGE OF USE FOR TWO
(2) DWELLING HOUSES
(BUILDING ENVELOPES)**

Locality Plan

Meeting Date: 22 July 2025

Attachment No: 1

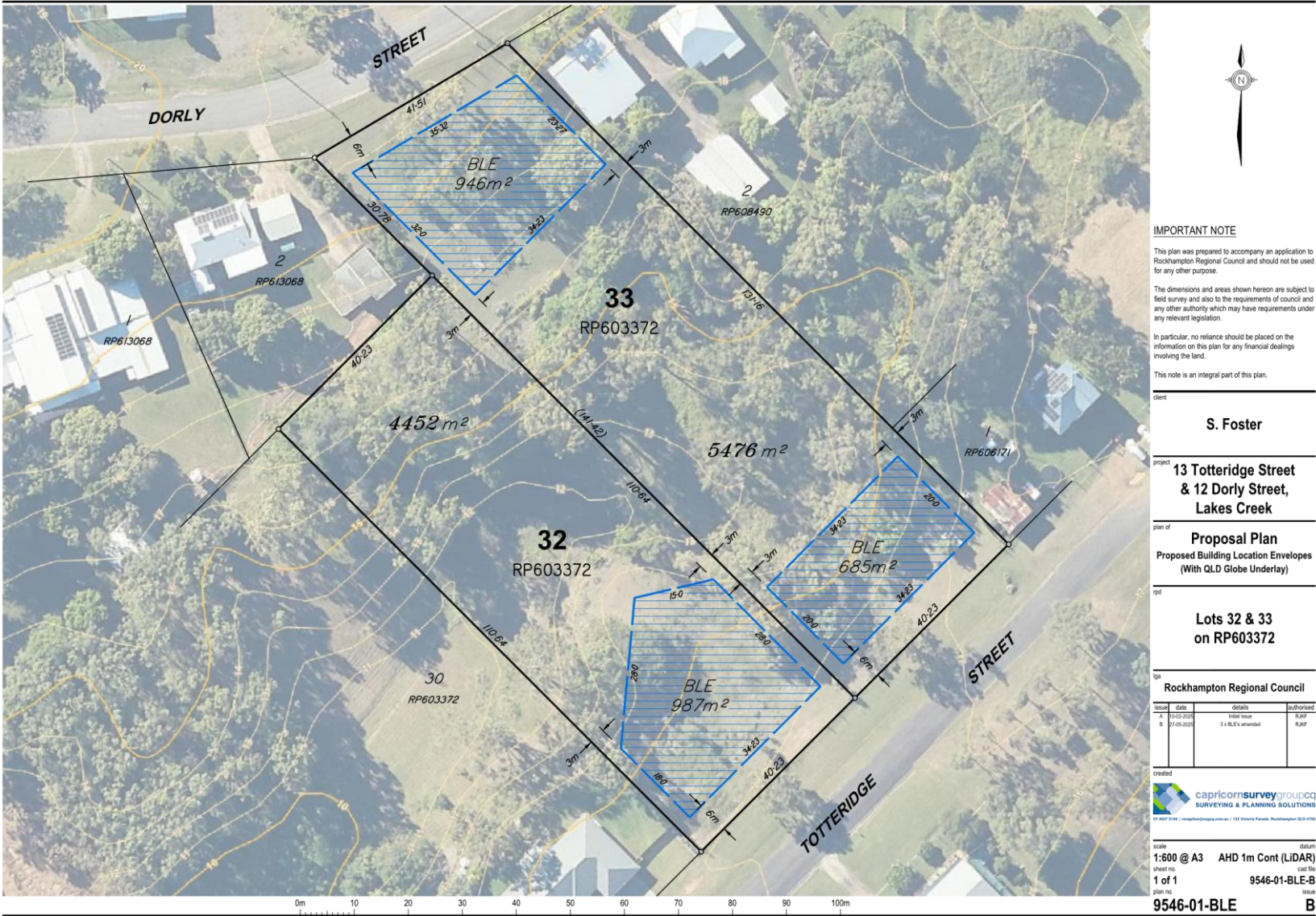


**DEVELOPMENT APPLICATION FOR A
MATERIAL CHANGE OF USE FOR TWO
(2) DWELLING HOUSES
(BUILDING ENVELOPES)**

Proposal Plan (Building Envelopes)

Meeting Date: 22 July 2025

Attachment No: 2



11.4 DEVELOPMENT APPLICATION FOR A MATERIAL CHANGE OF USE FOR A RETIREMENT FACILITY (170 SITES)

File No: D201-2024

Attachments:

1. [Locality Plan](#)
2. [Master Plan](#)
3. [Staging Plan](#)

Authorising Officer: Amanda O'Mara - Coordinator Development Assessment
Angela Arnold - Acting Manager Planning and Regulatory Services
Alicia Cutler - General Manager Community Services

Author: Kathy McDonald - Principal Planning Officer

SUMMARY

Development Application Number: D/201-2024

Applicant: Lg Resorts No 3 Pty Ltd A.C.N. 662 327 540

Real Property Address: Lots 7 to 12 on RP603508

Common Property Address: 19, 29 and 71 McMillan Avenue, Parkhurst

Area of Site: 27.573 hectares

Planning Scheme: Rockhampton Region Planning Scheme 2015 (v4.4)

Planning Scheme Zone: Low Density Residential Zone

Planning Scheme Overlays: Airport Environs Overlay;
Biodiversity Areas Overlay; and
Flood Hazard Overlay.

Existing Development: Lots 7 to 10 – D/187-2023 - Retirement Facility (335 Sites)

Lots 11 to 12 – Single Dwelling Houses (demolished)

Approval Sought: Development Permit for a Material Change of Use for a Retirement Facility (170 Sites)

Category of Assessment: Assessable subject to Impact assessment

Submissions: One (1)

Referral Agency: Department of Housing, Local Government, Planning and Public Works (State Assessment and Referral Agency Department)

OFFICER'S RECOMMENDATION**RECOMMENDATION A**

THAT in relation to the application for a Development Permit for Material Change of Use for a Retirement Facility (170 Sites), made by Lg Resorts No 3 Pty Ltd A.C.N. 662 327 540, located at 19, 29 and 71 McMillan Avenue, Parkhurst, described as Lots 7 to 12 on RP603508, Council resolves to provide the following reasons for its decision:

STATEMENT OF REASONS

Description of the development	
Material Change of Use for a Retirement Facility (170 Sites)	
Reasons for Decision	
<p>a) Assessment of the development against the relevant zone purpose, planning scheme codes and planning scheme policies demonstrates that the proposed development will not cause significant adverse impacts on the surrounding natural environment, built environment and infrastructure, community facilities, or local character and amenity; and</p> <p>b) On balance, the application should be approved because the circumstances favour Council exercising its discretion to approve the application even though the development does not comply with an aspect of the assessment benchmarks.</p>	
Assessment Benchmarks	
<p>The development was assessed against the following assessment benchmarks:</p> <ul style="list-style-type: none"> • Local Government Infrastructure Plan; • Strategic Framework; • Low Density Residential Zone Code; • Access, Parking and Transport Code; • Landscape Code; • Stormwater Management Code; • Waste Management Code; • Water and Sewer Code; • Filling and Excavation Code; • Biodiversity Areas Overlay Code; and • Flood Hazard Overlay Code. 	
Compliance with assessment benchmarks	
The development was assessed against all of the assessment benchmarks listed above and complies with all of these with the exceptions listed below.	
Assessment Benchmark	Reasons for the approval despite non-compliance with benchmark
Strategic Framework	<p>3.3 Settlement Pattern</p> <p>3.3.9 Element – Future Urban</p> <p>3.3.9.1 Specific Outcome (2)</p> <p>The proposed development partly conflicts with Specific Outcome (2) of the Future Urban Settlement Pattern under the Strategic Framework because urban development is not expected to occur within future urban areas before 2031.</p>

	<p>The subject site is only partly located within the Future Urban designation of the Strategic Framework. Majority of the development's footprint is located in the Urban Infill and Intensification designation which the development has no conflict with.</p> <p>Rockhampton's growth is currently focused on the northern suburbs, in particular the area of Parkhurst. This being considered, despite the conflict with the Future Urban designation the development is consistent with the pattern of growth as outlined in strategic framework maps (SFM-1 to SFM-4); and</p> <p>Complies with specific outcome (15) of the Urban and New Urban settlement pattern which states that: Future greenfield development in Rockhampton is directed to Norman Gardens and Parkhurst to avoid areas affected by flooding to the south and west and steep land/environmental constraints to the east.</p> <p>Therefore, on balance the proposal complies with the Settlement Pattern theme of the Strategic Framework.</p>
Local Government Infrastructure Plan	<p>Table SC3.4.2 Schedule of works – Sewerage network</p> <p>An alternative delivery method for sewerage infrastructure for connection to the development site will be via a temporary sewerage pumping station located in the southwestern corner of the development site and a 100 millimetre diameter private sewer rising main that will discharge into the existing 150-millimetre diameter sewerage gravity main within 20 Rachel Drive. This temporary infrastructure will be privately owned and maintained until such time as Council delivers the trunk sewerage network required to service the northeastern Parkhurst catchment. When this occurs into the future the private infrastructure will be decommissioned, and the development site will connect via gravity to the trunk network.</p>
Low Density Residential Zone Code	<p>Performance Outcome (PO) 18</p> <p>The proposed development does not comply with Acceptable Outcome (AO) 18.1 because the Retirement Facility is not located within close proximity (200 metres) to a park, centre zone or major community facility.</p> <p>Despite this, the subject site is considered highly accessible and provides convenience for the following reasons:</p> <p>The development is located approximately 650 metres (walking distance) from Parkhurst Shopping Centre (District Centre Zone);</p> <p>Is located approximately 450 metres (walking distance) from the Rockhampton Heritage Village; and</p> <p>Approximately 400 metres North to an accessible bus stop along Jones Street and 500 metres West to another bus stop along Yaamba Road.</p>

	<p>To the extent any conflicts are identified the proposed development is considered to comply with the following higher order provisions of the Planning Scheme:</p> <p>6.2.1.2 (2)(c) (Overall Outcomes Low Density Residential Zone) – The proposed development maintains a low-rise setting.</p> <p>3.3.10.1 (5)(a) and (b) (Strategic Framework, Settlement Pattern, Element – Urban Infill and Intensification) – The proposed development provides for a choice of housing types by providing smaller convenient options close to centres.</p> <p>Therefore, the development is taken to comply with PO18.</p>
Relevant Matters	
The proposed development was not assessed against any relevant matters outside of the matters prescribed by regulation.	
Matters raised in submissions	
The proposal was the subject of public notification between 29 May 2025 and 24 June 2025, in accordance with the requirements of the Planning Act 2016 and the Development Assessment Rules, and one (1) properly made submission was received.	
Submitter Concerns	Response
<p>Natural Water Course</p> <p>Submitter raised concerns that the earthworks involved with the development have altered the natural water course and that the capacity of the open drain proposed within the development site may not cope in times of heavy rainfall causing the water to back up onto the adjoining property.</p>	<p>As a result of this submission, Council officers re-assessed the amended flood report submitted and determined that the proposed open channel drain 'section A' would need to be extended to ensure its capacity can withstand flows. Additionally, it was found that the fence adjoining the northern boundary was solid and may impact or obstruct flows. Conditions 9.10, 9.11, 9.12 and 9.13 have been appropriately imposed in this regard.</p>
<p>Non-Planning matter</p> <p>Submitter raised concerns that the excessive earthworks involved with the development have altered the natural ground level, so much so that the adjoining properties natural ground level is now lower than the development sites; and this will in effect decrease the value of land of the lower adjoining property.</p>	<p>Property value is not a matter Council can have regard to under the <i>Planning Act 2016</i> when assessing and deciding a development application.</p>
Matters prescribed by regulation	
<ul style="list-style-type: none"> • The Rockhampton Region Planning Scheme 2015 (version 4.4). • Central Queensland Regional Plan 2013. • D/187-2023 - Material Change of Use for a Retirement Facility (335 Sites); and • The common material, being the material submitted with the application. 	

RECOMMENDATION B

THAT in relation to the application for a Development Permit for Material Change of Use for a Retirement Facility (170 Sites), made by Lg Resorts No 3 Pty Ltd A.C.N. 662 327 540, located at 19, 29 and 71 McMillan Avenue, Parkhurst, described as Lots 7 to 12 on RP603508, Council resolves to Approve the application subject to the following conditions:

1.0 ADMINISTRATION

- 1.1 The owner, the owner's successors in title, and any occupier of the premises is responsible for ensuring compliance with the conditions of this development approval.
- 1.2 Where these Conditions refer to "Council" in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.
- 1.3 All conditions, works, or requirements of this development approval must be undertaken, completed, and be accompanied by a Compliance Certificate for any operational works required by this development approval:
 - 1.3.1 to Council's satisfaction.
 - 1.3.2 at no cost to Council; and
 - 1.3.3 prior to the commencement of the use unless otherwise stated.
- 1.4 Infrastructure requirements of this development approval must be contributed to the relevant authorities, where applicable, at no cost to Council, prior to the commencement of the use, unless otherwise stated.
- 1.5 The following further Development Permits must be obtained prior to the commencement of any works associated with their purposes:
 - 1.5.1 Operational Works:
 - (i) Road Works;
 - (ii) Access and Parking Works;
 - (iii) Sewerage Works;
 - (iv) Stormwater Works;
 - (v) Roof and Allotment Drainage;
 - (vi) Site Works; and
 - (vii) Landscaping Works;
 - 1.5.2 Plumbing and Drainage Works; and
 - 1.5.3 Building Works.
- 1.6 All Development Permits for Operational Works and Plumbing and Drainage Works must be obtained prior to the issue of a Development Permit for Building Works.
- 1.7 All works must be designed, constructed, and maintained in accordance with the relevant Council policies, guidelines, and standards, unless otherwise stated.
- 1.8 All engineering drawings/specifications, design and construction works must be in accordance with the requirements of the relevant Australian Standards and must be approved, supervised, and certified by a Registered Professional Engineer of Queensland.
- 1.9 Lot 7, 8, 9, 10, 11 and 12 on RP603508 must be amalgamated and registered as one lot prior to the commencement of Stage 2.

- 1.10 All development conditions contained in this development approval about infrastructure under Chapter 4 of the *Planning Act 2016* should be read as being non-trunk infrastructure conditioned under section 145 of the *Planning Act 2016*, unless otherwise stated.

2.0 APPROVED PLANS AND DOCUMENTS

- 2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except were amended by any condition of this development approval:

<u>Plan/Document Name</u>	<u>Prepared by</u>	<u>Date</u>	<u>Reference No.</u>	<u>Version/ Issue</u>
Master Plan	Living Gem	14 May 2025	LG-PKH-DWG-MP-A-A010	AP
Staging Plan	Living Gem	-	LG-PRH-DWG-MP-A-A050	A
Temporary Access	Living Gem	-	LG-PRH-DWG-MP-A-A051	A
Footpath and Walking Network Plan	Jared Poole Desgin	11 April 2024	BP1426/03.03	C
Dwelling Type A	Jared Poole Desgin	06 September 2023	BP1426/05.01	A
Dwelling Type B	Jared Poole Desgin	06 September 2023	BP1426/05.02	A
Dwelling Type C	Jared Poole Desgin	06 September 2023	BP1426/05.03	A
Statement of Landscape Intent	Living Gem	3 June 2025	L23171	D
Traffic Engineering Report	Colliers	17 April 2025	23BRT0757	A
Engineering Services Report	Westera Partners	13 March 2025	S25-028	A
Flood Report	Westera Partners	13 March 2025	S25-028	A
Stormwater Management Plan	Westera Partners	13 March 2025	S25-028	A
Cover Sheet	Westera Partners	February 2025	S25-028-G01	A
Civil Notes & Legend	Westera Partners	February 2025	S25-028-PC01	A
Site Plan	Westera Partners	February 2025	S25-028-PC02	A
Catchment Plan	Westera Partners	February 2025	S25-028-PC03	A

Civil Works Plan 1 of 4	Westera Partners	February 2025	S25-028-PC04	A
Civil Works Plan 2 of 4	Westera Partners	February 2025	S25-028-PC05	A
Civil Works Plan 3 of 4	Westera Partners	February 2025	S25-028-PC06	A
Civil Works Plan 4 of 4	Westera Partners	February 2025	S25-028-PC07	A
Channel Sections	Westera Partners	February 2025	S25-028-PC08	A
Preliminary Stormwater Tank Details 1 of 5	Westera Partners	February 2025	S25-028-PC09	A
Preliminary Stormwater Tank Details 2 of 5	Westera Partners	February 2025	S25-028-PC10	A
Preliminary Stormwater Tank Details 3 of 5	Westera Partners	February 2025	S25-028-PC11	A
Preliminary Stormwater Tank Details 4 of 5	Westera Partners	February 2025	S25-028-PC12	A
Preliminary Stormwater Tank Details 5 of 5	Westera Partners	February 2025	S25-028-PC13	A

- 2.2 Where there is any conflict between the conditions of this development approval and the details shown on the approved plans and documents, the conditions of this development approval must prevail.

3.0 STAGED DEVELOPMENT

- 3.1 The ultimate development including Development Permit D/187-2023 is to be undertaken in stages, namely:

3.1.1 Sites 3 to 13 (Stage One); and

3.1.2 Sites 1 to 2 and Sites 14 to 505 (Stage Two).

in accordance with the approved plan (refer to condition 2.1).

- 3.2 This development approval is for the delivery of 170 sites within Stage Two, namely:

3.2.1 Sites 86 to 95 and Sites 124 to 242;

3.2.2 Sites 279 to 282 and Sites 300 to 307;

3.2.3 Sites 322 to 329 and Sites 342 to 349;

3.2.4 Sites 359 to 366 and Sites 372 to 375.

- 3.3 The stages are required to be undertaken in chronological order.

- 3.4 The currency period for Stage One is six (6) years from the date this approval takes effect.

- 3.5 The currency period for Stage Two is fifteen (15) years from the date this approval takes effect.

-
- 3.6 The secondary facilities (lifestyle pavilion, sports precinct and summer house) must be provided when the following dwelling sites are delivered:
- 3.6.1 Summer House – prior to the 120th dwelling site being delivered;
 - 3.6.2 Sports Precinct – prior to the 300th dwelling site being delivered; and
 - 3.6.3 Lifestyle Pavilion – prior to the 450th dwelling site being delivered.
- 3.7 The primary clubhouse facilities (country club) must commence when the 50th dwelling site is delivered and be completed when the 150th dwelling site is delivered.
- 3.8 Unless otherwise expressly stated, the conditions must be read as being applicable to all stages.
- 4.0 ROAD WORKS
- 4.1 A Development Permit for Operational Works (road works) must be obtained prior to the commencement of any road works required by this development approval.
- 4.2 All road works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines*, and relevant Australian Standards and Austroads Guidelines and the provisions of a Development Permit for Operational Works (road works).
- 4.3 McMillian Avenue must be designed and constructed to Major Urban Collector standard for the full frontage of the development site to the proposed new access locations when provided.
- 4.3.1 The first access on the east west section of McMillian Avenue for the RV Compound.
 - 4.3.2 and the second access proposed off McMillian Avenue on the north south section adjacent to the northern boundary of the site.
- The works required include half road construction along the development side of McMillian Avenue with an eight (8) metre wide carriageway. Kerb and channel, public lighting, pedestrian pathways, and drainage to be included. This trunk infrastructure has been identified as T-107 and part of T-92 in the Local Government Infrastructure Plan and is conditioned under section 128 of the Planning Act 2016.
- 4.4 A 2.5 metre wide strip of land, along the eastern boundary adjacent to McMillan Avenue, must be dedicated to Council for additional road reserve to appropriately accommodate a Major Urban Collector Road hierarchy.
- 4.5 An appropriate truncation must be required at the corner of Lot 11 on RP603508 and Lot 12 on RP603508 adjoining McMillian Avenue to ensure safety, visibility and infrastructure access.
- 4.6 A concrete pathway, with a minimum width of 1.5 metres, must be constructed on the development side of McMillan Avenue for the full frontage of the development site when the McMillian Avenue frontage works referred to in condition 5.3 are relevant.
- 4.7 All pathways and access ramps must be designed and constructed in accordance with *Australian Standard AS1428 "Design for access and mobility"*.
- 4.8 All pathways located within a road reserve or public use land must be provided with public space lighting in accordance with *Australian Standard AS1158 "Lighting for roads and public spaces"*.
- 4.9 All pathways must incorporate kerb ramps at all road crossing points.
- 4.10 Traffic signs and pavement markings must be provided in accordance with the *Manual of Uniform Traffic Control Devices – Queensland*. Where necessary, existing traffic signs and pavement markings must be modified in accordance with the *Manual of Uniform Traffic Control Devices – Queensland*.
-

- 4.11 Dedicated pedestrian linkages must be provided in accordance with the 'Footpath and Walking Network' approved plan (refer to condition 2.1).

5.0 ACCESS AND PARKING WORKS

- 5.1 A Development Permit for Operational Works (access and parking works) must be obtained prior to the commencement of any access and parking works on the development site.
- 5.2 All access and parking works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines*, and *Australian Standard AS2890 "Parking facilities"* and the provisions of a Development Permit for Operational Works (access and parking works).
- 5.3 All access, parking and vehicle manoeuvring areas must be concrete paved or asphalt sealed in accordance with the approved site plan (refer to condition 2.1).
- Note: Recreational Vehicle (RV) compound must be concrete paved, or asphalt sealed when access from McMillan Avenue is opened / constructed.
- 5.4 On-site car parking spaces must be provided in accordance with the land use as prescribed under the *Rockhampton Region Planning Scheme 2015* Version 4.4, Table 9.3.1.3.2 Parking Requirements.
- Note: a minimum of one (1) space per four (4) dwellings for visitor parking is required and recreational vehicle (RV) parking spaces must be provided on-site to meet the demand likely generated by the development.
- 5.5 Each dwelling must be provided with two (2) car parking spaces, which may be provided in tandem, with at least one (1) space being covered.
- 5.6 A new access to the development must be provided at Norman Road and McMillan Avenue.
- 5.7 A secondary access onto McMillan Avenue must be provided prior to establishing more than two hundred (200) dwelling sites.
- 5.8 Service and delivery vehicles, including refuse collection vehicles must be via Norman Road only.
- 5.9 Any redundant vehicular crossovers must be replaced by Council standard kerb and channel.
- 5.10 Adequate sight distances must be provided for all ingress and egress movements at the access driveways in accordance with *Australian Standard AS2890.2 "Parking facilities - Off street commercial vehicle facilities"*.
- 5.11 Universal access parking spaces must be provided on-site in accordance with *Australian Standard AS2890.6 "Parking facilities - Off-street parking for people with disabilities"*.
- 5.12 Parking spaces must be line-marked in accordance with the approved Site Plan (refer to condition 2.1) and in accordance with the *Australian Standard AS2890 "Parking facilities"* and the provisions of a Development Permit for Operational Works (access and parking works).
- 5.13 Any application for a development permit for operational works (access and parking works) must be accompanied by detailed and scaled plan, which demonstrate the turning movement/swept paths of the largest vehicle to access the development site including refuse collection.
- 5.14 All vehicle operations associated with the development must be directed by suitable directional, informative, regulatory, or warning signs in accordance with *Australian Standard AS1742.1 "Manual of uniform traffic control devices"* and *Australian Standard AS2890.1 "Parking facilities – Off-streetcar parking"*.

- 5.15 Road signage and pavement markings must be installed in accordance with *Australian Standard AS1742.1 "Manual of uniform traffic control devices"*.
- 5.16 All vehicle operation areas must be illuminated in accordance with the requirements of *Australian Standard AS1158 "Lighting for roads and public spaces"*.
- 5.17 All internal pedestrian pathways must be designed and constructed in accordance with *Australian Standard AS1428 "Design for access and mobility"*.

6.0 SEWERAGE WORKS

- 6.1 A Development Permit for Operational Works (sewerage works) must be obtained prior to the commencement of any sewerage works on the development site.
- 6.2 All sewerage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines, Water Supply (Safety and Reliability) Act 2008*, and *Plumbing and Drainage Act 2018* and the provisions of a Development Permit for Operational Works (sewerage works).
- 6.3 A temporary 100-millimetre diameter non-trunk sewerage rising main must be constructed from a private sewerage pump station to be provided in the south-western corner of the development site, connecting to the existing 150-millimetre diameter sewerage gravity main located within the park at 20 Rachel Drive, Parkhurst. A discharge chamber must be provided at the connection of the existing 150-millimetre diameter gravity sewerage main. This non-trunk infrastructure is conditioned under section 145 of the *Planning Act 2016*.
- 6.4 Upon completion of the external trunk sewerage network in the future by Council, the proposed private sewerage pump station and rising main must be decommissioned and removed. A new sewerage connection point is to be provided from the trunk sewerage main to service the site, designed and constructed to accommodate the ultimate development via gravity.
- 6.5 The proposed temporary 100-millimetre diameter non-trunk sewerage raising main and pump station must be privately owned and maintained at no cost to Council.
- 6.6 Any proposed sewerage access chamber located within a park or reserve, or below a ten per cent (10%) Annual exceedance probability flood level, must be provided with bolt down lids.
- 6.7 The finished sewerage access chamber surface must be at a sufficient level to avoid ponding of stormwater above the top of the chamber. A heavy-duty trafficable lid must be provided in the trafficable area.
- 6.8 Sewer connections located within trafficable areas must be raised or lowered to suit the finished surface levels and must be provided with heavy duty trafficable lids.

7.0 WATER WORKS

- 7.1 All water works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines, Water Supply (Safety and Reliability) Act 2008* and *Plumbing and Drainage Act 2018*.
- 7.2 The development must be connected to Council's reticulated water network.
- 7.3 The existing water connection point must be capped off. A new water connection point must be provided from the 200-millimetre diameter water main located within the eastern side of Norman Road. A hydraulic engineer or other suitably qualified person must determine the size of connection required.
- 7.4 Adequate domestic and firefighting protection must be provided to the development and must be certified by a hydraulic engineer or other suitably qualified person.

7.5 The development must be provided with a master meter at the development site boundary and sub-meters for each sole occupancy building in accordance with the Queensland Plumbing and Drainage Code and Council's Sub-metering Policy.

7.6 Water meter boxes located within trafficable areas must be raised or lowered to suit the finished surface levels and must be provided with heavy duty trafficable lids.

8.0 PLUMBING AND DRAINAGE WORKS

8.1 A Development Permit for Plumbing and Drainage Works must be obtained for the removal and/or demolition of any existing structures on the development site.

8.2 All internal plumbing and drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines*, *Water Supply (Safety and Reliability) Act 2008*, *Plumbing and Drainage Act 2018*, and Council's Plumbing and Drainage Policies and the provisions of a Development Permit for Plumbing and Drainage Works.

8.3 All internal plumbing and sanitary drainage works must be completely independent for each unit/tenancy.

9.0 STORMWATER WORKS

9.1 A Development Permit for Operational Works (stormwater works) must be obtained prior to the commencement of any stormwater works required by this development approval.

9.2 All stormwater drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1) subject to ensuring compliance and any alterations required by the *Environmental Protection Act 1992*, *Queensland Urban Drainage Manual*, *Capricorn Municipal Development Guidelines*, and sound engineering practice and the provisions of a Development Permit for Operational Works (stormwater works).

9.3 All stormwaters must drain to a lawful point of discharge and must not adversely affect surrounding land or infrastructure in comparison to the pre-development conditions, including but not limited to blocking, altering, or diverting existing stormwater runoff patterns or having the potential to cause damage to other infrastructure.

9.4 A Drainage Easement must be provided over all land assessed to be within a post-development one (1%) Annual Exceedance Probability defined flood / storm event, inundation area.

9.5 A Stormwater channel must be provided along the western and northern boundaries to contain the overland flow that traverses the development site. This trunk infrastructure has been identified as D-4 in the *Local Government Infrastructure Plan* and is conditioned under section 128 of the *Planning Act 2016*.

Note: Channel freeboard must be provided in accordance with *Queensland Urban Drainage Manual* requirements and demonstrated at Operational Works (Stormwater Works) stage.

9.6 All internal field inlets / pits must be fitted with gross pollutant traps in accordance with approved plans (refer to condition 2.1).

9.7 The installation of gross pollutant traps must be in accordance with relevant Australian Standards and all maintenance of the proposed gross pollutant traps must be the responsibility of the property owner or body corporate (if applicable).

9.8 Any application for a Development Permit for Operational Works (stormwater works) must be accompanied by engineering plans with details of any new drainage systems including retention systems, inlet and outlet structures, or the amendment and upgrading of existing drainage systems to implement the proposed drainage strategy.

-
- 9.9 All proprietary stormwater quality treatment devices must be routinely checked, serviced and cleaned in accordance with the manufacturer's recommendations. Records of all maintenance activities undertaken must be kept and made available to Council upon request. Where replacement cartridges or other necessary components for the system become unavailable, an alternative system approved by Council, is required to be retrofitted into the development to achieve an equivalent pollutant reduction outcome. All maintenance cost must be borne by the site owner/operator.
- 9.10 Proposed channel section A must be extended east up to proposed Lot / dwelling site 104.
- 9.11 Boundary fence proposed along northern boundary must be designed and constructed such that it must not obstruct or divert upstream overland flow.
- Note: The fence must allow the natural passage of stormwater runoff to prevent redirection or concentration of flow that could cause erosion, flooding, actionable nuisance or worsening to surrounding land or infrastructure.
- 9.12 Any application for a Development Permit for Operational Works (stormwater works) must be accompanied by an updated Stormwater Management Report, prepared and certified by a *Registered Professional Engineer of Queensland* that as a minimum includes:
- 9.12.1 an assessment of the peak discharges for all rainfall events up to and including a one percent (1%) Annual Exceedance Probability defined flood event, for the pre-development and post-development scenarios;
 - 9.12.2 the development must not increase peak stormwater runoff for a selected range of storm events up to and including a one percent (1%) Annual Exceedance Probability defined flood / storm event, for the post development condition;
 - 9.12.3 pre-development, post-development and mitigated post-development hydrographs to demonstrates the effect of the proposed stormwater management strategies;
 - 9.12.4 demonstration of how major design storm flows are conveyed through the subject development to a lawful point of discharge in accordance with the *Queensland Urban Drainage Manual* and the *Capricorn Municipal Development Guidelines*; and
 - 9.12.5 the stormwater management plan is accompanied by full calculations and all details of the assumptions to support the proposed water quantity management strategy.
- Note: The hydraulic capacity of a channel should be based on the expected channel conditions just prior to normal channel maintenance (i.e. prior to clearing, weeding, grass cutting).
- 9.13 Any application for a Development Permit for Operational Works (stormwater works) must be accompanied by an updated Flood Report, prepared and certified by a *Registered Professional Engineer of Queensland* that as a minimum includes:
- 9.13.1 calibrate the proposed hydraulic model by using Council's Limestone Creek Local Catchment Study;
 - 9.13.2 climate change considerations in accordance with *Australian Rainfall and Runoff Guidelines*;
 - 9.13.3 2D downstream boundary condition must be based on the Council's Limestone Creek Local Catchment Study;
 - 9.13.4 Sensitivity analysis in accordance with *Australian Rainfall and Runoff Guidelines* and *Queensland Urban Drainage Manual*; and
-

- 9.13.5 consideration of storm events in excess of the major storm in accordance with *Queensland Urban Drainage Manual* requirements.

Note: Please refer to QUDM section 7.3.3.

10.0 ROOF AND ALLOTMENT DRAINAGE WORKS

- 10.1 A Development Permit for Operational Works (roof and allotment drainage works) must be obtained prior to the commencement of any drainage works on the development site.
- 10.2 All roof and allotment drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Queensland Urban Drainage Manual*, *Capricorn Municipal Development Guidelines*, and sound engineering practice and the provisions of a Development Permit for Operational Works (roof and allotment drainage works).
- 10.3 All roof and allotment runoff from the development must be directed to a lawful point of discharge and must not restrict, impair, or change the natural flow of runoff water or cause a nuisance to surrounding land or infrastructure.

11.0 SITE WORKS

- 11.1 A Development Permit for Operational Works (site works) must be obtained prior to the commencement of any site works on the development site.
- 11.2 Site works must be constructed such that they do not, at any time, in any way restrict, impair, or change the natural flow of runoff water, or cause an actionable nuisance or worsening to surrounding land or infrastructure.
- 11.3 All earthworks must be undertaken in accordance with *Australian Standard AS3798 "Guidance on earthworks for commercial and residential development"*.
- 11.4 Any application for a Development Permit for Operational Works (site works) must be accompanied by an earthworks plan that clearly identifies the following:
- 11.4.1 the location of cut and/or fill.
 - 11.4.2 the type of fill to be used and the way it is to be compacted.
 - 11.4.3 the quantum of fill to be deposited or removed and finished cut and/or fill levels.
 - 11.4.4 details of any proposed access routes that are intended to be used to transport fill to or from the development site; and
 - 11.4.5 the maintenance of access roads to and from the development site so that they are free of all cuts and/or fill material and cleaned as necessary.

- 11.5 All retaining structures above one (1) meter height requires separate building approval and certification by a Registered Professional Engineer of Queensland.

12.0 BUILDING WORKS

- 12.1 A Development Permit for Building Works assessable under the Building Assessment Provisions must be obtained prior to the commencement of any building works on the site.
- 12.2 A Development Permit for Building Works must be obtained for the removal and/or demolition of any existing structures on the development site.
- 12.3 All building works for must be undertaken in accordance with Queensland Development Code, Mandatory Part 1.4 for building over or near relevant infrastructure.
- 12.4 Impervious paved waste storage area/s must be provided in accordance with the approved plans (refer to condition 2.1) and the *Environmental Protection Regulation 2019* and must be:

- 12.4.1 designed and located so as not to cause a nuisance to neighbouring properties;
- 12.4.2 surrounded by at least a 1.8-metre-high screen fence that obstructs from view the contents of the waste storage area by any member of the public from any public place;
- 12.4.3 of a sufficient size to accommodate commercial type bins that will be serviced by a commercial contractor plus clearances around the bins for manoeuvring and cleaning;
- 12.4.4 setback a minimum of two (2) metres from any road frontage; and
- 12.4.5 provided with a suitable hosecock and hoses at the refuse container area, and washdown must be drained to the sewer and fitted with an approved stormwater diversion valve arrangement in accordance with the Sewerage Trade Waste provisions and the *Plumbing and Drainage Act 2018*.

Note: As an alternative to a washdown facility, a fully contained commercial bin cleaning service is acceptable provided no wastewater is discharged from the site to the sewer.
- 12.5 Any lighting devices associated with the development, such as sensory lighting, must be positioned on the development site and shielded so as not to cause glare or other nuisance to nearby residents and motorists. Night lighting must be designed, constructed and operated in accordance with *Australian Standard AS4282 "Control of the obtrusive effects of outdoor lighting"*.
- 12.6 Boundary fencing must be erected along the common boundary of the subject development site prior to the commencement of the use in all areas shown on the approved plans (refer to condition 2.1).
- 12.7 The private open space area provided for each unit must be fenced with a 1.8 metre high screen fence. The fence must be constructed of appropriate materials and to Council's satisfaction to prevent viewing of the private open space from a public space and adjoining properties.
- 12.8 All proposed structures including earthworks must be completely located outside of the existing water supply easement.
- 13.0 EXTERNAL LANDSCAPING WORKS
- 13.1 A Development Permit for Operational Works (landscaping works) must be obtained prior to the commencement of any landscaping works required by this development approval.
- 13.2 Street trees must be provided along Norman Road in accordance with the approved plans (refer to condition 2.1) and the requirements of Planning Scheme Policy SC6.12 - *Landscape Design and Street Trees Planning Scheme Policy*.
- 13.3 The street trees required by condition 13.2 must be one or a combination of the following species:
 - 13.3.1 *Buckinghamia celcissma* – Ivory Curl
 - 13.3.2 *Corymbia ptychocarpa* – Swamp Bloodwood
 - 13.3.3 *Cupaniopsis anacardioides* – Tuckeroo
 - 13.3.4 *Cupaniopsis parvisolia* – Small Leaf Tuckeroo
 - 13.3.5 *Harpullia pendula* – Tulip wood
 - 13.3.6 *Melicope elleryana*- Pink Flowering Euodia
 - 13.3.7 *Syzygium leuhmanii*- Small Leafed Lilly Pilly
 - 13.3.8 *Waterhousia floribunda* – Weeping Lilly Pilly

13.3.9 Xanthostemon chrysanthus – Golden Penda

13.4 The street trees must:

13.4.1 Be planted between one (1) and 1.2 metres from the edge of the kerb;

13.4.2 Be at least three (3) metres from a driveway;

13.4.3 Be at least five (5) metres apart; and

13.4.4 Be at least six (6) metres from the corner of the kerb at street intersections.

13.5 Street trees must be maintained by the owner until established.

Note: Street trees become the property of Council. Council reserves all rights to trim or remove street trees as per our requirements and in accordance with the current Street Tree Policy.

Note: Council approval must be obtained prior to the removal of or interference with street trees located on Council land.

13.6 Street trees and landscaping must not impact on vehicle site distances in accordance with *Australian Standard AS2890 – Parking Facilities*, or unduly restrict visibility to pedestrians in verge areas.

13.7 Large trees must not be planted within one (1) metre of the centreline of any sewerage and/or water infrastructure; small shrubs and groundcover are acceptable.

13.8 Any application for a Development Permit for Operational Works (landscaping works) must be accompanied by a detailed plan that demonstrates the proposed landscaping within the easement or proposed channel including one (1) per cent Annual Exceedance Probability flood inundation extent will not affect / decrease the conveyance capacity of the channel.

Note: Landscaping within Drainage Easement A located on SP307472 or proposed channel including one (1) per cent Annual Exceedance Probability flood inundation extent as identified on the approved plans (refer to condition 2.1) must be in accordance with Council's easement schedule.

14.0 INTERNAL LANDSCAPING WORKS

14.1 Landscaping must be constructed and/or established in all relevant areas shown on the approved plans prior to the commencement of the use for that area (refer to condition 2.1).

14.2 Landscaping must be designed in accordance with the requirements of Australian Standard AS 1428 — Design for access and mobility.

14.3 Planting types used within the landscaping areas (refer to condition 2.1) must include either trees, shrubs or groundcovers, or any combination of these planting types.

14.4 At least fifty (50) per cent of all new plantings within the landscaping areas (refer to condition 2.1) must be locally native species with low water dependency and must comply with the following requirements:

14.4.1 Plant species are chosen from sources recommended in *Planning Scheme Policy SC6.12 – Landscape Design and Street Trees Planning Scheme Policy*; and

14.4.2 Plant species must not include undesirable species identified in *Planning Scheme Policy SC6.12 – Landscape Design and Street Trees Planning Scheme Policy*.

14.5 Shade trees within car parking areas are to be provided and planted within a deep natural ground/structured soil garden bed/island/bay and are protected by wheel stops or bollards as required.

14.6 Landscaping, or any part thereof, upon reaching full maturity, must not:

- 14.6.1 obstruct sight visibility zones as defined in the Austroads 'Guide to Traffic Engineering Practice' series of publications;
- 14.6.2 adversely affect any road lighting or public space lighting; or
- 14.6.3 adversely affect any Council infrastructure, or public utility plant.
- 14.7 The landscaped areas must be subject to:
 - 14.7.1 a watering and maintenance plan during the establishment phase; and
 - 14.7.2 an ongoing maintenance and replanting programme.
- 15.0 STREET LIGHTING
- 15.1 The developer is responsible for all costs associated with the supply and installation of any road lighting or public space lighting in accordance with Australian Standard AS1158 'Lighting for roads and public spaces'.
- 15.2 A suitably qualified Electrical Engineering Consultant shall liaise with Council for the approval of street lighting design. The Consultant must appear on Ergon Energy's list of Public Lighting Designers and be a Registered Professional Engineer of Queensland.
- 16.0 ELECTRICITY
- 16.1 Underground electricity services must be provided in accordance with approved Operational Works Plans and the standards and requirements of the relevant service provider.
- 16.2 A Certificate of Electricity Supply from the relevant service provider must be provided to Council, prior to the commencement of the use.

Note: The applicant can enter a Negotiated Connection Establishment Contract with the Supplier for the provisioning of electrical services and/or street lighting. Provided the Applicant has undertaken all the conditions of the contract, including providing performance security, the Supplier will issue a Certificate of Electricity Supply.
- 17.0 TELECOMMUNICATIONS
- 17.1 Provide Fibre-Ready pit and pipe telecommunications infrastructure to each lot within the development in accordance with the Australian Government 'Telecommunications infrastructure in new developments' policy.
- 17.2 The Telecommunications Act 1997 (Commonwealth) specifies where the deployment of optical fibre and the installation of fibre-ready facilities is required.
- 17.3 Evidence (see below) of acceptance of the works from the relevant service provider must be provided to Council, prior to the commencement of the use: -
 - NBN** a 'Certificate of Practical Completion',
 - Telstra** a- "Telecommunications Agreement/Provisioning Letter",
 - A Licenced Carrier** under the Telecommunications Act 1997- (signed documentation from a Registered Professional Engineer Queensland -electrical engineer.)
- 18.0 ASSET MANAGEMENT
- 18.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.
- 18.2 Any damage to existing stormwater, water supply and sewerage infrastructure, kerb and channel, pathway, or roadway (including removal of concrete slurry from public land and Council infrastructure), that occurs while any works are being carried out in association with this development approval must be repaired at full cost to the developer. This includes the reinstatement of any existing traffic signs or pavement markings that may have been removed or damaged.

- 18.3 'As Constructed' information pertaining to assets to be handed over to Council and those which may have an impact on Council's existing and future assets must be provided prior to the commencement of the use. This information must be provided in accordance with the Asset Design and As Constructed Manual (ADAC).

19.0 ENVIRONMENTAL

- 19.1 Any application for a Development Permit for Operational Works must be accompanied by an Erosion and Sediment Control Plan that addresses, but is not limited to, the following:

- (i) objectives.
- (ii) site location and topography.
- (iii) vegetation.
- (iv) site drainage.
- (v) soils.
- (vi) erosion susceptibility.
- (vii) erosion risk.
- (viii) concept.
- (ix) design; and
- (x) implementation,

for the construction and post-construction phases of work.

- 19.2 An Erosion Control and Stormwater Control Management Plan prepared and certified by suitably qualified person (Certified Professional in Erosion and Sediment Control or a Registered Professional Engineer of Queensland), with appropriate knowledge and experience in erosion and sediment control design and implementation, in accordance with the State Planning Policy 2017 and Capricorn Municipal Design Guidelines requirements, must be:

19.2.1 implemented, monitored, and maintained for the duration of the development works, and until all exposed soil areas are permanently stabilised (for example, turfed, hydro mulched, concreted, landscaped).

19.2.2 The plan must be available on-site for inspection by Council Officers whilst all works are being carried out.

20.0 OPERATING PROCEDURES

- 20.1 All Construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the development site. Storage of materials or parking of construction machinery or contractors' vehicles must not occur within Norman Road or McMillian Avenue.

ADVISORY NOTES

NOTE 1. Aboriginal Cultural Heritage

It is advised that under section 23 of the Aboriginal Cultural Heritage Act 2003, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care"). Maximum penalties for breaching the duty of care are listed in the Aboriginal cultural heritage legislation. The information on Aboriginal cultural heritage is available on the Department of Women, Aboriginal and Torres Strait Islander Partnerships and Multiculturalism Department of Aboriginal and Torres Strait Islander Partnerships website <https://www.tatsipca.qld.gov.au> www.dsdsatsip.qld.gov.au

NOTE 2. General Environmental Duty

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

NOTE 3. General Safety of Public During Construction

The *Work Health and Safety Act 2011* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

NOTE 4. Licensable Activities

Should an activity licensable by Rockhampton Regional Council be proposed for the premises, Council's Environment and Public Health Unit should be consulted to determine whether any approvals are required. Such activities may include food business activities such as a commercial kitchen. Approval for such activities is required before 'fitout' and operation.

NOTE 5. Infrastructure Charges Notice

This application is subject to infrastructure charges in accordance with Council policies. The charges are presented on an Infrastructure Charges Notice.

NOTE 6. Rating Category

Please note, a Material Change of Use approval may result in an adjustment to a property's rating category. Please contact Council's Rates Department should you require further information.

NOTE 7. Advertising Devices

Any Advertising device associated with or attached to the development must be carried out in accordance with Council's Planning Scheme.

NOTE 8. Clearing within Road Reserve

Council approval must be obtained at Operational Works stage prior to the removal of or interference with street trees located on Council land including within Council road reserve. Unless stated in the conditions, this development permit does not constitute an approval for the removal of street trees.

NOTE 9. Standard Terms Document for Easements

Easement documents for Council infrastructure must utilise Council's standard terms document - 718579623 to accompany the Survey Plan for endorsement by Council.

SITE AND LOCALITY

The ultimate development site is located at 19, 29 and 71 McMillan Avenue, Parkhurst, formally described as Lots 7 to 12 on RP603508. The six (6) lots are generally rectangular shaped and have a total site area of 27.573 hectares.

Lots 7 to 10 are the subject of a related development application D/187-2023 for a Material Change of Use for a Retirement Facility (335 Sites). Lots 11 and 12 are the subject of this development application and the additional 170 sites for the Retirement Facility. The ultimate development proposes 505 dwelling house sites for the Retirement Facility.

The subject site is partially affected by the Flood Hazard Overlay Planning Area 1 and 2 and the Local Catchment Defined Flood Event (DFE). Lot 7 is burdened by an easement along the northern boundary, Easement A on RP861941, being in favour of Council for water

infrastructure purposes and Lot 8 is burdened by an easement along the western boundary, Easement A on SP307472 in favour of Council for drainage purposes.

The subject site is immediately bound by:

- North - Low Density Residential Zone and established dwelling houses located on larger rural residential lots. Further north is the established Northridge Residential Estate.
- East - McMillan Avenue, classified as a Major Rural Collector road. Further east is land zoned as Emerging Community and the privately owned Rivendel Botanic Gardens.
- South - McMillan Avenue, classified as a Major Rural Collector road. Further south is the Low Density Residential Zone and established dwelling houses located on larger rural residential lots.
- West - Norman Road, classified as a Major Urban Collector road. Further west is the Low Density Residential Zone with a mix of developed short term accommodation, commercial and residential estates fronting Yaamba Road.

The wider area is characterised by the Low Density Residential Zone and Emerging Community Zone in the northern Rockhampton suburb of Parkhurst.

PROPOSAL

The Applicant seeks a Development Permit for Material Change of Use for a Retirement Facility over the subject site.

Specifically, the proposal is to construct an additional 170 detached dwelling houses over two (2) stages. Notable components of the proposal include:

- Stage One - 11 dwelling house sites; and
- Stage Two - 494 dwelling house sites.

The development will include recreational facilities of a primary club house and a secondary lifestyle pavilion and summer house and a sports precinct.

There are three (3) typical dwelling designs that will be used throughout the development with each dwelling containing two (2) bedrooms, two (2) bathrooms. All dwellings will present internal to the site with the main vehicular access from Norman Road and two (2) secondary access points from McMillan Avenue (south) into the recreation vehicle parking and McMillan Avenue (east).

A total of 320 car parking spaces will be provided on-site. This will include 215 visitor car parking spaces and 105 recreational vehicle parking spaces. Additionally, each dwelling house will be provided with two (2) carparking spaces with at least one space being covered.

PLANNING ASSESSMENT

MATTERS FOR CONSIDERATION

This application has been assessed by relevant Council planning, engineering, environmental health, and other technical officers as required. The assessment has been in accordance with the assessment process provisions of the Development Assessment Rules, based on consideration of the relevant State Planning Policy; State Government guidelines; the Council's Town Planning Scheme, Planning Policies and other general policies and procedures, as well as other documents as considered relevant.

TOWN PLANNING COMMENTS

State Planning Policy 2017

Section 2.1 of Rockhampton Region Planning Scheme 2015 noted the State Planning Policy 2017 is integrated in the planning scheme. The State planning interests are therefore addressed as part of this assessment of the development against the Rockhampton Region Planning Scheme 2015.

Central Queensland Regional Plan 2013

The Central Queensland Regional Plan 2013 is a statutory document which came into effect on 18 October 2013. The Regional Plan is identified as being appropriately integrated with the Planning Scheme and therefore an assessment against the Planning Scheme is taken to be an assessment against the Central Queensland Regional Plan 2013.

Rockhampton Region Planning Scheme 2015**Rockhampton Regional Planning Scheme Codes**

The following codes are applicable to this application:

- Low Density Residential Zone Code;
- Access, Parking and Transport Code;
- Landscape Code;
- Stormwater Management Code;
- Waste Management Code;
- Water and Sewer Code;
- Filling and Excavation Code;
- Biodiversity Areas Overlay Code; and
- Flood Hazard Overlay Code.

An assessment has been made against the requirements of the abovementioned codes and the proposed development generally complies with the relevant Performance Outcomes and Acceptable Outcomes. Where the application is in conflict with the Acceptable Outcomes and is not otherwise conditioned to comply an assessment of the Performance Outcomes is contained in the Statement of Reasons in **Recommendation A** of this report.

Low Density Residential Zone

The subject site is situated within the Low Density Residential Zone under the Rockhampton Region Planning Scheme 2015. The purpose of the Low Density Residential Zone identifies that: -

- (1) *The purpose of the low density residential zone code is to:*
 - (a) *provide locations where residential uses, predominantly in the form and type of single detached one (1) storey and two (2) storey dwelling houses on individual lots are preferred to develop;*
 - (b) ***provide for the development of a mixture of other residential land use types that provide for long-term residency, where they are sited and designed to maintain the existing urban form (low rise and low density) and amenity of the surrounding area;***
 - (c) *minimise land use conflict and ensure that community and recreation facilities develop only where they are consistent with amenity and characteristics of the surrounding area; and*
 - (d) *ensure that development within the zone has appropriate standards of infrastructure and essential services.*

This application is consistent with the purpose of the Low Density Residential Zone.

Strategic Framework

The subject site is situated within the **Urban Infill and Intensification designation and Future Urban Area** designation under the scheme's strategic framework map. The strategic framework themes and their strategic outcomes, as identified within Part 3 of the Rockhampton Region Planning Scheme 2015 are applicable:

- Settlement Pattern
- Natural Environment and Hazards
- Community Identity diversity
- Access and Mobility
- Infrastructure and Services
- Natural Resources and Economic Development

An assessment of the proposal identifies that the development presents conflicts with elements of the Strategic Framework. An assessment. An assessment against the Strategic Framework is contained in the Statement of Reasons in **Recommendation A** of this report.

INFRASTRUCTURE CHARGES

Charges Resolution (No. 1) of 2022 for **accommodation (long term)** applies to the application.

- A charge of \$3,725,142.00 for suites with two (2) or less bedrooms (170 x two (2) bedroom dwelling houses);
- An offset will be applicable for the trunk infrastructure identified in the conditions of approval; and
- An Infrastructure Credit of \$61,355.30 for the existing two (2) allotments (Lots 11 and 12 on RP603508) *Please note credit applied for Lots 7 to 10 on RP603508 will be applicable against related development application D/187-2023.*

In accordance with section 3.1 of Charges Resolution (No.1) of 2022, the base charge will be automatically increased using the Producer Price Index (PPI), adjusted according to the three (3) yearly PPI average quarterly percentage change between financial quarters.

The calculations are reflected in the below table:

Column 1 Use Schedule	Column 1A Use	Column 2 Adopted Infrastructure Charge for residential development (\$)			Column 3 Unit	Column 4 Calculated Charge
		(a) 2 or less b'room	(b) 3 or more b'room	(c) Not part of suite		
Accommodation (Long Term)	Retirement Facility	\$21,912.60	-	-	Per site	\$3,725,142.00
Total Base Charge						\$3,725,142.00
Charge (including PPI)						\$4,361,848.75
Total Base Credit						\$61,355.30
Credit (including PPI)						\$71,842.24
TOTAL CHARGE						\$4,290,006.51

Therefore, the charge of \$4,290,006.51 minus the offset for the trunk infrastructure will apply to the development and will be reflected in an Infrastructure Charges Notice.

CONSULTATION

The proposal was the subject of public notification between 29 May 2025 and 24 June 2025, in accordance with the requirements of the Planning Act 2016 and the Development Assessment Rules, and one (1) properly made submission was received.

The issues raised and how they were considered, and addresses is outlined in the Statement of Reasons in **Recommendation A** of this Report.

REFERRALS

The application was referred to the Department of Housing, Local Government, Planning and Public Works (State Assessment and Referral Agency Department) as a Concurrence. The Department assessed the application and provided a referral agency response on 10 June 2025. A subsequent changed referral agency response was then received on 20 June 2025.

CONCLUSION

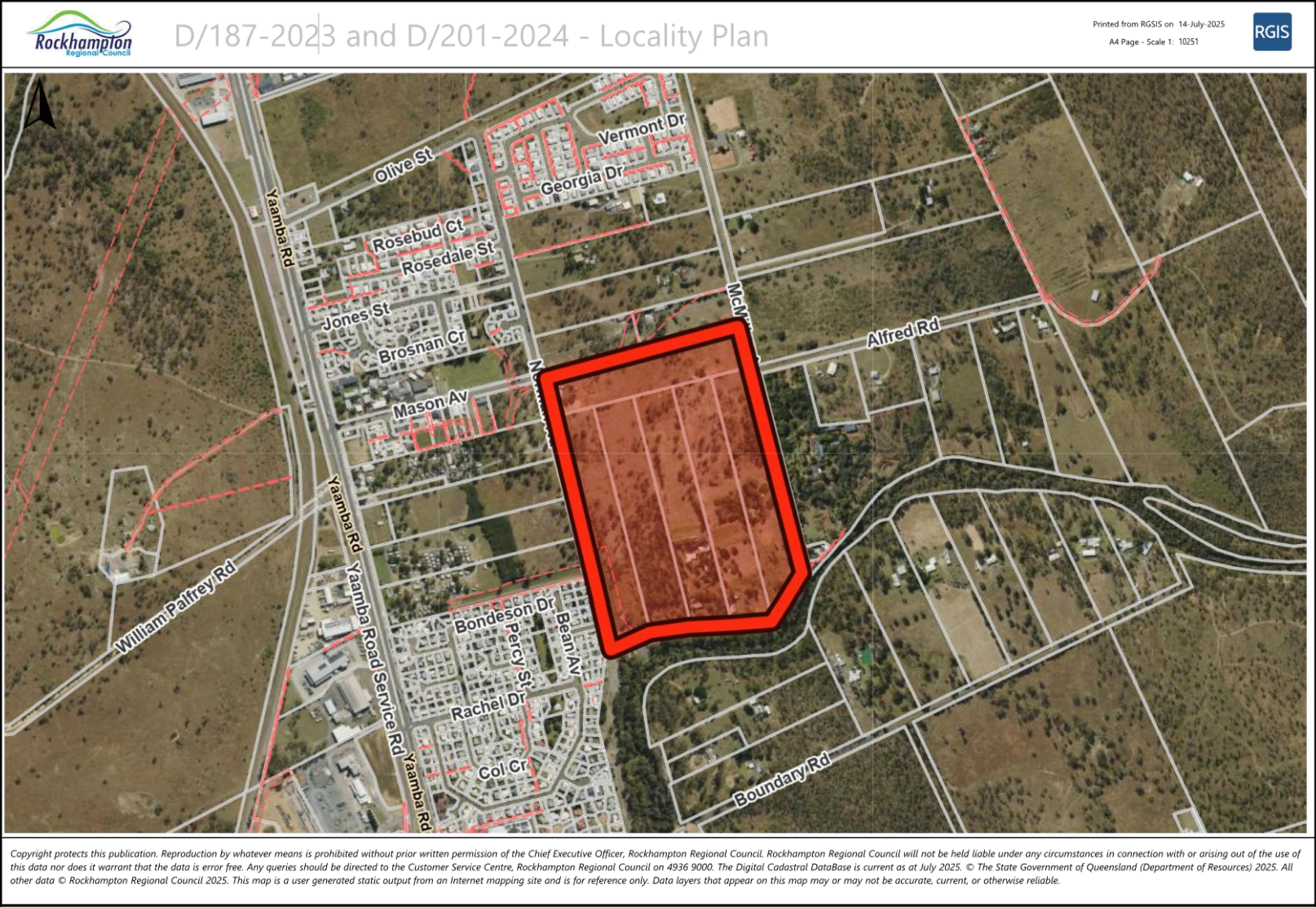
THAT the proposed development is not anticipated to compromise the Strategic Framework of Rockhampton Region Planning Scheme 2015. Furthermore, the proposal generally complies with the provisions included in the applicable codes. The proposal is therefore, recommended for approval in accordance with the approved plans and subject to the conditions outlined in the recommendation.

DEVELOPMENT APPLICATION FOR A MATERIAL CHANGE OF USE FOR A RETIREMENT FACILITY (170 SITES)

Locality Plan

Meeting Date: 22 July 2025

Attachment No: 1



DEVELOPMENT APPLICATION FOR A MATERIAL CHANGE OF USE FOR A RETIREMENT FACILITY (170 SITES)

Master Plan

Meeting Date: 22 July 2025

Attachment No: 2



Living Gems*

120 SIGANTO DRIVE, HELENSVALE, QLD, 4212
INFO@GEMLIFE.COM.AU
WWW.GEMLIFE.COM.AU

REGISTERED ARCHITECT - PHILLIP NIELSEN
QLD-5331 NSW-10322 VIC-19672

DO NOT SCALE FROM PLAN. VERIFY ALL DIMENSIONS PRIOR TO ORDERING OR BUILD FABRICATOR. IF DISCREPANCY:
ALL WORK TO COMPLY WITH THE POSITIONS OF THE BCA AND NCC OF
AUSTRALIA. ARCHITECT HAS ISSUED AND ANY EYEARS OR
REQUIREMENTS OF THE LOCAL AUTHORITY.

PLEASE READ CAREFULLY
THIS PLAN IDENTIFIED CORRECT IS THE ONE REFERRED TO IN THE
CONTRACT & SPECIFICATIONS AND UNDERSTAND CHANGES HEREIN
MAY NOT BE POSSIBLE. THESE SUPERSEDE ALL OTHER PREVIOUS PLANS
OR SPECIFICATIONS.

© 2024 REPRODUCTION IN PART OR WHOLE IS STRICTLY FORBIDDEN

REV	DESCRIPTION	DATE
AA	MASTER PLAN CONCEPT	26/09/24
AB	MASTER PLAN UPDATED	30/09/24
AC	MASTER PLAN UPDATED	08/10/24
AD	MASTER PLAN UPDATED	24/10/24
AE	MASTER PLAN UPDATED	28/11/24
AF	MASTER PLAN UPDATED	20/12/24
AG	MASTER PLAN UPDATED	07/01/25
AH	MASTER PLAN UPDATED	13/01/25
AI	MASTER PLAN UPDATED	07/02/25
AJ	MASTER PLAN UPDATED	17/02/25
AK	MASTER PLAN UPDATED	17/02/25
AL	MASTER PLAN UPDATED	17/02/25
AM	MASTER PLAN UPDATED	28/03/25
AN	MASTER PLAN UPDATED	28/03/25
AO	MASTER PLAN UPDATED	30/04/25
AP	MASTER PLAN UPDATED	14/05/25

SITE INFO
SITE AREA: 278,186.35 m2
VISITOR PARKING: 214
PVD PARKING: 3
RV PARKING: 135
SHUTTLE BUS PARKING: 61

OPEN SPACE CALCS
LANDSCAPING:
RECREATIONAL SPACES:
PEDESTRIAN SHAREDWAY:
TOTAL OPEN SPACE:

SITE COVERAGE
DESIGN AVERAGE (193%):
CLUBHOUSE UNDER ROOF AREA:
LIFESTYLE PAVILION UNDER ROOF AREA:
TOTAL SITE COVERAGE:

LEGEND	
	13.5 x 21.0 m - TYPICAL LOT
	14.0 x 21.0 m - TYPICAL LOT
	15.0 x 21.0 m - TYPICAL LOT
	15.5 x 21.0 m - TYPICAL CORNER LOT
	16.0 x 21.0 m - TYPICAL LARGE LOT
	SPECIAL LOT - VARIOUS DIMENSIONS

YIELD	
13.5 x 21.0 TYPICAL LOT	18
14.0 x 21.0 TYPICAL LOT	281
15.0 x 21.0 TYPICAL LOT	18
15.5 x 21.0 TYPICAL CORNER LOT	50
16.0 x 21.0 TYPICAL LARGE LOT	54
SPECIAL LOT - VARIOUS DIMENSIONS	84
Grand Total:	505

SCALE
As indicated @ A1
PRINT AT 50% @ A3

PROJECT
ROCKHAMPTON
19 McMillan Avenue, Parkland, QLD 4702, Australia

BRANCH	SITE
LG	PKH
GATE	DOC TYPE
1	DWG
BUILDING CODE	DISCIPLINE
MP	A
DRAWING No.	REVISION
A010	AP

DRAWN
BG

CHECKED
BG

APPROVED
PN

DRAWING TITLE
MASTER PLAN

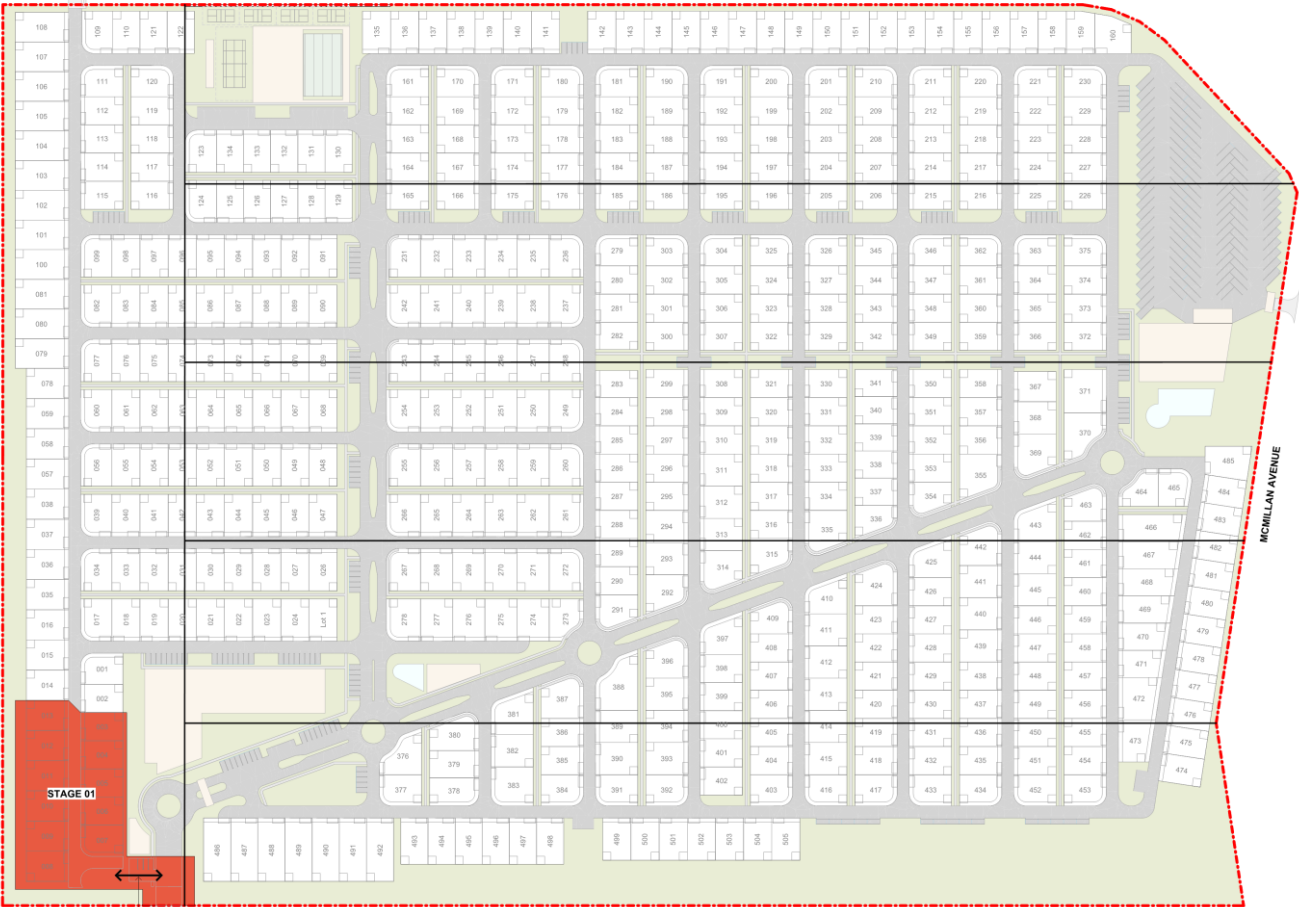
FILE NAME
LG - PKH - DWG - MP - A - A010

DEVELOPMENT APPLICATION FOR A MATERIAL CHANGE OF USE FOR A RETIREMENT FACILITY (170 SITES)

Staging Plan

Meeting Date: 22 July 2025

Attachment No: 3



1 STAGING DIAGRAM
SCALE 1 : 1000

Living Gems*

120 SIGANTO DRIVE, HELENSVALE, QLD, 4212
INFO@GEMLIFE.COM.AU
WWW.GEMLIFE.COM.AU
REGISTERED ARCHITECT - PHILLIP NIELSEN
QLD-5331 NSW-10322 VIC-19672
DO NOT SCALE FROM PLAN. VERIFY ALL DIMENSIONS PRIOR TO ORDERING OR BEFORE FABRICATION. IF POSSIBLE, USE:
ALL WORK TO COMPLY WITH THE POSITIONS OF THE BCA AND NCC OF AUSTRALIA, AUSTRALIAN STANDARDS AND ANY BYLAWS OR REQUIREMENTS OF THE LOCAL AUTHORITY.
PLEASE READ CAREFULLY
THIS PLAN (SET FIED CORRECT) IS THE ONE REFERRED TO IN THE CONTRACT & SPECIFICATIONS AND UNDERSTAND CHANGES HEREFTER MAY NOT BE POSSIBLE. THESE SUPERSEDE ALL OTHER PREVIOUS PLANS OR SKETCHES.
© 2024 REPRODUCTION IN PART OR WHOLE IS STRICTLY FORBIDDEN

SCALE
1 : 1000@A1
PRINT AT 50% @ A3

0 5m 10m

PROJECT
ROCKHAMPTON
19 McMillan Avenue, Parkhurst, QLD 4702, Australia

BRANCH	LG	SITE	PRH
GATE	1	DOC TYPE	DWG
BUILDING CODE	MP	DISCIPLINE	A
DRAWING No	A050	REVISION	

DRAWN	CHECKED	APPROVED
PN	PN	PN

DRAWING TITLE
STAGING DIAGRAM
FILE NAME
LG - PRH - DWG - MP - A - A050

11.5 MINOR CHANGE TO DEVELOPMENT PERMIT D/187-2023 FOR MATERIAL CHANGE OF USE FOR A RETIREMENT FACILITY (335 SITES)

File No: D/187-2023

Attachments:

1. [Locality Plan](#)
2. [Master Plan](#)
3. [Staging Plan](#)

Authorising Officer: Amanda O'Mara - Coordinator Development Assessment
Angela Arnold - Acting Manager Planning and Regulatory Services
Alicia Cutler - General Manager Community Services

Author: Kathy McDonald - Principal Planning Officer

SUMMARY

Development Application Number: D/187-2023

Applicant: LG Resorts No 3 Pty Ltd

Real Property Address: Lots 7 to 12 on RP603508

Common Property Address: 19, 29 and 71 McMillan Avenue, Parkhurst

Area of Site: 27.573 hectares

Planning Scheme: *Rockhampton Region Planning Scheme 2015 (v4.4)*

Planning Scheme Zone: Low Density Residential Zone

Existing Development: Vacant land

Approval Sought: Amended Decision Notice for a Development Permit for Material Change of Use for a Retirement Facility (335 Sites)

Affected Entity: Nil

OFFICER'S RECOMMENDATION

RECOMMENDATION A

That in relation to the application for a Minor Change to D/187-2023 for a Material Change of Use for a Retirement Facility (335 Sites), made by LG Resorts No 3 Pty Ltd, located at 19, 29 and 71 McMillan Avenue, Parkhurst, described as Lots 7 to 12 on RP603508, Council resolves to provide the following reasons for its decision:

STATEMENT OF REASONS

Description of the development
Material Change of Use for a Retirement Facility (335 Sites)
Reasons for Decision
a) Assessment of the development against the relevant zone purpose, planning scheme codes and planning scheme policies demonstrates that the proposed development will not cause significant adverse impacts on the surrounding natural environment, built environment and infrastructure, community facilities, or local character and amenity; and

- b) On balance, the application should be approved because the circumstances favour Council exercising its discretion to approve the application even though the development does not comply with an aspect of the assessment benchmarks.

Assessment Benchmarks

The development was assessed against the following assessment benchmarks:

- Local Government Infrastructure Plan;
- Strategic Framework;
- Low Density Residential Zone Code;
- Access, Parking and Transport Code;
- Landscape Code;
- Stormwater Management Code;
- Waste Management Code;
- Water and Sewer Code;
- Filling and Excavation Code;
- Biodiversity Areas Overlay Code; and
- Flood Hazard Overlay Code.

Compliance with assessment benchmarks

The development was assessed against all of the assessment benchmarks listed above and complies with all of these with the exceptions listed below.

Assessment Benchmark	Reasons for the approval despite non-compliance with benchmark
Strategic Framework	<p>3.3 Settlement Pattern</p> <p>3.3.9 Element – Future Urban</p> <p>3.3.9.1 Specific Outcome (2)</p> <p>The proposed development partly conflicts with Specific Outcome (2) of the Future Urban Settlement Pattern under the Strategic Framework because urban development is not expected to occur within future urban areas before 2031.</p> <p>The subject site is only partly located within the Future Urban designation of the Strategic Framework. Majority of the development's footprint is located in the Urban Infill and Intensification designation which the development has no conflict with.</p> <p>Rockhampton's growth is currently focused on the northern suburbs, in particular the area of Parkhurst. This being considered, despite the conflict with the Future Urban designation the development is consistent with the pattern of growth as outlined in strategic framework maps (SFM-1 to SFM-4); and</p> <p>Complies with specific outcome (15) of the Urban and New Urban settlement pattern which states that: Future greenfield development in Rockhampton is directed to</p>

	<p>Norman Gardens and Parkhurst to avoid areas affected by flooding to the south and west and steep land/environmental constraints to the east.</p> <p>Therefore, on balance the proposal complies with the Settlement Pattern theme of the Strategic Framework.</p>
Local Government Infrastructure Plan	<p>Table SC3.4.2 Schedule of works – Sewerage network</p> <p>An alternative delivery method for sewerage infrastructure for connection to the development site will be via a temporary sewerage pumping station located in the southwestern corner of the development site and a 100 millimetre diameter private sewer rising main that will discharge into the existing 150-millimetre diameter sewerage gravity main within 20 Rachel Drive. This temporary infrastructure will be privately owned and maintained until such time as Council delivers the trunk sewerage network required to service the northeastern Parkhurst catchment. When this occurs into the future the private infrastructure will be decommissioned, and the development site will connect via gravity to the trunk network.</p>
Low Density Residential Zone Code	<p>Performance Outcome (PO) 18</p> <p>The proposed development does not comply with Acceptable Outcome (AO) 18.1 because the Retirement Facility is not located within close proximity (200 metres) to a park, centre zone or major community facility.</p> <p>Despite this, the subject site is considered highly accessible and provides convenience for the following reasons:</p> <p>The development is located approximately 650 metres (walking distance) from Parkhurst Shopping Centre (District Centre Zone);</p> <p>Is located approximately 450 metres (walking distance) from the Rockhampton Heritage Village; and</p> <p>Approximately 400 metres North to an accessible bus stop along Jones Street and 500 metres West to another bus stop along Yaamba Road.</p> <p>To the extent any conflicts are identified the proposed development is considered to comply with the following higher order provisions of the Planning Scheme:</p> <p>6.2.1.2 (2)(c) (Overall Outcomes Low Density Residential Zone) – The proposed development maintains a low-rise setting.</p> <p>3.3.10.1 (5)(a) and (b) (Strategic Framework, Settlement Pattern, Element – Urban Infill and Intensification) – The proposed development provides for a choice of housing types by providing smaller convenient options close to centres.</p> <p>Therefore, the development is taken to comply with PO18.</p>
Relevant Matters	
The proposed development was not assessed against any relevant matters outside of	

the matters prescribed by regulation.	
Matters raised in submissions	
The proposal was the subject of public notification between 26 April 2024 and 22 May 2024, in accordance with the requirements of the Planning Act 2016 and the Development Assessment Rules, and two (2) properly made submissions and one (1) not properly made submission was received.	
Construction concerns for residents adjoining the development site in regard to dust and noise.	<p>The submitters raised concerns with the length of construction time it may take to develop the site regarding dust and noise to the surrounding properties.</p> <p>Operational Works conditions of approval and requirements in the Environmental Protection Act 1994 ensures that all environmental measures can be enforced during construction to protect the amenity of adjoining premises or the surrounding area from emission of light, noise, odour or dust.</p>
Location of Fire Hydrants.	<p>The submitter asked if consideration could be given to relocate a fire hydrant from the development site into their adjoining property so that it could service their site and others in the event of a fire.</p> <p>There are three (3) fire hydrants connected to Council water infrastructure and located within the development site. Being a private lot, this infrastructure is encumbered by an easement in favour of Council. It is not feasible to relocate this infrastructure, and it can be utilised by Queensland Fire and Emergency Services in the event of a fire for all residences in the immediate area.</p>
Norman Road and McMillian Avenue condition in regard to safety and lighting.	<p>The submitters raised concerns with the lack of lighting and pedestrian infrastructure along Norman Road and McMillian Avenue, in particular along Norman Road at the corner of Mason Avenue.</p> <p>Norman Road is classified as a Major Urban Collector Road and will be required to be upgraded to this standard, ultimately. The works required by this development include widening along the full frontage side of the development site (from Mason Avenue to McMillian Avenue) to an eight (8) metre wide road. Kerb and channel, 1.5 metres wide pedestrian pathway, public lighting, and drainage infrastructure will be included and have been conditioned.</p> <p>McMillan Avenue is classified as a Major Rural Collector. There is no requirement to provide a pedestrian pathway or public lighting.</p>
Norman Road and McMillian Avenue concerns with the current speed limits.	<p>The submitters raised concerns with the current speed limit of Norman Road and McMillian Avenue.</p> <p>The speed limit of a road is set by The Department of Transport and Main Roads and Local Government (Council) as per The Queensland Road Safety Technical User Volumes (QRSTUV): Guide to Speed Management which contains the methods and procedures in relation to setting speed limits, installed on the transport network.</p> <p>Council may monitor and undertake a speed limit review of Norman Road and McMillian Avenue once infrastructure</p>

	has been installed, upgraded and the use commenced.
Clearing occurring prior to completion of the public notification stage.	<p>The submitters raised concerns that the clearing of vegetation on the subject site has been undertaken prior to a land use approval.</p> <p>The subject site is not mapped as containing regulated vegetation. Any clearing of vegetation would be considered exempt clearing work with no requirement for a permit.</p>
Matters prescribed by regulation	
<ul style="list-style-type: none"> • The Rockhampton Region Planning Scheme 2015 (version 4.4); • Central Queensland Regional Plan 2013; and • The common material, being the material submitted with the application. 	

RECOMMENDATION B

That in relation to the application for a Minor Change to D/187-2023 for a Material Change of Use for a Retirement Facility (335 Sites), made by LG Resorts No 3 Pty Ltd, located at 19, 29 and 71 McMillan Avenue, Parkhurst, described as Lots 7 to 12 on RP603508, Council resolves to issue an Amended Decision Notice subject to the following conditions:

1.0 ADMINISTRATION

- 1.1 The owner, the owner's successors in title, and any occupier of the premises is responsible for ensuring compliance with the conditions of this development approval.
- 1.2 Where these Conditions refer to "Council" in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.
- 1.3 All conditions, works, or requirements of this development approval must be undertaken, completed, and be accompanied by a Compliance Certificate for any operational works required by this development approval:
 - 1.3.1 to Council's satisfaction.
 - 1.3.2 at no cost to Council; and
 - 1.3.3 prior to the commencement of the use unless otherwise stated.
- 1.4 Infrastructure requirements of this development approval must be contributed to the relevant authorities, where applicable, at no cost to Council, prior to the commencement of the use, unless otherwise stated.
- 1.5 The following further Development Permits must be obtained prior to the commencement of any works associated with their purposes:
 - 1.5.1 Operational Works:
 - (i) Road Works;
 - (ii) Access and Parking Works;
 - (iii) Sewerage Works;
 - (iv) Stormwater Works;
 - (v) Roof and Allotment Drainage;
 - (vi) Site Works; and
 - (vii) Landscaping Works;

- 1.5.2 Plumbing and Drainage Works; and
- 1.5.3 Building Works.
- 1.6 All Development Permits for Operational Works and Plumbing and Drainage Works must be obtained prior to the issue of a Development Permit for Building Works.
- 1.7 All works must be designed, constructed, and maintained in accordance with the relevant Council policies, guidelines, and standards, unless otherwise stated.
- 1.8 All engineering drawings/specifications, design and construction works must be in accordance with the requirements of the relevant Australian Standards and must be approved, supervised, and certified by a Registered Professional Engineer of Queensland.
- 1.9 Lot 7, 8, 9, 10, 11 and 12 on RP603508 must be amalgamated and registered as one lot prior to the commencement of Stage 2.
- 1.10 DELETED
- 1.11 All development conditions contained in this development approval about infrastructure under Chapter 4 of the *Planning Act 2016* should be read as being non-trunk infrastructure conditioned under section 145 of the *Planning Act 2016*, unless otherwise stated.
- 2.0 APPROVED PLANS AND DOCUMENTS
- 2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except were amended by any condition of this development approval:

<u>Plan/Document Name</u>	<u>Prepared by</u>	<u>Date</u>	<u>Reference No.</u>	<u>Version/ Issue</u>
Master Plan	Living Gem	14 May 2025	LG-PKH-DWG-MP-A-A010	AP
Staging Plan	Living Gem	-	LG-PRH-DWG-MP-A-A050	A
Temporary Access	Living Gem	-	LG-PRH-DWG-MP-A-A051	A
Dwelling Type A	Jared Poole Desgin	06 September 2023	BP1426/05.01	A
Dwelling Type B	Jared Poole Desgin	06 September 2023	BP1426/05.02	A
Dwelling Type C	Jared Poole Desgin	06 September 2023	BP1426/05.03	A
Statement of Landscape Intent	Living Gem	3 June 2025	L23171	D
Traffic Engineering Report	Colliers	17 April 2025	23BRT0757	A
Engineering Services Report	Westera Partners	13 March 2025	S25-028	A
Flood Report	Westera Partners	13 March 2025	S25-028	A

Stormwater Management Plan	Westera Partners	13 March 2025	S25-028	A
Cover Sheet	Westera Partners	February 2025	S25-028-G01	A
Civil Notes & Legend	Westera Partners	February 2025	S25-028-PC01	A
Site Plan	Westera Partners	February 2025	S25-028-PC02	A
Catchment Plan	Westera Partners	February 2025	S25-028-PC03	A
Civil Works Plan 1 of 4	Westera Partners	February 2025	S25-028-PC04	A
Civil Works Plan 2 of 4	Westera Partners	February 2025	S25-028-PC05	A
Civil Works Plan 3 of 4	Westera Partners	February 2025	S25-028-PC06	A
Civil Works Plan 4 of 4	Westera Partners	February 2025	S25-028-PC07	A
Channel Sections	Westera Partners	February 2025	S25-028-PC08	A
Preliminary Stormwater Tank Details 1 of 5	Westera Partners	February 2025	S25-028-PC09	A
Preliminary Stormwater Tank Details 2 of 5	Westera Partners	February 2025	S25-028-PC10	A
Preliminary Stormwater Tank Details 3 of 5	Westera Partners	February 2025	S25-028-PC11	A
Preliminary Stormwater Tank Details 4 of 5	Westera Partners	February 2025	S25-028-PC12	A
Preliminary Stormwater Tank Details 5 of 5	Westera Partners	February 2025	S25-028-PC13	A

- 2.2 Where there is any conflict between the conditions of this development approval and the details shown on the approved plans and documents, the conditions of this development approval must prevail.

3.0 STAGED DEVELOPMENT

- 3.1 This development approval is for the delivery of 335 sites, to be undertaken in stages, namely:
- 3.1.1 Sites 3 to 13 (Stage One); and
 - 3.1.2 Sites 14 to 85 and Sites 96 to 122 (Stage Two);
 - 3.1.3 Sites 243 to 278 and Sites 283 to 299 (Stage Two);
 - 3.1.4 Sites 308 to 321 and Sites 330 to 341 (Stage Two);

- 3.1.5 Sites 350 to 358, Sites 367 to 371 and Sites 376 to 505 (Stage Two);
in accordance with the approved plan (refer to condition 2.1).
- 3.2 Stage One (sites only) must be completed prior to any other stage. All other stages are not required to be undertaken in any chronological order.
- 3.3 The currency period for Stage One is six (6) years from the date this approval takes effect.
- 3.4 The currency period for Stage Two is fifteen (15) years from the date this approval takes effect.
- 3.5 The secondary facilities (lifestyle pavilion, sports precinct and summer house) must be provided when the following dwelling sites are delivered:
- 3.5.1 Summer House – prior to the 120th dwelling site being delivered;
- 3.5.2 Sports Precinct – prior to the 300th dwelling site being delivered; and
- 3.5.3 Lifestyle Pavilion – prior to the 450th dwelling site being delivered.
- 3.6 The primary clubhouse facilities (country club) must commence when the 50th dwelling site is delivered and be completed when the 150th dwelling site is delivered.
- 3.7 Unless otherwise expressly stated, the conditions must be read as being applicable to all stages.
- 4.0 ROAD WORKS
- 4.1 A Development Permit for Operational Works (road works) must be obtained prior to the commencement of any road works required by this development approval.
- 4.2 All road works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines*, and relevant Australian Standards and Austroads Guidelines and the provisions of a Development Permit for Operational Works (road works).
- 4.3 DELETED
- 4.4 Norman Road must be designed and constructed to Major Urban Collector standard for the full frontage of the development site. Kerb and channel, pedestrian pathways, lighting, and drainage infrastructure must be included. This trunk infrastructure has been identified as T-10 in the Local Government Infrastructure Plan and is conditioned under section 128 of the Planning Act 2016.
- 4.5 Land is to be dedicated to Council for additional road reserve to appropriately accommodate a Major Urban Collector Road hierarchy with adequate verge.
- 4.6 A concrete pathway, with a minimum width of two (2) metres, must be constructed on the development side of Norman Road for the full frontage of the development site.
- 4.7 All pathways and access ramps must be designed and constructed in accordance with *Australian Standard AS1428 "Design for access and mobility"*.
- 4.8 All pathways located within a road reserve or public use land must be provided with public space lighting in accordance with *Australian Standard AS1158 "Lighting for roads and public spaces"*.
- 4.9 All pathways must incorporate kerb ramps at all road crossing points.
- 4.10 Traffic signs and pavement markings must be provided in accordance with the *Manual of Uniform Traffic Control Devices – Queensland*. Where necessary, existing traffic signs and pavement markings must be modified in accordance with the *Manual of Uniform Traffic Control Devices – Queensland*.
- 4.11 Dedicated pedestrian linkages must be provided in accordance with the 'Footpath and Walking Network' approved plan (refer to condition 2.1).
-

- 4.12 McMillian Avenue must be designed and constructed to Major Urban Collector standard for the full frontage of the development site to the proposed new access locations when provided.

4.12.1 The first access on the east west section of McMillian Avenue for the RV Compound.

4.12.2 and the second access proposed off McMillian Avenue on the north south section adjacent to the northern boundary of the site.

The works required include half road construction along the development side of McMillian Avenue with an eight (8) metre wide carriageway. Kerb and channel, public lighting, pedestrian pathways, and drainage to be included. This trunk infrastructure has been identified as T-107 and part of T-92 in the Local Government Infrastructure Plan and is conditioned under section 128 of the Planning Act 2016.

- 4.13 A concrete pathway, with a minimum width of one and a half (1.5) metres, must be constructed on the development side of McMillian Avenue for the full frontage of the development site when the McMillian Avenue frontage works referred to in condition 4.5 are relevant.
- 4.14 A 2.5 metre wide strip of land, along the eastern boundary adjacent to McMillan Avenue, must be dedicated to Council for additional road reserve to appropriately accommodate a Major Urban Collector Road hierarchy.
- 4.15 An appropriate truncation must be required at the corner of Lot 11 on RP603508 and Lot 12 on RP603508 adjoining McMillian Avenue to ensure safety, visibility and infrastructure access.

5.0 ACCESS AND PARKING WORKS

- 5.1 A Development Permit for Operational Works (access and parking works) must be obtained prior to the commencement of any access and parking works on the development site.
- 5.2 All access and parking works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines*, and *Australian Standard AS2890 "Parking facilities"* and the provisions of a Development Permit for Operational Works (access and parking works).
- 5.3 All access, parking and vehicle manoeuvring areas must be concrete paved or asphalt sealed in accordance with the approved site plan (refer to condition 2.1).
- Note: Recreational Vehicle (RV) compound must be concrete paved, or asphalt sealed when access from McMillan Avenue is opened / constructed.
- 5.4 On-site car parking spaces must be provided in accordance with the land use as prescribed under the *Rockhampton Region Planning Scheme 2015* Version 4.4, Table 9.3.1.3.2 Parking Requirements.
- Note: a minimum of one (1) space per four (4) dwellings for visitor parking is required and recreational vehicle (RV) parking spaces must be provided on-site to meet the demand likely generated by the development.
- 5.5 Each dwelling must be provided with two (2) car parking spaces, which may be provided in tandem, with at least one (1) space being covered.
- 5.6 A new access to the development must be provided at Norman Road and McMillian Avenue.
- 5.7 Service and delivery vehicles, including refuse collection vehicles must be via Norman Road only.
- 5.8 Any redundant vehicular crossovers must be replaced by Council standard kerb and channel.

- 5.9 Adequate sight distances must be provided for all ingress and egress movements at the access driveways in accordance with *Australian Standard AS2890.2 "Parking facilities - Off street commercial vehicle facilities"*.
- 5.10 Universal access parking spaces must be provided on-site in accordance with *Australian Standard AS2890.6 "Parking facilities - Off-street parking for people with disabilities"*.
- 5.11 Parking spaces must be line-marked in accordance with the approved Site Plan (refer to condition 2.1) and in accordance with the *Australian Standard AS2890 "Parking facilities"* and the provisions of a Development Permit for Operational Works (access and parking works).
- 5.12 Any application for a development permit for operational works (access and parking works) must be accompanied by detailed and scaled plan, which demonstrate the turning movement/swept paths of the largest vehicle to access the development site including refuse collection.
- 5.13 All vehicle operations associated with the development must be directed by suitable directional, informative, regulatory, or warning signs in accordance with *Australian Standard AS1742.1 "Manual of uniform traffic control devices"* and *Australian Standard AS2890.1 "Parking facilities – Off-streetcar parking"*.
- 5.14 Road signage and pavement markings must be installed in accordance with *Australian Standard AS1742.1 "Manual of uniform traffic control devices"*.
- 5.15 All vehicle operation areas must be illuminated in accordance with the requirements of *Australian Standard AS1158 "Lighting for roads and public spaces"*.
- 5.16 All internal pedestrian pathways must be designed and constructed in accordance with *Australian Standard AS1428 "Design for access and mobility"*.
- 5.17 An internal temporary connection to the proposed stage 1 dwelling sites must be constructed in accordance with Capricorn Municipal Development Guidelines and the approved plans (refer to condition 2.1), specifically plan reference LG-PRH-DWG-MP-A-A050 – Staging Diagram. This temporary internal connection must be removed once the Stage One development is delivered/completed.
- 5.18 A secondary access onto McMillian Avenue must be provided prior to establishing more than two hundred (200) dwelling sites.

6.0 SEWERAGE WORKS

- 6.1 A Development Permit for Operational Works (sewerage works) must be obtained prior to the commencement of any sewerage works on the development site.
- 6.2 All sewerage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines*, *Water Supply (Safety and Reliability) Act 2008*, and *Plumbing and Drainage Act 2018* and the provisions of a Development Permit for Operational Works (sewerage works).
- 6.3 DELETED
- 6.4 A temporary 100-millimetre diameter non-trunk sewerage rising main must be constructed from a private sewerage pump station to be provided in the south-western corner of the development site, connecting to the existing 150-millimetre diameter sewerage gravity main located within the park at 20 Rachel Drive, Parkhurst. A discharge chamber must be provided at the connection of the existing 150-millimetre diameter gravity sewerage main. This non-trunk infrastructure is conditioned under section 145 of the *Planning Act 2016*.

Note: Upon completion of the external trunk sewerage network in the future by Council, the proposed private sewerage pump station and rising main must be decommissioned and removed. A new sewerage connection point is to be provided from the trunk sewerage main to service the site, designed and constructed to accommodate the ultimate development via gravity.

Note: Approval from the owner of Lot 202 on RP856814 must be obtained for the purposes of constructing a sewerage rising main within the lot adjacent to the eastern boundary.

- 6.5 The proposed temporary 100-millimetre diameter non-trunk sewerage rising main and pump station must be privately owned and maintained at no cost to Council.
- 6.6 Any proposed sewerage access chamber located within a park or reserve, or below a ten per cent (10%) Annual exceedance probability flood level, must be provided with bolt down lids.
- 6.7 The finished sewerage access chamber surface must be at a sufficient level to avoid ponding of stormwater above the top of the chamber. A heavy-duty trafficable lid must be provided in the trafficable area.
- 6.8 Sewer connections located within trafficable areas must be raised or lowered to suit the finished surface levels and must be provided with heavy duty trafficable lids.

7.0 WATER WORKS

- 7.1 All water works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines, Water Supply (Safety and Reliability) Act 2008 and Plumbing and Drainage Act 2018*.
- 7.2 The development must be connected to Council's reticulated water network.
- 7.3 The existing water connection point must be capped off. A new water connection point must be provided from the 200-millimetre diameter water main located within the eastern side of Norman Road. A hydraulic engineer or other suitably qualified person must determine the size of connection required.
- 7.4 Adequate domestic and firefighting protection must be provided to the development and must be certified by a hydraulic engineer or other suitably qualified person.
- 7.5 The development must be provided with a master meter at the development site boundary and sub-meters for each sole occupancy building in accordance with the Queensland Plumbing and Drainage Code and Council's Sub-metering Policy.
- 7.6 Water meter boxes located within trafficable areas must be raised or lowered to suit the finished surface levels and must be provided with heavy duty trafficable lids.

8.0 PLUMBING AND DRAINAGE WORKS

- 8.1 A Development Permit for Plumbing and Drainage Works must be obtained for the removal and/or demolition of any existing structures on the development site.
- 8.2 All internal plumbing and drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines, Water Supply (Safety and Reliability) Act 2008, Plumbing and Drainage Act 2018*, and Council's Plumbing and Drainage Policies and the provisions of a Development Permit for Plumbing and Drainage Works.
- 8.3 All internal plumbing and sanitary drainage works must be completely independent for each unit/tenancy.

9.0 STORMWATER WORKS

- 9.1 A Development Permit for Operational Works (stormwater works) must be obtained prior to the commencement of any stormwater works required by this development approval.

-
- 9.2 All stormwater drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1) subject to ensuring compliance and any alterations required by the *Environmental Protection Act 1992*, *Queensland Urban Drainage Manual*, *Capricorn Municipal Development Guidelines*, and sound engineering practice and the provisions of a Development Permit for Operational Works (stormwater works).
- 9.3 All stormwaters must drain to a lawful point of discharge and must not adversely affect surrounding land or infrastructure in comparison to the pre-development conditions, including but not limited to blocking, altering, or diverting existing stormwater runoff patterns or having the potential to cause damage to other infrastructure.
- 9.4 A Drainage Easement must be provided over all land assessed to be within a post-development one (1%) Annual Exceedance Probability defined flood / storm event, inundation area.
- 9.5 A Stormwater channel must be provided along the western and northern boundaries to contain the overland flow that traverses the development site. This trunk infrastructure has been identified as D-4 in the *Local Government Infrastructure Plan* and is conditioned under section 128 of the *Planning Act 2016*.
- Note: Channel freeboard must be provided in accordance with *Queensland Urban Drainage Manual* requirements and demonstrated at Operational Works (Stormwater Works) stage.
- 9.6 All internal field inlets / pits must be fitted with gross pollutant traps in accordance with approved plans (refer to condition 2.1).
- 9.7 The installation of gross pollutant traps must be in accordance with relevant Australian Standards and all maintenance of the proposed gross pollutant traps must be the responsibility of the property owner or body corporate (if applicable).
- 9.8 Any application for a Development Permit for Operational Works (stormwater works) must be accompanied by engineering plans with details of any new drainage systems including retention systems, inlet and outlet structures, or the amendment and upgrading of existing drainage systems to implement the proposed drainage strategy.
- 9.9 All proprietary stormwater quality treatment devices must be routinely checked, serviced and cleaned in accordance with the manufacturer's recommendations. Records of all maintenance activities undertaken must be kept and made available to Council upon request. Where replacement cartridges or other necessary components for the system become unavailable, an alternative system approved by Council, is required to be retrofitted into the development to achieve an equivalent pollutant reduction outcome. All maintenance cost must be borne by the site owner/operator.
- 9.10 Proposed channel section A must be extended east up to proposed Lot / Dwelling Site 104.
- 9.11 Boundary fence proposed along northern boundary must be designed and constructed such that it must not obstruct or divert upstream overland flow.
- Note: The fence must allow the natural passage of stormwater runoff to prevent redirection or concentration of flow that could cause erosion, flooding, actionable nuisance or worsening to surrounding land or infrastructure.
- 9.12 Any application for a Development Permit for Operational Works (stormwater works) must be accompanied by an updated Stormwater Management Report, prepared and certified by a *Registered Professional Engineer of Queensland* that as a minimum includes:
-

- 9.12.1 an assessment of the peak discharges for all rainfall events up to and including a one percent (1%) Annual Exceedance Probability defined flood event, for the pre-development and post-development scenarios;
- 9.12.2 the development must not increase peak stormwater runoff for a selected range of storm events up to and including a one percent (1%) Annual Exceedance Probability defined flood / storm event, for the post development condition;
- 9.12.3 pre-development, post-development and mitigated post-development hydrographs to demonstrates the effect of the proposed stormwater management strategies;
- 9.12.4 demonstration of how major design storm flows are conveyed through the subject development to a lawful point of discharge in accordance with the *Queensland Urban Drainage Manual* and the *Capricorn Municipal Development Guidelines*; and
- 9.12.5 the stormwater management plan is accompanied by full calculations and all details of the assumptions to support the proposed water quantity management strategy.

Note: The hydraulic capacity of a channel should be based on the expected channel conditions just prior to normal channel maintenance (i.e. prior to clearing, weeding, grass cutting).

- 9.13 Any application for a Development Permit for Operational Works (stormwater works) must be accompanied by an updated Flood Report, prepared and certified by a *Registered Professional Engineer of Queensland* that as a minimum includes:
 - 9.13.1 calibrate the proposed hydraulic model by using Council's Limestone Creek Local Catchment Study;
 - 9.13.2 climate change considerations in accordance with *Australian Rainfall and Runoff Guidelines*;
 - 9.13.3 2D downstream boundary condition must be based on the Council's Limestone Creek Local Catchment Study;
 - 9.13.4 Sensitivity analysis in accordance with *Australian Rainfall and Runoff Guidelines* and *Queensland Urban Drainage Manual*; and
 - 9.13.5 consideration of storm events in excess of the major storm in accordance with *Queensland Urban Drainage Manual* requirements.

Note: Please refer to QUDM section 7.3.3.

10.0 ROOF AND ALLOTMENT DRAINAGE WORKS

- 10.1 A Development Permit for Operational Works (roof and allotment drainage works) must be obtained prior to the commencement of any drainage works on the development site.
- 10.2 All roof and allotment drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Queensland Urban Drainage Manual*, *Capricorn Municipal Development Guidelines*, and sound engineering practice and the provisions of a Development Permit for Operational Works (roof and allotment drainage works).
- 10.3 All roof and allotment runoff from the development must be directed to a lawful point of discharge and must not restrict, impair, or change the natural flow of runoff water or cause a nuisance to surrounding land or infrastructure.

11.0 SITE WORKS

- 11.1 A Development Permit for Operational Works (site works) must be obtained prior to the commencement of any site works on the development site.

- 11.2 Site works must be constructed such that they do not, at any time, in any way restrict, impair, or change the natural flow of runoff water, or cause an actionable nuisance or worsening to surrounding land or infrastructure.
- 11.3 All earthworks must be undertaken in accordance with *Australian Standard AS3798 "Guidance on earthworks for commercial and residential development"*.
- 11.4 Any application for a Development Permit for Operational Works (site works) must be accompanied by an earthworks plan that clearly identifies the following:
 - 11.4.1 the location of cut and/or fill.
 - 11.4.2 the type of fill to be used and the way it is to be compacted.
 - 11.4.3 the quantum of fill to be deposited or removed and finished cut and/or fill levels.
 - 11.4.4 details of any proposed access routes that are intended to be used to transport fill to or from the development site; and
 - 11.4.5 the maintenance of access roads to and from the development site so that they are free of all cuts and/or fill material and cleaned as necessary.
- 11.5 All retaining structures above one (1) meter height requires separate building approval and certification by a Registered Professional Engineer of Queensland.

12.0 BUILDING WORKS

- 12.1 A Development Permit for Building Works assessable under the Building Assessment Provisions must be obtained prior to the commencement of any building works on the site.
- 12.2 A Development Permit for Building Works must be obtained for the removal and/or demolition of any existing structures on the development site.
- 12.3 All building works for must be undertaken in accordance with Queensland Development Code, Mandatory Part 1.4 for building over or near relevant infrastructure.
- 12.4 Impervious paved waste storage area/s must be provided in accordance with the approved plans (refer to condition 2.1) and the *Environmental Protection Regulation 2019* and must be:
 - 12.4.1 designed and located so as not to cause a nuisance to neighbouring properties;
 - 12.4.2 surrounded by at least a 1.8-metre-high screen fence that obstructs from view the contents of the waste storage area by any member of the public from any public place;
 - 12.4.3 of a sufficient size to accommodate commercial type bins that will be serviced by a commercial contractor plus clearances around the bins for manoeuvring and cleaning;
 - 12.4.4 setback a minimum of two (2) metres from any road frontage; and
 - 12.4.5 provided with a suitable hosecock and hoses at the refuse container area, and washdown must be drained to the sewer and fitted with an approved stormwater diversion valve arrangement in accordance with the Sewerage Trade Waste provisions and the *Plumbing and Drainage Act 2018*.

Note: As an alternative to a washdown facility, a fully contained commercial bin cleaning service is acceptable provided no wastewater is discharged from the site to the sewer.

-
- 12.5 Any lighting devices associated with the development, such as sensory lighting, must be positioned on the development site and shielded so as not to cause glare or other nuisance to nearby residents and motorists. Night lighting must be designed, constructed and operated in accordance with *Australian Standard AS4282 "Control of the obtrusive effects of outdoor lighting"*.
- 12.6 Boundary fencing must be erected along the common boundary of the subject development site prior to the commencement of the use in all areas shown on the approved plans (refer to condition 2.1).
- 12.7 The private open space area provided for each unit must be fenced with a 1.8 metre high screen fence. The fence must be constructed of appropriate materials and to Council's satisfaction to prevent viewing of the private open space from a public space and adjoining properties.
- 12.8 All proposed structures including earthworks must be located outside of the existing water supply easement.
- 13.0 **EXTERNAL LANDSCAPING WORKS**
- 13.1 A Development Permit for Operational Works (landscaping works) must be obtained prior to the commencement of any landscaping works required by this development approval.
- 13.2 Street trees must be provided along Norman Road in accordance with the approved plans (refer to condition 2.1) and the requirements of Planning Scheme Policy SC6.12 - *Landscape Design and Street Trees Planning Scheme Policy*.
- 13.3 The street trees required by condition 13.2 must be one or a combination of the following species:
- 13.3.1 *Buckinghamia celcissma* – Ivory Curl
 - 13.3.2 *Corymbia ptychocarpa* – Swamp Bloodwood
 - 13.3.3 *Cupaniopsis anacardioides* – Tuckeroo
 - 13.3.4 *Cupaniopsis parvisolia* – Small Leaf Tuckeroo
 - 13.3.5 *Harpullia pendula* – Tulip wood
 - 13.3.6 *Melicope elleryana*- Pink Flowering Euodia
 - 13.3.7 *Syzygium leuhmanii*- Small Leafed Lilly Pilly
 - 13.3.8 *Waterhousia floribunda* – Weeping Lilly Pilly
 - 13.3.9 *Xanthostemon chrysanthus* – Golden Penda
- 13.4 The street trees must:
- 13.4.1 Be planted between one (1) and 1.2 metres from the edge of the kerb;
 - 13.4.2 Be at least three (3) metres from a driveway;
 - 13.4.3 Be at least five (5) metres apart; and
 - 13.4.4 Be at least six (6) metres from the corner of the kerb at street intersections.
- 13.5 Street trees must be maintained by the owner until established.
- Note: Street trees become the property of Council. Council reserves all rights to trim or remove street trees as per our requirements and in accordance with the current Street Tree Policy.
- Note: Council approval must be obtained prior to the removal of or interference with street trees located on Council land.
- 13.6 Street trees and landscaping must not impact on vehicle site distances in accordance with *Australian Standard AS2890 – Parking Facilities*, or unduly restrict
-

visibility to pedestrians in verge areas.

- 13.7 Large trees must not be planted within one (1) metre of the centreline of any sewerage and/or water infrastructure; small shrubs and groundcover are acceptable.
- 13.8 Any application for a Development Permit for Operational Works (landscaping works) must be accompanied by a detailed plan that demonstrates the proposed landscaping within the easement or proposed channel including one (1) per cent Annual Exceedance Probability flood inundation extent will not affect / decrease the conveyance capacity of the channel.

Note: Landscaping within Drainage Easement A located on SP307472 or proposed channel including one (1) per cent Annual Exceedance Probability flood inundation extent as identified on the approved plans (refer to condition 2.1) must be in accordance with Council's easement schedule.

14.0 INTERNAL LANDSCAPING WORKS

- 14.1 Landscaping must be constructed and/or established in all relevant areas shown on the approved plans prior to the commencement of the use for that area (refer to condition 2.1).
- 14.2 Landscaping must be designed in accordance with the requirements of Australian Standard AS 1428 — Design for access and mobility.
- 14.3 Planting types used within the landscaping areas (refer to condition 2.1) must include either trees, shrubs or groundcovers, or any combination of these planting types.
- 14.4 At least fifty (50) per cent of all new plantings within the landscaping areas (refer to condition 2.1) must be locally native species with low water dependency and must comply with the following requirements:
 - 14.4.1 Plant species are chosen from sources recommended in *Planning Scheme Policy SC6.12 – Landscape Design and Street Trees Planning Scheme Policy*; and
 - 14.4.2 Plant species must not include undesirable species identified in *Planning Scheme Policy SC6.12 – Landscape Design and Street Trees Planning Scheme Policy*.
- 14.5 Shade trees within car parking areas are to be provided and planted within a deep natural ground/structured soil garden bed/island/bay and are protected by wheel stops or bollards as required.
- 14.6 Landscaping, or any part thereof, upon reaching full maturity, must not:
 - 14.6.1 obstruct sight visibility zones as defined in the Austroads 'Guide to Traffic Engineering Practice' series of publications;
 - 14.6.2 adversely affect any road lighting or public space lighting; or
 - 14.6.3 adversely affect any Council infrastructure, or public utility plant.
- 14.7 The landscaped areas must be subject to:
 - 14.7.1 a watering and maintenance plan during the establishment phase; and
 - 14.7.2 an ongoing maintenance and replanting programme.

15.0 STREET LIGHTING

- 15.1 The developer is responsible for all costs associated with the supply and installation of any road lighting or public space lighting in accordance with Australian Standard AS1158 'Lighting for roads and public spaces'.
- 15.2 A suitably qualified Electrical Engineering Consultant shall liaise with Council for the approval of street lighting design. The Consultant must appear on Ergon Energy's list of Public Lighting Designers and be a Registered Professional Engineer of Queensland.

16.0 ELECTRICITY

- 16.1 Underground electricity services must be provided in accordance with approved Operational Works Plans and the standards and requirements of the relevant service provider.

- 16.2 A Certificate of Electricity Supply from the relevant service provider must be provided to Council, prior to the commencement of the use.

Note: The applicant can enter a Negotiated Connection Establishment Contract with the Supplier for the provisioning of electrical services and/or street lighting. Provided the Applicant has undertaken all the conditions of the contract, including providing performance security, the Supplier will issue a Certificate of Electricity Supply.

17.0 TELECOMMUNICATIONS

- 17.1 Provide Fibre-Ready pit and pipe telecommunications infrastructure to each lot within the development in accordance with the Australian Government 'Telecommunications infrastructure in new developments' policy.

- 17.2 The Telecommunications Act 1997 (Commonwealth) specifies where the deployment of optical fibre and the installation of fibre-ready facilities is required.

- 17.3 Evidence (see below) of acceptance of the works from the relevant service provider must be provided to Council, prior to the commencement of the use: -

NBN a 'Certificate of Practical Completion',

Telstra a- "Telecommunications Agreement/Provisioning Letter",

A Licenced Carrier under the Telecommunications Act 1997- (*signed documentation from a Registered Professional Engineer Queensland -electrical engineer.*)

18.0 ASSET MANAGEMENT

- 18.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.

- 18.2 Any damage to existing stormwater, water supply and sewerage infrastructure, kerb and channel, pathway, or roadway (including removal of concrete slurry from public land and Council infrastructure), that occurs while any works are being carried out in association with this development approval must be repaired at full cost to the developer. This includes the reinstatement of any existing traffic signs or pavement markings that may have been removed or damaged.

- 18.3 'As Constructed' information pertaining to assets to be handed over to Council and those which may have an impact on Council's existing and future assets must be provided prior to the commencement of the use. This information must be provided in accordance with the Asset Design and As Constructed Manual (ADAC).

19.0 ENVIRONMENTAL

- 19.1 Any application for a Development Permit for Operational Works must be accompanied by an Erosion and Sediment Control Plan that addresses, but is not limited to, the following:

- (i) objectives.
 - (ii) site location and topography.
 - (iii) vegetation.
 - (iv) site drainage.
 - (v) soils.
 - (vi) erosion susceptibility.
-

- (vii) erosion risk.
- (viii) concept.
- (ix) design; and
- (x) implementation,

for the construction and post-construction phases of work.

- 19.2 An Erosion Control and Stormwater Control Management Plan prepared and certified by suitably qualified person (Certified Professional in Erosion and Sediment Control or a Registered Professional Engineer of Queensland), with appropriate knowledge and experience in erosion and sediment control design and implementation, in accordance with the State Planning Policy 2017 and Capricorn Municipal Design Guidelines requirements, must be:

19.2.1 implemented, monitored, and maintained for the duration of the development works, and until all exposed soil areas are permanently stabilised (for example, turfed, hydro mulched, concreted, landscaped).

19.2.2 The plan must be available on-site for inspection by Council Officers whilst all works are being carried out.

20.0 OPERATING PROCEDURES

- 20.1 All Construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the development site. Storage of materials or parking of construction machinery or contractors' vehicles must not occur within Norman Road or McMillian Avenue.

ADVISORY NOTES

NOTE 1. Aboriginal Cultural Heritage

It is advised that under section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care"). Maximum penalties for breaching the duty of care are listed in the Aboriginal cultural heritage legislation. The information on Aboriginal cultural heritage is available on the Department of Seniors, Disability Services and Aboriginal and Torres Strait Islander Partnerships website www.dsdsatsip.qld.gov.au

NOTE 2. General Environmental Duty

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

NOTE 3. General Safety of Public During Construction

The *Work Health and Safety Act 2011* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

NOTE 4. Licensable Activities

Should an activity licensable by Rockhampton Regional Council be proposed for the premises, Council's Environment and Public Health Unit should be consulted to determine whether any approvals are required. Such activities may include food business activities such as a commercial kitchen. Approval for such activities is required before 'fitout' and operation.

NOTE 5. Infrastructure Charges Notice

This application is subject to infrastructure charges in accordance with Council policies. The charges are presented on an Infrastructure Charges Notice.

NOTE 6. Rating Category

Please note, a Material Change of Use approval may result in an adjustment to a property's rating category. Please contact Council's Rates Department should you require further information.

NOTE 7. Advertising Devices

Any Advertising device associated with or attached to the development must be carried out in accordance with the applicable Advertising Devices Code in the Council Planning Scheme.

NOTE 8. Standard Terms Document for Easements

Easement documents for Council infrastructure must utilise Council's standard terms document - 718579623 to accompany the Survey Plan for endorsement by Council.

NOTE 9. Clearing within Road Reserve

Council approval must be obtained at Operational Works stage prior to the removal of or interference with street trees located on Council land including within Council road reserve. Unless stated in the conditions, this development permit does not constitute an approval for the removal of street trees.

BACKGROUND

Council at its meeting on 10 September 2024, approved a Development Permit for a Material Change of Use for a Retirement Facility (353 Sites) located at 930-960 Norman Road and 19 McMillan Avenue, Parkhurst, described as Lots 7 to 10 on RP603508.

The following related Operational Works Permits have been approved for the development and civil construction works have commenced:

D/133-2024 – Operational Works for Sewage Infrastructure;

D/156-2024 – Operational Works for Bulk Earthworks; and

D/61-2025 – Operational Works for Road Works and Stormwater Works.

PROPOSAL

In accordance with section 78 of the *Planning Act 2016*, the applicant has applied for a 'Minor Change' to the development approval. The applicant has proposed to make the following changes to the development:

1. The applicant has included 29 and 71 McMillan Avenue, Parkhurst, described as Lots 11 and 12 on SP603508 to the development permit. The lots have been included for infrastructure purposes only.
2. The overall sites have been reduced from 353 sites to 335 sites. *Please note: the total overall capacity for the development has increased to 505 sites, with 170 sites applied for under related development application D/201-2024.*
3. The applicant has requested amendment to staging conditions for the development, from four (4) discrete stages to two (2) discrete stages.
4. The applicant has requested amendments to the delivery of the recreational facilities (club house, lifestyle pavilion and summer house) and an inclusion of a sports precinct to reflect the increased site capacity.
5. Amendments to the minimum parking spaces required have been amended to reflect the increased site capacity.

6. The applicant has requested a temporary internal access point for the Stage One dwelling sites. This change reflects the need for immediate access arrangements for the dwelling sites rather than the early construction of major internal roads; and
7. The applicant has requested the removal of landscape density to the internal landscaping only.

The reason for the changes are because the layout for the retirement facility has been amended to reflect the inclusion of 29 and 71 McMillan Avenue. In addition, and as a result, Council officers have also been required to amend, include or delete conditions. Consequential changes to conditions of approval are detailed herein.

Table 1 includes the conditions that are to be amended and have been requested by the applicant. All conditions to be amended have been requested to or agreed to by the applicant.

Table 2 includes the conditions that are to be amended by Council. All conditions to be amended have been requested to or agreed to by the applicant.

Table 3 includes the amended Approved Plans Table; and

Table 4 includes a list of the changes to conditions.

TABLE 1 – PROPOSED CHANGES REQUESTED BY APPLICANT

Requested By Applicant	Council Officer's Response:
<p>Condition 2.1 is to be Amended as shown in Table 2 below.</p>	<p>This condition is required to be amended to reflect additional Lots 11 and 12 on RP603508 and changes to the overall layout of the development from 353 sites to 505 sites.</p> <p><i>Please note: this development permit pertains to 335 sites only.</i></p>
<p>Condition 3.1 is to be Amended:</p> <p>From</p> <p>3.1 This development approval is for a development to be undertaken in stages, namely:</p> <p>3.1.1 Sites 1 to 57, Sites 184 to 187, and Sites 326 to 353 (Stage One).</p> <p>3.1.2 Sites 114 to 183, Sites 188 to 202 (Stage Two); and</p> <p>3.1.3 Sites 58 to 113, Sites 276 to 288, and Sites 309 to 325 (Stage Three) and,</p> <p>3.1.4 Sites 203 to 275 and Sites 289 to 308 (Stage Four).</p> <p>in accordance with the approved plan (refer to condition 2.1).</p> <p>To</p> <p>3.1 This development approval is for the delivery of 335 dwelling sites, to be undertaken in stages, namely:</p> <p>3.1.1 Sites 3 to 13 (Stage One); and</p> <p>3.1.2 Sites 14 to 85 and Sites 96 to 122 (Stage Two);</p>	<p>Staging conditions have been amended to reflect the delivery over two stages rather than four stages which will allow for flexibility in the construction of dwelling sites after the completion of Stage One and to reference only the sites being approved as part of this permit (335 sites).</p> <p><i>Please note: additional 170 sites are reflected under development permit D/201-2024.</i></p>

<p>3.1.3 Sites 243 to 278 and Sites 283 to 299 (Stage Two);</p> <p>3.1.4 Sites 308 to 321 and Sites 330 to 341 (Stage Two);</p> <p>3.1.5 Sites 350 to 358, Sites 367 to 371 and Sites 376 to 505 (Stage Two).</p> <p>in accordance with the approved plan (refer to condition 2.1).</p>	
<p>Condition 3.4 is to be Amended:</p> <p>From</p> <p>3.4 The currency period for Stages Two, Three and Four is fifteen (15) years from the date this approval takes effect.</p> <p>To</p> <p>3.4 The currency period for Stage Two is fifteen (15) years from the date this approval takes effect.</p>	<p>This condition is required to be amended to reflect the removal of Stages Three and Four.</p>
<p>Condition 3.5 is to be Amended:</p> <p>From</p> <p>3.5 The secondary clubhouse facilities (summer house) must be provided when the 30th dwelling site is delivered.</p> <p>To</p> <p>3.5 The secondary facilities (lifestyle pavilion, sports precinct and summer house) must be provided when the following dwelling sites are delivered:</p> <p>3.5.1 Summer House – prior to the 120th dwelling site being delivered; and</p> <p>3.5.2 Sports Precinct – prior to the 300th dwelling site being delivered.</p> <p>3.5.3 Lifestyle Pavilion – prior to the 450th dwelling site being delivered.</p>	<p>The condition has been amended to reflect the increased dwelling sites and the inclusion of additional secondary facilities. The primary clubhouse will now be delivered first (<i>refer to amendments to condition 3.6</i>) and the secondary facilities in succession.</p>
<p>Condition 3.6 is to be Amended:</p> <p>From</p> <p>3.6 The primary clubhouse facilities must be provided when the 150th dwelling site is delivered.</p> <p>To</p> <p>3.6 The primary clubhouse facilities (country club) must commence when the 50th dwelling site is delivered and be completed when the 150th dwelling site is delivered.</p>	<p>The condition has been amended to reflect the increased dwelling sites. The primary clubhouse will now be delivered first and allows the developer to construct the country club in stages, to start when the 50th dwelling site is delivered and to be completed when the 150th dwelling site is completed.</p>
<p>Condition 5.3 is to be Amended:</p> <p>From</p> <p>5.3 All access, parking and vehicle manoeuvring</p>	<p>The applicant requested that the RV compound would be concrete paved when the 400th dwelling site is delivered.</p>

<p>areas must be concrete paved in accordance with the approved site plan (refer to condition 2.1).</p> <p>To</p> <p>5.3 All access, parking and vehicle manoeuvring areas must be concrete paved in accordance with the approved site plan (refer to condition 2.1).</p> <p>Note: Recreational Vehicle (RV) compound must be concrete paved, or asphalt sealed upon the opening or construction of the access from McMillan Avenue.</p>	<p>Council officers object to the request and will not approve, in the interim, gravel parking for the RV compound.</p> <p>As an alternative a note has been included that the Recreational Vehicle (RV) compound must be concrete paved, or asphalt sealed upon the opening or construction of the access from McMillan Avenue.</p>
<p>Condition 5.4 is to be Amended:</p> <p>From</p> <p>5.4 A minimum of one hundred and eighty (180) parking spaces must be provided on-site. This includes one hundred and twenty-eight (128) visitor car parking spaces and fifty-two (52) recreational vehicle parking spaces.</p> <p>To</p> <p>5.4 On-site car parking spaces must be provided in accordance with the land use as prescribed under the <i>Rockhampton Region Planning Scheme 2015</i> Version 4.4, Table 9.3.1.3.2 Parking Requirements.</p> <p>Note: a minimum of one (1) space per four (4) dwellings for visitor parking is required and recreational vehicle (RV) parking spaces must be provided on-site to meet the demand likely generated by the development.</p>	<p>The condition has been amended to reflect the increased dwelling sites and required increase in visitor parking spaces. However, the final number of visitor and RV car parks may vary depending on design. As a result, the general requirements of the <i>Rockhampton Region Planning Scheme 2015</i> (v4.4) have been conditioned.</p> <p>Council officers do not object to the request as the condition remains compliant with the requirements of the Planning Scheme.</p>
<p>Condition 5.17 is to be included:</p> <p>5.17 An internal temporary connection to the proposed stage 1 dwelling sites must be constructed in accordance with Capricorn Municipal Development Guidelines and the approved plans (refer to condition 2.1), specifically plan reference LG-PRH-DWG-MP-A-A050 – Staging Diagram. This temporary internal connection must be removed once the Stage One development is delivered/completed.</p>	<p>At the applicant's request, a temporary access to Stage One dwelling sites will be provided rather than fully constructing the major internal roads. Council has no objections to the request. However, the condition has been further amended to ensure the temporary access is removed once Stage One dwelling sites are delivered, meaning that the major internal roads must accordingly be constructed at this time.</p>
<p>Condition 14.3 is to be Amended:</p> <p>From</p> <p>14.3 Planting types used within the landscaping areas (refer to condition 2.1) must include either trees, shrubs or groundcovers, or any combination of these planting types. These plantings must be established and maintained generally at the following density rates:</p>	<p>At the applicant's request, the reference to the density rate of plantings for internal landscaping only has been removed.</p> <p>Council has no objections to the request. Internal landscaping concept plans form part of the approved documents and comply with Planning Scheme requirements.</p>

<p>14.3.1 trees at five (5) metre intervals;</p> <p>14.3.2 shrubs at two (2) metre intervals; and</p> <p>14.3.3 groundcovers at one (1) metre intervals.</p> <p>To</p> <p>14.3 Planting types used within the landscaping areas (refer to condition 2.1) must include either trees, shrubs or groundcovers, or any combination of these planting types.</p>	
--	--

TABLE 2 – PROPOSED CHANGES REQUIRED BY COUNCIL

Required By Council	Council Officer's Response:
<p>Condition 1.9 is to be Amended:</p> <p>From</p> <p>1.9 Lot 7 on RP603508, Lot 8 on RP603508 and Lot 9 on RP603508 must be amalgamated and registered as one lot prior to the commencement of the use.</p> <p>To</p> <p>1.9 Lot 7, 8, 9, 10, 11 and 12 on RP603508 must be amalgamated and registered as one lot prior to the commencement of Stage 2.</p>	<p>This condition is required to be amended to reflect additional Lots 11 and 12 on RP603508.</p>
<p>Condition 1.10 is to be Deleted:</p> <p>1.10 Lot 10 on RP603508 must be amalgamated with Lots 7, 8 and 9 and registered as one lot prior to the commencement of Stage three (3) or Stage four (4), whichever occurs first.</p>	<p>This condition is no longer required. All lots will be amalgamated prior to the commencement of Stage 2.</p>
<p>Condition 4.3 is to be Deleted:</p> <p>4.3 Any application for a Development Permit for Operational Works (road works) must demonstrate that all new roads and road reserves included in the application connect with existing constructed road(s) at the time of making the application.</p>	<p>This condition is no longer required as the ultimate width of Norman Road (refer to amended condition 4.3) is being constructed.</p>
<p>Condition 4.4 is to be Amended:</p> <p>From</p> <p>4.4 Norman Road must be designed and constructed to Major Urban Collector standard, with half road construction along the full frontage of the development site extending two (2) metres beyond the centreline of the road and have a minimum width of eight (8.0) metres. Where kerb and channel exists on the western side of Norman Road north of McMillian Avenue, the ultimate width of Norman Road at Major Urban Collection standard is to be realised. Kerb and channel, pedestrian pathways, lighting, and drainage infrastructure must be included. This trunk infrastructure has been identified as T-10 in the <i>Local Government</i></p>	<p>This condition is being amended to reflect the ultimate width construction of Norman Road rather than the half road upgrade initially proposed.</p>

<p><i>Infrastructure Plan</i> and is conditioned under section 128 of the <i>Planning Act 2016</i>.</p> <p>To</p> <p>4.4 Norman Road must be designed and constructed to Major Urban Collector standard for the full frontage of the development site. Kerb and channel, pedestrian pathways, lighting, and drainage infrastructure must be included. This trunk infrastructure has been identified as T-10 in the Local Government Infrastructure Plan and is conditioned under section 128 of the Planning Act 2016.</p>	
<p>Condition 4.6 is to be Amended:</p> <p>From</p> <p>4.6 A concrete pathway, with a minimum width of 1.5 metres, must be constructed on the development side of Norman Road for the full frontage of the development site.</p> <p>To</p> <p>4.6 A concrete pathway, with a minimum width of two (2) metres, must be constructed on the development side of Norman Road for the full frontage of the development site.</p>	<p>This condition is being amended to reflect the ultimate width construction of Norman Road including the pedestrian pathway from 1.5 metres to the two (2) metre requirement.</p>
<p>Condition 4.12 is to be included:</p> <p>4.12 McMillian Avenue must be designed and constructed to Major Urban Collector standard for the full frontage of the development site to the proposed new access locations when provided.</p> <p>4.12.1 The first access on the east west section of McMillian Avenue for the RV Compound.</p> <p>4.12.2 and the second access proposed off McMillian Avenue on the north south section adjacent to the northern boundary of the site.</p> <p>The works required include half road construction along the development side of McMillian Avenue with an eight (8) metre wide carriageway. Kerb and channel, public lighting, pedestrian pathways, and drainage to be included. This trunk infrastructure has been identified as T-107 and part of T-92 in the Local Government Infrastructure Plan and is conditioned under section 128 of the Planning Act 2016.</p>	<p>This condition is necessary as the inclusion of Lots 11 and 12 on RP603508 adjoin McMillan Avenue and form part of stage two.</p>
<p>Condition 4.13 is to be included:</p> <p>4.13 A concrete pathway, with a minimum width of one and a half (1.5) metres, must be constructed on the development side of McMillian Avenue for the full frontage of the development site when the McMillian Avenue frontage works referred to in condition 4.5 are</p>	<p>This condition is necessary as the inclusion of Lots 11 and 12 on RP603508 adjoin McMillan Avenue and form part of stage two.</p>

relevant.	
<p>Condition 4.14 is to be included:</p> <p>4.14 A 2.5 metre wide strip of land, along the eastern boundary adjacent to McMillan Avenue, must be dedicated to Council for additional road reserve to appropriately accommodate a Major Urban Collector Road hierarchy.</p>	<p>This condition is necessary for the eastern frontage along McMillan Avenue to widen the road reserve to ensure the width is consistent with Northridge Estate to the north</p>
<p>Condition 4.15 is to be included:</p> <p>4.15 An appropriate truncation must be required at the corner of Lot 11 on RP603508 and Lot 12 on RP603508 adjoining McMillian Avenue to ensure safety, visibility and infrastructure access.</p>	<p>This condition is necessary for the southern frontage along McMillan Avenue to widen the road reserve on the corner truncations for safety and visibility.</p>
<p>Condition 5.18 is to be included:</p> <p>5.18 A secondary access onto McMillian Avenue must be provided prior to establishing more than two hundred (200) dwelling sites.</p>	<p>This condition is required to provide certainty on timing of works and to ensure a second access is provided once the development reaches capacity of 200 dwelling sites.</p>
<p>Condition 6.3 is to be Deleted:</p> <p>6.3 The development must be connected to Council's reticulated sewerage network via a "Special Sewerage Arrangement".</p>	<p>This condition is no longer required. Refer to Condition 6.4.</p>
<p>Condition 6.4 is to be Amended:</p> <p>From</p> <p>6.4 A 150-millimetre diameter non-trunk sewerage gravity main must be constructed from a new access chamber to be provided in the south western corner of the development site, connecting to the existing 300-millimetre diameter sewerage gravity main located at the Rachel Drive and Percy Street intersection. An access chamber must be provided at the connection of the existing 300-millimetre diameter sewerage main and at the termination point. This non-trunk infrastructure is conditioned under section 145 of the <i>Planning Act 2016</i>.</p> <p>To</p> <p>6.4 A temporary 100-millimetre diameter non-trunk sewerage rising main must be constructed from a private sewerage pump station to be provided in the south-western corner of the development site, connecting to the existing 150-millimetre diameter sewerage gravity main located within the park at 20 Rachel Drive, Parkhurst. A discharge chamber must be provided at the connection of the existing 150-millimetre diameter gravity sewerage main. This non-trunk infrastructure is conditioned under section 145 of the <i>Planning Act 2016</i>.</p> <p>Note: Upon completion of the external trunk sewerage network in the future by Council, the</p>	<p>This condition is required to be amended to reflect design changes for the sewer connection to the development site.</p>

<p>proposed private sewerage pump station and rising main must be decommissioned and removed. A new sewerage connection point is to be provided from the trunk sewerage main to service the site, designed and constructed to accommodate the ultimate development via gravity.</p> <p>Note: Approval from the owner of Lot 202 on RP856814 must be obtained for the purposes of constructing a sewerage rising main within the lot adjacent to the eastern boundary.</p>	
<p>Condition 6.5 is to be Amended:</p> <p>From</p> <p>6.5 A new sewerage connection point must be provided to the proposed development from the sewerage infrastructure to be constructed in accordance with condition 6.4.</p> <p>Note: The sewerage connection point to be provided for the development cannot command the development via gravity. A private pump station and raising main will be required to service the development and must comply with <i>Australian Standard AS3500.2 "Sanitary Plumbing and Drainage"</i>. A private pump station and raising main is to be approved as a part of Plumbing and Drainage Works.</p> <p>To</p> <p>6.5 The proposed temporary 100-millimetre diameter non-trunk sewerage rising main and pump station must be privately owned and maintained at no cost to Council.</p>	<p>This condition is required to be amended to reflect design changes for the sewer connection to the development site.</p>
<p>Conditions 9.10, 9.11, 9.12 and 9.13 are to be included:</p> <p>9.10 Proposed channel section A must be extended east up to proposed Lot / Dwelling Site 104.</p> <p>9.11 Boundary fence proposed along northern boundary must be designed and constructed such that it must not obstruct or divert upstream overland flow.</p> <p>Note: The fence must allow the natural passage of stormwater runoff to prevent redirection or concentration of flow that could cause erosion, flooding, actionable nuisance or worsening to surrounding land or infrastructure.</p> <p>9.12 Any application for a Development Permit for Operational Works (stormwater works) must be accompanied by an updated Stormwater Management Report, prepared and certified by a <i>Registered Professional Engineer of Queensland</i> that as a minimum includes:</p>	<p>These Conditions are required as a result of Council Officers re-assessment of the Amended Flood Report.</p>

- | | |
|--|--|
| <p>9.12.1 an assessment of the peak discharges for all rainfall events up to and including a one percent (1%) Annual Exceedance Probability defined flood event, for the pre-development and post-development scenarios;</p> <p>9.12.2 the development must not increase peak stormwater runoff for a selected range of storm events up to and including a one percent (1%) Annual Exceedance Probability defined flood / storm event, for the post development condition;</p> <p>9.12.3 pre-development, post-development and mitigated post-development hydrographs to demonstrates the effect of the proposed stormwater management strategies;</p> <p>9.12.4 demonstration of how major design storm flows are conveyed through the subject development to a lawful point of discharge in accordance with the <i>Queensland Urban Drainage Manual</i> and the <i>Capricorn Municipal Development Guidelines</i>; and</p> <p>9.12.5 the stormwater management plan is accompanied by full calculations and all details of the assumptions to support the proposed water quantity management strategy.</p> <p>Note: The hydraulic capacity of a channel should be based on the expected channel conditions just prior to normal channel maintenance (i.e. prior to clearing, weeding, grass cutting).</p> <p>9.13 Any application for a Development Permit for Operational Works (stormwater works) must be accompanied by an updated Flood Report, prepared and certified by a <i>Registered Professional Engineer of Queensland</i> that as a minimum includes:</p> <p>9.13.1 calibrate the proposed hydraulic model by using Council's Limestone Creek Local Catchment Study;</p> <p>9.13.2 climate change considerations in accordance with <i>Australian Rainfall and Runoff Guidelines</i>;</p> <p>9.13.3 2D downstream boundary condition must be based on the Council's Limestone Creek Local Catchment Study;</p> <p>9.13.4 Sensitivity analysis in accordance with <i>Australian Rainfall and Runoff Guidelines</i> and <i>Queensland Urban Drainage Manual</i>; and</p> <p>9.13.5 consideration of storm events in excess of the major storm in accordance with</p> | |
|--|--|

<p><i>Queensland Urban Drainage Manual</i> requirements.</p> <p>Note: Please refer to QUDM section 7.3.3.</p>	
<p>Condition 12.8 is to be included:</p> <p>12.8 All proposed structures including earthworks must be located outside of the existing water supply easement.</p>	<p>This condition is a standard condition and should have been included in the original decision.</p>

TABLE 3 – CHANGES TO APPROVED PLANS

<u>Plan/Document Name</u>	<u>Prepared by</u>	<u>Date</u>	<u>Reference No.</u>	<u>Version / Issue</u>
Master Plan	Living Gem	14 May 2025	LG-PKH-DWG-MP-A-A010	AP
Staging Plan	Living Gem	-	LG-PRH-DWG-MP-A-A050	A
Temporary Access	Living Gem	-	LG-PRH-DWG-MP-A-A051	A
Dwelling Type A	Jared Poole Desgin	06 September 2023	BP1426/05.01	A
Dwelling Type B	Jared Poole Desgin	06 September 2023	BP1426/05.02	A
Dwelling Type C	Jared Poole Desgin	06 September 2023	BP1426/05.03	A
Statement of Landscape Intent	Living Gem	3 June 2025	L23171	D
Traffic Engineering Report	Colliers	17 April 2025	23BRT0757	A
Engineering Services Report	Westera Partners	13 March 2025	S25-028	A
Flood Report	Westera Partners	13 March 2025	S25-028	A
Stormwater Management Plan	Westera Partners	13 March 2025	S25-028	A
Cover Sheet	Westera Partners	February 2025	S25-028-G01	A
Civil Notes & Legend	Westera Partners	February 2025	S25-028-PC01	A
Site Plan	Westera Partners	February 2025	S25-028-PC02	A
Catchment Plan	Westera Partners	February 2025	S25-028-PC03	A
Civil Works Plan 1 of 4	Westera Partners	February 2025	S25-028-PC04	A
Civil Works Plan 2 of 4	Westera Partners	February 2025	S25-028-PC05	A
Civil Works Plan 3 of 4	Westera	February 2025	S25-028-PC06	A

4	Partners			
Civil Works Plan 4 of 4	Westera Partners	February 2025	S25-028-PC07	A
Channel Sections	Westera Partners	February 2025	S25-028-PC08	A
Preliminary Stormwater Tank Details 1 of 5	Westera Partners	February 2025	S25-028-PC09	A
Preliminary Stormwater Tank Details 2 of 5	Westera Partners	February 2025	S25-028-PC10	A
Preliminary Stormwater Tank Details 3 of 5	Westera Partners	February 2025	S25-028-PC11	A
Preliminary Stormwater Tank Details 4 of 5	Westera Partners	February 2025	S25-028-PC12	A
Preliminary Stormwater Tank Details 5 of 5	Westera Partners	February 2025	S25-028-PC13	A

TABLE 4 – CHANGES TO CONDITIONS

1) Condition 1.9	Changed
2) Condition 1.10	Deleted
3) Condition 2.1	Changed
4) Condition 3.1	Changed
5) Condition 3.4	Changed
6) Condition 3.5	Changed
7) Condition 3.6	Changed
8) Condition 4.3	Deleted
9) Condition 4.4	Changed
10) Condition 4.6	Changed
11) Condition 4.12	New
12) Condition 4.13	New
13) Condition 4.14	New
14) Condition 4.15	New
15) Condition 5.3	Changed
16) Condition 5.4	Changed
17) Condition 5.17	New
18) Condition 5.18	New
19) Condition 6.3	Deleted
20) Condition 6.4	Changed
21) Condition 6.5	Changed

22) Condition 9.10	New
23) Condition 9.11	New
24) Condition 9.12	New
25) Condition 9.13	New
26) Condition 12.8	New
27) Condition 14.3	Changed

PLANNING ASSESSMENT

The change application has been assessed in accordance with section 81 of the Planning Act. Relevantly in assessing the change application, Council as responsible entity has considered:

- The information the applicant included with the application;
- Any properly made submissions about the development application or other change application that was approved;
- Any pre-request response notice or response notice given in relation to the change application; and
- All matters Council, as responsible entity, would or may assess against or have regard to, if the change application were a development application.

The proposed changes generally comply with the applicable assessment benchmarks contained in the Rockhampton Region Planning Scheme 2015 (version 4.4).

Refer to the Amended Statement of Reasons contained in **Recommendation A**.

INFRASTRUCTURE CHARGES

For a change application (minor), Council must recalculate the levied charges in accordance with the version of the Charges Resolution in effect when the Infrastructure Charges Notice (ICN) was issued.

Charges Resolution (No. 1) of 2022 for **accommodation (long term)** applies to the application.

- A charge of \$7,340,721.00 for suites with two (2) or less bedrooms (335 x two (2) bedroom sites);
- An offset will be applicable for the trunk infrastructure identified in the conditions of approval; and
- An Infrastructure Credit of \$122,710.60 for the existing four (4) allotments (Lots 7 to 10 on RP603508) *Please note credit applied for Lots 11 and 12 on RP603508 will be applicable against related development application D/201-2024.*

In accordance with section 3.1 of Charges Resolution (No.1) of 2022, the base charge will be automatically increased using the Producer Price Index (PPI), adjusted according to the three (3) yearly PPI average quarterly percentage change between financial quarters.

The calculations are reflected in the below table:

Column 1 Use Schedule	Column 1A Use	Column 2 Adopted Infrastructure Charge for residential development (\$)			Column 3 Unit	Column 4 Calculated Charge
		(a) 2 or less b'room	(b) 3 or more b'room	(c) Not part of suite		
Accommodation (Long Term)	Retirement Facility	\$21,912.60	N/A	N/A	Per b'room or suite	\$7,340,721.00
Total Base Charge						\$7,340,721.00
Charge (including PPI)						\$8,595,407.84
Total Base Credit						\$122,710.60
Credit (including PPI)						\$143,684.48
TOTAL CHARGE						\$8,451,723.36

The Infrastructure Charge is payable in stages:

- (a) A charge of \$282,237.23 for 11 Sites - 3 to 13 (Stage One); and
- (b) An Infrastructure Credit of \$143,684.48.

Therefore, a total charge of \$138,552.75 is payable for Stage One; and

- (c) A remaining charge of \$8,313,170.61 is payable for Stage Two.

Therefore, the charge of \$8,451,723.36 minus the offset for the trunk infrastructure will apply to the development and will be reflected in an amended Infrastructure Charges Notice.

CONCLUSION

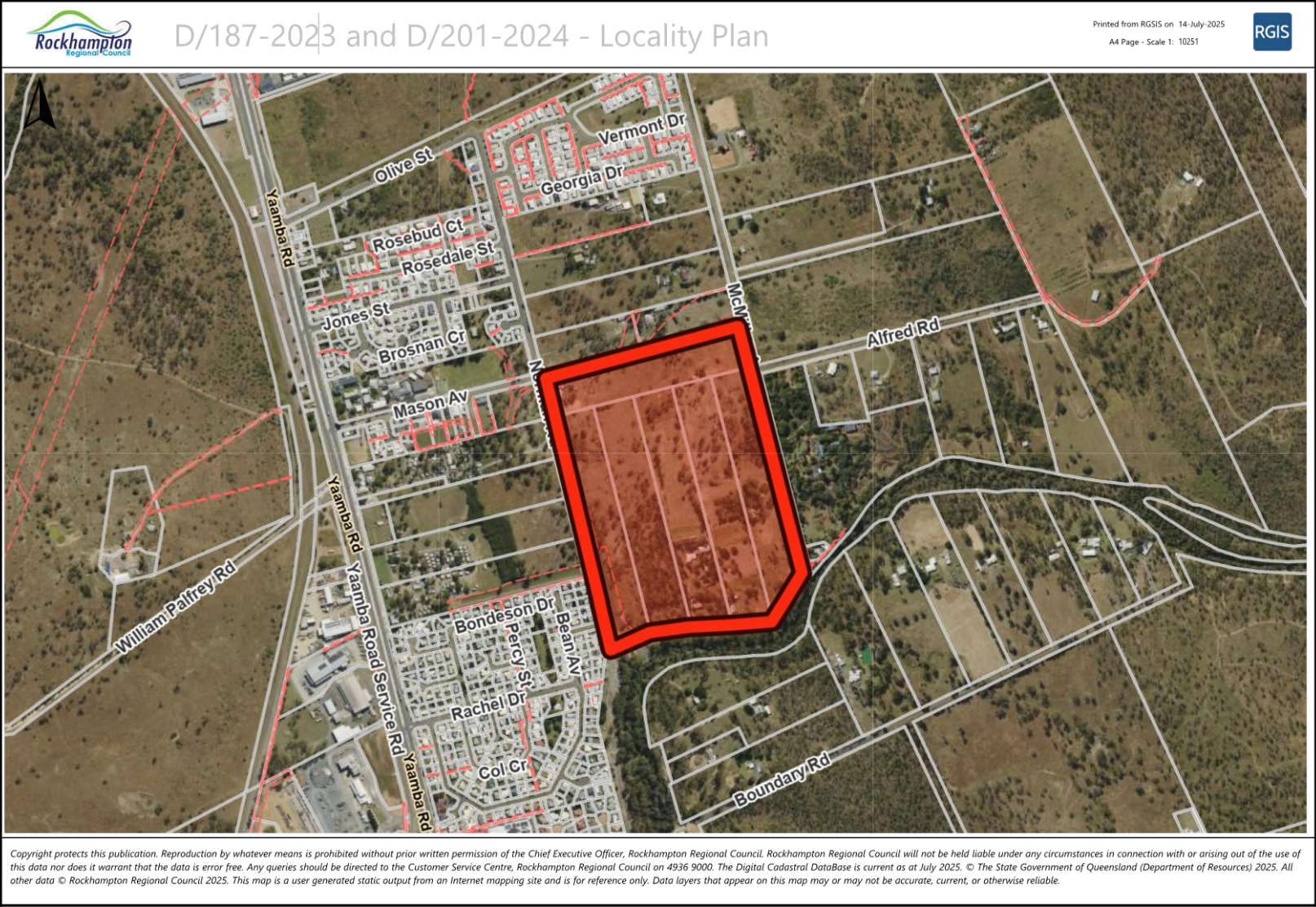
The Applicant's minor change request is considered reasonable and recommended for approval.

**MINOR CHANGE TO DEVELOPMENT
PERMIT D/187-2023 FOR MATERIAL
CHANGE OF USE FOR A RETIREMENT
FACILITY (335 SITES)**

Locality Plan

Meeting Date: 22 July 2025

Attachment No: 1



**MINOR CHANGE TO DEVELOPMENT
PERMIT D/187-2023 FOR MATERIAL
CHANGE OF USE FOR A RETIREMENT
FACILITY (335 SITES)**

Master Plan

Meeting Date: 22 July 2025

Attachment No: 2



1 MASTER PLAN
SCALE 1:1000

Living Gems*

120 SIGANTO DRIVE, HELENSVALE, QLD, 4212
INFO@GEMLIFE.COM.AU
WWW.GEMLIFE.COM.AU

REGISTERED ARCHITECT - PHILLIP NIELSEN
QLD-5331 NSW-10322 VIC-19672

DO NOT SCALE FROM PLAN. VERIFY ALL DIMENSIONS PRIOR TO ORDERING OR BEFORE FABRICATING. IF DISCREPANCY:
ALL WORK TO COMPLY WITH THE POSITIONS OF THE BCA AND NCC OF
AUSTRALIA. ARCHITECT HAS ISSUED AND ANY EYEARS OR
REQUIREMENTS OF THE LOCAL AUTHORITY.

PLEASE READ CAREFULLY
THIS PLAN IDENTIFIED CORRECT IS THE ONE REFERRED TO IN THE
CONTRACT & SPECIFICATIONS AND UNDERSTAND CHANGES HEREIN
MAY NOT BE POSSIBLE. THESE SUPERSEDE ALL OTHER PREVIOUS PLANS
OR SPECIFICATIONS.

© 2024 REPRODUCTION IN PART OR WHOLE IS STRICTLY FORBIDDEN

REV	DESCRIPTION	DATE
AA	MASTER PLAN CONCEPT	26/09/24
AB	MASTER PLAN UPDATED	30/09/24
AC	MASTER PLAN UPDATED	08/10/24
AD	MASTER PLAN UPDATED	24/10/24
AE	MASTER PLAN UPDATED	28/11/24
AF	MASTER PLAN UPDATED	20/12/24
AG	MASTER PLAN UPDATED	07/01/25
AH	MASTER PLAN UPDATED	13/01/25
AI	MASTER PLAN UPDATED	07/02/25
AJ	MASTER PLAN UPDATED	17/02/25
AK	MASTER PLAN UPDATED	17/02/25
AL	MASTER PLAN UPDATED	17/02/25
AM	MASTER PLAN UPDATED	28/03/25
AN	MASTER PLAN UPDATED	28/03/25
AO	MASTER PLAN UPDATED	30/04/25
AP	MASTER PLAN UPDATED	14/05/25

SITE INFO
SITE AREA: 278,186.35 m²
VISITOR PARKING: 214
PROVIDED PARKING: 3
TOTAL PARKING: 155
SHUTTLE BUS PARKING: 01

OPEN SPACE CALCS
LANDSCAPING:
RECREATIONAL SPACES:
PEDESTRIAN SHAREDWAY:
TOTAL OPEN SPACE:

SITE COVERAGE
DESIGN AVERAGE (193%):
CLUBHOUSE UNDER ROOF AREA:
LIFESTYLE PAVILION UNDER ROOF AREA:
TOTAL SITE COVERAGE:

LEGEND	
13.5 x 21.0 m - TYPICAL LOT	
14.9 x 21.0 m - TYPICAL LOT	
15.0 x 21.0 m - TYPICAL LOT	
15.5 x 21.0 m - TYPICAL CORNER LOT	
16.0 x 21.0 m - TYPICAL LARGE LOT	
SPECIAL LOT - VARIOUS DIMENSIONS	

YIELD	
13.5 x 21.0 TYPICAL LOT	18
14.9 x 21.0 TYPICAL LOT	281
15.0 x 21.0 TYPICAL LOT	18
15.5 x 21.0 TYPICAL CORNER LOT	50
16.0 x 21.0 TYPICAL LARGE LOT	54
SPECIAL LOT - VARIOUS DIMENSIONS	84
Grand Total:	505

SCALE
As indicated @ A1
PRINT AT 50% @ A3

PROJECT
ROCKHAMPTON
19 McMillan Avenue, Parkhill, QLD 4702, Australia

BRANCH	SITE
LG	PKH
GATE	DOC TYPE
1	DWG
BUILDING CODE	DISCIPLINE
MP	A
DRAWING No.	REVISION
A010	AP

DRAWN
BG

CHECKED
BG

APPROVED
PN

DRAWING TITLE
MASTER PLAN

FILE NAME
LG - PKH - DWG - MP - A - A010

**MINOR CHANGE TO DEVELOPMENT
PERMIT D/187-2023 FOR MATERIAL
CHANGE OF USE FOR A RETIREMENT
FACILITY (335 SITES)**

Staging Plan

Meeting Date: 22 July 2025

Attachment No: 3

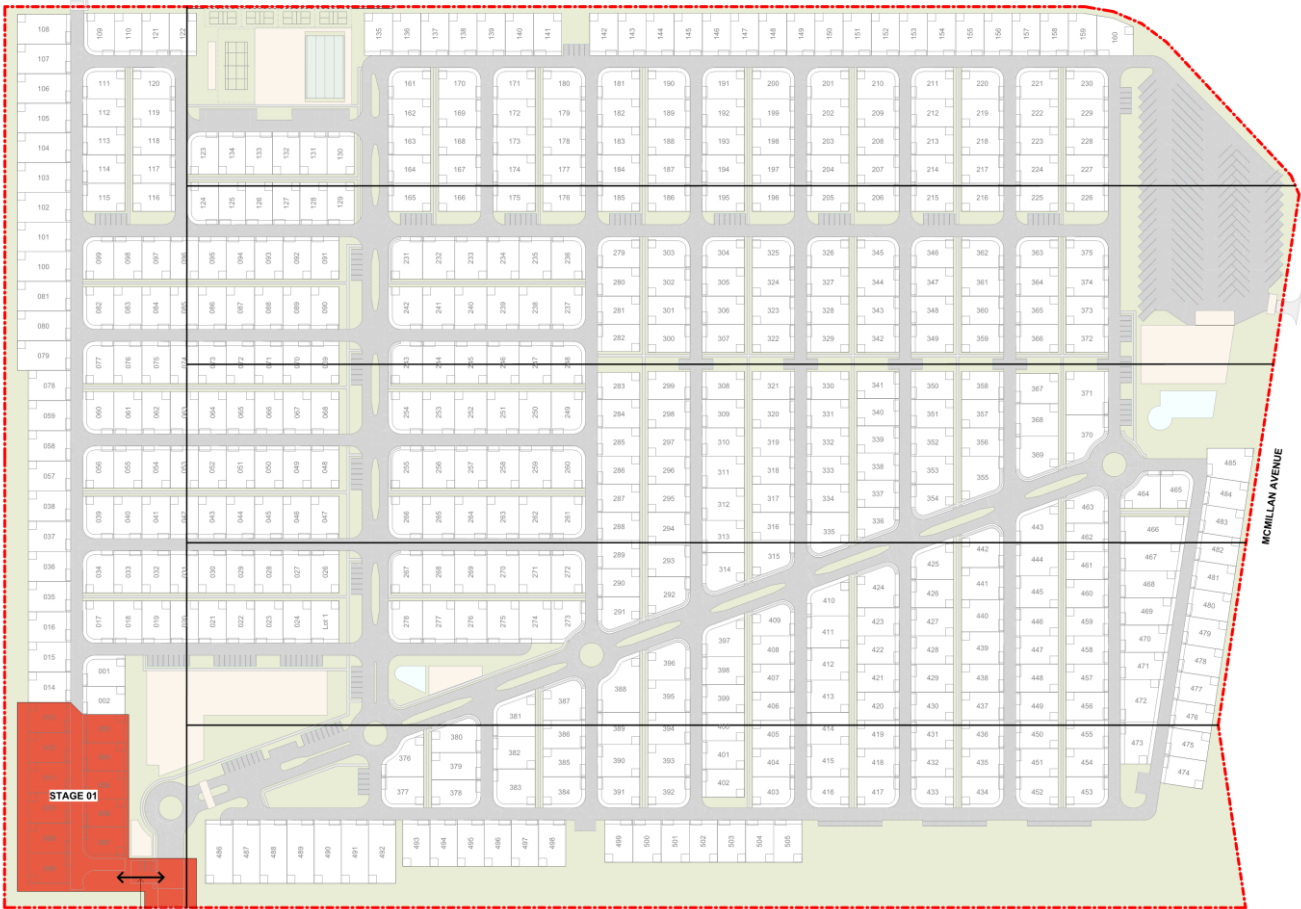
Living Gems*

120 SIGANTO DRIVE, HELENSVALE, QLD, 4212
INFO@GEMLIFE.COM.AU
WWW.GEMLIFE.COM.AU

REGISTERED ARCHITECT - PHILLIP NIELSEN
QLD-5331 NSW-10322 VIC-19672

DO NOT SCALE FROM PLAN. VERIFY ALL DIMENSIONS PRIOR TO ORDERING OR BEFORE FABRICATION. IF POSSIBLE, USE:
ALL WORK TO COMPLY WITH THE POSITIONS OF THE BCA AND NCC OF AUSTRALIA, AUSTRALIAN STANDARDS AND ANY BYLAWS OR REQUIREMENTS OF THE LOCAL AUTHORITY.

PLEASE READ CAREFULLY
THIS PLAN (SET FRIED CORRECT) IS THE ONE REFERRED TO IN THE CONTRACT & SPECIFICATIONS AND UNDERSTAND CHANGES HEREFTER MAY NOT BE POSSIBLE. THESE SUPERSEDE ALL OTHER PREVIOUS PLANS OR SKETCHES.
© 2024 REPRODUCTION IN PART OR WHOLE IS STRICTLY FORBIDDEN



1 STAGING DIAGRAM
SCALE 1 : 1000

SCALE
1 : 1000@A1
PRINT AT 50% @ A3

PROJECT
ROCKHAMPTON
19 McMillan Avenue, Parkhurst, QLD 4212, Australia

BRANCH
LG

SITE
PRH

GATE
1

DOC TYPE
DWG

BUILDING CODE
MP

DISCIPLINE
A

DRAWING No
A050

REVISION

DRAWN
PN

CHECKED
PN

APPROVED
PN

DRAWING TITLE
STAGING DIAGRAM

FILE NAME
LG - PRH - DWG - MP - A - A050

11.6 FLOOD GAUGES TRANSFER OF OWNERSHIP

File No: 1743
Attachments: Nil
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Martin Crow - Manager Infrastructure Planning

SUMMARY

Council has been in discussion with the Bureau of Meteorology in relation to the transfer of ownership of some Council owned flood gauges to the Bureau under their Flood Warning Infrastructure Network program.

OFFICER'S RECOMMENDATION

THAT pursuant to s236 (1) and (2) of the *Local Government Regulation 2012*, Council approves the disposal of Council owned flood warning infrastructure assets to other government agencies.

COMMENTARY

Council Officers have been in discussion with the Bureau of Meteorology (BOM) in relation to the transfer of ownership of some Council owned flood gauges to BOM under their Flood Warning Infrastructure Network (FWIN) program.

The current list of gauges that BOM are interested in taking ownership of and their carrying value captured in Council's asset registers are as follows.

Flood Warning infrastructure	Carrying Value
South Yaamba TM	\$18,181
Laurel Bank TM	\$0
Stanwell TM	\$0
Rockhampton TM	\$60,900

Council's Asset Disposal Policy allows Council to dispose of an asset directly to a government agency without utilizing a tender or auction process with procedural requirements differing depending on whether the carrying value is greater or less than \$5,000. If the carrying value is greater than \$5,000 then a Council resolution supporting the disposal of the assets is required. The policy also requires that where the carrying value of the asset is not available, an estimation of the value should be made.

Both Laurel Bank Gauge and Stanwell Gauge are similar stations to the South Yaamba and Rockhampton Gauges therefore it is reasonable to presume that their carrying value would be greater than \$5,000. This would also hold true for all gauges originally nominated by Council Officers but where BOM has not expressed an interest to acquire at this stage.

BOM has recently sent through a Transfer of Equipment Agreement for the Laurel Bank Gauge. Under this agreement the sale price is to be \$1 and it is expected that this will be the same for all gauges when the transfer agreements come through. The agreement also provides surety that Council will have ongoing access to data produced by the gauges and ongoing maintenance and operations costs are shared between the Federal and State Governments.

Transfer of ownership of these gauges to BOM will see these gauges operated and maintained to BOM Standards and reduce Council's capital renewal and operations and maintenance requirements into the future.

BACKGROUND

In the 2023-24 Federal Budget, the Australian Government committed up to \$236 million over 10 years for the Bureau of Meteorology (BOM) to address critical, long-standing risks in Australia's flood warning network as part of the Flood Warning Infrastructure Network Program (FWIN Program).

As part of the FWIN Program, the Commonwealth will take ownership of a portion of Australia's flood observation network, focused on high priority assets in high priority catchments and including certain flood management assets. The ongoing maintenance and operations costs associated with these flood warning assets will be shared equally by the Commonwealth and each relevant state or territory.

Council submitted 11 Council owned rainfall and river flow gauges for assessment by BOM under the FWIN program. These gauges are as follows.

Flood Warning infrastructure	Gauge Type
Bouldercombe Alert	Rain Gauge
Bushley Alert	Rain Gauge
Ewart Creek Alert	Rain Gauge
Kabra Alert	Rain Gauge / Water Level
Laurel Bank Tm	Water Level
Mt Archer Alert	Rain Gauge
Poison Creek Alert	Rain Gauge
Rockhampton Tm	Rain Gauge / Water Level
South Yaamba Tm	Rain Gauge / Water Level
Stanwell Tm	Rain Gauge / Water Level
Upper Gracemere Alert	Rain Gauge

Currently 4 of the gauges have been identified by BOM as key water level locations for their hydrological modelling and have been prioritized by BOM as high priority sites for acquisition and remediation.

PREVIOUS DECISIONS

There are no previous Council decisions relevant to this report.

BUDGET IMPLICATIONS

Transfer of ownership of these gauges to BOM will reduce Council's capital renewal and operations and maintenance requirements into the future.

LEGISLATIVE CONTEXT

Disposal of Council Assets with carrying values greater than \$5,000 require a resolution of Council under Section 236(2) of the Local Government Regulation 2012.

LEGAL IMPLICATIONS

On the transfer of ownership to BOM, risk in, title to, and property in the Equipment immediately passes to the BOM.

STAFFING IMPLICATIONS

There are no staffing implications arising from this report.

RISK ASSESSMENT

There are no identifiable risks arising from this report.

CORPORATE/OPERATIONAL PLAN

There are no relevant Corporate or Operational Plan actions aligned with this report.

CONCLUSION

BOM have identified 4 Council owned gauges as key water level locations for their hydrological modelling and have been prioritized by BOM as high priority sites for acquisition and remediation. Transfer of ownership of these gauges to BOM will see these gauges operated and maintained to BOM Standards whilst maintaining ongoing access to data produced by the gauges for Council and reduce Council's future capital renewal and operations and maintenance requirements.

**11.7 REGIONAL WASTE AND RESOURCE RECOVERY MANAGEMENT PLAN
CENTRAL QUEENSLAND - BEHAVIOUR CHANGE IMPLEMENTATION PLAN**

File No: 1914
Attachments: 1. Behaviour Change Implementation Plan [↓](#)
2. Schedule of Activities [↓](#)
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Michael O'Keeffe - Manager RRWR

SUMMARY

The purpose of this report is to provide Councillors with the Regional Waste Education and Behaviour Change Implementation Plan, and to seek endorsement of activities to be supported by Rockhampton Regional Council under the Implementation Plan in accordance with the Regional Governance Structure of the Central Queensland Region of Councils (CQROC).

OFFICER'S RECOMMENDATION

THAT Council endorse the activities supported by Rockhampton Regional Council under the Regional Waste Education and Behaviour Change Implementation Plan.

COMMENTARY

The Education and Behaviour Change (EBC) Implementation Plan outlines a strategic approach to waste education and behaviour change activities across the Central Queensland Region of Councils. The objective is to:

- Increase correct recycling and waste separation practices among residents and businesses;
- Enhance community participation in circular economy initiatives;
- Foster long-term behaviour change through education and engagement strategies; and
- Build Council capacity to deliver effective waste education programs.

These objectives will be achieved through a set of activities outlined within the EBC Implementation Plan that were developed in collaboration with Councils and the CQROC Behaviour Change Coordinator (BCC).

The EBC Implementation Plan is a “living” document and will change throughout time dependent on availability of resources/funding, alignment with each Council's current priorities, and emerging industry issues. The activities specific to Rockhampton Regional Council are outlined within the attached EBC Implementation Plan. In summary these actions include:

- **Bin Harmonisation (Item # 1):** Communication to affected residents to inform them about the replacement of their general waste bin lid to align with Australian Standard 4123.7-2006 colours.
- **Food Waste Avoidance (Item # 5):** To foster long-term behaviour change on food waste avoidance, the BCC will utilise The Great Unwaste engagement materials in a communications plan to be rolled out across the region.
- **Waste Facility Engagement Campaign (Item # 6):** To increase correct recycling and waste separation practices among residents, universal engagement materials will be developed.

- **Event Waste Management (Item # 7):** To foster long-term behaviour change, build Council capacity to deliver effective waste education programs and increase correct recycling and waste separation practices among residents and businesses a Waste Management Plan template including waste avoidance suggestions will be developed.
- **Household Battery Recycling (Item # 8):** To raise awareness about risk associated with incorrect disposal of batteries, the development of universal engagement materials on correct disposal of household batteries will be carried out. Funding dependent, additional activities include managing a mobile collection service, pop up stalls, and art competitions.
- **Business Waste Management (Item # 9):** To increase correct recycling and waste separation practices among businesses, the replication of the Bin Trim program will be instigated. This includes running workshops and creating a waste avoidance toolkit.
- **Household Chemicals/ Detox your Home (Item # 11):** To reduce environmental harm State funding will be sought to support a routine pop-up household chemical collection service.
- **Survey of Household Kerbside Bins (bin tagging) (Item # 17):** To enhance community participation in correct recycling and waste separation practices randomised bin surveys will occur across participating Councils. Results will help deliver targeted messages to residents during future education activities and the process will help identify opportunities for improvement of future bin surveys.
- **Promote the RecycleMate online tool (Item # 18):** To enhance community participation in correct recycling and waste separation practices a communications plan to promote RecycleMate will be developed along with review and update content for each Council. Regional analysis of data will help steer future education activities.

BACKGROUND

To enable a collaborative approach amongst Councils in Queensland, the State funded the development of Regional Waste and Resource Recovery Management Plans (WRRMP). The Central Queensland WRRMP was developed and endorsed by the CQROC board in June 2023 and identified education and behaviour change measures to be implemented to improve waste and resource recovery outcomes throughout the region.

To facilitate and coordinate the execution of education and behaviour change initiatives within the WRRMP, the State funded the engagement of a Regional Behaviour Change Coordinator (BCC) to work collaboratively with Councils across Central Queensland.

These Central Queensland Councils, although geographically and socially diverse, face common challenges in waste management, including a higher than average generation of waste per capita; 555kg (QLD: 514kg, Aus. 512kg), and high contamination rates in commingled recycling bins. Additionally, recent Waste and Recycling Behaviour Change surveys by the State have identified confusion as a barrier, together with lack of awareness around available waste diversion programs (DESI, 2024). Regardless of these barriers, CQ residents consider recycling 'quite' or 'very important' and the majority state that they recycle even if it takes extra effort because recycling makes them feel good (DESI, 2024).

This EBC Implementation Plan provides a coordinated approach over the next 3 years to help address these issues by supporting residents' desires to do the right thing. This will be achieved through education and engagement activities led by the BCC and participating Councils. These activities must be endorsed by the respective Councils before the entire Implementation Plan is presented to the CQROC Board for adoption.

Submission of an adopted EBC Implementation Plan is a requirement of the State funding agreement, due 31 October 2025.

PREVIOUS DECISIONS

The RWRRMG Implementation Plan was previously endorsed by Council on 18 March 2025.

BUDGET IMPLICATIONS

Funding will be sought from the Queensland Government for projects, where possible. The BCC will be the human resource for some smaller activities and where there is alignment in activities across Councils.

LEGISLATIVE CONTEXT

There is no considered legislative context.

LEGAL IMPLICATIONS

There are no considered legal implications.

STAFFING IMPLICATIONS

Staffing will be via BCC and current Council staff.

RISK ASSESSMENT

Careful consideration to be given to all activities and any required community communications to manage any risks regarding community acceptance of EBC activities.

CORPORATE/OPERATIONAL PLAN

Operational *Plan 2025-2026, Action 4.2.1.2* – Update actions within the Central Queensland Regional Waste & Resource Recovery Management Plan (RWRRMP) Implementation Plan in line with budget.

CONCLUSION

The EBC Implementation Plan is critical to the execution of the Regional Waste and Resource Recovery Management Plan – Central Queensland. With the endorsement of each Central Queensland Council, the EBC Implementation Plan will be provided to the CQROC Board for final endorsement.

**REGIONAL WASTE AND RESOURCE
RECOVERY MANAGEMENT PLAN
CENTRAL QUEENSLAND -
BEHAVIOUR CHANGE
IMPLEMENTATION PLAN**

**Behaviour Change Implementation
Plan**

Meeting Date: 22 July 2025

Attachment No: 1

Implementation Plan for Waste Education and Behaviour Change Activities 2025-2028

Central Queensland Regional Organisation of Councils (CQROC)

Implementation Plan for Waste Education and Behaviour Change Activities 2025-2028	1
Central Queensland Regional Organisation of Councils (CQROC).....	1
1. Executive Summary	3
2. Background & Context	3
3. Project Objectives & Goals	5
4. Target Audiences.....	5
5. Implementation Approach.....	6
A. Education & Engagement Strategies	6
B. Behaviour Change Strategies	6
C. Implementation Activities.....	6
Household Recycling	6
Community initiative.....	6
Waste facility engagement campaign	6
Household battery recycling.....	6
Waste education at schools	7
Food Waste Avoidance.....	7
Household chemicals/detox your home	7
Home composting	7

Business waste management	7
Recycling education - internally	7
Event Waste Management	7
Food waste avoidance at schools	7
Hard to recycle plastics.....	8
Introduction of AI technology into kerbside collections	8
Green Organics Bins	8
Bin Harmonisation	8
Waste Education Strategy	8
Survey of household kerbside bins (bin tagging)	8
Promote the RecycleMate online tool	8
6. Council Collaboration & Roles	8
7. Timeline & Milestones	9
8. Budget & Resource Allocation	10
9. Monitoring & Evaluation	10
10. Risk Management	10
11. Conclusion & Next Steps	10
12. Appendices	10
12.1. Implementation Activity List	10
13. References:.....	11

1. Executive Summary

This Implementation Plan outlines a strategic approach to waste education and behaviour change initiatives across the Central Queensland Region of Councils: Banana Shire Council (BSC), Central Highlands Regional Council (CHRC), Gladstone Regional Council (GRC), Livingstone Shire Council (LSC), Rockhampton Regional Council (RRC) and Woorabinda Aboriginal Shire Council (WASC). The objective is to:

- Increase correct recycling and waste separation practices among residents and businesses,
- Enhance community participation in circular economy initiatives,
- Foster long-term behaviour change through education and engagement strategies and,
- Build council capacity to deliver effective waste education programs.

These objectives will be achieved through a set of activities developed in collaboration with Council and the CQROC Behaviour Change Coordinator (BCC) that align with the Local Government Association of Queensland (LGAQ) Waste and Resource Recovery Management Plan.

2. Background & Context

The six councils involved in this initiative face common challenges in waste management, including a higher than average of waste per capita; 555kg (QLD: 514kg, Aus. 512kg), and high contamination rates in co-mingled recycling bins. Recent Waste and Recycling Behaviour Change surveys by the QLD Department of Environment, Science and Innovation, have identified confusion as a barrier, together with lack of awareness around available waste diversion programs (Fig. 1,2,4 & 5) (DESI, 2024). Although most residents also consider recycling '*quite*' or '*very important*' (Fig. 3) and the majority state that they recycle even if it takes extra effort because recycling makes them feel good (Fig. 1 & 6) (DESI, 2024). This plan provides a coordinated approach to addressing these issues and supporting residents' desires to do the right thing through education and engagement.

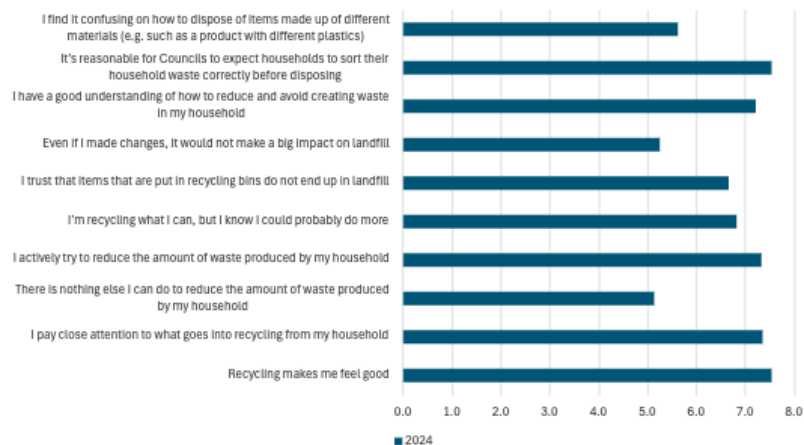


Fig. 1. Thinking now about household waste and recycling in general, to what extent do you agree or disagree with the following?

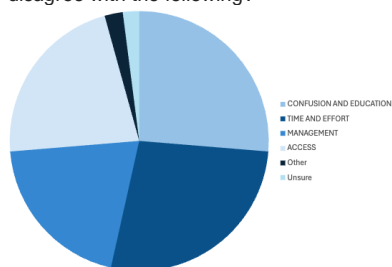


Fig. 2. What are your main reason that prevent you from recycling? N=282

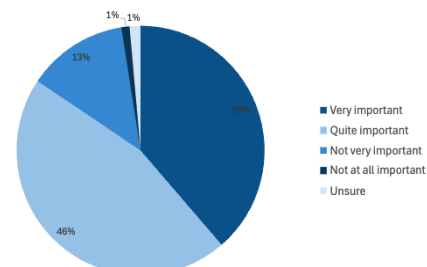


Fig. 3. Thinking about household waste, how important is recycling to you personally? N=282

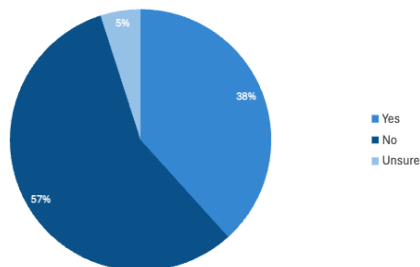


Fig. 4. In the last year have you ever put things in the recycling bin/area even though you're not sure if they can be recycled? N=282

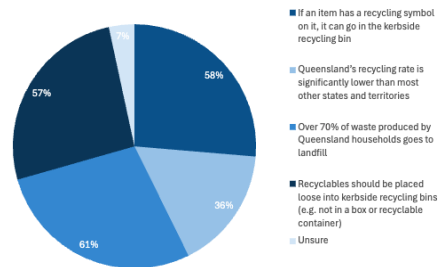


Fig. 5. Which or the following do you believe to be true and correct? N=282

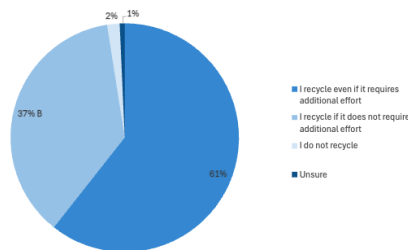


Fig. 6. Which of the following statements best describes the effort you put into recycling? N=282

3. Project Objectives & Goals

With waste disposal per household stagnating or increasing (CoA, 2022), this implementation plan has been developed to address this issue utilising four key objectives with a multitude of goals:

1. Increase correct recycling and waste separation practices among residents and businesses.
 - 1.1. Reduce contamination rates in kerbside recycling bins.
 - 1.2. Support correct disposal of unrecyclable waste items
 - 1.3. Increase use of other recycling options.
2. Enhance community participation in circular economy initiatives.
 - 2.1. Raise awareness on avoidance, repair and reuse
 - 2.2. Support the establishment of community reuse and repair initiatives
3. Foster long-term behaviour change through education and engagement strategies.
 - 3.1. Facilitate and coordinate workshops, education session and communication materials
4. Build council capacity to deliver effective waste education programs.
 - 4.1. Develop education guidelines and materials for council use

4. Target Audiences

- **Residents:** Homeowners and renters who have access to kerbside bin collection services.
- **Schools & Community Groups:** Primary schools, environmental organisations, local volunteer groups.
- **Council Staff:** Officers in direct contact with the other target audiences.

5. Implementation Approach

Consultation with council officers and stakeholders from within the community together with analysing data from the recent waste behaviour change surveys has identified education strategies most suited to achieve the plan's objectives (see below). These strategies have been incorporated into the activities listed within the Appendices.

A. Education & Engagement Strategies

- **Community Workshops & Outreach:** Host information sessions, pop-up stalls, and interactive activities at local events.
- **School Education Programs:** Implement curriculum-aligned waste education modules and school bin audits.
- **Public Awareness Campaigns:** Use social media and print materials to promote waste reduction messages.

B. Behaviour Change Strategies

Each activity will aspire to achieve the plan's objectives by generating voluntary behaviour change within the target audience. This will be achieved by promoting a desired change with the intention that the new behaviour seems familiar, feels good, is easy to do, seems normal and is seen to be already carried out by role models.

C. Implementation Activities

A brief description of each activity is listed below; further details can be found within Appendices 12.1.

Household Recycling

To increase correct recycling and waste separation practices among residents and foster long-term behaviour change a series of online and print materials will be designed and distributed across CQ. Face to face activities will also be coordinated to meet the needs of each council.

Community initiative

To increase correct recycling and waste separation practices among residents the BCC will engage and support community groups to initiate and manage programs to avoid, minimise or reduce waste.

Waste facility engagement campaign

To increase correct recycling and waste separation practices among residents, universal engagement materials will be developed.

Household battery recycling

To raise awareness about risk associated with incorrect disposal of batteries, the development of universal engagement materials on correct disposal of household batteries

will be carried out. Funding dependant, additional activities include managing a mobile collection service, pop up stalls, and art competitions.

Waste education at schools

To build council capacity to deliver effective waste education programs, foster long-term behaviour change and increase correct recycling and waste separation practices. Educational and engagement training programs would be developed along with in person education sessions to schools across the regional. This would be an ongoing program with a targeted number of sessions provided annually.

Food Waste Avoidance

To foster long-term behaviour change on food waste avoidance, the BCC will utilise End Food Waste Australia's Great Unwaste engagement materials in a communications plan to be rolled out across the region.

Household chemicals/detox your home

To reduce environmental harm a regional wide pop-up household chemical collection service would be implemented annually, regular funding for this initiative will need to be sought.

Home composting

To foster long-term behaviour change, build council capacity to deliver effective waste education programs and increase correct recycling and waste separation practices among residents. A series of informative workshops and print materials to encourage home composting will be developed and provided.

Business waste management

To increase correct recycling and waste separation practices among businesses, the replication of the Bin Trim program will be instigated. This includes running workshops and creating a waste avoidance toolkit.

Recycling education - internally

To Build council capacity to deliver effective waste education programs, increase correct recycling and waste separation practices among staff and foster long-term behaviour change. Education and engagement strategies will be developed and implemented by the BCC for councils willing to participate.

Event Waste Management

To foster long-term behaviour change, build council capacity to deliver effective waste education programs and increase correct recycling and waste separation practices among residents and businesses a Waste Management Plan template including waste avoidance suggestions will be developed. Feasibility into purchasing a trailer to store and clean event utensils will be conducted to help event organisers reach zero waste.

Food waste avoidance at schools

To build council capacity to deliver effective waste education programs and foster long-term behaviour change a region wide education and engagement program to implement food waste avoidance will be developed and implemented at select primary schools.

Hard to recycle plastics

To reduce waste to landfill and improve recycling and waste separation practices among residents and businesses. The BCC and council will investigate and facilitate agreements with recycling processing organisations to establish collection points across the region.

Introduction of AI technology into kerbside collections

To increase correct recycling and waste separation practices among residents, AI technology will be implemented into kerbside waste collection trucks. This technology will identify specific contaminants and notify council so that targeted education can be rolled out.

Green Organics Bins

An extensive communication campaign will be rolled out in preparation for the launch of green organics bins for GRC and RRC.

Bin Harmonisation

Communication to affected residents to inform them about the replacement of their general waste bin lid to align with Australian Standard 4123.7-2006.

Waste Education Strategy

To enhance community participation in correct recycling and waste separation practices among residents of Woorabinda, the development and adoption of a Waste Education Strategy will be completed.

Survey of household kerbside bins (bin tagging)

To enhance community participation in correct recycling and waste separation practices randomised bin surveys will occur across participating councils. Results will help deliver targeted messages to residents during future education activities and the process will help identify opportunities for improvement of future bin surveys.

Promote the RecycleMate online tool

To enhance community participation in correct recycling and waste separation practices a communications plan to promote RecycleMate will be developed along with review and update content for each LG. Regional analysis of data will help steer future education activities.

6. Council Collaboration & Roles

All activities within this plan will involve collaboration between council officers and the BCC. To ensure collaboration across the region the BCC will have regular contact with individual council officers and provide regular updates on activity timelines and facilitate cross-council learning through shared data and best practices to the regional Waste and Resource Recovery Working Group (WRRWG). Bi-monthly reports to the CQROC Board will also provide opportunity for discussion on future collaborative approaches.

7. Timeline & Milestones

Each activity will be executed and completed within a three-year period. They will vary in length, with some repeated annually. Milestones for each activity will be the completion of three phases: planning, implementation and evaluation with key deliverables and timeframes identified for each phase. A draft timeline for each activity is detailed below:

Table 1. Forecasted project timelines.

Forecasted Project Timelines	2025				2026				2027				2028	
	Q 1	Q 2	Q 3	Q4	Q 1	Q 2	Q 3	Q 4	Q 1	Q2	Q3	Q 4	Q 1	Q 2
Household Recycling														
Community initiative														
Waste facility engagement campaign														
Household battery recycling														
Waste education at schools														
Food Waste Avoidance														
Household chemicals/detox your home														
Home composting														
Business waste management														
Recycling education - internally														
Event Waste Management														
Food waste avoidance at schools														
Hard to recycle plastics														
Introduction of AI technology into kerbside collections														
GO bins														
Bin Harmonisation - Update residual bin lid colour to align with Australian Standard 4123.7-2006														
Waste Education Strategy														
Survey of household kerbside bins (bin tagging)														
Promote the RecycleMate online tool														
DETSI Interim report														
DETSI Final report														
DETSI Financial report														
Project count:	6	8			6	5	8	8	7	6	8	9	3	2

8. Budget & Resource Allocation

- **Funding Sources:** Council budgets, external grants, industry partnerships.
- **Estimated Costs:** Funding requirements vary across the project list, examples include promotional materials, event logistics, contractors and facilitators. Financial planning will be developed for those projects requiring greater resources and running over longer timeframes.
- **Resource Needs:** Educational materials: existing material will be sourced and utilised where appropriate while certain specific materials may need to be developed. Digital engagement tools: using existing council digital tools should be sufficient. Operational support: utilising the experience of the regions waste managers and staff together with other council departments will be called upon for operational support.

9. Monitoring & Evaluation

- **Key Metrics:** Recycling contamination rates, event participation numbers, community survey feedback.
- **Evaluation Methods:** Waste audits, stakeholder interviews, post-campaign assessments.
- **Reporting Schedule:** The BCC will report to: Councils monthly via WRRWG meetings, CQROC quarterly via board meeting and DETSI bi-monthly and Annual progress reports.

10. Risk Management

Risk and opportunity registers will be developed for each project within the implementation plan. They identify 1) specific risks associated with failure to implement the project and 2) Risks that may reduce the impact of achieving project goals. Along with the opportunities that arise from mitigating these risks and implementing the project. Each R&O register will be presented to the WRRWG at the monthly meetings.

11. Conclusion & Next Steps

This plan provides a detailed list of projects to deliver impactful waste education and behaviour change programs across Central Queensland. The next steps involve funding allocation, further engagement of stakeholders, and initiating priority projects.

12. Appendices

12.1. Implementation Activity List

See attached: BCC - Schedule of activities - For Council use

13. References:

Commonwealth of Australia, 2022, Department of Climate Change, Energy the Environment and Waster, Australia's Latest Waste Figures, source online:

<https://minister.dcceew.gov.au/plibersek/media-releases/australias-latest-waste-figures-new-report>

QLD Department of Environment, Science and Innovation, 2024, Waste and Recycling Behaviour Change Survey.

REGIONAL WASTE AND RESOURCE RECOVERY MANAGEMENT PLAN CENTRAL QUEENSLAND - BEHAVIOUR CHANGE IMPLEMENTATION PLAN

Schedule of Activities

Meeting Date: 22 July 2025

Attachment No: 2

Item No.	Target Waste Stream	Related initiative / alignment with RWMP	Priority initiative / Action	Strategy / Behaviour Change approach	Lead	Regional partner/s (whole region, council or group of councils)	Partners external to region	Start date	End date	Success indicator
1	Various	Various	Engage with participating councils to review and prioritise Education and behaviour change initiatives	Two pre-scheduled RoC Working Group meetings were leveraged to enable workshops with members on the priority setting.	EBC Coordinator	All member councils	N/A	01/10/24	31/12/2024	100% member councils engaged 100% member councils endorse priority initiative list Stakeholder workshops delivered on time and within budget.
1	MSW	Bin Harmonisation - Update residual bin lid colour to align with Australian Standard 4123.7-2006	Community engagement during the implementation of bin harmonisation activities	Development and implementation of a specific Community Engagement Plan	GRC, RRC	BCC	DETSI (via OCE), JJ Richards	01/07/26	30/06/27	Objectives within community engagement plan completed
2	Organics	Home composting	Reduce waste to landfill	Create education resources, hold workshops, and research compost equipment providers	BCC	LSC, BSC	N/A	01/04/26	30/06/27	Education resources available online, workshops completed
3	MSW	Implementaiton of GO Service	Education and behaviour change initiatives prior to and during the implementation of the kerbside organics collection service.	Development and implementaiton of a specific Community Engagment and Education Plan	GRC	BCC	DETSI (via OCE), JJ Richards	01/07/25	30/06/27	Objectives within community engagement and education plan completed
4	MSW	Recycling Education residents	Increase correct recycling and waste separation practices among residents	Develop recycling education campaign including: RA, resource, financial and communication plans. Hold education events	BCC	LSC, BSC, CHRC, WASC	DETSI	01/07/25	31/12/27	Education materials distributed and scheduled events completed
5	organics	Food Waste Avoidance	Foster long-term behaviour change through education	Develop and implement food waste avoidance project plan	BCC	whole region	End Food Waste Australia	01/04/26	30/09/26	Measure engagement rate of communication initiatives
6	recyclables	Waste facility engagement campaign	Raise awareness of accepted free to recycle items at council waste facilities	Develop and implement a communication plan	BCC	whole region	Waste facility contractor	01/10/25	31/03/28	Measure engagement rate of communication initiatives
7	C&I	Event Waste Management	Reduce waste disposal at events on or within council facilities	Develop Waste Management Plan template, Develop an event waste and recycling resource kit, Feasibility analysis of regional event reuse trailer	BCC	whole region	N/A	01/10/26	01/10/26	Event waste management plan utilised among all councils

8	Recyclables	Household battery recycling	Raise awareness on correct battery disposal and locations to dispose of batteries	Increase correct recycling and waste separation practices among residents and businesses	BCC	whole region	DETSI, Battery recycling contractor	01/10/25	31/03/28	Measure engagement rate of communication initiatives
9	C&I	Business waste management	Inform businesses on waste reduction and recycling measures to save money	run workshops, create waste avoidance toolkit	BCC	whole region	DETSI, NSW EPA	01/01/27	31/12/27	Select number of businesses pledge to reduce waste to landfill
10	MSW	Recycling education - schools	Build council capacity to deliver effective waste education programs, Increase correct recycling and waste separation practices	Develop waste education resource items for council to distribute to schools	BCC	LSC, BSC, CHRC	N/A	01/07/25	31/12/27	Waste education resource items distributed to council
11	other	Household chemicals/detox your home	Raise awareness on correct disposal, reduce risk of environmental pollution and negative human health impacts	Coordinate a regional wide collection program including development of engagement materials	BCC	whole region	DETSI	01/10/26	31/12/27	annual collection event held in each council region
12	MSW	Recycling education - internally	Build council capacity to deliver effective waste education programs, Increase correct recycling and waste separation practices	Develop recycling education materials for staff induction and internal distribution	BCC	whole region	N/A	01/04/27	30/09/27	Recycling education materials used in council induction sessions and distributed internally
13	other	Community initiative	Collaborate with community members to set up a waste reduction program	Hold workshops and support community groups to begin a waste reduction program	BCC	LSC, CHRC	TBC	01/10/25	30/06/27	An established waste reduction program
14	Recyclables	Problem plastics	Encourage the reuse and recycling of hard to recycle items	Facilitate agreements with recycling processing organisations to establish collection points across the region	BCC	whole region	Terracycle	01/07/27	31/03/28	Collection points for hard to recycle items set up within the region
15	MSW	Introduction of AI technology into kerbside collections	Reduce contamination of kerbside recycling bins	Distribute education materials to residents with identified contamination items	LSC	BCC	Waste Collection contractor	01/07/27	30/09/27	Number of correspondence decreases over a broad timeframe
16	MSW	Waste Education Strategy	Increase correct recycling and waste separation practices among residents, Foster long-term behaviour change through education and engagement strategies	Develop a waste education strategy that resonates with the community	BCC	WASC	N/A	01/07/25	31/03/26	Adopted Waste Education Strategy
17	MSW	Recycling Education residents	Survey of household kerbside bins (bin tagging)	Develop a communications plan, conduct bin tagging, compile results and identify opportunities for improvement	BCC		N/A	01/07/26	31/03/28	XX bins inspection and tagged per LG
18	Recyclables	Recycling Education residents	Promote the RecycleMate online tool	Develop communications plan, review and update content relevant to each LG, data analysis	BCC	whole region	DETSI	01/10/25	31/03/28	Increase in user rate of online tool

Additional human resources	Alignment to Waste Strategy targets	Estimated Budget	Funding Required? Identify Fund and Amount	Status	Comments
No additional resources	All			On track	Efficiencies in member officer time and resources were gained. Two additional workshops were delivered.
Waste contractors	improved recycling rates	\$7,500	Yes GrowFOGO Stream 3 \$200,000	Please select	BCC will create a brief communications plan including FAQ's for participating councils
nil	reduction in household waste	\$5,000/Council	No	Please select	Budget for annual provision of subsidised compost equipment. All developed resources would be available to non participating Councils to support existing education activities
waste contractors	diversion from landfill	\$200,000	Yes GrowFOGO Stream 4 \$200,000	Please select	Led by participating councils, a thorough cross departmental engagement plan will be developed, BCC will assist where required
Council officers across various departments	improved recycling rates	\$20,000	yes	Please select	Budget for design, print and purchase education resources. All developed resources would be available to non participating Councils to support existing education activities
Council Comms team	reduction in household waste	\$10,000	no	Please select	Budget for workshop events, printing and advertising and boosting social media content. All developed resources would be available to non participating Councils to support existing education activities
Waste Facility contractors	improved recycling rates	\$1,000	no	Please select	Budget for design and print of education resources. All developed resources would be available to non participating Councils to support existing education activities
Council events team, event organisers	diversion from landfill	\$5,000	no	Please select	Budget for purchasing signage and bin aprons. All developed resources would be available to non participating Councils to support existing education activities

Battery recycling contractor	improved recycling rates	nil	no	Please select	DETSI resources would be available to non participating Councils to support existing education activities
Staff from commercial enterprises	multiple targets	\$10,000	yes	Please select	Budget for workshop events. All developed resources would be available to non participating Councils to support existing education activities
School principle and staff	improved recycling rates	\$2,000	no	Please select	Budget for annual printing of education resources. All developed resources would be available to non participating Councils to support existing education activities
Chemist, logistics company	diversion from landfill	\$20,000	yes	Please select	This program will be funding dependant and will replicate similar programs across NSW and VIC
Council HR and Comms teams	improved recycling rates	nil	no	Please select	All developed resources would be available to non participating Councils to support existing education activities
Not for Profit community organisations	reduction in household waste	\$10,000	yes	Please select	Budget an estimate for resource acquisition. A case study will be created to assist future community initiatives
Not for Profit community organisations, Council staff	diversion from landfill	\$3,000	no	Please select	Budget for specific collection containers for problem plastics
Waste collection contractor	multiple targets	nil	no	Please select	LSC led project, budget comes from within collection contract. BCC will assist in developing communication materials to encourage positive behaviour change
no additional resources	multiple targets	nil	no	Please select	Extensive stakeholder engagement with TO and council to ensure support from community
no additional resources	improved recycling rates	\$1,000	no	Please select	Budget for printing resources. All developed resources would be available to non participating Councils to support existing education activities
no additional resources	multiple targets	\$2,000	yes, DETSI	Please select	Budget per Council is for subscription to RecycleMate

11.8 MATERIAL RECYCLING FACILITY OPTIONS PAPER**File No:** 13511

Attachments:

1. Council Report History of Kerbside Recycling Collection Service December 2024[↓](#)
2. Material Recovery Facility Preliminary Business Case[↓](#)

Authorising Officer: Peter Kofod - General Manager Regional Services**Author:** Michael O'Keeffe - Manager RRWR**SUMMARY**

The purpose of this report is to update the Council and to seek agreement on a current potential opportunity to test the market on the cost to construct and operate a cross-regional Material Recycling Facility with support from Central Queensland Councils and Mackay Regional Council and an approach to State funding.

OFFICER'S RECOMMENDATION

THAT Council:

1. Endorse the approach to further explore the current potential opportunity for a cross-regional Material Recycling Facility; and
2. Authorise the Chief Executive Officer to hold discussions with other regional Councils.

BACKGROUND

In November 2020 the local Material Recycling Facility (MRF), which had processed the region's recyclables for the previous 10 years, was irreparably damaged by fire. The owner of the facility decided not to rebuild, and Council (in cooperation with Gladstone Regional Council, Livingstone Shire Council and Central Highlands Regional Council) successfully secured a processor outside of the region after a competitive tender process in 2022.

The tender process proved that with escalations in MRF construction costs and the reduced and current CQ cumulative tonnage for commingled recyclables, that a local CQ MRF was not financially viable. The current contract requires the commingled recyclables to be transported to either Mackay or Nambour on the Sunshine Coast. The contract is due to expire in February 2028, with four by one-year options available.

Across the CQ region, the following logistics occur:

Table 1: CQ Region commingled material flow

	Destination	Annual Commingled Tonnage	Annual Transport Distance (KM)	Annual Transport Cost
Emerald	Mackay	950	20,700	\$180K
Rockhampton	Mackay	2,150*	40,000	\$360K
Rockhampton	Nambour	3,150*	100,000	\$540K
Gladstone	Nambour	3,100	60,000	\$630K
Total		9,450	220,700	\$1.71M

** Cumulative Rockhampton Regional Council and Livingstone Shire Council Tonnages, delivered direct to Lakes Creek*

The Mackay Regional Council (MRC) MRF is at the end of its effective life, being more than 20 years old and on its second upgrade. In recognition of the age of the current facility, and the limitations the current site has in expanding the facility to improve the commingled processing efficiency to meet current recyclable contamination standards, MRC recently issued a tender to seek Recyclables Processing services.

The tender document is seeking the most cost-effective solution to MRC for commingled processing, including either refurbishing the existing MRF, building a new MRF or transporting the commingled recyclables out of region to another MRF. This tender will close on Friday 8 August 2025.

The tender specification has identified the following material inflows into the Mackay MRF:

Table 2: Mackay MRF material inflow

Council Region	Annual Commingled Tonnage
Mackay Regional Council	6,770
Isaac Regional Council	750
Whitsunday Regional Council	1,550
Total	9,070

COMMENTARY

With MRC testing the market on a recyclables processing solution, there is an opportunity for cross-regional collaboration to achieve economies of scale if a new MRF was to be considered. Annually there would be approximately 18,500tpa of commingled recyclables available between the two regions. Based on the annual tonnages identified in *Table 1* and *Table 2* above, approximately 50% of the material inflow for a combined regional MRF would be achieved from the Whitsunday/Isaac/ Mackay (WIM) region and 50% from the CQ region.

An assessment of potential material flow was undertaken using either Mackay or CQ as a host MRF location. The proposed CQ MRF location was in Parkhurst (Rockhampton), being a location easily accessible to the WIM region, without adversely impacting transport logistics within CQ.

Consideration was given to the MRF being located South of Rockhampton at Gladstone or at a location in between Rockhampton and Gladstone. This option would see increased transport costs associated with the movement of material from the WIM region, making a Townsville-based MRF likely more economically viable to the WIM region.

Table 3: Material Transport Flow - CQ Based MRF

	Destination	Annual Commingled Tonnage	Annual Transport Distance (KM)	Annual Transport Cost (estimated)
Mackay	Rockhampton	8,320**	157,400	\$1.041M
Moranbah	Rockhampton	750	24,000	\$213K
Gladstone	Rockhampton	3,100	26,700	\$253K
Emerald	Rockhampton	950	14,000	\$138K
Livingstone	Rockhampton	1,600	0	
Rockhampton	Rockhampton	3,800	0	
Total		18,520	222,100	\$1.646M

*** Cumulative Mackay Regional Council and Whitsunday Regional Council Tonnages, delivered direct to Mackay*

Table 4: Material Transport Flow Mackay Based MRF

	Destination	Annual Commingle Tonnage	Annual Transport Distance (KM)	Annual Transport Cost
Rockhampton	Mackay	5,400*	102,000	\$675K
Emerald	Mackay	950	20,700	\$200K
Moranbah	Mackay	750	48,750	\$470K
Mackay	Mackay	8,320**	0	
Sub- Total		15,420	171,450	\$1.345M
Gladstone	Maryborough (Fraser Coast/ Cleanaway MRF)	3,100	64,400	\$515K
Total		18,520	235,850	\$1.86M

* Cumulative Rockhampton Regional Council and Livingstone Shire Council Tonnages, delivered direct to Lakes Creek

** Cumulative Mackay Regional Council and Whitsunday Regional Council Tonnages, delivered direct to Mackay

Table 3 and

Table 4 above, identify the potential maximum available material inflow into a new regional MRF. The highest aggregated material total is a CQ based MRF supported by all the Councils nominated. This would provide approximately 18,500tpa of commingled recyclables. The alternative Mackay based MRF would achieve 15,420tpa. The key difference is the material from Gladstone Regional Council (GRC). Gladstone could achieve a better financial outcome if it looked to the South for its commingling processing as an alternative to a Mackay-based MRF, due to transport savings. This could be either the Nambour MRF on the Sunshine Coast or the new Fraser Coast Regional Council / Cleanaway MRF at Maryborough.

The above tables identify that the CQ MRF would not only achieve the highest aggregated total of commingled recyclables but would also achieve the lowest transport distances and overall cost to transport materials. The above assessment is based on a complete cross-regional solution to achieve these benefits, including the most effective transport mechanisms, which could be achieved by installing additional infrastructure at some sites to maximise the payload of each load.

In 2023 Rockhampton Regional Council initiated an option assessment for a CQ based MRF. The assessment was based on a processing capacity of 11K to 15K per annum. The assessment identified that the capital cost to build a MRF at this scale was approximately \$21M, excluding land costs. The recently constructed Fraser Coast Regional Council MRF at Maryborough was built to process 25Ktpa, at a reported cost of \$30M. This MRF was constructed at the Maryborough landfill site which increased the overall cost of construction due to site limitations.

Market sounding has indicated that the cost to build a 15Ktpa MRF to today's quality standards would be in order of \$25M. Such a facility could easily be scaled up to process the 18Ktpa available within the two regions. The ability to achieve and retain material flow into the MRF is contingent upon the support of not only the Councils in the CQ region, but also the support of Mackay Regional Council and to a lesser extent Whitsunday and Isaac regional Councils.

The capital cost to establish a MRF could be offset via funding from the State through the \$130M boost fund. The State has not issued guidelines for this fund, nor is there an indication of the types of projects which would be eligible, or what percentage of CapEx they would fund.

There has been an indication from the Honorable Andrew Powell, Minister for the Environment and Tourism during a recent meeting with the R7 Mayors that the State is looking at cross-regional projects which will drive diversion of waste from landfills.

The level of support could also include transport assistance, but again this is not guaranteed. Any level of funding for a new MRF will have an impact on the overall viability of the MRF. The 2023 MRF assessment indicated that a 100% funding contribution would improve the net present value (NPV) gate fee by \$150/t. A 75% contribution would improve the NPV gate fee by \$100/t.

With the potential for State Government funding to support the construction of a new MRF, and further potential for cross-regional collaboration, there may be an opportunity to test the market to establish a regional MRF in CQ, likely at Parkhurst.

PREVIOUS DECISIONS

On 1 August 2023 a report titled 'Tender 14963 – Recyclables Processing Services' was presented to Council recommending that Council:

1. Endorse the Tender Panel's assessment and accept the Tender from Re.Group for Tender 14963 – Recyclables Processing Services, for four years with four by one year options giving a possible contract period of eight years, commencing on 5 February 2024 and authorise the Chief Executive Officer to execute the contract.

2. Authorise the Manager Rockhampton Regional Waste and Recycling to extend the current contract arrangement for processing and transport of recyclable material which is due to expire on 5 November 2023 to 2 February 2024.

BUDGET IMPLICATIONS

As reported, the tender process in 2022 proved that with escalations in MRF construction costs and the reduced and current CQ cumulative tonnage for commingled recyclables, that a local CQ MRF was not financially viable.

It is believed that a CQ MRF remains unviable without both additional cross-region tonnages and State funding.

We are aware of the announced \$130M boost fund from the State, however no funding guidelines have been released. Additionally, we do not have the information (i.e. construction costs for a MRF) that would typically be required to support a funding application. Any request for funding is therefore not straight forward. Any funding request would need to be contingent on an agreed process to establish costs and viability with the State. This may look something like the following:

1. A member Council (i.e. RRC) submits a formal funding application seeking in-principal agreement for \$21M (based off the indicative cost from the CQ MRF Preliminary Business Case) in funding subject to:
 - Council providing suitable land
 - Council undertaking a tender process
 - Agreement from participating member Council to supply commingled recyclables
- Then subject to the State agreeing to an in-principal funding agreement, Council initiate a tender process to obtain pricing for CAPEX, OPEX, Gate Fees, based on the MRF being built on Council land. Council would need to consider the preferred contract model (i.e. BOO, BOOT)
- Post Tender, evaluate if this would provide a better overall outcome to CQ and WIM Councils. Evaluation to include transport logistic costs.
- If a tendered solution does provide a better overall outcome, then we re-confirm funding and value of funding from the State.
- Subject to funding agreement enter into a contractual agreement with the preferred tenderer to design and construct a MRF. This process would likely take 3 to 4 years.

LEGISLATIVE CONTEXT

These is no considered legislative context.

LEGAL IMPLICATIONS

Regional procurement, where two or more Councils intend to procure waste services, it is likely to require authorisation from the Australian Competition and Consumer Commission (ACCC). Authorisation is typically granted where there is evidence of a public benefit, such as the reduction in transaction costs, the pooling of resources and expertise, and thus the achievement of economies of scale. The process involves the Councils making a submission to the ACCC, consultation with interested parties, and assessment by the ACCC.

Further consideration should be given to the procurement structure and level of commitment from the supporting Councils. An Alliance approach to the procurement would see a greater level of commitment from participating Councils, however it would add complexities and cost. This could create difficulties in managing the procurement and construction process. Legal advice on the best mechanism to formalise the commitment for participating Councils would be required.

STAFF IMPLICATIONS

Staffing will be via Regional Waste Coordinator and current Council staff.

RISK ASSESSMENT

This opportunity does not come without risk. The current arrangement whereby CQ Councils commingled recyclables are transported out of region is likely providing Councils with the lowest risk outcome.

Project risks will need to be carefully considered.

COMMUNICATION AND CONSULTATION (INTERNAL/EXTERNAL)

The pathway forward is not straight forward. Various stakeholders will need to be engaged with throughout, which will likely include.

- Gladstone, Mackay (and Rockhampton) Regional Councils; to establish interest and viability
- CQ and WIM member Councils; to establish interest and viability
- The State; to establish willingness to provide in-principal funding and to work with member Councils towards the outcome of establishing a cross-regional MRF
- ACCC; to seeking authorisation for procurement
- Industry; via a competitive tender process

CORPORATE/OPERATIONAL PLAN

Operational *Plan 2025-2026, Action 1.1.4* – We pursue and advocate for funding that enables us to deliver our planned priorities and supports our financial sustainability.

CONCLUSION

In considering the best overall outcomes for both the CQ and WIM regions there is possibly merit in holding high level discussions initially between Rockhampton, Gladstone and Mackay Regional Councils in order to determine interest and viability, prior to holding a discussion with all member Councils.

It is believed that if one of the three larger Councils are not interested then the opportunity does not exist.

MATERIAL RECYCLING FACILITY OPTIONS PAPER

Council Report History of Kerbside Recycling Collection Service December 2024

Meeting Date: 22 July 2025

Attachment No: 1

COUNCILLOR INFORMATION BRIEFING

December 2024

11.3 HISTORY OF KERBSIDE RECYCLING COLLECTION SERVICE

File No:

Attachments: Nil

Authorising Officer: Peter Kofod - General Manager Regional Services

Author: Michael O'Keeffe - Manager Rockhampton Regional Waste and Recycling

SUMMARY

The purpose of this report is to provide Council with a summary on Council's Kerbside Recycling Collection Service.

OFFICER'S RECOMMENDATION

THAT the report be received.

BACKGROUND

During the presentation of Council's Kerbside Organics Collection Service workshop, a Councillor enquired on the history of Council's Kerbside Recycling Collection Service.

Recycling plays a vital role in reducing the amount of waste sent to landfill. The more we recycle, the more value we'll get from materials and products that are already in use. This means using less raw materials to make everyday products. Every time you choose to place a recyclable item in the recycling (yellow lid) bin instead of the general waste (red lid) bin, you're contributing to Queensland's vision to become a zero-waste society where waste is avoided, and materials are reused to the greatest possible extent.

Kerbside recycling has been in place throughout Rockhampton for over 30 years:

- In 1992 the former Rockhampton City Council commenced a recycling collection service via a two-bag system for households and businesses who chose to participate.
- In 2003 the bag recycling collection service expanded to include Gracemere.
- In 2008 the recycling service was upgraded to a 240L yellow lid wheelie bin and rolled out to all properties within declared collection areas.
- In 2010 the recycling service expanded to include all properties within declared collection areas within the Rockhampton Regional Council area – which at that time also included Livingstone Shire, Fitzroy Shire and Mount Morgan Shire due to amalgamation.
- Since de-amalgamation in 2014, the kerbside recycling service has been provided to a growing population across the Rockhampton Regional Council area - currently totalling 33,483 households and 2,534 businesses.
- As at 2024, approximately 4,000 tonnes of recyclable materials are collected via the recycling (yellow lid) bins each year.

Recyclables are also collected at all 7 of Council's Waste Management Facilities throughout the region. Once recyclables are collected, they are transported to a Material Recovery Facility (MRF) where items are separated by material type, baled and on-sold to different markets and end users. Materials are then processed into raw materials and on-sold to a manufacturer's to be made into new products.

COUNCILLOR INFORMATION BRIEFING

December 2024

COMMENTARY

There are several factors that have affected Council's Kerbside Recycling Collection Service over the recent years.

- In January 2018 China's National Sword Policy was introduced which ceased the import of plastic recyclable materials for processing. This impacted the recycling industry on a national level as the country was forced to secure local markets for on-sale of materials.
- In 2018 the Container Refund Scheme (CRS) was introduced throughout Queensland which reduced the amount of material recovered in the recycling bin as eligible containers have been removed from the waste stream. However, this created a positive effect in the reduction of processing costs and rebate payments for CRS containers within the kerbside recycling bin.
- In November 2020 the local Material Recycling Facility (MRF) which had processed the regions recyclables for the previous 10 years was irreparably damaged by fire. The owner of the facility decided not to rebuild, and Council was successful in securing a processor outside of the region, as well as transport services to alternative MRF's. The change in processor further changed the eligibility criteria for acceptable plastic items in the recycling bin, reducing the type of plastics that households could recycle to meet end market requirements.
- Council's only active landfill located within the Lakes Creek Road Waste Management Facility has limited airspace which reduces every year. Despite implementing waste reduction strategies, population growth and consumerism is contributing to more waste being generated. The landfill is a community asset which needs to be managed with responsible operating practices, waste avoidance and reduction strategies.

The below table shows the quantities of recyclable materials Council has collected over the past 8 financial years, demonstrating that Council has diverted a total of 36,952 tonnes from landfill in this period of time.

Period	Annual Average Tonnes
2016-2017	5,571
2017-2018	5,240
2018-2019	4,760
2019-2020	4,331
2020-2021	4,283
2021-2022	4,321
2022-2023	4,128
2023-2024	4,318
Total	36,952

The quantities of collected recyclables have remained consistent since 2019, however there are further strategies to be implemented to improve these figures. Annual kerbside compositional audits demonstrate that 13% of the general waste (red lid) bin is made up of items that should have been placed in the recycling (yellow lid) bin. This equates to a resource loss of approximately 2,990 tonnes per annum of recyclables being disposed of in the general waste (red lid) bin.

COUNCILLOR INFORMATION BRIEFINGDecember 2024

Over the next 12 months, with the support of the State Government under the “Let’s Get It Sorted” Partnership Program, Council will implement its Residential Recycling Program. This Program is a holistic behaviour change campaign focusing on:

- Educating residents on correct use of kerbside bins
- Increasing resource recovery
- Decreasing contamination with the recycling bin

Furthermore, this Program will enable Council to understand the current attitudes and behaviours of the community with regard to household waste and inform on future strategies.

BUDGET IMPLICATIONS

Costs associated with the collection, transport and processing of recyclables is levied through an annual utility charge on rateable properties that receive the service. The budget is closely managed and costs are within budget.

LEGAL IMPLICATIONS

There are no legal implications.

CORPORATE PLAN

Goal 4.2: Our waste management practices accommodate and support environmental sustainability.

CONCLUSION

The Kerbside Recycling Collection Service provides a valuable service to the Rockhampton community supporting a circular economy by ensuring materials remain in use for as long as possible. This reduces reliance on finite resources and consumption of landfill airspace. By providing the kerbside service this enables the community to participate in waste diversion activities, fostering awareness and responsibility toward sustainable waste management practices.

Councils kerbside recycling service represents best practice for recycling in Australia.

MATERIAL RECYCLING FACILITY OPTIONS PAPER

Material Recovery Facility Preliminary Business Case

Meeting Date: 22 July 2025

Attachment No: 2



Rockhampton Regional Council

Material Recovery Facility Preliminary Business Case

September 2023

Key Points

1

In 2020, CQ Council's paid \$212/tonne for recyclables processing, utilising the Kriaris MRF in Rockhampton. In late 2020, the MRF was destroyed by fire and since this time, recyclables have been transported to Mackay and Brisbane, for a cost of \$358/tonne. This significant cost premium is not considered sustainable for the community and in response, CQ Council's undertook a collaborative procurement process in 2022.

2

In response to the tender process, CQ Council's recently awarded a tender to transport recyclables to Material Recovery Facilities (MRF) located in Mackay and the Sunshine Coast. There was no market support for a MRF to be constructed in the region, attributed to a challenging building construction sector, inflationary pressures, global supply chain demand for MRF equipment and other significant MRF developments in South-East QLD (SEQ).

3

The contracted solution will see the CQ region incurring a Year 1 cost of \$332/tonne and employ an estimated 3-4 FTEs involved in transport haulage. This is significantly higher than the cost to process recyclables in early 2020 of \$212/tonne, prior to the CQ fire. The recently awarded contract price is not considered sustainable, to deliver recycling to the community, therefore the option for building a local MRF or landfill recyclables is being considered as an affordable and economic option. The responsible approach to managing waste goes beyond kerbside recycling and extends to the affordability of kerbside organics. This is the next challenge for Council and the overall cost impact on the ratepayer is a community concern.

4

A new MRF for the region would require an estimated capital investment of \$21.3M, consisting of \$11.8M for MRF equipment and \$9.5M for civil and site building works. A local MRF aligns with the recently endorsed CQ Regional Waste and Resource Recovery Plan and supports the Regional Enterprise Precinct Location Strategy prepared by Department of State Development, Infrastructure, Local Government and Planning (DSDILGP).

5

If the capital cost of the MRF was 100% grant funded, the Year 1 gate fee would be \$262/tonne. While this exceeds the historical cost of recyclables processing, it is considered a more viable and long-term sustainable cost to the local community. Reducing the cost to around \$212/tonne would require some funding of transport costs for outlying Council's that supply to the MRF (i.e. Central Highlands, Banana, Gladstone).

6

The benefit of a local CQ MRF, far exceeds transporting recyclables outside the region. It would employ 12-17 FTE's locally, stimulate the local circular economy, significantly reduce transport emissions and enable broader recycling for the region. It could also be used to process recyclables from Mackay Regional Council, further expanding regional collaboration.

Purpose and Scope



Purpose

This report has been prepared exclusively for Rockhampton Regional Council (Council). It details work undertaken by Resource Innovations to assess the viability of development and operation of a Material Recovery Facility (MRF) in the Central Queensland (CQ) region, in comparison to transporting recyclables to South-East Queensland (SEQ) and disposal to landfill.

In addition, we have also assessed the cost of recyclables processing for the CQ region, in comparison to other comparative regional QLD communities to understand what a reasonable and sustainable cost of recycling is for regional communities.

All information presented in the report is based on information provided by Council and Resource Innovations market knowledge.



Scope

The scope of this report is to highlight and explain assumptions, methodology and results from undertaking a high-level business case into the whole-of-life cost impacts of a local CQ MRF as a future recyclables processing option for the region. The scope included:

- Understanding CQ Council's recyclables forecast and flows to a local MRF.
- Whole of life cost analysis of a local MRF, in comparison to SEQ recyclables processing.
- Analysis of grant funding contribution that would be necessary for a local MRF to achieve a reasonable and sustainable long-term financially sustainable cost for the CQ community.
- SWOT analysis of options for recyclables processing.



Limitations

This report has been prepared by Resource Innovations for Council in accordance with the terms and conditions of the engagement letter.

This report has been prepared based on market rates and information sourced from Council and their consultants along with numerous assumptions that drive the financial forecasting. Changes to either the rates or underlying assumption may have a material impact on the findings and results.

Resource Innovations does not accept any responsibility for any use of, or reliance on, the contents of this report by any third party.

Background

Background

It is widely acknowledged that the vast distances in regional Queensland inhibit the ability to implement resource recovery solutions that are more readily achievable in South-East Queensland (QLD). Despite this, the Central QLD region of Council's have collectively diverted over 12,000 tonnes/annum (average) of recyclables from landfill for more than a decade.

Until November 2020, this material was processed at the Rockhampton MRF, which was destroyed by a significant fire event. Since this time, kerbside recyclables have been stockpiled and then transported to either the Visy MRF in SEQ or the ReGroup MRF in Mackay. Since the CQ MRF fire in 2020, the cost of recyclables processing that is incurred by the community has increased by 69 per cent, from \$212/tonne to \$358/tonne (refer Figure 1). This does not account for the economic cost attributed to loss of employment in the Rockhampton region.

Regional procurement

In early 2023, the CQ Council's, comprising Rockhampton, Livingstone, Gladstone, Central Highlands and Banana issued a public tender to market for recyclables

processing, to secure a reasonable and sustainable long-term local processing solution.

There was no market support for a MRF to be constructed in Rockhampton, attributed to a challenging building construction sector, inflationary pressures and a global supply chain demand for MRF equipment. This has resulted in the CQ Councils entering into an agreement to continue to transport recyclables to Mackay and SEQ. This approach diminishes local employment, incurs significant transport emissions and does not stimulate the opportunity for broader recycling or circular economy development within the CQ region.

The regional disadvantage for recyclables processing

Figure 2 illustrates the range for gate fees payable for recyclables processing. SEQ Council's benefit from proximity to processing, with gate fee prices ranging from \$95-\$120/tonne. Regional Councils pay a price premium, with gate fees for benchmarked Councils up to \$330/t (excluding CRS). This highlights the regional disadvantage for recyclables processing, particularly where there is reliance on transporting long-distance to the MRF.

Figure 1: CQ recyclables processing cost profile

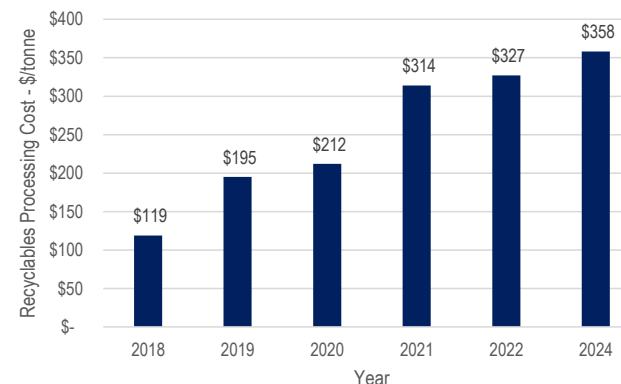
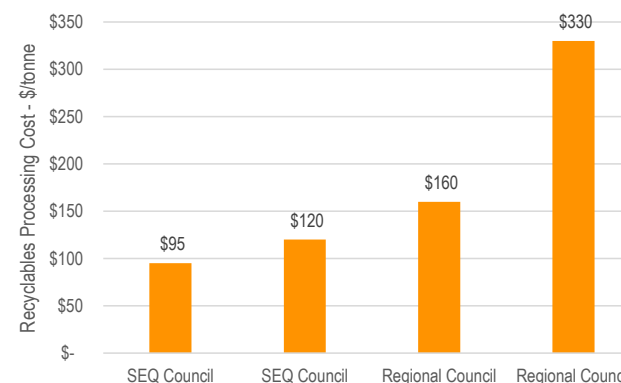


Figure 2: Cost benchmarking



Strategic Alignment

Kerbside recycling

Kerbside recycling is provided as a service to the community by Rockhampton, Gladstone, Livingstone, and Central Highlands Councils, with some commercial sector collection recently initiated in the Rockhampton region. Banana Shire is considering implementation of kerbside recycling from mid 2024.

The CQ region has a current resource recovery rate of 52%, compared to the 2025 state target of 65%.

CQ Regional Waste and Resource Recovery Plan

The CQ Regional Waste and Resource Recovery Plan (RWRRMP) identifies priority areas for investment in waste and resource recovery and was endorsed by all member Councils in June 2023. Key strategic actions, relevant to kerbside recycling include:

- Education to reduce kerbside contamination and increase capture rates of recyclables
- Waste auditing program

- Transfer station improvement
- Regional scale MRF investment

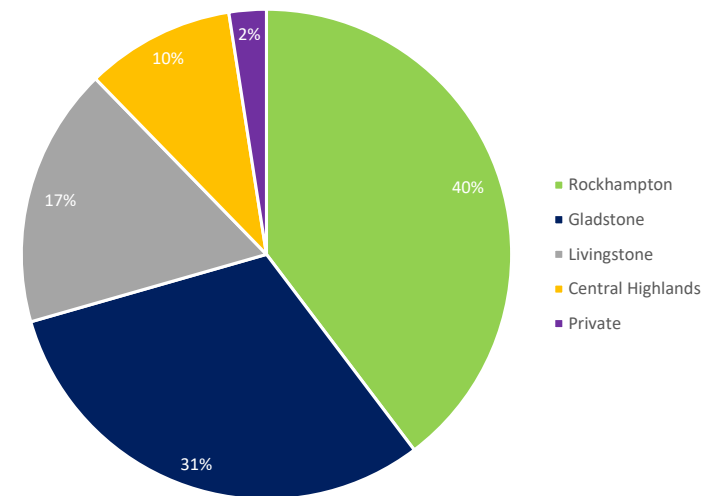
The CQ Councils will continue to collaborate to deliver these critical actions for the region.

Regional Enterprise Precinct Location Strategy

This strategy was prepared for the Department of State Development, Infrastructure, Local Government and Planning (DSDILP) and identifies potential precinct locations for recovery of material streams to enable transforming of recovered materials into new products. For the CQ region, a precinct would assist with transitioning to the circular economy and facilitate a lower carbon solution for recyclables processing.

For the CQ region, Gladstone has been identified as a transformational precinct and Gracemere/Biloela are identified as preparation precincts. Investment in a MRF at a CQ regional precinct would be a key piece of infrastructure to assist with sorting and preparation of materials, prior to local transformation.

Figure 3: Recycling contribution by Council



MRF Market Capacity Issues

Increasing capacity in SEQ

By December 2025, there will be an additional 85,000 tonnes per annum of MRF capacity in the SEQ region. This is in alignment to the COMSEC plan and has received substantial funding contribution from the State Government.

Currently, Visy Recycling is the sole MRF operator in SEQ, located at Gibson Island, Brisbane. Visy processes kerbside recyclables from all South-East Queensland Councils and has a virtual monopoly, resulting in a dominant commercial attitude, higher gate fees and little appetite for commercial negotiation.

Visy's Gibson Island MRF is the only MRF in SEQ that uses optical sort to automate the separation of plastics into PET, HDPE and Other. Mixed paper and cardboard from the Visy MRF are directly supplied to the Gibson Island paper mill.

Sunshine Coast MRF

From December 2023, the Sunshine Coast MRF will commence operation, processing 40,000 tonnes per annum in a single shift. Funded by Council and designed, constructed and operated by Re.Group, this will be the highest technology MRF in QLD. The Sunshine Coast MRF has excess capacity for third-party tonnes and operates under a commercial model which encourages third-party supply. The Sunshine Coast MRF will likely be able to accept semi-trailers and B-Doubles.

Sub-Regional Alliance (SRA) MRF

Logan, Ipswich and Redland Council's, collectively the SRA are in the process of procuring a new MRF that will be owned by the SRA and operated by a third-party processor.

From mid-2025, the SRA will commence operating a new MRF to process Logan, Ipswich and Redlands LGA kerbside recyclables. It will be capable of processing up to 45,000 tonnes per annum, based on a single shift operation. Like the Sunshine Coast MRF, it will produce high quality commodity products, capable of meeting export market quality standards. The MRF will be able to accept B-Double walking floor trailers, but may not have capacity for side-tippers.

In summary, from 2026, there will be three (3) competing MRFs that could accept and process CQ recyclables into high-quality commodity. This will likely drive gate fee competition for the next decade.

Capacity threat in regional QLD

Recyclables processing in the QLD regions is vastly different to SEQ, with exception of the Cairns MRF which was upgraded in 2020. There has been a lack of investment in regional MRFs over the past 8-10 years. This has occurred against a back-drop of increasing quality standards for commodity products, both domestically and internationally. These standards are driving significantly higher up-front

capital costs in sorting technology. The CQ region Councils consider that continued under-investment in regional processing capacity diminishes the ability for the region to achieve high quality recycling, implement circular economy initiatives or contribute to State Government targets for waste reduction and diversion

In Rockhampton, the local MRF operated by Kriaris was destroyed by fire in Nov 2020. It has not been replaced and there is currently no intention to replace the facility.

The Mackay MRF is owned by Mackay Regional Council and operated by Re.Group. It receives approximately 40 per cent of recyclables from the CQ region. The contract with Re.Group expires in 2024, with a 1-year option for extension. It is not clear what intention Council has for renewal or development of a new MRF.

Bundaberg Regional Council, via a disability support organisation, operate a MRF that requires significant upgrade to meet quality and does not have process capacity.

Our understanding is that Fraser Coast RC, via Cleanaway are building a local MRF in Hervey Bay. This may have capacity to process CQ recyclables, based on a double shift arrangement, but is unlikely to compete with gate fee prices offered by SEQ MRFs.

Options for Kerbside Recyclables Processing

Background

This high-level business case outlines the financial aspects of investment in a local MRF in comparison to the proposed transport to the out-of-region MRF, which will commence from early 2024. In addition, we consider the potential funding measures that may be needed to deliver a CQ MRF that offers comparable value for money to other regional LGAs and achieves a sustainable long-term cost to the community. Details of our methodology and core assumptions can be found in Appendix A.

Option 1: New CQ MRF (Full Sort)

This option is based on developing a fully integrated MRF in Rockhampton to process all kerbside recyclables from the CQ region including Rockhampton, Livingstone, Gladstone, Central Highlands, Banana and available commercial recycling. This option is scaled at 11k–15k tonnes per annum, equivalent to a process capacity of 15 tonnes per hour.

The MRF would be configured to separate commingled recyclables into single commodity streams, such as cardboard, mixed paper, plastics

(PET, HDPE, PP, mixed), aluminium, steel and glass. The MRF would have to be a suitably configured and designed to meet ISRI/export standards for offtake commodity materials.

Council, or a suitable commercial partner, would need to secure an appropriate site, gain development approval, construct a building and site infrastructure, and design and install a MRF. It is assumed that the MRF would be operated by a private contractor.

Option 2: Bulk Transfer to Out-of-Region MRF

This option reflects the current situation (BAU) and involves transport of materials from the CQ Councils to a MRF located in either Mackay and/or SEQ.

It relies on transport contractors to bulk haul recyclables from each CQ Council and processing this material at existing third-party MRFs. This option will be BAU from 2024 to 2028, under the current contract terms.

Option 3: Landfilling Recyclables

Landfilling of recyclables will deliver a lower cost to

ratepayers than Option 1 and 2 and it is acknowledged that this solution is not consistent with the waste hierarchy, nor does it support attainment of the State Government targets for waste diversion and recycling. However, if the cost of regional recycling processing solution cannot be reduced to a reasonable and sustainable long-term cost, the CQ Councils would need to consider this option to reduce cost of living pressure on the community.

For this option, we have utilised the landfill gate fees applicable at each local government within the CQ region.

Options – Decision Considerations

Table 1 provides detail on some of the key metrics for each of the Options considered.

The regional CQ MRF delivers:

- A highly scalable solution;
- Significantly higher local employment;
- The ability to generate a local circular economy
- Significantly lower carbon emissions related to transport movements
- Alignment to CQ Regional Waste and Resource Recovery Plan

Table 1: Option considerations

Decision Metric	Option 1 – CQ MRF	Option 2 – Bulk transfer to out-of-region MRF	Option 3 – Landfill
Capital (\$M)	\$21M	Nil within CQ region	Nil for recycling
NPV per tonne (\$M) – Year 1	\$416/tonne	\$332/tonne	\$199/tonne
Local employment	12-17 FTE	3-4 FTE	No increase from current
Operator	Contractor	Contractor	Council
Regional Inclusion	Rockhampton Livingstone Gladstone Central Highlands Banana Private industry	Rockhampton Livingstone Gladstone Central Highlands Banana Private industry	Rockhampton Livingstone Gladstone Central Highlands Banana Private industry
Scalability	High (double shift)	High for MRF, Low for Transport Logistics	N/A
CQ circular economy	Local glass	Nil in CQ region (SEQ only)	Nil This option consumes valuable landfill airspace

Option 1 Details – Build New MRF in CQ Region

Option Description

Option 1 requires Council, or a nominated Contractor, to secure a suitable site in Rockhampton for the development of a local MRF, including completing site civil and building works. A new MRF capable of processing kerbside recyclables to high-quality standards would be designed and installed. Estimated capital cost is \$21.3M in today's terms. Operations would undertaken by a private contractor for 8-10 years with extension options available. A SWOT analysis for this option is presented in Table 2.

Table 2. Option 1 SWOT analysis

Strengths	Weaknesses
<ul style="list-style-type: none"> Alignment to CQ Regional Waste and Resource Recovery Plan. With funding support, will provide a sustainable long-term recycling cost to the community (approx. \$200/tonne). New MRF site/building with useful life of 40-50 years. New MRF, capable of achieving high quality (export grade) commodity. Local employment of 12-17 staff. Scale could accept recyclables from private industry and LGA's outside CQ region (Mackay, Isaac). High recovery rates for commodity (95%). Circular economy development for recycled glass aggregate. 	<ul style="list-style-type: none"> High capital cost for initial investment. Reliance on grant funding to achieve sustainable long-term cost. High level of governance with contributing Councils. Capital contribution required from CQ Councils. Contract administration demand likely to be high.
Opportunities	Threats
<ul style="list-style-type: none"> Grant funding contribution can reduce whole of life cost for rate payers. Contractor can lead local secondary market development. MRF renewals over life can be managed by Contractor. Additional recycling streams can be accepted (i.e. cardboard, CRS, etc). Local secondary markets can be developed for recycled glass aggregate. Third-party supply from other LGAs can bring down cost. Community education opportunity at local asset. 	<ul style="list-style-type: none"> Cost escalation in project development and construction. Legal dispute with contractor. Fire/catastrophic event result in loss of asset. Recycling composition changes/CRS leakage reduces value and commodity streams. Commodity quality continues to increase and MRF cannot meet standard.

Option 2 Details – Bulk Transfer to Out-of-Regional MRF

Option Description

This represents the current situation (BAU). Recyclables are transported in semi-trailers from each individual Council to an existing MRF located in Mackay and/or SEQ. Councils pay a transport fee, as well as a gate fee for processing of recyclables. There is minimal capital investment needed at each Council, as this solution relies on private contractors for transport and existing investment in MRF capacity.

Table 3. Option 2 SWOT analysis

Strengths	Weaknesses
<ul style="list-style-type: none"> Zero/minimal capital investment required by each Council. Redundancy in processing capacity, as it relies on multiple existing MRFs to process material. 	<ul style="list-style-type: none"> Lack of alignment to CQ Regional Waste and Resource Recovery Plan. CQ community incurs ongoing and excessive cost for recyclables processing. Low regional employment (estimate 3-4 FTEs). Increased heavy vehicle movements on Bruce Highway and other major CQ arterial roadways. Highest transport emissions output. No local secondary/circular economy market development.
Opportunities	Threats
<ul style="list-style-type: none"> Flexibility to transport recyclables to variety of MRFs in future, maximising potential for competitive gate fee. Council can utilise capital it would have deployed for a local CQ MRF to other investments. 	<ul style="list-style-type: none"> Potential for recycling to be discontinued in community due to higher costs. Mackay MRF closure or upgrade will increase costs, particularly for Central Highlands RC. Reliance on MRF processor in short-term (4-years). Increasing transport costs due to diesel costs and/or reduced payloads from recycling composition changes. Increasing gate fee costs.

Option 3 Details – Landfill Disposal

Option Description

This option is provided as a measure of last resort. CQ Councils would dispose of kerbside recyclables directly to landfill, within their respective community landfills. This is not considered politically palatable, and the community would consider this a backward step. There would be a significant media response and reputational risk for Council. If the cost of a regional recycling processing solution cannot be reduced to a sustainable long-term cost, CQ Councils would be forced to consider this option to reduce cost of living pressure on local communities. This may also impact the willingness for the community to accept a kerbside organics solution, a service which will add more financial pressure to households.

Table 4. Option 3 SWOT analysis

Strengths	Weaknesses
<ul style="list-style-type: none"> No to minimal capital investment required by each Council, with exception of landfill cell development. Lowest cost outcome. 	<ul style="list-style-type: none"> Lack of alignment to CQ Regional Waste and Resource Recovery and Management Plan. Lack of alignment to State Government Waste Management and Resource Recovery Strategy. State Government waste diversion targets would be unattainable at the CQ region level. Accelerates landfill airspace consumption by up to 25%. No additional employment. No utilisation of recoverable resources. Community dissatisfaction. Loss of CRS revenue
Opportunities	Threats
<ul style="list-style-type: none"> Nil. 	<ul style="list-style-type: none"> Community backlash. Reputational and political risk.

Our Findings – Financial

CQ MRF is capital intensive

The CQ MRF option requires approximately \$21M to establish a facility suitable for processing the regional recyclables. Alternatively, Option 2 relies on available transport logistics and existing capital investment in MRFs located outside the region and Option 3 relies on existing landfill infrastructure in the region.

The higher capital cost to establish a MRF within the CQ region places this option at a disadvantage, relative to the other options which rely on existing infrastructure. Option 1 has a Year 1 gate fee of \$416/tonne, significantly higher than the pre-CQ MRF fire gate fee of \$212/tonne. While the CQ MRF gate fee is higher, the solutions which rely on landfill or processing out-of-the region do not deliver the employment benefit and economic multiplier attributed to a CQ MRF.

Landfill is the lowest cost solution

Option 3 relies on ceasing the separate collection of recyclables and landfilling potentially recyclable material at each respective local landfill.

This clearly delivers the lowest cost solution, starting at \$199/tonne from 2027. Ideally,

the CQ Councils would like to achieve a long-term gate fee cost for recyclables processing of around \$200-210/tonne which is comparable to landfilling. To achieve this would require funding support for the development of the CQ MRF.

Bulk Transport to out-of-region MRF exposes CQ Council's to escalating transport costs

Option 2 is highly reliant on long-haul transport and processing at third-party MRFs. This exposes Council to risk of cost escalation in transport costs and gate fees.

Over the 20-year modelling term, the Option 2 gate fee increases from \$298 to \$495/tonne and the gap between Option 2 and the CQ MRF option closes. As recyclables processing tonnages grow with population growth, the transport related costs escalate and erode the value of long-haul transport.

While Option 2 delivers a lower cost of recyclables processing than a CQ MRF, it comes at a significant cost premium (40%) to the long-term sustainable gate fee of \$212/tonne that CQ Councils were paying prior to the CQ MRF fire in 2020.

Figure 4: NPV comparison – year on year

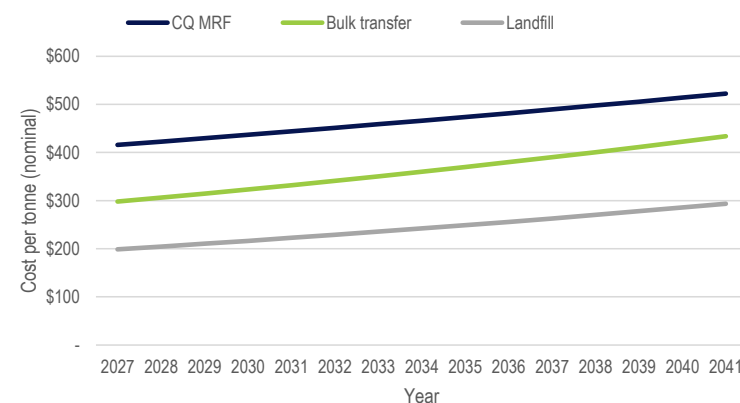


Table 5: NPV total – 20 years

Option	NPV (\$M)	NPV Difference from Lowest Cost (\$M)
Option 1 – CQ MRF	\$(47.3)	\$(15.2)
Option 2 – Bulk transfer	\$(36.9)	\$(4.8)
Option 3 - Landfill	\$(32.1)	N/A

Our Findings - The Benefit of Grant Funding

CQ MRF is the preferred outcome and requires grant funding for sustainability

The CQ MRF solution requires approximately \$21M to establish a facility suitable for processing the regional recyclables.

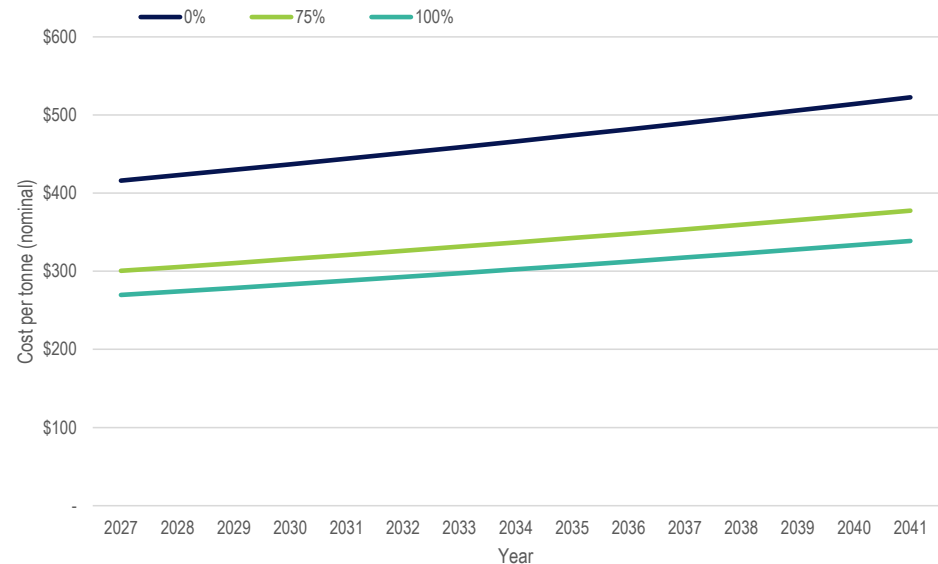
Figure 5 illustrates the impact of grant funding on the total cost of delivery for the CQ MRF.

100% funding contribution to the capital cost of MRF reduces the Year 1 gate fee to \$262/tonne. This is still a premium to the sustainable cost of recyclables processing for the region, but an improvement to the cost that will be incurred by the community under BAU, being the bulk transport to an out-of-region MRF. In dollar terms, to achieve this preferred outcome, the grant funding contribution would be 100% of the estimated capital cost of \$21.3M (in 2023 dollar terms).

A 75% funding contribution to the capital cost of the MRF reduces the overall NPV of a CQ MRF to an equivalent amount under the bulk transfer option (Option 2). In Year 1, this reduces the gate fee to \$300/tonne.

Based on the estimated capital cost of the CQ MRF project, achieving the sustainable long-term cost of recycling that the Councils experienced prior to the CQ MRF fire is not attainable, solely by a funding contribution to the capital value of the project. There would need to be ongoing contribution to the MRF operational costs to reduce the costs in line with the pre 2021 gate fee costs.

Figure 5: Impact of Grant Funding on CQ MRF cost



Affordability of Recycling for the CQ region

To deliver a long-term sustainable recycling solution for the CCQ region, it is necessary for the estimated capital cost of \$21.3M to be 100% funded from external grant funding sources. This would enable the CQ Councils to deliver recyclables processing for \$262/tonne, which is still a 25% increase to the cost of recycling that was being charged to the community prior to the 2020 fire.

Figure 6 highlights the relative disadvantage of recycling for regional communities. SEQ Council's incur costs ranging from \$95/tonne to \$160/tonne. Comparatively, the bulk transport solution that the CQ Council will have to implement from 2024 will cost \$330/tonne.

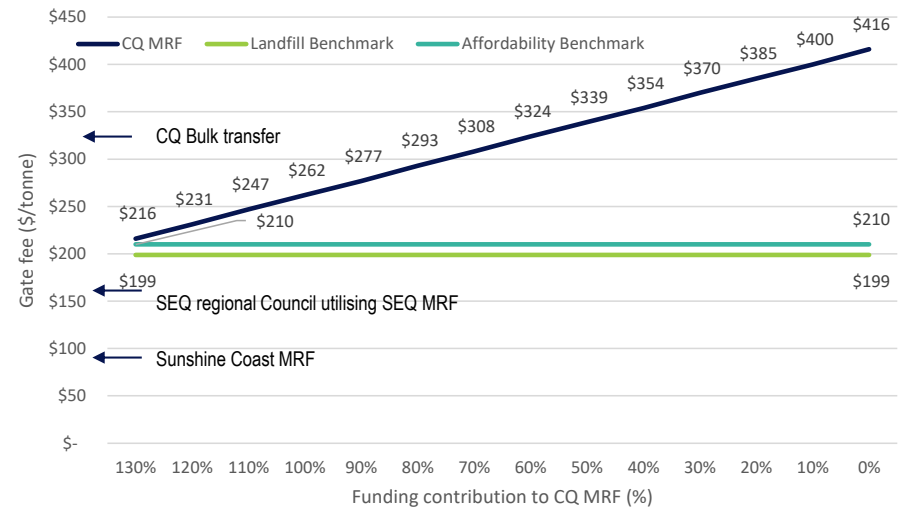
To achieve the preferred affordability benchmark of \$210/tonne for the CQ Councils would require additional operational cost funding to subsidise the cost of transporting recyclables from locations such as Central Highlands and Banana Shire.

Benefits of a CQ MRF

A CQ region MRF, located within a recycling precinct in Rockhampton has significant benefit for the CQ community. It will achieve:

- Employment of 12-17 FTEs through the operation, with a significant economic multiplier effect
- Employment for a range of local trades throughout the construction period
- Enable development of a circular economy for the local region, particularly in relation to glass recycling
- Significant reduction in transport emissions, relative to the current need to transport loose recyclables to SEQ
- Enable additional recyclables to be diverted from Mackay and/or Isaac region, further reducing the cost of recyclables by scaling efficiency
- Demonstrate true regional collaboration

Figure 6: Affordability of the CQ MRF



Appendix A

Methodology & Assumptions

Appendix A - Methodology Summary

To undertake the financial feasibility assessment of the recyclables processing options, we applied the following methodology:

1. All costs and revenues are modelled in nominal terms allowing for inflation of 2.5%. All relative cashflows have been discounted at 7.5% to express their value in present value, or today's terms.
2. Recyclables forecast is based on contribution from Rockhampton, Gladstone, Livingstone, Central Highlands and Banana.
3. Recyclables tonnage forecast was based on 2022 volumes, inflated at the medium-series population growth estimates for each LGA.
4. The expansion of the CRS scheme to include wine and spirit bottles will likely decrease kerbside recycling tonnages and based on kerbside audits, approximately 8% reduction in tonnages is anticipated.
5. For the CQ MRF, in-bound transport costs are incurred by Central Highlands, Gladstone and Banana. Rockhampton and Livingstone deliver direct to the MRF with kerbside side lift vehicles.
6. For the SEQ MRF, all Councils incur a transport

cost from a designated transfer station point to the SEQ MRF. Rockhampton and Livingstone utilize the same transfer station point located at Lakes Creek waste facility.

7. For the SEQ MRF, all Councils incur a handling cost to load bulk transport vehicles. For the CQ MRF, this cost is not incurred by Rockhampton or Livingstone as the sidelifit fleet would directly deposit to the MRF.
8. For the SEQ MRF, we have assumed a market tested gate fee for processing recyclables.
9. For the SEQ MRF, Councils will receive 50 per cent share of the CRS revenue.
10. For the CQ MRF, Council will receive 100 per cent of CRS revenue and 80% of commodity revenue. The Contractor receives a 13% margin on the operating budget plus 20% commodity revenue.
11. Residual waste from the CQ MRF is disposed at Lake Creek landfill at the current gate fee rate.
12. Capital costs were categorized into civil costs and MRF costs based on market rates (2022), adjusted for an appropriate size and scale facility to meet CQ needs.

13. For the MRF capital costs a 5% contingency has been applied to construction related costs.
14. For the civils capital costs a 10% contingency has been applied, as well as a 15% locality factor, consistent with Rockhampton, as sourced from Rawlinson's construction handbook.
15. The CQ MRF facility is assumed to be operational in 2028.
16. Asset life for the civils is 50-years, with the MRF at 20-years
17. For the CQ MRF, there is a need for capital renewal in year 10 and 15.
18. The CQ MRF and associated assets are assumed to have zero terminal value at the end of 20-years.
19. Further details on core assumptions can be found in the appendix
20. Modelling has been based on a 20-year term.

Appendix A - Core assumptions

General

1. A discount rate of 7.5% was applied in calculating the Net Present Value (NPV) of all costs and waste volumes.
2. Inflation was applied at 2.50% year-on-year over the term assessed.
3. All model periods begin in 2026 for capital costs, with operational commencement in 2028 for a 20-year term.

Waste Volumes

4. Recycling volumes were based on the 2022 actuals and escalated using medium series population growth forecasts. Starting recycling volumes were:
 - Rockhampton – 4,497 tonnes
 - Gladstone – 3,473 tonnes
 - Livingstone – 1,911 tonnes
 - Central Highlands – 1,135 tonnes
 - Banana – 100 tonnes

Option 1 – In-bound transport costs

5. In-bound transport costs are the costs incurred to transport recyclables to a CQ MRF, located in Rockhampton. These are only incurred by Central Highlands, Gladstone and Banana, as

Rockhampton and Livingstone would direct-haul side lift vehicles. The following rates were applied, based on rates provided by Council:

- Gladstone – \$73/tonne
- Central Highlands – \$150/tonne
- Banana – \$73/tonne

Option 2 – Transport Costs

6. Transport costs were determined to bulk transfer recyclables to either Mackay or SEQ. These were calculated based on 40% recycling to Mackay and 60% to SEQ. Transport rates were supplied by Council. The average weighted transport rate to transport recyclables from the individual Councils to either Mackay or SEQ was \$160/tonne.

Option 2 – Gate Fee Costs

7. Gate fee costs were based on market tested rates. These were calculated based on 40% recycling to Mackay and 60% to SEQ. Blended gate fee of \$138/tonne

Option 1 – Civil Works

8. Capital costs for the site civil works were based

from market rates available in 2022/2023, to deliver a MRF suitable in size/scale for the CQ region tonnes.

Option 1 – MRF Capital Cost

9. MRF capital costs are based on a state-of-art MRF, capable of producing high quality/export grade commodity for each commodity stream. The MRF is scaled to 15 tph process capacity. Capital renewal is as per the renewal cycle detailed in Table 8 below.

Option 1 – MRF Opex Costs

9. MRF operational costs, listed below for Year 1, are based on market rate pricing to operate a 15 tph MRF.

Appendix A - Core Assumption (continued)

Table 8: Option 1 Building and Civil Cost Assumptions

Civil Works

Cost Type	Quantity	Unit	Rate	Cost (ex GST)
MRF Building	2342	m2	\$(1,513)	\$(3,543,446)
Product Storage Building (ex to MRF Building)	300	m2	\$(740)	\$(222,000)
Site Preparation	1	Item	\$(387,011)	\$(387,011)
Roads, Footpaths and Paved Area	1	Item	\$(222,270)	\$(222,270)
Fencing and Gates	1	Item	\$(90,000)	\$(90,000)
Landscaping and Improvements	1	Item	\$(160,000)	\$(160,000)
External stormwater drainage	1	Item	\$(195,000)	\$(195,000)
Water supply	1	Item	\$(128,500)	\$(128,500)
Light and power	1	Item	\$(340,000)	\$(340,000)
Fire services	1	item	\$(750,000)	\$(750,000)
Solar system	1	Item	\$(443,000)	\$(443,000)
Blank	0	Item	-	-
Blank	0	Item	-	-
Blank	0	Item	-	-
Sub-Total (Civil Works)				\$(6,481,227)
Preliminaries			9.5%	\$(615,717)
Builders Margin			5.0%	\$(324,061)
Locality Factor			15.0%	\$(972,184)
Estimated Tender Cost				\$(8,393,189)
Construction Contingency			10.0%	\$(839,319)
Project Management Cost (Council)			5.0%	\$(324,061)
				\$(9,556,569)

Appendix A - Core Assumption (continued)

Table 8: Option 1 MRF Capital Cost Assumptions

	Quantity	Unit Rate	Real Cost	Renewal	Term
Design	1	\$(249,000)	\$(249,000)	No	-
Preliminaries	1	\$(46,000)	\$(46,000)	No	-
MRF Equipment and Installation	Trommel	1	\$(347,996)	Yes	10 Years
	OCC screen	1	\$(169,000)	Yes	10 Years
	Glass breaker	1	\$(194,000)	Yes	10 Years
	Optical sort (or equivalent technology) - where included in design	6	\$(643,000)	Yes	10 Years
	Eddy current separator	1	\$(134,971)	Yes	10 Years
	OBM's	2	\$(41,250)	Yes	10 Years
	Baler - OCC	1	\$(255,000)	Yes	10 Years
	Baler - Containers, Steel, Al	1	\$(267,000)	Yes	10 Years
	Structural framework (excluding education centre gantry)	1	\$(785,000)	Yes	20 Years
	Conveyors and supports	1	\$(1,100,000)	Yes	10 Years
	Bunkers/Silos	1	\$(325,000)	Yes	20 Years
	Waste compactor and/or bins (if required)	1	\$(85,000)	Yes	10 Years
	MCC and Controls	1	\$(300,000)	Yes	15 Years
	Installation (including mechanical, electrical, cramage, hire equipment)	1	\$(725,000)	Yes	10 Years
	Chutes, transition, guarding	1	\$(75,000)	Yes	10 Years
	Air compression system and air supply to optical sorters	1	\$(144,000)	Yes	10 Years
	HVAC cabins	1	\$(111,674)	Yes	15 Years
	Engineering, project management and insurance	5%	\$(299,895)	Yes	10 Years
	Shipping and domestic freight	1	\$(195,000)	Yes	10 Years
Final Commissioning and Obtainment of Practical Completion	1	\$(65,000)	\$(65,000)	No	-
Project Closure – Staff training for operational support	1	\$(35,000)	\$(35,000)	No	-
Glass Processing Unit	1	\$(1,350,000)	\$(1,350,000)	Yes	10 Years
Post-Tender Close Adjustments, Maintenance and renewal documentation	1	\$(10,000)	\$(10,000)	No	-
Contractor Contingency (MRF Plant / Civils)	5%	\$(545,702)	\$(545,702)	5%	
MRF Build and Fit Out Cost			\$(11,754,737)		

Appendix A - Core Assumption (continued)

Table 9: Option 1 MRF Operational Cost Assumptions

Operating Cost Type	Year 1 Cost
Labour costs	\$(1,202,391)
Plant and equipment costs (include fuel)	\$(392,262)
Baling Wire Costs	\$(49,138)
MRF consumable costs (ex Baling Wire)	\$(22,500)
Electricity costs	\$(248,451)
MRF site cleaning	\$(39,000)
Rent	\$(1)
Site security	\$(10,000)
MRF Site pest control/management	\$(7,500)
MRF Site landscaping	\$(5,500)
MRF Site maintenance (general)	\$(18,000)
Administration costs	\$(25,000)
Software licence fees	\$(5,000)
Manager vehicle lease/vehicle expense	\$(11,000)
Insurance and Interest - Fleet items	\$(25,000)
Insurance - Building and Contents	\$(100,000)
Insurance - MRF Equipment	\$(200,000)
Insurance - Tenants Liability	\$(25,000)
Finance Costs	\$(10,000)
MRF staff PPE, training and amenities	\$(52,000)
CRS audit costs	\$(60,000)
Pre Overhead Operating Cost	
Overhead Cost	\$(183,581)
Profit Target	\$(313,468)
MRF Operating Cost	\$(3,004,792)
Management Cost	-



This report has been prepared by Resource Innovations for Council in accordance with the terms and conditions of the engagement letter.

This report has been prepared based on market rates and information sourced from Council along with numerous assumptions that drive the financial forecasting. Changes to either the rates of underlying assumption may have a material impact on the findings and results. Resource Innovations does not accept any responsibility for any use of or reliance on the contents of this report by any third party.

Version Control

Version	Date	Author	Review
1	8/05/2023	Joel Harris	Dan Bower
2	18/09/2023	Joel Harris	Dan Bower
Final	27/09/2023	Joel Harris	Dan Bower

Resource Innovations

ABN 29 709 738 247

PO Box 2143, Brighton Qld 4017
07 3869 1660
info@resourceinnovations.com.au
www.resourceinnovations.com.au

11.9 TRUSTEE LEASE RENEWAL - ROCKHAMPTON CATTLE CLUB

File No: 8763
Attachments: 1. Rockhampton Cattle Club Sketch Plan [↓](#)
Authorising Officer: John Webb – Manager Communities and Culture
Author: Emily Letts - Business Admin Trainee

SUMMARY

A trustee lease between Council and the Rockhampton Cattle Club Inc. for a building site, wholly contained within the Rockhampton Showgrounds, expired on 31 May 2025. Council's resolution is required to issue the club with a new trustee lease over the land.

OFFICER'S RECOMMENDATION

THAT:

1. Pursuant to section 236(1)(b)(ii) and (c)(iii) of the *Local Government Regulation 2012*, Council approve the issuing of a Trustee Lease to the Rockhampton Cattle Club Inc for part of Lot 424 on CP LN2006 as shown in the sketch plan attached to the report; and
2. Council authorises the Chief Executive Officer (Manager Communities and Culture) to negotiate suitable terms and conditions of the agreement in preparation for execution by the delegated officer.

COMMENTARY

The Rockhampton Cattle Club operates from a building owned by the club within the Rockhampton Showgrounds. The recent trustee lease commenced in 2023 and expired on 31 May 2025.

BACKGROUND

In early 2003, the then Rockhampton City Council became the trustee of the Rockhampton Showgrounds and consequently the lessor to Rockhampton Cattle Club Inc.

Over the intervening period the club's use of the building has been covered by non-exclusive tenure agreements. Investigations then established that the Club retained ownership of the building, and it was determined that the appropriate form of agreement was a Trustee Lease to provide exclusive use of the land on which the Cattle Club's building occupies.

It was deemed important to ensure that the location of the Rockhampton Cattle Club and the nature of ownership does not restrict Council's ability to deliver key events at the Rockhampton Showgrounds. This was discussed with the Club and an agreement permitting appropriate use in support of this was achieved and subsequent trustee leases were executed. This lease now due for renewal.

Rockhampton Showgrounds and Victoria Park master planning considerations are yet to be resolved.

PREVIOUS DECISIONS

On 13 June 2023, Council resolved to provide the cattle club with an approximately 2-year Trustee lease.

BUDGET IMPLICATIONS

The lease fee will be set by the adopted fees and charges for the lease of a building site to a community organisation.

LEGISLATIVE CONTEXT

Under Section 236 of the Local Government Regulation 2012 (Qld), Council has the ability to enter into leases with community organisations, provided that Council has decided, by resolution that the exception applies to the leasing of valuable non-current assets (i.e. land) other than by tender or auction.

LEGAL IMPLICATIONS

It is proposed that Council will enter into a Trustee Lease with the Cattle Club which satisfies the requirements of the Land Act 1994(Qld).

STAFFING IMPLICATIONS

NIL

RISK ASSESSMENT

If the Trustee Lease is not renewed to the club, there will be no legal tenure. If this was to occur normal rights and obligations applying to both parties contained within a Trustee Lease would not be in place for their continued occupation of the site.

CORPORATE/OPERATIONAL PLAN

Goal 2.1

“We Ensure community assets are utilised and appropriate for the needs of the community”

CONCLUSION

That it is appropriate for Rockhampton Cattle Club to be offered a new Trustee Lease for an suitable period.

TRUSTEE LEASE RENEWAL - ROCKHAMPTON CATTLE CLUB

Rockhampton Cattle Club Sketch Plan

Meeting Date: 22 July 2025

Attachment No: 1

11.10 2026 ROCKHAMPTON AGRICULTURAL SHOW PUBLIC HOLIDAY

File No: 14298/3192

Attachments: 1. Letter from Office of Industrial Relations [↓](#)

Authorising Officer: Mark Millett - Acting Tourism and Events Manager
Wade Clark - Acting General Manager Advance Rockhampton

Author: Eileen Brown - Events Coordinator

SUMMARY

Each year the Queensland Government invites Council to nominate a date for the granting of a special public holiday for the holding of the annual agricultural show. The proposed date for this holiday in 2026 is Thursday 11 June.

OFFICER'S RECOMMENDATION

THAT Council authorises the Chief Executive Officer (or delegate) to complete the online form, nominating Thursday 11 June 2026 as a special agricultural show holiday for the Rockhampton Regional Council region.

COMMENTARY

The Office of Industrial Relations, Department of Education has invited Council to nominate a date for a special holiday for the 2026 agricultural show. The nomination process requires the Chief Executive Officer to complete an online form and submit. The Queensland Chamber of Agricultural Societies has advised that the 2026 Rockhampton Show is suggested that Thursday 11 June 2026 be a special holiday for the 2026 Rockhampton Agricultural Show.

BACKGROUND

Each year the Queensland Government invites Council to nominate a date for the granting of a special public holiday for the holding of the annual agricultural show.

LEGISLATIVE CONTEXT

Section 4 of the Holidays Act 1983, the Minister for Industrial Relations appoints the holiday for the Rockhampton Region for the purpose of the Rockhampton Agricultural Show.

LEGAL IMPLICATIONS

Outside the requirements of Section 4 of the Holiday Act 1983 as noted in this report, there are no additional relevant legal implications for consideration.

CORPORATE/OPERATIONAL PLAN

Corporate Plan Goal 2.1: Our places and spaces enhance the livability and diversity of our communities. Effort: We encourage diversity of community events and innovative use of our places and spaces.

Corporate Goal 3.3: Our work attracts visitors to the Region. Effort: We design places and deliver events that encourage visitors to come and stay

CONCLUSION

It is recommended that Council authorise the Chief Executive Officer (or delegate) to complete the online form, nominating Thursday 11 June 2026 as a special agricultural show holiday for the Rockhampton Regional Council region

2026 ROCKHAMPTON AGRICULTURAL SHOW PUBLIC HOLIDAY

Letter from Office of Industrial Relations

Meeting Date: 22 July 2025

Attachment No: 1

From: "Patricia Faulkner" <Patricia.Faulkner@oir.qld.gov.au>
Sent: Tue, 10 Jun 2025 16:37:54 +1000
To: "Undisclosed recipients:"
Subject: (ECM:41090900) ATTENTION CEO - 2026 special holiday requests
Attachments: FormSH-Request for Special Holidays.pdf, Request letter 2026.pdf
Categories: ECM

[External Email] This email was sent from outside the organisation – be cautious, especially with links and attachments.



Dear Chief Executive Officer,

The *Holiday's Act 1983* provides for the granting and observance of special holidays which includes show days. Each year local governments are invited to request special and show holidays for the following year (please see attached letter).

Requests are made via the attached form which is 'signed or endorsed' by the Chief Executive Officer and submitted via email to info@oir.qld.gov.au. Should you have any enquiries regarding the request/appointment process please contact me on the number below.

Should you wish to make a request for special holiday/s for 2026, please complete the attached form at your earliest convenience. If for some reason, you are unable to make a request at this time, please advise via return email or contact me on telephone (07) 3406 9845 to discuss further.

I would also appreciate your advice should Council choose not to make a request.

Once we have received all requests, they will be prepared for Ministerial approval, gazettal and publishing on the website. A confirmation letter will be emailed to Councils advising of the Ministerial approval of appointed holidays for their area.

Please contact me if you have any questions.

Thanks
Tricia
Kind regards,

Patricia Faulkner
Senior Industrial Officer
Industrial Relations Regulation and Compliance
Office of Industrial Relations

P: 07 3406 9845 E: patricia.faulkner@oir.qld.gov.au



Office of
Industrial Relations

Department of State
Development and
Infrastructure

10 June 2025

Dear Chief Executive Officer,

As you may be aware, each year in accordance with the *Holidays Act 1983*, local governments are invited to request special holidays to be observed during the following year for districts in their area.

If you wish to request special holidays to be observed during 2026 for districts in your local government area, please complete the attached request form and submit via email to info@oir.qld.gov.au by no later than **Friday, 25 July 2025**.

A local council requested special holiday is a public holiday only if it is in respect of an agricultural, horticultural or industrial show. Under federal industrial relations legislation, employees are entitled to be absent from work or may refuse to work in reasonable circumstances on a public holiday, without loss of ordinary pay. Employees who work on a public holiday are entitled to penalty rates in accordance with their award or agreement.

A special holiday for any other reason is not a public holiday but a bank holiday. The *Trading (Allowable Hours) Act 1990*, provides that a bank holiday is only a holiday for banks and insurance offices. Under a directive of the *Public Sector Act 2022*, a special holiday is a holiday for public service employees unless otherwise determined by a chief executive.

Upon receiving Ministerial approval, the holidays will be published in the Queensland Government Gazette. Confirmation of the approved special holidays together with a link to the Queensland Government Gazette will be emailed to your office.

Should you require further information regarding this process, please contact Patricia Faulkner, Office of Industrial Relations on (07) 3406 9845 or email patricia.faulkner@oir.qld.gov.au.

I also wish to advise a review of the administrative processes for the appointment of special holidays is currently underway. The review will investigate options for a more streamlined process for future special holiday appointments.

Yours sincerely

Shane Donovan
A/Executive Director, Industrial Relations
Office of Industrial Relations

1 William Street Brisbane
Queensland 4000 Australia
GPO Box 69 Brisbane
Queensland 4001 Australia
Telephone 13 QGOV (13 74 68)
WorkSafe 1300 362 128
Website www.worksafe.qld.gov.au
www.business.qld.gov.au
ABN 94 496 188 983

11.11 SECURE COMMUNITIES PARTNERSHIP PROGRAM - GRANT APPLICATION

File No: 12534

Attachments:

1. SCPPLC Application
2. SCPPLC - Guidelines

Authorising Officer: Wade Clark - Acting General Manager Advance Rockhampton
Alicia Cutler - General Manager Community Services

Author: Jack Duncan - Economic Development & Industry Engagement Advisor
Emma-Jane Dwyer - Manager Community Assets and Facilities

SUMMARY

This report seeks retrospective Council support to seek funding under the Secure Communities Partnership Program – Local Council for an eligible lighting and CCTV project on Quay Street.

OFFICER'S RECOMMENDATION

That Council supports the application made through the Secure Communities Partnership Program – Local Council (SCPPLC).

COMMENTARY

Council officers had considered a range of scoped projects that could be potentially advanced with assistance from the SCPPLC grant opportunity.

The proposal in the application is the installation of CCTV and LED lighting on five poles. This involves upgrading two existing poles at the Littler-Cum-Ingham Park boat ramp and the erection of three new smart poles at the car park located on 215 Quay Street, adjacent to Derby Street.

With careful consideration this was selected due to its alignment with the objectives of the grant program, the 2025/26 Council budget allocations, land tenure, and benefits to Rockhampton businesses and the Council.

The project is needed to address safety concerns in the Central Business District (CBD). The opportunity for lighting and surveillance improvements in these areas had been previously brought to the attention of Council officers by Queensland Police Service (QPS) Rockhampton. Remote monitoring will be provided to QPS as an extension to the existing CBD precinct monitoring and expanded surveillance should enable faster response time to incidents for QPS to attend to.

These improvements will encourage greater use of the car parks, supporting the revitalisation of the precinct and confidence of small business owners and the CBD workforce, as well as customers and visitors alike.

Written endorsements from the Director of Rockhampton CBD and the Rockhampton Police Officer in Charge supplemented the application.

All relevant works approvals are in place, and the project is expected to be delivered between November and December 2025 with the support of this funding if successful.

BACKGROUND

The SCPPLC, led by Department of Customer Services, Open Data and Small and Family Business, is available to Queensland councils to deliver local projects that create safer public commercial precincts and business strips, creating a more confident and secure Queensland small business community.

The program supports infrastructure works across three categories, including physical infrastructure upgrades, surveillance and alarm systems, as well as perimeter and property defence.

Each application can seek approval for funding of up to \$400,000 per project. Councils identified under the Local Government Sustainability framework as Tier 1 – 4 councils are required to co-contribute 50% to the cost of the proposed project.

The grant program was announced on 26 May 2025.

The closing date for application submissions was 11 July 2025.

The program will consist of multiple rounds with additional funding rounds to be announced over the next 2 years.

PREVIOUS DECISIONS

There are no relevant previous decisions applicable to this report.

BUDGET IMPLICATIONS

The estimated cost of the project is approximately \$210,000. The grant funding will contribute 50% of the project costs.

If the grant application is successful, Council's 50% contribution will be funded through the 2025/26FY Community Services Capital program where there is sufficient budget.

Furthermore, the whole-of-life costs of the project, including ongoing operational and maintenance costs, have been calculated and accounted for in the operational budget.

Securing funding through the SCPPLC would enable Council to deliver the project while freeing up budget for other works.

LEGISLATIVE CONTEXT

The project considers all relevant legislation and any new CCTV installations will be in accordance with the Camera Surveillance Policy and Procedure.

LEGAL IMPLICATIONS

The relevant legal documents will be entered into if the grant application is successful.

STAFFING IMPLICATIONS

Communities & Facilities (CAF) will be responsible for the management of the project delivery.

The majority of the works will be delivered by a contractor. Council's IT and CAF teams will install the smart poles and network equipment.

Advance Rockhampton's Economic Development Unit assisted in the preparation of the grant application and, if successful, will support with ongoing administration and acquittal as required.

RISK ASSESSMENT

Council manages all works in accordance with the relevant Service Agreement. Delivery partners develop a detailed risk assessment for each works project and must comply with all relevant workplace health and safety laws, standards, codes of practice, Council policies and procedures.

A risk assessment has been prepared as a part of the application. Each project risk has been identified with appropriate risk management strategies.

An unsuccessful or withdrawn application may render the project unaffordable under the 2025/26FY budget.

There are financial risks associated with failed compliance against funding terms and conditions.

CORPORATE/OPERATIONAL PLAN

The project is aligned with the following Corporate Plan Goals and Efforts:

Goal 1.1 – We are fiscally responsible

Goal 2.1 – Our places and spaces enhance the liveability and diversity of our communities

Goal 5.1 – Our region has infrastructure that meets current and future needs

CONCLUSION

If the application is successful, this grant funding will enable Council to invest in important infrastructure that promotes safer parking and activation within the principal centre.

SECURE COMMUNITIES PARTNERSHIP PROGRAM – GRANT APPLICATION

SCPPLC Application

Meeting Date: 22 July 2025

Attachment No: 1

Application Form



Queensland Government

Application	RRC SCPPLC R1 001562 - Infrastructure Creating Safe Parking for CBD Businesses
Grant Program Details	
Program stream	Community Wellbeing
Expenditure Type	Capital Works
Name of Grant Program	Secure Communities Partnerships Program

Funding Round Details	
Funding Round	Secure Communities Partnerships Program 2025-27 - Round 1 Local Council Small Business Grant
Funding Round Commentary	The aim of SCPPLC Round 1 is to create safer public commercial precincts and business strips where small businesses operate through funding physical infrastructure upgrades, surveillance and alarm systems and perimeter and property defence improvements.
Departmental Guidelines	https://www.business.qld.gov.au/securegrant
Application Open Date	26/05/2025
Application Close Date	11/07/2025

Section 1

Vendor Details

Vendor Details				
Primary Contact	Angus Russell			
Secondary Contact	Evan Pardon			
Project Manager	Angus Russell			
Vendor Name	Vendor Address	Suburb/City	State	Postal Code
Rockhampton Regional Council	232 Bolsover Street	ROCKHAMPTON CITY, 4700	Queensland	4700



Queensland Government

Joint Application (regional collaboration/group of Vendor)					
Partner name	Organisation type	Suburb/City	State	Postal Code	Primary Contact



Queensland Government

Section 2

Project Details

Project Details	
Project Title	Infrastructure Creating Safe Parking for CBD Businesses
Project description	<p>The council proposes to install CCTV surveillance systems and security lighting in two high-traffic car parks located within the Rockhampton central business district (CBD). These car parks are adjacent to a dense cluster of small businesses and are frequently used by business owners, staff, and customers. However, they have become known for suspicious activity, including loitering, vandalism, and theft, which has led to reduced usage and diminished confidence in the precinct.</p> <p>The project will involve the installation of CPTED-aligned Infrastructure to improve visibility, deter criminal behaviour, and enhance perceptions of safety. Works will include the deployment of high-definition CCTV cameras with remote monitoring capability, and the installation of LED security lighting to illuminate key access points, pedestrian paths, and parking bays. The lighting will be mounted on poles designed to maintain clear lines of sight. Remote monitoring will be provided to QPS as an extension to the existing CBD precinct monitoring.</p> <p>This initiative is expected to reduce incidents of antisocial behaviour, increase foot traffic, and support longer operating hours for surrounding businesses. It will also contribute to the revitalisation of the CBD by creating a safer, more welcoming environment for the community and visitors. Council expects the surveillance to enable QPS faster response times to incidents.</p>
Category	Surveillance and alarm systems
Sub Category	CCTV deployment
Project type	Infrastructure – Upgrade Existing
Project Reference Number	RRC SCPPLC R1 001562

Project timeframes	
Estimated project commencement date	01/8/2025
Estimated project construction start date	03/11/2025
Estimated project completion date	21/12/2025
Total Contingency Days	10



Queensland Government

Project location

For non-infrastructure projects detail one central location, such as the applicant's central office



Queensland Government

Street address			
Sites	How is the location identified ?	Lot and Plan Number (e.g. RP, SP)	Street address
	Street address and lot on plan (all lots must be listed)	42	307-375 QUAY ST ROCKHAMPTON
	Street address and lot on plan for an adjoining or adjacent property of the premises (appropriate for road reserves or water bodies adjoining or adjacent to land)		215 QUAY STREET

Sites	Town/Suburb	State	Postal Code
	ROCKHAMPTON CITY, 4700	Queensland	4700
	ROCKHAMPTON CITY, 4700	Queensland	4700

Coordinates		
<p>For projects involving a single point location, please provide start X-coordinate and start Y-coordinate. X and Y coordinates can be found using Google Maps.</p> <p>For projects involving multiple sites on one asset, please list coordinates of each site.</p> <p>Please enter 5 decimal places for greater asset location.</p> <p>X values must be between 132.00001 and 155.00001.</p> <p>Y values must be between -9.00001 and -30.00001.</p>		
Sites	Primary Latitude	Primary Longitude
	150.5208434000	-23.3854942000
	150.5162749000	-23.3796688000

Electorate/s		
Sites	State Electorate	Federal Electorate
	ROCKHAMPTON	Capricornia
	ROCKHAMPTON	Capricornia



Queensland Government

Land ownership

[for capital projects]

Has the Vendor secured land tenure arrangements?	Yes. For the road reserve, Council is the road manager under the Local Government Act. ROCKHAMPTON REGIONAL COUNCIL GAZETTED 305-375 QUAY STREET ON 13/12/1986
Does Vendor have all necessary approvals confirmed to allow the project to proceed? Provide details	

Project readiness

What stage is the proposed project at?	Contractual stage
Are approvals in place for project to proceed? Provide detail and list required approvals & status	As the land belongs to Council, all requirements are internal, and necessary approvals are in place for preparation of this application.



Queensland Government

Risk Management

Provide details of any potential risks that may impact on the commencement and/or completion of this project.

Risk Number	Risk Category	Risk Description	Likelihood of occurrence	Consequence	Rating	Mitigation/Treatment Strategy	Status
Risk-001	Technology Risk	Equipment malfunction or failure during installation	Possible	Major	High	<ul style="list-style-type: none"> •Conduct thorough pre-installation testing of all CCTV and lighting equipment. •Ensure installation team is properly trained and certified. •Maintain backup units and spare parts on-site 	Open
Risk-002	Other	Adverse weather conditions causing delays	Likely	Moderate	Medium	<ul style="list-style-type: none"> •Monitor weather forecasts and plan work around favorable conditions. •Build flexibility into the project schedule. •Develop contingency plans for weather-related disruptions. 	Open
Risk-003	Other	Injury to workers during installation	Unlikely	Major	Medium	<ul style="list-style-type: none"> •Enforce strict safety protocols and site rules. •Provide comprehensive safety training to all personnel. •Ensure use of appropriate PPE at all times. 	Open
Risk-004	Scope Risk	Non-compliance with local regulations or permits	Unlikely	Moderate	Medium	<ul style="list-style-type: none"> •Confirm all permits and approvals are in place before work begins. •Stay informed of Council and environmental regulations. •Consult legal or regulatory experts as needed. 	Open

						needed.	
Risk-005	Scheduling Risk	Misalignment or conflict with stakeholders (e.g., council, community groups)	Possible	Moderate	Medium	<ul style="list-style-type: none"> •Engage stakeholders early and maintain regular communication. •Document all agreements and approvals. •Address concerns promptly and transparently. 	Open
Risk-006	Resource Risk	Delays in delivery of CCTV or lighting components	Possible	Major	High	<ul style="list-style-type: none"> •Confirm lead times with suppliers and order critical items early. •Identify alternative suppliers where possible. •Maintain buffer stock for essential components. 	Open
Risk-007	Scheduling Risk	Limited access to installation areas due to public use or events	Possible	Moderate	Medium	<ul style="list-style-type: none"> •Coordinate with local authorities to schedule work during low-traffic periods. •Use signage and barriers to manage public access. •Develop a phased installation plan to minimize disruption. 	Open
Risk-008	Scope Risk	Budget overruns due to unforeseen expense	Possible	Major	High	<ul style="list-style-type: none"> •Create a detailed budget with built-in contingencies. •Track and review expenditures regularly. •Identify and secure potential additional funding sources. 	Open



Queensland Government

Section 3

Alignment with objectives

Strategic Alignment	
Which Program objective is your project best aligned to?	Create safer public commercial precincts and business strips where small businesses operate

Application Questions		
Question	Description	Answer
Why is this project needed and what benefits will it provide to the small business community?	In your answer please describe how the proposed project is linked to improving business precincts and its capacity to deter localised crime surrounding locations with a high density of small businesses. Please include details of small business density in direct amenity areas, including industry/sector composition, crime statistics and trends (Queensland Police Service - Online Crime Map), any community or police consultation completed.	<p>This project is urgently needed to address persistent safety concerns in CBD car parks that serve a high-density small business precinct. These car parks are frequently associated with suspicious activity, including loitering, vandalism, and theft, which has led to a decline in their use by business owners, staff, and customers. The lack of adequate lighting and surveillance has created an environment that feels unsafe, particularly after dark, undermining confidence in the precinct.</p> <p>By installing CCTV and lighting infrastructure, the project directly supports the revitalisation of the business precinct. It will deter criminal behaviour, improve visibility, and enhance perceptions of safety. These improvements will encourage greater use of the car parks, increase foot traffic, and support extended trading hours. Small businesses will benefit from a more secure operating environment, which is essential for attracting and retaining customers, staff, and investment.</p>
What are the consequences for the local/regional economy, industry and community if this project is not undertaken?		<p>If this project is not undertaken, the negative perceptions surrounding safety in the CBD car parks will persist, further discouraging use by business owners, employees, and customers. This will continue to limit access to the precinct, reduce foot traffic, and constrain economic activity. Small businesses may experience reduced patronage, lower turnover, and increased operating costs due to security concerns.</p> <p>The broader community will also be affected, as unsafe public spaces contribute to social</p>

		to ensure public spaces contribute to social disorder and reduce civic pride. Without intervention, the area risks becoming increasingly unattractive for new businesses and investment, undermining efforts to revitalise the CBD and support local economic development.
Is the proposed location/s on land owned or controlled by the council?	If No, please attach the written agreement and support for ongoing management from the landowner in the Documents tab.	No
What infrastructure exists in the proposed project location?	Include details on the infrastructure condition, cost to maintain, its effectiveness and degree of obsolescence.	<p>The existing CCTV infrastructure currently spans a significant length of the CBD, providing coverage across key commercial and pedestrian areas. However, this network terminates at the Derby Street / Quay Street roundabout, leaving the adjacent car parks and surrounding small business precincts without surveillance coverage. This gap has been identified as a vulnerability, contributing to increased incidents of suspicious activity and reduced perceptions of safety among business owners and patrons.</p> <p>The current infrastructure is functional and well-maintained, with routine servicing and monitoring undertaken by council contractors. While effective within its coverage area, its limited reach means that critical zones—particularly high-use car parks—remain unmonitored. This restricts the system's overall effectiveness in deterring crime and supporting precinct-wide safety.</p> <p>The proposed project will extend the existing CCTV network beyond its current boundary, integrating new surveillance units that are compatible with the existing system. This will ensure seamless monitoring and reduce operational complexity. Additionally, the project includes provisions to extend the precinct's free public Wi-Fi network, further activating the CBD and supporting digital connectivity for small businesses and visitors.</p> <p>By addressing the current infrastructure's limitations and expanding its reach, the project will significantly enhance the safety, accessibility, and vibrancy of the CBD, aligning with CPTED principles and the objectives of the Secure Communities Partnerships Program.</p>

<p>What supporting evidence does council have to demonstrate the project need?</p>	<p>Please attach this evidence in the Documents tab and include references to those documents in your answer. Refer to the project proposal guidance document for the supporting evidence to include in your application.</p>	<p>Council has secured strong and credible evidence to support the need for this project, particularly in relation to improving safety and economic outcomes for the small business community in the Rockhampton CBD.</p> <p>Firstly, a formal letter of support has been provided by the Officer in Charge of the Rockhampton Police Station, confirming the area's history of suspicious activity and the Queensland Police Service's endorsement of the proposed CCTV and lighting upgrades. This letter highlights the precinct's vulnerability to antisocial behaviour and affirms that the proposed infrastructure will have a positive impact on public safety and crime deterrence.</p> <p>Secondly, Council has received a letter of support from the Director of 'Rockhampton CBD', the local traders association representing small businesses in the area. This letter confirms the association's full support for the project and outlines the concerns of its members regarding safety in and around the CBD car parks. It also reinforces the belief that improved lighting and surveillance will lead to better outcomes for small businesses, including increased foot traffic, longer trading hours, and greater customer confidence.</p> <p>Together, these letters provide compelling evidence of both community and law enforcement support, and demonstrate that the project is a direct response to clearly identified safety and economic concerns. These endorsements also reflect the outcomes of local consultation and reinforce the alignment of the project with the objectives of the Secure Communities Partnerships Program.</p>
<p>How does the proposed project meet the objectives of the grant?</p>	<p>How does the proposed project create safer public commercial precincts and business strips where small businesses operate and improve small business</p>	<p>The proposed project aligns strongly with the objectives of the Secure Communities Partnerships Program by creating safer public commercial precincts and improving small business confidence. The installation of CCTV and lighting in CBD car parks will transform these underutilised and unsafe spaces into secure, accessible assets for the community.</p> <p>This infrastructure will deter crime and antisocial behaviour, support longer operating hours, and encourage greater engagement with the precinct. By improving perceptions of</p>

		confidence?	safety, the project will foster a more vibrant and resilient small business environment. It also demonstrates a clear link to improving business precincts and supports the broader goal of building a confident and secure Queensland small business community.
Why is the proposed project the most appropriate solution?		Include details of any publications and/or research that demonstrates the likelihood of the project being successful	<p>The proposed solution is grounded in Crime Prevention Through Environmental Design (CPTED) principles, which advocate for strategic use of environmental design to reduce crime and improve safety. CPTED research highlights that well-lit areas with clear visibility and active surveillance significantly deter criminal behaviour and increase community use of public spaces.</p> <p>CCTV provides real-time monitoring and post-incident evidence, while lighting improves visibility and reduces opportunities for concealment. Together, these measures enhance natural surveillance and territorial reinforcement—key CPTED strategies. Given the documented issues in the CBD car parks and the high density of small businesses relying on these facilities, this solution is both evidence-based and highly targeted. It addresses the root causes of safety concerns and supports long-term revitalisation of the precinct.</p>
Does the project represent value for money?		Include details of what other options have been considered by council related to the objectives of the SCPPLC grant.	<p>In exploring initiatives aligned with the objectives of the Secure Communities Partnerships Program – Local Council Small Business Grant, Council considered several alternative approaches to improving safety and business confidence within the CBD precinct.</p> <p>One option evaluated was the development of enhanced cycling and pedestrian infrastructure through areas of high territoriality. The concept aimed to leverage existing pedestrian traffic to increase passive surveillance and natural security, consistent with CPTED principles. By encouraging greater movement through these zones, the infrastructure would have supported activation of underutilised spaces, improved connectivity, and contributed to a safer and more vibrant commercial environment.</p> <p>However, while this option presented long-term benefits, it involved significant capital investment and ongoing maintenance obligations. Given current budget constraints</p>

		<p>and the requirement for a 50% co-contribution under the SCPPLC grant, Council determined that it does not have the financial capacity or appetite to pursue this option at this stage.</p> <p>Instead, Council has prioritised a more targeted and cost-effective solution—installation of CCTV and lighting infrastructure in high-risk car park areas—which can be delivered within the available funding envelope and provides immediate safety and economic benefits to the small business community.</p>
What are the key project milestones for the proposed project?	Please attach a document outlining the high-level key project milestones via the Documents tab and include the reference to that document in your answer.	<p>The proposed CCTV and lighting installation project has been structured around a series of clearly defined milestones to ensure timely and efficient delivery. These milestones reflect the logical progression of planning, construction, and commissioning activities, with built-in contingencies to accommodate potential delays.</p> <p>Planning Commencement – 1 August 2025 Project planning will begin with finalisation of design specifications, supplier engagement, and scheduling. This phase will also include stakeholder coordination, risk assessment, and procurement preparation to ensure readiness for construction.</p> <p>Construction Commencement – 3 November 2025 Physical works will commence following execution of the Project Funding Schedule. This includes site preparation, contractor mobilisation, and initial groundworks.</p> <p>Underboring Works – 3 November to 22 November 2025 Underboring will be undertaken to facilitate underground cabling for lighting and CCTV systems. This phase is expected to take approximately three weeks, inclusive of contingency for weather or site access delays.</p> <p>Pole Installation – 25 November to 6 December 2025 Installation of lighting poles will follow completion of underboring. This includes excavation for footings, concrete works, pole erection, and electrical connections. The two-week timeframe includes contingency for equipment or access-related delays.</p> <p>Commissioning – 9 December to 13 December 2025</p>

		<p>Final commissioning will involve system testing, integration with existing infrastructure, and verification of CCTV functionality. This phase ensures the infrastructure is fully operational and compliant with safety and performance standards.</p> <p>Each milestone has been scheduled to align with program timelines and incorporates risk mitigation strategies to support successful delivery by the 30 June 2026 deadline.</p>
<p>Please provide details of any potential issues that may impact on the commencement and/or completion of this project</p>		<p>While Council is committed to delivering the project within the proposed timeframe, several potential risks have been identified that may impact the commencement or timely completion of the works:</p> <p>Adverse Weather Conditions The project involves outdoor civil works, including underboring and pole installation, which are weather-dependent. Prolonged periods of heavy rain or extreme weather events may delay construction activities, particularly excavation and electrical works. Contingency has been built into the schedule to accommodate minor delays; however, significant weather disruptions could impact the overall timeline.</p> <p>Delays in Delivery of CCTV and Lighting Components The project relies on the timely procurement of specialised CCTV and lighting equipment. Global supply chain disruptions or delays in manufacturing and shipping could affect the availability of key components. Council will mitigate this risk by engaging suppliers early and confirming lead times during the planning phase.</p> <p>Limited Access to Installation Areas The proposed installation sites are located in high-use public car parks within the CBD. Access may be restricted during peak periods, community events, or due to safety considerations. Council will coordinate closely with local stakeholders and schedule works during off-peak hours where possible to minimise disruption and ensure safe access for contractors.</p> <p>Equipment Malfunction or Installation Issues There is a risk of technical issues arising during installation, such as equipment malfunction, incompatibility with existing</p>

		<p>systems, or unforeseen site conditions. Council will engage experienced contractors and ensure thorough pre-installation testing and site assessments are conducted to reduce the likelihood of such issues.</p> <p>Council has accounted for these risks in the project planning and will implement proactive risk management strategies to ensure timely and successful delivery.</p>
What is council's capacity to self-fund the project?	Does Council have access to funds to cover the remaining program costs, (minus the requested subsidy amount) or is a loan required? Include details of how the grant funds will impact the size, scale and timing of your project.	<p>Council currently has access to funds to cover 50% of the costs of the proposed project in accordance with the funding program. As a result, the scope of the project has been developed to ensure it remains within the available budget. The project will focus on the installation of three lighting poles and associated CCTV units within the core CBD car park area. Unfortunately, this means the planned extension of CCTV coverage to the southside boat ramp—an area also identified as vulnerable to antisocial behaviour—will not be included in this stage of works.</p> <p>No loan will be sought to fund the shortfall, as Council is committed to delivering the project within the constraints of the Secure Communities Partnerships Program funding. The grant will therefore directly determine the size and scale of the project. Without this funding, the project would not proceed in any form, and the opportunity to improve safety and business confidence in the precinct would be lost.</p> <p>The grant will enable Council to deliver a targeted and impactful solution that addresses immediate safety concerns, while laying the groundwork for future expansion should additional funding become available.</p>
Is this project currently or is it expected to be identified in Councils proposed/adopted budget?	Has Council specifically identified funds within their most recent, or intends to in their next budget, for this proposed project?	Yes
Please confirm if council has considered the whole of life	If Yes, please attach a statement from the council's Chief Executive Officer that whole-of-life-costs have been identified and are affordable in the	Yes

costs for this project.	Documents tab. Whole-of-life costs include the ongoing operational and maintenance costs over the life of the asset/s identified in the proposed project.	
Does council intend to use the grant funding as their own contribution towards any other State or Commonwealth Government funded projects?		No
Is the proposed project part of a larger or staged project?	If Yes, please ensure that you clearly identify it as a discreet component/project in your project description and any supporting documents. Please attach supporting documents in the Documents tab.	Yes
Is the proposed project already fully funded from another grant?	For example, State Government funding programs, Commonwealth Government funding programs.	No

Estimated Number Of Jobs Supported (existing workforce)

Planning, Delivery or Construction (Net) - Vendor Jobs	0	Planning, Delivery or Construction (Net) - Contractor	2
Operational Impact (post project delivery) (Net) - Vendor Jobs	0	Operational Impact (post project delivery) (Net) - Contractor	1
Total	3		

Estimated Number Of Jobs Created (additional workforce)

Planning, Delivery or Construction (Net) - Vendor Jobs	0	Planning, Delivery or Construction (Net) - Contractor	0
Operational Impact (post project delivery) (Net) - Vendor Jobs	0	Operational Impact (post project delivery) (Net) - Contractor	0
Total	0		

Total Jobs

Total Planning, Delivery or Construction Jobs	2	Total Operational Impact (post project delivery)	1
Total Jobs	3		



Queensland Government

Section 4

Project Cost

Project Cost Breakdown (excl. GST)

Cost Type	Description	Cost
Eligible	Network and switching gear installed by RRC IT officers	\$7,000.00
Eligible	3 new smart poles installed by RRC Communities & Facilities team	\$36,000.00
Eligible	Rockhampton Local Small Business. Supplier name Country to Coast Cabling - Supply and install of all CCTV equipment and fibre cable (and associated civil works eg. Underbore for cabling). Demonstrates over 50% of project costs attributed to local sma	\$166,725.00
Eligible	Contingency	\$21,000.00

Further details on Third Party Contributions

Third Party Contributions			
Third Party Contributor (entity contributing funding)	Contribution description (e.g. grant, loan, etc.)	Status	Amount
Total other financial contributions			\$0.00

Proposed project budget



Queensland Government

Breakdown of project costs (include all funding sources)	Amount
Total Project Cost - A	\$230,725.00
Total Ineligible Cost - B	\$0.00
Total Third Party Contribution - C	\$0.00
Total Eligible Project Cost - D=(A-B-C)	\$230,725.00
Requested Subsidy % - E	50.00
Subsidy Requested - F=(D*E/100)	\$115,362.50
Eligible Vendor Cost - G=(D-F)	\$115,362.50
Total Vendor Cost - H=(B+G)	\$115,362.50

Note: applicants must ensure the Project Funding sought aligns with the requirements for funding under the Program Guidelines.



Queensland Government

Provide contingency details for project	10% contingency added to project costs.
How have costs been calculated?	Other
If other, specify	Formal quote and detailed cost estimate
Additional notes on funding matters that may impact upon delivery of the project	Contingent on retrospective Council endorsement for budget allocation within fortnight following application deadline.

Financial soundness and value for money

How does this project demonstrate financial soundness and value for money?	<p>This project represents a financially sound investment of public funds, delivering high-impact outcomes in both community safety and local economic development. It has been carefully scoped to maximise return on investment while remaining within the funding parameters of the Secure Communities Partnerships Program.</p> <p>The installation of CCTV and lighting infrastructure directly addresses known safety concerns in CBD car parks, which are currently underutilised due to frequent reports of suspicious activity. By improving visibility and enabling active surveillance, the project will deter antisocial behaviour, reduce crime, and restore public confidence in these shared spaces. This contributes to a safer environment for business owners, staff, and customers, and supports longer operating hours and greater precinct activation.</p> <p>Safer public spaces are a catalyst for economic growth. When people feel secure, they are more likely to visit, shop, dine, and engage with local businesses. This project will increase foot traffic and encourage greater use of the CBD, particularly during evening hours, supporting small business viability and precinct revitalisation. The improved amenity will also enhance the attractiveness of the area for new investment and tourism.</p> <p>Council is committed to engaging local small businesses for supply and installation, ensuring that a significant portion of the funding is reinvested into the local economy. This supports job creation, builds local capability, and aligns with the program's objective to strengthen Queensland's small business community.</p> <p>The project builds on existing infrastructure, reducing duplication and integration costs. It has been designed to be scalable, with future expansion opportunities (e.g. extending CCTV to the southside boat ramp and public Wi-Fi) already considered. Whole-of-life costs have been assessed and confirmed as affordable, ensuring long-term sustainability without placing additional burden on Council resources.</p> <p>Council has committed to delivering the project within the grant</p>
--	--

	<p>funding envelope and will not seek additional public funding or loans. The project schedule includes contingencies for weather, access, and supply chain risks, reducing the likelihood of cost overruns and ensuring responsible stewardship of public funds.</p> <p>In summary, this project delivers strong value for money by addressing a critical safety need, stimulating economic activity, and supporting local business—all within a financially responsible and sustainable framework.</p>
Provide details of ongoing operational, maintenance and replacement costs and how costs will be met	<p>The ongoing operational cost for the installed infrastructure is estimated at \$286.66 per pole per annum, totalling \$1,433.30 annually for the five poles. These costs cover routine servicing and cleaning, which will be managed under existing Council maintenance contracts. Minor operational expenses will be absorbed within Council's existing operating budget, ensuring the infrastructure remains functional and well-maintained without requiring additional funding support.</p>
Ongoing Cost	
Whole-of-life costs	Per Year

Documents

Documents			
Name	File Name	Type	Notes
Birdseye Pole Locations	image004.png	Photos of project	Poles 1, 2 and 3 are additional smart poles and will include CCTV and lighting. The lighting will light the Derby St carpark. There is no existing lighting in this location. Poles 4 and 5 are existing poles. We will be installing CCTV only onto these poles.
CBD Trader Association Director Letter of Support	Rockhampton CBD - Letter of Support.docx	Application	---
Community Sentiment of Issue to be Addressed	Community Feedback and Consultation 2025.pdf	Application	Document includes social media engagements with Council content, as well as consultation from Advance Rockhampton's July 2025 Economic Development Survey
Endorsement from Rockhampton Police Officer in Charge	Endorsement from Rockhampton Police.docx	Application	---
Gaant Chart - Project Timeline including Key Milestones	Smart Poles and CCTV Install.pdf	Application	---
QPS Online Crime Map - 1 Year	OCM - Rockhampton (1).pdf	Other	QPS Online Crime Map Filtered: 11 Jul 2024 - 10 Jul 2025
QPS Online Crime Map - 6 Months	OCM - Rockhampton.pdf	Other	QPS Online Crime Map Filtered: 11 Jan 2025 - 10 Jul 2025
Quote for CCTV	QuoteQGenerated20241128.pdf	Other	Local content
			In response to: Is the proposed project part of a larger or staged project?

Second Stage Concept Birdseye	CCTVLight.pdf	Photos of project	Attached is a proposal to add two poles to the lower bank car park with CCTV cameras, lighting and potentially emergency call buttons. This is estimated to around \$74,000. Land however is Department Transport and Main Roads'
Whole of Life Operating Costs	Whol-of-Life Operating Costs.pdf	Application	---

Order of Priority

Total number of applications submitted	1
Order of Priority	1

Declaration and Authorisation

Terms and conditions



Queensland Government

<input checked="" type="checkbox"/>	<p>By submitting an Application, the applicant:</p> <ul style="list-style-type: none"> warrants to the State that: <ul style="list-style-type: none"> The information contained in its application is accurate and complete as at the date on which it is submitted and not by omission misleading, and may be relied on by the State in determining whether or not to select the applicant for the Grant Program; the proposed project complies with the Program Guidelines; Undertakes to promptly advise the State if it becomes aware of any change in circumstances which causes the information contained in its application to become inaccurate or incomplete in a material respect; Acknowledges that the State will rely on the above warranty and undertaking when evaluating the application; Acknowledges that the State may elect to remove an applicant at any stage as a result of material changes to the information presented in its application; Acknowledges that the State may suffer loss or damage if the applicant breaches the above warranty and undertaking; and Is taken to have accepted the guidelines and these terms and conditions. 		
Name of Authorised Person	Cameron Wyatt	Position	Project Manager
Signature	eGrant	Date signed	11/07/2025

produced by eGrant on 14/07/2025 12:54

SECURE COMMUNITIES PARTNERSHIP PROGRAM – GRANT APPLICATION

SCPPLC - Guidelines

Meeting Date: 22 July 2025

Attachment No: 2

Secure Communities Partnerships Program Round 1 - Local Council Small Business grant

Program Guidelines

Key Information

Program budget	Up to \$40 million
Program type	Application based (competitive)
Eligible applicants	All Queensland Local Governments
Policy agency	Department of Customer Services, Open Data and Small and Family Business (CDSB)
Administering agency	Department of Local Government, Water and Volunteers (DLGWV)
Funding round one budget	Up to \$10 million
eGrant portal open to accept project proposals	26 May 2025
Closing date for submission of project proposals	11 July 2025
Earliest project commencement date	On execution of Project Funding Schedule
Project completion	30 June 2026
Project acquittal (Final date by which project must be acquitted, including submission of a project completion report)	30 September 2026
Enquiries	Email: scpplc@dsdilgp.qld.gov.au Website: www.localgovernment.qld.gov.au www.business.qld.gov.au/securegrant

Department of Customer Services,
Open Data and Small and Family Business
Version 1.0 – 21/05/2025



Contents

1	Introduction	4
2	Overview	4
2.1	Program description	4
2.2	Aim	4
2.3	Program funds.....	4
2.4	Applicant eligibility	4
2.5	Project eligibility	5
(a)	Overview	5
(b)	Project infrastructure requirements	5
(c)	Project location requirements	6
(d)	Ineligible projects	6
2.6	Eligible and ineligible project costs	6
2.7	Goods and Services Tax (GST)	7
2.8	Project assessment criteria	7
	Assessment Criterion 1 – Project Need and Benefits (Weighting 60%):.....	7
	Assessment Criterion 2 – Proposed Solution (Weighting 30%)	8
	Assessment Criterion 3 – Value for Money (Weighting 10%)	8
2.9	Other requirements	8
2.10	Funding arrangements.....	8
2.11	How to access funding.....	9
2.12	Assessment and approval process.....	9
2.13	Payment Schedule.....	10
3	Project Administration	10
3.1	Monitoring and reporting	10
3.2	Project variations and acquittal	11
4	Funding acknowledgement and communications	11
5	Confidentiality, privacy and use of information	11
6	Complaints	12
7	Enquiries and contact details	12
8	Terms and conditions.....	12
8.1	Reservation of rights	12
8.2	No relationship	13
8.3	No action	13
8.4	Non-exhaustive	14
8.5	Disclaimer	14
8.6	Intellectual property	14

Secure Communities Partnerships Program Local Council grant Guidelines

8.7 Law..... 14

Appendix 1 – Project titles and descriptions..... 15

Project name 15

Project description 15

Appendix 2 – QPS Online Crime Map..... 16

Filter options 16

Appendix 3 – Sustainability Grouping of Councils 17

Version Control

Version	Date	Comments
1.0	21/05/2025	Published release

1 Introduction

The \$40 million Secure Communities Partnerships Program - Local Councils Small Business grant (SCPPLC) is available to Queensland councils to deliver local projects that create safer public commercial precincts and business strips, creating a more confident and secure Queensland small business community.

The Department of Customer Services, Open Data and Small and Family Business (CDSB) is leading the program with support from Department of Local Government, Water and Volunteers (DLGWV) to administer directly to local governments.

2 Overview

2.1 Program description

- a) the SCPPLC grant is an application-based (competitive) funding program.
- b) The Department of Customer Services, Open Data and Small and Family Business (CDSB) is responsible for delivering the grant program and working with the Department of Local Government, Water and Volunteers (DLGWV) to administer the program to Queensland local government.
- c) Councils are to submit project proposals providing details of the project(s) which the council intends to deliver using its SCPPLC program funding. Councils will be required to submit project proposals using the department's eGrant system.
- d) In round one, all projects must be completed by 30 June 2026, with any unspent funds to be returned to the department.
- e) Eligible councils are invited to submit a maximum of two (2) applications via the DLGWV's eGrant portal.
- f) Each application can seek approval for funding of up to \$400,000 per project

2.2 Aim

The SCPPLC grant aims to support Queensland's councils create safer public commercial precincts and business strips where small businesses operate and improving small business confidence for all Queenslanders.

2.3 Program funds

Funding of up to \$40 million is available under the SCPPLC grant.

For round one, up to \$10 million in grant funding is available to eligible local councils.

2.4 Applicant eligibility

To be eligible for funding under round one of the SCPPLC grant, an applicant must:

- (i) be a local government body constituted under the *Local Government Act 2009* or the *City of Brisbane Act 2010*

2.5 Project eligibility

(a) Overview

Recipient councils are to use their round one SCPPLC grant funding towards projects that will create safer public commercial precincts and business strips.

To be eligible for funding, a project proposal must:

- be submitted before the eGrant closing date.
- align with the aim of the SCPPLC grant (section 2.2).
- demonstrate that project construction can commence from 1 August 2025 and are able to be completed by 30 June 2026.
- demonstrate that all required land tenure and/or Native Title and/or Cultural Heritage approvals have been secured at the time of making the application.
- not involve the purchase of an asset or land, or be for works on an asset, that is not or will not be owned and/or controlled by the Council.
- demonstrate capacity to include local small business suppliers and/or Local Buy.
- include information about local small and family business density in direct proximity.
- not be temporary works and a planned whole of life of not less than 5 years.
- be supported by a statement from the council's Chief Executive Officer that whole-of-life costs have been identified and are affordable.
- contain an appropriate project title and description. Refer to Appendix 1 of these guidelines for further information on preferred project titles and project descriptions.
- be supported through endorsement by the local Officer in Charge from Queensland Police Service (QPS) for local crime issues and support of the positive impact of the proposed location. Refer to Appendix 2 of these guidelines for further information on how to identify project locations through the QPS Online Crime Map.
- projects undertaken on land not owned or controlled by the council at the time the project application is submitted must contain written agreement and support for ongoing management from the landowner at the time of application.
- demonstrate capacity to include 50% of total project costs to be derived from local small businesses.

Supporting documents are to be included with the project proposals and referenced. For example, to demonstrate:

- a project's link to improve business precincts.
- a project's capacity to deter localised crime surrounding locations with a high density of small business.
- project community support and need through consultation with small business groups, chambers of commerce, local community groups, economic/regional development authorities.
- project need through a condition assessment report or project scoping, community survey documents.

(b) Project infrastructure requirements

Councils may submit up to two (2) project proposals that fall within the following categories:

(1) Physical infrastructure upgrades

- Environmental design and landscaping for security
- Bollards
- Lighting

(2) Surveillance and alarm systems

- CCTV deployment
- Intruder/trespasser alarms
- Duress alarm systems
- Access control systems (such as key fobs)
- Intercom systems

(3) Perimeter and property defence improvements

- Lockable fencing, gates and barriers
- Outdoor security and sensor lighting
- Signage and Visible Deterrents

(c) Project location requirements

Projects must be completed in one of the following locations that benefit small businesses

- malls, streets, walkways and active transport infrastructure (e.g. bikeways) adjacent to small business operations
- publicly accessible small business hubs, buildings and facilities (e.g. shopping malls, business strips, community halls, access ways to public toilet facilities)
- parks and recreation facilities adjacent to small business operations

Each project proposal must demonstrate why the Council considers the project site to be an appropriate location, including supporting information that demonstrate why the proposed project is important to assist in creating a safer small business operating environment by deterring crime and social disorder.

Councils are to consider specific factors when selecting locations and include justification in their proposal, referencing:

- Crime statistics and trends
- Industry/Sector composition (density of small businesses)
- Sufficiency of existing infrastructure
- Environmental factors (e.g. high traffic areas used after dark, lighting, lines of sight).

(d) Ineligible projects

- (1) The following projects and activities are ineligible under SCPPLC grant:
 - (i) projects not able to be delivered within the funding program's timeframes.
 - (ii) projects (including pre-construction activities) that have already commenced or are intended to commence prior to official notification of funding approval.
 - (iii) purchase of an asset or works to an asset that is not or will not be owned and/or controlled by the council or which will not benefit the council's area.
 - (iv) land purchases and / or costs associated with land purchases; land buy-back scheme costs; house raising and relocation schemes; purchase of existing buildings.
 - (v) projects dedicated towards purchase, lease or hire of core business capital equipment such as plant, motor vehicles, office furniture and equipment and information and communication technology (ICT) equipment.
 - (vi) projects already fully funded from another source (examples: State Government funding programs, Commonwealth Government funding programs etc).
- (2) The Deputy Director-General, Department of Customer Services, Open Data and Small and Family Business will have the final determination for eligible and ineligible project costs.

2.6 Eligible and ineligible project costs

Councils will be responsible for all ineligible project costs and any eligible project costs over and above the approved funding amount, including ongoing operational costs such as CCTV monitoring.

Councils will be responsible for meeting any project cost increases that occur over the course of delivering an approved project.

(a) **Eligible project costs** include direct project costs, for example:

- (i) capital costs
- (ii) construction costs
- (iii) project management costs
- (iv) costs of conducting a tender for construction of approved works.

(b) **Ineligible project costs** include:

- (i) any costs incurred prior to execution of the Project Funding Schedule.
- (ii) non-infrastructure solutions (for example: funding community initiatives such as Neighbourhood Watch).
- (iii) costs associated with operation or maintenance of the infrastructure.
- (iv) statutory fees and charges and/or any costs associated with obtaining regulatory and/or development approvals.
- (v) legal expenses.
- (vi) Core business costs (business as usual), including remuneration of council employees for work not directly related to the approved project.
- (vii) Purchase, lease or hire of core business equipment such as plant, motor vehicles, office furniture and equipment and information and communication technology (ICT) equipment not required solely for the direct delivery of the project.
- (viii) Land purchases and/or costs associated with land purchases (including any purchases that may be part of an eligible project; and land buy-back scheme costs).
- (ix) Costs associated with preparing the project application.
- (x) Official opening expenses.
- (xi) any other costs determined by the department to be ineligible.

2.7 Goods and Services Tax (GST)

Provision of grant funding to councils is not considered a taxable supply and therefore Goods and Services Tax (GST) is not applicable. All costs associated with the projects must be **excluding** GST.

2.8 Project assessment criteria

Project proposals will be assessed against the following criterion

Assessment Criterion 1 – Project Need and Benefits (Weighting 60%):

Applicants must demonstrate this by describing the level of need in the small business community, with supporting evidence.

In responding to this criterion, you should consider:

- small business count and demographics: detail which part of the community will be most impacted by the project – note small businesses are defined as businesses with 19 employees or less and with an annual turnover of \$10 million or less.
- crime statistics and trends specific to the project's location.
- existing infrastructure: outline its condition, cost to maintain, effectiveness, obsolescence.
- environment: describe the setting in which the project is needed and why - for example, the high density of small business with high volume of traffic after dark in public transport locations, shopping precincts etc.
- provide details of community consultation for use of proposed solution.
- supporting documents, such as:
 - letters of support from local small business groups, chambers of commerce, the community or other organisations

Secure Communities Partnerships Program Local Council grant Guidelines

- recent media articles
- photographs or details of recent criminal damage/vandalism

Assessment Criterion 2 – Proposed Solution (Weighting 30%)

The application should provide detailed information about how the proposed solution's effectiveness in addressing the need and deterring crime for small businesses, including

- why the proposed project is the most appropriate course of action.
- what other options have been considered to address the identified need, including any publications and/or research undertaken that demonstrates the likelihood of the project being successful.
- project readiness to commence construction and be completed by 30 June 2026.
- consideration of the risks associated in delivering the project and strategies for mitigating them.
- the council's ongoing operational and maintenance costs of the infrastructure and the capacity of the local government to fund these costs over the life of the asset.
- the proportion of total project expenditure in the project with local small businesses.

Assessment Criterion 3 – Value for Money (Weighting 10%)

Detail requirements for demonstrating council capacity, capability, and the impact of grant funding. The application should provide detailed information about the project's value for money, including:

- your plan and costings for construction and ongoing operation, monitoring and maintenance of the project infrastructure.
- the likelihood of the project proceeding without the SCPPLC and how the grant funds will impact the size and timing of your project.
- the positive impact the grant will have on the size, scale, and/or timing of the proposed project.
- the cost risk/contingency associated with delivering the project.

2.9 Other requirements

- (a) Funding is not to be used by the Council as their own contribution towards any other State or Commonwealth Government funded projects.
- (b) Council applications must include a considered and justifiable level of project cost contingency based on project readiness and risk.
- (c) Projects can be a stage of a larger project, where delivery of the identified project stage can be achieved within program period and meets the project eligibility requirements. The staged component must be identifiable as a discreet component/project within the larger project.
- (d) If the approved funding is a 'contribution' towards a larger project, the council must:
 - (i) be able to clearly identify the component of the larger project to which the SCPPLC grant program funding will be directed; and
 - (ii) be able to complete this identified component prior to 30 June 2026.

2.10 Funding arrangements

- (a) Approved projects are eligible for funding of up to \$400,000.
- (b) Councils may be required to contribute to total project funding subject to the following Council co-contribution requirement:
 - (i) Local Government Sustainability framework Tier 1 – 4 councils: 2:1 (50%) co-contribution.
 - (ii) Local Government Sustainability framework Tier 5 – 8 councils: co-contributions are not required, but councils can contribute their own funding towards the project.

Secure Communities Partnerships Program Local Council grant Guidelines

For council sustainability tiers refer to Appendix 3

- (c) Councils will be required to execute a Project Funding Schedule under their Head Funding Agreement with the State.
- (d) Once executed, the Program Guidelines, the Project Funding Schedule and the Head Funding Agreement will constitute the Project Funding Agreement with council.
- (e) Payment of program funding to councils will be made in accordance with the provisions of the Project Funding Agreement and in accordance with the Milestone Schedule set out in the Project Funding Schedule.
- (f) The State has no obligation to provide program funding to a council until the Project Funding Schedule is fully executed. Councils should not make any financial commitments until all necessary documents have been finalised and executed.

Note: After project endorsement, the department may request councils to provide additional information to demonstrate on-time delivery of projects. Documents may include Project Management Plan, Gantt Chart and other supporting documentation.

2.11 How to access funding

Funding under the SCPPLC grant is provided through a competitive application process.

- (a) To access the funding, councils must:
 - (i) complete the online proposals/application/s form on the eGrant Portal at <https://egrants.powerappsportals.com/>
 - (ii) provide all the information requested.
 - (iii) submit Proposals/application/s to the department by the closing date and time.
- (b) The department's eGrant portal will close on 11 July 2025. Councils will not be able to submit project proposals after this date.

2.12 Assessment and approval process

- (a) Project eligibility will be assessed by the department and recommendations made to the Deputy Director-General, Department of Customer Services, Open Data and Small and Family Business. The Deputy Director-General has discretion in all funding decisions.
- (b) Councils will be notified in writing following endorsement of projects.
- (c) Nothing in this section limits the State's discretions under section 5.1 of these guidelines.

2.13 Payment Schedule

(a) The department will make payments according to the following schedule:

Payment schedule	Milestone
First payment (70% of approved project funding)	<ul style="list-style-type: none"> The department will make the first payment as soon as practicable, subject to the Project Funding Schedule being executed by both parties.
Final payment (30% of approved project funding)	<ul style="list-style-type: none"> All endorsed projects have been completed, and A Project Completion Report, properly certified by the Chief Executive Officer or authorised delegate, has been lodged with and approved by the department via the eGrant portal. The Project Completion Report is to be supported (where practical) by photographs and proof of expenditure for all projects. See below (b) 'Project photograph requirements' and (c) Proof of expenditure. Confirmation that council has complied with Funding Acknowledgment Guidelines.

(b) The Department requires:

- at least two (2) photos of the project area/sites prior to works commencing
- at least two (2) photos of the completed works funded by the SCPLC.

(c) Proof of expenditure must include copies of general ledger extract for relevant job/project detail payments that indicate monies spent in the delivery of the project.

3 Project Administration

3.1 Monitoring and reporting

(a) CDSB and DLGWV will monitor the progress of each project through:

- progress reports submitted via the eGrant portal quarterly by the due date. Council will be expected to report on:
 - progress against agreed milestones
 - project expenditure
 - key changes to your project or organisation
 - any events relating to your project that may represent an opportunity for the Minister or their representative to attend
- ad-hoc reports which may be requested by the department at any time
- Project Completion Reports submitted via the eGrant portal by 30 September 2026
- site visits to confirm details of reports and/or compliance with guidelines

3.2 Project variations and acquittal

- (a) Extensions of time to complete works beyond the project completion date will not be considered.
- (b) Any changes to your project, including size, scope, cost or completion date, will require approval and must be completed and submitted online via the eGrant portal.
- (c) All projects must be completed by 30 June 2026 and fully acquitted by 30 September 2026.
- (d) To acquit a project, council's CEO, or authorised delegate, must submit the following by the due date via the eGrant portal:
 - (i) a Project Completion Report
 - (ii) proof of project expenditure (such as GL transaction listings, invoices)
 - (iii) photographs as outlined in section 3.6.
 - (iv) any other information requested by the department to provide assurance of completion of works and compliance with these guidelines and the Project Funding Agreement.

4 Funding acknowledgement and communications

- (a) All grant and funding recipients that receive funding from programs administered by the Department of Local Government, Water and Volunteers are required to acknowledge the funding provided by the Queensland Government.
- (b) Information about funding acknowledgement requirements can be found under Funding Acknowledgement Requirements via the Department's website: [Local Government Division Funding Acknowledgement Guidelines](#).
 - (i) Where possible funding acknowledgment should focus on more agile methods including social media, web based, email and community newsletters.

5 Confidentiality, privacy and use of information

- (a) The State will maintain controls in relation to the management of confidential information provided by councils. Councils should specifically mark any information the applicant considers to be confidential.
- (b) During the application, assessment and approval process, councils must keep confidential its application/s and its dealings with the State about these but may make disclosures if required by law or to its representatives or advisors who are under an obligation of confidentiality.
- (c) Councils must also keep confidential any information designated by the State as confidential. The State may disclose information, including confidential information, of or provided by councils:
 - (i) to its representatives and advisors for any purpose
 - (ii) to any government agency or authority and its representatives and advisors, including for the purpose of assessing and verifying such information
 - (iii) to comply with or meet applicable standards of accountability of public money or established government policies, procedures or protocols or
 - (iv) if required to be disclosed by law.
- (d) The State intends to publicly disclose the names of applicants, information about projects, the amount of funding granted to each council and details about the anticipated economic outcomes and benefits of successful projects.

- (e) Any personal information submitted as part of an application will not be used by the State or disclosed to any third party for a purpose other than in connection with the assessment of the application without a council's consent, unless required by law or in accordance with the Information Privacy Act 2009.
- (f) For audit purposes, the State is required to retain applications and other supplied supporting material. Successful applications will be retained for seven years, and unsuccessful applications retained for two years.
- (g) The provisions of the Right to Information Act 2009 apply to documents in the possession of the State.

6 Complaints

- (a) The decision in relation to an application is final and may not be appealed. If, however, a council has any concerns in relation to the application or assessment process, a council may raise their concerns in writing by contacting: scplc@dsdilgp.qld.gov.au
- (b) All questions about decisions on applications for the grant program are to be lodged in writing to: scplc@dsdilgp.qld.gov.au

7 Enquiries and contact details

- (a) Councils should contact their designated Departmental Regional Advisor or Business Concierge in relation to general questions, clarification in relation to assessment criteria, requests for further information and questions on how to apply.
- (b) The contact information for the Regional Offices are:
 - Email:** scplc@dsdilgp.qld.gov.au
 - Website:** www.localgovernment.qld.gov.au
www.business.qld.gov.au/running-business/support-services/programs-networks/concierge

Note: The Department is not able to assist in preparing Council's application/s

8 Terms and conditions

8.1 Reservation of rights

- (a) Despite any provision of these guidelines to the contrary, the State reserves the right to administer the grant program and conduct the process for the assessment and approval of applications to the grant program in such manner as it thinks fit, in its absolute discretion.
- (b) Without limiting paragraph (a), the State retains all rights and powers to make all decisions and actions to achieve the program objectives and the State reserves the right, in its absolute discretion and at any time, to:
 - (i) change the structure, procedures, nature, scope, or timing of, or alter the terms of participation in the process or overall grant program (including submission and compliance of applications), where in such circumstances notice will be provided to applicants.
 - (ii) consider or accept, or refuse to consider or accept, any application which is lodged other than in accordance with these guidelines or is lodged after the relevant date for lodgement, or which does not contain the information required by these guidelines or is otherwise non-conforming in any respect.
 - (iii) vary or amend the eligibility or assessment criteria.
 - (iv) take into account any information from its own and other sources (including other government agencies and other advisors).

Secure Communities Partnerships Program Local Council grant Guidelines

- (v) accept or reject any application, having regard to these guidelines, the eligibility criteria, the assessment criteria or any other item, matter or thing which the State considers relevant, including the limitations on the funds available for the grant program.
- (vi) give preference by allocating weighting to any one or more of the eligibility criteria or assessment criteria over other criteria.
- (vii) conduct due diligence investigations in respect of any applicant and subject applications to due diligence, technical, financial and economic appraisals.
- (viii) require an applicant to clarify or substantiate any claims, assumptions or commitment contained in an application or provide any additional information.
- (ix) terminate the further participation of any applicant in the application process.
- (x) terminate or reinstate the grant program or any process in the grant program.
- (xi) not proceed with the grant program in the manner outlined in these guidelines, or at all.
- (xii) amend the nature, scope or timing of the grant program.
- (xiii) allow the withdrawal of an applicant.
- (xiv) publish the names of applicants to the grant program.
- (xv) take such other action as it considers in its absolute discretion appropriate in relation to the grant program processes.

8.2 No relationship

- (a) The State's obligations in connection with the application process are limited to those expressly stated in these guidelines.
- (b) No contractual or legal relationship exists between the State and an applicant in connection with the grant program, these guidelines or the application process or any stage of the grant program.
- (c) An applicant, or its representatives:
 - (i) has no authority or power, and must not purport to have the authority or power to bind the State, or make representations on behalf of the State
 - (ii) must not hold itself out or engage in any conduct or make any representation which may suggest to any person that the applicant is for any purpose an employee, agent, partner or joint ventures with the State
 - (iii) must not represent to any person that the State is a party to the proposed project other than as a potential funder, subject to the application process detailed in these guidelines.

8.3 No action

- (a) To the extent permitted by law, no applicant will have any claim of any kind whatsoever against the State (whether in contract, tort (including negligence), equity, under statute or otherwise) arising from or in connection with:
 - (i) any costs, expenses, losses, or liabilities suffered or incurred by the applicant in preparing and submitting its application (including any amendments, requests for further information by the State, attendance at meetings or involvement in discussions) or otherwise in connection with the grant program.
 - (ii) the State at any time exercising or failing to exercise, in its absolute discretion, any rights it has under or in connection with the grant program.
 - (iii) any of the matters or things relevant to its application or the grant program in respect of which the applicant must satisfy itself under these guidelines.

Secure Communities Partnerships Program Local Council grant Guidelines

- (b) Without limiting paragraph (a), if the State cancels or varies the grant program at any time or does not select any applicant following its assessment of the applications or does (or fails to do) any other thing referred to under clause Section 8.1 of these guidelines, no applicant will have any claim against the State arising from or in connection with any costs, expenses, losses or liabilities incurred by the applicant in preparing and submitting its application or otherwise in connection with or in relation to (whether directly or indirectly) the grant program.
- (c) For the avoidance of doubt, each applicant:
 - (i) participates in the grant program at its own risk and
 - (ii) is wholly responsible for its costs of applying for, participating in, or otherwise in connection with, the grant program.

8.4 Non-exhaustive

- (a) These guidelines do not contain all the information that applicants may require in reaching decisions in relation to whether or not to submit an application. Applicants must form their own views as to what information is relevant to such decisions.
- (b) Applicants must make their own independent investigations of the information contained or referred to in these guidelines. Applicants must obtain their own independent legal, financial, tax and other advice in relation to information in these guidelines, or otherwise made available to them, during the application process.

8.5 Disclaimer

- (a) The State makes no warranty or representation express or implied and does not assume any duty of care to the applicants that the information in these guidelines or supplied in connection with the grant program (information) is accurate, adequate, current, suitable or complete, or that the Information has been independently verified.
- (b) The State accepts no responsibility whether arising from negligence or otherwise (except a liability that cannot lawfully be excluded) for any reliance placed upon the Information or interpretations placed on the Information by applicants.

8.6 Intellectual property

- (a) Any intellectual property rights that may exist in an application will remain the property of an applicant or the rightful owner of those intellectual property rights. Any part of an application considered to contain intellectual property rights should be clearly identified by an applicant.

8.7 Law

- (a) These guidelines are governed by the laws applicable in Queensland.
- (b) Councils are reminded of their obligation under *Local Government Act 2009* and *City of Brisbane Act 2010* to ensure that if a councillor has a personal interest in a matter, the local government deals with the matter in an accountable and transparent way that meets legislative requirement and community expectations.

Appendix 1 – Project titles and descriptions

Project name

The project title should be short, descriptive, and accurately sum up the proposed project.

Examples:

- *Safe and vibrant laneway upgrade for local business strip*
- *Installation of safety bollards and security lighting along (insert shop precinct name)*

Project description

The project description should accurately illustrate the works for which funding is being sought. It should leave the reader in no doubt as to the nature, extent and scope of the works being proposed.

Using the abovementioned projects, examples of appropriate project descriptions are:

The council proposes to upgrade the adjacent laneway to the business strip used for deliveries, staff access and customer overflow to car parks. The projects will include the installation of CPTED principles to reduce vandalism, loitering and improved safety through the installation of lighting and fencing along the perimeter of the car park. The fencing will include 1.8m high chain wire fencing and measure approximately xx meters. The footpath will be widened to accommodate the light poles to allow access by mobility impaired people.

Project descriptions should be free of ambiguous language. Some examples:

Project description examples		
Word	Example of Use	A better way to write this...
Infrastructure	The funding is required for constructing infrastructure on the foreshore	Design and construction of fixed, covered picnic tables and chairs. Construction material to be confirmed but will probably be from concrete and timber.
Works	The funding is required for works in the council-owned playground	Purchase and installation of 'spider web' climbing structure and surrounding 'soft fall' area in the council owned playgrounds at the following locations
Refurbish	The project will refurbish the visitor information centre	The project will involve repainting the interior and exterior of the visitor information centre, remove the old air conditioning system and replace it with a new air conditioning system.
Anacronyms	The project will install PAL at the aerodrome	Purchase and installation of Pilot Activated Lighting (PAL) at the (location Aerodrome). The estimated cost includes electrical works
Upgrade	The building will be upgraded	Upgrade of building – works will include but not be limited to; remove and replace old weatherboards, painting of entire building, remove and replace old / corroded guttering.
Increase	Replace the existing water pump to increase the flow rate	Replace the existing water pump to increase the flow rate above the current 10 litres per second. The final flow rate to be determined by investigations by the contractor

Appendix 2 – QPS Online Crime Map

To assist identification of locations impacted by localised crime and project locations, Councils are to refer to QPS Online Crime Map
<https://qps-ocm.s3-ap-southeast-2.amazonaws.com/index.html>

The QPS Online Crime Map provides information on the types of crimes that happened in Queensland over the past five years. It is best viewed in Chrome or Edge browsers.

Filter options

The location types that are searchable in the map include:

- Postcode
- Suburb
- Local Government Area
- Police division
- Neighbourhood Watch group

To focus on crime related to businesses, we suggest filtering by the following offence types:

- Unlawful Entry
- Other Property Damage
- Other Theft (excl. Unlawful Entry)
- Trespassing and Vagrancy

Map Style

- Cluster

Appendix 3 – Sustainability Grouping of Councils

Tier 1				
Brisbane City Council				
Tier 2				
Cairns Regional Council	Fraser Coast Regional Council	Gold Coast City Council	Ipswich City Council	Logan City Council
Mackay Regional Council	Moreton Bay Regional Council	Redland City Council	Sunshine Coast Regional Council	Toowoomba Regional Council
Townsville City Council				
Tier 3				
Bundaberg Regional Council	Gladstone Regional Council	Gympie Regional Council	Noosa Shire Council	Lockyer Valley Regional Council
Rockhampton Regional Council	Scenic Rim Regional Council			
Tier 4				
Cassowary Coast Regional Council	Central Highlands Regional Council	Isaac Regional Council	Livingstone Shire Council	Mareeba Shire Council
Somerset Regional Council	South Burnett Regional Council	Southern Downs Regional Council	Tablelands Regional Council	Western Downs Regional Council
Whitsunday Regional Council				
Tier 5				
Banana Shire Council	Burdekin Shire Council	Charters Towers Regional Council	Douglas Shire Council	Goondiwindi Regional Council
Hinchinbrook Shire Council	Maranoa Regional Council	Mount Isa City Council	North Burnett Regional Council	
Tier 6				
Balonne Shire Council	Barcaldine Regional Council	Cloncurry Shire Council	Cook Shire Council	Longreach Regional Council
Murweh Shire Council	Torres Shire Council			
Tier 7				
Barcoo Shire Council	Blackall-Tambo Regional Council	Boulia Shire Council	Bulloo Shire Council	Burke Shire Council

Secure Communities Partnerships Program Local Council grant Guidelines

Carpentaria Shire Council	Croydon Shire Council	Diamantina Shire Council	Etheridge Shire Council	Flinders Shire Council
McKinlay Shire Council	Paroo Shire Council	Quilpie Shire Council	Richmond Shire Council	Winton Shire Council
Tier 8				
Aurukun Shire Council	Cherbourg Aboriginal Shire Council	Doomadgee Aboriginal Shire Council	Hope Vale Aboriginal Shire Council	Kowanyama Aboriginal Shire Council
Lockhart River Aboriginal Shire Council	Mapoon Aboriginal Shire Council	Mornington Shire Council	Napranum Aboriginal Shire Council	Northern Peninsula Area Regional Council
Palm Island Aboriginal Shire Council	Pormpuraaw Aboriginal Shire Council	Torres Strait Island Regional Council	Woorabinda Aboriginal Shire Council	Wujal Wujal Aboriginal Shire Council
Yarrabah Aboriginal Shire Council				

11.12 SPONSORSHIP OPPORTUNITY BOWEN BASIN MINING CLUB SEPTEMBER 2025 LUNCHEON IN ROCKHAMPTON

File No: 8444

Attachments: 1. **BBMC Sponsorship Prospectus 2025**[↓](#)

Authorising Officer: Wade Clark - Acting General Manager Advance Rockhampton

Author: Jack Duncan - Economic Development & Industry Engagement Advisor

SUMMARY

Rockhampton Regional Council through Advance Rockhampton has the opportunity to sponsor the annual Bowen Basin Mining Club (BBMC) luncheon to be held in Rockhampton on 4 September 2025. This sponsorship provides a key engagement platform with the resources industry including the mining equipment, technology and services sector.

OFFICER'S RECOMMENDATION

THAT Council sponsor the Bowen Basin Mining Club Luncheon to be held in Rockhampton on 4 September 2025 for \$5,000 (excl. GST).

COMMENTARY

The BBMC's annual Rockhampton luncheon provides an opportunity for major companies, industry leaders and local business to meet and discuss industry insights. The presenters and audience include key executives from major producers and industry enablers in Queensland.

The BBMC luncheon supports advocacy and championing of the businesses operating in the Bowen Basin, while also providing the opportunity to celebrate the sectors achievements.

The proposed BBMC sponsorship agreement (please see attached) provides the Council (through Advance Rockhampton) an opportunity to present at the event, sponsor and provide a speaker for the morning tea prior to the luncheon, provision of marketing materials at the event and provision of social media coverage to established networks.

This event will provide exposure for the Rockhampton region as a resource sector hub and the gateway to Bowen and Galilee basins. The event provides opportunity to position and promote the region to a wider audience across energy, resources, mining, construction and engineering sectors.

PREVIOUS DECISIONS

Ordinary Council meeting | 9 April 2024

THAT the Council sponsor the Bowen Basin Mining Club Luncheon in Rockhampton on 5 September 2024 for \$5,000 (excl. GST).

Ordinary Council meeting | 14 March 2023

THAT Rockhampton Regional Council through Advance Rockhampton sponsor the Bowen Basin Mining Club Luncheon to be held in Rockhampton in July 2023 for \$5,000 (ex GST).

BUDGET IMPLICATIONS

The sponsorship of the 2025 luncheon will cost \$5,000 (excl. GST), which can be accommodated within the Advance Rockhampton Economic Development budget.

LEGISLATIVE CONTEXT

No legislative context has been identified.

LEGAL IMPLICATIONS

No legal implications have been identified.

STAFFING IMPLICATIONS

The BBMC staff will organise and undertake the event with Advance Rockhampton staff providing support for the promotion of the event locally, presentations and marketing material.

CORPORATE/OPERATIONAL PLANCorporate Plan

Goal 3.2: Our work attracts business and industry to our region.

Effort: We work collaboratively with business and industry partners and stakeholders

Rockhampton Region Economic Action Plan

Pillar: Regional Collaborations & Partnerships

Outcome: Local businesses are engaged with B2B networking opportunities and collaboratively drive regional priority industry areas.

CONCLUSION

Previous BBMC events held in Rockhampton have provided a key engagement platform for the region, Council and Advance Rockhampton to engage with the resources sector. As the gateway to the Bowen and Galilee basins sponsorship of this event will help to further position and promote the region to a wider audience across energy, resources, mining, construction and engineering sectors.

**SPONSORSHIP OPPORTUNITY
BOWEN BASIN MINING CLUB
SEPTEMBER 2025 LUNCHEON IN
ROCKHAMPTON**

BBMC Sponsorship Prospectus 2025

Meeting Date: 22 July 2025

Attachment No: 1

SPONSORSHIP PROSPECTUS





ABOUT THE BBMC

The Bowen Basin Mining Club's bi-monthly luncheon events give you a front-row seat to major industry insights.



COMMUNICATION

The Bowen Basin Mining Club (BBMC) was established in 2010 to open a communication pipeline across the resource sector. The annual BBMC Networking Luncheon Series invites key companies and speakers in the resource sector to share important announcements, project updates, supply chain information or relevant topics of interest to our members. The BBMC prides itself on our consistent delivery of high level and quality speakers.



COLLABORATION

Membership of the BBMC is completely free and open to all corners of the industry. We have approximately 6,500 members ranging from large international mining companies and Original Equipment Manufacturers (OEMs) through to government organisations and small local businesses. As a member, you're automatically connected to BBMC networks, receive important industry updates and procurement opportunity updates, plus an open door to new business networks. As the leading forum of its kind in regional Queensland, the BBMC is aimed at promoting healthy business relationships and fostering growth within the resource sector.



CONTACTS

Our events help our members to generate networks and leads in an environment that provides significantly improved access to business leaders. Feedback from members demonstrates that BBMC Networking Luncheons do result in positive networking and business development value. With expert speakers, strong industry participation and community support, we believe the BBMC Networking Luncheons are an essential event in all resource sector business development activity calendars.

www.bbminingclub.com

Sponsorship Prospectus

SPONSOR SUPPORT



BBMC Sponsors receive branding benefits, but that's not all! Here's what you're in for as one of our limited number of sponsors:

EVENT REGISTRATION PREVIEW

Sponsors are able to preview the bi-monthly event registration and select guests to host on their table. This allows Sponsors to network with potential partners and make strategic connections in a relaxed situation.

REGISTRANT DETAILS

With privacy rules respected, sponsors receive a copy of all event registrants and contact details for in house use only. This is not available to general members.

PRE-EVENT ACCESS

BBMC holds an exclusive Sponsors and Speakers Morning Tea prior to each event. This allows Sponsors to shake hands with the speakers and have one-on-one time with them before the luncheon begins.

ANNUAL STEERING MEETING

As a Sponsor, we value your input into how we run the year's events. At the start of each year, we host a Sponsors Steering Meeting, allowing Sponsors to provide feedback on our format, speakers and promotion. As true partners, we trust our sponsors to help shape our future.

ONE-ON-ONE MEETINGS

The BBMC is about collaboration and support. We meet with each Sponsor individually to learn more about your business in order to promote you better. Throughout the year, we engage with people from all corners of the resource sector, giving us the added opportunity to recommend your business where appropriate.

Chevron has been a partner of the Bowen Basin Mining Club since 2013. Over that decade, our collaboration with the BBMC has taken on different formats but the value of our sponsorship has remained. Jodie has an incredible focus on leveraging the strength and the voice of regional Queensland businesses. Connecting into the BBMC network is a valuable competitive advantage for us, in building relationships that help us to deliver industry-leading performance.

CHEVRON

www.bbminingclub.com

Sponsorship Prospectus



ANNUAL SPONSORSHIPS

Sponsorship of the BBMC will place your brand in front of industry leaders across the resource sector. We only work with a maximum of 15 annual sponsors at any one time.

PRINCIPAL SPONSORSHIP

Cost - \$25,000 + GST

Number of Principal sponsors – 1

INCLUSIONS:

- ✓ Sponsor logo on the top banner of BBMC website
- ✓ Sponsor name/logo on ALL print advertising done by BBMC
- ✓ Invitation to deliver a five minute presentation at one BBMC Luncheon per year
- ✓ Invitation to participate in any panel discussions at events
- ✓ Sponsor logo on attendee name badges at every event
- ✓ Invitation to exclusive Sponsor & Speaker Morning Tea prior to every BBMC luncheon
- ✓ Large logo & company overview on BBMC website with link to corporate website
- ✓ Two pull-up banners prominently displayed at every event
- ✓ Premier logo displayed on presentation screen and listed as Principal Sponsor
- ✓ Sponsor logo/name listed on all electronic media sent to members with premium banner placement
- ✓ The option to place marketing material on the registration table at each event
- ✓ Sponsor logo on menu cards at luncheons Extensive social media coverage to established networks
- ✓ Eight complimentary tickets to each luncheon (six events per year)
- ✓ Invitation to exclusive Brisbane-based executive events

www.bbminingclub.com

Sponsorship Prospectus



PLATINUM SPONSORSHIP

Cost - \$20,000 + GST

Number of Platinum sponsors - 1

INCLUSIONS:

- ✓ Large logo & company overview on BBMC website with link to corporate website
- ✓ Option to provide 30 second company video or animation to be included on logo presentation screen (three events per year)
- ✓ Invitation to exclusive Sponsor & Speaker Morning Tea prior to every BBMC luncheon
- ✓ Two pull-up banners prominently displayed at every event
- ✓ Logo displayed on presentation screen
- ✓ Sponsor logo/name listed on all electronic media sent to members
- ✓ The option to place marketing material on the registration table at each event
- ✓ Sponsor logo on menu cards at luncheons
- ✓ Extensive social media coverage to established networks
- ✓ Eight complimentary tickets to each luncheon (six events per year)
- ✓ Invitation to exclusive Brisbane-based executive events

“Coxons Group Australia have been members, sponsors and supporters of the BBMC for 5 years. The BBMC has been incredible in creating networking opportunities, with well-facilitated access to speakers and guests. Jodie and her team are great advocates, working with other organisations to represent CQ suppliers to the mining industry.”

COXONS GROUP AUSTRALIA

www.bbminingclub.com

Sponsorship Prospectus

**GOLD SPONSORSHIP**

Cost - \$17,500 + GST

Number of Gold sponsors - 2

INCLUSIONS:

- ✓ Large logo & company overview on BBMC website with link to corporate website
- ✓ Invitation to exclusive Sponsor & Speaker Morning Tea prior to every BBMC luncheon
- ✓ One pull-up banner prominently displayed at every event
- ✓ Logo displayed on presentation screen
- ✓ Sponsor logo/name listed on all electronic media sent to members
- ✓ Sponsor logo on menu cards at luncheons
- ✓ Six complimentary tickets to each luncheon (six events per year)
- ✓ Invitation to exclusive Brisbane-based executive events

SILVER SPONSORSHIP

Cost - \$15,000 + GST

Number of Silver sponsors - 3

INCLUSIONS:

- ✓ Small logo on BBMC website with link to corporate website
- ✓ Invitation to exclusive Sponsor & Speaker Morning Tea prior to every BBMC luncheon
- ✓ Logo displayed on presentation screen
- ✓ Sponsor logo/name listed on all electronic media sent to members
- ✓ Sponsor logo on menu cards at luncheons
- ✓ Four complimentary tickets to each luncheon (six events per year)

“Bravus Mining and Resources are long-term partners of the BBMC, and we see a clear benefit in the regular, visible connection and engagement with the regional Queensland mining community, particularly in engaging potential suppliers for our project. Their advocacy for new projects and support has been invaluable.”

BRAVUS MINING AND RESOURCES

www.bbminingclub.com

Sponsorship Prospectus

**BRONZE SPONSORSHIP**

Cost - \$10,000 + GST

Number of Bronze sponsors - 6

INCLUSIONS:

- ✓ Small logo on BBMC website with link to corporate website
- ✓ Invitation to exclusive Sponsor & Speaker Morning Tea prior to every BBMC luncheon
- ✓ Logo displayed on presentation screen
- ✓ Sponsor logo/name listed on all electronic media sent to members
- ✓ Two complimentary tickets to each luncheon (six events per year)

Civeo took on a major sponsorship with the BBMC in 2019 after sponsoring a number of events previously. Seeing first-hand the value the BBMC provides to companies like ourselves through its topical and relevant speakers, through to the networking and connection to other companies and people in the mining industry, it just made sense to extend our relationship with the BBMC.

CIVEO

www.bbminingclub.com

Sponsorship Prospectus

SINGLE EVENT SPONSORSHIPS



LUNCHEON

Cost - \$5,000 + GST
Number of sponsors - 1 per event

INCLUSIONS:

- ✓ Invitation to present a five minute overview of company at sponsored luncheon
- ✓ Invitation to exclusive Sponsor & Speaker Morning Tea prior to sponsored luncheon
- ✓ Small logo on BBMC website with link to corporate website - 12 month duration
- ✓ Logo displayed on presentation screen
- ✓ Logo on all event tables
- ✓ The option to place marketing material on luncheon tables
- ✓ Mention of company by MC at the event
- ✓ Sponsor logo/name listed on all electronic media advertising sponsored event
- ✓ Two complimentary tickets to event

NETWORKING DRINKS

Cost - \$3,000 + GST
Number of sponsors - 1 per event

INCLUSIONS:

- ✓ Invitation to hand out approved merchandise at networking drinks (eg stubby coolers, flyers, pens, etc)
- ✓ Invitation to exclusive Sponsor & Speaker Morning Tea prior to sponsored luncheon
- ✓ Small logo on BBMC website with link to corporate website - 12 month duration
- ✓ Logo displayed on presentation screen
- ✓ Mention of company by MC at the event
- ✓ Sponsor logo/name listed on some electronic media advertising sponsored event
- ✓ Two complimentary tickets to event

STILL LOOKING FOR THE RIGHT OPTION?

We have limited sponsorships available for the Queensland Mining Awards and the BBMC Crib Room Podcast (see over page). Contact jodie@bbminingclub.com to find out more.

www.bbminingclub.com

Sponsorship Prospectus



MORE THAN JUST NETWORKING

Outside of our luncheon series, the Bowen Basin Mining Club is invested in promoting, advocating for and connecting with the resource sector. Here's how you can get involved:



QUEENSLAND MINING AWARDS

Queensland's only awards program that recognises the contribution of the entire industry, from family-owned businesses right through to major producers. We hold the Awards bi-annually, with the Queensland Resources Council as co-hosts.



BBMC YEARBOOK

The BBMC Yearbook is a premium hard-cover publication, wrapping up the year that was in the resources industry. We seek out the top thought leadership and publish it in a format that graces boardroom tables, major company foyers and sites across the Bowen Basin.



ONLINE COMMUNITY

Our online community on Facebook and LinkedIn helps us share the latest news and keep our members connected between events. We promote our sponsors, share industry wins and link you to what's happening all year long.

THE BBMC CRIB ROOM BBMC CRIB ROOM PODCAST AND BE INFORMED INTERVIEWS

We created the BBMC Crib Room Podcast and the Be Informed Interview Series during 2020, as a way to keep our community connected with industry changes while things were uncertain. The format is here to stay though, as we look to bring you insights from movers and shakers, with exciting partnerships in the pipeline.



PARTNER EVENTS

As part of a collaborative network of resource industry partners, the BBMC connects our members to discounted tickets and exclusive pre-sale to partner events. We post about these opportunities on our channels, so tune in or miss out.

www.bbminingclub.com

Sponsorship Prospectus



THE VALUE OF SPONSORSHIP

For the cost of a yearly BBMC sponsorship, how else could you promote your business directly to industry influencers?

\$30,000

6 FULL-PAGE
NEWSPAPER ADS

HOW IS SPONSORSHIP BETTER?

By pre-qualifying your target audience (people in the resources sector, not just newspaper readers), your marketing spend is automatically more effective.

\$20,000

TV ADVERTISING -
1 WEEK IN PRIME TIME

HOW IS SPONSORSHIP BETTER?

You don't know that your target audience would even be watching ...but you know they would be at the BBMC Luncheons (maybe even because you invited them).

\$10,000

SOCIAL MEDIA
PAID ADVERTISING

HOW IS SPONSORSHIP BETTER?

Social media isn't proven to be effective in reaching the mining industry specifically.

You need to be where your customers are - and that's at the BBMC!

\$120,000

IN-PERSON BUSINESS
DEVELOPMENT

HOW IS SPONSORSHIP BETTER?

Obviously we're all for in-person BD, or we wouldn't be advocates of networking! But BBMC networking is efficient and effective, plus it's regularly scheduled - the perfect complement to your BD activity.

\$15,000+

A TRADE FAIR STAND
(INCL. STAFF AND GIVEAWAYS)

HOW IS SPONSORSHIP BETTER?

A lot of hard work goes into trade fairs (and with the uncertainty of today, this is a tough investment!). Sitting down to a pre-arranged lunch at the BBMC is far easier, and you can directly connect with your target audience.

\$8,000

MEDIA RELEASES TO
TRADE JOURNALS

HOW IS SPONSORSHIP BETTER?

While a well-written release will usually get picked up, you can never be sure that the right person is reading it (or is even subscribed to that journal or website). You may even pay for advertising at the same time, increasing spend.

11.13 LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND INC ANNUAL CONFERENCE, 20-22 OCTOBER 2025, GOLD COAST

File No: 8291
Attachments: 1. Preliminary Program [↓](#)
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

Local Government Association of Queensland Inc Annual Conference will be held at the Gold Coast Convention and Exhibition Centre from 20 to 22 October 2025.

OFFICER'S RECOMMENDATION

THAT:

1. Councillors _____ be authorised to attend the Local Government Association of Queensland's Annual Conference to be held at the Gold Coast Convention and Exhibition Centre from 20 to 22 October 2025 as a matter of Council business;
2. Councillor _____ and Councillor _____ be appointed as delegates with voting rights for Rockhampton Regional Council.

COMMENTARY

The Local Government Association of Queensland Inc (LGAQ) has advised that their annual conference will be held at the Gold Coast from 20 to 22 October 2025.

Preliminary Conference Program has now been provided by LGAQ and is attached for information.

A separate report has been prepared regarding possible motions.

PREVIOUS DECISIONS

Council meeting 11 March 2025 "THAT the matter lay on the table until such time as conference topics are available."

BUDGET IMPLICATIONS

Council's membership subscription includes a conference levy, entitling Council to be represented at the Annual Conference by two (2) delegates.

Should more than two delegates wish to attend, an observer registration fee will apply. Early Bird Registration Fee (prior to 3 October 2025) is \$1700. The Gala Dinner is not included in the registration fee (\$195 per person).

LGAQ have advised that accommodation discounts are available at The Star Gold Coast.

LEGISLATIVE CONTEXT

No known legislative implications.

LEGAL IMPLICATIONS

No known legal implications.

STAFFING IMPLICATIONS

No staff will be attending this conference.

CORPORATE/OPERATIONAL PLAN

Corporate Plan Outcomes 'Our Council:

- *We build strong and respectful working relationships with stakeholders in all levels of government*
- *We have productive and respectful relationships with stakeholders within neighbouring regions*

CONCLUSION

For consideration on attendance.

LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND INC ANNUAL CONFERENCE, 20-22 OCTOBER 2025, GOLD COAST

Preliminary Program

Meeting Date: 22 July 2025

Attachment No: 1



Every Queensland
community deserves
to be a liveable one

129th **LGAQ ANNUAL CONFERENCE**

Preliminary Program

20–22 October
**Gold Coast Convention
and Exhibition Centre**

Pathways to Liveability

#LGAQ2025

SPONSORS

PLATINUM SPONSORS



GOLD SPONSORS



SILVER SPONSORS



COFFEE PARTNER



LANYARD PARTNER



WELCOME TO **GOLD COAST**



Welcome to Australia's greatest lifestyle city, the magical Gold Coast.

We are a city on the move, with record population growth and rapid expansion across key employment sectors including sport, screen, light manufacturing, medical research, marine and tourism.

Since 2012, our city economy has grown by 50 per cent, from \$30 billion in 2012-13 to \$45.8 billion today.

Today, the Gold Coast is the second largest local government in Australia, with a \$2.5 billion annual budget.

Like all councils, we are working hard to manage growth while maintaining frontline services. Our motto is to "deliver the services people expect, at a price they can afford".

The Local Government Association of Queensland (LGAQ) Annual Conference is an opportunity to exchange ideas, build partnerships and engage with industry peers.

Whether it's roads, rubbish, playgrounds or community events, local government has an impact on everyone's lives.

As mayor, I welcome delegates and encourage you to make the most of your time at the conference.

I'm sure there will be robust discussion about the pressures all councils face as we are forced to take on more costs and responsibilities from the State and Federal governments. What I have learned as mayor is that by working together at a local government level, we can collectively advocate for better outcomes for our communities.

I wish delegates and LGAQ officials well throughout the 2025 conference and encourage you to stay a little longer and soak up the fun in Australia's favourite holiday destination.

Mayor Tom Tate



SUNDAY 19 OCTOBER 2025

TIME

TOPIC

12:00pm – 4:30pm ➤ **Policy Executive Meeting**

9:00am – 12:00pm ➤ **Peak Services Professional Development Courses**

Media Relations and Community Engagement for Elected Members

Facilitator: Kim Skubris, Media and Communications Specialist

Designed for elected members and council media advisors, this workshop focuses on managing media, gaining coverage and crafting impactful speeches. Led by Kim Skubris, an experienced journalist and media expert with over 30 years in international journalism and a trusted advisor to Queensland councils, this session offers practical, insider knowledge and skills on how to craft compelling messages; how to understand what journalists want; writing and pitching inspiring speeches and managing the media during news events.

1:00pm – 4:00pm ➤ **Conflicts of Interest for Councillors**

Facilitator: Donna Neilson, Senior Local Government Advisor

Our Conflicts of Interest workshop will enable councillors to understand when they need to declare a conflict of interest in a matter being discussed or decided by Council, and their obligations under the *Local Government Act 2009*. This workshop will help clarify the difference between a Prescribed Conflict and a Declarable Conflict, and the actions to be taken in each situation. Topics will also include declaring conflicts; identifying close associates and related parties; duty to report conflicts; offences; unsuitable meeting conduct and outcomes; corrupt conduct; behavioural standards and recent changes to the Code of Conduct explained.

2:00pm – 5:00pm ➤ **Registration**

Delegates, observers, trade, corporate and accompanying persons.

MONDAY 20 OCTOBER 2025

TIME	TOPIC
8:00am – 5:00pm	Registration Delegates, observers, trade, corporate and accompanying persons.
8:30am – 12:30pm	Roads and Transport Forum Queensland's transport network serves as the backbone of our economic vitality and community wellbeing. At this year's Roads and Transport Forum, experts will delve into crucial themes such as sustainability in infrastructure, enhancing disaster resilience and response and the role of technology in modernising our transport systems. Each of these essential topics drives forward the progress of our transport networks to meet the dynamic needs of Queensland's communities.
10:00am – 10:30am	Morning Tea
12:30pm – 1:30pm	Lunch
1:15pm – 5:00pm	Indigenous Leaders Forum Since 2011, the Indigenous Leaders Forum (ILF) has been a valuable way for First Nations councils to come together to share their successes, discuss specific challenges and put forward issues they would like the LGAQ's support to address. The Forum is held twice-yearly.
1:30pm – 2:30pm	Optional Sessions Session 1: Governance Unpacked: Balancing Risk, Trust and Accountability Session 2: Disaster Management – Council 2 Council
2:30pm – 3:00pm	Afternoon Tea
3:00pm – 5:00pm	Council Segment Forums Rural and Remote councils Resources councils SEQ councils Coastal councils Come and join with your council peers in one of four forums to discuss, share and debate key issues. This is also your opportunity to talk with each other and Policy Executive members about ways the LGAQ can help and support your council.
5:15pm – 7:15pm	Welcoming Ceremony and Networking Event 5:15pm Welcome to Country 5:20pm Welcome to the Gold Coast 5:25pm Response Mayor Matt Burnett, President, LGAQ 5:30pm Sponsor Address Tim Fynes-Clinton, Executive Partner, King & Company Solicitors
5:35pm – 7:15pm	Networking Event in the Trade Exhibition Hall
7:00pm – 9:00pm	Young Councillor Cohort Networking Event Supported by Brighter Super

TUESDAY 21 OCTOBER 2025

TIME	TOPIC
7:00am – 8:15am	➤ CEO Breakfast Supported by Telstra
8:00am – 5:00am	➤ Registration Delegates, observers, trade, corporate and accompanying persons.
8:30am	➤ Welcome Master of Ceremonies Tim Cox, Senior Communications Advisor, LGAQ
8:35am	➤ Call to Order and Presidential Address Cr Matt Burnett, Mayor, Gladstone Regional Council and President, LGAQ
8:45am	➤ Presentation of the Policy Executive
8:55am	➤ Setting the Scene: Leadership and Pathways to Liveability Alison Smith, Chief Executive Officer, LGAQ
9:00am	➤ Official Opening
9:10am	➤ The Road Ahead: Futures Thinking and Leadership in Action
9:40am	➤ The AI Intersection of Risk vs Opportunity
9:55am	➤ Sponsor Address – Telstra
10:00am	➤ When Life Imitates Art
10:30am	➤ Morning Tea
11:00am	➤ Council Showcases Part 1
12:00pm	➤ Sponsor Address – Brighter Super
12:05pm	➤ Lunch
1:05pm	➤ Council Showcases Part 2
2:05pm	➤ Politics, Death and Religion – Let's Start the Conversation
2:35pm	➤ State Opposition Update

TUESDAY 21 OCTOBER 2025 Continued

TIME	TOPIC
2:45pm	➤ The 2032 Olympics & Paralympics – Will They Change Everything?
3:15pm	➤ Peak Services Update
3:25pm	➤ Afternoon Tea
3:50pm	➤ ALGA Update President Matt Burnett
4:00pm	➤ Policy Update
4:30pm	➤ Close Day 1
6:15pm	➤ Awards Ceremony and Gala Dinner – Supported by Hastings Deering Dinner theme/dress code: Surfs up–Beach Gala Get ready for a relaxed yet stylish evening! This year we embrace the laid-back charm of the Gold Coast with a touch of elegance. Ideas on What to Wear: <ul style="list-style-type: none"> • For women: Flowy dresses, linen or resort-wear sets, dressy wedges. Think tropical prints, light fabrics, and a bit of glam. • For men: Lightweight shirts (linen), tailored pants or chinos. Jackets are optional, ties not required. • Accessories: Sunglasses, hats, and beach-inspired jewellery are welcome—but keep it elevated and evening-ready.
11:30pm	➤ Dinner Concludes

WEDNESDAY 22 OCTOBER 2025

TIME	TOPIC
8:15am	➤ Conference Resumes
8:20am	➤ The Cost Shift Gridlock
8:35am	➤ Annual General Meeting – Voting Overview Darren Leckenby, Chief Financial Officer & Company Secretary, LGAQ
8:40am	➤ Motions Debate
10:15am	➤ Sponsor Address – Oly Homes
10:20am	➤ Morning Tea
10:50am	➤ Motions Debate
12:30pm	➤ Lunch
1:30pm	➤ Motions Debate
3:00pm	➤ Emerging Issue
3:10pm	➤ Motions Debate
4:10pm	➤ Close of Conference

CONFERENCE REGISTRATION (GST incl)

Registration prices are per person.

Early Bird Registration – prior to and including 3 October 2025

Council or State Government observer	\$1700.00
5 or more observers from one Council/Government Department	\$1550.00
Corporate (Private Sector)	\$3300.00

After 3 October 2025

Council or State Government observer	\$1800.00
5 or more observers from one Council/Government	\$1650.00
Department Corporate (Private Sector)	\$3400.00

Early Bird One Day Registration – prior to and including 3 October 2025

Council or State Government observer	\$850.00
Corporate (Private Sector)	\$1330.00

After 3 October 2025

Council or State Government observer	\$1060.00
Corporate (Private Sector)	\$1760.00

Functions

Welcoming Ceremony – Monday evening (20 October 2025) (Accompanying persons, day registrations and additional trade exhibitors)	\$85.00
--	----------------

Dinner

Gala Dinner – Tuesday evening (21 October 2025)	\$195.00
---	-----------------

Please note that the Welcoming Ceremony on the Monday evening is included in the conference fee for delegates, observers and corporates attending the full three days of conference.

Accompanying persons are welcome to attend the Welcoming Ceremony and Gala Dinner.

Register via links below or online at www.lgaq.asn.au under the Events Tab 129th LGAQ Annual Conference.

Delegate/Observer Individual

► Registration Booking

Delegate Observer Group

► Registration Booking

Corporate

► Registration Booking

CONFERENCE SHIRT (Council delegates/observers only)

Council delegates and observers will be issued with **ONE** shirt whilst at conference. These need to be ordered online as part of your conference registration. Please select your size carefully, as there won't be the opportunity to change your size once at conference.

The sizing is as follows:



Mens Modern Fit  S M L XL 2XL 3XL 5XL



Ladies Modern Fit  8 10 12 14 16 18 20 22 24





Every Queensland
community deserves
to be a liveable one

CONFERENCE AND EXHIBITION ENQUIRIES

MEMBERS HOTLINE:
1300 542 700

EMAIL:
events@lgaq.asn.au

ADDRESS:
LOCAL GOVERNMENT HOUSE
25 EVELYN STREET
NEWSTEAD, QLD 4006



X



INSTAGRAM



FACEBOOK



LINKEDIN

@LGAQ

@localgovqld

/localgovqld

local-government-association-of-queensland/

**11.14 WHOLE OF COUNCIL CORPORATE PERFORMANCE REPORT FOR PERIOD
ENDING 30 JUNE 2025****File No:** 1392**Attachments:** 1. Corporate Performance Report June 2025 [↓](#)**Authorising Officer:** Evan Pardon - Chief Executive Officer**Author:** Damon Morrison - General Manager Workforce and Governance

SUMMARY

General Manager Workforce and Governance presenting the Whole of Council Corporate Performance Report for period ending 30 June 2025 for Councillors' information.

OFFICER'S RECOMMENDATION

THAT the Whole of Council Corporate Performance Report for period ending 30 June 2025 be "received".

COMMENTARY

The Whole of Council Corporate Performance Report for period ending 30 June 2025 is presented for Council's consideration

WHOLE OF COUNCIL CORPORATE PERFORMANCE REPORT FOR PERIOD ENDING 30 JUNE 2025

Corporate Performance Report June 2025

Meeting Date: 22 July 2025

Attachment No: 1

Whole of Council



Corporate Performance Report

01 June 2025 – 30 June 2025

Corporate Performance Report | 01 June 2025 – 30 June 2025

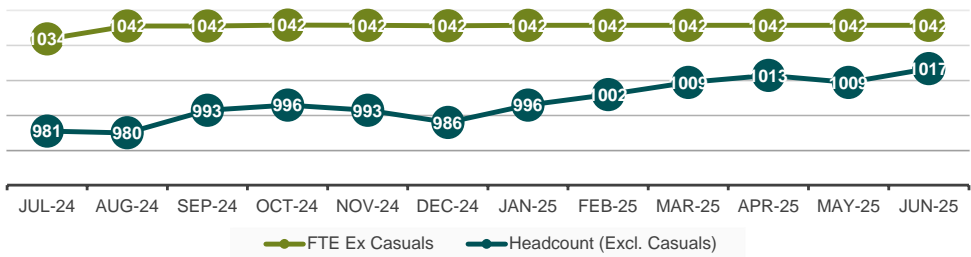
Table of Contents

Corporate Services	1
Human Resources	1
Safety	3
Administrative Action Compliers	4
Service Level Statistics	4
Rates	5
Contract & Tenders	6
Customer Request Statistics	8
Community Services	9
Environmental Sustainability	9
Community Assets & Facilities	10
Communities & Culture	12
Parks	19
Planning & Regulatory	22
Regional Services	24
Fitzroy River Water	24
RRWR	31
Civil Operations	38
Advance Rockhampton	41
Key Regional Statistics	41
Industry Development Infrastructure Project Updates	42
Industry Development – Digital Engagement	44
Tourism and Events – Current Projects	45
Tourism and Events – Active Marketing Campaigns	45
Tourism and Events - Digital Engagement	46
Tourism and Events – Digital Engagement	

CORPORATE SERVICES

Human Resources

WORKFORCE



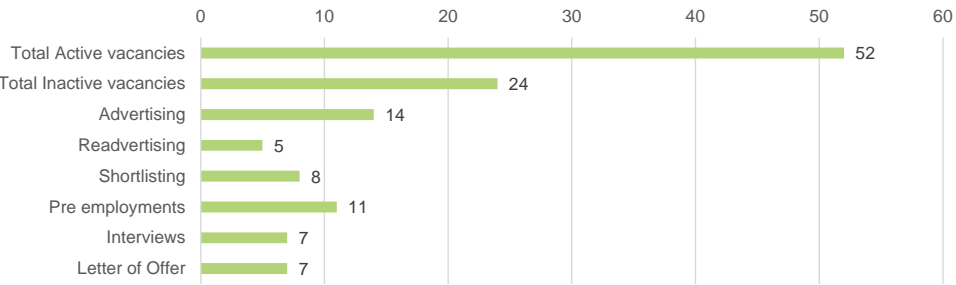
Commentary:

Establishment (FTE) – Our positions include the total number of positions in Council, including Full Time and Part Time. These positions will vary from Permanent roles to Fixed Term roles and the above figures exclude Casuals.

Employees (Headcount) - Our workforce includes the total number of employees employed by Council including full time and part time employees (excludes labour hire and contractors). Figures above show Headcount totals excluding casuals.

Council had 77 Casuals available for month of June.

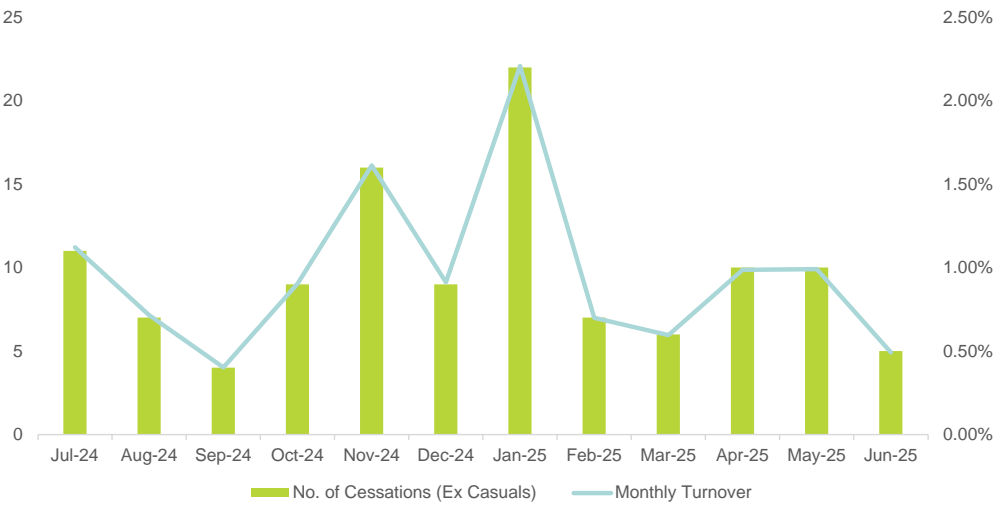
RECRUITMENT



Commentary: Active vacancies are those positions currently being recruited, including casual positions, long term leave and fixed term backfilling. Inactive vacancies are positions that are currently under review or on hold.

Inactive vacancies for previous month – 26

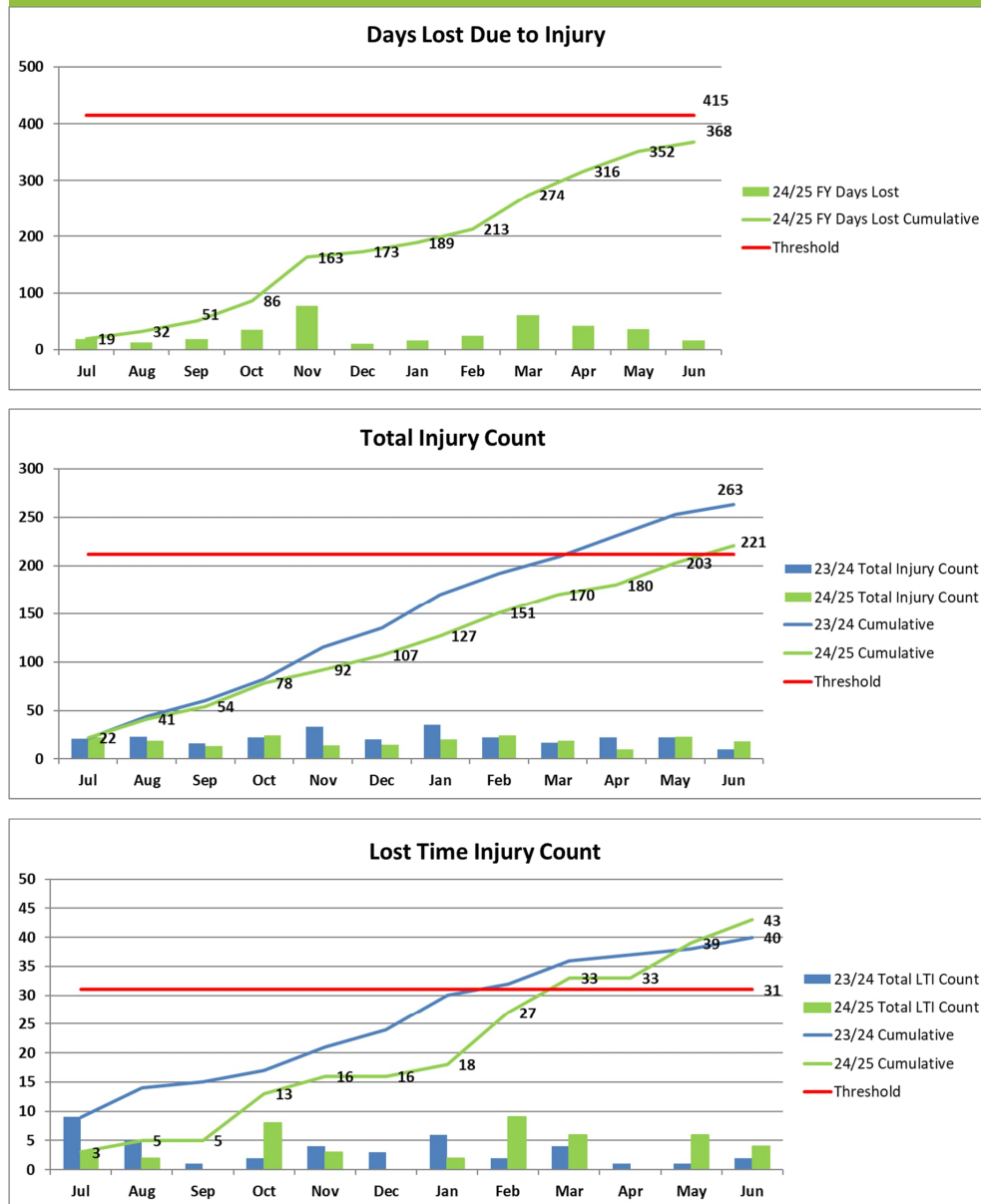
STAFF TURNOVER - 11.62%



Commentary: Staff turnover for the previous 12 months is 11.62%. This is considered to be an acceptable level of employee turnover. Casual employees are excluded from staff turnover calculations.

Corporate Performance Report | 01 June 2025 – 30 June 2025

Safety



*The 24/25 Total LTI Count includes two claims still pending a decision by LGW

Corporate Performance Report | 01 June 2025 – 30 June 2025

Administrative Action Complaints

Departmental Report – Number of level 3 Administrative Action Complaints as of 1 June 2025 – 30 June 2025.

Department	AAC* Level 3	Queensland Ombudsman Referrals to RRC	Queensland Ombudsman Requests from RRC	Open /closed
Office the CEO	0	0	0	0
Regional Services	1	0	0	1 open
Community Services	4	0	0	1 open 3 closed in June
Corporate Services	0	0	0	0
RRC Totals	5	0	0	2 open 3 closed in June

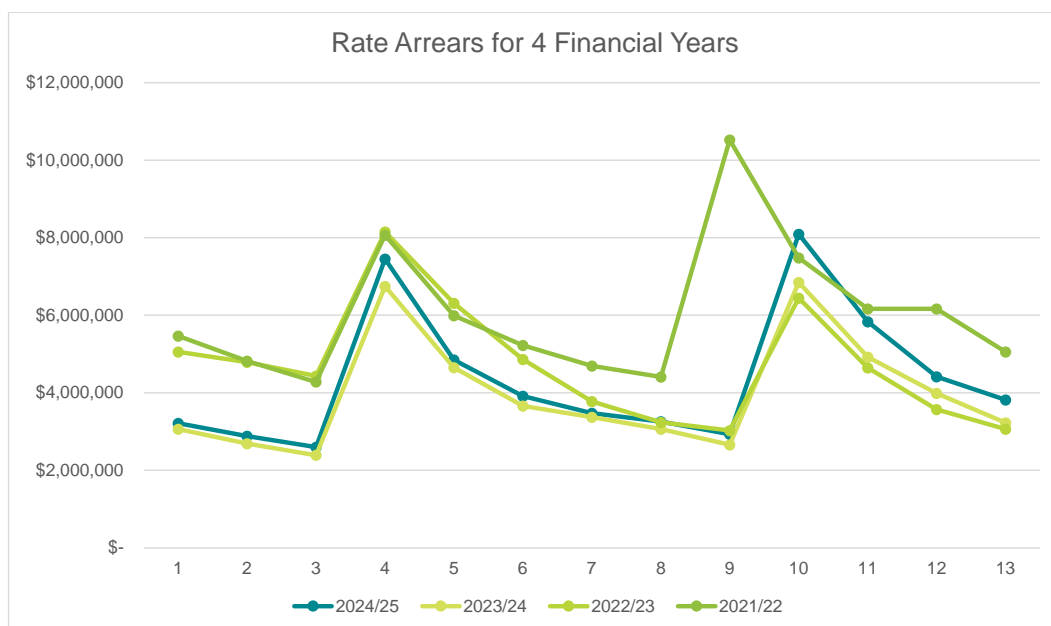
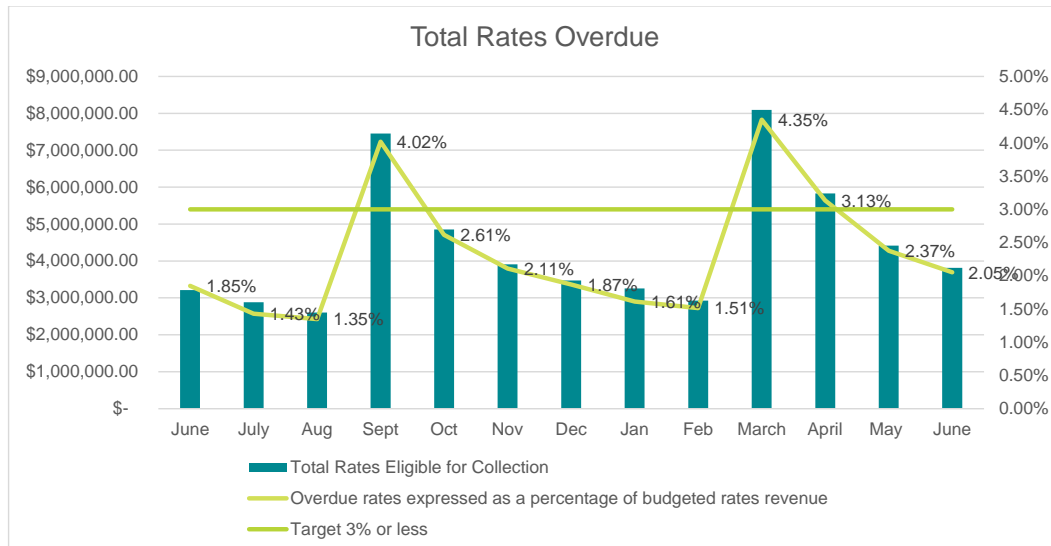
* AAC - Administrative Action Complaints

Service Level Statistics

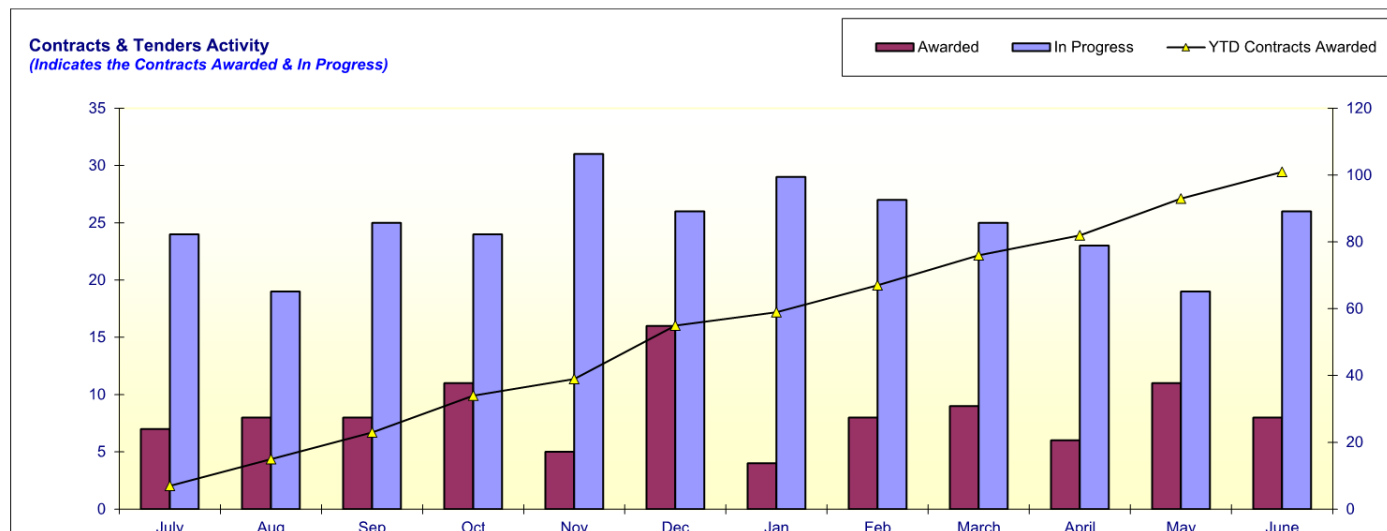
Service Level	Target	Current Performance
Maintain the ratio of customer queries satisfied by Customer Service Officers, without referral to departments.	80%	93%
IT support services provided within service levels outlined in the IT Service Catalogue.	90%	86%
Ensure availability of system up-time during core business hours (excluding planned outages).	99%	100%
Process records on the day of receipt as per Recordkeeping Charter.	95%	100%
Ensure supplier payments are made within stated trading terms.	90%	91%

Corporate Performance Report | 01 June 2025 – 30 June 2025

Rates



Procurement & Logistics

**Contracts Awarded: 8**

QUO16346 - Rodboro Street Concrete Footpath Works (RPQS 14786) - Bellequip Pty Ltd - \$210,920 (exc GST)
 CON16287 - NRSTP Scada Upgrade (LB311) - Honeywell Ltd - \$447,241 (exc GST)
 CON16342 - Regional Sealed Rehabilitation Program 24/25 - SOR
 QUO16352 - Cleaning of Bajool Public Toilets - \$14,760 (exc GST)
 TEN16262 - Kele Park Irrigation Works Stage 1 & 2 - Wandal Water & Rural Pty Ltd - \$515,949.62 (exc GST)
 TEN16140 - Barrage Vertical Lift Gate Refurbishment - McElligotts (Qld) Pty Ltd - \$736,419.18 (exc GST)
 TEN16279 - Bulk Haulage Waste Services - Cleanaway Pty Ltd - SOR
 QUO16360 - Middle Road Work at Warraburra State School (RPQS 14786) - Bellequip Pty Ltd - \$208,345.76 (exc GST)

Contracts in Progress: 26

TEN15857 - Supply & Delivery of Sodium Hypochlorite - Under Evaluation
 TEN15981 - PSA Asset Pole Inspections - Under Evaluation
 TEN16189 - RPQS Hire of Plant and Equipment - Under Evaluation
 TEN16196 - RPQS General Civil Construction Services - Under Evaluation
 TEN16267 - FRW Electrical Upgrade for Various Sewage Pump Stations - Under Evaluation
 TEN16292 - Lease of Building, Fraser Park MT Archer - No submissions received.
 TEN16293 - Sewage Pump Station Access Safety Upgrades - Under Evaluation
 TEN16295 - Pilbeam Theatre Chiller Renewal - Under Evaluation
 TEN16311 - Glenroy Crossing Bridge Upgrade Design Project - Under Evaluation
 TEN16314 - Supply of Bin Cleaning Services - Under Evaluation
 TEN16315 - PSA Building Certification Services - Under Evaluation
 TEN16320 - Destructive and Non-Destructive Concrete Testing of Sewerage Pump Station - Under Evaluation
 QUO16326 - Arts and Culture Strategy - Closing 16 July
 TEN16327 - NRSTP Control Room Upgrades - Under Evaluation
 TEN16331 - PSA Aerial Application of Mosquito Pesticide - Under Evaluation
 TEN16344 - Pilbeam Theatre Carpark - Closing 9 July
 TEN16345 - Capricorn Municipal Development Guidelines (CMDG) Coordinator - Closing 9 July
 TEN16355 - Fire Specialist Consultant - Fire Protection System within the Lakes Creek Road Waste Transfer Station - Closing 16 July
 TEN16362 - Roof Replacement High Lift - FRW - Closing 16 July
 TEN16365 - PSA Supply of Personal Protective Clothing - Closing 23 July
 TEN16364 - PSA Provision of Employee Counselling Services - Closing 23 July
 QUO16370 - Geosynthetic Quality Assurance Laboratory for Stage 1 Capping - Lakes Creek Road Landfill - Document Development
 TEN16366 - Security Fence for FRW - Document Development
 TEN16371 - Lakes Creek Road Landfill - Stage 1 Capping Construction - Document Development
 TEN16375 - Master Plan for Residential and Mixed Use Development of the CQU Priority Development Area - Document Development
 QUO16377 - Agnes Street WPS Upgrade - Document Development

PSA = Preferred Supplier Arrangement
 RPQS = Register of Pre-Qualified Suppliers
 S&D = Supply and Delivery
 SOR = Schedule of Rat

Customer Request Statistics

Customer Requests Completed Monthly & Top 5 Customer Requests

	June
Requests Logged	5403
Same month Completed	2653
% completed same month	49%
Completed Total for Month	3599
Total Pending	4935
Top 5 Requests for Month	Water Leak Asset Local Laws Systematic Program Replacement Bin RRC (Damaged/Lost/Stolen) Property Search Form Duty Planner (New Enquiry)

Total outstanding customer requests up to 3 months old: 4176

COMMUNITY SERVICES**Directorate****POINTS OF INTEREST**

The Communities Directorate team attended *Introduction to Homelessness* training hosted by QShelter. The sessions are designed to support frontline employees who may encounter individuals experiencing homelessness in their roles.

Community Relations

- Council's Community Relations Officer has been assisting the NAIDOC Committee with arrangements for the annual flag raising and Expo events.

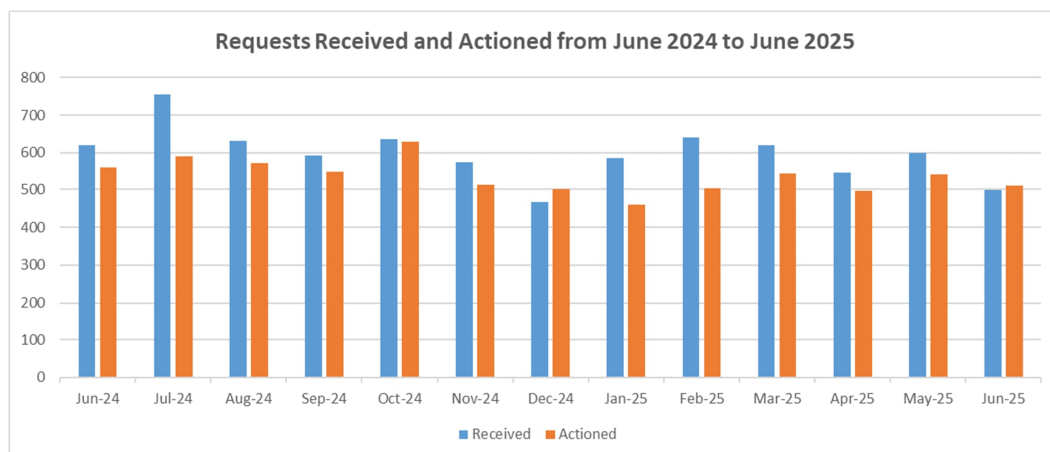
Environmental Sustainability**POINTS OF INTEREST**

- **Sustainability in Action** – Council launched the annual Sustainability in Action Photo Competition on World Environment Day (05 June 2025). Council is inviting residents and local schools across the Rockhampton Region to share photos that capture the actions they're taking to live sustainably. The competition closes on 08 August 2025, with winners to be announced in September 2025.
- **Queensland Climate Resilient Councils** – Council joined the Wide Bay Burnett and Central Queensland Climate Resilient Alliance – a partnership between 8 councils that aims to strengthen regional collaboration on climate resilience by enhancing preparedness, resource sharing and funding access. Council officers prepared for initial online meetings and also participated in a QCRC Technical Forum to begin identifying shared resilience opportunities (photo shown below).
- **NRM works at Upper Moores Creek** – Capricornia Catchments finalised vegetation survey activities and commenced preparing for on-ground waterway conservation works at German Street Park as part of a Queensland Government Community Sustainability Action Grant. The project seeks to survey and map the full extent of remnant vegetation in the Upper Moores Creek area (including semi-evergreen vine thicket, an endangered ecological community) and deliver targeted weed management activities and community sessions.

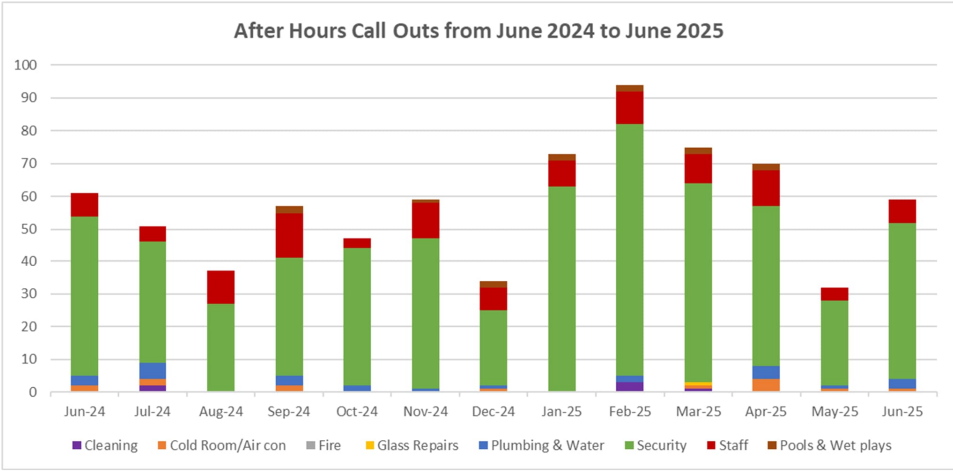
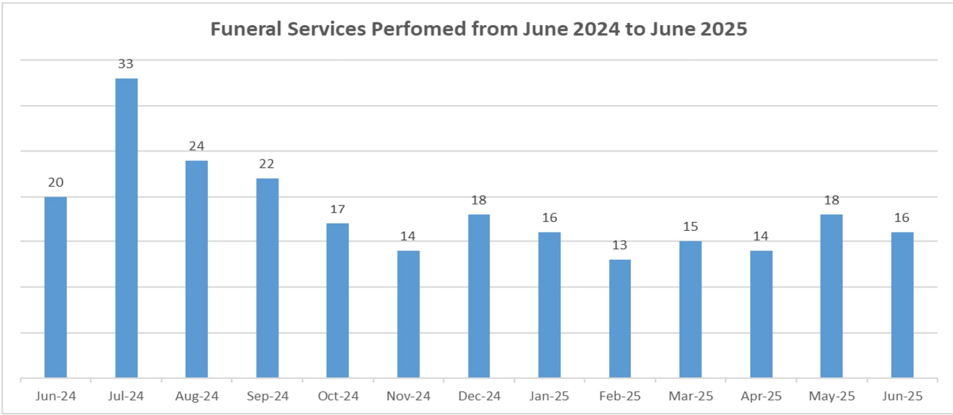
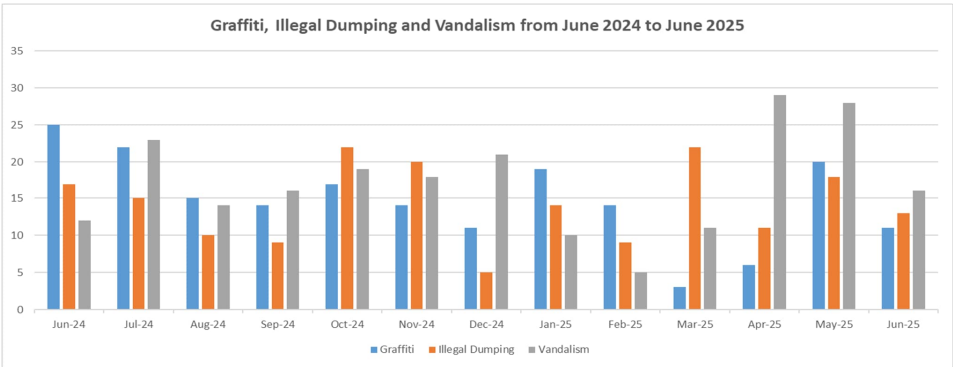
Community Assets & Facilities

POINTS OF INTEREST

- Remesh of the Macaw Aviary at the Rockhampton Zoo was completed prior to the 100 Year Celebration.
- Painting, flooring and fixtures were completed at the Alf Kele Amenities, Victoria Park. Works at this site are now completed under the Amenities Renewal Program
- New amenities opened at the northern end of Mount Morgan No.7 Dam, and demolition of the southern amenities was completed.
- Rod Laver Amenities at Victoria Park were demolished in line with approved Asset Disposals.
- A lease has been signed for the land for the Westwood Amenities, and officers are working to deliver upgrades at this site including an upgraded septic system and cosmetic refresh.
- Bollards were installed along the Ann St entrance to the Botanic Gardens to provide protection to heritage listed trees.
- The new playground on Springfield Drive, Norman Gardens, was completed. Community consultation closed for the naming of the new park.
- Neil Fisher Memorial Walk, and memorial site were officially opened. The new memorial includes seating and signage a the 'Saddle' of Pilbeam Drive, Mt Archer.
- Georgeson Oval dog off leash works were completed. Works included concrete pads, shade shelters, tables, chairs & bench seating.
- Tender opportunity closed for the Lease of Premises at Fraser Park, Mount Archer, unfortunately no applications were received.



Corporate Performance Report | 01 June 2025 – 30 June 2025



Communities & Culture

POINTS OF INTEREST

The Southside Library welcomed author Angie Faye Martin, a first nations writer for an Author Talk about her crime-thriller book 'Melaleuca'. Unfortunately, due to wet weather, the story time at the zoo was relocated to the library, however children and their families enjoyed a dramatic and hilarious reading of the beloved tale 'Wombat Stew'. The team from Harold Life Education delivered a fun and nostalgic story time. 88 people of all ages attended this joint event reaffirming how important these partnerships are for raising awareness and literacy in the community.

LIBRARY ATTENDANCE/MEMBERSHIP TABLE

LIBRARY STATISTICS	YTD 24/25	23/24	22/23	SLQ target	YTD RRL	23/24 RRL	22/23 RRL
Loans (physical & online)	443,379	493,591	465,488	5-8 per capita	5.3	5.53	5.47
Physical visits	181,920	180,829	165,490	4.8 per capita	2.17	2.16	2.02
Programs & activities	1,438	1,146.00	898	No target	-	-	-
Program engagement	70,111	59,447	43,328	0.4 per capita	0.84	0.73	0.53
Active members	21,373	20,719	19,794	44% of pop.	25.53 %	24.78%	24.14%
New members	3,188	3032	3180	No target	-	-	-
Customer queries	62,767	70,537	68,404	No target	-	-	-
Total collection	183,182	183,815	187,966	No target	-	-	-
Physical stock	157,835	158,186	167,810	0.85-1.5 per capita	1.89	1.94	2.05

HISTORY CENTRE ATTENDANCE 24 /25 TABLE

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD 24/25	23/24	22/23
144	145	114	151	123	86	126	129	163	130	192	148	1651	1746	1778

CHILD CARE STATISTICS UTILISATION % 21/22 TABLE

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD 24/25	23/24	22/23
93	100	100	100	99	94	87	89	88	91	94	94	94	96	88

MAJOR VENUES

June was a slightly quieter month for Major Venues. The beginning of the month saw the Pilbeam Theatre host three performances of The Cathedral College production, The Little Mermaid. The See It Live program presented three shows in June – the theatre company, The Trojan War, a page to stage production of Josephine Wants to Dance and Flipside Circus workshops for the school holidays. The local community group, Rockhampton Symphony Orchestra presented Celtic Vibes and the Rockhampton Grammar School held their annual Music Festival. The venue also hosted several commercial shows including a Queen tribute show, an acoustic Pete Murray concert and Anthony Callea and Tim Campbell doing The Songs of Elton & George.

Walter Reid Cultural Centre hosted a visiting dance competition as well as the regular bookings for Rocky Flix and Rockhampton Little Theatre Workshops. Other notable events include a correctional centre graduation and several internal Council meetings and training sessions.

The Rockhampton Showgrounds was almost entirely booked for June with the Rocky Show. Although it also hosted the Rockhampton Grammar School Formal, a dog show and a local market. The end of the month also saw the bump in commence for the Junior Beef event.

62 Victoria Parade continues to be busy hosting many internal Council workshops and meetings. The venue also hosted the Regional Children's Chorus Program rehearsals for the upcoming Opera Australia production of La Boheme. This program includes 14 young people from the region.

MAJOR EVENTS ATTENDANCE TABLE

Venue Event Attendance	YTD 24/25	23/24	22/23
Pilbeam	64,198	60,984	64,130
R'ton Showgrounds	198,142	281,182	169,642
Mt Morgan Showgrounds	2,271	1,624	1,633
Walter Reid events	19,975	8,680	6,901
62 Victoria Parade	8,984	4,616	4,104

Corporate Performance Report | 01 June 2025 – 30 June 2025

Walter Reid CC Total Site Attendance	YTD 24/25
Business Hours	47,493
After Hours	36,931

HERITAGE VILLAGE

In June, the Rockhampton Heritage Village hosted the Queensland Rural, Regional and Remote Women's Network (QRRRWNN) Conference in the Australian Shearing Shed, welcoming women from diverse backgrounds to a program designed to foster connection, growth and development. The Village also conducted numerous school tours and recorded its second-highest general attendance for the financial year.

HERITAGE VILLAGE ATTENDANCE TABLE

Heritage Village Visitor Types	YTD 24/25	23/24	22/23
General Admittance	6,060	6,118	6,208
School Tours Numbers	1,754	1,988	1,736
Other Tour Numbers	983	57	286
School Holiday Activities July – 6 day period	484	260	256 (Rain)
School Holiday Activities Sept – 6 day period	832	918	374 (Rain)
School Holiday Activities Easter	1,254	993	731
School Holiday Activities June	0	265	666
Cultural Festival	N/A	-	-
Markets	12,301	12,688	13,375
Emergency Service Day, Halloween	N/A	-	500
Shearing Shed	3,383	4,325	-
TOTAL	27,051	27,612	24,132

SHEARING SHED EVENTS

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	YTD 24/25	23/24	22/23
4	6	5	0	5	2	1	0	1	0	4	2	30	37	35

Corporate Performance Report | 01 June 2025 – 30 June 2025

SHEARING SHED ATTENDANCE

Shearing Shed Attendance	YTD 24/25	23/24	22/23
Private Hire Pax #	2,025	3,365	-
Internal Event Pax #	988	675	-
Ceremony Only Pax #	370	285	-
TOTAL	3,383	4,325	-

MONTHLY VOLUNTEER HOURS GRAPH

Site	YTD 24/25	23/24	22/23
Friends of the Theatre	3,937	4,082	3,895
Friends of the Village	19,177	23,630	27,517
Archer Park Rail Museum	12,736	14,031	10,819
Rockhampton Museum of Art	1,497	1,127	869
Mount Morgan Railway	9,025	9,593	7,933

RAIL MUSEUMS ATTENDANCE TABLE

Museum Attendance	YTD 24/25	23/24	22/23
Archer Park Museum	4,775	4,305	5,851
Mount Morgan Museum	3,075	2,930	3,252

Corporate Performance Report | 01 June 2025 – 30 June 2025

ROCKHAMPTON MUSEUM OF ART

June was a dynamic month at RMOA, full of creativity and community engagement. The museum was pleased to partner with Queensland Art Teachers Association to host a workshop led by Brisbane based artist, Phoebe Paradise. RMOA brought traditional sounds to life with a daytime musical performance tied to the current exhibition *RMOA Collection: Made in Japan*.

A new selection from the Collection was unveiled to support Artist in Residence Victoria Reichelt, who is also a Collection artist.

The museum also celebrated literary responses to visual art with a powerful poetry performance inspired by D Harding's monumental artwork, which will soon conclude its 3-year exhibition. Two work experience students joined the team, while school holidays kicked off with an energetic crowd of 75 participants in just the first three hours. Behind the scenes, the exhibitions team continued preparations for a new Gallery 1 exhibition as RMOA bid farewell to Ken Done's vibrant showcase.

Meanwhile, RMOA welcomed the Advance Rockhampton tourism team film crew as part of a local Flow mountain bike campaign, ensuring the museum reaches different audiences beyond the walls.

ROCKHAMPTON MUSEUM OF ART TABLE

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
14,915	7,385	6,632	5,427	6,427	6,269	5,671	5,439	6,783	8,882	7,859	7,044

RMOA Activity	YTD 24/25	23/24	22/23
Programs	168	496	321
Member Events	13	16	17
Group Tour Bookings	52	35	55
Corporate Hire	19	32	21
Exhibitions	12	14	13
Loan Visitation	-	-	-
Artist in Residence (days)	90	60	82
Shop Sales	\$142,140	\$74,215	\$80,313
Attendance	88,733	90,830	81,678

Corporate Performance Report | 01 June 2025 – 30 June 2025

HOME ASSIST TABLE

*This program provides services to the following local government areas:
Rockhampton, Banana, Central Highlands, Gladstone, Livingstone*
State Government – Department of Communities, Housing & Digital Economy –
Home Assist Program



Measured Service Type	Reporting Hrs/ Month	Monthly Output Target	Year To Date Actual	Output Service Delivery Targets
Info Refer	98 hrs	105 hrs	1,229 hrs	1,268 hrs
Home Maintenance	791 hrs	775 hrs	8,467 hrs	9,300 hrs

Home Assist Smoke Alarm Installation Program (commenced in September)

	Current Month	YTD Actual	Financial Year Target
Smoke Alarm Installation Program	\$22,130	\$129,605	\$119,670 (note target amended to reflect \$60K roll to 25/26)

CQ Home Assist Secure assisted 402 state funded clients with a total of 838 information, referral and maintenance activities in June.

June Breakdown of Client Services Provided by Region			
Region	Number of Registered Clients	% of Clients Serviced for Month	% YTD Avg
Rockhampton	1974	62	67
Banana Shire	49	0	1
Central Highlands	47	0	1
Gladstone	435	12	12
Livingstone	802	26	19
TOTAL	3307	100	100

Corporate Performance Report | 01 June 2025 – 30 June 2025

CHSP – Federal Funding TABLE

Federal Government – Department of Health and Aged Care –
Commonwealth Home Support Program

Measured Service Type	Current Month Outputs	Monthly Output Service Delivery Target	YTD Actual	Financial Year Service Delivery Target
Total Maintenance output hours	860 hrs	467 hrs	8,782 hrs	5,613 hrs
Complex & Simple Mods	\$74,443	\$44,995	\$486,558	\$539,944

CQ Home Assist Secure assisted 633 federally funded clients with a total of 1,345 information, referral, maintenance, and modification activities in June.

June Breakdown of Client Services Provided by Region			
Region	Number of Registered Clients	% Total Clients Serviced for Month	% YTD Avg
Rockhampton	1663	53	54
Banana Shire	88	1	1
Central Highlands	78	1	1
Gladstone	848	25	22
Livingstone	831	20	22
TOTAL	3508	100	100

The program CQ Home Assist Secure handled a total of 2,658 calls in June.

Parks

POINTS OF INTEREST

CAPITAL WORKS / PROJECTS

- Rockhampton Zoo Hub entrance building was completed and handed over to RRC to fit out reptile enclosures in preparation for the opening on 03 July.
- Irrigation planning and installation have been successfully completed, with planting now underway at the prison site in preparation for establishing the koala tree plantation.
- Preparation works well underway for National Tree Day to take place at Cedric Archer.
- Bollards installed on Ann Street entrance into the Botanic Gardens.

PARKS MAINTENANCE

- Ongoing work within Botanic Gardens for ibis nest removals.
- Collaboration work with Civil Operations for the High St caravan park completing irrigation and planting.

STAFF ACHIEVEMENTS

- Rotational roster commenced with additional trained personal to assist with the tree team to bring numbers down to a manageable number, this has already seen the outstanding requests trending down.

COMMUNITY ENGAGEMENT

- Maintenance works have commenced on last year's residential tree planting program, including removal of timber pickets, fertilising, re-mulching and pruning where required.

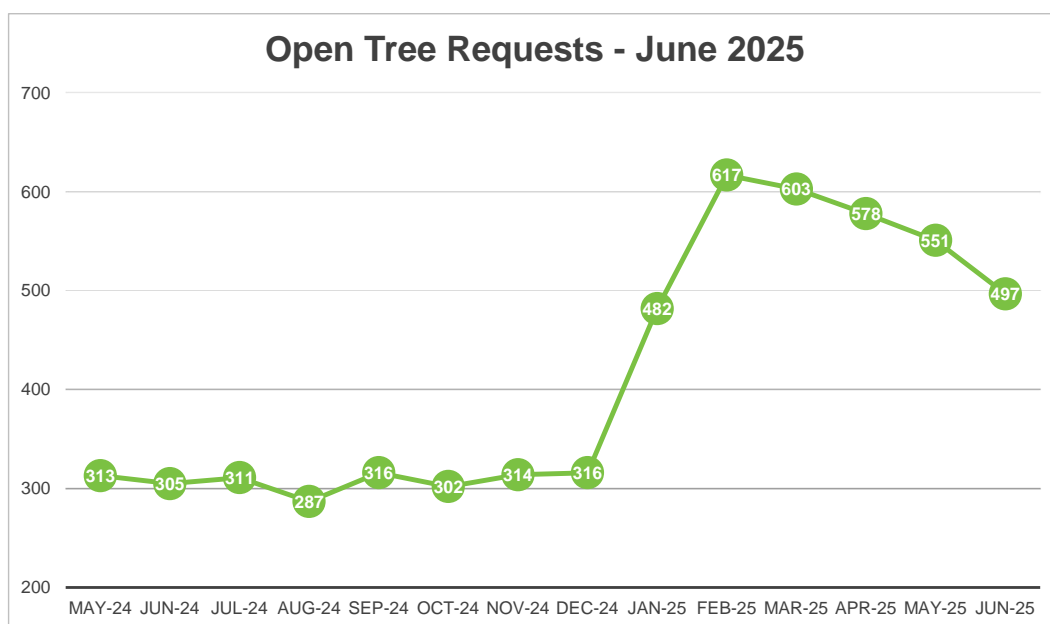
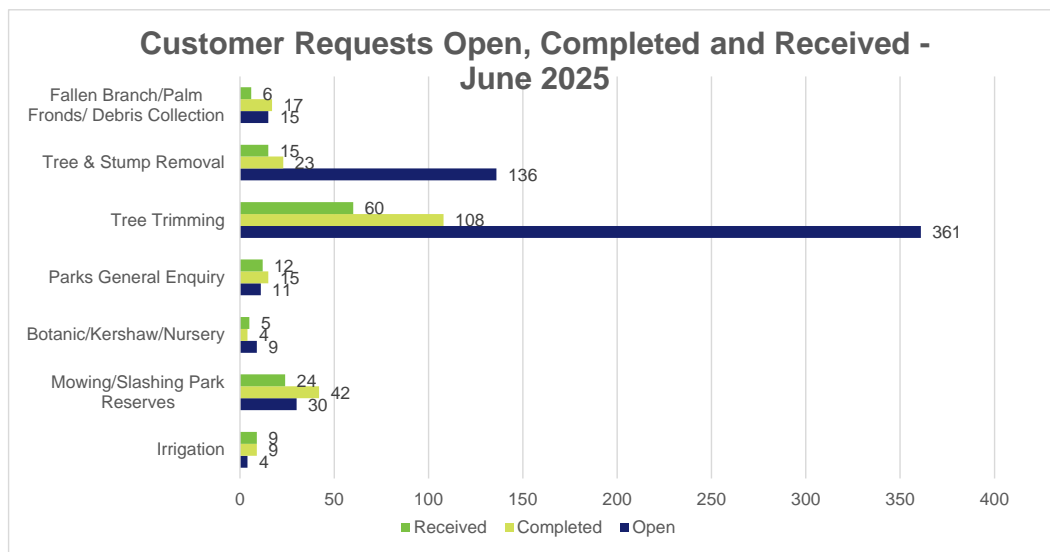
ZOO VISITATION, ENCOUNTERS & COMMUNITY INVOLVEMENT TABLE

Measure	Measurement	June 2025	June 2024	Comments
Zoo Visitors	Numbers	11,568	14,060	
Volunteers /	Volunteer Hours	337	498	
Students	Student Hours	32	88	
Guest donations	Total Donation \$	\$1,756	\$1,014	
Money RRC donated to Conservation Trust	15% Sales	\$960	\$739	Includes encounters, vouchers, adoptions
	15% Donations	\$263	\$152	
	Total	\$1,223	\$891	
Facebook	Facebook Followers	42,403	40,857	
	Facebook Reach	145,189	97,070	
	Facebook Engagements	9,372	6,374	
Media	Media Opportunities		1	Not received media report
	Media Exposures		4	

Corporate Performance Report | 01 June 2025 – 30 June 2025

Visitor Experience	CONDUCTED				SOLD				Comments
	June 2025		June 2024		June 2025		June 2024		
	Sessions	People	Sessions	People	Qty	\$	Qty	\$	
Meerkats	18	42	23	62	41	\$3,700	60	\$4,600	
Otters	2	3	3	5	2	\$110	5	\$275	
Snakes	2	4	1	2	4	\$72	2	\$36	
Junior Zookeepers	0	0	2	6	1	\$150	3	\$450	
Storytime at the Zoo	1	68	0	0					
Under 5 Actives	0	0	0	0					
Total Activities	23	117	29	75					
Vouchers					38	\$1,982	13	\$940	
Adoptions					2	\$300	N/A	N/A	
Cash Donations						\$1,118		\$1,014	
Online Donations						\$70		0	
Tap & Go						\$568		N/A	
Total Revenue						\$8,070		\$7,315	
Time Safaris	Unknown	Unknown	5	183					
Free Vouchers with GM Approval	-	-	-	-	0		1		No revenue received as donated to special causes.

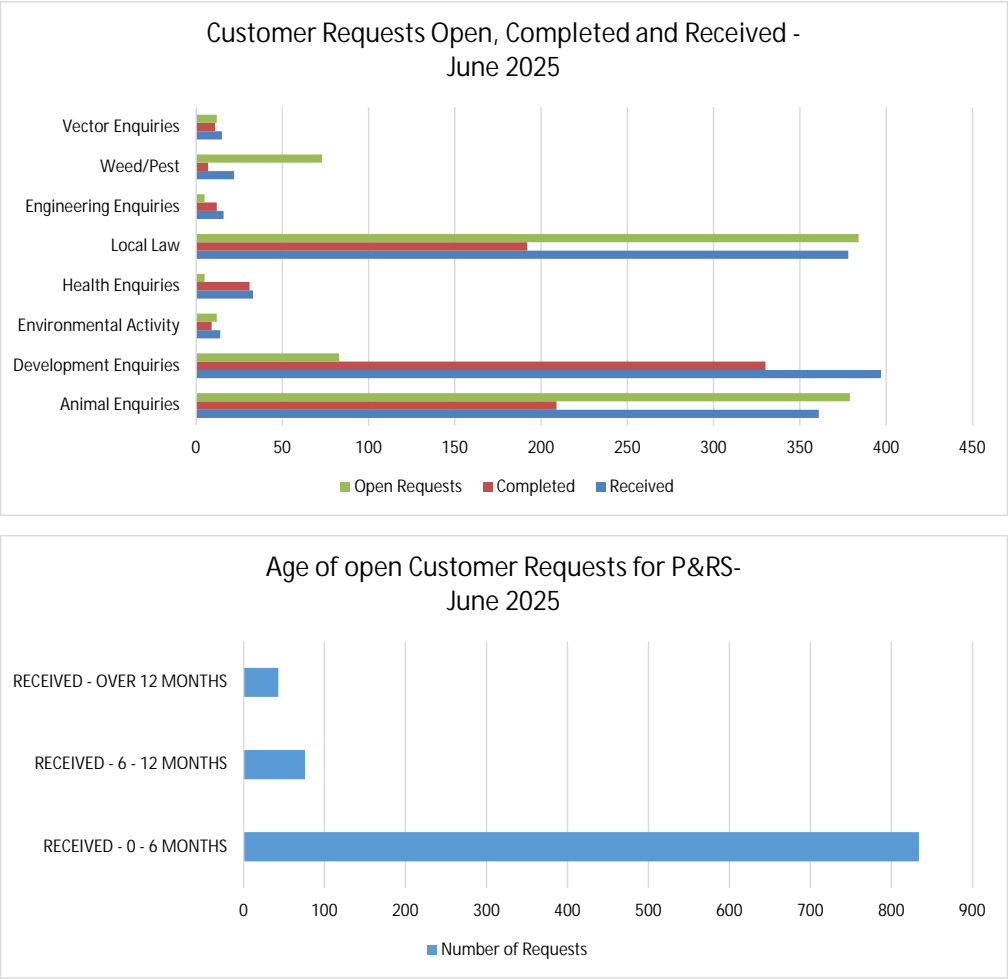
PARKS PATHWAY REQUESTS



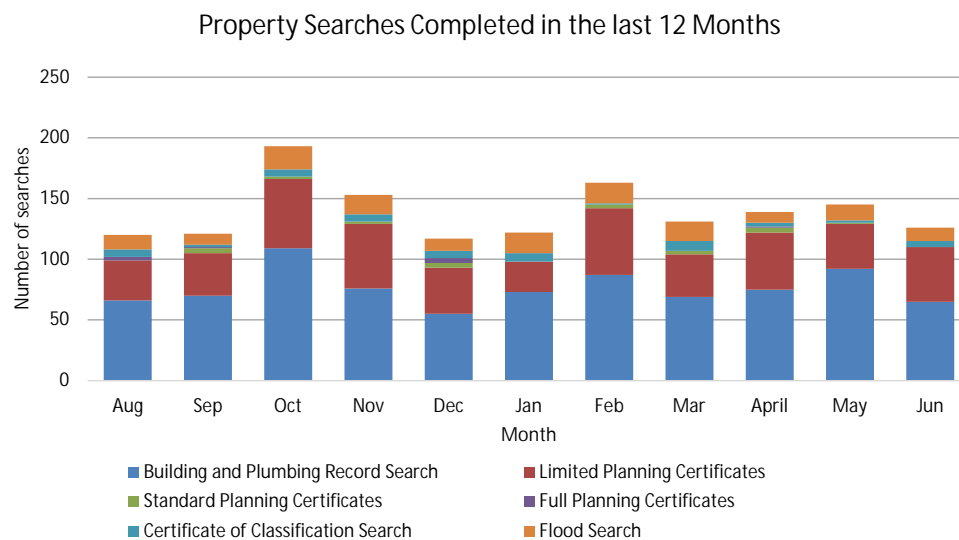
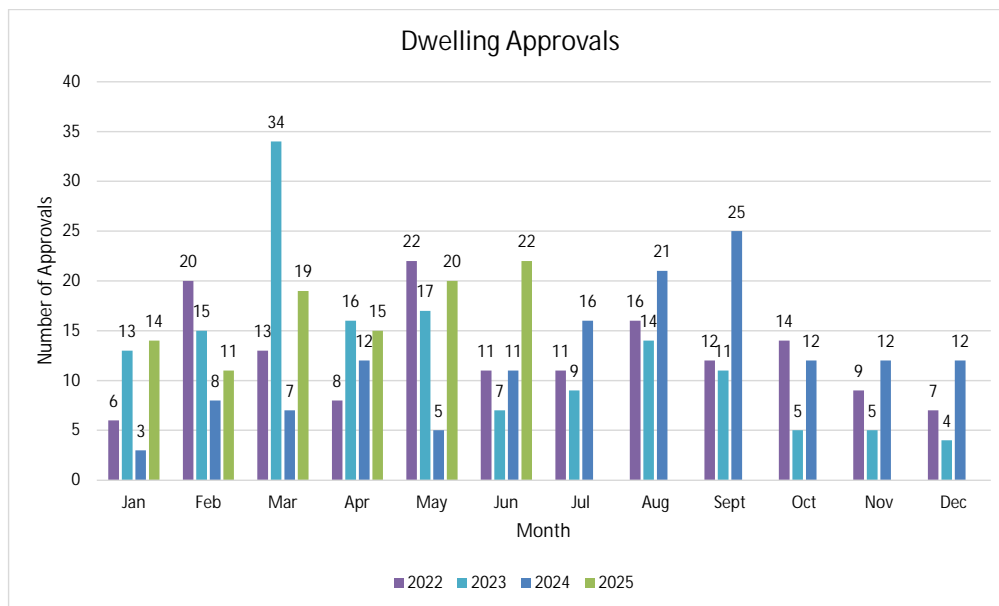
Planning & Regulatory Services

POINTS OF INTEREST

The Pest Management team held a Prickly Acacia workshop at Bajool on 28 June 2025. A significant infestation of Prickly Acacia was detected in this area recently and the workshop was devised to ensure landholders had adequate information to manage the weed and prevent further spread. The workshop included information on the plant, chemicals to control and mechanical control options. Approximately 20 members of the public attended.

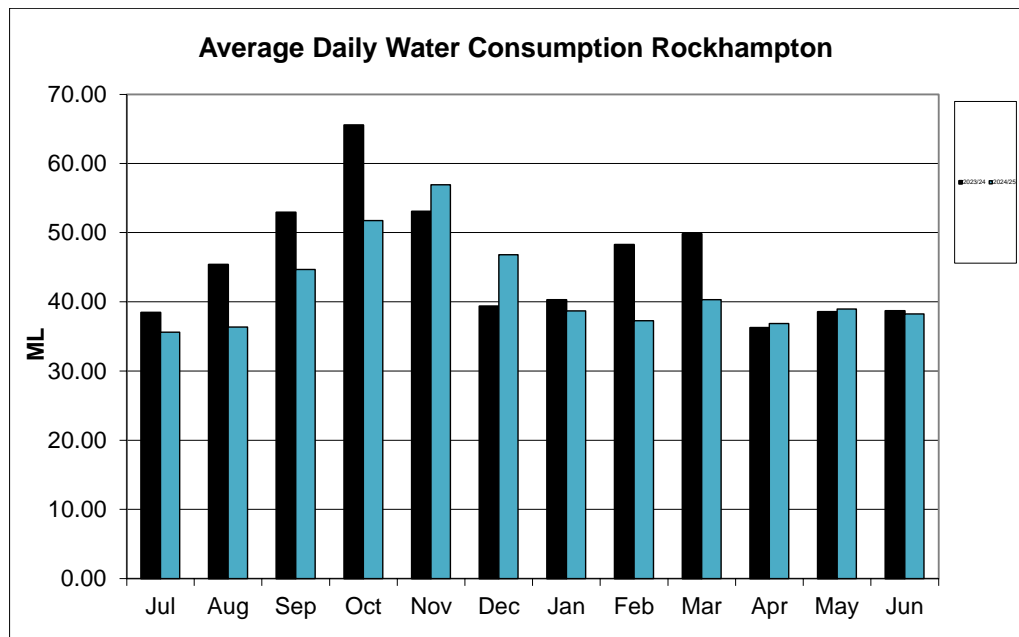


Corporate Performance Report | 01 June 2025 – 30 June 2025

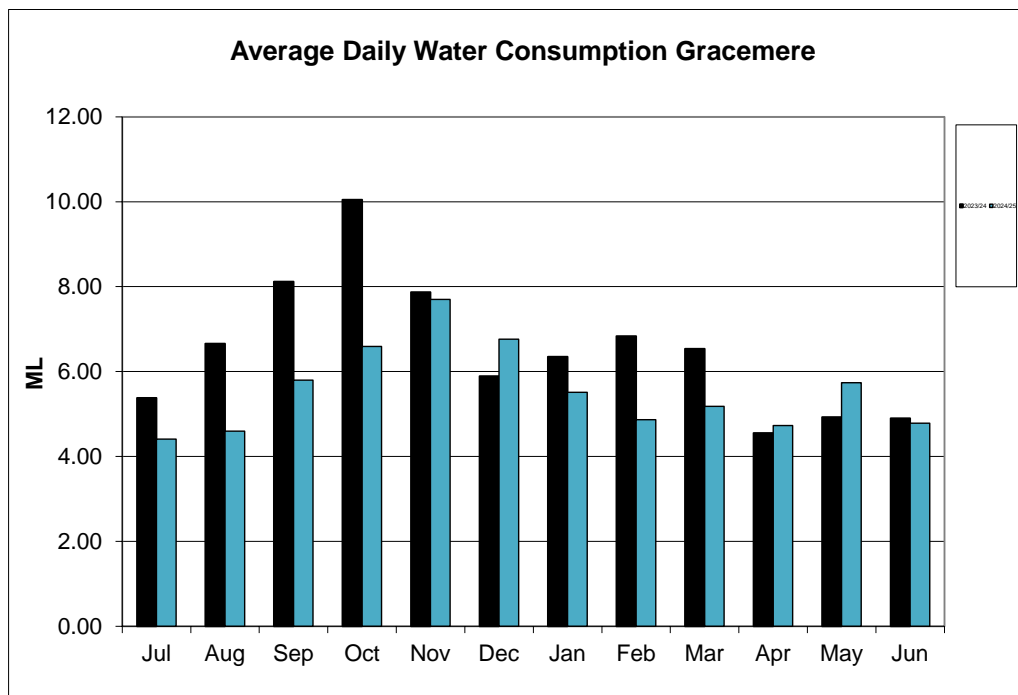


REGIONAL SERVICES**Fitzroy River Water****Drinking Water Supplied**

Data is presented in graphs from July 2023 to June 2024 and July 2024 to June 2025.

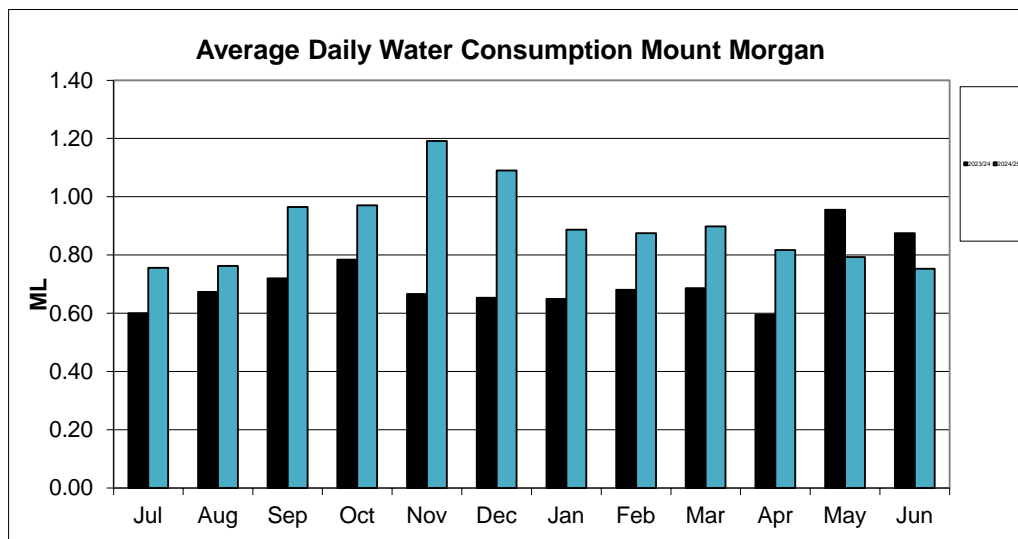
Rockhampton

The average daily water consumption in June was recorded at 38.25 ML/day, representing a slight decrease from last year's consumption rate of 38.70 ML/day. This figure was lower than the consumption level observed during May of this year, which was 38.96 ML/day. The decrease in consumption compared to last month can be attributed to seasonal weather patterns, which generally influence water usage behaviours.

Gracemere

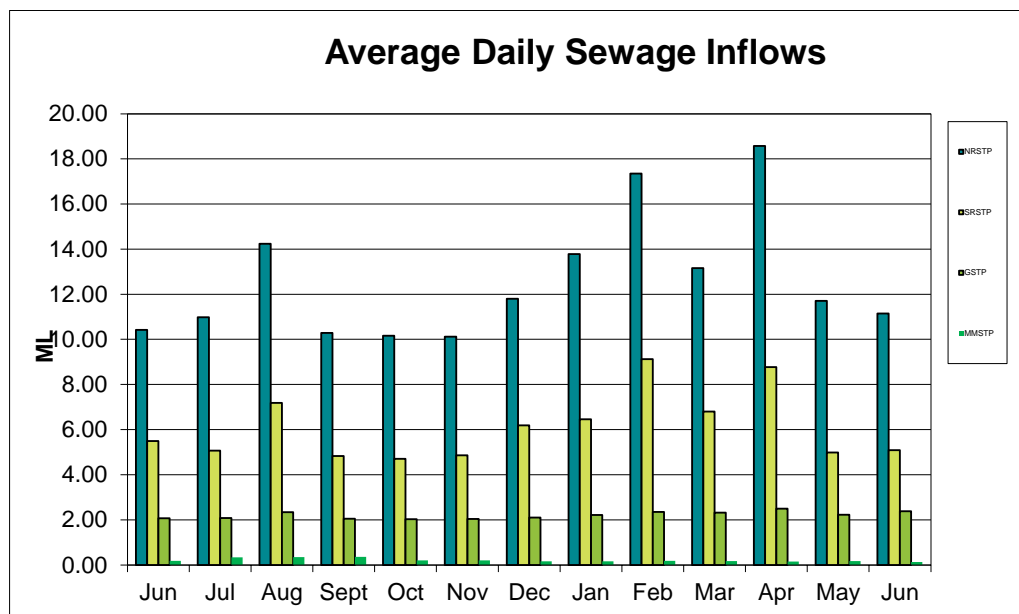
The average daily water consumption in June was recorded at 4.78 ML/day, representing a decrease from May's average of 5.74 ML/day. This month's figure was also lower than the consumption level observed during June of the previous year, which was 4.90 ML/day. The water usage is less than last year with the decrease from May attributed to seasonal weather patterns, which generally influence water usage behaviours.

Currently, the Fitzroy Barrage Storage is at 99.73% of its accessible storage capacity, remaining above the threshold established in the Drought Management Plan for initiating water restrictions.

Mount Morgan

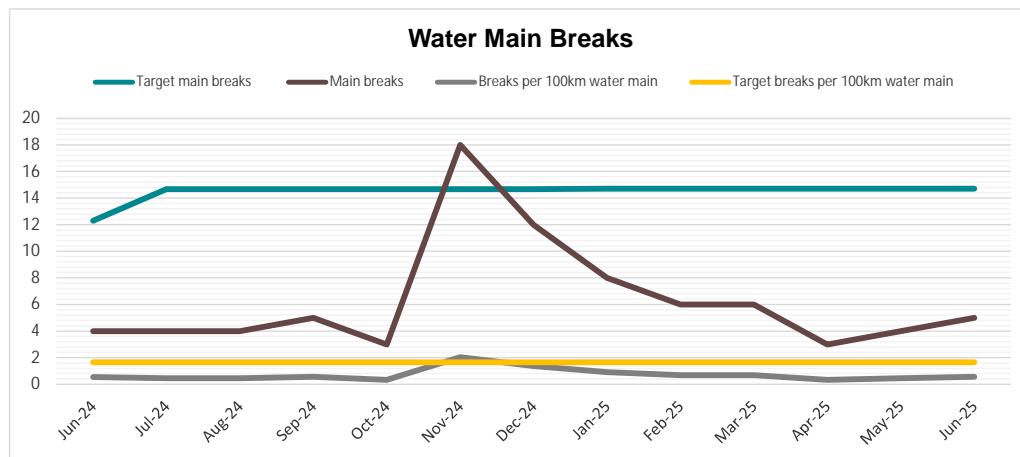
The average daily water consumption in June was recorded at 0.75 ML/day, representing a decrease from May's average of 0.79 ML/day. This figure was lower than the consumption level observed during June of the previous year, which was 0.88 ML/day. The reduced usage compared to last year reflects the community gradually adjusting to the absence of water restrictions, which had previously limited consumption over an extended period.

As of the 30th of June 2025, the No. 7 Dam storage level stood at 95.48%. Since April 23, 2024, the town water supply has fully transitioned back to reliance on the water treatment plant for processing water sourced from the No. 7 Dam.

Sewage Inflows to Treatment Plants

The average daily sewage inflows across all sewage treatment plants (STPs) showed mixed changes from May to June this year. Notably, NRSTP decreased from 11.71 ML/day in May to 11.14 ML/day in June. SRSTP saw a slight increase from 4.99 ML/day to 5.09 ML/day, and GSTP rose from 2.23 ML/day to 2.38 ML/day. MMSTP experienced a minor decline from 0.17 ML/day to 0.13 ML/day.

These changes occurred in conjunction with a significant drop in rainfall, with June recording just 14.2 mm compared to 52.6 mm in May. The reduced rainfall likely contributed to lower inflow volumes at NRSTP and MMSTP.

Regional Water Main Breaks**Performance**

Target achieved with a slight increase in water main breaks for the month of June when compared to May. Changing weather conditions (temperature fluctuations, consumption variations and rainfall events), changes in consumption and resulting ground movement could be contributing factors to recent failures in addition to age of assets and operating conditions.

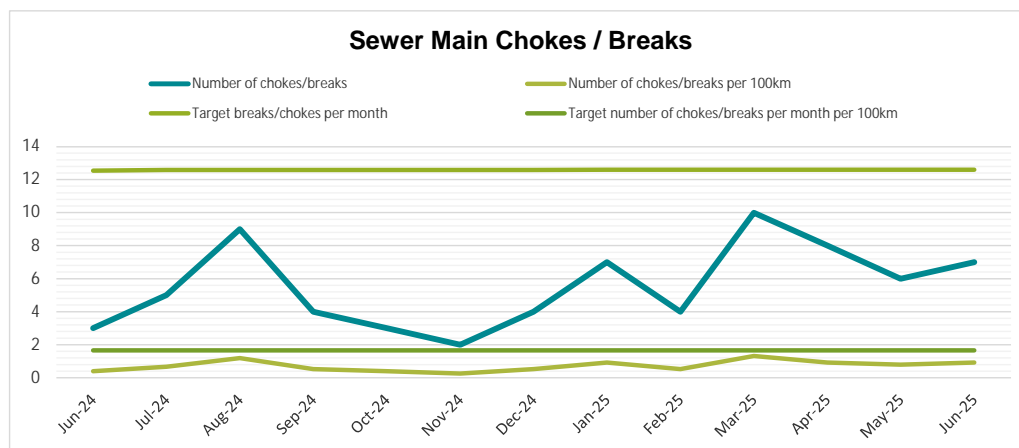
Response to Issues

Continued defect logging and investigation of main break causes. District metering and pressure management used to assist with identifying the cause of failures. Water mains experiencing repeated failures are assessed against specific criteria for inclusion in the Water Main Replacement program.

	Number of Main Breaks	Target Main Breaks	Breaks per 100 km	Target Breaks per 100 km
June	5	15	0.57	1.67

Locality	Main Breaks
Rockhampton	5
Mount Morgan	0
Regional Total	5

Corporate Performance Report | 01 June 2025 – 30 June 2025

Rockhampton Regional Sewer Main Chokes/Breaks**Performance**

Target achieved with sewer mainline blockages continuing to trend at an acceptable level during this month. Mainline blockages continue to generally be caused by fat deposits and root intrusion.

Issues and Status

Data indicates that a high percentage of blockages/overflows continue to be caused by fat build up and defective pipes allowing tree root intrusion.

Response to Issue

Continue defect logging and CCTV inspection following each individual blockage for prioritisation and inclusion in the Capital Sewer Main Relining program. Rehabilitation programs are also in place annually for the repair of defective mainlines, property connections (jump ups), access chambers and combined lines.

	Number of chokes/ breaks	Target chokes/breaks per month	Number of chokes/ breaks per 100 km	Target number of chokes / breaks per month per 100km
June	7	13	0.9	1.67

Locality	Surcharges Resulting from Mainline Blockages	Mainline Blockages
Rockhampton	7	7
Mount Morgan	0	0
Regional Total	7	7

Water Meter Replacement

	Number completed	FY to date totals
Reactive Replacement	326	1468
Planned Replacement	0	0
Regional Total	326	1468

Water meter replacements continue to be carried out on a reactive basis, failed meters and meters meeting select criteria are replaced. Reinstatement of the capital water meter replacement program has been provided for in the current capital budget and replacement of aged meters will eventually result in a significant reduction in reactive meter replacements.

Rockhampton Regional Waste and Recycling

Compliance

Environmental Authority EPPR00626313

Condition W1.4: 'Excepting combustion of landfill gas, waste must not be burnt.'

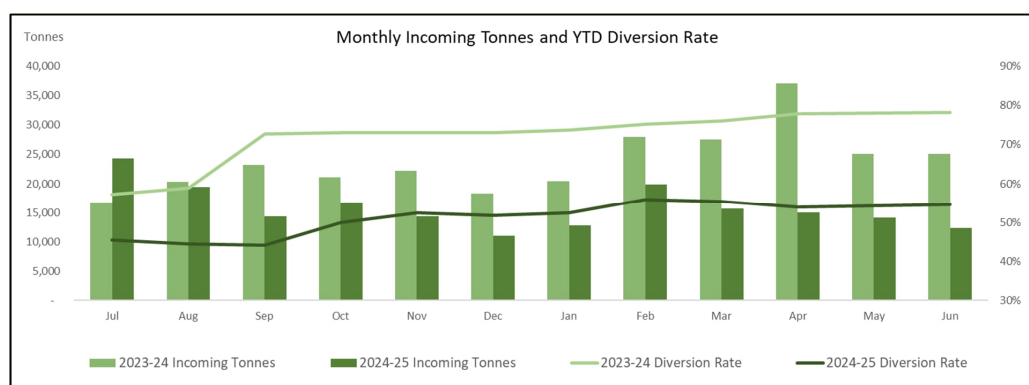
Under Council's Environmental Authority EPPR00626313 (EA) the burning of waste is reportable to DETSI. While fires within Council's Waste Facilities are unintended and unavoidable in most circumstances, this could be considered a breach of Councils EA Conditions and therefore must be reported.

The following event has been reported to DETSI in June 2025;

- 5 smoulder / smoke events at the landfill working face, due to batteries
- 2 small fires at the landfill working face, due to batteries

For the above event any water was managed as leachate, no persons or plant were harmed, and no environmental harm occurred.

Total Incoming Tonnes



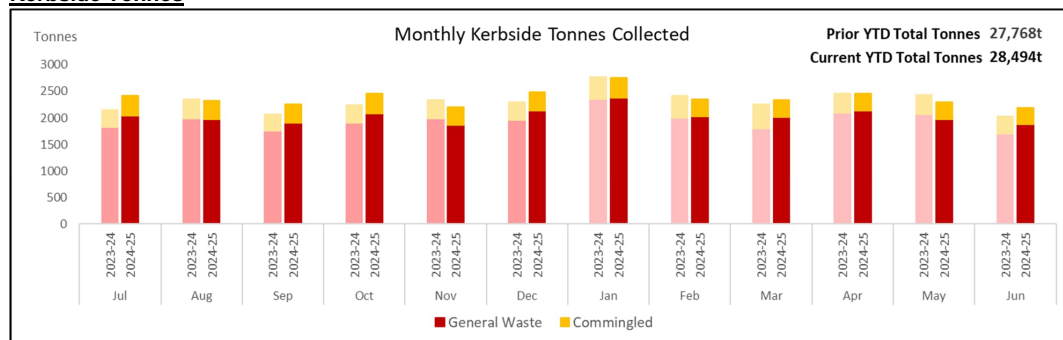
Reading this Chart

Diversion rate has remained steady at 55% of all incoming waste that is recovered, as opposed to burying in landfill. This is a strategic KPI measuring our progress towards zero waste to landfill by 2050. Incoming tonnes are an indicator of the waste generation trends in our region, and the impact our current strategies are having on reducing those trends. Current year performance is shown in dark green.

Current Commentary

Incoming tonnes in June have decreased compared to the same period last year. For the month of June our diversion rate stands at 55%, largely due to a decrease in incoming Clean Earth.

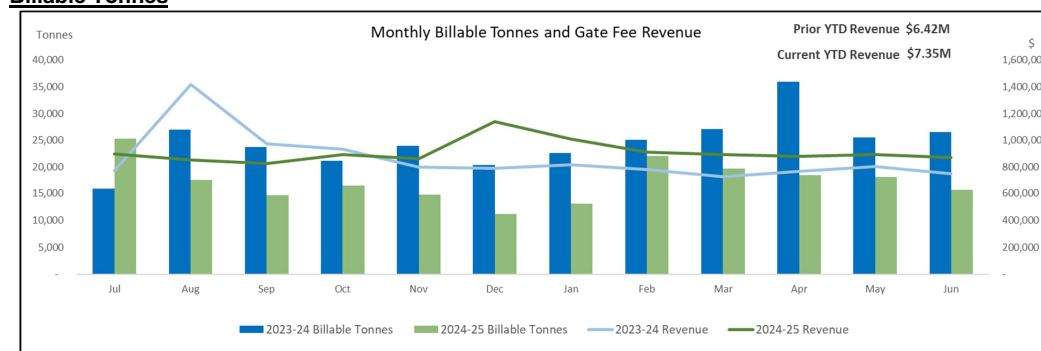
Corporate Performance Report | 01 June 2025 – 30 June 2025

Kerbside Tonnes**Reading this Chart**

Showing total waste generation and recovery rates at the kerbside, providing an indicator of household waste diversion, and meeting our strategic KPI to reduce household waste by 25% by 2050.

Current Commentary

Incoming tonnes in June are similar compared to the same period last year for both general waste and commingled recyclables. For the month of June, commingled recyclables represent 14.4% of our total kerbside tonnes.

Billable Tonnes**Reading this Chart**

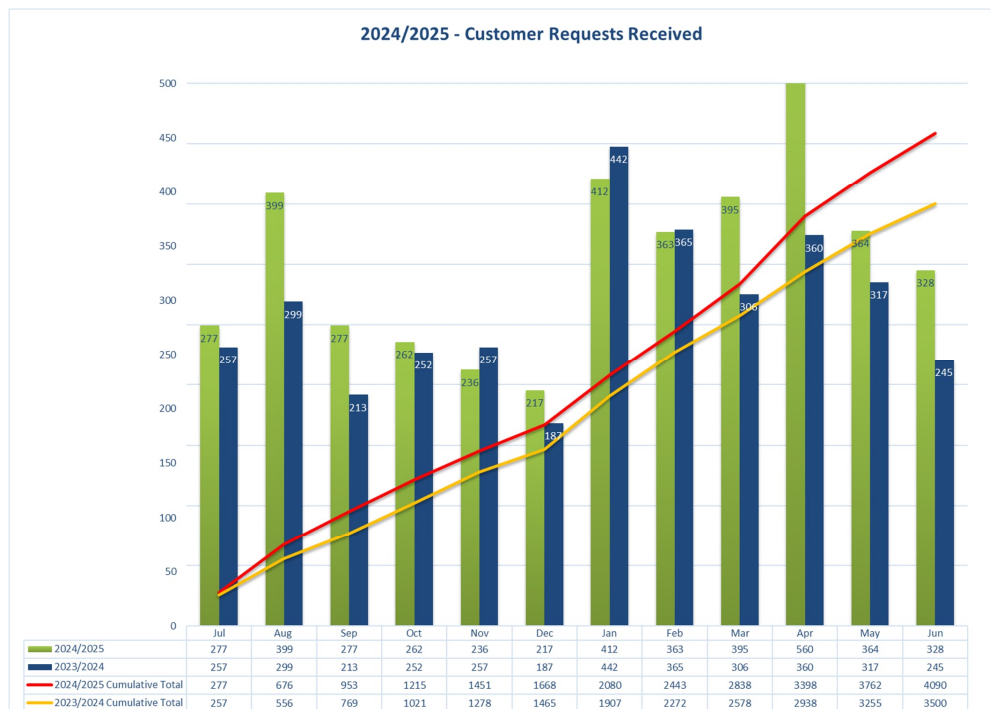
This is a critical measure of waste facility activity levels, the long-term financial sustainability of the business unit, as well as being a relatively strong indicator of economic activity levels in our region. Current year performance is shown in green.

Current Commentary

June revenue has increased compared to the same period last year and is made up of ongoing increased levels of Commercial and Industrial Waste and increased transactions for Municipal Solid Waste.

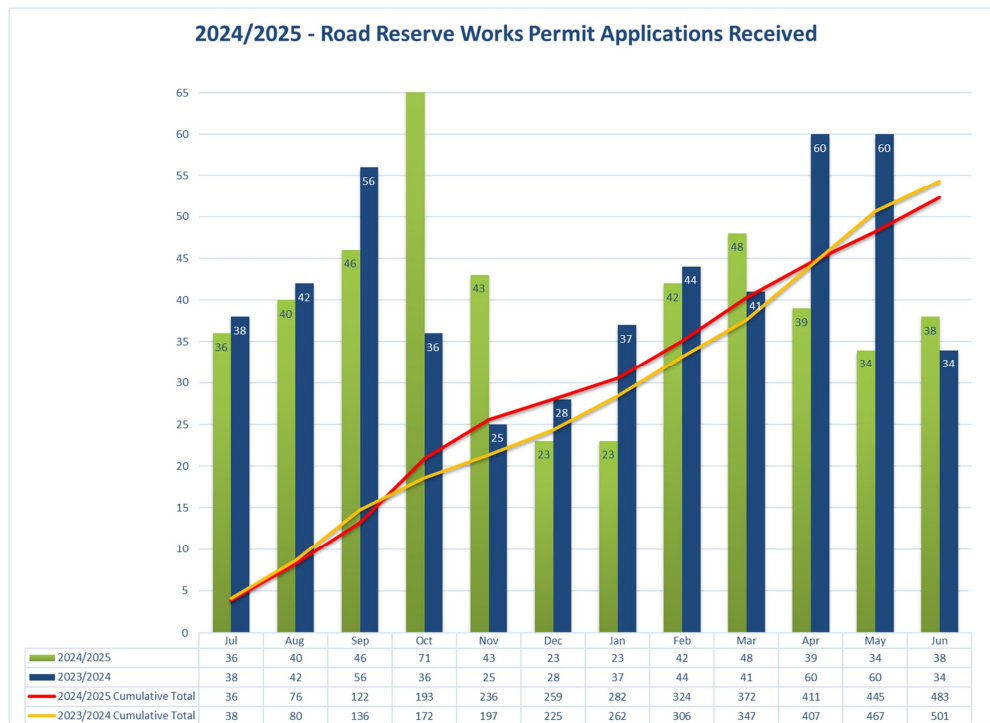
Civil Operations

CUSTOMER REQUESTS

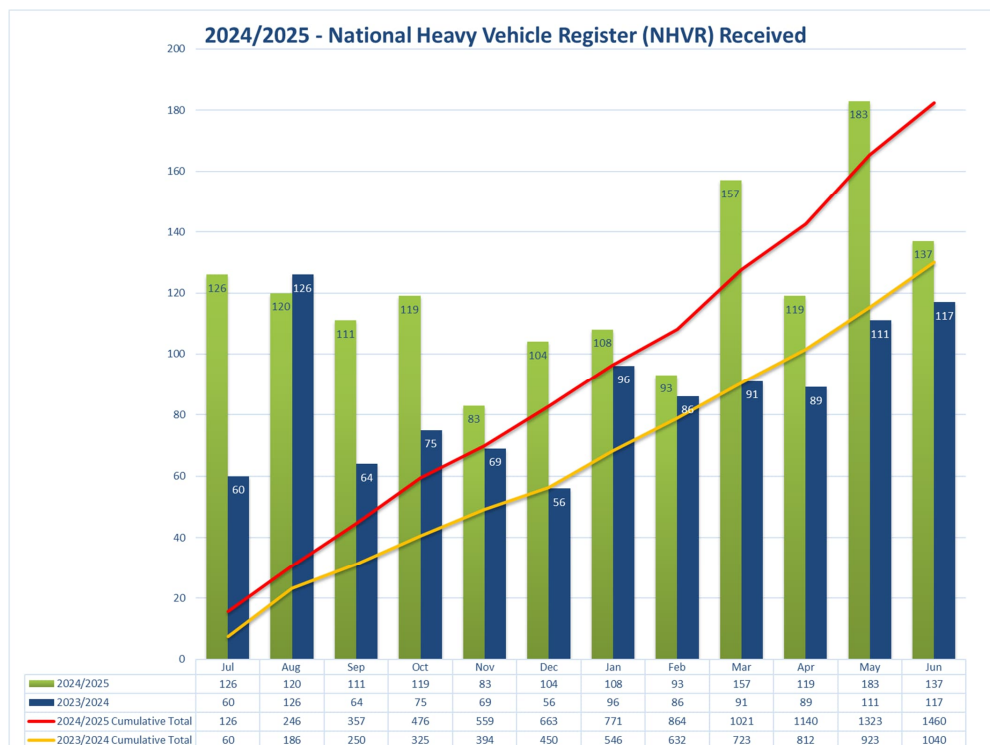
**Commentary:**

- Q4 2024/25 numbers have remained above the expected 2023/24 monthly figure, with June figures well above those for June 2024. Request types varied, with drainage, grading, pothole repairs and footpath requests most significant.
- Cumulative figures for 2024/25 continue to track above and pull further away from the equivalent 2023-24 figures.
- Full financial year cumulative figures sit 17% higher than those for 2023/24.
- Noting that the cumulative numbers of requests received for FY 2024/25 is 17% higher than the FY 2023/24 figures, consideration is required to either managing the workloads through additional resourcing or reducing customer expectations on completion rates.

ROAD RESERVE WORKS PERMIT APPLICATIONS

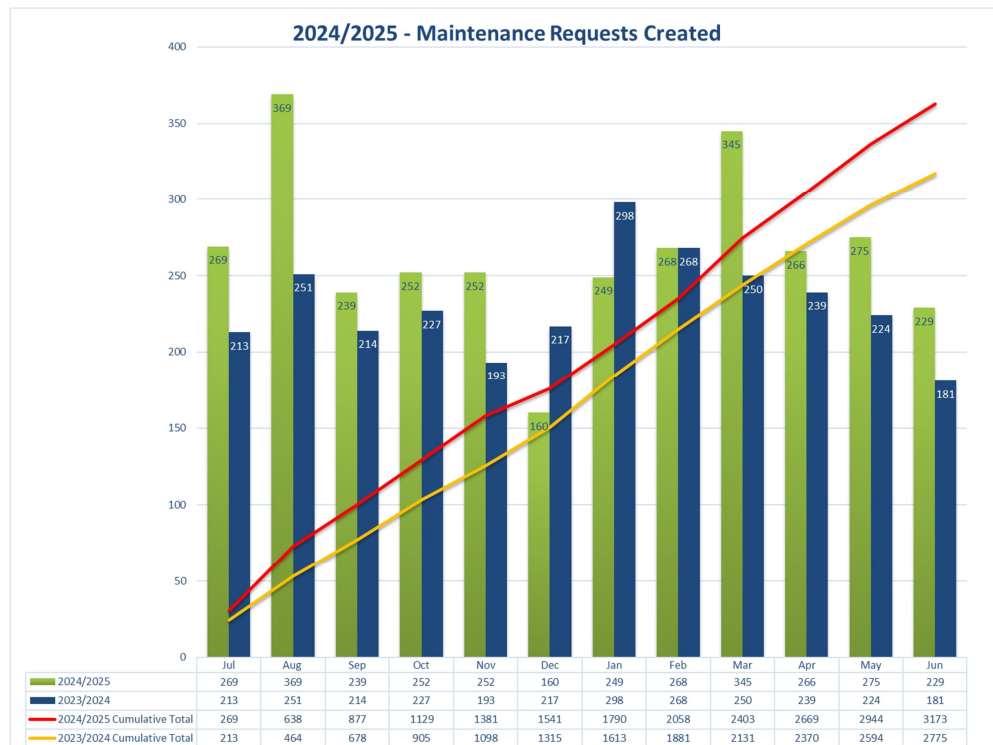
**Commentary:**

- Application numbers have evened out in June, ending the FY reasonably level with the same period for 2023/24. Applications were a mix of works within the road reserve and Service Utility work (Ergon and NBN/Telecoms).
- Cumulative figures for FY2024/25 have ended up 3% under the FY2023/24 total figures, however, it should be noted that a number of applications processed recently are quite large (Rockhampton Ring Road, Boulder Creek Windfarm, Hospital Mental Health Unit BOAS etc) and require significant resourcing to finalise.

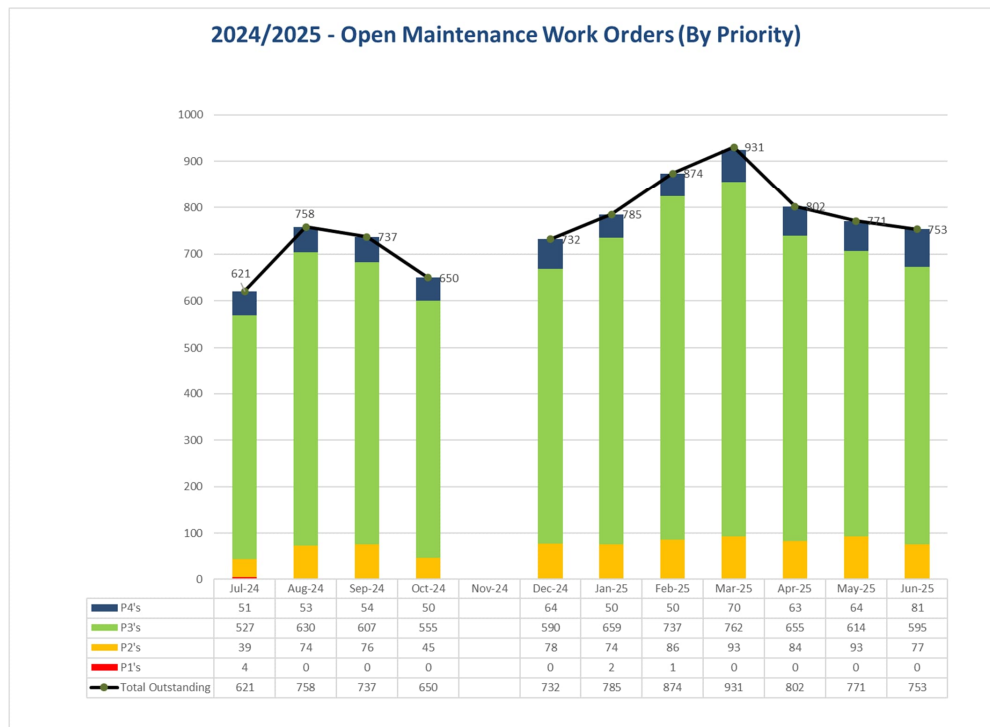
NATIONAL HEAVY VEHICLE REGISTER (NHVR)**Commentary:**

- Applications received and processed for June sit at 137, remaining higher than the 2023/24 figure of 117 which was itself unusually high.
- With the exception of August 2024, month on month figures for 2024/25 have consistently remained above the equivalent 2023/24 monthly figures.
- Cumulative figures for FY2024/25 have finished 40% above the FY2023/24 figures resulting in increased resourcing commitments to ensure processing within the legislated NHVR timeframes is maintained.

MAINTENANCE WORK ORDERS

**Commentary:**

- Maintenance work order statistics are closely related to the above customer request data, and commentary around the types of requests is reflected in the associated work orders.
- FY2024/25 cumulative numbers show an overall 14% increase on FY2023/24 numbers.
- Monthly figures for June are again higher than the equivalent number of orders created in May 2023/24, a consistent trend across Q4 2024/25.
- In addition to customer related work orders, 18 work orders relate to Council's Road Maintenance Performance Contract (RMPC) for work on TMR roads for June.

Open Maintenance Work Orders (By Priority)**Commentary:**

- These figures outline the total number of open Maintenance Works Orders at the end of each month.

Average Age of Open Work Orders

	P1's (average days open)	P2's (average days open)	P3's (average days open)	P4's (average days open)
July 2024	25	81	169	85
August 2024	0	57	153	99
September 2024	0	60	156	106
October 2024	0	97	169	120
November 2024	-	-	-	-

Corporate Performance Report | 01 June 2025 – 30 June 2025

December 2024	0	89	190	126
January 2025	10	103	184	165
February 2025	25	99	178	179
March 2025	0	86	180	136
April 2025	0	101	201	143
May 2025	0	83	201	162
June 2025	0	105	196	148

Commentary:

- This shows that while the total number of higher priority (P1 and P2) Work Orders remains fairly constant, the backlog of lower priority tasks is increasing. As such, the average response time for individual lower priority tasks is expected to slightly increase over the coming months.
- These figures outline the average age of open Maintenance Works Orders at the end of each month.

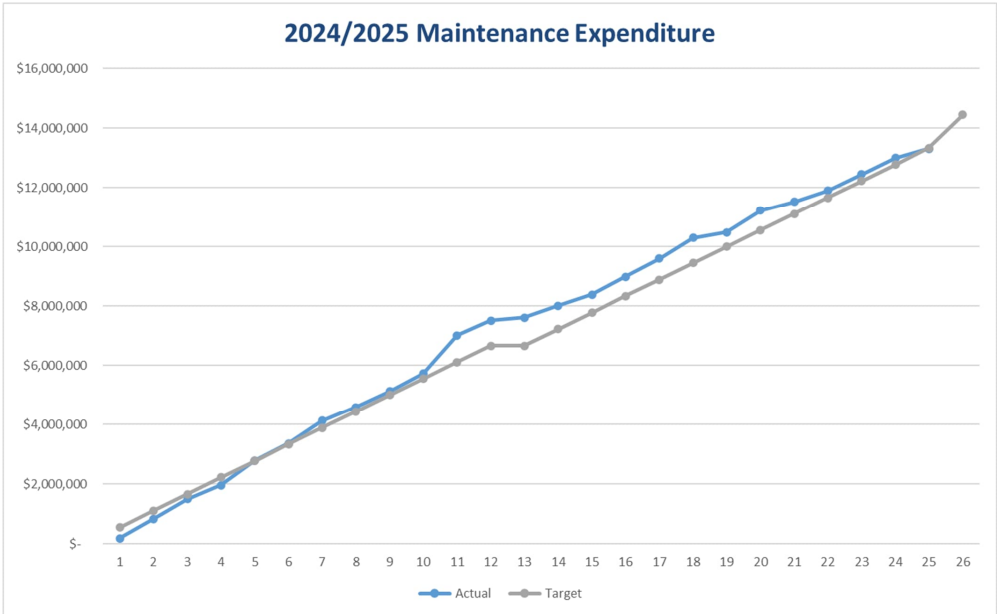
Maintenance Work Order Completed Within Target Timeframe - Overall Performance (YTD)

Priority	Response Target Timeframe	Average Response Time Achieved	Total No. of Work Orders	Response Time Achieved	% Completed within Target Timeframe
P1	< 2 working days	5 days	98	67	68%
P2	< 5 working days	15 days	881	547	62%
P3	< 30 working days	29 days	4,366	3,565	82%
P4	< 60 working days	38 days	147	123	84%
OVERALL PERFORMANCE			5,492	4,302	78%

Commentary:

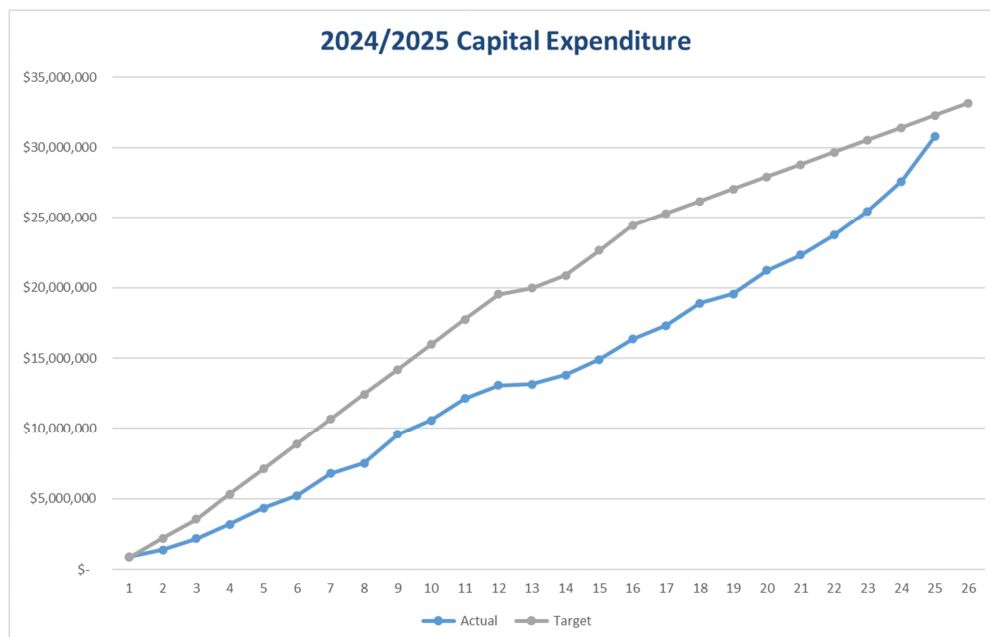
- These figures outline the overall performance of the unit achieving completion of Maintenance Works Orders within target timeframes for the current financial year.

MAINTENANCE EXPENDITURE



Commentary:

- The overall expenditure is on target for this time of the year.
- While expenditure remains constant, the number of jobs being logged is steadily increasing. This is resulting in the average response time for individual issues, particularly lower priority ones, is anticipated to increase for the next few months.

CAPITAL EXPENDITURE**Commentary:**

- While actual expenditure compared to the initial planned cashflow has been below expectations for the majority of the year, recent increases have brought the actual expenditure on target for the full year.
- The team are confident of delivering the majority of the capital works program this FY.

Corporate Performance Report | 01 June 2025 – 30 June 2025

ADVANCE ROCKHAMPTON**Key Regional Statistics**

Statistic	Current Period	Previous Period	Variation
GRP	\$6.94B (Jun 24)	\$6.29B (Jun 23)	▲ 2.3%
Population	85,334 (Jun 24)	84,517 (Jun 23)	▲ 0.9%
Unemployment Rate	5.9% (Dec 24)	5.0% (Sep 24)	▲ 0.9%
Jobseeker & Youth Allowance Receipts	4,475 (May 25)	4,460 (Apr 25)	▲ 15
Labour Force	48,114 (Dec 24)	46,767 (Sep 24)	▲ 1,347
Rental Vacancy Rate	0.8% (Mar 25)	0.8% (Dec 24)	-
GST Registered Businesses	5,868 (Dec 24)	5,844 (Sep 24)	▲ 24
Airport Incoming Flights <small>*Excludes Skytrans</small>	390 (May 25)	352 (Apr 25)	▲ 38
Seek Advertisements	1,024 (Jun 25)	1,045 (May 25)	▼ 21
Residential Building Approvals	\$84.3m (FY24-25 to Mar) vs \$96.0m (FY23-24)		
Commercial Building Approvals	\$160.8m (FY24-25 to Mar) \$193.0m (FY23-24)		

KEY EVENTS & ENGAGEMENTS

Local Leaders Lunch (6 June)

Mount Morgan Jobs Expo (11 June)

CQ Health Expo (20-21 June)

Industry Breakfast Update (25 June)

CQ Economic Development Roundtable (27 June)

Industry Development – Infrastructure Project Updates

ROCKHAMPTON RING ROAD

- Status: Construction
- Est Completion: 2025/26FY (Stage 1)
- Est Cost: \$1.9B
- 783 jobs during construction

ROCKHAMPTON RAILYARD REJUVINATION

- Status: Initial planning
- Est Completion: TBA
- Est Cost: \$23.7M funding committed over 4 years

FITZROY TO GLADSTONE PIPELINE

- Status: Construction
- Est Completion: December 2026
- Est Cost: \$983M
- 400 jobs during construction

ROCKHAMPTON HOSPITAL MENTAL HEALTH UNIT

- Status: Construction
- Est Completion: April 2026
- Est Cost: \$92M

MOUNT MORGAN PIPELINE

- Status: Construction
- Est Completion: September 2025
- Est Cost: \$88M
- ~50 jobs during construction

ROCKHAMPTON HOSPITAL CARDIAC HYBRID THEATRE - NEW

- Status: Development
- Est Completion: 2026
- Est Cost: \$36.9M
- 78 jobs during construction

MORT & CO FEEDLOT & FERTILISER FACILITY

- Status: Construction beginning 2026
- Est Completion: TBA
- Est Cost: \$130M
- 507 direct and indirect jobs during construction
- 100 ongoing jobs

BROWNE PARK REDEVELOPMENT

- Status: Construction
- Est Completion: 2026
- Est Cost: \$54M
- 96 jobs during construction

MOUNT MORGAN TAILINGS PROCESSING & REHABILITATION PROJECT

- Status: Early works
- Est Completion: **Mid 2026**
- Est Cost: \$150M
- 250 jobs during construction
- 150 ongoing jobs

RENEWABLE ENERGY PROJECTS

BOOMER GREEN ENERGY HUB

- Status: Development
- 150 wind turbines
- Est Cost: \$3.5B
- 350+ jobs during construction
- 30 ongoing jobs

BOULDER CREEK WIND FARM

- Status: Construction
- 38 wind turbines
- Est Cost: \$750M
- Up to 300 jobs during construction
- 12 ongoing jobs

MOAH CREEK WIND FARM

- Status: Development
- 60 wind turbines
- Est Code: \$1B
- 300 jobs during construction
- 10 ongoing jobs

CAPRICORN BESS

- Status: Development
- 300MW
- Est Cost: ~\$500M
- 120-150 jobs during construction
- 5-10 ongoing jobs

STANWELL BESS

- Status: Construction
- 300MW
- Est Cost: \$747M
- 80 peak workforce
- 6 ongoing jobs

THE CENTRAL BESS

- Status: Development
- 500MW
- Est Cost: \$423M
- 55 jobs during construction
- 5 ongoing jobs

STANWELL FUTURE ENERGY**AND TRAINING HUB (FEITH)**

- Status: Development
- 60 wind turbines
- Est Cost: \$110M
- Peak workforce TBA
- 6 ongoing jobs

CLARKE CREEK WIND FARM

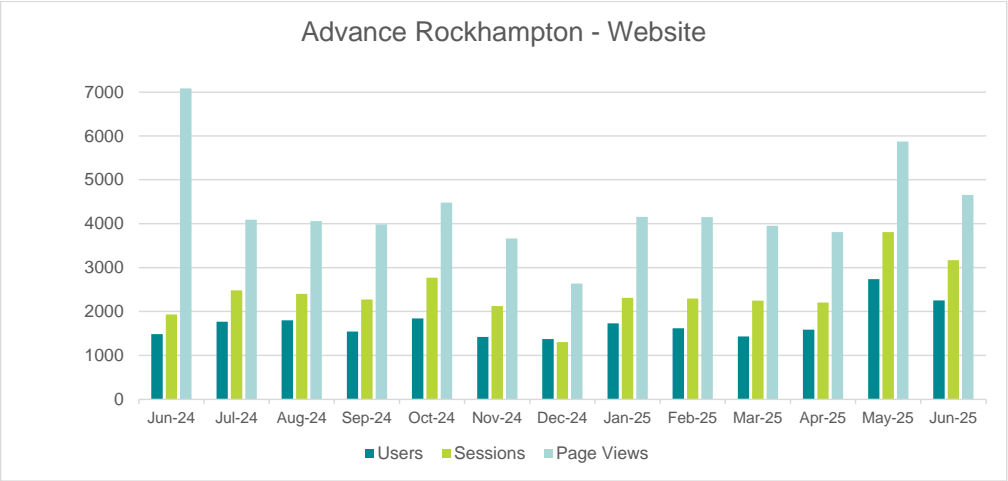
- Status: Construction
- 100 wind turbines
- 350 jobs created to date
- \$250m regional investment
- Est Cost: \$3B

MOAH CREEK SOLAR FARM

- Status: Development
- 285MW
- Est Cost: \$600M
- ~300 jobs during construction
- 10 ongoing jobs

Industry Development – Digital Engagement

@AdvanceRockhampton



Expected decline follows promotional campaigns associated with Small Business Month and increased traffic via the Economic Development Survey in May.

	LinkedIn			
	Impressions	Engagements	Reached Users	Followers
This Month	8,873	1,001	4,4376	3,124
Last Month	12,238	1,517	5,844	3,081
Variation	+4,377	+478	+1,736	+53

June 2025 compared to May 2025

Expected decline follows promotional campaigns associated with Small Business Month and increased traffic via the Economic Development Survey in May.

@LiveRockhampton

My Rockhampton has rebranded to Live Rockhampton. Data for website and socials to be provided in due course, once metrics stabilise post-launch.

Tourism and Events – Current Projects

EVENT PROJECTS

- **12-13 June 2025** | Rockhampton Agricultural Show – event delivered
- **9 July 2025** | Night Markets on Quay (QLD Touch) – event planning phase
- **25 - 27 July 2025** | River Festival – event planning phase
- **30 August 2025** | CapriCon – event planning phase

TOURISM HIGHLIGHTS

- **Flow Mountain Biking** | we developed an itinerary and filmed a campaign with Flow Magazine highlighting new and existing trails at First Turkey, as well as tourism and hospitality venues within the region. This will form both an Explore Rockhampton 'Ride Rocky' campaign, as well be promoted externally through Flow's significant social and digital following.
- **QLD Touch Junior State Cup** | we have supported QLD Touch with media, marketing, accommodation and visitor planning throughout the planning phase for Junior State Cup. This includes but is not limited to digital signage, a website landing page, suggested itineraries, visitor guides and curated travel inspiration. The event expects to attract more than 10,000 to the region.
- **Busby's On Tour Campaign** | we have developed a 'drive tourism' campaign with Tom Busby which we will begin filming in July. For this campaign, we will follow the story of Tom and Huma and their beautiful family (4 kids) on a road trip in their new car and caravan in Tom's hometown of Rocky for him to launch his new solo album at Riverfest!
- **New Visitor Map** | we are in the final draft stages of producing a brand new visitor map for the Rockhampton region. As well as a guide to getting around, the new map will be designed to show how much we have to do in our region with a heavy focus on images, and a bolder and modern new look.

Tourism and Events – Active Marketing Campaigns

EVENTS

- **River Festival** | Awareness & Engagement campaign

Each campaign includes a strategic mix of press, radio, tv, social, billboards and online advertising.

TOURISM

Billboards

- Airport: departure lounge bathrooms (MTB/Meerkats) - 16.5K REACH
- Airport: static entry/exit sign (Nurim/Meerkats) - 32K REACH
- Airport: digital exit sign (Explore Rockhampton various x 6) - 32K REACH
- Fitzroy/East: digital billboard (Explore Rockhampton various x 6) - 32K REACH

Digital

- Facebook Boosted Post – Explore Rockhampton – 82.4K REACH
- Facebook Paid Ads – Explore Drive Campaign – 79K REACH
- Google Search Ads – Explore Drive Campaign – 19.2K REACH
- Google Display Ads – Explore Drive Campaign – 450.5K REACH
- Google Native Ads – Explore Drive Campaign – 557.9K REACH
- Podcast Ads – Explore Drive Campaign – 20.1K REACH

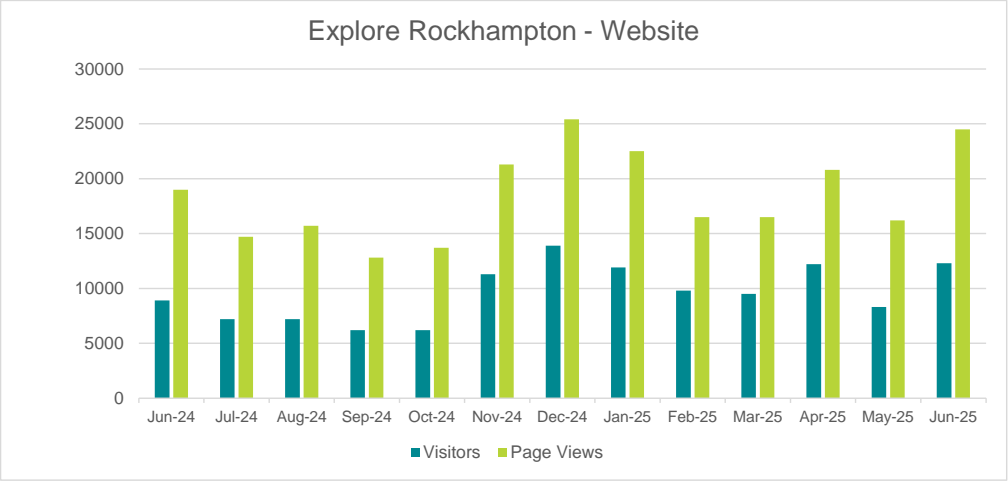
Print

- CQ Today - Fortnightly tourism column - 160K REACH

TOTAL REACH: 1.5M

Tourism and Events – Digital Engagement

@ExploreRockhampton



	Facebook			Instagram		
	Reach	Impressions	Fans	Impressions	Engagement	Fans
This Month	194.5K	345.8K	13,677	51.3K	645	3,944
Last Month	89.6K	141.8K	13,370	13.4K	374	3,913

Corporate Performance Report | 01 June 2025 – 30 June 2025

Variation	+104.9	+204.0K	+307	+37.9	+271	+31
-----------	--------	---------	------	-------	------	-----

June 2025 compared to May 2025

Explore Rockhampton reach went extremely high this month due to a shared post from photographer Junwoo - a view from Mount Archer transitioning to a starry night.

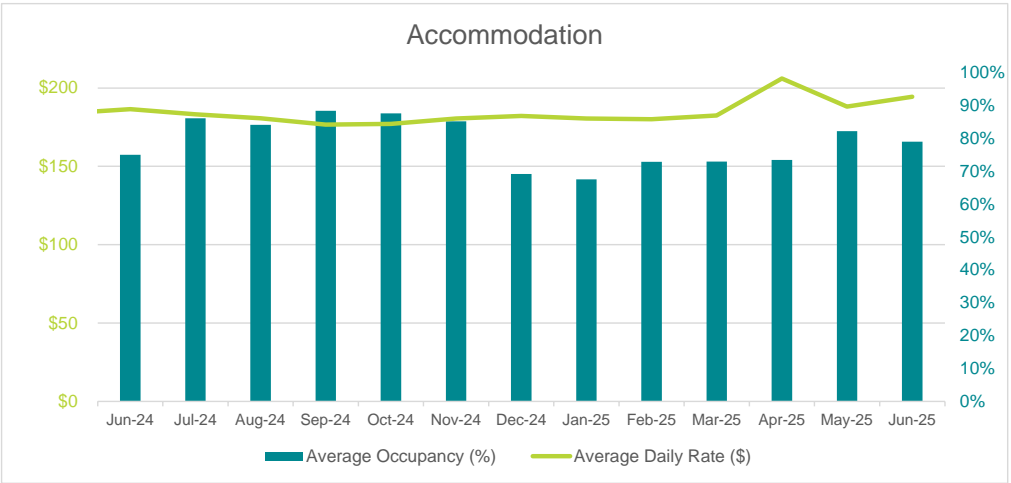
@FishingTheFitzroy

	Facebook		
	Reach	Page Views	Fans
This Month	3.3K	351	27,387
Last Month	1.2K	747	27,417
Variation	+2.1K	-396	-30

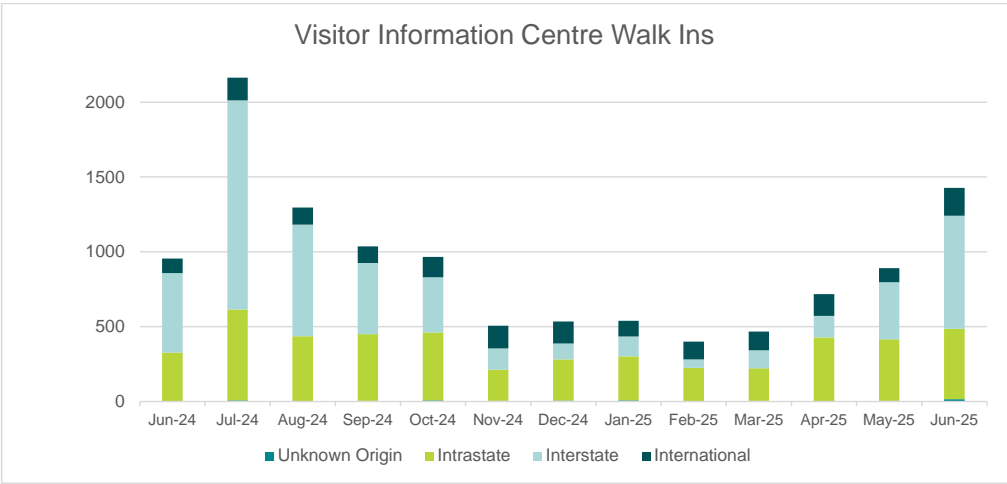
June 2025 compared to May 2025

FTF is seeing a decrease in engagement during the cooler months. We are in the process of developing a campaign with our social content manager to re-invigorate the FTF brand.

TOURISM AND EVENTS – Tourism Statistics



Corporate Performance Report | 01 June 2025 – 30 June 2025



AIRPORT PASSENGER NUMBERS

	Inbound	Outbound
This Year	27.5K	27.3K
Last Year	25.9K	26.3K
Variation	+1.6K	+1.0K

12 NOTICES OF MOTION

Nil

13 QUESTIONS ON NOTICE

Nil

14 URGENT BUSINESS/QUESTIONS

Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting

15 CLOSED SESSION**RECOMMENDATION**

THAT Council move into Closed Session pursuant to section 254J(1) of the *Local Government Regulation 2012* and the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 254J(3) of the *Local Government Regulation 2012*, for the reasons indicated.

16.1 Election for Court - Penalty Infringement Notice (Parking Offences)

In accordance with section 254J(3)(e) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

16.2 Legal Matters Report - 1 April 2025 to 30 June 2025

In accordance with section 254J(3)(e) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

16 CONFIDENTIAL REPORTS

16.1 ELECTION FOR COURT - PENALTY INFRINGEMENT NOTICE (PARKING OFFENCES)

File No: 1934
Attachments: 1. Brief of Evidence P2025060
Authorising Officer: Angela Arnold - Acting Manager Planning and Regulatory Services
Alicia Cutler - General Manager Community Services
Author: Jon Buckenham - Coordinator Local Laws

In accordance with section 254J(3)(e) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

SUMMARY

Council issued a Penalty Infringement Notice in relation to a breach of the Transport Operation (Road Use Management – Road Rules) Regulations 2009 Section 205(1)(a) – Parking for longer than the period indicated on a permissive parking sign. The offender has elected to have the matter heard in court. Officers are seeking approval to commence proceedings under the Legal Proceedings - Commencement, Cessation and Other Matters Policy and present the matter before a magistrate.

16.2 LEGAL MATTERS REPORT - 1 APRIL 2025 TO 30 JUNE 2025**File No:** 1830**Attachments:** 1. Legal Matters Report - 1 April 2025 to 30 June 2025**Authorising Officer:** Damon Morrison - General Manager Workforce and Governance
Evan Pardon - Chief Executive Officer**Author:** Shannon Jennings - Coordinator Legal and Governance

In accordance with section 254J(3)(e) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

SUMMARY

Presenting an update of current legal matters that Council is involved in as at 30 June 2025

17 CLOSURE OF MEETING