



COMMUNITIES COMMITTEE MEETING

MINUTES

15 APRIL 2025

These Minutes are due to be confirmed at the next
Communities Committee Meeting on the 20 May 2025

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UNCONFIRMED

**REPORT OF THE COMMUNITIES COMMITTEE MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY, 15 APRIL 2025 COMMENCING AT 10:00 AM**

1 OPENING

- 1.1 Acknowledgement of Country

2 PRESENT

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Deputy Mayor, Councillor M D Wickerson
Councillor S Latcham
Councillor E W Oram
Councillor C R Rutherford
Councillor M A Taylor
Councillor G D Mathers
Councillor E B Hilse

In Attendance:

Ms A Cutler – General Manager Community Services
Mr R Cheesman – Acting Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Nil

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COMMITTEE RESOLUTION

THAT the minutes of the Communities Committee of 18 March 2025 be confirmed.

Moved by: Councillor Rutherford

Seconded by: Councillor Latcham

MOTION CARRIED UNANIMOUSLY

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

6 BUSINESS OUTSTANDING

6.1 LIFTING MATTERS FROM THE TABLE

File No: 11715

Authorising Officer: Alicia Cutler - General Manager Community Services

Author: Alicia Cutler - General Manager Community Services

SUMMARY

This report is being presented in order for matters that have been laid on the table at previous meetings to be formally lifted from the table prior to being dealt with at this meeting.

COMMITTEE RESOLUTION

THAT the following matter be lifted from the table and dealt with accordingly:

- Community Petition – Enhancement of Facilities at Duthie Park

Moved by: Councillor Hilse

Seconded by: Councillor Rutherford

MOTION CARRIED UNANIMOUSLY

6.2 BUSINESS OUTSTANDING TABLE FOR COMMUNITIES COMMITTEE**File No:** 10097**Authorising Officer:** Alicia Cutler - General Manager Community Services**Author:** Alicia Cutler - General Manager Community Services

SUMMARY

The Business Outstanding Table is used as a tool to monitor outstanding items resolved at previous Council or Committee meetings. The current Business Outstanding Table for Communities Committee is presented for Councillors' information.

COMMITTEE RESOLUTION

THAT the Business Outstanding Table for the Communities Committee be received.

Moved by: Councillor Wickerson**Seconded by:** Councillor Taylor**MOTION CARRIED UNANIMOUSLY**

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 COMMITTEE REPORTS

Nil

UNCONFIRMED

10 COUNCILLOR/DELEGATE REPORTS

10.1 PORTFOLIO UPDATE

File No: 10097

Authorising Officer: Alicia Cutler - General Manager Community Services

Author: Alicia Cutler - General Manager Community Services

SUMMARY

Portfolio Councillors for Communities and Heritage; Parks, Sport and Public Spaces; Planning and Regulation; Environmental Sustainability will provide an update on matters of interest within their portfolio.

10:13AM Mayor, Councillor Williams left the meeting

10:13AM Deputy Mayor, Councillor Wickerson assumed the Chair

COMMITTEE RESOLUTION

THAT the Portfolio Updates for Communities and Heritage, Parks Sport and Public Spaces, Planning and Regulation and Environmental Sustainability be received.

Moved by: Councillor Taylor

Seconded by: Councillor Oram

MOTION CARRIED UNANIMOUSLY

11 OFFICERS' REPORTS

11.1 SPONSORSHIP REQUEST - CQSHINES FOUNDATION

File No: 12535
Authorising Officer: Alicia Cutler - General Manager Community Services
Author: Kerri Dorman - Supervisor Community Services Directorate

SUMMARY

CQShines Foundation seeking financial assistance towards the services they provide to the community dealing with health issues.

COMMITTEE RESOLUTION

THAT CQShines Foundation's request for financial support be 'received' and the foundation be encouraged to apply for funding under the Community Assistance Program's *Community Development Grant*.

Moved by: Councillor Rutherford

Seconded by: Councillor Mathers

MOTION CARRIED UNANIMOUSLY

11.2 THE BAYTON AWARD - PRIZE PRE-APPROVAL

File No: 3147
Authorising Officer: John Webb - Manager Communities and Culture
Alicia Cutler - General Manager Community Services
Author: Jonathan McBurnie - Museum of Art Director

SUMMARY

Rockhampton Museum of Art presents a biennial Award, The Bayton Award. The Bayton Award is open to artists residing in the Central Queensland region. The Bayton Award prizes are cumulatively valued at \$18,200.

10:39AM The Acting Chief Executive Officer left the meeting room
10:40AM The Acting Chief Executive Officer returned to the meeting room

10:58AM The Acting Chief Executive Officer left the meeting room
11:01AM The Acting Chief Executive Officer returned to the meeting room

COMMITTEE RESOLUTION

THAT Council approves the prizes for the winning artworks for The Bayton Award 2025 as outlined in the report as sole supplier to Council in accordance with Section 235(a) of the *Local Government Regulation 2012*.

Moved by: Councillor Wickerson
Seconded by: Councillor Latcham
MOTION CARRIED UNANIMOUSLY

11.3 DISPOSAL OF COUNCIL ASSETS

File No: 1464
Authorising Officer: Alicia Cutler - General Manager Community Services
Author: Emma-Jane Dwyer - Manager Community Assets and Facilities
Kellie Roberts - Coordinator Property and Insurance

SUMMARY

The properties nominated in this report are at, or approaching, end of life and require significant remedial or maintenance works in order to retain them. This report details a plan to dispose of the nominated properties as a cost saving measure.

11:11AM Councillor Oram left the meeting room
11:13AM Councillor Oram returned to the meeting room

11:28AM The Acting Chief Executive Officer left the meeting room
11:30AM The Acting Chief Executive Officer returned to the meeting room

COMMITTEE RESOLUTION

THAT:

1. Council approves the plan as outlined in the report and authorises the Chief Executive Officer (Manager Community Assets and Facilities) to dispose of the following properties and associated structures:
 - Former Pigeon Club Building, Church Park
 - Amenities, Church Park
 - Amenities, Pilbeam Park
 - Amenities, Bencke Park
 - Amenities next to Rod Laver Hall, Victoria Park Tennis
2. Council approve the plan as outlined in the report and authorises the Chief Executive Officer (Manager Community Assets and Facilities) to dispose of the Former Scout Hall and sheds at 54 Dee Street, Mount Morgan and the land be used as an open park space area.
3. That Council approve a Level 2: High Local for consultation for the following assets.
 - Amenities, Pilbeam Park
 - The Former Scout Hall and sheds at 54 Dee Street, Mount Morgan

Moved by: Councillor Rutherford
Seconded by: Councillor Oram

MOTION CARRIED

11.4 PLAYGROUND DISPOSAL

File No: 1464
Authorising Officer: Alicia Cutler - General Manager Community Services
Author: Emma-Jane Dwyer

SUMMARY

The playgrounds nominated in this report are at, or are approaching, end of life and require renewal over the next 3 years. This report details a plan to dispose of the nominated playgrounds as a cost saving measure.

11:38AM Councillor Hilse left the meeting room
11:40AM Councillor Hilse returned to the meeting room

COMMITTEE RESOLUTION

THAT Council approves the plan as outlined in the report and authorises the Chief Executive Officer (Manager Community Assets and Facilities) to dispose of the following playgrounds and associated structures:

- Thomas Hilcher Playground
- Littler Cum-Ingham Playground

Moved by: Councillor Latcham

Seconded by: Councillor Mathers

MOTION CARRIED UNANIMOUSLY

11.5 COMMUNITY PETITION - ENHANCEMENT OF FACILITIES AT DUTHIE PARK

File No: 11206
Authorising Officer: Doug Scott - Acting Manager Parks
Alicia Cutler - General Manager Community Services
Author: Justin Bulwinkel - Sports and Active Communities Coordinator

SUMMARY

Officers have investigated and reviewed the petition submitted to Council from the Duthie Park Four Paws Off-Leash Dog Owners Group and other community members, seeking facility improvements at Duthie Park. This report provides four potential options for Council consideration to enhance public amenities at the park while considering operational, financial, and community implications.

11:47AM Mayor, Councillor Williams returned to the meeting and resumed the Chair

11:49AM I, Mayor Councillor Tony Williams informed the meeting that I have a declarable conflict of interest in **Item 11.5 Community Petition – Enhancement of Facilities at Duthie Park**. This declarable conflict of interest arises as I live close by and my family use Duthie Park regularly. I will leave the meeting room while the matter is discussed and voted on.

11:49AM Deputy Mayor, Councillor Wickerson assumed the Chair

COMMITTEE RESOLUTION

THAT:

1. Council endorses Option 5 outlined in the report and proceeds with community consultation regarding the development of an unfenced dog off-leash area (DOLA) on part of Rigarlsford Park (Lot 3, RP811176, 191 Rush Street, Koongal) and;
2. Officers report back to Council with the outcomes of community consultation.

Moved by: Councillor Rutherford

Seconded by: Councillor Latcham

MOTION CARRIED

Councillor Mathers and Councillor Hilse recorded their vote against the motion. Mayor Williams was not in the room and did not participate in the vote.

Meeting Adjourned**COMMITTEE RESOLUTION**

12:01PM

That the meeting be adjourned for a short recess, to resume at 12:30PM

Moved by: Councillor Wickerson**MOTION CARRIED*****Meeting Resumed*****COMMITTEE RESOLUTION**

12:32PM

That the meeting be resumed

Moved by: Councillor Taylor**Seconded by: Councillor Wickerson****MOTION CARRIED****Members Present:**

The Mayor, Councillor A P Williams (Chairperson)
Deputy Mayor, Councillor M D Wickerson
Councillor S Latcham
Councillor E W Oram
Councillor C R Rutherford
Councillor M A Taylor
Councillor G D Mathers
Councillor E B Hilse

In Attendance:

Ms A Cutler – General Manager Community Services
Mr R Cheesman – Acting Chief Executive Officer

11.6 PROPOSED ANIMAL SYSTEMATIC INSPECTION PROGRAM

File No: 11741
Authorising Officer: Angela Arnold - Acting Manager Planning and Regulatory Services
Alicia Cutler - General Manager Community Services
Author: Jon Buckenham - Coordinator Local Laws

SUMMARY

This report presents an Animal Systematic Inspection Program for the suburb of Norman Gardens for consideration by Council. In accordance with Animal Management (Cats and Dogs) Act 2008 and Local Government Act 2009, the Systematic inspection program must be approved by Council. The Systematic Inspection Program will monitor compliance with the Animal Management (Cats and Dogs) Act 2008, Rockhampton Regional Council Local Law 1 (Administration) 2011, and Rockhampton Regional Council Local Law 2 (Animal Management) 2011.

COMMITTEE RESOLUTION

THAT in accordance with the *Animal Management (Cats and Dogs) Act 2008* and *Local Government Act 2009*, Council approves a Systematic Inspection Program for the locality of Norman Gardens between 7 July 2025 and 28 September 2025.

Moved by: Councillor Mathers

Seconded by: Councillor Latcham

MOTION CARRIED

Councillor Hilse recorded his vote against the motion.

11.7 BODY WORN CAMERA POLICY

File No: 11979
Authorising Officer: Angela Arnold - Acting Manager Planning and
Regulatory Services
Alicia Cutler - General Manager Community Services
Author: Jon Buckenham - Coordinator Local Laws

SUMMARY

Council has developed a Body Worn Camera Policy to compliment authorising legislation in circumstances where authorised persons are responsible for engaging with individuals or entities for the purpose of prevention, detection, investigation, prosecution or punishment of offences and other breaches of local government acts.

COMMITTEE RESOLUTION

THAT Council adopt the Body Worn Camera Policy.

Moved by: Councillor Mathers
Seconded by: Councillor Oram
MOTION CARRIED UNANIMOUSLY

11.8 OVERGROWN AND UNSIGHTLY ALLOTMENT POLICY

File No: 11979
Authorising Officer: Angela Arnold - Acting Manager Planning and
Regulatory Services
Alicia Cutler - General Manager Community Services
Author: Jon Buckenham - Coordinator Local Laws

SUMMARY

Council has developed an Overgrown and Unsightly Allotments Policy to compliment the Local Laws and provide guidance on investigations and reasonable enforcement action to impose rectification of the overgrown or unsightly allotment.

COMMITTEE RESOLUTION

THAT the matter lay on the table seeking feedback from Councillors around concerns raised.

Moved by: Councillor Mathers
Seconded by: Councillor Latcham
MOTION CARRIED UNANIMOUSLY

12 NOTICES OF MOTION

Nil

13 QUESTIONS ON NOTICE

Nil

14 URGENT BUSINESS\QUESTIONS**15 CLOSURE OF MEETING**

There being no further business the meeting closed at 12:54 pm.

SIGNATURE

CHAIRPERSON

DATE