



# **ORDINARY MEETING**

## **MINUTES**

**8 APRIL 2025**

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**REPORT OF THE ORDINARY MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON TUESDAY, 8 APRIL 2025 COMMENCING AT 9:01 AM**

## **1 OPENING**

- 1.1 Acknowledgement of Country
- 1.2 Opening Prayer – Pastor Norman Sabadi from “The Place Where He Speaks”

## **2 PRESENT**

Members Present:

The Mayor, Councillor A P Williams (Chairperson)  
Deputy Mayor, Councillor M D Wickerson  
Councillor S Latcham  
Councillor E W Oram  
Councillor C R Rutherford  
Councillor M A Taylor  
Councillor G D Mathers  
Councillor E B Hilse

In Attendance:

Mr R Cheesman – Acting Chief Executive Officer

## **3 APOLOGIES AND LEAVE OF ABSENCE**

Nil

## **4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

### **COUNCIL RESOLUTION**

THAT the minutes of the Ordinary Meeting of 25 March 2025 be confirmed.

THAT the minutes of the Special Meeting of 26 March 2025 be confirmed.

**Moved by:** Councillor Oram

**Seconded by:** Councillor Taylor

**MOTION CARRIED UNANIMOUSLY**

## **5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

Nil

## 6 BUSINESS OUTSTANDING

### 6.1 LIFTING MATTERS FROM THE TABLE

**File No:** 11715

**Authorising Officer:** Evan Pardon - Chief Executive Officer

**Author:** Evan Pardon - Chief Executive Officer

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#### SUMMARY

*This report is being presented in order for matters that have been laid on the table at previous meetings to be formally lifted from the table prior to being dealt with at this meeting.*

#### COUNCIL RESOLUTION

THAT the following matter be lifted from the table and dealt with accordingly:

- Potential Lease of Unused Portion of Water Allocation

**Moved by:** Mayor Williams

**Seconded by:** Councillor Oram

**MOTION CARRIED UNANIMOUSLY**

**7 PUBLIC FORUMS/DEPUTATIONS**

Nil

**8 PRESENTATION OF PETITIONS**

Nil

**9 COMMITTEE REPORTS**

Nil

## 10 COUNCILLOR/DELEGATE REPORTS

### 10.1 COUNCILLOR DISCRETIONARY FUND - MAYOR TONY WILLIAMS - SALVATION ARMY RED SHIELD APPEAL

**File No:** 8295  
**Authorising Officer:** Justin Kann - Manager Office of the Mayor  
Evan Pardon - Chief Executive Officer  
**Author:** Nicole Semfel - Executive Assistant to the Mayor

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#### SUMMARY

*Mayor Tony Williams is requesting approval for a donation from his Councillor Discretionary Fund to the Salvation Army Red Shield Appeal launch being held on Wednesday 7 May 2025.*

*Council will be providing funding of \$1,000 from the Communities budget, however Mayor Tony Williams would like to donate an additional \$1,000 from his Councillor Discretionary Fund for this event.*

#### COUNCIL RESOLUTION

THAT Council approves the allocation of \$1,000.00 from Mayor Tony Williams' Councillor Discretionary Fund to the Salvation Army Red Shield Appeal launch being held on Wednesday 7 May 2025.

**Moved by:** Councillor Wickerson  
**Seconded by:** Councillor Taylor  
**MOTION CARRIED UNANIMOUSLY**

## 11 OFFICERS' REPORTS

### 11.1 QUEENSLAND MINING & ENGINEERING EXPO 2026 EXHIBITOR SITE PROPOSAL

**File No:** 8444

**Authorising Officer:** Wade Clark - Economic Development Manager  
Angus Russell - Executive Manager Advance  
Rockhampton

**Author:** Jack Duncan - Economic Development & Industry  
Engagement Advisor

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#### SUMMARY

*Rockhampton Regional Council has the opportunity to exhibit at the 2026 Queensland Mining and Engineering Expo (QME 2026). It is proposed that the exhibition site is secured to better promote and position the Rockhampton region in the mining and resource industry sector.*

#### COUNCIL RESOLUTION

THAT Rockhampton Regional Council exhibit at the 2026 Queensland Mining and Engineering Expo (QME 2026) with an exhibitor fee of \$20,575.38 (excl. GST).

**Moved by:** Mayor Williams  
**Seconded by:** Councillor Latcham  
**MOTION CARRIED UNANIMOUSLY**



**11.2 SPONSORSHIP OF POP UP POLO 2025**

**File No:** 11715  
**Authorising Officer:** Angus Russell - Executive Manager Advance Rockhampton  
**Author:** Zac Garven - Tourism and Events Manager  
Justin Bulwinkel - Sports and Active Communities Coordinator  
Eileen Brown - Acting Tourism and Events Manager

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**SUMMARY**

*Council have received correspondence requesting sponsorship of the 'Pop-Up Polo Rockhampton 2025 Event'. The event will be held on Saturday 7 June 2025. This is the seventh year of the event being held in Rockhampton.*

**COUNCIL RESOLUTION**

THAT Council sponsors the 2025 'Pop-Up Polo Rockhampton' event to be held on Saturday 7 June 2025 and agree to:

1. Provide sponsorship contribution to the value of \$10,000 (excl. GST) cash; and
2. Provide in-kind support to the value of \$5,000 (excl. GST) for the provision of waste bins and the removal and re-installation of goal posts on the field.

**Moved by:** Mayor Williams  
**Seconded by:** Councillor Taylor  
**MOTION CARRIED UNANIMOUSLY**

**11.3 REGIONAL ARTS DEVELOPMENT FUND ROUND THREE 2024-25****File No: 2837****Authorising Officer: John Webb - Manager Communities and Culture  
Alicia Cutler - General Manager Community Services****Author: Mark Millett - Coordinator Major Venues****SUMMARY**

*Applications received for Round Three of the 2024-2025 Regional Arts Development Fund (RADF) have been assessed by the RADF committee and six applications are recommended for funding.*

*One application to join the RADF committee has been received and it is recommended for endorsement.*

**COUNCIL RESOLUTION**

THAT Council endorse the appointment of a new Committee Member as outlined in the report.

THAT Council endorses the applications listed below for funding from Round Three of the 2024-25 Regional Arts Development fund:

| <b>Applicant</b>                       | <b>Grant Type and Amount Requested</b> | <b>Details of Grant</b>  | <b>Grant amount recommended</b> |
|--|--|--|---------------------------------|
| Central Qld Contemporary Artists Inc.  | Development<br>\$2945.00               | Engage a professional Tutor (Sarah Larsen) to facilitate an Art Workshop in Rockhampton focusing on "en plein air" processes. Workshop is for CQCA members and local artists   | \$2945.00                       |
| Capricornia Printmakers Inc.           | Development<br>\$3283.80               | Engage a Professional Tutor (Trudy Rice) to facilitate an Art Workshop in Rockhampton focusing on 'Solar Plate Photogravure' Teaching new skills to members.   | \$3283.80                       |
| Hainian Yu                             | Project<br>\$3660.00                   | Providing free Classical vocal concerts/workshops to aged care residents at Mt Morgan Hospital, to the wider Mt Morgan Community at the Soldiers room hall / Art Gallery, and also to school students at Mt Morgan Central State School.   | \$3660.00                       |
| Mount Morgan Promotion and Development | Project<br>\$6112.37                   | Providing Arts and Craft workshops at the Wattle Day festival, including: <ul style="list-style-type: none"> <li>- Creative Flower Arranging</li> <li>- Simple Lino cut printing</li> <li>- Indigenous Art Painting</li> <li>- Ceramic Windchime painting</li> <li>- Acrylic Stained glass workshop</li> <li>- Circus Workshops</li> </ul> | \$6112.37                       |

|                                |                    |   |                             |
|--------------------------------|--------------------|---|-----------------------------|
| Rockhampton Symphony Orchestra | Project<br>\$10000 | To offset Venue and artist costs for a production of Handel's Messiah, a production which will involve a large portion of the Rockhampton community including a chorus of combined choirs from Central Qld. The project will also engage professional musicians from Brisbane and offer workshops with local musicians to improve their skills. The Rockhampton concert will see local musicians playing alongside professionals and showcase our local vocal talent. The funds sought from Rockhampton RADF are only to cover Rockhampton elements of the event. | \$10000                     |
| Capricorn Film Festival        | Project<br>\$6500  | Film Workshops with prominent Qld film industry professional (Luke Graham). Providing an opportunity for Rockhampton region film artists to refine their skills and learn techniques.   | \$3500.00<br>(part funding) |

**Moved by:** Councillor Wickerson

**Seconded by:** Councillor Oram

**MOTION CARRIED UNANIMOUSLY**

**11.4 STATE REQUEST FOR COUNCIL VIEWS ON AN ADDITIONAL PURPOSE (PRODUCTION OF ENERGY FROM A RENEWABLE SOURCE, NAMELY A WIND FARM) TO BE ADDED TO STATE LEASE, 235 CRAIGILEE ROAD, MORINISH**

**File No:** 6984  
**Authorising Officer:** Megan Younger - Manager Corporate and Technology Services  
Ross Cheesman - Deputy Chief Executive Officer  
**Author:** Michelle Mills - Property and Resumptions Officer  
Kellie Roberts - Coordinator Property and Insurance

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**SUMMARY**

*Reporting on a request from Department of Natural Resources and Mines, Manufacturing, and Regional and Rural Development seeking Council views on a state land application for part of 235 Craigilee Road, Mornish.*

**OFFICER'S RECOMMENDATION**

THAT Council authorises the Chief Executive Officer (Property and Resumptions Officer) to provide Council views to Department of Natural Resources and Mines, Manufacturing, and Regional and Rural Development, advising that considering the changes to the State Code 23 – Wind Farm Development now in effect that Council provides no objections to the proposed additional purpose (production of energy from a renewable source, namely a wind farm) to be added to the State lease over Lot 4363 on SP271515 (part of 235 Craigilee Road, Morinish).

Motion lost for lack of a mover and seconder.

**11.5 SPECIALISED SUPPLIER - INKERMEN CREEK BOAT RAMP SOLAR LIGHTING**

**File No:** 11760  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Martin Crow - Manager Infrastructure Planning

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**SUMMARY**

*The purpose of this report is to seek a Council resolution that the nominated supplier is deemed as a sole supplier in accordance with Section 235 (b) of the Local Government Regulation 2012.*

**COUNCIL RESOLUTION**

THAT pursuant to s235 (b) of the *Local Government Regulation 2012*, Council approve Solar Lighting Designs as a specialised supplier for the initial supply of solar lighting and columns at the Inkerman Creek Boat Ramp and the ongoing supplier of replacement parts and equipment for the solar lighting installations at the Inkerman Creek and Casuarina Creek Boat Ramp facilities.

**Moved by:** Mayor Williams  
**Seconded by:** Councillor Wickerson  
**MOTION CARRIED**

**11.6 PROJECT REFERENCE GROUP 1 APRIL 2025**

**File No:** 11979  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Evan Pardon - Chief Executive Officer

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**SUMMARY**

*The Agenda and Minutes of the Project Reference Group meeting held on 1 April 2025 are provided in accordance with the adopted Terms of Reference.*

**COUNCIL RESOLUTION**

THAT the Agenda and Minutes (as shown in Attachment 1 and 2) of the Project Reference Group meeting held on 1 April 2025 be received.

**Moved by:** Councillor Oram  
**Seconded by:** Councillor Taylor

**MOTION CARRIED UNANIMOUSLY**

**12 NOTICES OF MOTION**

Nil

**13 QUESTIONS ON NOTICE**

Nil

**14 URGENT BUSINESS\QUESTIONS**

Nil

***Meeting Adjourned*****COUNCIL RESOLUTION**

9:43AM

That the meeting be adjourned for a short recess, to resume at 10:00AM.

**Moved by: Mayor Williams**

**Seconded by: Councillor Mathers**

**MOTION CARRIED UNANIMOUSLY**

10:01AM That the meeting be resumed

**Members Present:**

The Mayor, Councillor A P Williams (Chairperson)  
Deputy Mayor, Councillor M D Wickerson  
Councillor S Latcham  
Councillor E W Oram  
Councillor C R Rutherford  
Councillor M A Taylor  
Councillor G D Mathers  
Councillor E B Hilse

**In Attendance:**

Mr R Cheesman – Acting Chief Executive Officer

## 15 CLOSED SESSION

### COUNCIL RESOLUTION

10:01AM

THAT Council move into Closed Session pursuant to section 254J(1) of the *Local Government Regulation 2012* and the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 254J(3) of the *Local Government Regulation 2012*, for the reasons indicated.

#### 16.1 Potential Lease of Unused Portion of Water Allocation

In accordance with section 254J(3)(g) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

**Moved by: Councillor Wickerson**

**Seconded by: Councillor Taylor**

**MOTION CARRIED UNANIMOUSLY**

### COUNCIL RESOLUTION

11:06AM

**THAT** pursuant to s5.12 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

**Moved by: Mayor Williams**

**Seconded by: Councillor Oram**

**MOTION CARRIED UNANIMOUSLY**



## 16 CONFIDENTIAL REPORTS

### 16.1 POTENTIAL LEASE OF UNUSED PORTION OF WATER ALLOCATION

**File No:** 1267  
**Authorising Officer:** Ross Cheesman - Deputy Chief Executive Officer  
**Author:** Marnie Taylor - Chief Financial Officer

In accordance with section 254J(3)(g) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

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#### SUMMARY

*Report discussing the opportunity to lease the unused portion of Council's Water Allocation from the Fitzroy Barrage Water Supply Scheme.*

#### COUNCIL RESOLUTION

THAT the matter lay on the table until the matter is considered at a Briefing Session.

**Moved by:** Councillor Oram  
**Seconded by:** Mayor Williams  
**MOTION CARRIED UNANIMOUSLY**

## 17 CLOSURE OF MEETING

There being no further business the meeting closed at 11:07 pm.

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SIGNATURE

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CHAIRPERSON

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DATE