



# **ORDINARY MEETING**

## **AGENDA**

**8 APRIL 2025**

*Your attendance is required at an Ordinary meeting of Council to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 8 April 2025 commencing at 9:00 AM for transaction of the enclosed business.*

A handwritten signature in black ink, appearing to be "C. P.", is positioned above the printed name of the Chief Executive Officer.

**CHIEF EXECUTIVE OFFICER**  
2 April 2025

Next Meeting Date: 23.04.25

**Please note:**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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## **1 OPENING**

- 1.1 Acknowledgement of Country
- 1.2 Opening Prayer

## **2 PRESENT**

Members Present:

The Mayor, Councillor A P Williams (Chairperson)  
Deputy Mayor, Councillor M D Wickerson  
Councillor S Latcham  
Councillor E W Oram  
Councillor C R Rutherford  
Councillor M A Taylor  
Councillor G D Mathers  
Councillor E B Hilse

In Attendance:

Mr E Pardon – Chief Executive Officer

## **3 APOLOGIES AND LEAVE OF ABSENCE**

## **4 CONFIRMATION OF MINUTES**

Minutes of the Ordinary Meeting held 25 March 2025

Minutes of the Special Meeting held 26 March 2025

## **5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

## **6 BUSINESS OUTSTANDING**

### **6.1 LIFTING MATTERS FROM THE TABLE**

**File No:** 11715

**Attachments:** Nil

**Authorising Officer:** Evan Pardon - Chief Executive Officer

**Author:** Evan Pardon - Chief Executive Officer

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#### **SUMMARY**

*This report is being presented in order for matters that have been laid on the table at previous meetings to be formally lifted from the table prior to being dealt with at this meeting.*

#### **OFFICER'S RECOMMENDATION**

THAT the following matter be lifted from the table and dealt with accordingly:

- Potential Lease of Unused Portion of Water Allocation

**7 PUBLIC FORUMS/DEPUTATIONS**

Nil

**8 PRESENTATION OF PETITIONS**

Nil

**9 COMMITTEE REPORTS**

Nil

## 10 COUNCILLOR/DELEGATE REPORTS

### 10.1 COUNCILLOR DISCRETIONARY FUND - MAYOR TONY WILLIAMS - SALVATION ARMY RED SHIELD APPEAL

**File No:** 8295  
**Attachments:** Nil  
**Authorising Officer:** Justin Kann - Manager Office of the Mayor  
Evan Pardon - Chief Executive Officer  
**Author:** Nicole Semfel - Executive Assistant to the Mayor

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#### SUMMARY

*Mayor Tony Williams is requesting approval for a donation from his Councillor Discretionary Fund to the Salvation Army Red Shield Appeal launch being held on Wednesday 7 May 2025.*

*Council will be providing funding of \$1,000 from the Communities budget, however Mayor Tony Williams would like to donate an additional \$1,000 from his Councillor Discretionary Fund for this event.*

#### OFFICER'S RECOMMENDATION

THAT Council approves the allocation of \$1,000.00 from Mayor Tony William's Councillor Discretionary Fund to the Salvation Army Red Shield Appeal launch being held on Wednesday 7 May 2025.

#### BACKGROUND

In 2025 the Salvation Army celebrate more than 60 years of the Red Shield Appeal and they have approached Council to support their fund raising efforts.

The Red Shield Appeal funds help The Salvation Army deliver vital community programs and social services, such as:

- Emergency financial assistance
- Refuge for women and children in crisis
- Shelter and support for those facing homelessness
- Crisis, transitional and long-term housing
- Youth drop-in centres and support programs
- Emergency and disaster relief (immediate support, all the way to long-term recovery)
- Drug and alcohol addiction recovery and rehabilitation support
- Employment training programs
- Chaplaincy



Council will be providing funding of \$1,000 from the Communities budget, however Mayor Tony Williams would like to donate an additional \$1,000 from his Councillor Discretionary Fund for this event.

Council supported this event in 2024 with funding of \$1,000 from the Communities budget and \$1,000 from Councillor Drew Wickerson's Councillor Discretionary Fund.

## 11 OFFICERS' REPORTS

### 11.1 QUEENSLAND MINING & ENGINEERING EXPO 2026 EXHIBITOR SITE PROPOSAL

<b>File No:</b>	<b>8444</b>
<b>Attachments:</b>	<b>Nil</b>
<b>Authorising Officer:</b>	<b>Wade Clark - Economic Development Manager Angus Russell - Executive Manager Advance Rockhampton</b>
<b>Author:</b>	<b>Jack Duncan - Economic Development &amp; Industry Engagement Advisor</b>

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#### SUMMARY

*Rockhampton Regional Council has the opportunity to exhibit at the 2026 Queensland Mining and Engineering Expo (QME 2026). It is proposed that the exhibition site is secured to better promote and position the Rockhampton region in the mining and resource industry sector.*

#### OFFICER'S RECOMMENDATION

THAT Rockhampton Regional Council exhibit at QME 2026 with an exhibitor fee of \$20,575.38 (excl. GST).

#### COMMENTARY

QME is the leading industrial exhibition in Queensland, having been held in Mackay since 1993. QME brings together buyers, specifiers and industry professionals to keep abreast of products, technologies and industry trends. It provides an opportunity for industry leaders to network among over 500 exhibitors and over 10,000 attendees.

The next QME is to be held in Mackay from 21 to 23 July 2026.

There is an opportunity for Rockhampton Regional Council through Advance Rockhampton to exhibit at the expo. Council has previously exhibited at this event and have seen positive impact in the Region's resources and mining sector, a key growth sector within the Rockhampton Region Economic Development Strategy.

It is recommended that to obtain maximum exposure from a value perspective, Council secures a 6 metre by 3 metre (18 m<sup>2</sup>) corner stand with a gold package upgrade which includes: furnishings, branding, timber flooring and a higher level of aesthetics at \$20,575.38 (excl. GST).

Previously Advance Rockhampton have engaged local businesses to co-exhibit at QME at the Advance Rockhampton site to showcase local industry capability. It is proposed that at QME 2026, local proponents who are registered and attending the event may join Advance Rockhampton within the stand.

This event will provide exposure for the Rockhampton region as a resource sector hub and the gateway to Bowen and Galilee basins. The event provides an opportunity to position and promote the region to a wide audience across the resources, mining and engineering sectors.

#### BACKGROUND

Advance Rockhampton has had a presence at numerous QME events in Mackay previously. Exhibiting at QME has lifted Rockhampton's profile at this key mining promotion event for the industry, developing investment attraction leads and relationships with key industry stakeholders.

**PREVIOUS DECISIONS**

Council resolved on 26 September 2023 that Council through Advance Rockhampton exhibit at QME 2024 with an exhibitor fee of \$19,893.73 (excl. GST).

**BUDGET IMPLICATIONS**

The exhibition site at QME 2026 will cost \$20,575.38 (excl. GST) and will be met using the dedicated Queensland Mining Expo budget allocation within the Economic Development budget. This report is presented in April 2025 to exercise early registration rates.

**CORPORATE/OPERATIONAL PLAN**

Operational Plan – Our Economy

Goal 3.2 Our work attracts business and industry to our Region.

Rockhampton Region Economic Development Action Plan 2023-2028

P1.B.AC1 Work with the local resources sector and support services to help secure economic opportunities.

P1.B.AC2 Host inbound and outbound investor delegations.

**CONCLUSION**

QME 2026 will provide promotional benefits for Rockhampton Regional Council and Advance Rockhampton to better promote the region as a mining, resources and engineering destination to an audience of professionals, industry groups and suppliers from around Australia.

**11.2 SPONSORSHIP OF POP UP POLO 2025**

**File No:** 11715

**Attachments:** 1. Sponsorship Request [↓](#)

**Authorising Officer:** Angus Russell - Executive Manager Advance Rockhampton

**Author:** Zac Garven - Tourism and Events Manager  
Justin Bulwinkel - Sports and Active Communities Coordinator  
Eileen Brown - Acting Tourism and Events Manager

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**SUMMARY**

*Council have received correspondence requesting sponsorship of the 'Pop-Up Polo Rockhampton 2025 Event'. The event will be held on Saturday 7 June 2025. This is the seventh year of the event being held in Rockhampton.*

**OFFICER'S RECOMMENDATION**

THAT Council sponsors the 2025 'Pop-Up Polo Rockhampton' event to be held on Saturday 7 June 2025 and agree to:

1. Provide sponsorship contribution to the value of \$10,000 (excl. GST) cash; and
2. Provide in-kind support to the value of \$5,000 (excl. GST) for the provision of waste bins and the removal and re-installation of goal posts on the field.

**COMMENTARY**

This will be the seventh year for Pop-Up Polo Rockhampton. Pop-Up Polo enjoyed a successful inaugural event in 2018 with an attendance of over 3,500. In 2024 over 29% of 3,044 attendees were from outside the region. Pop-up Polo Rockhampton is run by Events Queensland in conjunction with the support and event management of Urban Polo Australia and is anticipated to spend more than \$500,000 with local suppliers contractors to activate the event.

**BACKGROUND**

Rockhampton Regional Council sponsored Pop-Up Polo in its inaugural year 2018 to the value of \$10,000 cash (excl. GST) and in-kind of \$30,000 (excl. GST). In 2019 in-kind ground works to the value of \$10,000 was funded by Advance Rockhampton and additional in-kind marketing support was provided. In 2021, 2022, 2023, and 2024 Council provided \$10,000 cash (excl. GST) sponsorship as well as in-kind assistance with provision of waste bins, as well as post removal and re-installation, and branded fence scrim up to the value of \$5,000 (excl. GST).

**PREVIOUS DECISIONS**

Council has previously sponsored 'Pop-up Polo Rockhampton' and provided sponsorship contribution to the value of \$10,000 (excl. GST) cash and in-kind support (up to \$5,000).

**BUDGET IMPLICATIONS**

It is proposed that Council supports the 2025 event by providing sponsorship contribution to the value of \$10,000 (excl. GST) cash and in-kind support up to \$5,000 (excl. GST) for the provision of waste bins and the removal and re-installation of goal posts on the field.

The budget for this sponsorship will be accommodated for in the current operational budget of Advance Rockhampton.

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**STAFFING IMPLICATIONS**

The sponsorship would be managed by the Advance Rockhampton team.

**RISK ASSESSMENT**

This event is delivered by a third party (Events Queensland) who are responsible for managing their own event risks.

**CORPORATE/OPERATIONAL PLAN**

Goal 3.3 – We promote our Region as an attractive destination for visitors.

Goal 3.3 – We design places and deliver events that encourage visitors to come and stay.

**CONCLUSION**

Given the positive economic and community benefits the Pop-Up Polo event delivers to the Rockhampton Region, it is recommended that Council supports the opportunity to sponsor the Pop-Up Polo Rockhampton 2025 event.

# **SPONSORSHIP OF POP UP POLO 2025**

## **Sponsorship Request**

**Meeting Date: 8 April 2025**

**Attachment No: 1**



Zac Garven

Rockhampton Regional Council

Advance Rockhampton

220 Quay Street Rockhampton, QLD 4700

Dear Zac,

Following the resounding success of the 2024 Pop Up Polo event in Rockhampton, Events Queensland (EQ) is thrilled to extend an invitation to Rockhampton Regional Council (RRC) to once again partner with us for the highly anticipated 2025 event.

The 2024 event, held on June 8th at Victoria Park, further solidified Pop Up Polo's position as a premier social and sporting occasion in the region. We welcomed a vibrant crowd, with strong attendance figures demonstrating the event's broad appeal. Ticketing records show that 3,044 guests attended the Saturday event held at Victoria Park. Of these guests, 39% were male, 61% were female and 29% attended from outside the local government area.

The continued support from the Rockhampton business community was exceptional, with returning sponsors and new partners alike recognizing the unique value and engagement that Pop Up Polo delivers. This robust backing underscores the event's significance and its positive impact on the local economy.

Our commitment to fostering the next generation of hospitality and events professionals remained strong in 2024. We provided invaluable hands-on experience to hospitality students from across the region, enabling them to apply their skills in a dynamic, real-world setting. Along with the first class training and the \$30,000 investment into Rockhampton's young people through real wages, written references were also provided by EQ to these students to accompany their resumes for their future endeavours. We were yet again so pleased with the quality of students Rockhampton has become well known. It's testament to a thriving community.

Furthermore, our marketing team continued to invest in the region, creating compelling promotional video content showcasing Rockhampton's diverse industries, iconic tourism destinations, and thriving community. These high-quality assets serve as powerful tools for promoting the event and the region to our extensive database, generating significant engagement and positive feedback. A copy of the 2024 edit accompanies this letter.

info@eventsqueensland.co  
PO Box 489, Gladstone QLD 4680

eventsqueensland.co  
@eventsqueensland.co

Events Queensland Pty Ltd  
ABN 91 631 041 177





Events Queensland deeply appreciates RRC's ongoing support, which has been instrumental in the event's success. The collaborative efforts of all RRC departments and staff have contributed significantly to Pop Up Polo's reputation as a "must-attend" event on the social calendar. Building upon this strong foundation, we are eager to return to Rockhampton on Saturday, June 7th, 2025.

Pop Up Polo is a multifaceted event that delivers substantial social, economic, and promotional benefits to its host region, as evidenced by the successful 2024 event and previous years. EQ will this year spend a budgeted amount in excess of \$500,000 with local suppliers and contractors from Rockhampton and surrounding communities. We respectfully request that Council consider continuing our partnership by providing Events Queensland Pty Ltd with financial support of \$10,000 (ex GST), as well as in-kind support for the provision of waste receptacles and waste disposal, field hire, and preparation and restoration of the field at a new Victoria Park.

We sincerely hope that you will consider our proposal and look forward to the opportunity to collaborate with Rockhampton Regional Council once again to deliver another outstanding Pop Up Polo event.

Kind regards,

Peter Hawkins

Events Queensland

info@eventsqueensland.co  
PO Box 489, Gladstone QLD 4680

eventsqueensland.co  
@eventsqueensland.co

Events Queensland Pty Ltd  
ABN 91 631 041 177





**11.3 REGIONAL ARTS DEVELOPMENT FUND ROUND THREE 2024-25****File No:** 2837**Attachments:** 1. Jodie vdW arts cv 2024 [↓](#)  
2. RADF Meeting Minutes - Round 3 2024-2025 [↓](#)**Authorising Officer:** John Webb - Manager Communities and Culture  
Alicia Cutler - General Manager Community Services**Author:** Mark Millett - Coordinator Major Venues**SUMMARY**

*Applications received for Round Three of the 2024-2025 Regional Arts Development Fund (RADF) have been assessed by the RADF committee and six applications are recommended for funding.*

*One application to join the RADF committee has been received and it is recommended for endorsement*

**OFFICER'S RECOMMENDATION**

THAT Council endorse the appointment of a new Committee Member as outlined in the report.

THAT Council endorses the applications listed below for funding from Round Three of the 2024-25 Regional Arts Development fund:

Applicant	Grant Type and Amount Requested	Details of Grant	Grant amount recommended
Central Qld Contemporary Artists Inc.	Development \$2945.00	Engage a professional Tutor (Sarah Larsen) to facilitate an Art Workshop in Rockhampton focusing on "en plein air" processes. Workshop is for CQCA members and local artists	\$2945.00
Capricornia Printmakers Inc.	Development \$3283.80	Engage a Professional Tutor (Trudy Rice) to facilitate an Art Workshop in Rockhampton focusing on 'Solar Plate Photogravure' Teaching new skills to members.	\$3283.80
Hainian Yu	Project \$3660.00	Providing free Classical vocal concerts/workshops to aged care residents at Mt Morgan Hospital, to the wider Mt Morgan Community at the Soldiers room hall / Art Gallery, and also to school students at Mt Morgan Central State School.	\$3660.00
Mount Morgan Promotion and	Project \$6112.37	Providing Arts and Craft workshops at the Wattle Day festival, including: <ul style="list-style-type: none"> <li>- Creative Flower Arranging</li> <li>- Simple Lino cut printing</li> </ul>	\$6112.37

Development		<ul style="list-style-type: none"> <li>- Indigenous Art Painting</li> <li>- Ceramic Windchime painting</li> <li>- Acrylic Stained glass workshop</li> <li>- Circus Workshops</li> </ul>	
Rockhampton Symphony Orchestra	Project \$10000	To offset Venue and artist costs for a production of Handel's Messiah, a production which will involve a large portion of the Rockhampton community including a chorus of combined choirs from Central Qld. The project will also engage professional musicians from Brisbane and offer workshops with local musicians to improve their skills. The Rockhampton concert will see local musicians playing alongside professionals and showcase our local vocal talent. The funds sought from Rockhampton RADF are only to cover Rockhampton elements of the event.	\$10000
Capricorn Film Festival	Project \$6500	Film Workshops with prominent Qld film industry professional (Luke Graham). Providing an opportunity for Rockhampton region film artists to refine their skills and learn techniques.	\$3500.00 (part funding)

## COMMENTARY

Ten applications were received with a total requested amount of \$53367.17. Of the ten received applications all were deemed eligible for funding. Ten applications were assessed by the RADF Committee. Six applications were deemed desirable to fund, totaling a funding amount of \$29501.17.

An application to join the RADF Committee was received, and the committee would like to recommend that the Council appoint Jodie Van De Wetering to join the RADF committee as her background in performing arts, knowledge and expertise will be a great asset to the committee. There is currently one position remaining vacant, following the resignation of Rosslyn McKendry, appointing Jodie Van De Wetering will fill that position

## BACKGROUND

The Regional Arts Development Fund (RADF) is a joint funding program of the Queensland Government (administered by Arts Queensland) and the Rockhampton Regional Council that focuses on the development of quality art and arts practice in our Region

## PREVIOUS DECISIONS

10 December 2024 – Council resolved the RADF Round 2 2024-25 funding and awarded \$4687.50 for funding

17 September 2024 – Council resolved the RADF Round 1 2024-25 funding and awarded \$7420.00 for funding

## BUDGET IMPLICATIONS

The total RADF 2024-25 Community grants pool is \$45610.49.

The funded amount for RADF Round 1 2024-25 was \$7420.00

The funded amount for RADF round 2 2024-35 was \$4687.50

Quick response grants RADF 2024-25 have totaled \$3840.00

The Recommended funding amount for RADF round 3 2024 -25 is \$29501.17

The remaining RADF 2024 -25 Community grants pool will be is \$161.82

### **LEGISLATIVE CONTEXT**

NIL

### **LEGAL IMPLICATIONS**

NIL

### **STAFFING IMPLICATIONS**

NIL

### **RISK ASSESSMENT**

N/A

### **CORPORATE/OPERATIONAL PLAN**

Corporate Plan 2022-2027:

Our Community Goal 2.1

- We provide opportunities for people to contribute to their communities.
- We support our people and community groups through our programs and resources
- Our services, activities and community assets provide opportunities to celebrate our culture and creative arts and preserve the Region's heritage

### **CONCLUSION**

The Regional Arts Development Fund Committee recommends six (6) applications for funding, with a total recommended funding amount of \$29501.17.

# **REGIONAL ARTS DEVELOPMENT FUND ROUND THREE 2024-25**

**Jodie vdW arts cv 2024**

**Meeting Date: 8 April 2025**

**Attachment No: 1**

Artistic CV

Jodie van de Wetering

Jodie van de Wetering

[REDACTED]  
[REDACTED]  
[REDACTED]

Jodie van de Wetering is a writer, performer, and instigator of creative shenanigans based in Rockhampton, Queensland. Their work includes stand up and improv comedy, acting for stage and film, and creating interactive events such as escape rooms.

Jodie was an ABC reporter and broadcaster for 13 years, and is a confident MC, presenter and discussion facilitator. They have worked on events for clients including Carers Queensland, Anglicare Central Queensland, Queensland Spatial & Surveying Association, Keppel Coast Arts' Creek Sessions, the Rotary Club of Biloela, and CapriCon 2024.

Jodie has had work published by Invisible Elephant Press, Pencil Tip Publishing, and performed as part of ArtsCQ's Living History theatre project. They have appeared in several Blue Eagle Productions film projects including a lead role in the *Koch & Boules* improvised comedy web series. They have performed stand up at Beef Australia, Brisbane's Sit Down Comedy Club, Rockhampton River Festival and the Village Festival.

Major professional credits

Film roles

Film	Role	Year	Company
Koch & Boules	Detective Koch/ Madame le WooWoo	2022 - ongoing	Blue Eagle Productions
Dominion Road	Jane McCullough	2019	Blue Eagle Productions
Lost & Found	TV reporter	2018	Blue Eagle Productions

**Theatre & live comedy**

<b>Production</b>	<b>Role</b>	<b>Year</b>	<b>Company</b>
KCA Creek Sessions	Improv comedy	2022	Keppel Coast Arts
Remotely Funny online comedy	Producer, MC, performer	2020-present	Independent online project
Up Late interactive events	Activity developer and presenter	2017 - 2020	Rockhampton Art Gallery
Neon Dreams	Stand up comedy	2019	Festival-length stand up comedy show performed at three major Central Queensland events.
Beef Australia 2018 Great Debate	Stand up comedy	2018	Beef Australia
Rocky Radio: Live on Stage	Producer, director, various acting roles	2018	Independent production of radio-style plays performed live with manual sound effects.
Monsoon	acting role: Bernadette	2017	Original theatre production by Keppel Coast Arts
Aussie Shakespeare	Producer, various acting roles	2017	Original Independent theatre production

**Writing**

<b>Title</b>	<b>Publication</b>	<b>Publisher</b>	<b>Year</b>
Rex Pilbeam: Time Traveller (working title) (full-length play)	Written during RMOA artist residency	currently in development	2024
Washing Day (one-act play)	Living History Project	Arts Central Queensland	2019
The Specimen (short story)	Grave Warnings	Pencil Tip Publishing	2016
Rooted (short story)	Sproutlings	Invisible Elephant Press	2016

# **REGIONAL ARTS DEVELOPMENT FUND ROUND THREE 2024-25**

## **RADF Meeting Minutes - Round 3 2024- 2025**

**Meeting Date: 8 April 2025**

**Attachment No: 2**

# Minutes



## REGIONAL ARTS DEVELOPMENT FUND

### COMMITTEE MEETING Minutes

**DATE:** Tuesday

**START TIME:** 5:30pm

**LOCATION:** Pilbeam Theatre Meeting Room

Name	Role	Attendance/Apology
Cr Drew Wickerson	Chair	Apology
Mark Millett	Ex-officio	Attended (Acting Chair)
Jonathan McBurnie	Ex-officio	Attended (Teams)
Amy Johnstone (AJ)	Committee Member	Attended (Teams)
Geoff Carter (GC)	Committee Member	Attended
Janice Labbett (JL)	Committee Member	Attended
Joy Philippi (JP)	Committee Member	Attended
Kay Wolfs (KW)	Committee Member	Attended
Oliver Skrzypczynski (OS)	Committee Member	Attended
Patric Lilleboe (PL)	Committee Member	Attended
Rod Haynes (RH)	Committee Member	Attended (Phone)
Rosslyn McKendry (RM)	Committee Member	Apology - Resigned
Emma Killion (EK)	Committee Member	Attended
Gina Enkuzis	Minute Taker	Attended

### ITEMS

- Welcome –  
Chair Mark Millett opened the meeting at 5:31pm and welcomed everyone. Apologies from Councillor Drew Wickerson and Rosslyn McKendry. Jonathan McBurnie, Amy Johnston attending via Microsoft Teams, and Rod Haynes attending via Phone
- Business arising from previous meeting –  
NIL
- Business arising from correspondence –  
Letter received from Rosslyn McKendry regarding her resignation, committee accepted.
- Confirmation of Previous Minutes – Confirmed by Geoff Carter, seconded by Joy Phillipi
- Assessment of Round 3 applications –  
Discussions held regarding the ten (10) applications. Brief notes below.  
**5.1 Application 1 – Shahin Katebi**  
Conflicts – NIL  
Discussion –. The idea is great, but the committee feels it needs to supply more evidence of outcomes. Great from an artistic point of view but perhaps needs more planning around the outcomes. Some concern from Committee around a lack of evidence of existing skills to undertake the project, with the main concern being the artists will jump straight in without building the necessary skills first to ensure a successful project. General Consensus is the project has merit but needs more work to resolve outcomes.



# Minutes



Voting – Chair supports the unanimous no vote

EK	GC	PL	JP	KW	JL	AJ
N	N	N	N	N	N	N

Oliver Skrzypczynski arrived to the meeting at 5.45pm

Rod Hayne Joined Meeting Via Phone 5.45pm

## 5.1 Application 2 – Central Queensland Contemporary Artists Inc.

Conflicts – KW and JL left the meeting due to conflicts.

Discussion – Great application, good supporting documentation. Good project that is expanding existing art practise with new skills. Great opportunity for local artists to learn new techniques.

Voting – Chair supports the unanimous yes vote

EK	GC	PL	JP	KW	JL	AJ	OS	RH
Y	Y	Y	Y			Y	Y	Y

## 5.2 Application 3 – Emma Ward

Conflicts – NIL

Discussion – Committee has concerns regarding the number of stages to the application. Committee felt this application could be split into a research project, then perhaps a developmental project before arriving at a project. Committee liked the idea of the project itself, but acknowledge that this type of project has been undertaken and by other researchers and is widely understood in the mental health community. Concern that the Artist may be engaging in an area that, if not done carefully and with great consideration could be counterintuitive to the intent of the project. Would like to see this project further researched, and split into smaller achievable components.

Voting – Chair supports the unanimous no vote

EK	GC	PL	JP	KW	JL	AJ	OS	RH
N	N	N	N	N	N	N	N	N

## 5.3 Application 4 – Damian Ward

Conflicts – NIL

Discussion – Committee felt this application was interesting and moving into an area that is not commonly seen at the RADF table. Committee acknowledges the merits of this application. Committee would like to see some examples of previous work from the artist. Committee felt this application is very beneficial to the artist, and only the artist. No evidence of community benefit – Noting this is okay for a development application but would like to see some benefit back to the community. Committee notes that the market for this type of art is quite niche, especially in our region. That said the committee are happy to see this type of work occurring in the region.

With limited funds available, this project, as it seemingly only benefits the artist, has been ranked by the committee as less desirable to fund.

Voting – Chair supports the unanimous no vote

# Minutes



EK	GC	PL	JP	KW	JL	AJ	OS	RH
N	N	N	N	N	N	N	N	N

## 5.4 Application 5 – Broadway & Beyond

Conflicts – NIL

Discussion – Committee disappointed to note that this application is a repeat of a previously funded application. Noting that the project is identical to previous. Committee would have liked to see this project opened up to community to participate or perhaps include master classes for dance tutors in the region.

Voting – Chair supports the unanimous no vote

EK	GC	PL	JP	KW	JL	AJ	OS	RH
N	N	N	N	N	N	N	N	N

Dr Emma Killion left the meeting at 6:20pm

## 5.5 Application 6 – Capricorn Printmakers Inc

Conflicts – NIL

Discussion – Committee felt the application was well done and the project is good. Adding new printing techniques to the printmakers growing repertoire of skills. Committee noted that the Printmakers group is growing and have a strong reputation for passing on skills and knowledge to members.

Voting – Chair supports the unanimous yes vote

GC	PL	JP	KW	JL	AJ	OS	RH
Y	Y	Y	Y	Y	Y	Y	Y

## 5.6 Application 7 – Hainian Yu

Conflicts – NIL

Discussion – Committee felt the application could have been stronger with letters of support from organisations involved, however, the project itself is great, and the committee loved the benefit that the Mount Morgan Community will receive. Committee questioned the rates of pay, Chair explained that artists are encouraged to use professional rates of pay which can be found on NAVA and MEAA websites. RADF Should be paying industry rates for Artists. Committee appreciates that the applicant has tested the project prior to application, giving the committee confidence the project will be successful.

Voting – Chair supports the unanimous yes vote

GC	PL	JP	KW	JL	AJ	OS	RH
Y	Y	Y	Y	Y	Y	Y	Y

## 5.7 Application 8 – MMPAD

Conflicts – NIL

# Minutes



Discussion – Committee supportive of this project, with discussions regarding the project essentially offering market style arts and crafts workshops. The project is a worthwhile project that gives the community a lot of value, including learning new skills and exposure to new creative practises.

Voting – Chair supports the unanimous yes vote

GC	PL	JP	KW	JL	AJ	OS	RH
Y	Y	Y	Y	Y	Y	Y	Y

## 5.8 Application 9 – Rockhampton Symphony Orchestra Inc

Conflicts – GC left the meeting due to conflict.

Discussion – Good application and great project that is bringing together multiple community organisations. Committee discussed the fact that this organisation has received funding multiple years in a row. However, the committee felt this project is worth funding because it supports so many community organisations. Committee remarked the production costs could be clearer - noting that only the Rockhampton production costs are included. Committee questioned what happens to excess funds if the orchestra is successful in other applications, Gina advised the committee that excess funds are returned.

Voting – Chair supports the unanimous yes vote

GC	PL	JP	KW	JL	AJ	OS	RH
	Y	Y	Y	Y	Y	Y	Y

Amy Johnston left the meeting at 6:49pm

## 5.9 Application 10 – Capricorn Film Festival

Conflicts – NIL

Discussion – Committee queried where Workshops were to be held, Chair advised, through conversation with the applicant, that workshops were to be held at CQU through in kind venue provision. Committee felt the marketing costs seem high, and would have liked clarification on what these costs are for. Committee also felt this application was not a project grant but rather fit more with a development grant. As such committee is happy to part fund this application, and not fund marketing costs.

Voting – Chair supports the unanimous yes vote with caveat on amount funded.

GC	PL	JP	KW	JL	OS	RH
Y	Y	Y	Y	Y	Y	Y

6. General Business – Committee discussed Jodie van de Wetering joining the committee as the tenth member. Committee is happy that she will bring a new art form to the Committee skillset. Very accomplished within the region.
7. Next meeting – To be advised early in the new Financial Year.
8. Close of Meeting – Chair closed the meeting at 7:10pm

**11.4 STATE REQUEST FOR COUNCIL VIEWS ON AN ADDITIONAL PURPOSE  
(PRODUCTION OF ENERGY FROM A RENEWABLE SOURCE, NAMELY A WIND  
FARM) TO BE ADDED TO STATE LEASE, 235 CRAIGILEE ROAD, MORINISH**

**File No:** 6984

**Attachments:**

1. Request for Council views [↓](#)
2. Aerial map [↓](#)
3. Information Bulletin dated 6 March 2025 [↓](#)

**Authorising Officer:** Megan Younger - Manager Corporate and Technology Services  
Ross Cheesman - Deputy Chief Executive Officer

**Author:** Michelle Mills - Property and Resumptions Officer  
Kellie Roberts - Coordinator Property and Insurance

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**SUMMARY**

*Reporting on a request from Department of Natural Resources and Mines, Manufacturing, and Regional and Rural Development seeking Council views on a state land application for part of 235 Craigilee Road, Mornish.*

**OFFICER'S RECOMMENDATION**

THAT Council authorises the Chief Executive Officer (Property and Resumptions Officer) to provide Council views to Department of Natural Resources and Mines, Manufacturing, and Regional and Rural Development, advising that considering the changes to the State Code 23 – Wind Farm Development now in effect that Council provides no objections to the proposed additional purpose (production of energy from a renewable source, namely a wind farm) to be added to the State lease over Lot 4363 on SP271515 (part of 235 Craigilee Road, Morinish).

**COMMENTARY**

Council received another request from Department of Natural Resources and Mines, Manufacturing, and Regional and Rural Development (NRM) for its views to an application for an additional purpose (production of energy from a renewable source, namely a wind farm) to be added to the State lease over Lot 4363 on SP271515 (part of 235 Craigilee Road, Morinish) – see attachment 1. Note: Council has received an extension to submit views by 17 April 2025.

The purpose of the State lease is currently pastoral purposes. See attachment 2 for an aerial map of the property.

The request was tasked to relevant Council sections for feedback, no objections were received. The Civil Operations section noted that there are currently no Council constructed and maintained roads providing access to the site. Council also has no tenure interest in this property.

The Information Bulletin dated, 6 March 2025, (see attachment 3) provided an update regarding the changes to State Code 23 – Wind Farm Development which came into effect on 3 February 2025.

Council is under no obligation to respond to or respond with a preference as NRM are only seeking feedback. Ultimately NRM will decide whether this additional purpose will be added to the lease.

**PREVIOUS DECISIONS**

Council previously provided views to NRM in September 2023, advising that Council does not support (objects) to the conversion of this State lease to freehold and an additional purpose (production of energy from a renewable source, namely a wind farm) to be added to this State lease, until such time as the Wind Farm Code (State Code 23) has been reviewed, updated and adopted by the State Government.

**BUDGET IMPLICATIONS**

Nil.

**LEGISLATIVE CONTEXT**

Nil. The assessment of wind farm developments is the role of the State Government under the *Planning Act 2016*.

**LEGAL IMPLICATIONS**

Nil.

**STAFFING IMPLICATIONS**

Nil.

**RISK ASSESSMENT**

Not required.

**CORPORATE/OPERATIONAL PLAN**

Not applicable.

**CONCLUSION**

The recent changes to the State Code 23 – Wind Farm Development has mandated a process for wind farm applications should an application be received for this property. In addition, as Council has no technical grounds for objection, it is recommended that Council provides no objections to the proposed additional purpose (production of energy from a renewable source, namely a wind farm) to be added to the State lease over Lot 4363 on SP271515 (part of 235 Craigilee Road, Morinish).

**STATE REQUEST FOR COUNCIL  
VIEWS ON AN ADDITIONAL PURPOSE  
(PRODUCTION OF ENERGY FROM A  
RENEWABLE SOURCE, NAMELY A  
WIND FARM) TO BE ADDED TO STATE  
LEASE, 235 CRAIGILEE ROAD,  
MORINISH**

**Request for Council views**

**Meeting Date: 8 April 2025**

**Attachment No: 1**

**From:** [John McDonald](#)  
**To:** [General Enquiries](#)  
**Subject:** (ECM:41007968) request for views - application for additional purpose (renewable energy - wind farm) to lease - Lot 4363 on SP271515 - PH 35/4363  
**Date:** Monday, 17 February 2025 9:51:20 AM  
**Attachments:** [image001.png](#)  
[SmartMap.pdf](#)  
[RF Request for RRC's views involving rolling term lease PH 354363 over Lot 4363 on SP271515 - Proposed conversion to freehold OR use the land for an additional purpose i.e. for the production of energy from a renewable source namely a wind farm.msg](#)

[External Email] This email was sent from outside the organisation – be cautious, especially with links and attachments.



OFFICIAL

Good morning.

I refer to previous correspondence with Council regarding the subject matter (as per the attached email).

The Department's lease conversion offer, forwarded to the lessees, was rejected as the native title holders did not wish to negotiate the surrender of their rights and interests in the land to enable freeholding to occur.

As such, the lessees have now applied for an additional purpose to be added to the lease in terms of section 154(2)(a)(ii) of the Land Act 1994. The additional purpose is for the production of energy from a renewable source, namely a wind farm.

Please advise of Council's views regarding the proposed additional purpose for PH 35/4363.

To enable full consideration to be given to this matter, please submit your views and/or requirements by close of business **17 March 2025**.

Thank you.

Kind regards,

John



**John McDonald**

Land Officer

**Land & Surveying Services (L&SS)**

Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development

**P:** (07) 4131 2386

**E:** [john.mcdonald@resources.qld.gov.au](mailto:john.mcdonald@resources.qld.gov.au)

**A:** 16-32 Enterprise Street | PO Box 1167, Bundaberg QLD 4670





**STATE REQUEST FOR COUNCIL  
VIEWS ON AN ADDITIONAL PURPOSE  
(PRODUCTION OF ENERGY FROM A  
RENEWABLE SOURCE, NAMELY A  
WIND FARM) TO BE ADDED TO STATE  
LEASE, 235 CRAIGILEE ROAD,  
MORINISH**

**Aerial map**

**Meeting Date: 8 April 2025**

**Attachment No: 2**



**STATE REQUEST FOR COUNCIL  
VIEWS ON AN ADDITIONAL PURPOSE  
(PRODUCTION OF ENERGY FROM A  
RENEWABLE SOURCE, NAMELY A  
WIND FARM) TO BE ADDED TO STATE  
LEASE, 235 CRAIGILEE ROAD,  
MORINISH**

**Information Bulletin dated 6 March  
2025**

**Meeting Date: 8 April 2025**

**Attachment No: 3**

## INFORMATION BULLETIN

6 MARCH 2025

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**1 OFFICERS REPORTS****1.1 CHANGES TO STATE CODE 23 - WIND FARM DEVELOPMENT****File No:****Attachments:** 1. [State Code 23: Wind Farm Development](#)**Authorising Officer:** Angus Russell - Executive Manager Advance Rockhampton**Author:** Cameron Wyatt - Coordinator Strategic Planning

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**SUMMARY**

*The purpose of this information bulletin is to provide an update regarding recent changes to State Code 23 – Wind Farm Development by the State Government.*

**COMMENTARY**

The purpose of this information bulletin is to provide an update regarding the changes to State Code 23 – Wind Farm Development.

The State Government has updated Code 23 for Wind Farm Development (see the attached) which this came into effect on Monday 3 February 2025.

The major change is that windfarms developments have been made impact assessable (previously code assessable) and required to undergo public consultation under the *Planning Regulation 2017*:

*The Planning (Wind Farms) Amendment Regulation 2025 (Amendment Regulation) amends the Planning Regulation 2017 (Planning Regulation) to make all development applications for wind farms under the Planning Act 2016 subject to impact assessment, therefore requiring statutory public consultation and allowing third party appeal rights.*

Other changes to the Statewide code include:

1. Making sure wind new farm applications result in no significant loss of high quality agricultural land;
2. Workers accommodation associated with the construction of the wind farm does not adversely impact on surrounding communities;
3. Construction impacts on local infrastructure are mitigated, or if unable to be mitigated, remediated;
4. Social impacts are identified and addressed to avoid negative impacts on host communities (community benefit);
5. Decommissioning of wind farms becomes the sole responsibility of the wind farm operator and guaranteed through bonds or financial guarantees, no longer leaving private landowners at risk; and
6. Any disturbance to environmental footprints are rehabilitated.

The assessment of wind farm developments will still remain the role of the State Government.

The State Government is also investigating whether to undertake further changes to other renewable developments including solar farms (i.e. making all solar farms impact assessable).

## **CHANGES TO STATE CODE 23 – WIND FARM DEVELOPMENT**

### **State Code 23: Wind Farm Development**

**Meeting Date: 6 March 2025**

**Attachment No: 1**

## State code 23: Wind farm development

### Purpose statement

Wind farm development has the potential for adverse impacts on individuals, communities and the natural environment. Wind farm development will be considered appropriate where unacceptable adverse impacts on individuals, communities and the environment do not arise from wind farm development.

The purpose of this code:

1. is to set out the minimum parameters of assessment necessary to demonstrate that a wind farm development can satisfactorily mitigate any unacceptable adverse impacts on individuals, communities and the environment; and
2. is to ensure that the impacts arising from the design, siting (including proximity to sensitive land uses), construction, operation and decommissioning of wind farms do not result in unacceptable adverse impacts on individuals, communities and the environment; and
3. is to ensure the assessment of wind farm developments must be informed by community and local government engagement.

#### Using this code

The assessment benchmarks for this code comprise:

- a purpose statement which identifies the overall intent of the code
- performance outcomes which set assessment benchmarks which must be complied with to achieve the purpose statement of the code.

This Code includes a Purpose Statement and Performance Outcomes. Despite any other provision of SDAP, compliance with the Code will only be achieved where both the Performance Outcomes and Purpose Statement are complied with in full. Where the Performance Outcomes are not complied with, then compliance with the Code cannot be achieved. Similarly, if the Purpose Statement is not complied with, then compliance with the Code cannot be achieved. Compliance with the Performance Outcomes alone will not achieve compliance with the Purpose Statement.

There are no acceptable outcomes for this code.

This code also includes the glossary of terms for definitions relevant to this code and reference documents; including the guideline – **Planning guideline State code 23: Wind farm development**.

### Performance outcomes

Table 23.1: Material change of use

Performance outcomes
<b>Protected wildlife and associated habitats and areas of high ecological value</b>
PO1 Development is located and designed to ensure that: <ul style="list-style-type: none"> <li>• <b>protected wildlife</b> and associated habitats; and</li> <li>• areas of <b>high ecological value</b></li> </ul> are protected from adverse impacts.
PO2 Development is constructed to ensure that: <ul style="list-style-type: none"> <li>• <b>protected wildlife</b> and associated habitats; and</li> <li>• areas of <b>high ecological value</b></li> </ul> are protected from adverse impacts.
PO3 Development operations ensure that <b>protected wildlife</b> and birds and bats are protected from adverse impacts.
PO4 Areas cleared for the construction of a <b>wind farm</b> are progressively <b>rehabilitated</b> to the maximum extent practicable following construction without impeding the safe and efficient operations and maintenance of the <b>wind farm</b> .
<b>Agricultural land</b>
PO5 Development is located and designed to ensure that there is no significant loss of <b>high-quality agricultural land</b> values.
<b>Natural drainage patterns</b>
PO6 The <b>wind farm</b> , including ancillary infrastructure, is designed and sited to minimise crossings of and interference with natural drainage lines, waterways and wetlands.
<b>Protecting water quality and erosion control</b>
PO7 Development is designed to avoid areas of <b>high erosion risk</b> , where failure of erosion management devices would result in permanent and/or adverse impacts on receiving waterways or wetlands.
PO8 Development is constructed to maintain or improve the water quality of receiving waters, waterways and wetlands by: <ul style="list-style-type: none"> <li>• minimising erosion and run off;</li> <li>• managing drainage control; and</li> <li>• preserving the bank stability of affected waterways and drainage lines.</li> </ul>

State Development Assessment Provisions v3.2

State code 23: Wind farm development

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<b>PO9</b> Areas cleared for construction are progressively stabilised during construction to ensure that erosion and run off to the surrounding landscape and waterways is minimised to the greatest extent possible.
<b>Natural hazards and extreme weather events</b>
<b>PO10</b> Development is located, designed, constructed and operated to be responsive to <b>natural hazards and extreme weather events</b> .
<b>PO11</b> Development is constructed and operated to protect the safety of people in the event of <b>natural hazards or extreme weather events</b> occurring.
<b>Acoustic amenity</b>
<b>PO12</b> The predicted acoustic level at all noise affected existing or approved <b>sensitive land uses on host lots</b> does not exceed the criteria stated in table 23.2.
<b>PO13</b> The predicted acoustic level at all noise affected existing or approved <b>sensitive land uses on non- host lots</b> does not exceed the criteria stated in table 23.3.
<b>Electromagnetic interference</b>
<b>PO14</b> Development is designed and/or mitigation measures are used to protect pre-existing television, radar and radio transmission and reception from <b>electromagnetic interference</b> .
<b>Shadow flicker</b>
<b>PO15</b> Development is designed, constructed and operated so that the modelled blade <b>shadow flicker</b> impacts on existing or approved <b>sensitive land uses</b> do not exceed 30 hours per annum and 30 minutes per day.
<b>Workforce accommodation impacts</b>
<b>PO16</b> On-site <b>workforce accommodation</b> associated with the construction of the <b>wind farm</b> , does not result in adverse impacts on surrounding communities and townships, such as overburdening services and community facilities.
<b>PO17</b> Off-site <b>workforce accommodation</b> associated with the construction of the <b>wind farm</b> , does not result in adverse impacts on surrounding communities and townships, such as overburdening services, housing supply and community facilities.
<b>Areas identified by state or local government planning instruments as having high scenic amenity</b>
<b>PO18</b> Development in an area identified by state or local government planning instruments as having high <b>scenic amenity</b> is sited and designed to protect the <b>scenic amenity</b> and <b>landscape values</b> of the locality and region.
<b>Transport networks</b>
<b>PO19</b> Construction and ongoing activities associated with the development do not adversely impact the efficiency and condition of <b>transport networks</b> and infrastructure nor compromise the safety of users of the <b>transport network</b> .
<b>PO20</b> Development delivers necessary upgrades to the <b>transport network</b> to ensure construction activities and ongoing maintenance do not adversely impact <b>transport networks</b> and infrastructure.
<b>PO21</b> Development demonstrates that a safe, viable and practical haulage route can be secured to accommodate the movement of <b>oversize/overmass vehicles</b> during construction and ongoing maintenance activities.
<b>PO22</b> Development provides safe, efficient, and sustainable vehicular access to the site for all vehicle types anticipated through the construction, operation, maintenance and <b>decommissioning</b> of the <b>wind farm</b> .
<b>Infrastructure</b>
<b>PO23</b> The impacts of the development on infrastructure and services including social infrastructure, communications networks and essential infrastructure are identified, and measures to manage, mitigate and remediate any impacts are undertaken: <ul style="list-style-type: none"> <li>• prior to commencement of any development; or</li> <li>• prior to additional demand being placed on infrastructure and services .</li> </ul>
<b>Aviation safety, integrity and efficiency</b>
<b>PO24</b> Development does not adversely affect the safety, operational integrity and efficiency of <b>air services</b> and aircraft operations as a result of its: <ol style="list-style-type: none"> <li>1. location;</li> <li>2. siting;</li> <li>3. design;</li> <li>4. construction;</li> <li>5. operation.</li> </ol>
<b>PO25</b> Development includes lighting and marking measures that ensure the safety, operational integrity and efficiency of <b>air services</b> and aircraft operations.
<b>Community impact</b>
<b>PO26</b> Impacts on communities and individuals are identified, addressed and mitigated to avoid any adverse impacts.
<b>Decommissioning</b>
<b>PO27</b> Relevant components of development, both after completion of construction and at cessation of operations, are <b>decommissioned</b> in a timely and efficient manner.
<b>PO28</b> Decommissioning ensures that materials removed from site destined for landfill are minimised while opportunities to reuse, recycle and /or repurpose are deployed to the greatest extent practicable.
<b>PO29</b> Decommissioning at end of operations ensures disturbance footprints are rehabilitated, waterways and drainage patterns are reinstated.
<b>PO30</b> Decommissioning plans are secured by bonds or financial guarantees or other mechanism/s to safeguard timely compliance.

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State code 23: Wind farm development

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## Reference tables

**Table 23.2: Acoustic criteria for host lots**

Acoustic criteria	
Noise description	Acoustic level does not exceed
The outdoor (free-field) night-time (8pm to 6am) A-weighted equivalent acoustic level ( $LA_{eq}$ ), assessed at all noise affected existing or approved <b>sensitive land uses</b> .	<ol style="list-style-type: none"> <li>45dB(A);</li> <li>the background noise (<math>LA_{90}</math>) by more than 5dB(A);</li> </ol> whichever is the greater, for wind speed from <b>cut-in</b> to rated power of the <b>wind turbine</b> and each integer wind speed in between referenced to <b>hub height</b> .

**Table 23.3: Acoustic criteria for non-host lots**

Acoustic criteria	
Noise description	Acoustic level does not exceed
<b>Where a written agreement (deed) does not apply</b>	
The outdoor (free-field) night-time (8pm to 6am) A-weighted equivalent acoustic level ( $LA_{eq}$ ), assessed at all noise affected existing or approved <b>sensitive land uses</b> .	<ol style="list-style-type: none"> <li>35dB(A);</li> <li>the background noise (<math>LA_{90}</math>) by more than 5dB(A);</li> </ol> whichever is the greater, for wind speed from <b>cut-in</b> to rated power of the <b>wind turbine</b> and each integer wind speed in between referenced to <b>hub height</b> .
The outdoor (free-field) day-time (6am to 8pm) A-weighted equivalent acoustic level ( $LA_{eq}$ ), assessed at all noise affected existing or approved <b>sensitive land uses</b> .	<ol style="list-style-type: none"> <li>37dB(A);</li> <li>the background noise (<math>LA_{90}</math>) by more than 5dB(A);</li> </ol> whichever is the greater, for wind speed from <b>cut-in</b> to rated power of the <b>wind turbine</b> and each integer wind speed in between referenced to <b>hub height</b> .
<b>Where a written agreement (deed) applies</b>	
The outdoor (free-field) night-time (8pm to 6am) A-weighted equivalent acoustic level ( $LA_{eq}$ ), assessed at all <b>non-host lots</b> affected existing or approved <b>sensitive land uses</b> .	<ol style="list-style-type: none"> <li>45 dB(A);</li> <li>the background noise (<math>LA_{90}</math>) by more than 5dB(A);</li> </ol> whichever is the greater, for wind speed from <b>cut-in</b> to rated power of the <b>wind turbine</b> and each integer wind speed in between referenced to <b>hub height</b> .

## Reference documents

Department of State Development, Infrastructure and Planning, [Planning guideline State code 23: Wind farm development](#)



## Glossary of terms

**Air services** means the premises used for any of the following:

1. the arrival and departure of aircraft;
2. the housing, servicing, refuelling, maintenance and repair of aircraft;
3. the assembly and dispersal of passengers or goods on or from an aircraft;
4. any ancillary activities directly serving the needs of passengers and visitors to the use;
5. associated training and education facilities;
6. aviation facilities.

**Cut-in** means the wind speed at which a **wind turbine** starts power production.

**Decommissioning/decommissioned** means the removal, rehabilitation and remediation of the wind farm in part, after finalisation of construction, then in entirety at cessation of operations. Decommissioning will be in accordance with strategies prepared by proponents and all decommissioning activities undertaken at full cost to proponents/operators.

**Electromagnetic interference** means disturbance or degradation of telecommunications signals currently in operation over the land use area. Includes signals transmitted via microwave, very high frequency and ultra-high frequency systems.

**Extreme weather events** means an occurrence of a value of a weather or climate variable beyond a threshold that lies near the end of the range of observations for the variable.

**Height of a wind turbine** means the maximum **height** reached by the tip of the turbine blades at their highest point above **ground level**.

**High ecological value** means Matters of State Environmental Significance (MSES) as defined under Schedule 2 of the Queensland Environmental Offsets Regulation 2014. These matters can exist on publicly available resources such as Queensland Globe or be identified by a suitably qualified ecologist during a flora and/or fauna survey. Examples of MSES include, but are not limited to, threatened wildlife habitat and/or known populations under the *Nature Conservation Act 1992* (e.g. wildlife habitat for threatened or Special Least Concern (SLC) species, essential habitat, koala habitat etc.), protected areas such as National Parks and Endangered or Of Concern remnant regional ecosystems.

**High erosion risk** see glossary of terms in IECA Best Practice Erosion and Sediment Control

**Note:** A high likelihood of soil erosion resulting from rain, wind or flowing water relative to a given risk rating (such as the various erosion risk ratings presented in Section 4.4 of Chapter 4 of IECA Best Practice Erosion and Sediment Control).

**High quality agricultural land**, means strategic cropping land, and priority living areas, or Agricultural Land Classification (ALC) Class A and Class B land identified on the SPP interactive mapping system, Development assessment mapping system (DAMs) or local planning instruments.

**Host lot** means a parcel of land (lot(s)) that accommodates any part of a **wind farm** development.

**Hub height of a wind turbine** means the **height** of the hub measured from **ground level** (i.e. the **height** of the **wind turbine** without blades).

**Landscape values** means areas protected under a regional plan and/or local government planning scheme, such as biodiversity networks, natural economic resource areas (including rural production), **scenic amenity** areas and landscape heritage areas.

**Natural hazards** see Part F: Glossary of the State Planning Policy 2017

**Note:** **Natural hazard** means a naturally occurring situation or condition, such as a flood, bushfire, landslide, coastal erosion or storm-tide inundation, with the potential for loss or harm to the community, property or environment.

**Non-host lot** see schedule 24 of the Planning Regulation 2017.

**Note:** **Non-host lot** means a lot no part of which is used for **wind farm** or part of a **wind farm**.

**Oversize/overmass vehicle** means a heavy vehicle or combination which alone, or together with its load, exceeds prescribed mass or dimension requirements, and is a heavy vehicle carrying, or designed for the purpose of carrying, a large indivisible item.

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**Protected wildlife** means native wildlife that is prescribed under the *Nature Conservation Act 1992* as extinct wildlife, extinct in the wild wildlife, critically endangered wildlife, endangered wildlife, vulnerable wildlife, near threatened wildlife, least concern wildlife and special least concern plants or animals under the Nature Conservation (Animals) Regulation 2020 and Nature Conservation (Plants) Regulation 2020.

**Rehabilitate/Rehabilitated** means restoration of areas of disturbance created for the construction of and operations of a wind farm. Rehabilitate means the act of undertaking a range of activities that collectively endeavour to return the landscape (over time) back to its condition prior to the wind farm land use. These activities aim to achieve a safe, stable, non-polluting and sustainable landform (over time) through methods including, but not limited to:

1. **decommissioning** and removal of infrastructure;
2. remodifying some areas of civil works;
3. replanting with native vegetation species;
4. installation of habitat elements (e.g. fallen woody debris);
5. watering to enhance planting survival rates;
6. weed and pest management;
7. monitoring and reporting.

**Scenic amenity** means a measure of the relative contribution of each place in the landscape to the collective appreciation of open space as viewed from places that are important to the public.

**Sensitive land uses** see schedule 24 of the Planning Regulation 2017.

Note: **Sensitive land use** means any of the following as defined in the Planning Regulation 2017:

1. caretakers accommodation
2. child care centre
3. community care centre
4. community residence
5. detention facility
6. dual occupancy
7. dwelling house
8. dwelling unit
9. educational establishment
10. health care services
11. hospital
12. hotel
13. multiple dwelling
14. non-resident workforce accommodation
15. relocatable home park
16. residential care facility
17. resort complex
18. retirement facility
19. rooming accommodation
20. rural workers' accommodation
21. short-term accommodation
22. tourist park.

**Shadow flicker** means a shadow that is cast under certain combinations of geographical position and time of day, when the sun passes behind the blades of a **wind turbine** and as the blades rotate, the shadow flicks on and off. The duration of this effect, which varies according to the time of the year, can be calculated from the machine geometry and the latitude of the site.

**Transport networks** mean the series of connected routes, corridors and transport facilities required to move goods and passengers and includes roads, **railways**, public transport routes (for example, bus routes), active transport routes (for example, cycle ways), freight routes and local, state and privately owned infrastructure.

**Wind farm** see schedule 24 of the Planning Regulation 2017.

Note:

- (a) means the use of premises for generating electricity by wind force, other than electricity that is to be used mainly on the premises for a domestic or rural use; and
- (b) includes the use of premises for any of the following, if the use relates, or is ancillary, to the use stated in paragraph (a)—
  - (i) a **wind turbine**, wind monitoring tower or anemometer;
  - (ii) a building or structure, including, for example, a site office or temporary workers' accommodation;
  - (iii) a storage area or maintenance facility, including, for example, a lay down area;
  - (iv) infrastructure or works, including, for example, site access, foundations, electrical works, substations or landscaping.

**Wind turbine** see schedule 24 of the Planning Regulation 2017.

Note: **Wind turbine** means a machine or generator that uses wind force to generate electricity and includes the blades of the machine or generator.

State Development Assessment Provisions v3.2

State code 23: Wind farm development

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**Workforce accommodation** means the use of premises for accommodation of persons who perform work associated with the construction of a **wind farm**.

**Abbreviations**

**dB(A)** – decibels measured on the 'A' frequency weighting network

**L<sub>Aeq</sub>** – the equivalent continuous (time-averaged) A-weighted sound level

**L<sub>A90</sub>** – the A-weighted noise level equalled or exceeded for 90 percent of the measurement period. This is commonly referred to as the background noise level

**11.5 SPECIALISED SUPPLIER - INKERMEN CREEK BOAT RAMP SOLAR LIGHTING**

**File No:** 11760  
**Attachments:** Nil  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Martin Crow - Manager Infrastructure Planning

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**SUMMARY**

*The purpose of this report is to seek a Council resolution that the nominated supplier is deemed as a sole supplier in accordance with Section 235 (b) of the Local Government Regulation 2012.*

**OFFICER'S RECOMMENDATION**

THAT pursuant to s235 (b) of the Local Government Regulation 2012, Council approve Solar Lighting Designs as a specialised supplier for the initial supply of solar lighting and columns at the Inkerman Creek Boat Ramp and the ongoing supplier of replacement parts and equipment for the solar lighting installations at the Inkerman Creek and Casuarina Creek Boat Ramp facilities.

**COMMENTARY**

The solar lighting system in place at the Casuarina Creek Boat ramp was procured by DTMR through their contractor Australian Marine and Civil. Given the isolated location of these facilities, there are distinct advantages in having the same solar lighting system at both locations along Port Alma Road to ensure optimal efficiency and reliability. The advantages include allowing

1. Consistency and ease of inspections;
2. For consistency of servicing, maintenance and repair; and
3. For the stocking of one range of spare parts to suit both locations.

**BACKGROUND**

As Council may be aware, there has been multi-year projects to construct two new Boat Ramp and Carpark facilities at Inkerman Creek and Casuarina Creek at Port Alma. These projects were jointly funded by Council, Department of Transport and Main Roads (DTMR) and Gladstone Ports Corporation and were prompted by the need to close the existing Port Alma Boat ramp for safety reasons.

DTMR project managed the delivery of these projects and both facilities are now open to the public. The facilities have now been transferred to Council to manage and the carparking facilities are owned by Council.

As part of the project, solar lighting was installed at the carparking facility at Casuarina Creek however the budget at that time did not allow for installation of solar lighting at Inkerman Creek. The lack of lighting at the Inkerman Creek facility has been raised as a safety concern in recent times by members of the public.

**BUDGET IMPLICATIONS**

Purchase and delivery of the SLD Blade 80w solar lights and SLD Lighting columns is quoted at \$32,472.00 (inc GST). It is proposed that installation of the lights will be carried out by Council crews.

There is sufficient funding available in the overall Infrastructure Planning Capital budgets for the Port Alma Boat Ramp projects to fund the supply and installation of the solar lights

**LEGISLATIVE CONTEXT**

Under Section 235, Other Exceptions, of the Local Government Regulation 2012:

“A local government may enter into a medium-sized contractual arrangement or large-sized contractual arrangement without first inviting written quotes or tenders if –

b) the local government resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders;

**LEGAL IMPLICATIONS**

There are no identified legal implications to Council relevant to this matter.

**CONCLUSION**

It is recommended that Council resolve that Solar Lighting Designs be deemed as a specialised supplier in accordance with Section 235 (b) of the Local Government Regulation 2012 for the supply of solar lighting and columns at the Inkerman Creek Boat Ramp and ongoing supply of replacement parts and equipment for the solar lighting installations at the Inkerman Creek and Casuarina Creek Boat Ramp facilities..

**11.6 PROJECT REFERENCE GROUP 1 APRIL 2025**

**File No:** 11979

**Attachments:** 1. Minutes 1 April 2025[↓](#)  
2. Agenda 1 April 2025[↓](#)

**Authorising Officer:** Evan Pardon - Chief Executive Officer

**Author:** Evan Pardon - Chief Executive Officer

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**SUMMARY**

*The Agenda and Minutes of the Project Reference Group meeting held on 1 April 2025 are provided in accordance with the adopted Terms of Reference.*

**OFFICER'S RECOMMENDATION**

THAT the Agenda and Minutes (as shown in Attachment 1 and 2) of the Project Reference Group meeting held on 1 April 2025 be received.

**COMMENTARY**

Following feedback from Council and the adoption of the 2025 Meeting Schedule, the Infrastructure and Communities Project Reference Groups will now combine into a single Project Reference Group.

The amended Capital Project Framework Policy (including Terms of Reference) was adopted at Council meeting on 26 November 2024.

As stated in the Terms of Reference, the purpose of the Infrastructure Project Reference Group is to endorse Project Management Plans, provide guidance and feedback, as well as receiving updates on major and significant projects. It also forms an important part of the change control process by considering variations above officer threshold for recommendation to Council or Committee.

**BACKGROUND**

As stated in previous report to Council, the Capital Project Framework Policy will provide better oversight and also provides a more robust governance structure around Council's capital works program and its delivery.

Meetings of the Project Reference Group are held on the first Tuesday of each month.

Section 5.2.1 of the Capital Project Framework Policy adopted on 26 November 2024 states "Council receives the agendas and minutes of the PRG at an Ordinary Council meeting to provide transparency for the community."

**PREVIOUS DECISIONS**

Council meeting 26 November 2024:

*THAT Council adopt the Capital Project Framework Policy as presented.*

*THAT Council approve the Project Reference Group Terms of Reference as presented.*

**BUDGET IMPLICATIONS**

Nil

**LEGISLATIVE CONTEXT**

This process meets legislative requirements.

**LEGAL IMPLICATIONS**

Nil.

---

**STAFFING IMPLICATIONS**

Some additional use of existing resources with the additional reporting has been required.

**RISK ASSESSMENT**

Provides for better governance of Council's Capital Program.

**CORPORATE/OPERATIONAL PLAN**

Corporate Plan Goal 1.1 – We are fiscally responsible.

**CONCLUSION**

It is recommended that the Agenda and Minutes of the Project Reference Group meeting be received and endorsed.

# **PROJECT REFERENCE GROUP 1 APRIL 2025**

## **Minutes 1 April 2025**

**Meeting Date: 8 April 2025**

**Attachment No: 1**





## **PROJECT REFERENCE GROUP MEETING**

### **MINUTES**

**1 APRIL 2025**

PROJECT REFERENCE GROUP (PRG) MINUTES

1 APRIL 2025

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## PROJECT REFERENCE GROUP (PRG) MINUTES

1 APRIL 2025

**REPORT OF THE PROJECT REFERENCE GROUP (PRG) MEETING HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON ON TUESDAY, 1 APRIL 2025 COMMENCING AT 9:00 AM****1 OPENING**

- 1.1 Acknowledgement of Country

**2 PRESENT**

## Members Present:

The Mayor, Councillor A P Williams (Chairperson)  
Deputy Mayor, Councillor M D Wickerson  
Councillor S Latcham  
Councillor E W Oram  
Councillor G D Mathers  
Councillor C R Rutherford  
Councillor M A Taylor  
Councillor E B Hilse

## In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr R Cheesman – Deputy Chief Executive Officer (Teams)  
Ms A Cutler – General Manager Community Services  
Mr P Kofod – General Manager Regional Services  
Ms M Taylor – Chief Financial Officer  
Mr A Russell – Executive Manager Advance Rockhampton (Teams)  
Mr D Scott - Manager Parks  
Mr D Toon - Manager Water and Wastewater  
Mr A Collins - Manager Project Delivery  
Ms E Dwyer - Manager Community Assets and Facilities  
Ms J Kann - Manager Office of the Mayor (Teams)  
Mr D Richardson - Coordinator Community Facilities  
Mr C Wyatt - Coordinator Strategic Planning (Teams)  
Ms L Stafford - Coordinator Communications and Engagement (Teams)  
Mr J Bulwinkel - Sports and Active Communities Coordinator  
Ms L Gill - Community Project Officer  
Ms C Steinberger - Senior Communications Officer (Teams)  
Ms A Davie - Senior Advisor Community Development (Teams)  
Ms R Collins - Senior Communications Officer (Teams)  
Ms R Yelland - Senior Media and Communications Officer (Teams)  
Ms D Meyer - Project Support Officer (Teams)  
Ms N Dendle - Communications Officer (Teams)  
Ms K Kellett - Governance Support Officer

**3 APOLOGIES AND LEAVE OF ABSENCE****4 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

## PROJECT REFERENCE GROUP (PRG) MINUTES

1 APRIL 2025

---

**5 OFFICERS' REPORTS****5.1 PROJECT DELIVERY CAPITAL REPORT - INFRASTRUCTURE - FEBRUARY 2025****File No:** 16255**Authorising Officer:** Peter Kofod - General Manager Regional Services**Author:** Andrew Collins - Manager Project Delivery

---

**SUMMARY***Monthly Status Report on Infrastructure Capital projects currently managed by the Project Delivery Unit.*

9:03AM Councillor Rutherford entered the meeting room

9:03AM Councillor Mathers entered the meeting room

9:04AM The Chief Executive Officer entered the meeting room

**PRG Outcome**

THAT the Project Delivery Capital Report – Infrastructure – February 2025 be received.

## PROJECT REFERENCE GROUP (PRG) MINUTES

1 APRIL 2025

---

## 5.2 PROJECT DELIVERY CAPITAL REPORT - COMMUNITIES - FEBRUARY 2025

File No: 16255

Authorising Officer: Peter Kofod - General Manager Regional Services

Author: Andrew Collins - Manager Project Delivery

---

**SUMMARY**

*Monthly Status Report on Communities Capital projects currently managed by the Project Delivery Unit.*

**COMMITTEE RECOMMENDATION**

THAT the Project Delivery Capital Report – Communities – February 2025 be received.

## PROJECT REFERENCE GROUP (PRG) MINUTES

1 APRIL 2025

---

## 5.3 CIVIL OPERATIONS SIGNIFICANT PROJECTS STATUS REPORT

File No: 7028  
Authorising Officer: Peter Kofod - General Manager Regional Services  
Author: John Gwydir - Manager Civil Operations

---

**SUMMARY**

*This report provides status updates on significant projects delivered by Civil Operations.*

**COMMITTEE RECOMMENDATION**

THAT the Civil Operations Significant Projects monthly status report be received, and any feedback be noted for consideration.

## PROJECT REFERENCE GROUP (PRG) MINUTES

1 APRIL 2025

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**5.4 FITZROY RIVER WATER SIGNIFICANT PROJECTS STATUS REPORT****File No:** 7028**Authorising Officer:** Peter Kofod - General Manager Regional Services**Author:** Dan Toon - Manager Water and Wastewater

---

**SUMMARY**

*This report provides the status for the Fitzroy River Water significant projects endorsed for the current financial year determined at the 17 July 2024 meeting.*

9:29AM Councillor Rutherford left the meeting room

9:29AM Councillor Rutherford returned to the meeting room

**COMMITTEE RECOMMENDATION**

THAT the Fitzroy River Water Significant Projects monthly status reports to the end of February be received and any feedback be noted for consideration.

## PROJECT REFERENCE GROUP (PRG) MINUTES

1 APRIL 2025

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**5.5 PARKHURST ROUNDABOUT - STATUS REPORT**

**File No:** 787  
**Authorising Officer:** Doug Scott - Acting Manager Parks  
Alicia Cutler - General Manager Community Services  
**Author:** Justin Bulwinkel - Sports and Active Communities Coordinator

---

**SUMMARY**

*This report provides a status update on the Parkhurst Roundabout Landscape Project, which was endorsed for the current financial year at the meeting held on 17 July 2024 as a significant project.*

*Subject to council support, the revised design, tailored to the region's broader entrance statement theme and incorporating an enhanced colour palette, is forecasted to commence in early March and conclude by 30 June 2025, contingent on the availability of key materials.*

9:50AM The Chief Executive Officer left the meeting room

9:58AM The Chief Executive Officer returned to the meeting room

**COMMITTEE RECOMMENDATION**

THAT the project be considered as part of the 2025/2026 budget deliberations.



## PROJECT REFERENCE GROUP (PRG) MINUTES

1 APRIL 2025

---

**5.6 STATE SPORTING CARNIVAL ACTIVATION - PROGRESS UPDATE**

**File No:** 15225  
**Authorising Officer:** Alicia Cutler - General Manager Community Services  
**Author:** Justin Bulwinkel - Sports and Active Communities Coordinator

---

**SUMMARY**

*State Sporting Activation Project, March update.*

**COMMITTEE RECOMMENDATION**

THAT the State Sporting Carnival Activation monthly status report be received, and any feedback be received for consideration.

10:23 AM Meeting was adjourned for a short recess

## PROJECT REFERENCE GROUP (PRG) MINUTES

1 APRIL 2025

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10:41 AM      Meeting resumed

## Members Present:

The Mayor, Councillor A P Williams (Chairperson)  
Deputy Mayor, Councillor M D Wickerson  
Councillor S Latcham  
Councillor E W Oram  
Councillor G D Mathers  
Councillor C R Rutherford  
Councillor M A Taylor  
Councillor E B Hilse

## In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr R Cheesman – Deputy Chief Executive Officer (Teams)  
Ms A Cutler – General Manager Community Services  
Mr P Kofod – General Manager Regional Services  
Ms M Taylor – Chief Financial Officer  
Mr A Russell – Executive Manager Advance Rockhampton (Teams)  
Ms E Dwyer - Manager Community Assets and Facilities  
Ms J Kann - Manager Office of the Mayor (Teams)  
Mr D Richardson - Coordinator Community Facilities  
Ms C Steinberger - Senior Communications Officer (Teams)  
Ms A Davie - Senior Advisor Community Development (Teams)  
Ms R Collins - Senior Communications Officer (Teams)  
Ms R Yelland - Senior Media and Communications Officer (Teams)  
Ms D Meyer - Project Support Officer (Teams)  
Ms N Dendle - Communications Officer (Teams)  
Ms L Gill - Community Project Officer  
Ms K Kellett - Governance Support Officer

## PROJECT REFERENCE GROUP (PRG) MINUTES

1 APRIL 2025

---

**5.7 COMMUNITY ASSETS AND FACILITIES SIGNIFICANT PROJECT UPDATE**

**File No:** 1464  
**Authorising Officer:** Alicia Cutler - General Manager Community Services  
**Author:** Emma-Jane Dwyer - Manager Community Assets and Facilities  
Zac Tomkins - Depot Management Officer

---

**SUMMARY**

*This report provides the status of the Community Asset and Facilities endorsed significant projects for the current financial year*

9:42AM Councillor Rutherford entered the meeting room

**COMMITTEE RECOMMENDATION**

THAT the monthly status reports be presented to the Communities Committee

**6 CLOSURE OF MEETING**

There being no further business the meeting closed at 10:47pm.

# **PROJECT REFERENCE GROUP 1 APRIL 2025**

## **Agenda 1 April 2025**

**Meeting Date: 8 April 2025**

**Attachment No: 2**



## **PROJECT REFERENCE GROUP (PRG) MEETING**

### **AGENDA**

**1 APRIL 2025**

*Your attendance is required at a meeting of the Project Reference Group (PRG) to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 1 April 2025 commencing at 9:00 AM for transaction of the enclosed business.*

A handwritten signature in black ink, appearing to be "L. Pe", is positioned above the printed name of the Chief Executive Officer.

**CHIEF EXECUTIVE OFFICER**  
26 March 2025

Next Meeting Date: 07.05.25

**Please note:**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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PROJECT REFERENCE GROUP (PRG) AGENDA

1 APRIL 2025

---

**1 OPENING**

**2 PRESENT**

Members Present:

The Mayor, Councillor A P Williams (Chairperson)  
Deputy Mayor, Councillor M D Wickerson  
Councillor S Latcham  
Councillor E W Oram  
Councillor G D Mathers  
Councillor C R Rutherford  
Councillor M A Taylor  
Councillor E B Hilse

In Attendance:

Mr E Pardon – Chief Executive Officer

**3 APOLOGIES AND LEAVE OF ABSENCE**

**4 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

## PROJECT REFERENCE GROUP (PRG) AGENDA

1 APRIL 2025

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**5 OFFICERS' REPORTS****5.1 PROJECT DELIVERY CAPITAL REPORT - INFRASTRUCTURE - FEBRUARY 2025****File No:** 16255**Attachments:** 1. Infrastructure Status Reports - February 2025 [📎](#)**Authorising Officer:** Peter Kofod - General Manager Regional Services**Author:** Andrew Collins - Manager Project Delivery

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**SUMMARY**

*Monthly Status Report on Infrastructure Capital projects currently managed by the Project Delivery Unit.*

**OFFICER'S RECOMMENDATION**

THAT the Project Delivery Capital Report – Infrastructure – February 2025 be received.

**COMMENTARY**

The Project Delivery section submits the monthly project report outlining the status of capital projects managed by the Unit on behalf of the Regional Services Department.

The following projects are reported on for the month of February 2025, detailed individual reports are attached:

Project
Mount Morgan Water Pipeline Project
NRSTP Upgrade
GWTP Solar Farm
GWTP Roof Replacement
Airport Solar

# **PROJECT DELIVERY CAPITAL REPORT - INFRASTRUCTURE - FEBRUARY 2025**

## **Infrastructure Status Reports - February 2025**

**Meeting Date: 1 April 2025**

**Attachment No: 1**

## PROJECT REFERENCE GROUP (PRG) AGENDA

1 APRIL 2025

PD-PRO-2021-008 Mount Morgan Water Pipeline Project									
Monthly Status Report					Feb-2025				
Project Management									
Council Custodian:		Fitzroy River Water	Project Manager:		Edward Brooks	Project Phase:		Design & Construction	
Project Scope									
Activity		Scope				Traffic Light	Scope Change		
Design & Construction		The main scope of works for the project includes the construction of a potable water pipeline from Gracemere to Mt Morgan (about 28 km). The project also includes the construction of two reservoirs and pump station at Lucas Street Gracemere, Pump station at Old Cap Hwy and New pump station and reservoir at Moonmera and re-dosing equipment at termination.				G	No scope change		
Project Funding and Finance									
Funding Source		Funding Amount	Project Life as at 17/03/2025			Traffic Light	Monthly Update		
			Actuals	Committals	Forecast	Remaining Budget			
Council Allocation:		\$17,802,601	\$53,641,337	\$30,212,037	\$0	\$4,299,228	G	No financial change	
State Govt Funding:		\$40,350,000							
Federal Govt Funding		\$30,000,000							
Total Project Budget:		\$88,152,601	*\$454,967 for the Mount Morgan Water Treatment Plant project has been included in the total Project Life budget.						
2024/25FY									
Budget			Actuals	Committals	Forecast	Remaining Budget	Traffic Light	Monthly Update	
\$38,000,000			\$22,009,089	\$30,212,037	\$0	-\$14,221,126	G	No financial change	
Project Schedule									
Scope		Baseline		Forecast/Actuals			Traffic Light	Schedule Update	
		Start	Finish	Start	Finish	Plan%	% Complete		
Mt Morgan Water Security		25-Oct-21	19-Dec-25	25-Oct-21	19-Dec-25	66%	74%	G	No schedule change
Construction		01-Oct-23	19-Dec-25	01-Oct-23	19-Dec-25	64%	72%	G	No schedule change
Project Milestones								Date	
Commencement of Work on Site								12-Dec-23	
Construction completion								19-Dec-25	
Commentary									
The laying of pipe is progressing well, with multiple fronts open including pipelaying, pit installations and hydrostatic testing in packages B and C. Approximately 26.7kms have been laid to date with less than 1km of pipe work left to be laid. Tie in planning with Mt Morgan South Reservoir currently being completed.									
Lucas Street Reservoir 3 was filled and soaking for required time. Reservoir 2 has been emptied and steel roof framing is being installed currently. Underground pipework installation is progressing well and will continue this month. Pump station building slab has been completed. Block work walls are currently being installed. Flowserve pumps have been shipped from manufacturer.									
Moonmera Pump Station concrete causeway completed. Flowserve pumps delivered to site awaiting installation. Steel work for roof framing arriving next week for installation.									
Old Cap Highway Pump Station - Pump Station building steel work for roof arrived onsite and is currently being installed. Final FRW tie in works for Old Cap site being completed this week.									

## PROJECT REFERENCE GROUP (PRG) AGENDA

1 APRIL 2025

PD-PRO-2021-008 Mount Morgan Water Pipeline Project			Feb-2025				
Monthly Status Report							
Project Management							
Council Custodian:		Fitzroy River Water	Project Manager:		Edward Brooks	Project Phase:	Design & Construction
Risk Categories	Risks (Cause, Risk, Impact)				Risk Responses		
Procurement	Delivery timeframes on Gantry cranes and Surge vessels.				Contractor is in regular contact with supplier looking for option for expediting delivery		
Procurement	Mt Morgan South Reservoir bypass proposal works.				Finalising plan for South Reservoir bypass using standard off the shelf materials.		
Key Tasks & Deliverables This Month							
Pipe Laying activities continued approximately 26.7km laid. Lucas Street Pump station slab completed nab blockwork started with Res 2 Roof framing being installed. Moonmerra Causeway completed and pumps delivered to site. Old Cap pump station still work for roof being installed and final tie in works being completed							
Three Month Horizon							
Mar-2025		Apr-2025		May-2025			
Pipe laying and hydrostatic testing of pipeline continuing. Lucas Street reservoir roof installation and pump station block work continues. Moonmerra structural steel installed. Old Cap remaining underground pipework completed.		Pipe laying should be nearing completion by end of month. Lucas Street Reservoir roof installation continuing and pump station block work completed. Moonmerra Roof completed with electrical and above ground pipework started. Old Cap pump station above ground pipes and electrical progressing.		Lucas Street pump station roof installation. Moonmerra pump station works continue. Old Cap pump station site works preparing for commissioning.			

## PROJECT REFERENCE GROUP (PRG) AGENDA

1 APRIL 2025

## PD-PRO-2020-009 North Rockhampton Sewage Treatment Plant Upgrade

## Monthly Status Report

Feb-2025

Project Management															
Council Custodian:		Fitzroy River Water		Project Manager:		Andrew Collins		Project Phase:		Construction					
Project Scope															
Activity		Scope					Traffic Light		Scope Change						
Construction		The scope of works includes a range of electrical, mechanical, civil, building, and structural works to upgrade and augment the North Rockhampton Sewage Treatment Plant to support a 75,000 Equivalent Persons (EP) capacity. This project basically creates a new process train (Part 2A) and upgrades the two existing process trains on site (Part 2B).					G		No scope change						
Project Funding and Finance															
Funding Source		Funding Amount		Project Life as at			17/03/2025		Traffic Light		Monthly Update				
				Actuals	Committals	Forecast	Remaining Budget								
Council Allocation:		\$76,540,000		\$54,928,703		\$12,181,021		\$0		\$17,890,277		G		No financial change	
State Govt Funding (W4Q/BOR):		\$8,460,000													
Total Project Budget:		\$85,000,000													
				2024/25FY											
		Budget		Actuals		Committals		Forecast		Remaining Budeet		Traffic Light		Monthly Update	
		\$15,000,000		\$10,155,607		\$12,181,021		\$0		-\$7,336,627		G		No financial change	
Project Schedule															
Scope		Baseline		Forecast/Actuals				Traffic Light		Schedule Update					
		Start	Finish	Start	Finish	Plan%	% Complete								
Part A&B - Construction of New Process & Upgrade of 2 Existing Process		11-Mar-22	19-Dec-25	11-Mar-22	19-Dec-25	79%	83%	G		No schedule change					
Part C- Future Proofing Element Design, Documentation & Procurement		01-Jul-24	30-Jun-25	01-Jul-24	30-Jun-25	66%	35%	G		No schedule change					
Project Milestones										Date					
Completion of all Works Associated with the NRSTP Upgrade Part A										01-Jun-24					
Completion of Process Proving New Plant										18-Oct-24					
Commence Work Part B (Existing Plant)										02-Jun-24					
Completion of Upgrade Ditch No. 2 (Existing Plant)										01-Jul-25					
Completion of Upgrade Ditch No. 1 (Existing Plant)										19-Dec-25					
Commentary															
The new process train at NRSTP has been put into full operations and is performing well. No ongoing concerns with the plant's performance.															
Stage 2B works underway. The deck for the new controllers room complete. Internal curved walls in ditch 2 completed. Walkway installation continues. A Variation has been issued for additional epoxy protection to clarifier 2 following condition assessment. Work continues on the installation of suspended pipe work for the chemical dosing system. Centrifuges have been installed and work has commenced on the pipe reticulation for the building.															
Preliminary Detailed Drawings for Part C - UV Treatment have now been received.															
Risk Categories		Risks (Cause, Risk, Impact)					Risk Responses								
Technical		Due to Condition Assessment Report (PS) Ditch No.2 and unknown condition, it may affect time and cost.					Consider contingency of time and cost for project completion. Th completed condition assessment has not indicated any major concerns.								
Key Tasks & Deliverables This Month															
Work advanced on Stage 2B.															
Three Month Horizon															
Mar-2025				Apr-2025				May-2025							
Plant in operations new ditch 3 and existing ditch 1.				Part B works underway.				Part B works underway.							

## PROJECT REFERENCE GROUP (PRG) AGENDA

1 APRIL 2025

PD-PRO-2021-009 GWTP Solar Farm											
Monthly Status Report						Feb-2025					
Project Management											
Council Custodian:		Fitzroy River Water		Project Manager:		Nathan Everton		Project Phase:		Construction	
Project Scope											
Activity		Scope						Traffic Light	Scope Change		
The project has been split into a Civil Works Package to prepare the site and the solar installation scope.											
Design & Construction		Finalise the Design and construct a small-scale solar power generation facility (solar facilities) at the Glenmore Water Treatment Plant.						G	No scope change		
Project Funding and Finance											
Funding Source		Funding Amount		Project Life as at			17/03/2025		Traffic Light	Monthly Update	
				Actuals	Committals	Forecast	Remaining Budget				
Council Allocation:		\$6,313,458		\$5,690,871	\$388,234	\$0	\$234,353		A	Minor financial change	
External Funding:		\$0									
Total Project Budget:		\$6,313,458									
				2024/25FY						Traffic Light	Monthly Update
		Budget		Actuals	Committals	Forecast	Remaining Budget				
		\$767,647		\$145,060	\$388,234		\$234,353		A	Minor financial change	
Project Schedule											
Scope		Baseline		Forecast/Actuals				Traffic Light	Schedule Update		
		Start	Finish	Start	Finish	Plan%	% Complete				
Finalize design and construction of Solar generation Plant		01-Sep-22	01-Dec-23	01-Sep-22	20-Jun-25	89%	87%	R	Major schedule change		
Project Milestones									Date		
Onsite works has commenced.									01-Apr-23		
Project Completion.									20-Jun-25		
Commentary											
Variation awarded to the Contractor to supply and install the automatic interlock system required by Ergon.											
Timeline to source and install interlock is expected to be completed by End of May.											
Risk	Risks (Cause, Risk, Impact)						Risk Responses				
Technical	Because of Technical HV interlocking requirements, commissioning may be delayed.						Discussion for FRW to complete Mechanical interlocking.				
Planning	Due to Ergon acceptance of solution to the metering technical requirements, may result in delay of completing the project.						Have been in contact with NHP for alternate Solution.				
Key Tasks & Deliverables This Month											
Formal Ergon acceptance of interlock proposal.											
Three Month Horizon											
Mar-2025				Apr-2025				May-2025			
Procurement of interlock module.				Procurement of interlock module.				Installation of interlock module.			

## PROJECT REFERENCE GROUP (PRG) AGENDA

1 APRIL 2025

PD-PRO-2023-007 GWTP Roof replacement								
Monthly Status Report					Feb-2025			
Project Management								
Council Custodian:	Fitzroy River Water		Project Manager:	Darren Toohey		Project Phase:	Design & Construction	
Project Scope								
Activity	Scope					Traffic Light	Scope Change	
Construction	Stage 2: Filter Gallery Roof replacement					G	No scope change	
Project Funding and Finance								
Funding Source	Funding Amount	Project Life as at			17/03/2025	Traffic Light	Monthly Update	
		Actuals	Committals	Forecast	Remaining Budget			
Council Allocation:	\$2,000,000	\$252,568	\$2,300	\$0	\$1,745,132	G	No financial change	
External Funding:	\$0							
Total Project Budget:	\$2,000,000							
	2024/25FY					Traffic Light	Monthly Update	
	Budget	Actuals	Committals	Forecast	Remaining Budget			
	\$1,758,070	\$10,637	\$2,300	\$0	\$1,745,133	G	No financial change	
Project Schedule								
Scope	Baseline		Forecast/Actuals				Traffic Light	Schedule Update
	Start	Finish	Start	Finish	Plan%	% Complete		
GWTP Roof replacement	17-Feb-25	30-Sep-25	17-Feb-25	30-Sep-25	0.0%	0.0%	G	No schedule change
Procurement of Filter Gallery Roof Contractor	17-Feb-25	30-Apr-25	17-Feb-25	30-Apr-25	14%	15%	G	No schedule change
Construction of Filter Gallery Roof	14-May-25	29-Aug-25	14-May-25	29-Aug-25	0%	0%	G	No schedule change
Procurement of Pump High lift Contractor	14-Apr-25	30-May-25	14-Apr-25	30-May-25	0%	0%	G	No schedule change
Construction of Pump High Lift Roof	30-Jul-25	30-Sep-25	30-Jul-25	30-Sep-25	0%	0%	G	No schedule change
Project Milestones								
Completion of Tender Process Stage 2							Date	
Construction of Stage 2 completion							03-Mar-25	
							30-Aug-25	
Commentary								
Stage 2 works (Filter Gallery Roof) scheduled to award contract and ordering of materials April 2025 and be completed by 30 August 2025.								
Tender closes on 26 March 2025 for Filter Gallery Roof.								
High Lift roof currently being scoped.								
Three Month Horizon								
Mar-2025			Apr-2025			May-2025		
Advertise for Tender Stage 2 - Filter Gallery roof replacement.			Award Tender late March/Early April.			Contractor to order materials.		



## PROJECT REFERENCE GROUP (PRG) AGENDA

1 APRIL 2025

PD-PRO-2024 Airport Solar Assessment and Installation								
Monthly Status Report					Feb-2025			
Project Management								
Council Custodian:	Airport		Project Manager:	Nathan Everton		Project Phase:	Design & Construction	
Project Scope								
Activity	Scope					Traffic Light	Scope Change	
Design & Construction	Installation of 976kW solar generation system on the Airport terminal building roof and enabling infrastructure for other Airport tenancy solar including Ergon approvals.					G	No scope change	
Project Funding and Finance								
Funding Source	Funding Amount	Project Life as at			17/03/2025	Traffic Light	Monthly Update	
		Actuals	Committals	Forecast	Remaining Budget			
Council Allocation:	\$1,391,322	\$510,614	\$61,487	\$0	\$1,739,221	G	No financial change	
External Funding:	\$920,000							
Total Project Budget:	\$2,311,322							
2024/25FY								
Budget	Actuals	Committals	Forecast	Remaining Budget	Traffic Light	Monthly Update		
\$544,307	\$243,599	\$61,487	\$0	\$239,221	G	No financial change		
Project Schedule								
Scope	Baseline		Forecast/Actuals				Traffic Light	Schedule Update
	Start	Finish	Start	Finish	Plan%	% Complete		
Airport Solar Planning and Assessment	13-Apr-23	13-Dec-24	13-Apr-23	13-Dec-24	100%	100%	G	No schedule change
Airport Solar Contractor Procurement	13-Dec-24	26-Feb-25	15-Dec-24	04-Apr-25	67%	15%	G	No schedule change
Airport Solar Construction	26-Feb-25	24-Oct-25	04-Apr-25	27-Feb-26	0%	0%	G	No schedule change
Commentary								
The tender process has concluded, and all submissions have been thoroughly adjudicated. Following a comprehensive evaluation, a recommendation has been put forward to award the contract for the works. Letter of Award expected to be issued early April 2025. Offer received is within budget allocations for the works.								
Risk Categories	Risks (Cause, Risk, Impact)				Risk Responses			
Planning	Delay of design portion of the Construction Contract due to Ergon Energy. Still waiting executed contract from Ergon Energy.				Verbal approval of the connection agreement has been received. However, following up with Ergon to receive the formal executed contract documents.			
Key Tasks & Deliverables This Month								
Tender closes.								
Three Month Horizon								
Mar-2025		Apr-2025			May-2025			
Tender evaluation completed. Tender clarifications and negotiations. Tenderer Financial Checks to be completed.		Tender award early April. Establishment of Contractor.			Establishment and commencement of Contractor.			

## PROJECT REFERENCE GROUP (PRG) AGENDA

1 APRIL 2025

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5.2 PROJECT DELIVERY CAPITAL REPORT - COMMUNITIES - FEBRUARY 2025

File No: 16255

Attachments: 1. Communities Status Reports - February 2025 [📄](#)

Authorising Officer: Peter Kofod - General Manager Regional Services

Author: Andrew Collins - Manager Project Delivery

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**SUMMARY**

*Monthly Status Report on Communities Capital projects currently managed by the Project Delivery Unit.*

**OFFICER'S RECOMMENDATION**

THAT the Project Delivery Capital Report – Communities – February 2025 be received.

**COMMENTARY**

The Project Delivery section submits the monthly project report outlining the status of capital projects managed by the Unit on behalf of the Communities Department.

The following projects are reported on for the month of February 2025, detailed individual reports are attached:

Botanic Gardens & Zoo Redevelopment (Visitor Hub)
Kershaw Gardens Waterfall Structure Repairs
South Rockhampton Pool Changing Places Facility (W4Q)
North Rockhampton Sports Precinct
Walter Reid Redevelopment
Pilbeam Theatre Redevelopment Master Plan
Pilbeam Theatre Chiller Renewal (W4Q)
Pilbeam Theatre Carpark Safety Works (W4Q)
Pilbeam Theatre Roof Repairs (W4Q)

# **PROJECT DELIVERY CAPITAL REPORT - COMMUNITIES - FEBRUARY 2025**

## **Communities Status Reports - February 2025**

**Meeting Date: 1 April 2025**

**Attachment No: 1**

## PROJECT REFERENCE GROUP (PRG) AGENDA

1 APRIL 2025

PD-PRO-2020-011 Botanic Gardens & Zoo Redevelopment									
Monthly Status Report				Feb-2025					
Project Management									
Council Custodian:		Parks	Project Manager:		Darren Toohey		Project Phase:	Design & Construction	
Project Scope									
Activity		Scope				Traffic Light	Scope Change		
Design & Construction		Design and Construction of RBGZ Visitor Hub Construction of the Rockhampton Botanic Gardens & Zoo Visitor Hub (Stage 1)				G	No scope change		
Project Funding and Finance									
Funding Source		Funding Amount	Project Life (10 Years) as at 17/03/2025				Traffic Light	Monthly Update	
			Actuals	Committals	Forecast	Remaining Budget			
Council Allocation:		\$16,651,512	\$9,206,839	\$678,067	\$0	\$8,266,606	G	No financial change	
External Funding:		\$1,500,000							
Total Project Budget:		*\$18,151,512	* Pending Council adoption of Budget after March review. Budgets from other projects have been reallocated.						
2024/25FY									
		Budget	Actuals	Committals	Forecast	Remaining Budget	Traffic Light	Monthly Update	
		\$6,800,000	\$5,957,983	\$678,067	\$0	\$163,950	G	No financial change	
Project Schedule									
Scope		Baseline		Forecast/Actuals			Traffic Light	Schedule Update	
		Start	Finish	Start	Finish	Plan%	% Complete		
Construction of RBGZ Visitor Hub (Stage 1a Amenities & Stage 1b Main Building)		24-Jan-24	08-Jan-25	24-Jan-24	30-Mar-25	93%	95%	R	Major schedule change
Project Milestones								Date	
Construction commencement								19-Feb-24	
Construction: Completion of Construction of RBGZ Visitor Hub Stage 1a & b								30-Mar-25	
Commentary									
Works on the Visitor Hub and Amenities are nearing completion. The project is currently 95% complete, with the opening of the Visitor Hub scheduled for 31st March 2025. This milestone marks a significant achievement in the development of the Visitor Hub, which is set to become a central attraction for visitors.									
One of the standout features of the Visitor Hub is the recently positioned eagle statue. This impressive installation not only adds a unique visual element but also enhances the overall experience for visitors. Work has also commenced on the installation of artwork to the road area around the Hub precinct.									
Remaining Tasks: Landscaping, Planting, and Turf: Final touches to the outdoor areas, including planting and laying turf. Final Fit-out: Completing the interior fit-out to fully operational standard. Fencing: Installing fencing around the hub. Ply Ceilings: Finishing the installation of ply ceilings. Seating in Hub Area: Adding seating. Road Artwork: Completion of the Darumbal inspired artwork to the road (to start 17th March and completion 23rd March).									
Final Fit out	Risks (Cause, Risk, Impact)					Risk Response			
Funding	Project does not get completed by 31 March 2025 and funding is requested to be returned from the Funding Provider.					Working with Contractor to alleviate further delays and work towards completion of the project on time.			
Key Tasks & Deliverables This Month									
All remaining tasks to be completed by 30 March 2025.									
Three Month Horizon									
Mar-2025			Apr-2025			May-2025			
Completion			As Constructed Data, Asset Register and Operation and Maintenance Manuals to be finalised and received.			Nil			

## PROJECT REFERENCE GROUP (PRG) AGENDA

1 APRIL 2025

## PD-PRO-2024 Kershaw Gardens Waterfall Structure Repairs

## Monthly Status Report

Feb-2025

Project Management								
Council Custodian:	Parks	Project Manager:	Darren Toohey	Project Phase:	Design & Construction			
Activity	Scope					Traffic Light	Scope Change	
Design & Construction	The Kershaw Gardens Waterfall has reached the end of its life due to structural integrity issues. As a significant asset to both the local community and visiting tourists, this project aims to refurbish the waterfall to preserve its sentimental value while enhancing its design for increased longevity and in service safety.					G	No scope change	
Project Funding and Finance								
Funding Source	Funding Amount	Project Life as at				Traffic Light	Monthly Update	
		Actuals	Committals	Forecast	17/03/2025 Remaining Budget			
Council Allocation:	\$2,650,000	\$14,772	\$383,149	\$0	\$2,252,080	G	No financial change	
External Funding:	\$0							
Total Project Budget:	\$2,650,000							
2024/25FY								
Budget	Actuals	Committals	Forecast	Remaining Budget	Traffic Light	Monthly Update		
\$200,000	\$14,772	\$383,149	\$0	-\$197,921	G	No financial change		
Project Schedule								
Scope	Baseline		Forecast/Actuals				Traffic Light	Schedule Update
	Start	Finish	Start	Finish	Plan%	% Complete		
Procurement of Consultant	17-Oct-24	20-Nov-24	17-Oct-24	20-Nov-24	100%	100%	G	No schedule change
Detailed Design & Specifications	27-Nov-24	01-Jul-25	27-Nov-24	17-Jul-25	40%	40%	G	No schedule change
Procurement of Contractor	18-Jul-25	06-Aug-26	18-Jul-25	28-Aug-25	0%	0%	G	No schedule change
Construction	01-Sep-25	01-Jun-26	29-Aug-25	06-Aug-26	0%	0%	G	No schedule change
Project Milestones								Date
Design tender award								20-Nov-24
Detailed Design and Specification Final Design report								17-Jul-25
Construction tender award								28-Aug-25
Project completion								06-Aug-26
Commentary								
Field investigations are continuing, including 3D scanning (internal and external) and site survey works. We have received the designs for the waterfall feature lighting upgrade and the security fence to be installed at the rear of the feature. These designs are being reviewed to ensure they meet our project standards and enhance the overall aesthetic and security of the area.								
Risk Categories	Risks (Cause, Risk, Impact)					Risk Responses		
Existing	The Facade is showing signs of structural fatigue and the pump station is internal making servicing a hazard.					The proposed structural stabilisation and construction of the external plant room will address the risk.		
Budget	The Project budget has not been validated against a confirmed scope of works or a design.					A P 90 Cost Estimate to be provided as part of the Design Development package. This will confirm budget and provide a tender benchmark.		
Key Tasks & Deliverables This Month								
Preliminary investigations are continuing, with surveying currently on site.								
Three Month Horizon								
Mar-2025			Apr-2025			May-2025		
Preliminary investigations commenced.			Preliminary design / investigations to be continued.			Preliminary design / investigations to be continued.		

## PROJECT REFERENCE GROUP (PRG) AGENDA

1 APRIL 2025

## PD-PRO-2024 South Rockhampton Pool Changing Places

## Monthly Status Report

Feb-2025

Project Management								
Council Custodian:	Community Assets & Facilities		Project Manager:	Darren Toohey		Project Phase:	Construction	
Activity	Scope					Traffic Light	Scope Change	
	The Southside Memorial Pool requires a Changing Places facility to accommodate the needs of individuals with higher support needs and their carers. This upgrade will provide a fully accessible and compliant facility to enhance the pool's inclusivity.					G	No scope change	
Project Funding and Finance								
Funding Source	Funding Amount	Project Life as at			17/03/2025	Traffic Light	Monthly Update	
		Actuals	Committals	Forecast	Remaining Budget			
Council Allocation:	\$0	\$25,078	\$209,054	\$0	\$40,869	G	No financial change	
External Funding:	\$275,000							
Total Project Budget:	\$275,000							
2024/25FY						Traffic Light	Monthly Update	
	Budget	Actuals	Committals	Forecast	Remaining Budget			
	\$253,000	\$3,390	\$209,054	\$0	\$40,556	G	No financial change	
Project Schedule								
Scope	Baseline		Forecast/Actuals				Traffic Light	Schedule Update
	Start	Finish	Start	Finish	Plan%	% Complete		
Procurement of Contractor	01-Nov-24	20-Dec-24	01-Nov-24	20-Dec-24	100%	100%	G	No schedule change
Construction	03-Feb-25	30-Jun-25	05-Feb-25	31-May-25	19%	30%	G	No schedule change
Project Milestones								Date
Detailed Design - Completed by Community Assets and Facilities Team.								-
Procurement of Contractor								20-Dec-24
Construction Commencement								05-Feb-25
Construction Completion								31-May-25
Commentary								
Under slab drainage completed. Slab floor water proofing installed. Internal wall framing has commenced.								
Risk Categories	Risks (Cause, Risk, Impact)					Risk Responses		
Construction	Operational Pool, works may cause disruptions resulting in loss of money, access issues or a decrease in stakeholder relationships while works are being completed.					Planning of schedule to align with Operator's requirements, high level of communication to be maintained throughout construction.		
Key Tasks & Deliverables This Month								
Wall frames, sheeting and rough in of services to be completed.								
Three Month Horizon								
Mar-2025			Apr-2025			May-2025		
Wall construction, sheeting and Fit out of services.			Construction to continue			Construction Completion		

## PROJECT REFERENCE GROUP (PRG) AGENDA

1 APRIL 2025

## PD-PRO-2024 North Rockhampton Sports Precinct

## Monthly Status Report

Feb-2025

Project Management								
Council Custodian:	Community Assets & Facilities	Project Manager:	Aaron Pont		Project Phase:	Detail Design		
Project Scope								
Activity	Scope				Traffic Light	Scope Change		
Detail Design	<p>The aim of this Project is to systematically co-ordinate the delivery of detailed designs and design specifications in a manner that aligns with the project's progression from its preliminary design phase and requisite approvals to staged construction phases that culminates in a cutting-edge Sporting Precinct. This systematic approach ensures that each phase of the project is executed with precision, adhering to the highest standards of design excellence, thereby facilitating a seamless transition into the subsequent stages of development.</p> <p>Initially Council is looking for the development of preliminary design and planning approval documentation. The preliminary plans will look to deliver the preliminary designs and plans to allow for the required statutory processes for securing land use tenure of the site, the application for development approvals and if required a Material Change of Use process. This planning and design process will focus on allowing for a staged delivery of the precinct.</p> <p>Council is looking to also develop detailed design construction packages and a supporting detailed business case and governance plan for the staged packages and the overall Precinct. The Detailed Business Case / (PVR) will be developed by a separate consultancy.</p>				G	No scope change		
Project Funding and Finance								
Funding Source	Funding Amount	Project Life as at			17/03/2025	Traffic Light	Monthly Update	
		Actuals	Committals	Forecast	Remaining Budget			
Council Allocation:	\$0	\$194,671	\$4,139,723	\$0	\$665,606	G	No financial change	
External Funding:	\$5,000,000							
Total Project Budget:	\$5,000,000							
2024/25FY						Traffic Light	Monthly Update	
	Budget	Actuals	Committals	Forecast	Remaining Budget			
	\$300,000	\$194,671	\$4,139,723	\$0	-\$4,034,394	G	No financial change	
Project Schedule								
Scope	Baseline		Forecast/Actuals				Traffic Light	Schedule Update
	Start	Finish	Start	Finish	Plan%	% Complete		
North Rockhampton Sports Precinct		29-Jul-26	16-Jan-25	29-Jul-26	8%	4%	G	No schedule change
Engagement of Consultant For Design Development and Project Planning Approval Package	16-Jan-25	01-Apr-25	16-Jan-25	30-Apr-25	8%	2%	G	No schedule change
Phase 1: Whole of Site Preliminary Planning	16-Jan-25	09-Sep-25	16-Jan-25	09-Sep-25	18%	5%	G	No schedule change
Phase 2: Detailed Design for Whole Of Site	09-Sep-25	29-Jul-26	09-Sep-25	29-Jul-26	0%	0%	G	No schedule change
Engagement of Consultant For Project Validation Report Package	16-Jan-25	01-Apr-25	16-Jan-25	30-Apr-25	4%	0%	G	No schedule change
Phase 1: Masterplan Validation	16-Jan-25	05-Mar-25	16-Jan-25	05-Mar-25	88%	0%	G	No schedule change
Phase 2: Project Validation Report	05-Mar-25	30-Jul-26	05-Mar-25	30-Jul-26	0%	0%	G	No schedule change
Project Milestones								Date
Engagement of Consultant For Design Development and Project Planning Approval Package								16-Jan-25
Phase 1: Whole of Site Preliminary Planning								09-Sep-25
Phase 2: Detailed Design for Whole Of Site								29-Jul-26
Engagement of Consultant For Project Validation Report Package								16-Jan-25
Phase 1: Masterplan Validation								05-Mar-25
Phase 2: Project Validation Report								30-Jul-26

PROJECT REFERENCE GROUP (PRG) AGENDA

1 APRIL 2025

PD-PRO-2024 North Rockhampton Sports Precinct		
Monthly Status Report		Feb-2025
Commentary		
Good progress is being made for Design Development and Planning Approval and the Project Validation projects.		
Community Reference Group consisting of multiple sporting groups and stakeholders has been drafted to serve in an advisory capacity to the project.		
Master plan revision completed with minor changes to original site layout to be presented to PCG.		
Risk Categories	Risks (Cause, Risk, Impact)	Risk Responses
Project	Project in early stages of planning. Workshops to address design and construction risks are programmed as part of the projects development.	Risk Management Workshops
Key Tasks & Deliverables This Month		
Master plan revision presented to PCG, confirmation of workshop schedule with consultants and Council officers to attend.		
Three Month Horizon		
Mar-2025	Apr-2025	May-2025
Inception meetings and Masterplan review	Detailed site investigations completed.	30% Preliminary Design Development.



## PROJECT REFERENCE GROUP (PRG) AGENDA

1 APRIL 2025

## PD-PRO-2023-006 Walter Reid Redevelopment

## Monthly Status Report

Feb-2025

Project Management								
Council Custodian:	Communities & Culture	Project Manager:	Darren Toohey	Project Phase:	Design & Construction			
Project Scope								
Activity	Scope				Traffic Light	Scope Change		
Design & Construction	<b>Walter Reid Refurbishment</b> - Façade works to Quay Lane which include repointing brickwork, render repairs and salts removal. - Roof replacement including all new box gutters and downpipes. - Trade waste upgrades to meet current RRC compliancy standards to leased areas. - Demolition of Unit 1 and supply council office accommodation.				G	No scope change		
Project Funding and Finance								
Funding Source	Funding Amount	Project Life as at				Traffic Light	Monthly Update	
		Actuals	Committals	Forecast	17/03/2025 Remaining Budget			
Council Allocation:	\$2,500,000	\$2,001,300	\$107,265	\$0	\$391,436	G	No financial change	
External Funding:	\$0							
Total Project Budget:	\$2,500,000							
2024/25FY						Traffic Light	Monthly Update	
Budget	Actuals	Committals	Forecast	Remaining Budget				
\$1,675,112	\$1,851,412	\$107,265	\$0	-\$283,564	G	No financial change		
Project Schedule								
Scope	Baseline		Forecast/Actuals				Traffic Light	Schedule Update
	Start	Finish	Start	Finish	Plan%	% Complete		
Construction / Installation	12-Aug-24	25-Apr-25	22-Aug-24	28-Mar-25	87%	95%	G	No schedule change
Project Milestones							Date	
Construction completion							28-Mar-25	
Commentary								
Roof works 100% complete, minor air-conditioning flashings to be completed.								
Trade Waste completed.								
Galvanised water service placement to building is 95% completed.								
Office fit out completed.								
Quay Lane brick repointing and lime wash to brick work completed.								
Scope change works - Rekeying of building to be scoped and completed by 30 June 2025.								
Risk Categories	Risks (Cause, Risk, Impact)				Risk Response			
Construction	Adverse weather conditions that may impact the building fabric schedule.				The risk will be mitigated by roof removal works not proceeding if rain is forecast.			
Key Tasks & Deliverables This Month								
Minor Defects completion.								
Three Month Horizon								
Mar-2025		Apr-2025			May-2025			
Quay lane Façade works commencement and completion. Office fit out - Painting and floor coverings, Electrical fit off completion.		Scope change works - Rekeying of building to be scoped and completed by 30 June.			Scope change works - Rekeying of building to be scoped and completed by 30 June.			

## PROJECT REFERENCE GROUP (PRG) AGENDA

1 APRIL 2025

PD-PRO-2024 Pilbeam Theatre Redevelopment Master Plan								
Monthly Status Report				Feb-2025				
Project Management								
Council Custodian:	Communities & Culture		Project Manager:	Andrew Collins				
Project Phase:	Concept Design							
Project Scope								
Activity	Scope			Traffic Light	Scope Change			
Concept Design	A review of the current concept design is required to confirm the development is meeting the requirements of Council and community needs and is value managed to provide the most cost effective facility. A Detailed Business Case will be later developed to validate the project and support grant funding advocacy for the construction of a new Performing Arts Centre.			G	No scope change			
Project Funding and Finance								
Funding Source	Funding Amount	Project Life as at			17/03/2025	Traffic Light	Monthly Update	
Council Allocation:	\$187,509,787	Actuals	Committals	Forecast	Remaining Budget	G	No financial change	
External Funding:	\$0	\$23,258	\$42,800	\$0	\$187,443,729			
Total Project Budget:	\$187,509,787							
2024/25FY						Traffic Light	Monthly Update	
Budget		Actuals	Committals	Forecast	Remaining Budget	G	No financial change	
\$200,000		\$13,471	\$42,800	\$0	\$143,729			
Project Schedule								
Scope	Baseline		Forecast/Actuals				Traffic Light	Schedule Update
	Start	Finish	Start	Finish	Plan%	% Complete		
Pilbeam Theatre Redevelopment Master Plan-Pilbeam Concept validation	01-Jul-24	30-Jun-26	01-Jul-24	30-Jun-26	1%	1%	G	No schedule change
Project Milestones							Date	
Scope Definition							30-Sep-24	
Procurement of Design Consultant for Review							30-Oct-24	
Stage 1: Concept Design Report							28-Feb-25	
Stage 2: Commence Business Case							To be determined	
Commentary								
Concept design review and site study analysis has been completed. Presentation to be delivered to Council Briefing Session on the 1 April 2025.								
Risk Categories	Risks (Cause, Risk, Impact)				Risk Responses			
Design	Current Concept Design no longer valid requiring significant design redevelopment.				Design to be validated and updated. Retain completed design where applicable.			
Existing	Failure of roof and chiller to existing Pilbeam Theatre.				Maintenance projects have been initiated to extend the current life of the existing Pilbeam Theatre and specifically target the roof and AC chiller system.			
Key Tasks & Deliverables This Month								
Scope definition and concept review.								
Three Month Horizon								
Mar-2025		Apr-2025			May-2025			
Concept Review.		Concept Review.			Report to Council.			

## PROJECT REFERENCE GROUP (PRG) AGENDA

1 APRIL 2025

PD-PRO-2024 Pilbeam Theatre Chiller Renewal								
Monthly Status Report				Feb-2025				
Project Management								
Council Custodian:		Communities & Culture	Project Manager:		Nathan Everton	Project Phase:	Construction	
Project Scope								
Activity	Scope				Traffic Light	Scope Change		
Construction	* Chiller 2 to be replaced with a chiller capable of meeting the likely 'coincident' cooling load (approximately 460kW). The new chiller to be set to operate as the 'run' chiller, including New Pumps and modified Pipework. * Chiller 3 to be repaired and set to operate as the standby (and possibly peak load) chiller. * Extensive maintenance on mechanical plant and duct work				G	No scope change		
Project Funding and Finance								
Funding Source	Funding Amount	Project Life as at				Traffic Light	Monthly Update	
		Actuals	Committals	Forecast	17/03/2025 Remaining Budget			
Council Allocation:	\$0	\$56,448	\$83,850	\$0	\$859,702	G	No financial change	
External Funding:	\$1,000,000							
Total Project Budget:	\$1,000,000							
		2024/25FY				Traffic Light	Monthly Update	
Budget	Actuals	Committals	Forecast	Remaining Budget				
\$200,000	\$56,448	\$83,850	\$0	\$59,702	G	No financial change		
Project Schedule								
Scope	Baseline		Forecast/Actuals				Traffic Light	Schedule Update
	Start	Finish	Start	Finish	Plan%	% Complete		
Develop detailed design brief	05-Aug-24	25-Nov-24	05-Aug-24	25-Nov-24	100%	100%	G	No schedule change
Design	10-Dec-24	24-Jan-25	10-Dec-24	07-Apr-25	67%	85%	G	No schedule change
Construction contractor procurement	24-Jan-25	23-Feb-25	14-Apr-25	30-May-25	0%	0%	A	Minor schedule change
Construction of AC	23-Feb-25	16-Sep-25	18-Jun-25	03-Feb-26	0%	0%	G	No schedule change
Project Milestones							Date	
Design Consultation Completion							25-Nov-24	
Proposed Completion of Contractor Procurement							23-Feb-25	
Proposed Completion of Construction Phase							03-Feb-26	
Commentary								
The final mechanical design has been completed and has successfully undergone a peer review. Several amendments have been recommended and are currently being implemented. The tender package has been developed and is awaiting the amended drawings. Tenders are anticipated to be called in April 2025 for the chiller replacement works.								
Risk Categories	Risks (Cause, Risk, Impact)				Risk Responses			
Funding	Expenditure prior to W4Q approval will be ineligible for reimbursement under the agreement.				Funding Received, risk closed.			
Key Tasks & Deliverables This Month								
Detailed design completion.								
Three Month Horizon								
Mar-2025		Apr-2025			May-2025			
Detailed design completion.		Tender Documentation and Tender Release.			Tender Period.			

## PROJECT REFERENCE GROUP (PRG) AGENDA

1 APRIL 2025

## PD-PRO-2024 Pilbeam Theatre Carpark Safety Works

## Monthly Status Report

Feb-2025

Project Management											
Council Custodian:		Communities & Culture		Project Manager:		Daniel Farlow		Project Phase:		Construction	
Project Scope											
Activity		Scope						Traffic Light	Scope Change		
Construction		Install safety crossing and carpark islands. Formalisation of carpark entry from Bolsover Street. Reconfigure and Resurface carpark.						G	No scope change		
Project Funding and Finance											
Funding Source		Funding Amount		Project Life as at				17/03/2025	Traffic Light	Monthly Update	
Council Allocation:		\$0		Actuals	Committals	Forecast	Remaining Budget	G	No financial change		
External Funding:		\$800,000		\$5,545	\$0	\$0	\$794,455	G	No financial change		
Total Project Budget:		\$800,000									
		2024/25FY									
		Budget		Actuals	Committals	Forecast	Remaining Budget	Traffic Light	Monthly Update		
		\$50,000		\$5,545	\$0	\$0	\$44,455	G	No financial change		
Project Schedule											
Scope		Baseline		Forecast/Actuals				Traffic Light	Schedule Update		
		Start	Finish	Start	Finish	Plan%	% Complete				
Design Review		16-Oct-24	16-Dec-24	16-Dec-24	31-Mar-25	70%	70%	G	No schedule change		
Contractor Procurement		29-Jan-25	19-Feb-25	13-Apr-25	04-May-25	0%	0%	G	No schedule change		
Construction		19-Feb-25	14-Dec-25	04-May-25	26-Feb-26	0%	0%	G	No schedule change		
Project Milestones										Date	
Design Review										16-Dec-24	
Contractor Procurement										04-May-25	
Construction Phase										26-Feb-26	
Commentary											
Currently finalising design and preparing tender documentation for Construction.											
Risk Categories		Risks (Cause, Risk, Impact)						Risk Responses			
Schedule		Impact on the Pilbeam Theatre operations.						Close communications between Project Manager and Pilbeam Theatre staff to confirm best time to complete the works.			
Key Tasks & Deliverables This Month											
Finalise Design and prepare documentation for construction.											
Three Month Horizon											
Mar-2025				Apr-2025				May-2025			
Design finalisation.				Tender Preparation and release to market.				Tender Period.			

## PROJECT REFERENCE GROUP (PRG) AGENDA

1 APRIL 2025

PD-PRO-2024 Pilbeam Theatre Roof Repairs									
Monthly Status Report				Feb-2025					
Project Management									
Council Custodian:		Communities & Culture	Project Manager:		Darren Toohey	Project Phase:	Construction		
Project Scope									
Activity		Scope				Traffic Light	Scope Change		
Construction		Replace multiple sections of the roof, Replace all flashings and install new flashings to all roof penetrations. Replace defective ceiling hangers.				G	No scope change		
Project Funding and Finance									
Funding Source		Funding Amount		Project Life as at		17/03/2025		Traffic Light	Monthly Update
				Actuals	Committals	Forecast	Remaining Budget		
Council Allocation:		\$0		\$69,945	\$724,441	\$0	\$3,605,615	G	No financial change
External Funding:		\$4,400,000							
Total Project Budget:		\$4,400,000							
		2024/25FY						Traffic Light	Monthly Update
		Budget	Actuals	Committals	Forecast	Remaining Budget			
		\$200,000	\$69,945	\$724,441	\$0	-\$594,385	G	No financial change	
Project Schedule									
Scope		Baseline		Forecast/Actuals			Traffic Light	Schedule Update	
		Start	Finish	Start	Finish	Plan%			% Complete
Roof Inspection and defining the scope		02-Sep-24	16-Dec-24	02-Sep-24	16-Dec-24	100%	100%	G	No schedule change
Construction contractor Procurement		17-Dec-24	19-Feb-25	17-Dec-24	19-Feb-25	100%	100%	G	No schedule change
Construction of Roof		20-Feb-25	29-Oct-25	20-Feb-25	29-Oct-25	3%	5%	G	No schedule change
Project Milestones								Date	
Design Consultation Completion								16-Dec-24	
Proposed Completion of Contractor Procurement								19-Feb-25	
Proposed Completion of Construction Phase								29-Oct-25	
Commentary									
Site Establishment and all works scheduled in with Major Venues team.									
Risk Categories		Risks (Cause, Risk, Impact)					Risk Responses		
Funding		Expenditure prior to W4Q approval will be ineligible for reimbursement under the agreement.					Funding Received, risk closed.		
Key Tasks & Deliverables This Month									
Works on site to commence 18th March.									
Three Month Horizon									
Mar-2025				Apr-2025				May-2025	
Works on site to commence 18th March.				Construction to continue.				Construction to continue.	

## PROJECT REFERENCE GROUP (PRG) AGENDA

1 APRIL 2025

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**5.3 CIVIL OPERATIONS SIGNIFICANT PROJECTS STATUS REPORT****File No:** 7028**Attachments:** 1. Parkhurst Industrial Area Road Upgrades[↓](#)**Authorising Officer:** Peter Kofod - General Manager Regional Services**Author:** John Gwydir - Manager Civil Operations

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**SUMMARY***This report provides status updates on significant projects delivered by Civil Operations.***OFFICER'S RECOMMENDATION**

THAT the Civil Operations Significant Projects monthly status report be received, and any feedback be noted for consideration.

**COMMENTARY**

This project is the current active significant project being delivered by Civil Operations:

- Parkhurst Industrial Area - Road Upgrades

**CONCLUSION**

Monthly reports are provided for the current active projects for information prior to the formal submission to the Infrastructure Committee.

## **CIVIL OPERATIONS SIGNIFICANT PROJECTS STATUS REPORT**

### **Parkhurst Industrial Area Road Upgrades**

**Meeting Date: 1 April 2025**

**Attachment No: 1**

## PROJECT REFERENCE GROUP (PRG) AGENDA

1 APRIL 2025

Monthly Status Report				Parkhurst Industrial Area Roads Upgrade Project				Feb-2025	
Project Management									
Council Custodian:		Civil Operations		Project Manager:		Jason Pierce		Project Phase: Construction	
Project Scope									
Activity		Scope					Traffic Light	Scope Change	
Construction		Stage 2 : Wade St ( Alexandra St - McLaughlin St )					G	No scope change	
Project Funding and Finance									
Funding Source		Funding Amount		Project Life (10 Years) as at 03/01/2025				Traffic Light	Monthly Update
				Actuals	Committals	Forecast	Remaining Budget		
Council Allocation:		\$2,082,400	\$ 5,510,444.00	\$ 281,116.63	-	\$ 4,208,439.37	G	No financial change	
External Funding:		\$7,917,600							
Total Project Budget:		\$10,000,000							
			2024/25FY				Traffic Light	Monthly Update	
		Budget	Actuals	Committals	Forecast	Remaining Budget			
		\$7,209,000	\$ 2,719,444.00	\$ 281,116.63	-	\$ 4,208,439.37			G
Project Schedule									
Scope		Baseline		Forecast/Actuals				Traffic Light	Schedule Update
		Start	Finish	Start	Finish	Plan%	% Complete		
Parkhurst Industrial Area Roads Upgrade Project		24-Nov-23	30-Jun-25	24-Nov-23	30-Jun-25	70%	70%	G	No schedule change
Stage 1: Rehabilitation of McLaughlin Street between Bush Crescent and Johnson Road		24-Nov-23	08-Jul-24	24-Nov-23	23-Aug-24	100%	100%	G	
Stage 2: Rehabilitation of Wade Street between McLaughlin St and Alexandra St		02-Sep-24	01-May-25	02-Sep-24	20-May-25	75%	75%	G	
Stage 3: Upgrading of Alexandra Street and Johnson Road		01-Apr-25	30-Jun-25	01-Apr-25	30-Jun-25	0%	0%	G	
Project Milestones									
Completion of Stage One (Reopening of McLaughlin Street)								Date	
								23-Aug-24	
Completion of Stage Two (Reopening of Wade Street)								20-May-25	
Completion of Stage Three								30-Jun-25	
Commentary									
Relocation works of NBN infrastructure on corner of Wade and McLaughlin Street was completed in December									
Stage Two stormwater and kerb replacement works are continuing in Wade Street.									
Works are progressing well with no major issues experienced during this reporting period.									



## PROJECT REFERENCE GROUP (PRG) AGENDA

1 APRIL 2025

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## 5.4 FITZROY RIVER WATER SIGNIFICANT PROJECTS STATUS REPORT

File No: 7028

Attachments:

1. Barrage Refurbishment[🔗](#)
2. GSTP to SRSTP Diversion Pipeline[🔗](#)
3. GSTP to SRSTP Pump Station[🔗](#)
4. Low Lift WPS Renewal[🔗](#)
5. Bulk Water Meter Replacement Program[🔗](#)

Authorising Officer: Peter Kofod - General Manager Regional Services

Author: Dan Toon - Manager Water and Wastewater

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**SUMMARY**

*This report provides the status for the Fitzroy River Water significant projects endorsed for the current financial year determined at the 17 July 2024 meeting.*

**OFFICER'S RECOMMENDATION**

THAT the Fitzroy River Water Significant Projects monthly status reports to the end of February be received and any feedback be noted for consideration.

**COMMENTARY**

These projects are being delivered by the Fitzroy River Water Project Delivery Team and sit under the Water Portfolio.

**CONCLUSION**

Monthly reports are provided for the current active projects for information prior to the formal submission to the Infrastructure Committee.

## **FITZROY RIVER WATER SIGNIFICANT PROJECTS STATUS REPORT**

### **Barrage Refurbishment**

**Meeting Date: 1 April 2025**

**Attachment No: 1**

## C1160074 Barrage Refurbishment Program

Monthly Status Report

Feb-2025

Project Management								
Council Custodian:	Fitzroy River Water	Project Manager:	Joel Spann	Project Phase:	Design & Construction			
Project Scope								
Activity	Scope				Traffic Light	Scope Change		
Design & Construction	The Barrage Refurbishment Program has 8 major and 9 minor sub-projects planned for delivery over the next 5 years. The initial focus will be for commencement of major sub-projects: - Refurbish all vertical lift gates - Refurbish all vertical lift gate winches - Electrical system renewal With the commencement of these, minor items will progressively (according to project budget and schedule) commence, immediately including: - Update/development of Barrage documentation / Dam safety documentation in line with guidelines - Control well and rock mattress condition assessments - Refurbishment of vertical lift gate drive shafts				G	No scope change		
Project Funding and Finance								
Funding Source	Funding Amount	Project Life as at 28/02/2025				Traffic Light	Monthly Update	
		Actuals	Commitments	Forecast	Remaining Budget			
Council Allocation:	\$14,815,000	\$237,662	\$276,041	\$14,815,000	\$14,301,296	G	No financial change	
State Govt Funding:	\$0							
Federal Govt Funding	\$0							
Total Project Budget:	\$14,815,000							
		2024/25FY				Traffic Light	Monthly Update	
		Budget	Actuals	Commitments	Forecast			Remaining Budget
		\$1,200,000	\$135,603	\$276,041	\$1,200,000	\$788,355	G	No financial change
Project Schedule								
Scope	Baseline		Forecast/Actuals				Traffic Light	Schedule Update
	Start	Finish	Start	Finish	Plan%	% Complete		
Barrage Refurbishment Program	28-Aug-24	31-Jul-29	28-Aug-24	31-Jul-29			G	No schedule change
Vertical lift gate refurbishment	28-Aug-24	31-Jul-29	28-Aug-24	31-Jul-29	7%	7%	G	No schedule change
Vertical lift gate winch refurbishment	28-Aug-24	12-Jan-29	28-Aug-24	12-Jan-29	8%	8%	G	No schedule change
Electrical renewal	07-Nov-24	31-Jul-27	07-Nov-24	31-Jul-27	2%	2%	G	No schedule change
Remaining major scope items	28-Aug-24	31-Jul-29	28-Aug-24	31-Jul-29	5%	10%	G	No schedule change
Remaining minor scope items	28-Aug-24	31-Jul-29	28-Aug-24	31-Jul-29	6%	10%	G	No schedule change
Project Milestones								
Completion of Emergent works (repairs to wheels / shafts) on two Barrage gates							Mar-2025	
Vertical lift gate refurbishment tender awarded							Mar-2025	
Vertical lift gate winch refurbishment tender awarded							Mar-2025	
Electrical renewal design tender released to market							Apr-2025	
Commentary								
The first half of FY24/25 has been focused on project planning, investigations and developing scope of works / tender documents for the three major sub-projects.								
Remaining major and minor sub-projects are also underway. 8 minor projects expected to be awarded by end of March.								
Emergent works (repairs to wheels / shafts) on two Barrage gates were required and have commenced. <b>Outside original budget. Due for completion end of mid Mar 2025.</b>								
The project is on-track with the baseline project schedule, with progress expected to accelerate in the second half of FY24/25. Following award of gate refurbishment and winch contracts.								
Gate and Winch Refurbishment projects both going through tender evaluation period.								
Risk Categories	Risks (Cause, Risk, Impact)					Risk Responses		
Environmental	Inclement weather and river conditions may delay removal of vertical lift gates and winches from the Barrage, delaying progress					Contingency in program to be negotiated with tenderers. Tender specification calls for option to have multiple gates out at one time (additional spares required).		
Construction	Operational risk associated with one gate out of action.					Inclusion of spare gates in contract.		
Key Tasks & Deliverables Completed This Month								
Gate and Winch Refurbishment projects going through tender evaluation period, estimated to be awarded by end of March.								
Emergent repair works to vertical lift gates commenced (first gate complete, waiting for river level and flow to subside before commencing works on second gate).								
Electrical renewal design tender to be released to market.								
Replacement of vertical lift gate winch drive shafts to be awarded.								
Control well condition inspection to be awarded.								
Minor repair works (guardrail and fish ladder) to be awarded.								
Three Month Horizon								
Mar-2025		Apr-2025			May-2025			
Tender evaluation process for gates and winches and award.		Release electrical renewal tender + tender period.			Progress Gate Refurbishment and Winch Replacement works.			
Finalise Electrical Renewal tender technical specification.		Minor sub-project progression and delivery.			Tender evaluation process for Electrical Renewal.			
Minor sub-project progression and delivery.					Minor sub-project progression and delivery.			
Award tender for gates and winches.								

## **FITZROY RIVER WATER SIGNIFICANT PROJECTS STATUS REPORT**

### **GSTP to SRSTP Diversion Pipeline**

**Meeting Date: 1 April 2025**

**Attachment No: 2**

## PROJECT REFERENCE GROUP (PRG) AGENDA

1 APRIL 2025

C1160340 GSTP-SRSTP Sewer Diversion Pipeline										Feb-2025	
Project Management											
Council Custodian:		Fitzroy River Water		Project Manager:		Evian Davison		Project Phase:		Construction	
Project Scope											
Activity		Scope				Traffic Light		Scope Change			
Design & Construction		This project involves the construction of 8.0km of 375mm DCL sewer rising main which is required in order to decommission the existing Goumme Sewage Treatment Plant (GSTP). A new 250 dia. effluent main is also required from the SRSTP to join the existing RSC effluent main at Hagley Park. This project will involve the construction of the 250mm effluent main from the SRSTP site to Inilcoo Street to take advantage of a combined trench construction methodology.				A		Minor scope change			
Project Funding and Finance											
Funding Source		Funding Amount		Project Life as at 28/02/2025				Traffic Light		Monthly Update	
			Actuals	Commitments	Reforecast	Remaining Budget					
Council Allocation:		\$10,000,000	\$1,348,394	\$433,956	\$10,000,000	\$6,217,650	G				No financial change
State Govt Funding:		\$0									
Federal Govt Funding:		\$0									
Total Project Budget:		\$10,000,000									
2024/25FY											
	Budget	Actuals	Commitments	Reforecast	Remaining Budget		Traffic Light				Monthly Update
	\$4,654,094	\$1,302,488	\$433,956	\$4,654,094	\$817,650	G					No financial change
Project Schedule											
Scope		Baseline		Forecast/Actuals				Traffic Light		Schedule Update	
		Start	Finish	Start	Finish	Finish	% Complete				
Detailed Design											
Construction Total (CHB-CHB43)		11-Nov-24	30-Dec-25	11-Nov-24	30-Apr-25	100%	80%	A			Minor schedule change
Construction Stage 1 (CHB-CH1500)		11-Nov-24	17-Jan-25	11-Nov-24	TBC	TBC	60%	14%	G		No schedule change
Construction Stage 2 (CH1500-CH1500)		20-Jan-25	30-May-25	TBC	TBC	TBC	0%	0%	A		No schedule change
Construction Stage 3 (TBC-TBC)		02-Jun-25	TBC	02-Jun-25	TBC	TBC	TBC	TBC	A		Minor schedule change
Construction Stage 4 (CH1500-CHB43)		TBC	TBC	03-Mar-25	30-May-25	0%	0%	0%	A		Minor schedule change
Project Milestones											
Description										Date	
Completion of Detailed Design as per as not delay construction any further										30-Apr-25	
Bruce Highway Crossing Construction - Completion of Tender Process and Contractor Engagement										TBC	
Bruce Highway Crossing Construction										TBC	
Stakeholder Approval (DTMR, OR)										TBC	
Practical completion - Pipeline tested and commissioned										31-Mar-26	
Commentary											
Pipeline construction remains unchanged for the month of February due to persistent wet weather, which halted pipe laying activities. The project is still heavily resourced and will remain this way until 'For Construction' plans are produced for Construction Stage 1 (2020-24/25). This will then allow the crew to re-establish the workrate.											
The design for Construction Stage 4 (2020-24/25) is now a priority, as this will allow construction in areas not subject to flooding following rainfall events. Staff have been working extensively with external suppliers and contractors to secure necessary materials and has reviewed and authorised 'For Construction' plans.											
Change in alignment for Bruce Highway crossing will result in a separate tender process being required for pipe jacking of RCP envelope through DTMR northern embankment. This presents a high risk of significant budget implications and potential delays.											
Project schedule and cost estimate to be updated as detailed design progresses. This presents a risk of budget implications due to current estimate being produced based on preliminary design plans subject to significant change.											
Risk Categories											
Risk Categories		Risks (Cause, Risk, Impact)						Risk Responses			
Construction		Third Party approvals (DTM & Aurion) delay to construction.						Engagement of Owner to manage approvals. Construction staging to work around these areas as long as possible.			
Environmental		Wet weather will result in construction delays due to large portion of pipeline through Toppens flood plain and / or poor soils.						Construction staging to work around these areas as long as possible.			
Key Tasks & Deliverables Completed This Month											
Addressed critical procurement and design elements. Pipe laying halted, crews focused on anchor blocks and other concrete construction for key valve locations. Crews partially resourced at South Rockhampton Sewage Treatment Plant in preparation for resumption. Conducted site preparations, including pot-holing and material deliveries, in line with the change of work location. Facilitate media release requirements.											
Three Month Horizon											
Mar-2025				Apr-2025				May-2025			
• Begin construction activities for Stage 4 (CH1500-CHB43), which includes areas that can be worked in sooner after rain. • Continue engaging with suppliers and contractors to secure necessary materials. • Work closely with stakeholders, including Jerrisa, to reschedule postponed activities such as pot-holing. • Assess the need for sharing due to the proximity of digging to the road, as benching is not possible.				• Continue construction activities for Stage 4. • Resolve any remaining design refinements for Construction Stage 2 & 3.				• Continue construction activities for Stage 4. • Resolve any remaining design refinements for Construction Stage 2 & 3.			

## **FITZROY RIVER WATER SIGNIFICANT PROJECTS STATUS REPORT**

### **GSTP to SRSTP Pump Station**

**Meeting Date: 1 April 2025**

**Attachment No: 3**

## PROJECT REFERENCE GROUP (PRG) AGENDA

1 APRIL 2025

C1160341 G5TP-SR5TP Sewer Diversion Pumpstation				Feb-2025			
Project Management							
Council Custodian:	Fitzroy River Water	Project Manager:	Abby Carolan	Project Phase:	Concept Design		
Project Scope							
Activity	Scope			Traffic Light	Scope Change		
Design & Construction	<p>Design and construction of sewer pumpstation to divert all flows from the Gracemere catchment to the South Rockhampton Sewage Treatment Plant. Following completion of pumpstation construction, Gracemere Sewage Treatment Plant will be decommissioned (excluding inlet works). Works include:</p> <ul style="list-style-type: none"><li>reinforced concrete wet well</li><li>submersible pumps to provide duty / standby pumping of flows up to 100% PWWF</li><li>associated receiving chamber, pipework and valving including wet weather bypass augmentation</li><li>all weather access including improvement of existing access road into site</li><li>electrical switchboard and switch room</li><li>ventilation and odour control unit</li><li>emergency overflow manhole and pipework into existing pond / channel</li><li>clean out of existing pond / channel</li><li>potential for surge vessel</li><li>allowance for future connection of chemical dosing</li></ul>			G	No scope change		
Project Funding and Finance							
Funding Source	Funding Amount	Project Life as at: 28/02/2025			Traffic light	Monthly Update	
		Actuals	Commitals	Forecast	Remaining Budget		
Council Allocation:	\$5,700,000						
State Govt Funding:	\$0	\$5,760	\$2,901	\$5,696,459	\$5,691,339	G	
Federal Govt Funding:	\$0						
Total Project Budget:	\$5,700,000						
		2024/25FY					
	Budget	Actuals	Commitals	Forecast	Remaining Budget	Monthly Update	
	\$200,000	\$5,760	\$2,901	\$200,000	\$191,339	G	
						No financial change	
Project Schedule							
Scope	Baseline		Forecast/Actuals			Traffic light	Schedule Update
	Start	Finish	Start	Finish	Plan%	% Complete	
Phase 0: Project Planning (incl. pipeline hydraulic)	01-Mar-24	01-Jul-24	01-Mar-24	TBC	100%	85%	A
Phase 1: Detailed Design	01-Jul-24	30-Mar-25	01-Jan-25	30-Sep-25	75%	7%	B
Phase 2: Construction Tender Phase	01-Feb-25	30-Mar-25	01-Oct-25	30-Dec-25	0%	0%	B
Phase 3: Construction	30-Mar-25	31-Dec-25	01-Jan-26	30-Jun-26	0%	0%	B
Project Milestones						Date	
Commence detailed design (following award to consultant)						15-Mar-25	
Commence Construction						01-Jan-26	
Complete Construction						30-Jun-26	
Commentary							
Project planning including hydraulic assessment of pump station and pipeline substantially progressed. Discharge to SR5TP to be confirmed as previous proposal (connection to Arthur St SRM) will result in likely operation impacts / transient pressure issues. Pending interaction with SR5TP project to be resolved.							
Design tenders received, pending award.							
Resourcing deficit has resulted in delay in project progression. Advertising for internal resources. Utilising consultants on panel to supplement in interim.							
Risk Categories	Risks (Cause, Risk, Impact)				Risk Responses		
Design	Connection to SR5TP not confirmed.				Awaiting further confirmation from Beca re SR5TP. Arrangement for connection to SR5TP to be confirmed in consultation with Major Projects team.		
Design	Delay with project progression due to resourcing.				Advertising for internal resources. Utilising consultants on panel to supplement in interim.		
Design	Delay in design completion due to market demand.				Include program as key criteria in consultancy brief. Combine with other design to get more consultancy buy-in (as opposed to smaller fee).		
Key Tasks & Deliverables Completed This Month							
Tender evaluation and negotiations.							
Mar-2025		Three Month Horizon		May-2025			
		Apr-2025					
Tender now awarded (AECOM). Kick-off design		Basis of Design Confirmation Commence concept design		Concept design / preliminary design.			

## **FITZROY RIVER WATER SIGNIFICANT PROJECTS STATUS REPORT**

### **Low Lift WPS Renewal**

**Meeting Date: 1 April 2025**

**Attachment No: 4**



## PROJECT REFERENCE GROUP (PRG) AGENDA

1 APRIL 2025

C1065033 / 1129383 Low Lift Water Pump Station Mech Elec Renewal

Monthly Status Report

Feb-2025

Project Management								
Council Custodian:	Fitzroy River Water	Project Manager:	Luke Hall			Project Phase:	Design & Construction	
Project Scope								
Activity	Scope					Traffic Light	Scope Change	
Design & Construction	<b>Renewal Project</b> Full mechanical upgrade of pump station (pipes, valves, pumps) Replace existing transformers					R	Major scope change	
	<b>Emergent Works</b> Repair leaking WWV piece on pumps 3&4 Remove and replace existing (inoperable) penstocks in LLPs and intake							
	<b>Further works (unbudgeted)</b> Defects in intake main based on robotic condition assessment (Dec 2024) LLPS temporary bypass Downstream valving inoperable							
Project Funding and Finance								
Funding Source	Funding Amount	Project Life as at 28/02/2025				Traffic Light	Monthly Update	
		Actuals	Commitals	Forecast	Remaining Budget			
Council Allocation:	\$3,409,653	\$524,399	\$35,964	TBC	\$2,849,290	R	Major financial change	
State Govt Funding:	\$0							
Federal Govt Funding	\$0							
Total Project Budget:	\$3,409,653							
2024/25FY						Traffic Light	Monthly Update	
Budget	Actuals	Commitals	Forecast	Remaining Budget				
\$750,000	\$428,905	\$35,964	\$750,000	\$285,131	G	No financial change		
Project Schedule								
Scope	Baseline		Forecast/Actuals				Traffic Light	Schedule Update
	Start	Finish	Start	Finish	Plan%	% Complete		
Stage 1 - Condition Assessment and Early	01-Jun-24	21-Mar-24	01-Jun-24	30-Jun-25	100%	85%	R	Major schedule change
Stage 2 - Emergent (Repair) Works	01-Jun-24	30-Oct-24	01-Jun-24	20-Dec-24	100%	100%	R	Major schedule change
Stage 3 - Design (inc. design tender period)	16-Oct-24	02-Apr-25	16-Feb-25	19-Dec-25	35%	7%	R	Major schedule change
Stage 3 - Construction (inc. construction tender	03-Apr-25	10-Dec-25	19-Dec-25	31-Dec-26	0%	0%	R	Major schedule change
Project Milestones								
Award Contract for commercial diving works to Knight Dive							Date	
							31-May-24	
Complete first commercial diving visit to remove penstocks							01-Oct-24	
Award emergent repair contract to Re-Pump							17-Sep-24	
Complete emergent Repairs							20-Dec-24	
Award Design							20-Apr-25	
Complete Design							19-Dec-25	
Complete Construction							31-Dec-26	
Commentary								
The first half of the FY24/25 has been focused on the condition assessments, penstock replacement and emergent repairs to the LLPs. This work is allocated as Stage 1 and Stage 2 in the Project Management Plan. Emergent repairs to pipework (Stage 2) were not accounted for in original project plan / budget.								
Investigations / planning for emergent repair works resulted in identification of inability to isolate downstream of pumpstation (major valving). Major works are required to replace these valves. Temporary repairs required to leaking pipework in lieu of replacement (original plan).								
Initial diving works complete to remove penstocks to enable ordering of replacement penstocks to achieve pump station isolation from river. Diving conditions were more challenging than predicted (poor asset condition) resulting in delays / increase cost. Design of new penstocks more challenging than predicted due to original design (not understood until penstocks removed) this has in turn dictated that re-installation may need to be completed in dry environment. This would mean a bypass of the intake structure to complete penstock works. Refer risk below.								
The findings and observations from the work performed in Stage 1 and 2 have further informed the scope for the ultimate design of the LLPs. Pump station isolation constraints listed above have / will increase scope for early works phase and construction.								
The commencement of the LLPs concept design (and therefore ultimate design) has pushed back, as a result of the above. Refer below progress reporting.								
Issues with emergent repairs due to contractor performance and deteriorated pipe condition. Operational Risk not mitigated.								

PROJECT REFERENCE GROUP (PRG) AGENDA

1 APRIL 2025

C1065033 / 1129383 Low Lift Water Pump Station Mech Elec Renewal					
Monthly Status Report				Feb-2025	
Project Management					
Council Custodian:	Fitzroy River Water	Project Manager:	Luke Hall	Project Phase:	Design & Construction
Condition assessment of intake structure and pipework shows debris and sediment build up. Pipe joints are confirmed to be sound. Silt build up at intake structure is excessive with debris identified within structure. Repair and cleanout works required. <b>Budget Impact.</b> Reviewing reports in February.					
Procurement of new penstock ongoing - issues have been identified with re-installation of these penstocks due to construction work underwater and inability to shutdown GWTP					

## PROJECT REFERENCE GROUP (PRG) AGENDA

1 APRIL 2025

C1065033 / 1129383 Low Lift Water Pump Station Mech Elec Renewal				Feb-2025	
Monthly Status Report					
Project Management					
Council Custodian:		Project Manager:		Project Phase:	
Fitzroy River Water		Luke Hall		Design & Construction	
Risk Categories	Risks (Cause, Risk, Impact)		Risk Responses		
Planning	Inability to achieve upstream isolation (river side) Penstock re-installation will require bypass		Increased scope of Stage 1 - Early Works, to renew penstocks and enable isolation for pump station upgrade. Design of new penstocksmay require bypass. To be reviewed in concept design phase. <b>Significant forecast increase will have budget impact - cost increase to be detailed during design phase.</b>		
Planning	Inability to achieve downstream isolation (treatment plant side). Whole WTP must be offline to complete works on LLWPS.		Valve renewal required. Likely need to bypass WPS and intake structure during works to enable water supply to be maintained. <b>Significant forecast increase will have budget impact - cost increase to be detailed during design phase.</b>		
Safety	Insufficient space in existing well to carry out renewal works while pump station is operating.		Likely need to bypass WPS during works to enable water supply to be maintained. <b>Significant budget impact - cost increase to be detailed during design phase.</b>		
Construction	Operational risks associated with works on live assets / shutdown requirements.		Contingency in program. Construction during low demand period where possible. Likely need to bypass WPS during works to enable water supply to be maintained. <b>Significant budget impact - cost increase to be detailed during design phase.</b>		
Planning	Condition assessments yet to be completed may identify defects in the intake structure and intake main that are currently not budgeted.		PSA awarded to Fulcrum.Reviewing Condition Assessments reports for mitigation confirmation.		
Key Tasks & Deliverables Completed This Month					
Procurement of new penstocks - Sole Source contract under review with procurement. Contract negotiations complete - award likely in March					
Final draft of design brief completed. Under internal review.					
Condition inspections of intake structure and pipes complete - reports under review					
Three Month Horizon					
Mar-2025		Apr-2025		May-2025	
Focus on Design Brief - draft under final review and update before issue to contracts and tenders. Issue to contracts and tenders in March		Design Tender released Commence construction of new penstocks Review of condition assessment outcomes and scoping of mitigation and bypass works.		Award / commence design package Commence concept design Planning for penstock installation	
Commence design of new penstocks					

## **FITZROY RIVER WATER SIGNIFICANT PROJECTS STATUS REPORT**

### **Bulk Water Meter Replacement Program**

**Meeting Date: 1 April 2025**

**Attachment No: 5**

## PROJECT REFERENCE GROUP (PRG) AGENDA

1 APRIL 2025

C1160075 Bulk Water Meter Replacement Program						Feb-2025					
Monthly Status Report											
Project Management											
Council Custodian:		Fitzroy River Water		Project Manager:		David Mannix		Project Phase:		Design & Construction	
Project Scope											
Activity		Scope						Traffic Light	Scope Change		
Design & Construction		Replacement of FRW's aged water meter fleet with smart meters including: - Replace ~ 17,500 aged meters with new Automatic Meter Reading (AMR) meters - Retrofit transmitters to existing "low age" meters (incl. electromagnetic meters) to change to AMR - communications network and platform to communicate with the meters - meter data management system to securely collect, store and serve data received - web-based portal to view, process and interact the data - communications strategy , training and reference material - Service Agreement - ongoing support and maintenance						G	No scope change		
		Project Funding and Finance									
		Funding Source	Funding Amount	Project Life as at 28/02/2025				Traffic Light	Monthly Update		
				Actuals	Commitals	Forecast	Remaining Budget				
		Council Allocation:	\$13,683,760	\$101,900	\$135,248	\$13,683,760	\$13,446,613	G	No financial change		
State Govt Funding:	\$0										
Federal Govt Funding:	\$0										
Total Project Budget:		\$13,683,760									
2024/25FY								Traffic Light	Monthly Update		
Budget	Actuals	Commitals	Forecast	Remaining Budget							
\$1,250,000	\$68,140	\$135,248	\$1,250,000	\$1,046,613	G	No financial change					
Project Schedule											
Scope		Baseline		Forecast/Actuals			Traffic Light	Schedule Update			
		Start	Finish	Start	Finish	Plan%			% Complete		
Phase 0: Project Planning		01-Jun-24	30-Sep-24	01-Jun-24	30-Jan-25	100%	100%	G	No schedule change		
Phase 1: Develop Spec		01-Jun-24	30-Sep-24	01-Jun-24	28-Mar-25	100%	70%	A	Minor schedule change		
Phase 2: Tender Phase		15-Sep-24	15-Oct-24	01-Apr-25	15-May-25	100%	0%	A	Minor schedule change		
Phase 3: System Design / Initial Installation		01-Jan-25	30-Jun-25	15-May-25	01-Nov-25	0%	0%	A	Minor schedule change		
Phase 4: System Integration & Rollout		01-Apr-25	31-Dec-25	01-Sep-25	30-Mar-26	0%	0%	A	Minor schedule change		
Phase 5: Wider Rollout		01-Jul-25	30-Jun-30	01-Oct-25	30-Jun-30	0%	0%	G	No schedule change		
Project Milestones											
Release Tender package									31-Mar-25		
Award Tender									08-May-25		
Commence meter installation (FRW crews)									01-Jul-25		
System Live									30-Mar-26		
Commentary											
Project planning and Kick-off Meeting with key internal stakeholders complete.											
Consultation with neighbouring Council's who have installed similar systems underway.											
Market sounding in progress											
Tender specification is drafted undergoing final reviews.											
Release of tender delayed due to resourcing constraints. New Project Manager appointed.											
Risk Categories		Risks (Cause, Risk, Impact)				Risk Responses					
Stakeholders		Integration with existing systems.				Stakeholder engagement as detailed in project plan including involvement in specification development. Consultation with neighbouring Councils with similar systems.					
Construction		Delay with project progression due to resourcing.				Advertising for internal resources. Utilising consultants on panel to supplement in interim.					
Key Tasks & Deliverables Completed This Month											
External Project Manager procured											
Project Plan draft revision											
Internal and external consultation in progress for tender development.											
Technical consultation and specification development in progress											
Mar-2025			Three Month Horizon				May-2025				
			Apr-2025								
Internal consultation. Finalisation of scope of works / technical specification.			Planning of rollout staging.				Tender period				
Planning of rollout staging.			Communication plan implementation				Tender Assessment				
Finalise specification.			Preparation of tender documents and release tender to market								

## PROJECT REFERENCE GROUP (PRG) AGENDA

1 APRIL 2025

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5.5 PARKHURST ROUNDABOUT - STATUS REPORT

**File No:** 787

**Attachments:**

1. Revised Concept & Scope - Jan 2025[🔗](#)
2. Project Plan - February 2025[🔗](#)

**Authorising Officer:** Doug Scott - Acting Manager Parks  
Alicia Cutler - General Manager Community Services

**Author:** Justin Bulwinkel - Sports and Active Communities Coordinator

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**SUMMARY**

*This report provides a status update on the Parkhurst Roundabout Landscape Project, which was endorsed for the current financial year at the meeting held on 17 July 2024 as a significant project.*

*Subject to council support, the revised design, tailored to the region's broader entrance statement theme and incorporating an enhanced colour palette, is forecasted to commence in early March and conclude by 30 June 2025, contingent on the availability of key materials.*

**OFFICER'S RECOMMENDATION**

THAT Updated project concept and plan for the Parkhurst Roundabout be received.

**COMMENTARY****Project Scope & Concept (Jan 2025 Revision) - Attachment 1**

Accurate Design: The design is based on actual survey information, ensuring sizes, quantities, and existing features are accurate.

Cross-Over Ramps: Cross-over ramps are yet to be constructed and are not included in this budget.

Garden Beds: Garden beds will be constructed using 400 x 400mm sandstone blocks placed on existing grades. All proposed earthworks will not interfere with current site drainage and grades.

Turf and Irrigation: The design and cost estimate include new turf and irrigation, with a separate drip irrigation system for the gardens. The gardens are raised, and all plants and trees are drought-hardy species to minimise water requirements.

Irrigation Costs: Irrigation accounts for a significant component of the overall cost. If necessary, part of this cost could be absorbed operationally.

Entrance Sign: Advance Rockhampton has indicated they will fund the supply and installation of a new entrance sign as part of the works. The proposed location is shown on the plan and requires further discussion and footing design.

Bull Sculptures: The indicative location of three bull sculpture sites has been nominated as a consideration, but they are not part of the initial works.

Tree Species: Tree species are nominated on the plan, but options can be provided by Adam Stock and his team. Trees are not included in the cost estimate and could be included as part of the street tree budget.

Bougainvillea Planting: Bambino bougainvillea will be mass planted in blocks. This low-maintenance concept aims to let the plants grow to their maximum size with minimal shaping, allowing for maximum flowering, weed suppression, and efficient irrigation.

**BUDGET IMPLICATIONS**

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**PROJECT REFERENCE GROUP (PRG) AGENDA****1 APRIL 2025**

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Project costs are detailed in **Attachment 2**, Project Plan.

Allocated Capital Budget: \$305,000

Revised Estimate: \$336,000

The revised estimate will call on a need to secure cost savings which are described within the Project plan. Those savings will not impede the deliverable scope.

**STAFFING IMPLICATIONS**

Coordinator Parks Operations is adequately resourced to assume the role of Project Manager. Utilising internal resources presents an opportunity to save costs on project management fees.

Contractors will be engaged to deliver works associated with sandstone/garden bed builds and irrigation. Parks Operations will carry out the remaining works.

**RISK ASSESSMENT**

The procurement of sandstone could present project delays. Timely availability of this key material is crucial to meet the forecasted project timeline.

In the event of delays, all funds would be committed prior to 30 June 2025.

## **PARKHURST ROUNDABOUT - STATUS REPORT**

### **Revised Concept & Scope - Jan 2025**

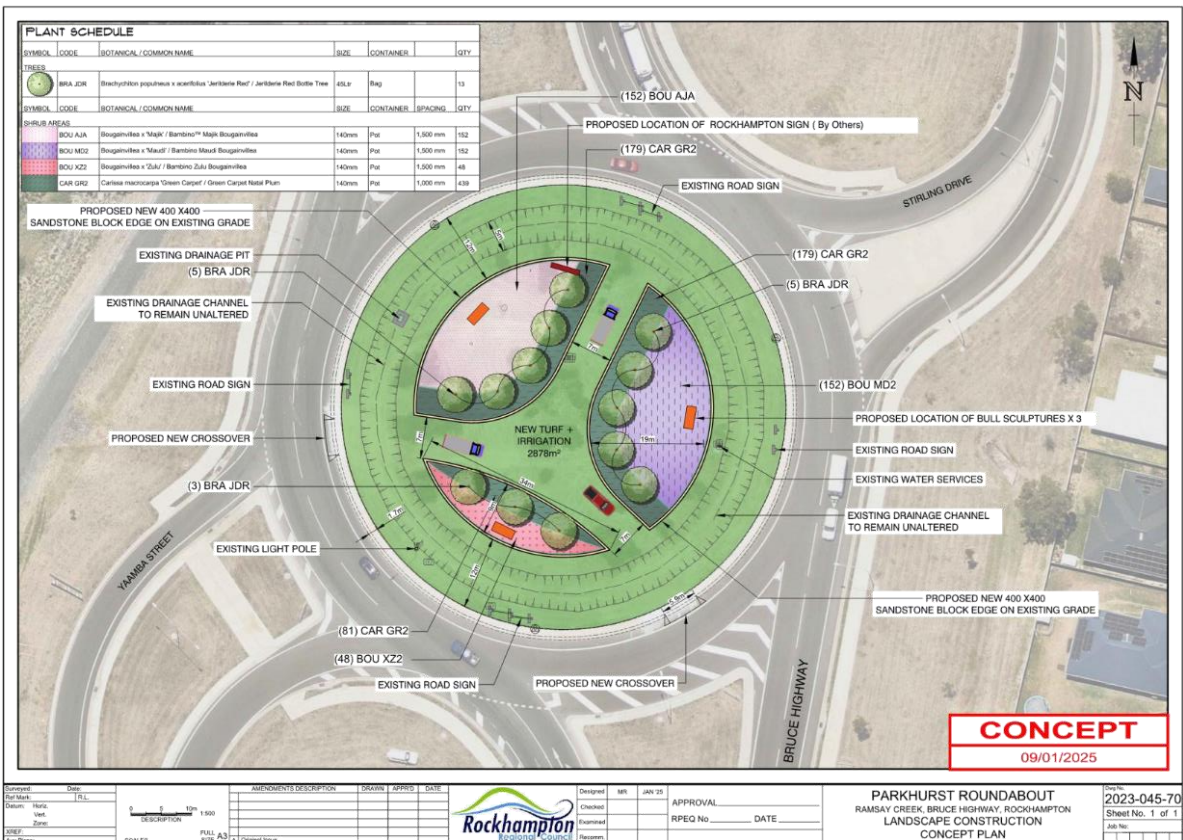
**Meeting Date: 1 April 2025**

**Attachment No: 1**



PROJECT REFERENCE GROUP (PRG) AGENDA

1 APRIL 2025



## **PARKHURST ROUNDABOUT - STATUS REPORT**

### **Project Plan - February 2025**

**Meeting Date: 1 April 2025**

**Attachment No: 2**

## PROJECT REFERENCE GROUP (PRG) AGENDA

1 APRIL 2025

Regional Services

**PROJECT PLAN****MINOR**

<b>Project Title</b>	Parkhurst Roundabout
<b>Project Asset Owner</b>	Manager Parks – Doug Scott
<b>Project Manager</b>	Coordinator Parks Operations – Gerard Young
<b>Project Reference Group</b>	Communities Project Reference Group
<b>Date Prepared</b>	24 February 2025

**PROJECT PURPOSE**

Enhance the aesthetic appeal and overall visitor experience of the northern entrance roundabout to Rockhampton through a comprehensive landscaping initiative.

**SCOPE****Design Overview:**

The design review, based on feedback from the November PRG meeting, is complete. Officers now present a final design with more color and consistency with other medians and entry statements, expected to stay within the current budget.

The design uses accurate survey information and includes garden beds with 400 x 400mm sandstone blocks, new turf, and irrigation. The gardens will feature drought-hardy plants to minimise water use. While irrigation is a significant cost, existing operational irrigation budgets may absorb portions of this expense.

Advance Rockhampton will fund the incorporated entrance sign, with its location needing further discussion. Tree species options will be provided, with costs potentially covered by the street tree budget. Bambino bougainvillea will be mass planted as requested. A future report will be presented to keep the council informed of project delivery milestones and project tracking.

**Out of Scope:**

- Cross-over ramps are not included in this budget.
- Three bull sculpture sites are considered but not part of the initial works.

Issue

Page 1 of 4

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## PROJECT REFERENCE GROUP (PRG) AGENDA

1 APRIL 2025



Regional Services

**BUDGET**

This project is being funded by Rockhampton Regional Council's FY2024-25 Capital Budget. Operational savings are expected through existing irrigation and street tree budgets, with project management fees saved by appointing internal resources that hold the appropriate skills and expertise to deliver landscaping projects.

This project is estimated at \$336,000. The 24/25 capital allocation is \$305,000. Officers will provide a future report, breaking down cost savings with quantitative project estimates aligning with the adopted budget. Cost savings will be identified through existing operational budgets to mitigate project overspends.

**Cash Flow:**

Project Management/Contingencies \$51,249  
 Phase 1: Survey/Engineering \$820,00  
 Phase 2: Project Establishment & Traffic Control \$7,200 / Landscaping \$276,699  
**Phase 2 Breakdown:**  
 A) Civil works and Garden Bed builds (Contractor)  
 B) Turf and Irrigation (Contractor)  
 C) Plant out and project conclusion (Parks)

**TIMEFRAMES**

Subject to the outcomes of the February PRG meeting, project commencement is forecasted for 1 March 2025, with a completion date of 30 June 2025. There is an identified risk that completion may extend into the first quarter of the 25/26 FY if sandstone availability becomes delayed. However, all capital will be committed before the end of the financial year.

**KEY STAKEHOLDERS**

The following is a list of stakeholders who will have an impact or influence on the project and those who may be impacted by the project. Various levels information will be provided as required to these stakeholders.

Group/Individual Name & Title	Role	Summary of Information Needs
TMR / State Government	Road / Landowner	Project updates as requested.

Issue

Page 2 of 4

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## PROJECT REFERENCE GROUP (PRG) AGENDA

1 APRIL 2025

*Regional Services*

Rockhampton Regional Council	Funding Source/Project Owner	Project updates as requested. Information to satisfy councillor requests.
Manager Parks, Project Owner	Key decision maker	Project Monthly Report Risks and issues Change Requests >\$50K
Project Manager, Coordinator Parks Operations	Manages the project	Decisions from the Sponsor/PCG Progress and status of project delivery Risks and issues Actual and planned resource usage Cost Control
Civil Design unit	Designs the project	Decisions from the Sponsor/PCG

*Issue**Page 3 of 4**All Printed Copies are Uncontrolled.*

## PROJECT REFERENCE GROUP (PRG) AGENDA

1 APRIL 2025

Regional Services

**RISK**

Current significant risk categories and the mitigation proposal are presented in the following Risk table.

Risk Category	Proposed Mitigation
<i>Inadequate funding impacting the Project Budget</i>	<i>Secure funding prior to major commitments and capital outlay.</i>
<i>Scope Creep impacting the Project budget</i>	<i>Project Manager is the only person authorised to instruct contractors and Consultant on contractual matters. Contract to set out roles &amp; responsibilities. All variations to be authorised by superintendent. Specification and scope of works well documented. Contingency included in the budget to accommodate minor deviations in construction costs.</i>
<i>Project Approvals not received within required timeline</i>	<i>Project controls and program in place to manage timelines and deadlines associated with approvals. Design consultant engaged to complete required documentation and early planning</i>
<i>Project Safety uncontrolled</i>	<i>Safety in Design process employed. Site safety plans and method of work statements. Compliance inspection regime engaged.</i>
<i>Project Deadlines not being met, impacting the project timeline.</i>	<i>Project controls and program in place to manage expectations and delays. Budget revision to be considered if construction is delayed to 2025-26.</i>

**RECOMMENDATIONS AND CONSIDERATIONS**

Council endorses the revised concept.

Issue

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## PROJECT REFERENCE GROUP (PRG) AGENDA

1 APRIL 2025

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5.6 STATE SPORTING CARNIVAL ACTIVATION - PROGRESS UPDATE

**File No:** 15225

**Attachments:**

1. State Sporting Carnival - Status Report - March 2025 [📄](#)
2. Project A.1 Bollard Installation [📄](#)

**Authorising Officer:** Alicia Cutler - General Manager Community Services

**Author:** Justin Bulwinkel - Sports and Active Communities Coordinator

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**SUMMARY**

*State Sporting Activation Project, March update.*

**OFFICER'S RECOMMENDATION**

THAT the State Sporting Carnival Activation monthly status report be received, and any feedback be received for consideration.

**COMMENTARY**Stage A: Carpark Development

- Tracking underbudget with revised cost estimate of \$225,000 (original quote \$330,000)
- Minor scope enhancement, inclusion of sandstone/concrete blocks to delineate between the bus set down area and car park. Improves functionality and safety.
- Minor Scope enhancement, inclusion of 4 to 8 solar security lights, consistent with the design and product recently deployed in the Botanical Gardens. These lights will provide ambient lighting and security for evening users/event mode (\$33,000).

**Stage A.1: New Bollards**

The realised underspend in Project A will fund permanent bollard and road management infrastructure for the entrance and exit roads of Cyril Connel. This enhancement, valued at \$28,000, will connect to the existing bollards that border the boat ramp and continue down to delineate the road and the pathway adjacent to the river, providing a permanent solution for road closures during events or riverine king tides. (Refer to Attachment 2 for details on the bollard line and scope.)

Stage B: Field Preparation

All sites are sitting with a status of complete or in final stages, with ongoing enhanced maintenance practices leading up to the events.

Stage C: Lighting Designs:

Both packages remain on hold and will be prioritised in 25/26 FY.

**CONCLUSION**

The 'state sporting carnival activation' project is progressing well, with several minor changes to scope to be considered before formal submission to the Communities Committee. This reports highlights a number of minor scope enhancements that can be achieved through cost savings in Project A. Inclusive of scope changes, project cost forecast returns an underspend of \$50,000 for contingencies.

## **STATE SPORTING CARNIVAL ACTIVATION - PROGRESS UPDATE**

### **State Sporting Carnival - Status Report - March 2025**

**Meeting Date: 1 April 2025**

**Attachment No: 1**



## PROJECT REFERENCE GROUP (PRG) AGENDA

1 APRIL 2025

State Sporting Carnival Activation  
Monthly Status Report

Mar-25

Project Management												
Council Custodian:		Parks		Project Manager:		Justin Bulwinkel		Project Phase:		Construction		
Project Scope												
Activity		Scope						Traffic Light	Scope Change			
New		Enhance sporting facilities to support state events with significant economic value while providing direct benefits to regional and community users.						G	Minor Changes			
Project Funding and Finance												
Funding Source		Funding Amount		Project Life as at				19/03/2024		Traffic Light	Monthly Update	
				Actuals	Committals	Forecast	Remaining Budget					
Council Allocation:		\$450,000		STBC	\$292,440	\$354040	\$95,960	Y	50k supports Lighting designs to be completed next FY. Remaining \$45,960 is contingency			
External Funding:		\$0										
Total Project Budget:		\$450,000										
29240												
Project Schedule												
Scope		Baseline		Forecast/Actuals				Traffic Light		Schedule Update		
		Start	Finish	Start	Finish	Plan%	% Complete					
Sport Facility Improvements		01/11/2024	30/06/2025	01/11/2024	30/06/2025	80	75%	G	No schedule change			
Stage A: Carpark Development												
Civil Works (hard stand/bitumen, curbing, Line marking, sandstone)		01-Nov-24	30-Apr-25	01-Nov-24	30-Apr-25	100%	90%	G	Concrete Sandstone to be installed.			
Gate, fence and bollard installation (car park perimeter)		01-Feb-25	30-Apr-25	14-Apr-25	30-Apr-25	100%	0%	G	Contractor awarded works. Pending start date.			
Mulching		01-Apr-25	15-Apr-25	01-Apr-25	15-Apr-25	100%	0%	G	Work Order Raised			
Solar lighting		01-May-25	30-Jun-25	01-May-25	30-Jun-25	0%	0%	G	Pending PRG Feedback 1-Apr-25			
Stage A.1: New Bollards												
Quote		01-Feb-25	30-Apr-25	01-Feb-25	30-Apr-25	100%	100%		Complete: \$28,000			
Award Contract		TBC	TBC	TBC	TBC	0%	0%		Pending PRG Feedback 1-Apr-25			
Construct/Install		TBC	TBC	TBC	TBC	0%	0%		Pending PRG Feedback 1-Apr-25			
Stage B: Field Preparation												
Vic Park Rugby League		30-Sep-24	31-Dec-24	30-Sep-24	31-Dec-24	100%	100%		Completed			
Norbridge + Cyril Connell		01-Dec-24	30-Jun-25	01-Dec-24	30-Jun-25	100%	80%		The Field Rehabilitation Program is complete. Enhanced monthly programs will continue until the event.			
Saleyards Park		01-Dec-24	30-Jun-25	01-Dec-24	30-Jun-25	100%	80%		The Field Rehabilitation Program is complete. Enhanced monthly programs will continue until the event.			
Stage C: Lighting Designs												
Norbridge Park		01-Jul-25	31-Dec-25	01-Jul-25	31-Dec-25	0%	0%		On Hold			

PROJECT REFERENCE GROUP (PRG) AGENDA

1 APRIL 2025

Cyrl Connell Fields	01-Jul-25	31-Dec-25	01-Jul-25	31-Dec-25	0%	0%		On Hold
Project Milestones								Date
Carpark Formalised								December 2024
Saleyards Park: Club Relocation Planning and deployment								01-Feb-25
Field Delivery								30-Jun-25
All Capital works Complete (Carpark and Bollards)								30-May-25
Commentary								
With underspend now reported by Civil, proposed scope enhancements have been identified and costed.								
Risk Categories	Risks (Cause, Risk, Impact)					Risk Responses		
Weather	Works planned for wet season					Manage case by case during construction		
Key Tasks & Deliverables This Month								
Program and award scope enhancements (solar lighting + bollard)								
Three Month Horizon								
Mar-25			Apr-25			May-25		
Civil finalise hardstand works (carpark)			Contractor to deliver fencing, gates and bollards.			Carpark Build complete		

## **STATE SPORTING CARNIVAL ACTIVATION - PROGRESS UPDATE**

### **Project A.1 Bollard Installation**

**Meeting Date: 1 April 2025**

**Attachment No: 2**

PROJECT REFERENCE GROUP (PRG) AGENDA

1 APRIL 2025



## PROJECT REFERENCE GROUP (PRG) AGENDA

1 APRIL 2025

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**5.7 COMMUNITY ASSETS AND FACILITIES SIGNIFICANT PROJECT UPDATE****File No:** 1464

- Attachments:**
1. Norman Gardens Park - March 2025 Status Update [↓](#)
  2. Depot Masterplan - March 2025 Status Update [↓](#)
  3. Playground Renewal - March 2025 Status Update [↓](#)
  4. South Rockhampton Cemetery Drainage - March 2025 Status Update [↓](#)
  5. Solar Program - March 2025 Status Update [↓](#)

**Authorising Officer:** Alicia Cutler - General Manager Community Services**Author:** Emma-Jane Dwyer - Manager Community Assets and Facilities  
Zac Tomkins - Depot Management Officer

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**SUMMARY**

*This report provides the status of the Community Asset and Facilities endorsed significant projects for the current financial year*

**OFFICER'S RECOMMENDATION**

THAT the monthly status reports be presented to the Communities Committee

**COMMENTARY**

The following projects are being delivered by Community Assets and Facilities:

- Norman Gardens New Park Project
- Depot Masterplan Project
- Playground Renewal Project
- South Rockhampton Cemetery Drainage Project
- Solar Program Project

The attachments provide a status update of the projects.

**CONCLUSION**

Monthly reports are provided for the current active projects for information prior to the formal submission to the Communities Committee.

## **COMMUNITY ASSETS AND FACILITIES SIGNIFICANT PROJECT UPDATE**

### **Norman Gardens Park - March 2025 Status Update**

**Meeting Date: 1 April 2025**

**Attachment No: 1**

## PROJECT REFERENCE GROUP (PRG) AGENDA

1 APRIL 2025

1159256 - Local Park - Cascade Gardens  
Monthly Status Report

Mar-25

Project Management								
Council Custodian:	Community Assets & Facilities		Project Manager:	Emma-Jane Dwyer		Project Phase:	Pre construction	
Project Scope								
Activity	Scope					Traffic Light	Scope Change	
New	Deliver Park at Normal Gardens					G	No scope change	
Project Funding and Finance								
Funding Source	Funding Amount	Project Life as at				19/03/2024 Remaining Budget	Traffic Light	Monthly Update
		Actuals	Committals	Forecast				
Council Allocation:	\$600,000	\$28,062	\$227,088	\$344,850	\$0	Y	Very little contingency. Minor risk of Overrun	
External Funding:	\$0							
Total Project Budget:	\$600,000							
Project Schedule								
Scope	Baseline		Forecast/Actuals				Traffic Light	Schedule Update
	Start	Finish	Start	Finish	Plan%	% Complete		
Park Delivery	01/11/2025	30/06/2025	01/11/2025	30/06/2025	0%	0%	G	No schedule change
Civil Infrastructure works	03-Mar-25	30-Mar-25	03-Mar-25	30-Apr-25	10%	10%	G	Water Connection completed.
Playground, Shade & furniture construction	01-Apr-25	30-Apr-25	01-Apr-25	08-Jun-25	10%	10%	G	Furniture ordered Due Early May Playground delivery due late April
Landscaping & Irrigation	30-Apr-25	30-Jun-25	30-Apr-25	30-Jun-25	0%	0%	G	Landscaping and Irrigation to Commence early May.
Approvals	23-Jun-25	30-Jun-25	23-Jun-25	30-Jun-25	0%	0%	G	No schedule change
Project Milestones								
Purchase Orders Raised							Date	
Proposed civil construction scheduled							25-Nov-24	
Playground construction scheduled							30-Mar-25	
All Construction Completion							02-Jun-25	
Commentary							30-Jun-25	
Playground order placed								
Civil design being finalised - contractors tentatively secured for March to deliver civil construction								
Park Furniture Ordered								
Risk Categories	Risks (Cause, Risk, Impact)					Risk Responses		
Weather	Works planned for wet season					Manage case by case during construction		
Key Tasks & Deliverables This Month								
Commencing Civil Construction								
Three Month Horizon								
Mar-25			Apr-25			May-25		
Civil infrastructure works commence			Civil infrastructure works complete			Install Park Furniture		

## **COMMUNITY ASSETS AND FACILITIES SIGNIFICANT PROJECT UPDATE**

### **Depot Masterplan - March 2025 Status Update**

**Meeting Date: 1 April 2025**

**Attachment No: 2**



## PROJECT REFERENCE GROUP (PRG) AGENDA

1 APRIL 2025

1076603 - Depot Master Planning								
Monthly Status Report					Mar-25			
Project Management								
Council Custodian:	Community Assets & Facilities		Project Manager:	Zachery Tomkins		Project Phase: Masterplanning Documentation		
Project Scope								
Activity	Scope				Traffic Light	Scope Change		
Design	Conduct a Master planning exercise of RRC's Operational Depots				G	No scope change		
Project Funding and Finance								
Funding Source	Funding Amount	Project Life as at			19/03/2025	Traffic Light	Monthly Update	
		Actuals	Committals	Forecast	Remaining Budget			
Council Allocation:	\$750,000	\$104,594	\$515,916	\$0	\$ 104,594.00	G	No financial change	
External Funding:	\$0							
Total Project Budget:	\$750,000							
Project Schedule								
Scope	Baseline		Forecast/Actuals				Traffic Light	Schedule Update
	Start	Finish	Start	Finish	Plan%	% Complete		
Depot Master Planning	13/09/2024	31/01/2025	13/09/2024	31/05/2025	100%	60%	G	
Project Familiarisation	13-Sep-24	27-Sep-24	13-Sep-24	27-Sep-24	10%	100%	G	No schedule change
Overarching Depot Strategy	17-Sep-24	18-Oct-24	17-Sep-24	18-Oct-24	100%	100%	G	No schedule change
Strategic Options Assessment	11-Nov-24	29-Nov-24	11-Nov-24	20-Feb-25	100%	100%	G	Options Assessment Endorsed by LT
Master planning Documentation	01-Dec-24	31-Jan-24	31-Feb-23	31/04/2024	60%	60%	G	Masterplanning commenced based on LT preferred options
Concept Design	TBA	TBA	TBA	TBA	TBA	TBA	G	No schedule change
Project Milestones							Date	
Tender Award							14-Aug-24	
Project Familiarisation							27-Sep-24	
Overarching Depot Strategy							18-Oct-24	
Strategic Options Assessment							20-Feb-25	
Commentary								
Strategic options assessment endorsed by LT. Project progressing to masterplanning phase.								
Risk Categories	Risks (Cause, Risk, Impact)				Risk Responses			
Key Tasks & Deliverables This Month								
Master Plan Documentation First Draft								
Three Month Horizon								
Mar-25		Apr-24			May-24			
Masterplan First Draft Completion		Masterplan Finalised			Concept Design - Werribee Street			

## **COMMUNITY ASSETS AND FACILITIES SIGNIFICANT PROJECT UPDATE**

### **Playground Renewal - March 2025 Status Update**

**Meeting Date: 1 April 2025**

**Attachment No: 3**

## PROJECT REFERENCE GROUP (PRG) AGENDA

1 APRIL 2025

0984065 - Playground Equipment Renewal Program  
Monthly Status Report

Mar-25

Project Management								
Council Custodian:	Community Assets & Facilities		Project Manager:	Emma-Jane Dwyer		Project Phase:	Construction	
Project Scope								
Activity	Scope					Traffic Light	Scope Change	
Renewal	Deliver playground renewals at Mick O'Hanlon and Kerr Park					G	No scope change	
Project Funding and Finance								
Funding Source	Funding Amount	Project Life as at			19/03/2024	Traffic Light	Monthly Update	
		Actuals	Committals	Forecast	Remaining Budget			
Council Allocation:	\$200,000	\$159,000	\$7,900	\$21,600	\$11,500	G	Costs reduced. Risk to budget reduced	
External Funding:	\$0							
Total Project Budget:	\$200,000							
Project Schedule								
Scope	Baseline		Forecast/Actuals				Traffic Light	Schedule Update
	Start	Finish	Start	Finish	Plan%	% Complete		
Playground Renewals	25/11/2024	04/04/2025	02/10/2024	04/04/2025	85%	83%	G	No schedule change
Kerr Park Construction	25-Nov-24	04-Apr-25	10-Mar-25	24-Apr-25	70%	70%	G	Wet Weather has delayed Construction. No risk to project
Mick O'Hanlon Construction	25-Nov-24	04-Apr-25	17-Feb-25	24-Apr-25	100%	95%	G	Wet Weather has delayed Construction. No risk to project
Project Milestones							Date	
Purchase Orders Raised							25-Nov-25	
Construction Commencement - Kerr Park							10-Mar-25	
Construction Commencement - Mick O'Hanlon							17-Feb-25	
All Construction Completion							24-Apr-25	
Commentary								
Wet weather has delayed installation of Soffall and site demobilisation at Mick O'Hanlon. Invoices have come in below expectations resulting in less risk to budget overruns.								
Risk Categories	Risks (Cause, Risk, Impact)				Risk Responses			
Weather	Works planned for wet season				Manage case by case during construction			
Key Tasks & Deliverables This Month								
Completion of construction of Mick O'Hanlon.								
Three Month Horizon								
Mar-25		Apr-25			May-25			
Construction Commences Kerr Park		Project Completion			Project Completion			

## **COMMUNITY ASSETS AND FACILITIES SIGNIFICANT PROJECT UPDATE**

### **South Rockhampton Cemetery Drainage - March 2025 Status Update**

**Meeting Date: 1 April 2025**

**Attachment No: 4**

## PROJECT REFERENCE GROUP (PRG) AGENDA

1 APRIL 2025

1158270 - South Rockhampton Cemetery Drainage  
Monthly Status Report

Mar-25

Project Management								
Council Custodian:	Community Assets & Facilities		Project Manager:	Emma-Jane Dwyer		Project Phase:	Pre Construction	
Project Scope								
Activity	Scope					Traffic Light	Scope Change	
Construction	Deliver drainage improvements as per naturalisation plan and Heritage exemption certificate.					G	No scope change	
Project Funding and Finance								
Funding Source	Funding Amount	Project Life as at			19/03/2025	Traffic Light	Monthly Update	
		Actuals	Committals	Forecast	Remaining Budget			
Council Allocation:	\$830,000	\$3,253	\$497,785	\$0	\$328,962	G	No financial change	
External Funding:	\$0							
Total Project Budget:	\$830,000							
Project Schedule								
Scope	Baseline		Forecast/Actuals				Traffic Light	Schedule Update
	Start	Finish	Start	Finish	Plan%	% Complete		
Cemetery Drain Project	02/10/2024	30/04/2025	02/10/2024	30/06/2025	100%	10%	G	No schedule change
Tender Award	02-Dec-24	16-Dec-24	02-Dec-24	31-Jan-25	100%	100%	G	Tender Clarifications
Construction	28-Jan-25	31-Mar-25	05-May-25	27-Jun-25	0%	0%	G	Start date locked in
Project Completion	31-Mar-25	30-Apr-25	27-Jun-25	30-Jun-25	TBA	TBA	G	
Project Milestones								Date
Tender Award								29-Jan-25
Proposed Construction Commencement								05-May-25
Proposed Completion of Construction								27-Jun-25
Commentary								
Project has been awarded.								
Risk Categories	Risks (Cause, Risk, Impact)					Risk Responses		
Weather	Works planned for wet season					Pushed out project start date outside wet season		
Key Tasks & Deliverables This Month								
NA								
Three Month Horizon								
Mar-25			Apr-25			May-25		
NA			NA			Construction Commencing		

## **COMMUNITY ASSETS AND FACILITIES SIGNIFICANT PROJECT UPDATE**

### **Solar Program - March 2025 Status Update**

**Meeting Date: 1 April 2025**

**Attachment No: 5**

## PROJECT REFERENCE GROUP (PRG) AGENDA

1 APRIL 2025

1159022 - CAF Solar Program

Monthly Status Report

Mar-25

Project Management								
Council Custodian:	Community Assets & Facilities		Project Manager:	Zachery Tomkins		Project Phase:	Pre Construction	
Project Scope								
Activity	Scope					Traffic Light	Scope Change	
Design/Construction	Design and Construct of the largest Feasible solar PV system at the 2nd World War Memorial Aquatic Centre					G	No scope change	
Project Funding and Finance								
Funding Source	Funding Amount	Project Life as at			19/03/2025	Traffic Light	Monthly Update	
		Actuals	Committals	Forecast	Remaining Budget			
Council Allocation:	\$280,000	\$13,657	\$245,000	\$0	\$ 21,343.00			
External Funding:	\$0							
Total Project Budget:	\$280,000					G	No financial change	
Project Schedule								
Scope	Baseline		Forecast/Actuals				Traffic Light	Schedule Update
	Start	Finish	Start	Finish	Plan%	% Complete		
2nd World War Memorial Aquatic Centre	11/12/2024	01/04/2025	11/12/2024	15/05/2025	0%	0%	G	No schedule change
Tender Award	11-Dec-24	11-Dec-24	11-Dec-24	11-Dec-24	100%	100%	G	No schedule change
Construction of SP1	11-Mar-25	11-Apr-25	15-Apr-25	15-May-25	0%	0%	G	Waiting on Ergon
Construction of SP2	TBA	TBA	TBA	TBA	TBA	TBA	G	No schedule change
Project Milestones							Date	
Tender Award							11-Dec-24	
Proposed Construction Commencement							15-Apr-25	
Proposed Completion of Construction							15-May-25	
Commentary								
The tender has been awarded. The PC date has been pushed back by approximately one month while we wait for engineering and Ergon.								
Risk Categories	Risks (Cause, Risk, Impact)					Risk Responses		
Key Tasks & Deliverables This Month								
NA								
Three Month Horizon								
Mar-25			Apr-25			May-25		
Supplier Lead Time			Construction Commences			Project Completion		

**6 CLOSURE OF MEETING**



**12 NOTICES OF MOTION**

Nil

**13 QUESTIONS ON NOTICE**

Nil

**14 URGENT BUSINESS/QUESTIONS**

*Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting*

## 15 CLOSED SESSION

### RECOMMENDATION

THAT Council move into Closed Session pursuant to section 254J(1) of the *Local Government Regulation 2012* and the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 254J(3) of the *Local Government Regulation 2012*, for the reasons indicated.

#### 16.1 Potential Lease of Unused Portion of Water Allocation

In accordance with section 254J(3)(g) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

## 16 CONFIDENTIAL REPORTS

### 16.1 POTENTIAL LEASE OF UNUSED PORTION OF WATER ALLOCATION

**File No:** 1267

**Attachments:** 1. **Assessment of Potential Lease of Water Allocation**

**Authorising Officer:** Ross Cheesman - Deputy Chief Executive Officer

**Author:** Marnie Taylor - Chief Financial Officer

In accordance with section 254J(3)(g) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

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#### SUMMARY

*Report discussing the opportunity to lease the unused portion of Council's Water Allocation from the Fitzroy Barrage Water Supply Scheme.*

## **17 CLOSURE OF MEETING**