



COMMUNITY SERVICES COMMITTEE MEETING

MINUTES

17 AUGUST 2016

The Committee Recommendations contained within these Minutes are due to be adopted at the next Council meeting on 23 August 2016.

These Minutes are due to be confirmed at the next Community Services Committee meeting on 20 September 2016.

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**REPORT OF THE COMMUNITY SERVICES COMMITTEE MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON WEDNESDAY, 17 AUGUST 2016 COMMENCING AT 8:58AM**

1 OPENING

2 PRESENT

Members Present:

Councillor R A Swadling (Chairperson)
Councillor N K Fisher
Councillor C R Rutherford

In Attendance:

Mr M Rowe – General Manager Community Services (Executive Officer)
Mr E Pardon – Chief Executive Officer
Mr P Owens – Manager Arts & Heritage
Ms N Brownless – Acting Manager Communities & Facilities
Mr A Wratten – Communication & Marketing Supervisor
Ms C Grills – Governance Support Officer
Ms S Friske – Governance Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

The Mayor, Councillor Margaret Strelow tendered her apology as she is representing Council at the LGA Future Cities Summit in Brisbane.

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COMMITTEE RESOLUTION

THAT the minutes of the Community Services Committee held on 20 July 2016 be taken as read and adopted as a correct record.

Moved by: Councillor Fisher
Seconded by: Councillor Rutherford
MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

6.1 BUSINESS OUTSTANDING TABLE FOR COMMUNITY SERVICES COMMITTEE

File No: 10097

Attachments: 1. Business Outstanding Table for Community Services Committee

Authorising Officer: Evan Pardon - Chief Executive Officer

Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Community Services Committee is presented for Councillors' information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Community Services Committee be received.

Moved by: Councillor Fisher

Seconded by: Councillor Rutherford

MOTION CARRIED

7 PUBLIC FORUMS/DEPUTATIONS

Nil

UNCONFIRMED

8 OFFICERS' REPORTS

8.1 COMMUNITIES AND FACILITIES MONTHLY OPERATIONAL REPORT

File No: 1464

Attachments: 1. Monthly Operations Report - Communities and Facilities Section

Authorising Officer: Michael Rowe - General Manager Community Services

Author: Cheryl Haughton - Manager Communities and Facilities

SUMMARY

This report provides information on the activities of the Communities and Facilities section for July 2016.

COMMITTEE RECOMMENDATION

THAT the Monthly Operational Report on the activities of the Communities and Facilities section for July 2016 be received.

Moved by: Councillor Rutherford

Seconded by: Councillor Fisher

MOTION CARRIED

9:26am Councillor Swadling disclosed a conflict of interest in respect of Item 8.2 Community Assistance Program due to being a patron of the 1st (Central Queensland) Light Horse Regiment- Rockhampton Historical Squadron and Museum Inc., the Councillor considered her position, was of the opinion that she could participate in the debate and vote on the matter in the public interest.

8.2 COMMUNITY ASSISTANCE PROGRAM

File No: 7822

Attachments: 1. Community Assistance Program

Authorising Officer: Michael Rowe - General Manager Community Services

Author: Cheryl Haughton - Manager Communities and Facilities

SUMMARY

Applications received for funding in round one of the Community Assistance Program for 2016 - 17 have been assessed, with recommendations for funding presented for Council consideration.

COMMITTEE RECOMMENDATION

THAT Council approves the allocation of funding from the Community Assistance Program as per the following table:

Applicant	Purpose of Grant/Sponsorship	Amount
Capricornia Printmakers Inc.	UV Exposure Unit for the Capricornia Printmakers	\$1,320.00
CQ Mudsportz Inc.	CQ Mud racing – Twin Track Mud Racing Kabra	\$500.00
Friends of the Rockhampton Heritage Village Association Inc	Acquisition Of Kelly & Lewis Engine and Pump	\$1,000.00
Kidsafe Queensland Incorporated	Improving Child Safety Knowledge In The Rockhampton Region	\$328.00
Mount Morgan Promotion & Development Inc	Mount Wattle Fun Day and Village Markets	\$500.00
Mount Morgan Rugby Union Club Inc	Field and Grounds Renovation	\$7,577.27
Rocky Flix Inc.	Rocky Flix Program	\$1,520.00
The Black Dog Ball Inc	The Black Dog Ball	\$2,000.00
Uniting Church – Fitzroy Parish	Sound System	\$500.00
Victoria Park Bowls Club Inc	Accessible Toilet for people with a disability	\$7624.00

COMMITTEE RECOMMENDATION

Moved by: Councillor Fisher

Seconded by: Councillor Rutherford

MOTION CARRIED

8.3 DRAFT CQ HOME ASSIST SECURE SERVICE DELIVERY POLICY AND PROCEDURE**File No:** 11979**Attachments:**

1. Draft CQ Home Assist Secure Service Delivery Policy
2. Draft CQ Home Assist Secure Service Delivery Policy - MARKED UP
3. Draft CQ Home Assist Secure Service Delivery Procedure
4. Draft CQ Home Assist Secure Service Delivery Procedure - MARKED UP

Authorising Officer: Michael Rowe - General Manager Community Services**Author:** Cheryl Haughton - Manager Communities and Facilities

SUMMARY

Amendments have been made to the CQ Home Assist Secure Service Delivery Policy and Procedure to incorporate changes to funding program titles and requirements.

COMMITTEE RECOMMENDATION

THAT Council adopts the amended CQ Home Assist Secure Service Delivery Policy and Procedure as presented.

Moved by: Councillor Rutherford**Seconded by:** Councillor Fisher**MOTION CARRIED**

8.4 ARTS AND HERITAGE MONTHLY OPERATIONS REPORT FOR JULY 2016

File No: 1464
Attachments: 1. Arts and Heritage Monthly Operations Report for July 2016
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Peter Owens - Acting General Manager Community Services

SUMMARY

The report provides information on the programs and activities of the Arts and Heritage section for July 2016.

COMMITTEE RECOMMENDATION

THAT the Arts and Heritage Monthly Operations Report for July 2016 be received

Moved by: Councillor Rutherford
Seconded by: Councillor Fisher
MOTION CARRIED

8.5 2017 ROCKHAMPTON SHOW PUBLIC HOLIDAY

File No: 456
Attachments: Nil
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Peter Owens - Acting General Manager Community Services

SUMMARY

Each year the Queensland Government invites Council to nominate a date for the granting of a special public holiday for the holding of the annual agricultural show. The management committee of the Rockhampton Agricultural and Citizens Show Society has advised Council of its preferred date for this holiday in 2017.

COMMITTEE RECOMMENDATION

THAT Council authorises the Manager Arts and Heritage to complete the on-line form, nominating Thursday 15 June 2017 as a special agricultural show holiday for the Rockhampton Regional Council region.

Moved by: Councillor Rutherford
Seconded by: Councillor Fisher
MOTION CARRIED

9 NOTICES OF MOTION

Nil

UNCONFIRMED

10 URGENT BUSINESS\QUESTIONS

10.1 STRONGER COMMUNITIES APPLICATION FOR RESIDUAL FUNDS

File No: 7322

Responsible Officer: Peter Owens- Manager Arts and Heritage

SUMMARY

Councillor Rose Swadling raised the opportunity to apply for residual funding through the Stronger Communities Program for a project at the Heritage Village.

COMMITTEE RECOMMENDATION

THAT Council submits an application under the Stronger Communities Program (residual funds) for an access walkway at the Heritage Village.

Moved by: Councillor Fisher

Seconded by: Councillor Swadling

MOTION CARRIED

11 CLOSURE OF MEETING

There being no further business the meeting closed at 10:35am.

SIGNATURE

CHAIRPERSON

DATE