

Environmental Authority Amendment Form



Privacy Notice: Council is collecting the personal information you supply on this form for the purpose of processing your amendment. Council is authorised to do this under section 226 of the *Environmental Protection Act 1994*. Council deals with your personal information in accordance with law, including the *Information Privacy Act 2009*.

This form is to be used when applying to amend an environmental authority under sections 224 to 226 of the *Environmental Protection Act 1994* for an environmentally relevant activity (ERA). An application to amend an environmental authority is not appropriate in all circumstances.

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If there are any outstanding annual fees or annual returns associated with the environmental authority, you cannot use this form unless:

- All outstanding annual fees have been paid. Payment can be made at the same time as this amendment.
- All outstanding annual returns have been lodged. Lodgement can be included with this amendment.

If the proposed amendment involves changes that require either an existing development application to be amended or a new development application to be lodged under the *Planning Act 2016* and the application for the amendment has not been lodged, the development application must be lodged for the proposed amendment before an environmental authority amendment application can be made.

If the amendment is to correct a clerical or formal error, this request should be made in writing directly to the Council (no fees apply).

If the amendment is to transfer all or part of the environmental authority to a person, use the [Environmental Authority Transfer Form](#).

Environmental Authority (EA) Holder Details		
EA holder name: <i>(if partnership or company)</i>	ABN:	
EA holder name: <i>(if individual)</i>	First	Middle
		Last
Preferred contact number:	Email:	
Residential Address <i>(if individual)</i>		
Street number and name:		
Suburb:	State:	Postcode:
Postal address <i>(if different)</i> :		
Company Details		
Trading name:	Contact name:	
Preferred contact number:	Email:	
Registered Office Address <i>(if corporation or incorporated association)</i>		
Street number and name:		
Suburb:	State:	Postcode:
Postal address:		

OFFICE USE ONLY	Date:	CSO:	Information checked: Y / N
	Amount: \$	Receipt number:	EA number:

ERA Details

Environmental authority number:

Location of Activity

Street number and name:

Suburb:

State:

Postcode:

Please provide a list of the current ERA's:

ERA number	ERA description

Amendment Details

Please select relevant options that apply:

- | | |
|--|--|
| <input type="checkbox"/> Change a condition | <input type="checkbox"/> Increase environmental harm |
| <input type="checkbox"/> Change rehabilitation objectives | <input type="checkbox"/> Increase the intensity or scale of the activity |
| <input type="checkbox"/> Add to the surface area of the activity | <input type="checkbox"/> Other: |

Please provide details of the proposed amendment requested, including a justification/reason an amendment is being sought:

Land Details

The activity will be carried out:

- Within the existing approved footprint for the environmental authority.
- At a new fixed location (*please provide details below*).

Street number and name:

Suburb:

State:

Postcode:

Lot number:

Plan number:

Development Permits

Are there any development permits in effect or have any development applications been made under a Planning Act to carry out the proposed amendment?

- No
 Yes – please complete below:

Development permit number	Application name	Assessment manager	Date of application/ approval	Expiry date

Environmental Impacts

You must provide an assessment of the likely impacts of the proposed amendment on the environmental values, including the following mandatory information in the table below, unless the 'N/A' check box is ticked.

Only tick the 'N/A' check box if the proposed amendment does not cause a change to the environmental values, aspects and impacts as approved under the current environmental authority.

A description of the environmental values likely to be affected by the proposed amendment.	<input type="checkbox"/> N/A
Details of any emissions of releases likely to be generated by the proposed amendment.	<input type="checkbox"/> N/A
A description of the risk and likely magnitude of impacts on the environmental values.	<input type="checkbox"/> N/A
Details of the management practices proposed to be implemented to prevent or minimise adverse impacts.	<input type="checkbox"/> N/A
Details of how the land, the subject of the application, will be rehabilitated after each relevant activity ceases.	<input type="checkbox"/> N/A

Waste Management

Will waste generation or management be changed as a result of the amendment?

- No
 Yes – please provide details on waste management:

Environmental Protection Order or Site Management Plan

Is this land currently subject to an environmental protection order or a site management plan?

- No
 Yes

If selected yes above, provide details of the environmental protection order or site management plan in place.

Environmental Management Register

Is any part of the land currently recorded in, or previously been recorded in, the environmental management register?

- No
 Yes

If selected yes above, has the land been removed from the environmental management register?

- No
 Yes – please attach evidence advising that details have been removed from the environmental management register.

Declaration

Where agreed between all holders of the environmental authority that one holder can sign on behalf of the other joint holders, please tick the checkbox below.

- I have authority to sign this form on behalf of all joint holders of the environmental authority.

I declare that:

- I am the applicant or an authorised signatory for the applicant.
- If the proposed amendment is made, the relevant activities will continue to comply with the eligibility criteria for all eligible ERAs, or where they cannot, I have indicated otherwise in my application and provided the required supporting information.
- The information provided is true and correct to the best of my knowledge. I understand that it is an offence under section 480 of the *Environmental Protection Act 1994* to give to the administering authority or an authorised person a document containing information that I know, or ought reasonably to know, is false or misleading in a material particular.
- I understand that failure to provide sufficient information may result in the application being refused.
- I understand that I am responsible for managing the environmental impacts of these activities and that approval of this application is not an endorsement by the administering authority of the effectiveness of management practices proposed or implemented.

Applicant name:

Applicant signature:

Date:

Signatory name:

(if partnership or company)

Signatory position:

(if partnership or company)

Supporting Documentation

Please remember to provide the following supporting documentation when submitting this form:

- An assessment of the environmental impacts and provision of specific supporting information.
 Additional details have been attached with a description of land where ERA will be carried out *(if required)*.
 Details of waste management *(if applicable)*.
 Details of contaminated land *(if applicable)*.

Fees and Charges

For a full list of fees and charges please refer to Council's [Fees and Charges Schedule](#).

If your application is approved, you must pay a supplementary annual fee within 20 business days of the amended environmental authority being issued if applicable. An invoice will be issued for the supplementary annual fee. Operation of the amended ERA cannot commence until the supplementary annual fee is paid.

Payment Information

In person | You can pay at Council's Customer Service Centres: 232 Bolsover Street, Rockhampton; 32 Hall Street, Mount Morgan; 1 Ranger Street, Gracemere.

By phone | Customer Service staff will contact you regarding payment via credit card or debit once this form is received.

By post | Make your cheques/money order payable to 'Rockhampton Regional Council' and send to PO Box 1860, Rockhampton, Queensland, 4700.