

NAMING OF INFRASTRUCTURE ASSETS POLICY

COMMUNITY POLICY



1 Scope

This policy applies to infrastructure assets under Rockhampton Regional Council's control and private roads.

This policy does not include naming of parks, reserves or sports facilities.

2 Purpose

The purpose of this policy is to ensure a consistent and transparent approach to the naming of Council's infrastructure assets.

3 Related documents

3.1 Primary

Nil

3.2 Secondary

Local Government Act 2009

Manual of Uniform Traffic Control Devices – Part 5 Street Name and Community Facility Name Signs (AS 1742.5-2017) - Australian Standard

Naming of Infrastructure Assets Procedure

Road Register

Rural and Urban Addressing (AS/NZS 4819:2011) - Australian/New Zealand Standard

4 Definitions

To assist in interpretation, the following definitions apply:

Council	Rockhampton Regional Council
Infrastructure asset	Roads and any other road related infrastructure under the control of Council.
New development	A development which has been approved by Council through the development assessment process.
Private road	As defined in the <i>Local Government Act 2009</i> , a road over land which is owned by a person who may lawfully exclude other persons from using the road.
Region	Rockhampton Regional Area defined by the Local Government Areas of Queensland.
Road	As defined in the <i>Local Government Act 2009</i> : (a) An area of land that is dedicated to public use as a road; or (b) An area of land that: (i) Is developed for, or has as 1 of its main uses, the driving or riding of motor vehicles; and (ii) Is open to, or used by, the public; or (c) A footpath or bicycle path; or (d) A bridge, culvert, ford, tunnel or viaduct. For the purpose of this policy also includes a private road.

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5 Policy statement

The naming of infrastructure assets provides an opportunity to honour individuals and groups for contributions and achievements that deserve recognition. It also presents an opportunity to emphasise important landmarks, geographical features or history.

Naming of infrastructure assets may arise either:

- (a) At the instigation of Council or the community for existing unnamed infrastructure assets; or
- (b) As a result of new infrastructure assets being constructed as part of Council works or development.

This policy provides a consistent approach to the naming of infrastructure assets to ensure:

- (a) Public consultation is undertaken where necessary and nominations received from the public are assessed against pre-determined criteria to ensure transparency;
- (b) New road names do not conflict with existing names presently recorded in Council's Road Register or elsewhere;
- (c) New infrastructure asset names or private road names do not conflict with existing names presently in use; and
- (d) Council's road network has an easily recognisable system of road name signs that assist both pedestrians and motorists and provides a safe traffic environment.

5.1 Naming

If Council is instigating the naming of an infrastructure asset, a notice is to be placed on Council's website and social media pages and advertised in the local newspaper. Property owners/residents who are reasonably expected to be directly impacted by the naming of the infrastructure asset are to be informed of the call for submissions and invited to nominate a name. Council may also seek specific input from community groups, additional property owners/residents or other local or regional representative bodies as deemed necessary to further promote the opportunity for the submission of nominations by the community.

Members of the public may submit at any time, naming ideas, for consideration. Submissions should be in writing and should include the following information:

- (a) Name/s selected;
- (b) Exact location and/or locality of the infrastructure asset; and
- (c) Any other relevant information pertaining to the suggested name/s in order to make a decision in accordance with the Naming of Infrastructure Assets Procedure.

5.1.1 Approving nominations

Nominations received are assessed against the criteria outlined in the Naming of Infrastructure Assets Procedure and recommendations are presented to Council for adoption.

Unsuccessful recommended names and suitable unsolicited suggestions are included in the list of names that may be used in future.

If no suitable nominations are received, an alternative infrastructure asset name is presented to Council. Names are assessed in accordance with the Naming of Infrastructure Assets Procedure.

Council may adopt, alter or reject any recommendation presented.

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5.2 Renaming

Renaming is discouraged however an infrastructure asset may be renamed if:

- (a) The person or body or entity after which the infrastructure asset was named has been discredited or dishonoured;
- (b) There is very strong community desire (for example over 100 submissions) for a name change;
- (c) The name is duplicated elsewhere in the Region;
- (d) It has been found that the information submitted regarding the naming of the infrastructure asset is factually incorrect; or
- (e) The name does not comply with AS/NZS 4819.2011 Rural and Urban Addressing.

Renaming of infrastructure assets shall be carried in accordance with paragraph 5.1.

5.3 New development

Proposed names for infrastructure assets and private roads within new developments are submitted by the developer and are assessed against the criteria outlined in the Naming of Infrastructure Assets Procedure and approved by the Development Engineering unit as part of the development approval process.

If no suitable names are received from the developer, Development Engineering liaises with the developer for suitable names.

5.4 Private roads outside of new development

Proposed names for private roads not included in a new development are submitted by the owner of the property and are assessed against the criteria outlined in the Naming of Infrastructure Assets Procedure and approved by the Infrastructure Planning unit.

5.5 Name signs

Street name signs are installed at every intersection.

On major roads it is not necessary to display the major road name at all minor intersections along the major road, however, it is essential the major road name is displayed at regular intervals, normally at major intersecting roads or more significant side roads in accordance with the Manual of Uniform Traffic Control Devices (AS1742.5).

6 Review timelines

This policy is reviewed when any of the following occur:

- (a) The related information is amended or replaced; or
- (b) Other circumstances as determined from time to time by the Council.

7 Document management

Sponsor	Chief Executive Officer
Business Owner	General Manager Regional Services
Policy Owner	Manager Infrastructure Planning
Policy Quality Control	Legal and Governance

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