

List of Food Vendors/Stall Holders Form

Privacy Notice: Council is collecting the personal information you supply on this form for the purpose of processing your application. Council is authorised to do this under Rockhampton Regional Council *Local Law No. 1 (Administration) 2011*, specifically *Subordinate Local Law No. 1.12 (Operation of Temporary Entertainment Events) 2011*. Council deals with personal information in accordance with law, including the *Information Privacy Act 2009*.



This form is to be completed when food is to be served or sold at a public event that is being held within the Region. It is the Event Manager's responsibility to ensure all Food Vendors at the event hold a current Food Business Licence. This application must be completed and submitted to Council no later than two weeks prior to the event.

P: 07 4932 9000 | E: enquiries@rrc.qld.gov.au | W: rockhamptonregion.qld.gov.au | PO Box 1860, Rockhampton 4700 | ABN: 59 923 523 766

Event Details			
Event name:		Event location:	
Contact name:		Contact number:	
Prepared by:		Event date:	
Declaration			
I submit this form with the relevant Temporary Event Application Form or Community Venues Booking Request Form as required. I declare that the details are correct to the best of my ability.			
Name:		Signature:	Date:
Food Vendor Details			
Name of food business:	Food Business Licence number:	Type of food sold: <i>(for example, ice cream van)</i>	Contact details: <i>(name, number, email)</i>

OFFICE USE ONLY	Date received:	CSO:	Booking reference:
-----------------	----------------	------	--------------------

Food Vendor Details

Name of food business:	Food business licence number:	Type of food sold: <i>(for example, ice cream van)</i>	Contact details: <i>(name, number, email)</i>

Supporting Documentation

Please remember to provide the following supporting documentation when submitting this form:

- Food Business Licence
- Stall Holder Public Liability *(for each food vendor listed in this form)*

Please print and attach additional food vendor forms if required.