



PARKS, RECREATION AND SPORT COMMITTEE MEETING

MINUTES

18 MAY 2016

The Committee Recommendations contained within these Minutes
were adopted at the Council meeting on 24 May 2016.

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**REPORT OF THE PARKS, RECREATION AND SPORT COMMITTEE MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON WEDNESDAY, 18 MAY 2016 COMMENCING AT 12.35PM**

1 OPENING

2 PRESENT

Members Present:

Councillor C R Rutherford (Chairperson)
The Mayor, Councillor M F Strelow
Councillor R A Swadling
Councillor N K Fisher
Councillor C E Smith
Councillor M D Wickerson

In Attendance:

Mr M Rowe – General Manager Community Services (Executive Officer)
Mr E Pardon – Chief Executive Officer
Ms M Barrett – Manager Parks
Mr V Morrice – Coordinator Parks and Visitor Services
Mr K Saloyedoff – Project Manager Restoration Projects
Ms F McRae – Marketing and Media Officer
Ms L Leeder – Senior Governance Support Officer
Ms C Grills – Governance Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COUNCIL RESOLUTION

THAT the minutes of the Parks and Recreation Committee Meeting held on 2 February 2016 be as taken and adopted as correct record .

Moved by: Councillor Swadling

Seconded by: Mayor Strelow

MOTION CARRIED

**5 DECLARATIONS OF INTEREST IN MATTERS ON THE
AGENDA**

12:36PM

In accordance with s173(2) of the *Local Government Act 2009*, Councillor Rutherford declared a conflict of interest in respect of Item 8.2 - Request for permission to enter into a Freehold Licence and Trustee Permit with Rockhampton Police Citizens Youth Welfare Association over part of Stapleton Park, due to her involvement with the PCYC and will leave the meeting when the matter is discussed.

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 OFFICERS' REPORTS

8.1 PARKS AND OPEN SPACE OPERATIONS REPORT - JANUARY, FEBRUARY AND MARCH 2016

File No: 1464

Attachments: 1. Parks & Open Space Operations Report for months of January, February and March 2016.

Authorising Officer: Michael Rowe - General Manager Community Services

Author: Margaret Barrett - Manager Parks

SUMMARY

This report provides information on the activities and services of Parks and Open Space Unit for the months of January, February and March 2016.

12:37PM Chief Executive Officer attended the meeting

12:38PM Councillor Fisher attended the meeting

COMMITTEE RECOMMENDATION

THAT the report on the activities and services of Parks and Open Space Unit for January, February and March 2016 be received.

Moved by: Mayor Strelow

Seconded by: Councillor Fisher

MOTION CARRIED

COMMITTEE RECOMMENDATION

THAT a tropical gardening expo be incorporated with the Spring Garden Festival including an open day at the Botanic Gardens.

Moved by: Mayor Strelow

Seconded by: Councillor Fisher

MOTION CARRIED

12:54PM Councillor Smith left the meeting

12:55PM

Councillor Rutherford declared an interest in Item 8.2 – Request for permission to enter into a Freehold Licence and Trustee Permit with Rockhampton Police Citizens Youth Welfare Association over part of Stapleton Park and due to her involvement with the PCYC, left the meeting.

Mayor Strelow assumed the Chair.

8.2 REQUEST FOR PERMISSION TO ENTER INTO A FREEHOLD LICENCE AND TRUSTEE PERMIT WITH ROCKHAMPTON POLICE CITIZENS YOUTH WELFARE ASSOCIATION OVER PART OF STAPLETON PARK

File No: 4229

Attachments:

1. Overview of Stapleton Park, Bridge Street, Berserker
2. Map indicating ownership of land at Stapleton Park
3. Map indicating proposed Trustee Permit and Freehold Licence area

Authorising Officer: Margaret Barrett - Manager Parks
Michael Rowe - General Manager Community Services

Author: Sophia Czarkowski - Sports and Education Supervisor

SUMMARY

Rockhampton Police Citizens Youth Welfare Association (PCYC) has a Freehold Lease over part of Stapleton Park. It is being requested that the Club be issued with a Freehold Licence and Trustee Permit over part of Stapleton Park for its events and activities as consistent with the purpose of the land and the constitution of the organisation.

12:56PM Councillor Smith returned to the meeting
1:01PM Chief Executive officer left the meeting

COMMITTEE RECOMMENDATION

THAT the matter lay on the table pending further information about the frequency of recent use of this space and with options for a lesser area being presented to Council that specifically excludes the skate park and access to the cycle track.

Moved by: Mayor Strelow
Seconded by: Councillor Swadling
MOTION CARRIED

1:04PM Councillor Rutherford returned to the meeting and resumed the Chair.

8.3 CENTRAL QUEENSLAND SPORT AND RECREATION GROUP - TERMS OF REFERENCE

File No: 8052
Attachments: 1. Terms of Reference
Authorising Officer: Margaret Barrett - Manager Parks
Michael Rowe - General Manager Community Services
Author: Sophia Czarkowski - Sports and Education Supervisor

SUMMARY

The Central Queensland Sport and Recreation Group (CQSRG) was formed in January 2015 and comprises representatives from Central Queensland Local Government areas and representatives from the State Government. This report outlines the Terms of Reference of the group and requests Council endorse the document.

COMMITTEE RECOMMENDATION

THAT Council authorise the Chief Executive Officer to sign the Terms of Reference for the Central Queensland Sport and Recreation Group.

Moved by: Councillor Swadling
Seconded by: Mayor Strelow

MOTION CARRIED

8.4 CHANGES TO CAR PARKING ARRANGEMENTS AT 2ND WORLD WAR MEMORIAL AQUATIC CENTRE

File No: 11178
Attachments: 1. 2nd World War Memorial Aquatic Centre Car Park Design
Authorising Officer: Margaret Barrett - Manager Parks
Michael Rowe - General Manager Community Services
Author: Sophia Czarkowski - Sports and Education Supervisor

SUMMARY

This report addresses the car parking arrangements at 2nd World War Memorial Aquatic Centre after the finalisation of the redevelopment.

1:19PM Chief Executive officer returned to the meeting

COMMITTEE RECOMMENDATION

THAT Council endorse the action as outlined in Option Three of the report that four (4) car parks in the existing 2nd World War Memorial Aquatic Centre car park be widened to create four (4) designated parents with prams car parks and the action as outlined in Option One of the report that the bus parking zone be regulated to permit passenger vehicles on weekends and outside 8am-4pm Monday-Friday with both bus operators and the lessee of the 2nd World War Memorial Aquatic Centre being advised of this change.

Moved by: Mayor Strelow
Seconded by: Councillor Swadling
MOTION CARRIED UNANIMOUSLY

9 NOTICES OF MOTION

Nil

10 URGENT BUSINESS\QUESTIONS

11 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

COMMITTEE RECOMMENDATION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

12.1 Kershaw Gardens Redevelopment - Central Precinct

This report is considered confidential in accordance with section 275(1)(c) (e), of the *Local Government Regulation 2012*, as it contains information relating to the local government's budget; AND contracts proposed to be made by it.

Moved by: Councillor Swadling

Seconded by: Councillor Smith

MOTION CARRIED

COMMITTEE RECOMMENDATION

1:30PM

THAT pursuant to s7(11) *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Councillor Smith

Seconded by: Councillor Swadling

MOTION CARRIED

COMMITTEE RECOMMENDATION

1:37PM

THAT pursuant to s7(11) *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Mayor Strelow

Seconded by: Councillor Wickerson

MOTION CARRIED

12 CONFIDENTIAL REPORTS

12.1 KERSHAW GARDENS REDEVELOPMENT - CENTRAL PRECINCT

File No: 11716, 11717

Attachments: 1. Redevelopment Areas (Central)

Authorising Officer: Margaret Barrett - Manager Parks
Michael Rowe - General Manager Community Services

Author: Vincent Morrice - Coordinator Parks and Visitor Services

Previous Items: 9.1.9 - Kershaw Gardens Remediation and Restoration Project - progress report - Parks & Recreation Committee - 04 Aug 2015 9:00am
9.1.2 - Kershaw Gardens Concept Master Plan - Community Engagement - Ordinary Council - 13 Oct 2015 9.00 am
11.5 - Kershaw Gardens Restoration - Implementation Plan Priorities - Ordinary Council - 08 Dec 2015 9.00 am

This report is considered confidential in accordance with section 275(1)(c) (e), of the *Local Government Regulation 2012*, as it contains information relating to the local government's budget; AND contracts proposed to be made by it.

SUMMARY

Following the approval of the redevelopment priorities for Kershaw Gardens (December 2015) Urbis Pty Ltd were engaged to undertake the detailed design for the Central Activities and Amenities area (Central Precinct). This report seeks confirmation on the design elements and staging for construction in the Central Precinct at Kershaw Gardens and the issue of tender specifications for the relevant work packages.

OFFICER RECOMMENDATION

THAT Council approves:

1. the design elements and staging plan for construction of the earthworks, services and embellishments in the Central Precinct at Kershaw Gardens; and
2. the preparation and issue of Tender Specifications for the relevant work packages.

COMMITTEE RECOMMENDATION

THAT this matter be referred to Ordinary Council Meeting 24 May 2016.

Moved by: Mayor Strelow
Seconded by: Councillor Swadling
MOTION CARRIED

13 CLOSURE OF MEETING

There being no further business the meeting closed at 1.38 pm.

SIGNATURE

CHAIRPERSON

DATE