



ORDINARY MEETING

MINUTES

12 MAY 2020

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**REPORT OF THE ORDINARY MEETING
HELD AT THE PILBEAM THEATRE, VICTORIA PARADE, ROCKHAMPTON
ON TUESDAY, 12 MAY 2020 COMMENCING AT 9.01AM**

1 OPENING**2 PRESENT**

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Deputy Mayor, Councillor N K Fisher
Councillor S Latcham
Councillor A P Williams
Councillor C E Smith
Councillor C R Rutherford
Councillor M D Wickerson
Councillor D Kirkland

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Cheesman – Deputy Chief Executive Officer
Mr P Kofod – General Manager Regional Services
Ms A Cutler – Chief Financial Officer
Ms T Sweeney – Executive Manager Workforce & Governance
Ms S Friske – Committee Support Officer

Attendance by video stream:

Mr D Scott – Acting General Manager Community Services
Mr A Russell – Executive Manager Advance Rockhampton
Mr D Morrison – Manager Office of the Mayor
Ms K Moody – Acting Manager Planning and Regulatory Services
Mr M Clerc – Coordinator Accounting Services
Ms A Brennan – Coordinator Legal & Governance
Mr M Mansfield – Coordinator Media & Engagement
Ms T Fitzgibbon – Coordinator Development Assessment
Mr T Gardiner – Senior Planning Officer
Ms K Dorman – Administration Supervisor

3 APOLOGIES AND LEAVE OF ABSENCE

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COUNCIL RESOLUTION

THAT the minutes of the Ordinary Meeting held on 28 April 2020 be taken as read and adopted as a correct record.

THAT the minutes of the Special Meeting held on 28 April 2020 be taken as read and adopted as a correct record.

THAT the minutes of the Special Meeting held on 7 May 2020 be taken as read and adopted as a correct record.

Moved by: Councillor Smith

Seconded by: Councillor Latcham

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

6.1 LIFTING MATTERS FROM THE TABLE

File No: 11979
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

Items laid on the table require a report to be lifted from the table before being dealt with. This report is designed to lift the reports that were laid on the table at the Special Council Meeting on 7 May 2020.

COUNCIL RESOLUTION

THAT following matters be lifted from the table and dealt with accordingly:

- 2020-21 Operational Plan
- General Rates & Charges Development for 20/21 Budget Process

Moved by: Councillor Rutherford

Seconded by: Councillor Williams

MOTION CARRIED

6.2 2020-21 OPERATIONAL PLAN**File No:** 8320**Attachments:**

1. 2020-21 Operational Plan
2. 2020-21 Performance Plan - Airport
3. 2020-21 Performance Plan - FRW
4. 2020-21 Performance Plan - RRWR

Authorising Officer: Tracy Sweeney - Executive Manager Workforce and Governance
Evan Pardon - Chief Executive Officer**Author:** Allysa Brennan - Coordinator Legal and Governance**Previous Items:** 5.2 - 2020-21 Operational Plan - Ordinary Council - 07 May 2020 9:00am (Special)

SUMMARY

This matter was laid on the table at the Special Council meeting on 7 May 2020.

The draft Operational Plan activities, actions and targets for the financial year 2020-21 are presented for Councillor discussion.

COUNCIL RESOLUTION

THAT the Operational Plan be workshopped with Councillors and presented at a later meeting.

Moved by: Councillor Rutherford**Seconded by:** Councillor Smith**MOTION CARRIED**

6.3 GENERAL RATES & CHARGES DEVELOPMENT FOR 20/21 BUDGET PROCESS

File No: 10761

Attachments:

1. Valuation Movement Table
2. Valuation Movement Pie Chart
3. Local Government Parative Information 2018-2019

Authorising Officer: Evan Pardon - Chief Executive Officer

Author: Alicia Cutler - Chief Financial Officer

Previous Items: 5.3 - General Rates & Charges Development for 20/21 Budget Process - Ordinary Council - 07 May 2020 9:00am (Special)

SUMMARY

This matter was laid on the table at the Special Council meeting on 7 May 2020.

The intention of the Report is to commence to work through the Rates and Charges for the 20/21 Budget year.

COUNCIL RESOLUTION

THAT the 2020/21 Budget be developed in Budget workshops.

Moved by: Councillor Rutherford

Seconded by: Councillor Smith

MOTION CARRIED

Mayor Strelow recorded her vote against the motion

COUNCIL RESOLUTION

THAT the 2020/21 Budget be referred to a budget workshop.

Moved by: Councillor Rutherford

Seconded by: Councillor Smith

MOTION CARRIED

Mayor Strelow recorded her vote against the motion

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 COUNCILLOR/DELEGATE REPORTS

9.1 COUNCILLOR DISCRETIONARY FUND - MAYOR MARGARET STRELOW - SOUTH ROCKHAMPTON GIRL GUIDES

File No: 8295
Attachments: Nil
Authorising Officer: Damon Morrison - Manager Office of the Mayor
Author: Nicole Semfel - Executive Support Officer

SUMMARY

Approval is sought from Council for an allocation from Mayor Strelow's Councillor Discretionary Fund to the South Rockhampton Girl Guides to assist with expenses usually covered by fundraising income which has been lost due to COVID-19 restrictions.

COUNCIL RESOLUTION

THAT approval be granted to donate \$2,000.00 from Mayor Margaret Strelow's Councillor Discretionary Fund to the South Rockhampton Girl Guides.

Moved by: Mayor Strelow
Seconded by: Councillor Latcham

MOTION CARRIED

13 URGENT BUSINESS\QUESTIONS

13.1 MAYORAL MINUTE - COVID-19 COMMUNITY ORGANISATION AND BUSINESS SUPPORT INITIATIVE

File No: 12534

Attachments: Guidelines

Authorising Officer: Damon Morrison - Manager Office of the Mayor

COUNCIL RESOLUTION

THAT COUNCIL:

- 1) distributes and shares the results of the “Skilled and Ready” stakeholder surveys with locally elected representatives of the Australian and Queensland Governments, with the aim of entering into a three-way partnership to secure financial and other relevant support for community organisations and local businesses within the Rockhampton Regional Council Local Government Area as a result of the COVID-19 pandemic. Decision-making will be made by the relevant funding body and information shared across the different levels of Government to ensure the effective distribution of resources.
- 2) approves the introduction of a ‘Community Organisation Financial Hardship and Assistance Grant Program’ to provide grants to eligible community organisations that are experiencing financial hardship as a result of the COVID-19 pandemic.
- 3) approves the introduction of a ‘Digital Business Capability Program’ to provide direct practical support to local businesses to improve their digital capability and become more competitive and resilient as a result of the COVID-19 pandemic.
- 4) prepares a procedure for appropriate governance and distribution of the allocated funding for both the Community Organisation Financial Hardship and Assistance Grant Program and Digital Business Capability Program in accordance with the general guidelines attached.
- 5) launch a ‘Rockhampton Community Connections Campaign’ to coordinate, in partnership with other levels of Government, the implementation of a range of initiatives to support local organisations to maintain and increase the number of volunteer, members and/or participants in their respective organisations.

Moved by: Mayor Strelow

MOTION CARRIED UNANIMOUSLY

10 OFFICERS' REPORTS

10.1 COMMUNITY ASSISTANCE PROGRAM

File No: 12535
Attachments: 1. Round 3 CAP Assessments
Authorising Officer: Alicia Cutler - General Manager Community Services
Author: Kerri Dorman - Administration Supervisor

SUMMARY

Eleven applications for funding were received for the third round of the Community Assistance Program for the current financial year. Five applications were deemed ineligible. One application was withdrawn and three applications for Sponsorship has been held awaiting advice of outcome from regulations for Coronavirus. Three Grant applications have been assessed and recommendations for funding are presented for Council consideration.

COUNCIL RESOLUTION

THAT Council approves the allocation of funding from the Community Assistance Program for the following:

Applicant	Purpose of Grant/Sponsorship	Amount
Capricornia Catchments Inc	Replacing outdated Signs and Workshop Flags	\$1,119.25

Moved by: Councillor Smith
Seconded by: Councillor Wickerson

MOTION CARRIED

Mayor Strelow declared that she is a Patron of the Central Queensland Family History Association however is not a financial contributor and in accordance with the Local Government Act this is not considered a conflict of interest.

COUNCIL RESOLUTION

THAT Council approves the allocation of funding from the Community Assistance Program for the following:

Applicant	Purpose of Grant/Sponsorship	Amount
Central Qld Family History Association Inc	Purchase and Training for use of defibrillator at CQHAI	\$1,142.50

Moved by: Councillor Latcham
Seconded by: Councillor Rutherford

MOTION CARRIED

COUNCIL RESOLUTION

THAT the Community Assistance Program application made by Fitzroy Parish UCA lay on the table pending additional information.

Moved by: Councillor Latcham
Seconded by: Councillor Fisher

MOTION CARRIED

**10.2 INQUIRY INTO ELECTORAL COMMISSION OF QUEENSLAND PUBLICATION
OF VOTE COUNT CAST IN THE 2020 QUADRENNIAL LOCAL GOVERNMENT
ELECTION**

File No: 4352
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

Legal Affairs and Community Safety Committee calling for submissions for the Inquiry into Electoral Commission of Queensland publication of vote count cast in the 2020 quadrennial local government election.

COUNCIL RESOLUTION

THAT Council endorse the submission made by the Chief Executive Officer.

Moved by: Councillor Williams
Seconded by: Councillor Kirkland
MOTION CARRIED

10.3 BRIDGES RENEWAL PROGRAM AND HEAVY VEHICLE SAFETY AND PRODUCTIVITY PROGRAM

File No: 12534
Attachments: Nil
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Martin Crow - Manager Infrastructure Planning

SUMMARY

Submissions have been called by the Federal Government for the Bridges Renewal Program and the Heavy Vehicle Safety and Productivity Program. Rockhampton Regional Council will be submitting a number of projects for funding under these funding programs.

9:55AM

Councillor Ellen Smith informed the meeting of a material personal interest in *Item 10.3 – Bridges Renewal Program and Heavy Vehicle Safety and Productivity Program* and declared the following:

“I declare that I have a material personal interest in this matter as my brother John McEvoy lives on Kabra Road and may gain a material benefit in the upgrade of Boongary Road. I will be dealing with this declared interest by leaving the meeting while this matter is discussed and voted on.”

COUNCIL RESOLUTION

THAT Council endorse the submission on the Gracemere Creek crossing on Macquarie Street under Round 5 of the Bridges Renewal Program; and agree to provide a co-contribution of 50% of the project cost should the submissions be successful.

Moved by: Councillor Williams
Seconded by: Councillor Smith

MOTION CARRIED

10:00AM Councillor Ellen Smith left the meeting room having earlier declared an interest

COUNCIL RESOLUTION

THAT Council endorse the submission of the Boongary Road (Halfpenny Road to Kabra Road), and Glenmore Road (Haynes Street to Kluver Street and Park Street to Tung Yeen Street) under Round 7 of the Heavy Vehicle Safety and Productivity Program; and agree to provide a co-contribution of 50% of the project cost should the submissions be successful.

Moved by: Mayor Strelow
Seconded by: Councillor Kirkland

MOTION CARRIED

10:05AM Councillor Smith returned to the meeting room

**10.4 DATE CHANGE OF GAZETTED ROCKHAMPTON AGRICULTURAL SHOW
HOLIDAY FOR 2020****File No:** 6097**Attachments:** Nil**Authorising Officer:** Evan Pardon - Chief Executive Officer**Author:** Annette Pearce - Manager Tourism, Events and Marketing

SUMMARY

Chief Executive Officer seeking further direction from Council in relation to request for change of date for gazetted public holiday for Rockhampton Agricultural Show 2020.

COUNCIL RESOLUTION

THAT the current gazetted public holiday of Thursday 11 June 2020 be kept to keep consistent with other Queensland regions.

Moved by: Councillor Smith**Seconded by:** Councillor Williams**MOTION CARRIED**

11 NOTICES OF MOTION

Nil

12 QUESTIONS ON NOTICE

Nil

14 CLOSED SESSION

Councillor Cherie Rutherford disclosed a conflict of interest in respect of Item 15.2 – Guarantee of Bank Loan to Rockhampton Basketball Inc due to her sister and brother-in-law, Shane and Maree Sargent, owning a business, Sargent Signs that sponsor the Rockhampton Basketball.

COUNCIL RESOLUTION

THAT Councillor Rutherford does not have a conflict of interest in this matter and is accordingly free to participate in the meeting while this matter is discussed, including by voting on the matter.

Moved by: Mayor Strelow
Seconded by: Councillor Kirkland
MOTION CARRIED

Councillor Shane Latcham disclosed a conflict of interest in respect of Item 15.2 – Guarantee of Bank Loan to Rockhampton Basketball Inc due to his brother in law, Michael Polkinghorne's employer Bank of Queensland being a sponsor of the Rockhampton Basketball.

COUNCIL RESOLUTION

THAT Councillor Latcham does not have a conflict of interest in this matter and is accordingly free to participate in the meeting while this matter is discussed, including by voting on the matter.

Moved by: Mayor Strelow
Seconded by: Councillor Smith
MOTION CARRIED

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

**15.1 Request for extension to the relevant period for Development Incentives
Application D/279-2013/A for Development Permit D/279-2013 – Reconfiguring a Lot (Crestwood Estate Stages 3B, 9, 10A, 10B, 11A and 11B)**

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Moved by: Councillor Smith
Seconded by: Councillor Kirkland

MOTION CARRIED

COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

15.2 Guarantee of Bank Loan to Rockhampton Basketball Inc.

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Moved by: Councillor Williams
Seconded by: Councillor Kirkland

MOTION CARRIED

COUNCIL RESOLUTION

10:15AM

THAT pursuant to s5.11 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Councillor Fisher
Seconded by: Councillor Smith

MOTION CARRIED

10:15AM Mayor Strelow declared the meeting be adjourned for a 10 minute recess

10:25AM Mayor Strelow resumed the meeting

10:25AM Chief Executive Officer left the meeting and did not return. Deputy Chief Executive Officer assumed as Executive Officer

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Deputy Mayor, Councillor N K Fisher
Councillor C E Smith
Councillor S Latcham
Councillor A P Williams
Councillor C R Rutherford
Councillor M D Wickerson
Councillor D Kirkland

In Attendance:

Mr R Cheesman – Deputy Chief Executive Officer
Mr P Kofod – General Manager Regional Services
Ms S Friske – Committee Support Officer

Attendance by video stream:

Mr E Pardon – Chief Executive Officer
Mr D Scott – Acting General Manager Community Services
Mr A Russell – Executive Manager Advance Rockhampton
Mr D Morrison – Manager Office of the Mayor
Mr M Clerc – Coordinator Accounting Services
Ms T Fitzgibbon – Coordinator Development Assessment
Mr T Gardiner – Senior Planning Officer

COUNCIL RESOLUTION**10.42AM**

THAT pursuant to s5.11 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Councillor Wickerson

Seconded by: Councillor Smith

MOTION CARRIED

15 CONFIDENTIAL REPORTS

15.1 REQUEST FOR EXTENSION TO THE RELEVANT PERIOD FOR DEVELOPMENT INCENTIVES APPLICATION D/279-2013/A FOR DEVELOPMENT PERMIT D/279-2013 – RECONFIGURING A LOT (CRESTWOOD ESTATE STAGES 3B, 9, 10A, 10B, 11A AND 11B)

File No: D/279-2013/A

Attachments: 1. Site Plan

Authorising Officer: Tarnya Fitzgibbon - Coordinator Development Assessment
Doug Scott - Manager Planning & Regulatory Services
Alicia Cutler - Acting General Manager Community Services

Author: Thomas Gardiner - Planning Officer

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

Development Application Number: D/279-2013/A

Applicant: Keppel Developments Pty Ltd

Real Property Address: Lot 901 on SP294281 and Lot 1 on RP618770
(Previously known as Lot 300 on SP216105 and Lot 1 on RP6187705), Parish of Murchison

Common Property Address: 830-850 Norman Road, Norman Gardens

COUNCIL RESOLUTION

THAT in relation to the extension to the relevant period for Development Incentives Approval for D/279-2013/A, located at 830-850 Norman Road, Norman Gardens, Council resolves to choose Option 1.

Moved by: Councillor Kirkland
Seconded by: Councillor Wickerson

MOTION CARRIED

Councillor Ellen Smith and Councillor Shane Latcham recorded their vote against the motion

15.2 GUARANTEE OF BANK LOAN TO ROCKHAMPTON BASKETBALL INC.**File No: 6228****Attachments:**

1. Rockhampton Basketball Inc. Loan Deferral Request
2. Approval of Guarantee- 2010

Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer**Author: Michael Clerc - Acting Chief Financial Officer**

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

The Capricornian on behalf of Rockhampton Basketball Inc. have requested a six month deferral of loan repayments due to the impacts of COVID-19.

COUNCIL RESOLUTION

THAT Council provides consent to the request for the loan repayments deferral for Rockhampton Basketball Inc.

Moved by: Councillor Fisher**Seconded by: Councillor Williams****MOTION CARRIED**

16 CLOSURE OF MEETING

There being no further business the meeting closed at 10:44am.

SIGNATURE

CHAIRPERSON

DATE