

# Leasing Contact Details Update Form – Other than Clubs



**Privacy Notice:** Council deals with your personal information in accordance with law including the *Information Privacy Act 2009*.

This form is to be completed by customers who have a lease with Council and need to update their contact details. If the customer is a club, please complete the Leasing Committee Member Update Form – Clubs.

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<b>Organisation Details</b>	
Lessee name:	
Postal address:	
Preferred contact number:	
Email:	
Club website:	
<b>Contact Person Details</b>	
<b>Contact Person 1</b>	
Name:	Position:
Contact number ( <i>business hours</i> ):	Contact number ( <i>after hours</i> ):
Email:	
<b>Contact Person 2</b>	
Name:	Position:
Contact number ( <i>business hours</i> ):	Contact number ( <i>after hours</i> ):
Email:	