



ORDINARY MEETING

MINUTES

9 FEBRUARY 2021

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MEETING ATTACHMENTS

ANNEXURE A - Documents presented for reference to Item 8.1

**REPORT OF THE ORDINARY MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY, 9 FEBRUARY 2021 COMMENCING AT 9:00AM**

1 OPENING

- 1.1 Acknowledgement of Country
- 1.2 Opening prayer presented by Pastor Daniel Keevers from Rockhampton Baptist Church

2 PRESENT

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Deputy Mayor, Councillor N K Fisher
Councillor S Latcham
Councillor C E Smith
Councillor C R Rutherford
Councillor M D Wickerson
Councillor D Kirkland

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Cheesman – Deputy Chief Executive Officer
Mr P Kofod – General Manager Regional Services
Mr J Webb – Manager Communities and Culture
Mr J Plumb – Manager Fitzroy River Water
Mr M O'Keeffe – Manager Rockhampton Regional Waste and Recycling
Ms A Brennan – Coordinator Legal and Governance
Ms L Leeder – Senior Committee Support Officer
Ms K Walsh – Committee Support Officer

Via Webex:

Ms A Cutler – General Manager Community Services
Mr G Bowden – Executive Manager Advance Rockhampton
Ms T Sweeney – Executive Manager Workforce and Governance
Ms M Taylor – Chief Financial Officer
Mr A Russell – Manager Strategy and Planning
Mr D Morrison – Manager Office of the Mayor
Mr M Vycke – Manager Airport
Mr C McKay – Supervisor Rates and Revenue

3 APOLOGIES AND LEAVE OF ABSENCE

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**COUNCIL RESOLUTION**

THAT the minutes of the Ordinary Meeting of 27 January 2021 be confirmed.

Moved by: Councillor Smith
Seconded by: Councillor Kirkland
MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**6 BUSINESS OUTSTANDING**

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

8.1 PETITION - REQUEST FOR RECREATIONAL FACILITY IN NORMAN GARDENS

File No: 8044

Responsible Officer: Alicia Cutler – General Manager Community Services

SUMMARY

Councillor Shane Latcham presented a petition with 27 signatures requesting a Recreational Facility in Norman Gardens in the vicinity of Crestwood Estate.

COUNCIL RESOLUTION

THAT the petition presented by Councillor Shane Latcham requesting a Recreational Facility in Norman Gardens be received and referred to the next available Parks Portfolio Workshop.

Moved by: Councillor Latcham

Seconded by: Councillor Smith

MOTION CARRIED

9 COUNCILLOR/DELEGATE REPORTS

9.1 LEAVE OF ABSENCE FOR COUNCILLOR NEIL FISHER - FRIDAY 26 FEBRUARY 2021 TO TUESDAY 2 MARCH 2021 INCLUSIVE

File No: 8294
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Nicole Semfel - Executive Support Officer

SUMMARY

Councillor Neil Fisher is seeking leave of absence from Friday 26 February 2021 to Tuesday 2 March 2021 inclusive.

COUNCIL RESOLUTION

THAT Councillor Fisher be granted leave of absence from Friday 26 February 2021 to Tuesday 2 March 2021 inclusive.

Moved by: Mayor Williams
Seconded by: Councillor Latcham
MOTION CARRIED

10 OFFICERS' REPORTS

10.1 ROCKHAMPTON ART GALLERY NAME CHANGE AND DEDUCTIBLE GIFT RECIPIENTS STATUS

File No: 7104

Attachments:

1. Rockhampton Museum of Art - Amended Terms of Reference [⇒](#)
2. Draft RRC Deed Variation Art Gallery Gift Fund v1 [⇒](#)
3. Deed Poll Establishing Rockhampton Art Gallery Gift Fund [⇒](#)

Authorising Officer: Alicia Cutler - General Manager Community Services

Author: John Webb - Manager Communities and Culture

SUMMARY

This reports recommends Council endorse the revised Terms of Reference for the Rockhampton Art Gallery and Deed Poll of Variation for the Rockhampton Art Gallery Gift Fund to facilitate the name change from Rockhampton Art Gallery to Rockhampton Museum of Art.

COUNCIL RESOLUTION

THAT:

1. Council approve the Deed Poll of Variation for the Rockhampton Art Gallery Gift Fund to change the name of the fund to Rockhampton Museum of Art Gift Fund.
2. Council approve the proposed amendments to the Rockhampton Art Gallery Terms of Reference to reflect the name change to Rockhampton Museum of Art.

Moved by: Councillor Wickerson

Seconded by: Councillor Rutherford

MOTION CARRIED

10.2 ROCKHAMPTON ART GALLERY PHILANTHROPY BOARD MEMBER RECOMMENDATION**File No:** 7104**Attachments:** 1. PB Terms of Reference AMENDED 03.02.21
2. **Authorising Officer:** Alicia Cutler - General Manager Community Services**Author:** John Webb - Manager Communities and Culture**SUMMARY**

This report recommends the amendment of the Rockhampton Art Gallery Philanthropy Board Terms of Reference to reflect the change of name from the Rockhampton Art Gallery to the Rockhampton Museum of Art, and to update the Terms of Reference to reflect the advisory nature of the Board and clarify membership, role and duration of term for Board Members. In addition, this reports recommends Council endorses the existing members of the Philanthropy Board under these new revised Terms of Reference.

COUNCIL RESOLUTION**THAT:**

1. Council accept and endorse the Rockhampton Museum of Art Philanthropy Board Terms of Reference.
2. Council endorse the following as members of the Rockhampton Museum of Art Philanthropy Board in accordance with the Rockhampton Museum of Art Philanthropy Board Terms of Reference with their term to end at the conclusion of the next quadrennial election:
 - Dr Leonie Gray (Chair)
 - Ms Maria Harms
 - Mr Zac Garven
 - Ms Bronwyn Fenech
3. Council endorse Ms Suzi Blair as a member of the Rockhampton Museum of Art Philanthropy Board with her term ending on 30 April 2021 in accordance with the Rockhampton Museum of Art Philanthropy Board Terms of Reference and acknowledge and express its gratitude to Ms Suzi Blair for her three years of service to Rockhampton Art Gallery Philanthropy Board.
4. Council acknowledge and express its gratitude to Ms Tracey Siddins for her three years of service to Rockhampton Art Gallery Philanthropy Board.
5. Council acknowledge and express its gratitude to Mr Warwick Anderson for his more than seventeen years of service to former Rockhampton Art Gallery Trust, and more recently Rockhampton Art Gallery Philanthropy Board.

Moved by: Councillor Wickerson**Seconded by:** Councillor Kirkland**MOTION CARRIED**

10.3 TENDER CONSIDERATION PLAN FOR THE PURCHASE OF CUSPATE DRAINAGE MATERIAL

File No: 2300
Attachments: Nil
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Michael O'Keeffe - Manager Rockhampton Regional Waste and Recycling

SUMMARY

The purpose of this report is to seek approval under S230 of the Local Government Regulation (2012), to purchase Cuspate Drainage material for the construction of the Gracemere Landfill Capping System.

COUNCIL RESOLUTION

THAT Council:

1. Receives this report and adopts the Tender Consideration Plan; and
2. Approves the manufacture and purchase of the Cuspate Drainage Layer from Southern Synthetics Pty Ltd, subject to the final laboratory testing result being satisfactory.

Moved by: Councillor Latcham
Seconded by: Councillor Fisher

MOTION CARRIED

10.4 2020-21 OPERATIONAL PLAN QUARTERLY REPORT - QUARTER TWO**File No:** 8320**Attachments:** 1. 2020-21 Operational Plan Quarterly Report - Quarter 2 [⇒](#)**Authorising Officer:** Tracy Sweeney - Executive Manager Workforce and Governance**Author:** Allysa Brennan - Coordinator Legal and Governance

SUMMARY

The 2020-21 Operational Plan Quarterly Report for quarter two as at 31 December 2020, pursuant to section 174(3) Local Government Regulation 2012 is presented for Council endorsement.

9:47AM Councillor Fisher left the meeting room.

9:49AM Councillor Fisher returned to the meeting room.

COUNCIL RESOLUTION

THAT Council receive the 2020-21 Operational Plan Quarterly Report for quarter two as at 31 December 2020.

Moved by: Mayor Williams

Seconded by: Councillor Fisher

MOTION CARRIED UNANIMOUSLY

Meeting Adjourned**COUNCIL RESOLUTION**

10:18AM

THAT the meeting be adjourned for a 20 minute recess.

Moved by: Mayor Williams

Seconded by: Councillor Wickerson

MOTION CARRIED

Meeting Resumed**COUNCIL RESOLUTION**

10:45AM

THAT the meeting be resumed.

Moved by: Mayor Williams

Seconded by: Councillor Fisher

MOTION CARRIED

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Deputy Mayor, Councillor N K Fisher
Councillor S Latcham
Councillor C E Smith
Councillor C R Rutherford
Councillor M D Wickerson
Councillor D Kirkland

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Cheesman – Deputy Chief Executive Officer
Mr P Kofod – General Manager Regional Services
Ms M Taylor – Chief Financial Officer
Mr M Clerc – Coordinator Accounting Services
Mr C McKay – Supervisor Rates and Revenue
Ms L Leeder – Senior Committee Support Officer
Ms K Walsh – Committee Support Officer

Via Webex:

Ms A Cutler – General Manager Community Services
Mr G Bowden – Executive Manager Advance Rockhampton
Ms T Sweeney – Executive Manager Workforce and Governance
Mr A Russell – Manager Strategy and Planning
Mr D Morrison – Manager Office of the Mayor
Mr M Vycke – Manager Airport

10.5 2020/2021 REVISED BUDGET**File No:** 8785

Attachments:

1. 2020/2021 Revised Budget & Forward Projections[⇒](#)
2. Revenue Policy 2020/2021[⇒](#)
3. Revenue Statement 2020/2021[⇒](#)
4. Debt (Borrowings) Policy 2020/2021[⇒](#)
5. 2020/2021 Estimated Activity Statement for Business Activities[⇒](#)
6. 2020/2021 One Page Budget Summary[⇒](#)
7. 2020/2021 Revised Capital Budget Summary[⇒](#)
8. 2020/2021 Revised Capital List[⇒](#)

Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer**Author:** Marnie Taylor - Chief Financial Officer

SUMMARY

Chief Financial Officer presenting a budget amendment under S.170 of the Local Government Regulation 2012.

COUNCIL RESOLUTION

THAT in accordance with S. 170(3) of the *Local Government Regulation 2012*, the budget amendment for the 2020/2021 financial year be adopted incorporating the following attachments:

1. 2020/2021 Revised Budget & Forward Projections;
2. Revenue Policy 2020/2021 as adopted by Council on 14 July 2020;
3. Revenue Statement 2020/2021 as adopted by Council on 14 July 2020;
4. Debt (Borrowings) Policy 2020/2021 as adopted by Council on 14 July 2020; and
5. 2020/2021 Estimated Activity Statement for Business Activities: a statement showing the estimated costs of Council's significant business activities and commercial business units.

Moved by: Mayor Williams**Seconded by:** Councillor Fisher**MOTION CARRIED**

10.6 IMPLEMENTATION OF QUARTERLY RATING FOR 2021/22 FINANCIAL YEAR

File No: 7094
Attachments: Nil
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Marnie Taylor - Chief Financial Officer

SUMMARY

Council resolved at a Special Meeting on 7 May 2020 to introduce quarterly rating for the 2021/22 financial year to distribute the financial burden on ratepayers. Upon undertaking an analysis it has become evident this process will present a financial impost on Council without providing any real benefit to the community. This report outlines key impacts for Council to consider prior to commencement of the implementation of this project.

COUNCIL RESOLUTION

THAT the matter lay on the table to workshop, with additional information on the matter to be provided.

Moved by: Mayor Williams
Seconded by: Councillor Rutherford

MOTION CARRIED

10.7 FILLING OF VACANCY IN OFFICE OF COUNCILLOR - DIVISION 3

File No: 10072
Attachments: 1. Resignation Letter [⇒](#)
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

Following Notice of Election result for Mayoral By-Election, Councillor Tony Williams has provided his letter of resignation as Councillor for Division 3. Council is now required to resolve to proceed with a by-election for Division 3 in accordance with legislative requirements.

COUNCIL RESOLUTION

THAT in accordance with Section 166(1)(a) of the *Local Government Act 2009*, Council resolve to undertake a by-election for Rockhampton Regional Council Division 3 following resignation of Councillor Tony Williams after his appointment to position of Mayor.

Moved by: Councillor Smith
Seconded by: Councillor Fisher

MOTION CARRIED

11 NOTICES OF MOTION

11.1 NOTICE OF MOTION - COUNCILLOR SHANE LATCHAM - TRAVEL EXPENSES REVIEW

File No: 8308

Attachments: 1. Travel Expenses Review Correspondence to the Chief Executive Officer [⇒](#)

Responsible Officer: Evan Pardon - Chief Executive Officer

SUMMARY

Councillor Shane Latcham has indicated his intention to move a Notice of Motion at the Ordinary Council Meeting on 9 February 2021 relating to Travel Expenses under the Expenses Reimbursement and Provision of Facilities for Mayor and Councillors Statutory Policy.

COUNCIL RESOLUTION

THAT Council approve an increase in Councillor Latcham's current budget allocation for travel expenses by an additional \$5,000.00.

Moved by: Councillor Fisher

Seconded by: Councillor Smith

MOTION CARRIED

Councillor Rutherford and Councillor Wickerson recorded their vote against the motion

12 QUESTIONS ON NOTICE

Nil

13 URGENT BUSINESS\QUESTIONS

14 CLOSURE OF MEETING

There being no further business the meeting closed at 11:28am.

<Insert Chairperson Name>
CHAIRPERSON

DATE



MEETING ATTACHMENTS

9 FEBRUARY 2021

ANNEXURE A

Documents presented to Councillors for their reference during the Council meeting when dealing with:

Item 8.1 - Petition – Request for Recreational Facility in Norman Gardens

Petition Submission Form

Privacy Notice: Council deals with personal information in accordance with law, including the Information Privacy Act 2009.

This form is to be completed when members of the public wish to submit a petition to Council. Please refer to the Petition Factsheet for further information. All correspondence regarding this request will be directed to the Principal Petitioner. Petitions presented at Council Meetings will be published on Council's website.

P: 07 4932 9000 | E: enquiries@rrc.qld.gov.au | W: www.rrc.qld.gov.au | PO Box 1860 Rockhampton QLD 4700 | ABN: 59 923 523 766



Principal Petitioner Details

Contact name: JITENDER SINGH

Residential address: 55 Graft Wilson Drive, Norman Gardens

Postal address (if different): 29A Rosedale Street, Parkhurst - 4702

Preferred contact number: 0414161812

Email: JITENDER.Robbie@gmail.com

Declaration

I submit this form with the relevant supporting documentation as required. I declare that the details are correct to the best of my ability.

Name: Jitender Singh

Signature:

Date: 5/2/21

Petition Details (Please outline the details and reasons for the petition)

We, the undersigned, hereby respectfully request the Rockhampton Regional Council:

that we need a park for the children in our area. Our area has all young families living with young children and they don't have any recreational area in our area, where we can walk and enjoy our time. Children are playing on the streets which is very dangerous.

for the public interest and children safety we need a park in our locality with some activities to do in the park eg. swing, slide and basketball net.

OFFICE USE ONLY

Date received:

Date presented to Council meeting:

Responsible officer:

This form is to be completed when members of the public wish to submit a petition to Council. Please refer to the Petition Factsheet for further information. All correspondence regarding this request will be directed to the Principal Petitioner. Petitions presented at Council Meetings will be made available on the Council's website.

Principal Petitioner Details

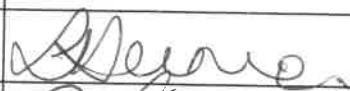


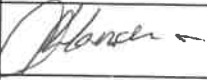
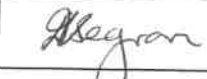
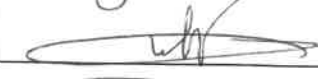


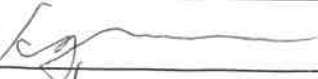
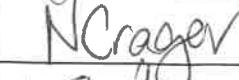
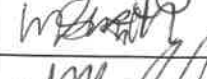

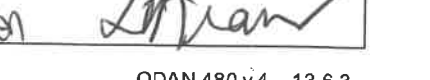
Contact name: **JITENDER SINGH**

Contact details: **55 Geoff Wilson Dr. Norman Gardens, QLD-4701**

Petition Details

We, the undersigned, hereby respectfully request the Rockhampton Regional Council:

Petitioner Details

NAME	ADDRESS	SIGNATURE
Lauren Hume	48 Geoff Wilson Drive NORMAN GARDENS	
Nicole Welburn	46 Geoff Wilson Drive	
KARL MOKHOY	44 Geoff Wilson Drive	
Amarda Hansen	51 Geoff Wilson Drive	
Dipika Segan	56 Geoff Wilson Drive	
Maeson Gabriel	63 Geoff Wilson Drive	
CHRISTIAN CARLOS	9 ARGAN CLOSE	
Courtney Hetherington	1 Silver Wattle Street	
Tayla Greenall	11 Silver Wattle St	
Naomi Crager	12 Silver Wattle St	
Marcus Smith	18 Silver Wattle	
TRAVIS MARSHALL	3 Chestnut Avenue	
L. BUGNA	5 CHESTNUT AVE. NORMAN GARDENS	

This form is to be completed when members of the public wish to submit a petition to Council. Please refer to the Petition Factsheet for further information. All correspondence regarding this request will be directed to the Principal Petitioner. Petitions presented at Council Meetings will be made available on the Council's website.

Principal Petitioner Details

Contact name: JITENDER SINGH




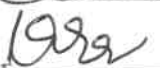


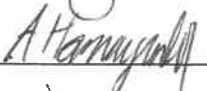
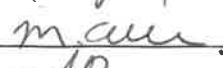

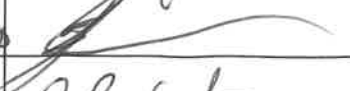


Contact details: 0414161812, 55, Geoff Wilson Dr. Norman Gardens

Petition Details

We, the undersigned, hereby respectfully request the Rockhampton Regional Council:

- We don't have any park in our area for kids to play.
- Kids play on the street which is not safe at all.

Petitioner Details

NAME	ADDRESS	SIGNATURE
JASON WILLIAMS	6 Chestnut Avenue, Norman Gardens	
ALAN TAPLES	7 Chestnut Avenue, Norman Gardens	
Tanya Caine	5 Academic Ct, Norman Gardens	
Kusam Chawla	12 Chestnut Avenue, Norman Gardens	
Tahira Williams	7 Academic Court, Norman G	
RICHARD GONZALEZ	16 ACADEMIC COURT NORMAN G	
Adrian Homagold	4 Academic Court	
Manna Allan	2 Academic Court, NG	
Ashley Berzins	17 Varsity CR Norman Gardens	
BRADLEY LIVERMORE	25 VARSITY CRESCENT, NORMAN GARDENS	
NIKITA BAXTER	23 VARSITY CRES	
Darwin Melton	21 Varsity Cres	

Laxmi Rafe

Please print and attach additional petition forms if required.

6 Tim Goldston Av.