



# **SPECIAL MEETING**

## **MINUTES**

**7 MAY 2020**

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**REPORT OF THE SPECIAL MEETING  
HELD AT THE PILBEAM THEATRE, VICTORIA PARADE, ROCKHAMPTON  
ON THURSDAY, 7 MAY 2020 COMMENCING AT 9:04AM**

**1 OPENING****2 PRESENT**

## Members Present:

The Mayor, Councillor M F Strelow (Chairperson)  
Deputy Mayor, Councillor N K Fisher  
Councillor S Latcham  
Councillor A P Williams (via video stream)  
Councillor C E Smith  
Councillor C R Rutherford  
Councillor M D Wickerson  
Councillor D Kirkland

## In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr R Cheesman – Deputy Chief Executive Officer  
Ms A Cutler – Chief Financial Officer  
Ms L Leeder – Senior Committee Support Officer  
Ms K Walsh – Committee Support Officer

## Attendance by video stream:

Mr P Kofod – General Manager Regional Services  
Mr D Scott – Acting General Manager Community Services  
Ms T Sweeney - Executive Manager Workforce & Governance  
Mr A Russell – Manager Strategy & Planning  
Mr J Webb – Manager Communities & Culture  
Ms A Pearce – Manager Tourism, Events & Marketing  
Mr D Morrison – Manager Office of the Mayor  
Ms K Moody – Acting Manager Planning & Regulatory Services  
Mr M Clerc – Coordinator Accounting Services  
Mr C Wyatt – Coordinator Strategic Planning  
Mr J McCaul – Coordinator Development Engineering

**3 APOLOGIES AND LEAVE OF ABSENCE****4 DECLARATIONS OF INTEREST IN MATTERS ON THE  
AGENDA**

## 5 OFFICERS' REPORTS

### 5.1 RELAXATION OF SUBORDINATE LOCAL LAW 1.2 (COMMERCIAL USE OF LOCAL GOVERNMENT CONTROLLED AREA AND ROADS) 2011

**File No:** 7892  
**Attachments:** Nil  
**Authorising Officer:** Doug Scott - Acting General Manager Community Services  
**Author:** Karen Moody - Acting Manager Planning and Regulatory Services

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#### SUMMARY

*This report recommends relaxation to approvals for static shopfront displays and footpath dining for a period of 3 months under Subordinate Local Law 1.2.*

#### COUNCIL RESOLUTION

THAT Council resolves:

1. That no applications are required for the remaining part of this financial year and the 20/21 financial year as this is a time to exercise discretion and the requirements below are followed;

Key areas that will be required to be met by the applicant include:

- Provision of appropriate public liability insurance;
- Provision of a clear 1.5 metre access for pedestrian movement; and
- Any equipment is erected in a safe and secure manner

2. That should retailers or hospitality outlets wish to continue with footpath commercial use from June 2021 that a formal application will be required.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Smith  
**MOTION CARRIED**

## 6 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

### COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

#### 7.1 COVID-19 Potential 20/21 Budget Impacts

This report is considered confidential in accordance with section 275(1)(c), of the *Local Government Regulation 2012*, as it contains information relating to the local government's budget.

**Moved by:** Councillor Kirkland

**Seconded by:** Councillor Smith

**MOTION CARRIED**

### COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

#### 7.2 Hold Recover Grow Priorities

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**Moved by:** Councillor Wickerson

**Seconded by:** Councillor Latcham

**MOTION CARRIED**

### COUNCIL RESOLUTION

**9:16AM**

**THAT** pursuant to s5.11 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

**Moved by:** Councillor Fisher

**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

**9:22AM**

"I declare that I have a Material Personal Interest in discussion surrounding Peace Aviation as I am a member of the Peace Christian Church which owns Peace Aviation and my wife, Sherrie Fisher is an administrator for the Church. I will be dealing with this declared interest by leaving the meeting while this topic is discussed."

- 9:22AM Councillor Fisher left the meeting.  
9:24AM Councillor Fisher returned to the meeting.
- 11:01AM Mayor, Councillor M F Strelow declared that the meeting be adjourned and to resume at 11:15am.
- 11:19AM The meeting resumed.

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)  
Deputy Mayor, Councillor N K Fisher  
Councillor S Latcham  
Councillor A P Williams (via video stream)  
Councillor C E Smith  
Councillor C R Rutherford  
Councillor M D Wickerson  
Councillor D Kirkland

In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr R Cheesman – Deputy Chief Executive Officer  
Ms A Cutler – Chief Financial Officer  
Ms L Leeder – Senior Committee Support Officer  
Ms K Walsh – Committee Support Officer

Attendance by video stream:

Mr P Kofod – General Manager Regional Services  
Mr D Scott – Acting General Manager Community  
Ms T Sweeney - Executive Manager Workforce & Governance  
Mr A Russell – Manager Strategy & Planning  
Mr J Webb – Manager Communities & Culture  
Ms A Pearce – Manager Tourism, Events & Marketing  
Mr D Morrison – Manager Office of the Mayor  
Mr M Clerc – Coordinator Accounting Services  
Mr C Wyatt – Coordinator Strategic Planning  
Mr J McCaul – Coordinator Development Engineering

- 11:27AM Councillor Fisher left the meeting.  
11:47AM Councillor Fisher returned to the meeting.  
12:33PM Chief Executive Officer left the meeting.  
12:35PM Chief Executive Officer returned to the meeting.  
12:44PM Mayor, Councillor M F Strelow declared that the meeting be adjourned for a short recess.  
12:50PM The meeting resumed.

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)  
Deputy Mayor, Councillor N K Fisher  
Councillor S Latcham  
Councillor C E Smith  
Councillor C R Rutherford

Councillor M D Wickerson  
Councillor D Kirkland

In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr R Cheesman – Deputy Chief Executive Officer  
Ms A Cutler – Chief Financial Officer  
Ms T Sweeney – Executive Manager Workforce & Governance  
Ms L Leeder – Senior Committee Support Officer  
Ms K Walsh – Committee Support Officer

Attendance by video stream:

Mr P Kofod – General Manager Regional Services  
Mr D Scott – Acting General Manager Community  
Mr A Russell – Manager Strategy & Planning  
Mr J Webb – Manager Communities & Culture  
Ms A Pearce – Manager Tourism, Events & Marketing  
Mr D Morrison – Manager Office of the Mayor  
Ms A Brennan – Coordinator Legal & Governance  
Mr M Clerc – Coordinator Accounting Services  
Mr C Wyatt – Coordinator Strategic Planning  
Mr J McCaul – Coordinator Development Engineering

1:04PM Councillor Smith left the meeting.  
1:05PM Councillor Smith returned to the meeting.

## COUNCIL RESOLUTION

**1:32PM**

**THAT** pursuant to s5.11 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

**Moved by:** Councillor Fisher  
**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

## 7 CONFIDENTIAL REPORTS

### 7.1 COVID-19 POTENTIAL 20/21 BUDGET IMPACTS

**File No:** 8785

**Attachments:** 1. Electricity Expenses

**Authorising Officer:** Ross Cheesman - Deputy Chief Executive Officer

**Author:** Alicia Cutler - Chief Financial Officer

This report is considered confidential in accordance with section 275(1)(c), of the *Local Government Regulation 2012*, as it contains information relating to the local government's budget.

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#### SUMMARY

*Council has sought a report on what opportunities there might be to mitigate the losses of COVID-19 impacts on Council's budget. This report outlines a number of options for Council's consideration.*

#### COUNCIL RESOLUTION

THAT Council:

1. Receive the report; and
2. Further reports be presented to Council on the services discussed; and
3. Modelling be presented to Council considering a rates concession to certain rating categories; and
4. That quarterly rates billing be implemented for the 2021/2022 financial year.

**Moved by:** Mayor Strelow

**Seconded by:** Councillor Fisher

**MOTION CARRIED UNANIMOUSLY**



**7.2 HOLD RECOVER GROW PRIORITIES****File No:** 4704**Attachments:**  
1. Hold Recover Grow Priorities  
2. Stimulus Options Table**Authorising Officer:** Evan Pardon - Chief Executive Officer**Author:** Ross Cheesman - Deputy Chief Executive Officer

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

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**SUMMARY**

*This report considers the current priorities of Council's Hold Recover Grow Strategy in response to the COVID-19 pandemic and for which Council endorsement is sought.*

**COUNCIL RESOLUTION**

THAT the recommendations in the report be adopted. Furthermore the table of action attached to this report be endorsed as modified.

**Moved by:** Councillor Fisher**Seconded by:** Councillor Smith**MOTION CARRIED UNANIMOUSLY**

## 5 OFFICERS' REPORTS

### 5.2 2020-21 OPERATIONAL PLAN

**File No:** 8320

**Attachments:**

1. 2020-21 Operational Plan
2. 2020-21 Performance Plan - Airport
3. 2020-21 Performance Plan - FRW
4. 2020-21 Performance Plan - RRWR

**Authorising Officer:** Tracy Sweeney - Executive Manager Workforce and Governance

**Author:** Allysa Brennan - Coordinator Legal and Governance

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#### SUMMARY

*The draft Operational Plan activities, actions and targets for the financial year 2020-21 are presented for Councillor discussion.*

1:35PM Chief Executive Officer left the meeting.

1:37PM Chief Executive Officer returned to the meeting room.

#### COUNCIL RESOLUTION

THAT this report lay on the table until the next Council meeting on Tuesday 12 May 2020.

**Moved by:** Mayor Strelow

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

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**5.3 GENERAL RATES & CHARGES DEVELOPMENT FOR 20/21 BUDGET PROCESS****File No:** 10761**Attachments:**

1. Valuation Movement Table
2. Valuation Movement Pie Chart
3. Local Government Parative Information 2018-2019

**Authorising Officer:** Evan Pardon - Chief Executive Officer**Author:** Alicia Cutler - Chief Financial Officer

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**SUMMARY**

*The intention of the Report is to commence to work through the Rates and Charges for the 20/21 Budget year.*

**COUNCIL RESOLUTION**

THAT the matter lay on the table until the next Council meeting on Tuesday 12 May 2020.

**Moved by:** Councillor Wickerson**Seconded by:** Councillor Smith**MOTION CARRIED**

## **8 CLOSURE OF MEETING**

**There being no further business the meeting closed at 1:42pm.**

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SIGNATURE

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CHAIRPERSON

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DATE