



ORDINARY MEETING

MINUTES

11 AUGUST 2020

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**REPORT OF THE ORDINARY MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY, 11 AUGUST 2020 COMMENCING AT 9:05AM**

1 OPENING

- 1.1 Acknowledgement of Country
- 1.2 Opening Prayer presented by Pastor Daniel Keevers from the Rockhampton Baptist Church

2 PRESENT

Members Present

The Mayor, Councillor M F Strelow (Chairperson)
Councillor C R Rutherford
Councillor M D Wickerson
Councillor D Kirkland
Councillor A P Williams
Councillor S Latcham
Councillor N K Fisher

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Cheesman – Deputy Chief Executive Officer
Mr D Morrison – Manager Office of the Mayor
Ms S Friske – Acting Senior Committee Support Officer
Ms K Walsh – Committee Support Officer

Via Videostream:

Mr P Kofod – General Manager Regional Services
Mr A Pont – Acting General Manager Community Services
Ms T Sweeney – Executive Manager Workforce and Governance
Mr A Russell – Acting Executive Manager Advance Rockhampton
Ms A Cutler – Chief Financial Officer
Mr J Webb – Manager Communities and Culture
Mr J Plumb – Manager Fitzroy River Water
Mr D Morrison – Manager Office of the Mayor
Mr M O’Keeffe – Manager RRWR
Mr M Vycke – Manager Airport
Ms A Brennan – Coordinator Legal and Governance
Mr M Mansfield – Coordinator Media and Communications
Ms K Dorman – Administrator Supervisor

Note: To comply with social distancing measures the number of people permitted at any one time in Council Chambers is 14, with attendance in the room managed accordingly.

3 APOLOGIES AND LEAVE OF ABSENCE

Leave of Absence for the meeting was previously granted to Councillor Ellen Smith.

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**COUNCIL RESOLUTION**

THAT the minutes of the Ordinary Meeting held on 28 July 2020 be confirmed.

Moved by: Councillor Wickerson

Seconded by: Councillor Kirkland

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**6 BUSINESS OUTSTANDING**

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 COUNCILLOR/DELEGATE REPORTS

9.1 LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND ANNUAL CONFERENCE, 19-21 OCTOBER 2020, GOLD COAST

File No: 8291

Attachments:

1. Conference Program
2. Letter from LGAQ

Authorising Officer: Evan Pardon - Chief Executive Officer

Author: Evan Pardon - Chief Executive Officer

SUMMARY

Local Government Association of Queensland Inc advising the Annual Conference will be held at the Gold Coast Convention and Exhibition Centre from 19 to 21 October 2020.

COUNCIL RESOLUTION

THAT:

1. Mayor Strelow, Deputy Mayor Councillor Fisher, Councillor Kirkland and Councillor Latcham be authorised to attend the Local Government Association of Queensland's Annual Conference to be held at the Gold Coast Convention and Exhibition Centre from 19 to 21 October 2020 as a matter of Council business; and
2. Mayor Strelow and Deputy Mayor Councillor Fisher be appointed as delegates with voting rights should all four representatives be able to attend; alternately if a lesser number of representatives be required, Mayor Strelow and Councillor Kirkland be appointed as delegates with voting rights for Rockhampton Regional Council.

Moved by: Councillor Williams

Seconded by: Mayor Strelow

MOTION CARRIED

10 OFFICERS' REPORTS

10.1 ADVANCE ROCKHAMPTON REFERENCE GROUP

File No: 1291
Attachments: 1. Terms of Reference
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

Council resolved on 23 May 2017 to create the Advance Rockhampton – Economic Development Advisory Committee. With the end of the last term of Council it effectively concluded the operation of the Advisory Committee and this report will discuss the implementation of a new Reference Group.

COUNCIL RESOLUTION

THAT the existing Advance Rockhampton Advisory Committee continue, pending a future decision.

Moved by: Mayor Strelow
Seconded by: Councillor Fisher

MOTION CARRIED

COUNCIL RESOLUTION

THAT a workshop be scheduled to consider and set direction for Advance Rockhampton.

Moved by: Councillor Fisher
Seconded by: Councillor Latcham

MOTION CARRIED

10.2 2021 ROCKHAMPTON SHOW PUBLIC HOLIDAY

File No: 6097
Attachments: 1. Request letter for 2021 Rockhampton Show holiday
Authorising Officer: Annette Pearce - Manager Tourism, Events and Marketing
Evan Pardon - Chief Executive Officer
Author: Bev Marston - Supervisor Events

SUMMARY

Each year the Queensland Government invites Council to nominate a date for the granting of a special public holiday for the holding of the annual agricultural show. The preferred date for this holiday in 2021 is Thursday 10 June.

COUNCIL RESOLUTION

THAT Council authorises the Chief Executive Officer to complete the on-line form, nominating Thursday 10 June 2021 as a special agricultural show holiday for the Rockhampton Regional Council region.

Moved by: Mayor Strelow
Seconded by: Councillor Fisher

MOTION CARRIED

Councillor Kirkland recorded her vote against the motion

10.3 COMMUNITY ASSISTANCE PROGRAM - ROUND 1 2020/2021

File No: 12535
Attachments: 1. Round 1 2020/2021 Applications
Authorising Officer: Aaron Pont - Acting General Manager Community Services
Author: Kerri Dorman - Administration Supervisor

SUMMARY

Eleven applications for funding were received for the first round of the Community Assistance Program for the current financial year. Three applications were deemed ineligible. Eight applications have been assessed and recommendations for funding are presented for Council consideration.

9:41AM Chief Executive Officer left the meeting room.
 9:41AM Chief Executive Officer returned to the meeting room.
 9:47AM Mr P Kofod entered the meeting room.

COUNCIL RESOLUTION

THAT Council considers the Assessment Panel's recommended allocation of funding from the Community Assistance Program for the following and approve the below:

Applicant	Purpose of Grant/Sponsorship	Amount
AM Media Consultants T/A Special Children's Christmas Parties	CQ Special Children's Christmas Party Proudly Supporting Make-A-Wish Australia	In kind only up to \$3000.00
C&K n Gundaroo Imbabee Community Childcare Centre (Branch of C&K)	C&K n Gundaroo's Playground Revamp	\$6,000.00
Challenge the Mountain	Challenge the Mountain 2020 (Strava event)	\$4,000.00
Crompton Park Hack & Pony Club Inc	Crompton Park Canteen	\$15,000.00
Mount Morgan Promotion and Development Inc	Rejuvenating Visitors Signage at Mount Morgan Railway	\$2,500.00
Rockhampton Bowls Club Inc	Renovation of Rockhampton Bowls Club's Upstairs Function Area	\$15,000.00
Waraburra State School P&C	Waraburra State School Prep and Library Resources and Games	\$1,500.00

Moved by: Mayor Strelow
Seconded by: Councillor Wickerson
MOTION CARRIED

9:53AM Mr D Morrison entered the meeting room.

10.4 HERITAGE VILLAGE - OPERATIONAL REVIEW AND BUSINESS PLAN DEVELOPMENT

File No: 11025

Attachments:

1. Project Scope
2. Project Plan

Authorising Officer: Evan Pardon - Chief Executive Officer

Author: Damon Morrison - Manager Office of the Mayor

SUMMARY

This report details the proposed scope and project plan of the review of the existing business operations of the Heritage Village and development of a business plan for the facility for consideration and adoption.

COUNCIL RESOLUTION

THAT Council:

1. receive the report;
2. endorse the implementation of the operational review and business plan development in line with the proposed scope and project plan summary detailed as per attachment 1 and 2 of the report; and
3. Remove the words "one day per week" from Project Scope.

Moved by: Mayor Strelow

Seconded by: Councillor Wickerson

MOTION CARRIED UNANIMOUSLY

10:02AM Mr D Morrison left the meeting room.

10.5 RECYCLABLES PROCESSING SERVICE CONTRACT UPDATE REPORT

File No: 1857
Attachments: Nil
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Michael O'Keeffe - Manager Rockhampton Regional Waste and Recycling

SUMMARY

The purpose of this report is to authorise Council to enter into a contractual arrangement with Kriaris Transport Pty Ltd pursuant to Section 235(b) Other exceptions of the Local Government Regulation 2012 for recyclable processing services until the commencement of the new Material Recovery Facility and regional agreement, which is anticipated to commence by 01 January 2024.

COUNCIL RESOLUTION

THAT pursuant to s235(b) of the *Local Government Regulation 2012*, Council approves the use of Kriaris Transport Pty Ltd for recyclables processing services until the new Material Recovery Facility is procured and a regional agreement is established until a maximum of December 2024.

Moved by: Councillor Latcham

Seconded by: Councillor Fisher

MOTION CARRIED

10.6 FRW ANNUAL PERFORMANCE PLAN AS AT 30 JUNE 2020

File No: 1466

Attachments:

1. **Customer Service Standards as at 30 June 2020**
2. **Customer Service and Financial Targets as at 30 June 2020**
3. **Non Compliance Comments as at 30 June 2020**

Authorising Officer: Peter Kofod - General Manager Regional Services

Author: Jason Plumb - Manager Fitzroy River Water

SUMMARY

Fitzroy River Water's performance against financial and non-financial targets and key strategies is reported to Council on a quarterly basis in accordance with the adopted 2019/20 Performance Plan. This report as at 30 June 2020 is presented for Council's information.

COUNCIL RESOLUTION

THAT the Fitzroy River Water Annual Performance Plan quarterly report as at 30 June 2020 be received.

Moved by: Councillor Kirkland

Seconded by: Councillor Latcham

MOTION CARRIED

10:12AM Deputy Chief Executive Officer left the meeting room.

11 NOTICES OF MOTION

Nil

12 QUESTIONS ON NOTICE

Nil

13 URGENT BUSINESS\QUESTIONS

10:14AM Deputy Chief Executive Officer returned the meeting room.

14 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

15.1 Potential Commercial Opportunity at the Airport

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Moved by: Councillor Wickerson

Seconded by: Councillor Fisher

MOTION CARRIED

COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

15.2 Tender Consideration Plan and Lease - Rockhampton Airport

This report is considered confidential in accordance with section 275(1)(e) (h), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it; AND other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Moved by: Councillor Fisher

Seconded by: Councillor Latcham

MOTION CARRIED

COUNCIL RESOLUTION

10:19AM

THAT pursuant to s5.11 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Councillor Wickerson

Seconded by: Councillor Rutherford

MOTION CARRIED

10:19AM Mayor Strelow called a recess until 10:30am

10:32AM The meeting resumed.

Members Present

The Mayor, Councillor M F Strelow (Chairperson)
Councillor C R Rutherford
Councillor M D Wickerson
Councillor D Kirkland
Councillor A P Williams
Councillor S Latcham
Councillor N K Fisher

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Cheesman – Deputy Chief Executive Officer
Mr P Kofod – General Manager Regional Services
Ms A Cutler – Chief Financial Officer
Ms S Friske – Acting Senior Committee Support Officer
Ms K Walsh – Committee Support Officer

Via Videostream:

Mr A Pont – Acting General Manager Community Services
Ms T Sweeney – Executive Manager Workforce and Governance
Mr A Russell – Acting Executive Manager Advance Rockhampton
Mr D Morrison – Manager Office of the Mayor
Mr M Vycke – Manager Airport and Corporate Services
Ms A Brennan – Coordinator Legal and Governance

Note: To comply with social distancing measures the number of people permitted at any one time in Council Chambers is 14, with attendance in the room managed accordingly.

10:34AM Councillor Wickerson entered the meeting room during discussion of Item 15.1 - Potential Commercial Opportunity at the Airport.

COUNCIL RESOLUTION

11:41AM

THAT pursuant to s5.11 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Mayor Strelow

Seconded by: Councillor Fisher

MOTION CARRIED

15 CONFIDENTIAL REPORTS

15.1 POTENTIAL COMMERCIAL OPPORTUNITY AT THE AIRPORT

File No: 1689
Attachments: 1. Document 1
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Alicia Cutler - Chief Financial Officer

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

An update is provided in regards to a potential project at the Rockhampton Airport.

COUNCIL RESOLUTION

THAT Council proceed as outlined in the body of the report with the values as discussed.

Moved by: Mayor Strelow
Seconded by: Councillor Fisher

MOTION CARRIED

15.2 TENDER CONSIDERATION PLAN AND LEASE - ROCKHAMPTON AIRPORT

File No: 1689
Attachments: 1. Document 1
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Ross Cheesman - Deputy Chief Executive Officer

This report is considered confidential in accordance with section 275(1)(e) (h), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it; AND other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

Deputy CEO presenting a proposed Tender Consideration Plan and lease for part of the Rockhampton Airport precinct.

COUNCIL RESOLUTION

THAT:

1. Council adopts the Tender Consideration Plan in accordance with the recommendations contained in this report; and
2. The Chief Executive Officer be authorised to enter into a lease, pursuant to section 236(1)(c)(vii) of the *Local Government Regulation 2012 (Qld)* in accordance with the recommendations contained in this report.

Moved by: Mayor Strelow
Seconded by: Councillor Fisher

MOTION CARRIED

16 CLOSURE OF MEETING

There being no further business the meeting closed at 11:42am.

CHAIRPERSON

SIGNATURE

DATE