

# General Site Safety Rules Glenmore Water Treatment Plant

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1. All vehicles on site shall adhere to the speed limit of 15km/hr throughout the site.
2. All vehicles shall be parked in designated parking bay unless the vehicle is loading in a loading bay or behind a suitable barricade elsewhere.
3. Visitors shall not drive beyond the visitor's car park located at the administration building.
4. All visitors shall report to reception to sign in and collect a visitor's tag that must be worn at all times. Escorted tours are exempt.
5. Escorted tour group members are to remain with the Rockhampton Regional Council guide for the duration of the tour.
6. All minors are to be prevented from climbing on or over railings or other barricades by the visiting guardians.
7. All visitors are to keep clear of machinery and chemical storage vessels and must refrain from touching levers and switches.
8. All accidents/incidents and/or hazards must be reported immediately to a supervisor or member of site management.
9. Firearms and drugs are prohibited within the grounds of the Glenmore Water Treatment Plant (GWTP) and vehicles.
10. Smoking is forbidden within all of the GWTP site buildings and vehicles.
11. Cameras are only allowed on site with the authorisation of the Manager Fitzroy River Water.
12. Bullying and/or harassing behaviour is not acceptable on or in the GWTP site and vehicles.
13. Personal protective equipment shall be worn as indicated by the signs across the site.

## IN THE EVENT OF EVACUATION:

1. Follow all instructions given by Wardens or Fire Officers.
2. Move quickly, do not run.
3. If possible, close doors behind you.
4. Assist persons with Special Needs (eg mobility impaired, children)
5. Visitors will be accounted for as per the sign-in register.
6. Report to the designated assembly area; main gate into GWTP.
7. If any injuries are sustained, notify a Warden.
8. Advise Warden immediately if you are aware of people trapped in a building.
9. Do not leave the assembly area until the Chief Warden gives the **"All- clear"**.

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Reviewed Date:	07/09/2020	Page No:	Page 1 of 1