

Community Musical Director Expression of Interest Form – Disney’s Frozen



Privacy Notice: Council deals with personal information in accordance with law, including the *Information Privacy Act 2009*.

This form is to be completed when applying for the position of Director in Council’s Community Musical production

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Applicant Details

Contact name:

Preferred contact number:

Email:

Residential Address

Street number and name:

Suburb:

State:

Postcode:

Postal address (if different):

Role Description

The Director is responsible for shaping and realising the overall creative the vision of the production, including its atmosphere or mood, storytelling and use of theatrical space.

Please check the box below to confirm you understand and accept the role description:

Yes, I understand and accept

Supporting Documentation

Please provide the following supporting documentation when submitting this form:

Cover letter highlighting your suitability for the role. Your cover letter should specifically address the following:-

- why you are interested in directing this production;
- details of your experience in similar roles;
- describe your approach to leading a creative team.

Resume or CV

Declaration

I submit this form with the relevant supporting documentation as required. I declare that the details are correct to the best of my ability. If offered the position of Director in Council’s 2027 Community Musical – Disney’s Frozen, I acknowledge the community development aims of this project and give consent for Council to reproduce my image in photograph/s, video and/or audio recording in media outlets and Council publications including on Council’s website and social media pages. I give consent for my name and performing background information to be used to promote the musical and highlight Council’s role in producing community musicals.

Name:

Signature:

Date:

2027 Community Musical Director and Puppet Designer/Creator Factsheet – Disney’s Frozen

The Rockhampton Regional Council Community Musical is an annual production that utilises a range of local talent. In 2027, the Director and Puppet Designer/Creator are being sourced from the local community.

Roles

The following roles are currently being sought for Council’s 2027 Community Musical – Disney’s Frozen.

Roles

Director

Responsible for shaping and realising the overall creative vision of the production, including its atmosphere, storytelling and use of theatrical space.

- *Interprets the production in terms of both physical and verbal action.*
- *Leads rehearsals, including calling rehearsals, blocking scenes and coaching performers.*
- *Manages the audition process and cast selection.*
- *Applies strong technical understanding to realise the production’s creative vision across design and theatrical elements.*
- *Oversees the execution of all musical aspects of the production throughout rehearsals and performances.*
- *Upholds standards of behaviour as expected by a Council contractor.*

PLEASE NOTE: The Director role is **remunerated**.

Puppet Designer/Creator

Responsible for the design, creation and functionality of puppets for the production, ensuring alignment with the Director’s creative vision and effective operation in performance.

- *Collaborates closely with Producers, the Director, Designers and the Technical team to develop puppets that support the production’s visual and storytelling requirements.*
- *Designs and constructs puppets within approved budgets, timelines and venue constraints.*
- *Works alongside professional puppeteer contractors to support the creation, adaptation and refinement of puppets for performance use.*
- *Ensures puppets are durable, safe and suitable for repeated rehearsal and performance.*
- *Provides guidance to performers and/or puppeteers in the safe handling, operation and maintenance of puppets, as required.*
- *Attends relevant rehearsals to observe puppet use and make adjustments to improve functionality, visibility and performance outcomes.*
- *Works collaboratively with the Creative Team to ensure puppetry integrates seamlessly with staging, choreography, costume and lighting.*

- Upholds standards of behaviour as expected by a Council contractor.
- PLEASE NOTE:** The Puppet Designer / Creator role is a **volunteer** role.

Applicants will be assessed based on the following:

- Suitability for the role;
- Relevant skills and experience;
- Local preference;
- Value contribution;
- Technical capability.

Commitments and Dates

Auditions	TBA	
Read-through	26 November 2026 – Walter Reid Cultural Centre	
Rehearsal and Production Period	Dates:	Indicative Times:
	Rehearsals:	Tuesdays 7:00 pm – 10:00 pm
	10 January – 14 March 2027	Thursdays 7:00 pm – 10:00 pm
		Sundays 10:00 am – 6:00 pm
	Production week 1: 15 – 21 March 2027	Daily 8:00 am – 5:00 pm (plus rehearsals)
	Production week 2: 22 – 25 March 2027	Daily 4:00 pm – 10:00 pm
Final rehearsal week: 30 March – 1 April 2027	Daily 4:00 pm – 10:00 pm	
Performances	Friday, 2 April 2027 – Sunday, 11 April 2027	
Applications close	5.00 pm Sunday, 31 May 2026	