



PLANNING AND REGULATORY COMMITTEE MEETING

MINUTES

16 OCTOBER 2018

The Committee Recommendations contained within these Minutes
were adopted at the Council meeting on 23 October 2018

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**REPORT OF THE PLANNING AND REGULATORY COMMITTEE MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY, 16 OCTOBER 2018 COMMENCING AT 9.04AM**

1 OPENING

2 PRESENT

Members Present:

Councillor C E Smith (Chairperson)
Acting Mayor, Councillor C R Rutherford
Councillor N K Fisher
Councillor M D Wickerson

In Attendance:

Ms C Worthy – General Manager Community Services (Executive Officer)
Mr E Pardon – Chief Executive Officer
Mr S Gatt – Manager Planning and Regulatory Services
Mr J Webb – Acting Manager Communities and Culture
Mr L Clarke – Acting Coordinator Major Venues
Ms T Fitzgibbon – Coordinator Development Assessment
Ms K Moody – Coordinator Health and Environment
Ms C Steinberger – Media Officer
Ms L Leeder – Senior Committee Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Leave of Absence for the meeting was previously granted to Mayor Margaret Strelow

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COMMITTEE RESOLUTION

THAT the minutes of the Planning and Regulatory Committee held on 2 October 2018 be taken as read and adopted as a correct record.

Moved by: Councillor Smith

Seconded by: Councillor Fisher

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 OFFICERS' REPORTS

8.1 DECISIONS UNDER DELEGATION - SEPTEMBER 2018

File No: 7028
Attachments: Nil
Authorising Officer: Steven Gatt - Manager Planning and Regulatory Services
Colleen Worthy - General Manager Community Services
Author: Tarnya Fitzgibbon - Coordinator Development Assessment

SUMMARY

This report outlines the properly made development applications received in September 2018 and whether they will be decided under delegation or decided by Council.

COMMITTEE RECOMMENDATION

THAT this report into the applications lodged in September 2018 be received.

Moved by: Councillor Rutherford
Seconded by: Councillor Fisher
MOTION CARRIED

8.2 PARKING DURING MAJOR EVENTS

File No: 8041

Attachments:

1. Event Category List
2. Event Flow Chart
3. Event Traffic Control Checklist
4. Event Traffic Management Guidance Information
5. Preliminary Traffic Guidance Scheme

Authorising Officer: Colleen Worthy - General Manager Community Services

Author: Steven Gatt - Manager Planning and Regulatory Services

SUMMARY

This report details general changes to the application process for events including simplified and scalable pedestrian and traffic guidance plan requirements to assist with regulation management for events. This report does not include the ride and park traffic plan for the largest events which is currently being developed by Strategic Planning and Advance Rockhampton Units.

Suspension of Standing Orders

COMMITTEE RESOLUTION

9:22AM

That pursuant to s7.10 Council Meeting Procedures the provisions of the Rockhampton Regional Council Meeting Procedures be suspended to allow adequate time for informal discussion on Item 8.2 – Parking During Major Events - prior to entering into formal debate.

Moved by: Councillor Rutherford

Seconded by: Councillor Smith

MOTION CARRIED

Resumption of Standing Orders

COMMITTEE RESOLUTION

9:36AM

That pursuant to s7.10 Council Meeting Procedures the provisions of the Rockhampton Regional Council Meeting Procedures be resumed.

Moved by: Councillor Rutherford

Seconded by: Councillor Smith

MOTION CARRIED

COMMITTEE RECOMMENDATION

THAT the matter of parking during major events be workshopped.

Moved by: Councillor Rutherford

Seconded by: Councillor Fisher

MOTION CARRIED

8.3 MONTHLY OPERATIONS REPORT FOR PLANNING AND REGULATORY SERVICES - SEPTEMBER 2018

File No: 1464
Attachments: 1. Monthly Operations Report for Planning and Regulatory Services - September 2018
Authorising Officer: Colleen Worthy - General Manager Community Services
Author: Steven Gatt - Manager Planning and Regulatory Services

SUMMARY

The Monthly Operations Report for the Planning and Regulatory Services Section for September 2018 is presented for Councillor's information.

COMMITTEE RECOMMENDATION

THAT the Planning and Regulatory Services Monthly Operations Report for September 2018 be 'received'.

Moved by: Councillor Smith
Seconded by: Councillor Wickerson
MOTION CARRIED

9 NOTICES OF MOTION

Nil

10 URGENT BUSINESS\QUESTIONS

11 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

COMMITTEE RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

12.1 Business Improvement Outcomes

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage (the items within this report are subject to closed audit committee reports).

Moved by: Councillor Smith
Seconded by: Councillor Rutherford
MOTION CARRIED

COMMITTEE RESOLUTION

9:54AM

THAT pursuant to s7.11 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Councillor Wickerson
Seconded by: Councillor Rutherford
MOTION CARRIED

10:31AM Executive Officer left the meeting

COMMITTEE RESOLUTION

10:32AM

THAT pursuant to s7.11 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Councillor Smith
Seconded by: Councillor Rutherford
MOTION CARRIED

12 CONFIDENTIAL REPORTS

12.1 BUSINESS IMPROVEMENT OUTCOMES

File No: 297

Attachments: 1. Animal Management Review Closure Report

Authorising Officer: Colleen Worthy - General Manager Community Services

Author: Steven Gatt - Manager Planning and Regulatory Services

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage (the items within this report are subject to closed audit committee reports).

SUMMARY

The report provides overview of the outcomes to finalise the Reinforcements Management Consulting Report.

COMMITTEE RECOMMENDATION

THAT the Business Improvement Audit Outcomes be received and the review items finalised; and that the team be congratulated and commended on the Business Improvement Outcomes.

Moved by: Councillor Rutherford

Seconded by: Councillor Smith

MOTION CARRIED

13 CLOSURE OF MEETING

There being no further business the meeting closed at 10:33am.

SIGNATURE

CHAIRPERSON

DATE