



PARKS, RECREATION AND SPORT COMMITTEE MEETING

AGENDA

31 JULY 2019

Your attendance is required at a meeting of the Parks, Recreation and Sport Committee to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 31 July 2019 commencing at 12.30pm for transaction of the enclosed business.

A handwritten signature in black ink, appearing to be "C. P.", is written over a light grey circular stamp.

CHIEF EXECUTIVE OFFICER
23 July 2019

Next Meeting Date: 28.08.19

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING.....	1
2	PRESENT	1
3	APOLOGIES AND LEAVE OF ABSENCE	1
4	CONFIRMATION OF MINUTES.....	1
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA	1
6	BUSINESS OUTSTANDING	2
	NIL	2
7	PUBLIC FORUMS/DEPUTATIONS	3
	NIL	3
8	OFFICERS' REPORTS	4
8.1	SOLE SUPPLIER REQUEST - FLORAL CLOCK	4
8.2	PROJECT DELIVERY MONTHLY REPORT - JUNE 2019	9
8.3	PARKS OPERATIONAL REPORT - JUNE 2019	19
9	NOTICES OF MOTION	43
	NIL	43
10	URGENT BUSINESS/QUESTIONS	44
11	CLOSED SESSION	45
12.1	REQUEST FOR BUILDING SITE FEE REDUCTION - LIONS CLUB OF ROCKHAMPTON MOUNT ARCHER INC.....	45
12	CONFIDENTIAL REPORTS.....	46
12.1	REQUEST FOR BUILDING SITE FEE REDUCTION - LIONS CLUB OF ROCKHAMPTON MOUNT ARCHER INC.....	46
13	CLOSURE OF MEETING.....	47

1 OPENING

2 PRESENT

Members Present:

Councillor C R Rutherford (Chairperson)
Councillor R A Swadling
Councillor C E Smith
Councillor M D Wickerson

In Attendance:

Ms C Worthy – General Manager Community Services (Executive Officer)
Mr R Cheesman – Acting Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE

The Mayor, Councillor Margaret Strelow and Councillor Neil Fisher are representing Council at meetings in Canberra.

4 CONFIRMATION OF MINUTES

Minutes of the Parks, Recreation and Sport Committee held 26 June 2019

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 OFFICERS' REPORTS

8.1 SOLE SUPPLIER REQUEST - FLORAL CLOCK

File No:	1464
Attachments:	1. Floral Clock Design 2. Floral Clock Hand Design Options
Authorising Officer:	Richard Dunkley - Manager Community Assets and Facilities Colleen Worthy - General Manager Community Services
Author:	Sophia Czarkowski - Coordinator Facilities

SUMMARY

This report seeks Council approval to procure a new floral clock for the Rockhampton Botanic Gardens under Chapter 6 Part 3 Division 3 Clause 235 of the Local Government Regulation 2012 that requires to have Council resolve "that it is satisfied that there is only one supplier who is reasonably available" to provide the goods/services.

OFFICER'S RECOMMENDATION

THAT Council approve Moser-Baer SA as a sole supplier to Council in accordance with s.235(a) of the *Local Government Regulation 2012*

COMMENTARY

The Rockhampton Botanic Gardens' 150th anniversary will be held at the end of 2019 and in conjunction with celebrations, Council is looking to replace the Floral Clock. The Floral Clock was relocated from Central Park and installed at the Rockhampton Botanic Gardens and it is believed to have been manufactured by John Smith and Sons in 1976.

BACKGROUND

Council officers have been investigating options for the replacement of the Floral Clock. Investigations have been unable to identify more than one supplier. Moser-Baer SA is based in Switzerland and is the only supplier that officers have found that is able to supply and freight the clock to Australia.

The original supplier trading under a different name was unable to supply a new clock in its entirety or the components required to attempt to rebuild Council's floral clock. Most time pieces are now made to fit vertically onto a building rather than in the flat position forming a floral clock. Further constraints impacting on supply are surrounding the site being heritage listed and the need for the piece to fit the existing space.

The estimated timeframe for delivery is ten weeks and it is proposed to place the order on receipt of a sole supplier resolution. The order will be placed for the Floral Clock mechanism and hands with design option 'D' being the closest to the original design.

BUDGET IMPLICATIONS

The supply and delivery of the floral clock from Switzerland will be approximately \$50,000 AUD, the exact price may vary dependent on the exchange rate on day of purchase. A capital allocation has been provided for the purchase and installation of the clock.

CONCLUSION

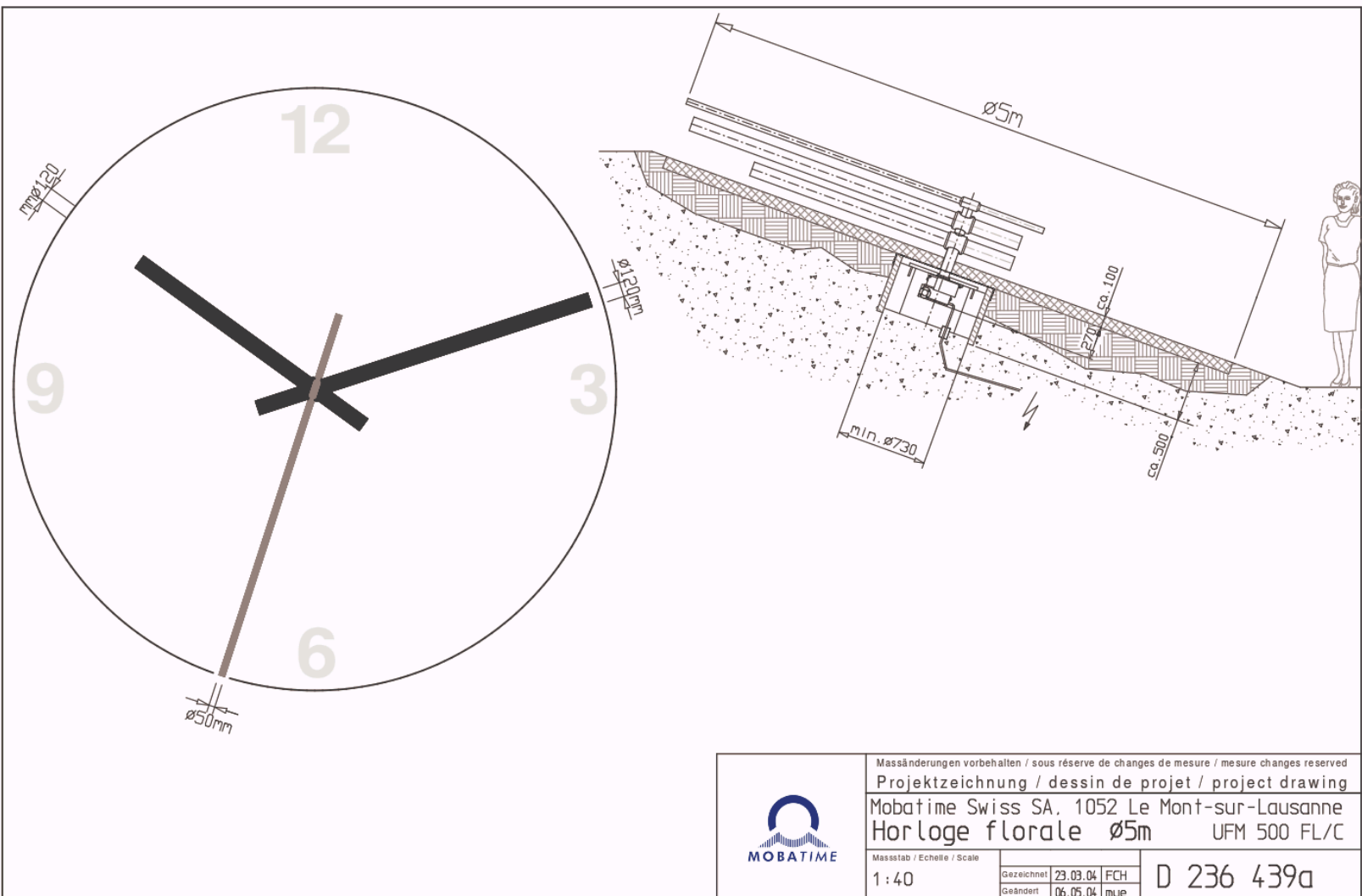
Approval of the sole supplier request will enable officers to procure the Floral Clock and have it delivered ready for installation prior to December 2019.

SOLE SUPPLIER REQUEST – FLORAL CLOCK

Floral Clock Design

Meeting Date: 31 July 2019

Attachment No: 1

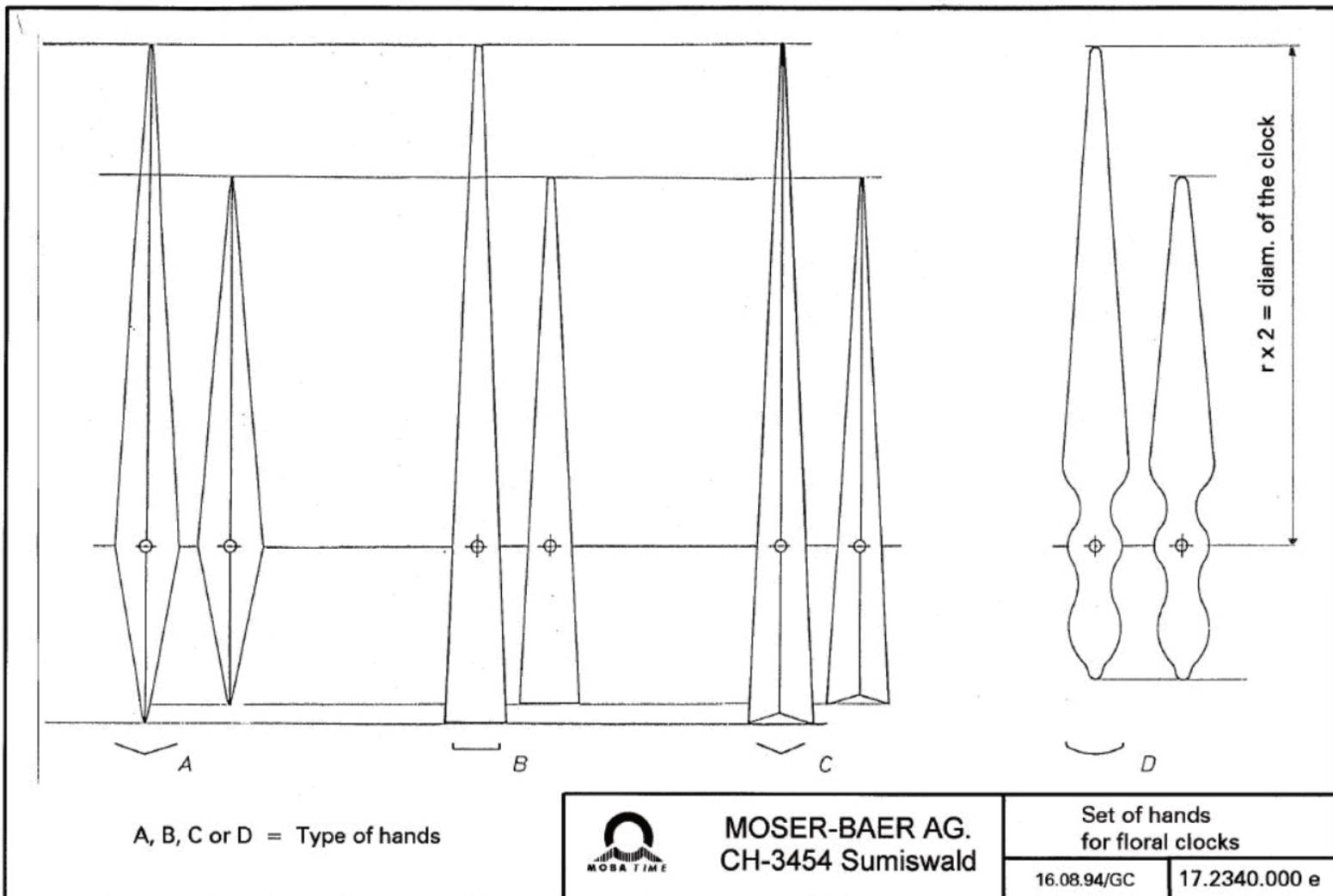


SOLE SUPPLIER REQUEST – FLORAL CLOCK

Floral Clock Hand Design Options

Meeting Date: 31 July 2019

Attachment No: 2



8.2 PROJECT DELIVERY MONTHLY REPORT - JUNE 2019

File No: 7028
Attachments: 1. Project Delivery Monthly Report - June 2019 [↓](#)
Authorising Officer: Jason Plumb - Acting General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

OFFICER'S RECOMMENDATION

THAT the Project Delivery Monthly Report for June 2019 be received.

COMMENTARY

The project delivery section submits a monthly project report outlining the status of the capital projects. The following projects have a one page capital monthly report outlining progress against time and budget.

- A. 2nd World War Memorial Aquatic Centre - Shade Structure
- B. 42nd Battalion Memorial Pool - Perimeter Fence
- C. Cedric Archer Park - Restoration and Remediation of Lagoon System
- D. Fraser Park Redevelopment
- E. Hockey Redevelopment W4Q
- F. Hugo Lassen Fernery W4Q
- G. Jardine Park - Amenities
- H. Kershaw Gardens - Waterfall

PROJECT DELIVERY MONTHLY REPORT - JUNE 2019

Project Delivery Monthly Report – June 2019

Meeting Date: 31 July 2019

Attachment No: 1

PROJECT DELIVERY – MONTHLY REPORT

Reporting Month	June 19
Project	A. 2nd World War Memorial Aquatic Centre - Shade Structure
Project Number	1126039
Project Manager	Thomas Olsen
Council Committee	Parks, Recreation and Sport

PROJECT SCOPE

Create shade cover over the existing 25m pool.

PROJECT MILESTONES

ITEM	TARGET DATE		COMMENTARY
	ORIGINAL	REVISED	
Project Planning	October 18		
Design Development	January 19		
Procurement	February 19	March	Tenders have closed
Construction	April	TBC	Awaiting Budget Approval

FINANCIAL PROFILE

Insufficient budget available to complete works based on Tenders received.

	Project Life				Current Year			
	Total Budget	Actual to date	Committals	Remaining Budget	Budget	Actual to date	Committals	Remaining Budget
Expenditure	\$150,000	\$0	\$0	\$143,126	\$50,000	\$0	\$0	\$0
External Funding	\$Nil							

PROJECT STATUS

A 3D concept design of a proprietary shade structure system has been endorsed by the Parks committee as fitting in with the design intent of the complex. Budget allocation is required to be bought forward from the 21/22 year to allow construction. This will be assessed during the carry over budget review.

PROJECT DELIVERY – MONTHLY REPORT

Reporting Month	June 19
Project	B. 42 nd Battalion Memorial Pool - Perimeter Fence
Project Number	1126000
Project Manager	Shirley Hynes
Council Committee	Parks, Recreation and Sport

PROJECT SCOPE

Replacement of boundary/security fence to perimeter of the property to Berserker Street, main entrance elevation and vacant lot to the north of the site (excluding Robinson Street, boundary Centenaries Park and Diggers Memorial Bowls Club).

PROJECT MILESTONES

ITEM	TARGET DATE		COMMENTARY
	ORIGINAL	REVISED	
Project Planning	December 18		Complete
Design Development	January 19		Complete
Procurement	February 19		
Construction	March 19		

FINANCIAL PROFILE

Budget has been reduced to \$200K in the budget review process.

	Project Life				Current Year			
	Total Budget	Actual to date	Committals	Remaining Budget	Budget	Actual to date	Committals	Remaining Budget
Expenditure	\$200,000	\$994	\$116	\$199,884	\$200,000	\$994	\$116	\$199,884
External Funding	\$Nil							

PROJECT STATUS

Extent of works endorsed by the Parks committee. Tender is being compiled, to be called in July with works scheduled to be completed prior to reopening of facility in September 2019.

PROJECT DELIVERY – MONTHLY REPORT

Reporting Month	June 19
Project	C. Cedric Archer Park – Restoration & Remediation of Lagoon System
Project Number	0984225
Project Manager	Thomas Olsen
Council Committee	Parks, Recreation and Sport

PROJECT SCOPE

Refurbishment of existing storm water retention lagoons and weir, removing debris and silt material in order that they function correctly. Replacement of footpath which have been undermined. Replacement of bridges to island and across lagoon.

PROJECT MILESTONES

ITEM	TARGET DATE		COMMENTARY
	ORIGINAL	REVISED	
Project Planning			Complete
Design Development	May 17	May 17	Complete
Procurement	June 17	September 18	Complete
Construction	July 17	May 18	Complete

FINANCIAL PROFILE

	Project Life				Current Year			
	Total Budget	Actual to date	Committals	Remaining Budget	Budget	Actual to date	Committals	Remaining Budget
Expenditure	\$2,803,599	\$2,139,950	\$663,268	\$382	\$2,281,917	\$1,618,268	\$663,268	\$382
External Funding	Nil							

PROJECT STATUS

Project has reached practical completion, with contract variations still to be agreed. Attention will now turn to the soft landscaping component, with the design being carried out internally through the design office.

PROJECT DELIVERY – MONTHLY REPORT

Reporting Month	June 19
Project	D. Fraser Park Redevelopment
Project Number	1071733 / 1079665 / 1079363 / 1117029 / 1128509
Project Manager	Thomas Olsen
Council Committee	Parks, Recreation and Sport

PROJECT SCOPE

Fraser Park Redevelopment funded scope incorporates the following components;

- Stage 1 – Northern part of Fraser Park:
 - Stage 1A – Nurim Circuit elevated boardwalk part A (including River and CBD lookouts, connection node and interpretive elements), integrated into the existing path network;
 - Stage 1B – Nurim Circuit elevated boardwalk part B (including the Gawula lookout and associated interpretive elements), integrated into the existing path network;
 - Stage 1C – Nurim Circuit concrete pathways (to complete all abilities access from the carpark to the major lookouts and activity areas);
 - Stage 1D – Munda-Gudda Discovery Path (including associated water and electrical services); and
 - Stage 1E – Munda-Gudda Discovery Path nature play area and landscaping (including bush tucker).
- Stage 2 – Central part of Fraser Park:
 - Stage 2C – Open air Amphitheatre.
 - Toilet Facilities

PROJECT MILESTONES

ITEM	TARGET DATE		COMMENTARY
	ORIGINAL	REVISED	
Project Planning	June 17	November 18	All Stages
Design Development	July 18	December 18	All Stages
Stage 1A – Elevated Boardwalk			
Procurement	August 17		Completed
Construction	April 18		Completed
Stage 1B – Elevated Boardwalk			
Procurement	May 18	June 18	Completed
Construction	May 18	September 18	Completed
Stage 1C – Walkways			
Procurement			Completed
Construction			Completed
Stage 1D/E – Munda Gudda Discovery Path			
Procurement	September 18		Completed
Construction		May 2019	Completed – additional requests for Open space facilities remaining.
Stage 2C – Amphitheatre			
Procurement	September 18	October 18	Completed
Construction	October 18	January 19	Completed

FINANCIAL PROFILE

	Project Life				Current Year			
	Total Budget	Actual to date	Committals	Remaining Budget	Budget	Actual to date	Committals	Remaining Budget
Expenditure	\$3,900,000	\$2,693,848	\$322,157	\$883,995	\$3,135,861	\$1,929,709	\$322,157	\$883,995
External Funding	\$3,050,000							

PROJECT STATUS

The majority of the programmed work on Fraser Park has been completed with the park being opened up to the public prior to School Holidays.

A small amount of additional works to be completed after school holidays which includes the installation of park embellishments including bin enclosures and new seating etc.

Council is still waiting advice on the funding for the amenities replacement from the federal government.

PROJECT DELIVERY – MONTHLY REPORT

Reporting Month	June 19
Project	E. Hockey Redevelopment (W4Q)
Project Number	0984305 / 1076547 / 1128961 / 1128960
Project Manager	Thomas Olsen
Council Committee	Parks, Recreation and Sport

PROJECT SCOPE

Construct a FIH Global Certified Hockey Field at Kalka Shades.
Flood immune both the new and existing fields and offset to Rockhampton Cricket for impact to their infrastructure.

PROJECT MILESTONES

ITEM	TARGET DATE		COMMENTARY
	ORIGINAL	REVISED	
Project Planning	February 18	February 18	
Design Development	June 18	June 18	
Procurement	June 18	September 18	Tender submissions over budget Contract documents revised
Construction	June 18	July 19	Weather delays and ground water

FINANCIAL PROFILE

Budget has incurred significant additional costs due to the ground water issues.

	Project Life				Current Year			
	Total Budget	Actual to date	Committals	Remaining Budget	Budget	Actual to date	Committals	Remaining Budget
Expenditure	\$5,900,188	\$4,344,736	\$1,490,098	\$65,355	\$5,351,902	\$3,796,449	\$1,490,098	\$65,355
External Funding	\$4,418,188							

PROJECT STATUS

Construction 95% complete, with completion anticipated in early July. During the month of June the following occurred on site.

- The shock pad and playing surface was installed
- The video tower structure was completed
- Site electrical services work undertaken.

Existing field flood mitigation works to occur after the current Hockey Season.

PROJECT DELIVERY – MONTHLY REPORT

Reporting Month	June 19
Project	F. Hugo Lassen Fernery
Project Number	1079794
Project Manager	Shirley Hynes
Council Committee	Parks, Recreation and Sport

PROJECT SCOPE

Investigation into the structural condition of the existing structure and options appraisal and proposal for development and remedial works; taking into consideration Heritage status of the Botanic Gardens environs and structures.

PROJECT MILESTONES

ITEM	TARGET DATE		COMMENTARY
	ORIGINAL	REVISED	
Project Planning	July 18		Timeline has been restarted as scope has been redefined.
Design Development	January 19		Design and cost plan to be developed prior to Easter 2019.

FINANCIAL PROFILE

Budget to be confirmed following review of design options. Current budget of \$15,000 for preliminary design only.

	Project Life				Current Year			
	Total Budget	Actual to date	Committals	Remaining Budget	Budget	Actual to date	Committals	Remaining Budget
Expenditure	\$15,000	\$15,991	\$0	-\$991	\$11,135	\$12,126	\$0	-\$991
External Funding	Nil							

PROJECT STATUS

- Structural condition survey and report requested by Heritage has been completed.
- The perimeter of the Fernery has been cordoned off for safety.
- Preliminary design options have progressed, to be presented at Councillor Workshop.

PROJECT DELIVERY – MONTHLY REPORT

Reporting Month	June 19
Project	G. Jardine Park – New Amenities
Project Number	1126303
Project Manager	Thomas Olsen
Council Committee	Parks, Recreation and Sport

PROJECT SCOPE

The scope of this project is to demolish existing toilet facility and construct new toilet facility with change rooms.

PROJECT MILESTONES

ITEM	TARGET DATE		COMMENTARY
	ORIGINAL	REVISED	
Project Planning	August 18	August 18	Working with RNA to complete
Design Development	November 18	December 18	Detailed design completed
Procurement	December 18	January 19	
Construction	April 19	June 19	

FINANCIAL PROFILE

Project is within budget constraints.

	Project Life				Current Year			
	Total Budget	Actual to date	Committals	Remaining Budget	Budget	Actual to date	Committals	Remaining Budget
Expenditure	\$489,083	\$397,072	\$87,656	\$4,356	\$489,083	\$397,072	\$87,656	\$4,356
External Funding	\$489,083							

PROJECT STATUS

This project reached Practical completion early July 2019 and has provided the site with a new and modern Amenities facility.

PROJECT DELIVERY – MONTHLY REPORT

Reporting Month	June 19
Project	H. Kershaw Gardens Waterfall
Project Number	0988034
Project Manager	Thomas Olsen
Council Committee	Parks, Recreation and Sport

PROJECT SCOPE

This project consists of three separate scopes of work:

1. Repairs to Façade (structural rehabilitation)
2. Improvement to Water Reticulation
3. Upgrade Works

PROJECT MILESTONES

ITEM	TARGET DATE		COMMENTARY
	ORIGINAL	REVISED	
Project Planning	November 19		
Design Development	February 19		Concept approved
Procurement	March 19		
Construction	April 19		

FINANCIAL PROFILE

At this point in time, budget seems sufficient for upgrade works. Further cost determination will be undertaken during design development.

	Project Life				Current Year			
	Total Budget	Actual to date	Committals	Remaining Budget	Budget	Actual to date	Committals	Remaining Budget
Expenditure	\$480,426	\$104,040	\$13,849	\$362,537	\$45,000	\$26,466	\$13,849	\$4,685
External Funding	\$Nil							

PROJECT STATUS

Concept designs have been endorsed by the Parks Committee. Design development will now be completed with detailed design and construction drawings scheduled for completed by the end of October 2019

8.3 PARKS OPERATIONAL REPORT - JUNE 2019**File No:** 1464**Attachments:**
1. Operational Report - June 2019 [↓](#)
2. Finch Gazebo Design [↓](#)**Authorising Officer:** Colleen Worthy - General Manager Community Services**Author:** Aaron Pont - Manager Parks

SUMMARY

This report provides information on the activities and services of the Parks section for June 2019.

OFFICER'S RECOMMENDATION

THAT the report on the activities and services of the Parks Section for June 2019 be received.

COMMENTARY

1. Botanic & Kershaw Gardens
 - Rockhampton Botanic Gardens
 - Kershaw Gardens
 - Nursery
 - Visitor Services
2. Parks Operations
 - Mowing Maintenance
 - Irrigation
 - Horticulture
 - Sports Fields
3. Parks Management
 - Sport and Education
 - Customer Service
 - Park Bookings
4. Rockhampton Zoo

The attached report contains information on the activities and services of these areas for June 2019.

PARKS OPERATIONAL REPORT - JUNE 2019

Operational Report - June 2019

Meeting Date: 31 July 2019

Attachment No: 1

MONTHLY OPERATIONS REPORT

PARKS

PERIOD ENDED JUNE 2019



1. Operational Summary

Botanical Nursery

- Automation of 2 roller doors within the potting facility
- Continued work to formative prune and tidy up tree collection

Kershaw Gardens

- Concerted effort on tidying up the Grevillia collection and surrounds
- Installation of irrigation system to High Street car park lawns

Botanic Gardens

- Propagation of specimens from Hugo Lassen Fernery for future plantings within the Gardens

Visitor Services

- Undertaking several plant identifications for the public
- Assisting with historical background research within the Gardens

Sport and Recreation

- Queensland Government Sport and Active Recreation Strategy has been endorsed by Cabinet, with public release of the document expected in the near future. The document is a cross government strategy focusing on a broader outlook at physical activity and recreation for all Queenslanders.
- Rockhampton Panthers AFL Club have received funding under the Get Playing Places and Spaces Program (Round 7) to the amount of \$301,083 for the upgrade of the clubhouse and change rooms facilities.

Zoo

- Samantha (Chimpanzee) confirmed pregnant to father Alon. Due in November 2019. Media announcement scheduled for Sunday 14 July on World Chimpanzee Day.
- Pathway work (near Macaws) completed

2. Customer Service Requests

Response times for completing customer requests in the June reporting period



All Monthly Requests (Priority 3) Parks 'Traffic Light' report June 2019

	Balance B/F	Completed In Current Mth	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS BALANCE	Work Orders Issued	On Hold	Completion Standard (days)	Avg Completion Time (days) Current Mth	Avg Completion Time (days) 6 Months	Avg Completion Time (days) 12 Months	Avg Duration (days) 12 Months (complete and incomplete)	Avg Completion Time (days) Q4
			Received	Completed									
Sport & Recreation - General Enquiry	0	0	4	0	3	0	0	10	● 0.00	● 9.56	● 14.34	3.47	● 4.45
Parks Booking Services Request ***Notification***	1	1	1	0	1	0	0	5	● 0.00	● 8.00	● 3.33	3.00	● 8.00
Tree and Stump Removal - Request	34	34	30	2	1	0	0	50	● 10.50	● 25.01	● 24.29	18.95	● 19.52
Parks Misc - Request	7	6	42	30	12	0	0	10	● 3.32	● 9.89	● 10.02	5.24	● 6.74
Tree Trimming - Request	60	60	41	13	1	0	0	40	● 6.92	● 64.00	● 84.15	83.62	● 16.21




3. Capital Projects






Details of capital projects not reported regularly to Council or a particular Committee in other project specific report updates as at period ended June 2019 – 100% of year elapsed







In terms of scope, schedule and budget, the project is;












Project	Planned Start Date	Planned End Date	On Track	Budget Estimate	YTD actual (incl committals)
<i>Irrigation Renewal Program</i>	<i>1 July 2019</i>	<i>30 June 2019</i>		<i>\$430,717</i>	<i>\$270,894</i>
Comments	<i>Development of Irrigation specifications for RRC projects is nearing completion</i> <i>Cloud based controllers ongoing</i> <i>Capelec Park upgrade has commenced</i> <i>Pilbeam Park scheduled to commence in October 2019 after the end of the Soccer season. No committals for this project yet.</i>				
<i>Upgrade Field Surface</i>	<i>1 July 2018</i>	<i>30 June 2019</i>		<i>\$17,244</i>	<i>\$14,255</i>
Comments	<i>Works ongoing at Saleyards Park and McLeod Park to improve turf health and playability</i>				
<i>Rockhampton Botanic Gardens – Paving</i>	<i>1 July 2018</i>	<i>30 June 2019</i>		<i>\$2,386</i>	<i>\$0</i>






Comments	<i>Works pending development of soil pathogen management plan</i>				
<i>Frenchman's Creek – Stage 2</i>	<i>1 July 2018</i>	<i>30 June 2019</i>		<i>\$12,505</i>	<i>\$0</i>
Comments	<i>Works to be delivered in winter months and will include mulching and planting of trees and understorey shrubs</i>				
<i>Botanic Gardens – Enhancements to Improve Visitor Experience</i>	<i>1 July 2018</i>	<i>30 June 2019</i>		<i>\$9,016</i>	<i>\$0</i>
Comments	<i>Logo design currently underway, once finalised a visual design to be undertaken followed by improvement works</i>				
<i>Enclosure Demolition Rockhampton Zoo</i>	<i>1 July 2018</i>	<i>30 June 2019</i>		<i>\$75,000</i>	<i>\$42,893</i>
Comments	<i>Aviaries and crocodile enclosures demolition completed. Two fences and one old structure remaining to be demolished. Minor rubbish removal and clean up remaining. Balance to be carried forward into new year.</i>				
<i>Master Plan Rockhampton Zoo</i>	<i>1 July 2018</i>	<i>30 June 2019</i>		<i>\$40,000</i>	<i>\$0</i>
Comments	<i>To be delivered in 2019-20</i>				
<i>Median Refurbishments</i>	<i>1 July 2018</i>	<i>30 June 2019</i>		<i>\$75,000</i>	<i>\$53,678</i>
Comments	<i>Gladstone Road refurbishments ongoing</i>				

<i>Synthetic Roundabout Program</i>	<i>1 July 2018</i>	<i>30 June 2019</i>		<i>\$50,000</i>	<i>\$38,570</i>
Comments	<i>2 roundabouts remaining.</i>				

COMMUNITY ASSET & FACILITIES (Capital projects over \$100k and Councillor projects)					
Project	Planned Start Date	Planned End Date	On Track	Budget Estimate	YTD actual (incl committals)
<i>Playground Equipment Renewal Program</i>	<i>1 July 2018</i>	<i>30 June 2019</i>		<i>\$479,000</i>	<i>\$476,720</i>
Comments	<ul style="list-style-type: none"> • <i>Bill Neven Park (Parkhurst) playground shade \$70k. Completed.</i> • <i>Alan Bray Park (Koongal) \$25/30k. Completed.</i> • <i>Eichelberger Park (Frenchville) \$25k. Completed.</i> • <i>Ken Baker Park (Koongal) \$35/40k. Completed.</i> • <i>Conaghan Park (Gracemere) – playground and rubber soft-fall \$102k. Completed</i> • <i>Kershaw Gardens (Berserker) – Liberty Swing \$45k + \$70k from Cr Rutherford. Equipment to arrive late June with install to occur after July school holidays.</i> 				
<i>Footpaths Renewal Program</i>	<i>1 July 2018</i>	<i>30 June 2019</i>		<i>\$149,598</i>	<i>\$95,003</i>
Comments	<ul style="list-style-type: none"> • <i>Lagoons (The Range) \$25/30k. Murray Lagoon section completed. Yeppen Lagoon section completed.</i> • <i>Ollie Smith Park (Koongal) \$70k. Completed.</i> • <i>North Rocky Boat Ramp to Pump Station (The Common) \$50k. Culvert completed.</i> • <i>Apex Park (Frenchville) \$35k. Completed.</i> 				
<i>BBQ Renewal Program</i>	<i>1 July 2018</i>	<i>30 June 2019</i>		<i>\$116,000</i>	<i>\$38,575</i>
Comments	<ul style="list-style-type: none"> • <i>Huish Drive (Wandal). Victoria Park x 4 and each of the 3 pontoons x 1. Completed.</i> • <i>Queens Park (Park Avenue) x 2. Completed.</i> • <i>Curtis Park x 2. Completed.</i> 				

	• Rockhampton Botanic Gardens (The Range) x 4. Commenced in June, completion due mid July.				
Access Roads & Carparks Renewal Program	1 July 2018	30 June 2019		\$123,000	\$86,504
Comments	<ul style="list-style-type: none"> • Kele Park (West Rockhampton) entries (access road and two car parks). Completed. • Tom Nutley Field (Park Avenue). Completed. • Kenrick Tucker Velodrome, Janet Pajolas Park (Berserker). Completed. • Kele Park. Softball carpark. Completed. • Bridge Club (Wandal). Completed. 				
New/Renewed Signage as per Signage Strategy	1 July 2018	30 June 2019		\$115,000	\$110,157
Comments	• Purchase completed. Open Space Facilities Team incrementally installing signage.				
Gracemere Cemetery Expansion	1 July 2018	30 June 2019		\$157,609	\$149,165
Comments	<ul style="list-style-type: none"> • The engineering contractor is developing an earthworks plan and liaising with architect and town planner sub-contractors to prepare the MCU documentation for the first stage. • Council endorsed the draft detailed design. Meeting with Council's Duty Planner and Duty Engineer in June with the MCU to be lodged thereafter. 				
Springers Lagoon - Gracemere (Crs Smith & Wickerson)	1 July 2018	30 June 2019		\$80,000 W4Q2 \$12,996 Cr Smith \$2,600 Cr Wickerson	\$79,988 \$12,996 \$2,552
Comments	<ul style="list-style-type: none"> • Fishing / Viewing Platform and connecting pathways completed. • Interpretive signage to be installed prior to opening. • Opening being scheduled for 28 June. 				

Apex Park – Frenchville (Cr Fisher)	1 July 2018	30 June 2019		\$22,860	\$19,835
Comments	• Playground installed. Completed.				
Bill Neven Park – Parkhurst and Lyle Albert Dobbs Park – Norman Gardens (Cr Swadling)	1 July 2018	30 June 2019		\$70,000 with matching funds from Rotary	\$0
Comments	• Awaiting for scope to be settled.				
Mobile Skatepark (Crs Williams and Fisher)	1 July 2018	30 September 2019		\$31,000 Cr Williams \$30,000 Cr Fisher	\$31,000 \$26,000
Comments	• Currently being fabricated. Delivery estimated September.				
Cedric Archer Park Pump Track – Gracemere (Cr Smith)	1 July 2018	30 June 2019		\$15,000	\$15,000
Comments	<ul style="list-style-type: none"> • Councillors settled on preferred option to progress initial detailed design and costings. • \$500k W4Q3 submission approved. 				
Janet Pajolas Park Development – Berserker (Cr Fisher)	1 July 2018	30 June 2019		\$8,250 Cr Swadling \$50,000 Cr Fisher 18/19 \$30,000 Cr Fisher 17/18	\$8,250 \$44,930 \$12,290
Comments	<ul style="list-style-type: none"> • All abilities path with conduits underneath and seating sites completed. • Frontage bollards to be installed in June. Seating to be installed in July. • Survey and concept planting plan to be developed for onsite meeting with Cr Fisher once path is completed. • Initial irrigation works including RPZ to be installed in 19/20 subject to funding. 				

<i>Mt Morgan Pool replace filters and plant room</i>	<i>01 November 2018</i>	<i>31 August 2020</i>		<i>\$300,000</i>	<i>\$72,409</i>
Comments	<ul style="list-style-type: none"> • <i>Tenders exceeded budget. Additional funding to be sought during revised budget.</i> • <i>Tender to reissue in November for 8 week period.</i> • <i>Works to be completed in 2020 winter shutdown period.</i> 				
<i>Relocate Part of Gardens Depot</i>	<i>1 September 2018</i>	<i>30 June 2019</i>		<i>\$71,454</i>	<i>\$4,967</i>
Comments	<ul style="list-style-type: none"> • <i>Work has commenced on the relocation of the Open Spaces Facilities team to Dooley Street Depot.</i> 				
<i>Botanic Gardens Depot Repair</i>	<i>1 September 2019</i>	<i>30 June 2019</i>		<i>\$20,000</i>	<i>\$7,000</i>
Comments	<ul style="list-style-type: none"> • <i>Under bore for electrical cabling has been completed (\$7,700). Final designs due completed, ready for tender.</i> 				
<i>Parks Electrical Assets</i>	<i>01 August 2018</i>	<i>30 June 2019</i>		<i>\$170,000</i>	<i>\$108,454</i>
Comments	<ul style="list-style-type: none"> • <i>Stapleton Park replacement pole and switchboard. Completed.</i> • <i>Frank Forde Park replacement pole and switchboard. Completed.</i> • <i>Marmor Park replacement switchboard and floodlights. Completed.</i> • <i>Kershaw Gardens replacement irrigation switchboards. Completed.</i> • <i>Stapleton Park Bike Track replacement pole and distribution boards. Completed.</i> • <i>Rockhampton Ski Gardens replacement pole, main switchboard, and irrigation board. Completed.</i> • <i>Wharf Street irrigation replacement switchboard. Completed.</i> • <i>Little-cum-Ingham Park replacement switchboards/ irrigation boards. Completed.</i> • <i>Huish Drive poles/ replacement luminaires. Underway.</i> 				
<i>Finch Gazebo</i>	<i>01 July 2019</i>	<i>13 December 2019</i>		<i>\$70,000 (19/20FY)</i>	<i>\$0.00</i>


Comments	<p><i>Council has engaged Design and Architecture to develop the plans for the Finch Gazebo in consultation with Australian Heritage Specialists. Based on the information available designs have been completed to reflect the gazebo which will see a timber structure with galvanised roofing and a concrete floor. As a point of difference and to pay homage to the history of this structure we are proposing to inlay finches into the concrete floor and have cut outs of the finches in the ceiling.</i></p> <p><i>The design documents are attached for review. Two (2) colour options for the concrete finish have been provided for consideration by the Parks and Recreation Committee.</i></p>
-----------------	--

4. Operational Projects


As at period ended June 2019 – 100% of year elapsed




In terms of scope, schedule and budget, the project is;




on track



generally on track,
with minor issues



off track

Project	Planned Start Date	Planned End Date	On Track	Comment	Budget Estimate	YTD actual (incl committals)
<i>Tree Planting</i>	<i>1/4/19</i>	<i>30/6/19</i>		<i>Bolsover Street project ongoing</i> <i>Other planting projects completed: Kerr Park, Gavial-Gracemere Road, Dorothy Ball Park, Col Austin Park</i>	<i>\$250,000</i>	<i>TBA</i>

5. Budget

Financial performance as expected for the reporting period.



End of Month General Ledger - (Operating Only)

	Adopted Budget	Revised Budget	EOM Commitments	Actuals	Commit + Actual	Variance
	\$	\$	\$	\$	\$	%
PARKS						
<u><i>Parks Operations</i></u>						
Revenues	(56,466)	(517,958)	0	(601,043)	(601,043)	116%
Expenses	6,525,838	6,452,838	190,677	5,697,384	5,888,062	91%
Transfer / Overhead Allocation	1,643,776	1,643,776	0	1,736,519	1,736,519	106%
Total Unit: Parks Operations	8,113,148	7,578,656	190,677	6,832,861	7,023,538	93%
<u><i>Parks Management</i></u>						
Revenues	(147,635)	(147,635)	0	(92,701)	(92,701)	63%
Expenses	5,127,899	5,082,899	14,131	5,422,793	5,436,923	107%
Transfer / Overhead Allocation	115,562	115,562	0	120,252	120,252	104%
Total Unit: Parks Management	5,095,826	5,050,826	14,131	5,450,344	5,464,474	108%
<u><i>Botanic & Kershaw</i></u>						
Revenues	(16,794)	(16,794)	50	(29,188)	(29,138)	174%
Expenses	1,692,581	1,692,581	74,624	1,565,191	1,639,815	97%
Transfer / Overhead Allocation	256,628	256,628	0	229,132	229,132	89%
Total Unit: Botanic & Kershaw	1,932,415	1,932,415	74,674	1,765,135	1,839,809	95%
<u><i>Rockhampton Zoo</i></u>						
Revenues	(15,423)	(15,423)	0	(17,134)	(17,134)	111%
Expenses	1,139,782	1,139,782	75,257	1,371,627	1,446,884	127%
Transfer / Overhead Allocation	23,224	23,224	0	45,225	45,225	195%
Total Unit: Rockhampton Zoo	1,147,583	1,147,583	75,257	1,399,718	1,474,976	129%
<u><i>Parks Administration Services</i></u>						
Revenues	(8,120)	(8,120)	0	(16,500)	(16,500)	203%
Expenses	413,476	413,476	318	381,661	381,979	92%
Transfer / Overhead Allocation	(1,000)	(1,000)	0	0	0	0%
Total Unit: Parks Administration Services	404,356	404,356	318	365,161	365,479	90%
Total Section: PARKS	16,693,328	16,113,836	355,058	15,813,219	16,168,277	100%

6. Section Statistics

Service Level	Target	Current Performance	Service Level Type (Operational or Adopted)
Tenure Renewals – Resolved this financial year	46	38	Operational

Progressive Measures / Indicators	Same Month Last Year	Current Month
Zoo visitors (last year higher due to novelty of Capri)	14,142	10,027
Zoo donations	\$1,548	\$1,246
Volunteer Participation (hours) – Zoo	NA	247
Parks bookings (number of events and celebrations in month / FYTD)	83 / 765	26 / 677

SAFETY STATISTICS	FOURTH QUARTER		
	April	May	June
Number of Lost Time Injuries	1	0	1
Number of Days Lost Due to Injury	9	0	6
Total Number of Incidents Reported	12	6	6
Number of Incomplete Hazard Inspections	0	1	0

CEMETERIES							
Location	Category	Total no. Sites	Burials in JUNE	Sites used	Reserved sites	Vacant sites	Est life on current trends for new burials
GRACEMERE	LAWN	626		387	84	155*	>5 yrs
	MONUMENTAL	?					
MT MORGAN	LAWN	153		143	0	10^	>1 yr
	MONUMENTAL	?	1	?			
MEMORIAL GARDENS	LAWN	1253	6	1143	110	0	0 yrs
BAJOOL	BEAM	14		1	0	13	>10 yrs
	MONUMENTAL	?		80+	26+	129	
NORTH ROCKHAMPTON	MONUMENTAL	20000+	7	~16720	~370	~289#	>3 yrs

South Rockhampton Cemetery is closed to future interments, however site is still managed.

*Gracemere Cemetery has 42 sites set aside for the Islamic Society (115 balance available).

^One site full of hard blue rock. May not be suitable for grave.

#North Rockhampton vacant sites may be found to be unsuitable.

PARKS OPERATIONAL REPORT - JUNE 2019

Finch Gazebo Design

Meeting Date: 31 July 2019

Attachment No: 2



FINCH GAZEBO, BOTANIC GARDENS, ROCKHAMPTON



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drawing title:
FINCH GAZEBO

drawing no: SK-000 project no: RR-015

project: A2 DRAWING NOTED SCALES RELATE TO A3 DRAWINGS
PROPOSED FINCH GAZEBO

location:
BOTANIC GARDENS,
ROCKHAMPTON

client:
ROCKHAMPTON REGIONAL
COUNCIL

REV	DESCRIPTION	DATE
1	Revision 1	09/07/2019
2	Revision 2	15/07/2019
3	Revision 3	16/07/2019
4	PRELIMINARY	17/07/2019
5	PRELIMINARY	18/07/2019
6	PRELIMINARY	

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date: JULY 19

author: 6

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LOCATION PLAN NOT TO SCALE


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drawing title:
LOCATION PLAN

drawing no: **SK-001**

project no: **RR-015**



project:
PROPOSED FINCH GAZEBO

location:
BOTANIC GARDENS,
ROCKHAMPTON

client:
ROCKHAMPTON REGIONAL
COUNCIL

NOTED SCALE: RELATE TO A3 DRAWINGS

REV	DESCRIPTION	DATE
3	Revision 3	15/07/2019
4	PRELIMINARY	16/07/2019
5	PRELIMINARY	17/07/2019
6	PRELIMINARY	18/07/2019

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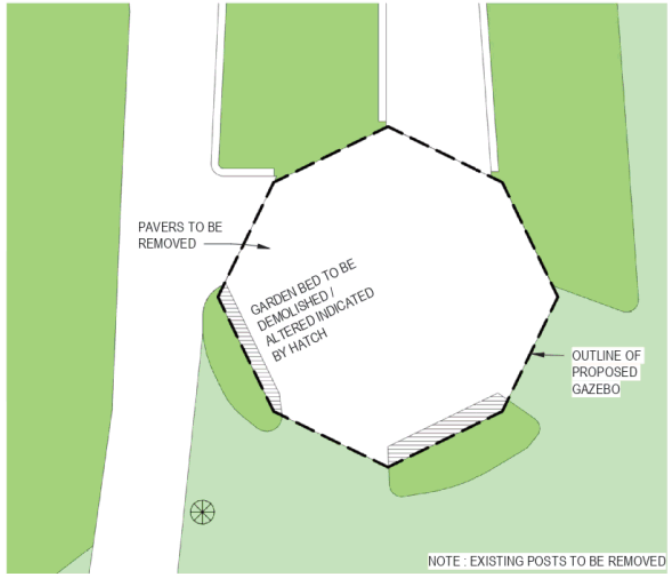
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reg no:4010

ISSUED FOR
PRELIMINARY

SCALE	As indicated	REV
DATE	JULY 19	6
DESIGN	Author	

GENERAL NOTE:

- SITE LAYOUT APPROXIMATE. STILL WAITING ON SITE SURVEY.
- GAZEBO INTERPRETATION SIGN AMOUNTS AND LOCATION STILL TO BE CONFIRMED. CURRENTLY SHOWN APPROXIMATE.



1 EXISTING SITE PLAN
1 : 100 @ A3

CONCEPTUAL ONLY

drawing title:
SITE CONCEPT PLAN

drawing no: **SK-002**

project no: **RR-015**



project:
PROPOSED FINCH GAZEBO

location:
BOTANIC GARDENS,
ROCKHAMPTON

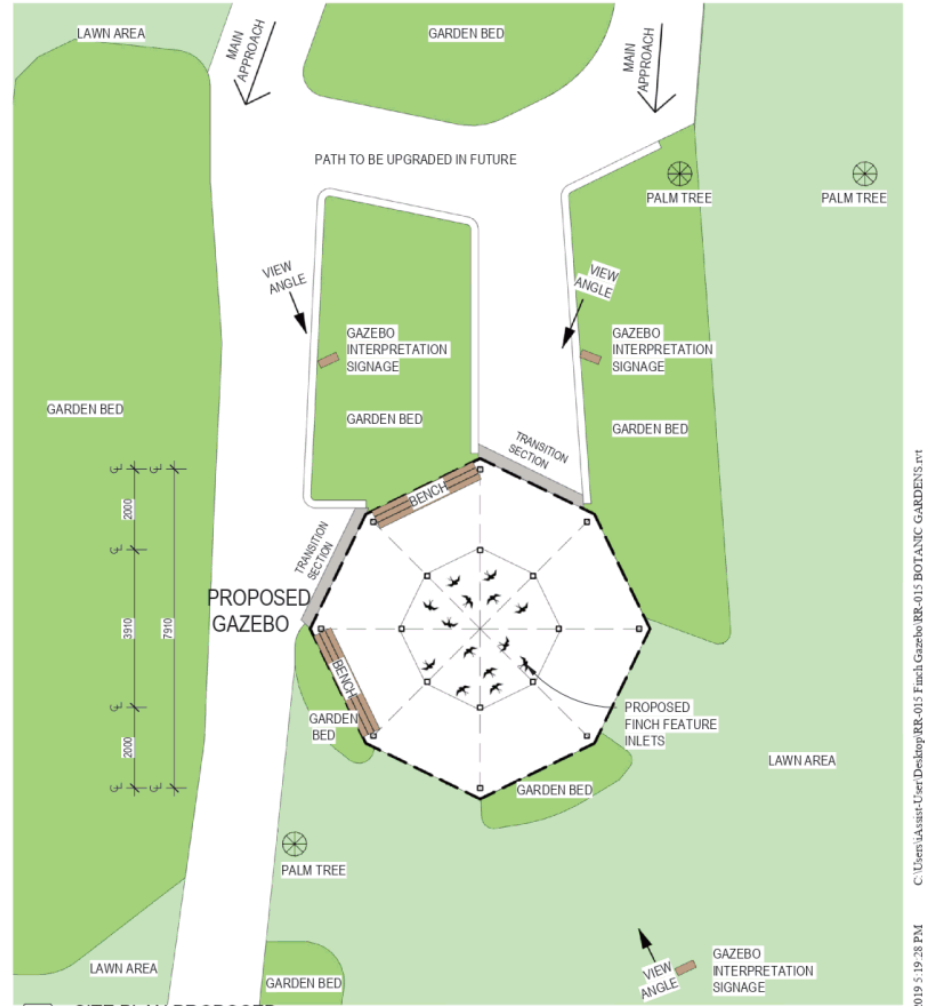
client:
ROCKHAMPTON REGIONAL
COUNCIL

NOTES
1. DRAWING NOTED SCALE RELATES TO A3 DRAWINGS
2. REVISIONS
3. DESCRIPTION
4. DATE
5. PRELIMINARY
6. PRELIMINARY

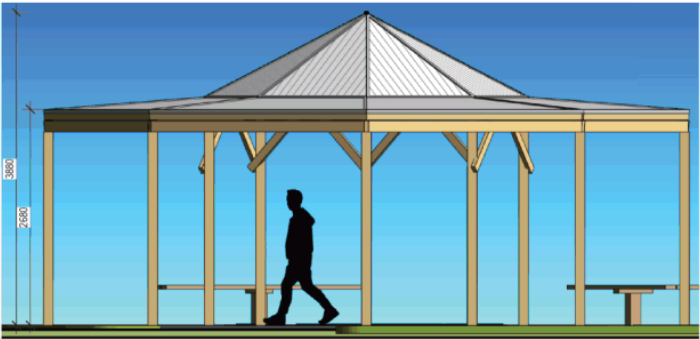
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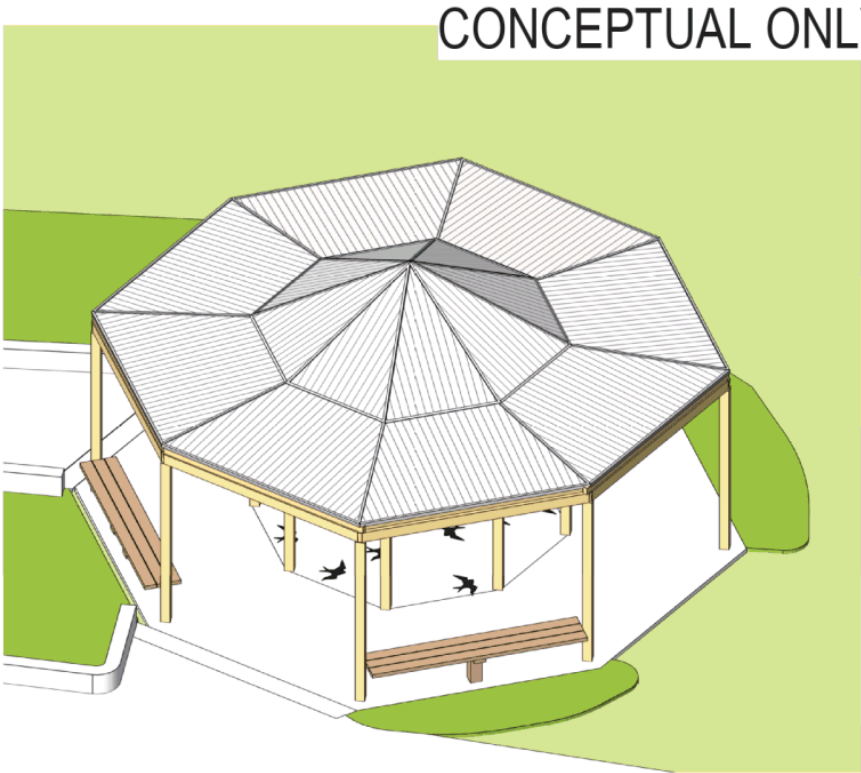
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PRELIMINARY
SCALE 1 : 100
DATE
JULY 19
AUTHOR
6



2 SITE PLAN PROPOSED
1 : 100 @ A3



TYPICAL ELEVATION



ROOF PITCH NOTE:
ROOF PITCH STILL TO BE DETERMINED

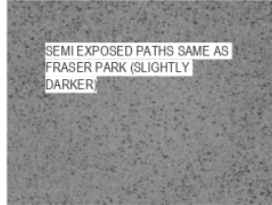
drawing title: 3D VIEW AND ELEVATION		project: PROPOSED FINCH GAZEBO		A2 DRAWING NOTED SCALES RELATE TO A1 DRAWINGS		REV 2 3 4 5 6		REVISIONS DESCRIPTION Revision 2 Revision 3 PRELIMINARY PRELIMINARY PRELIMINARY		DATE 09/07/2019 15/07/2019 16/07/2019 17/07/2019 18/07/2019		PRELIMINARY NOTIFICATIONS If the drawings are labeled and noted 'preliminary', before they are not suitable for Building Applications, similar or construction purposes. The issue of preliminary design plans are only for presenting the concept for the specific project to the client or customer for the site. (Note:) COPYRIGHT & LIABILITY These drawings, conceptual designs are copyrighted and the property of DESIGN+ARCHITECTURE and are to be used for any other reason without the consent or permission of design+architecture Pty Ltd (ACN 167 978 851) DESIGN+ARCHITECTURE accepts no responsibility for the accuracy, completeness or timeliness of the information.		design+architecture 044 908 2924 www.design+arch.com.au		ISSUED FOR PRELIMINARY scale 1 : 50 date JULY 19 author Author		6	
drawing no: SK-003		project no: RR-015		location: BOTANIC GARDENS, ROCKHAMPTON		client: ROCKHAMPTON REGIONAL COUNCIL													

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OPTION 1 : GREY

GREY OPTION FOR MAIN PATH AND FLOOR



FINCH SECTION

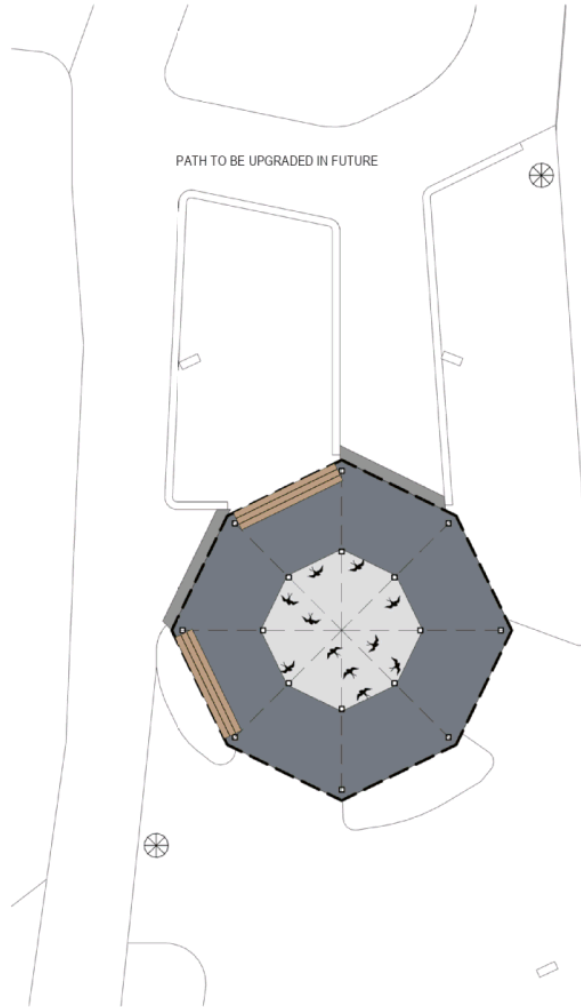


TRANSITION SECTION



CCS SMOKEY BLUE 3%

PATH TO BE UPGRADED IN FUTURE



drawing title:
GREY OPTION

drawing no: **SK-004**

project no: **RR-015**

project: **PROPOSED FINCH GAZEBO**

location:
BOTANIC GARDENS,
ROCKHAMPTON

client:
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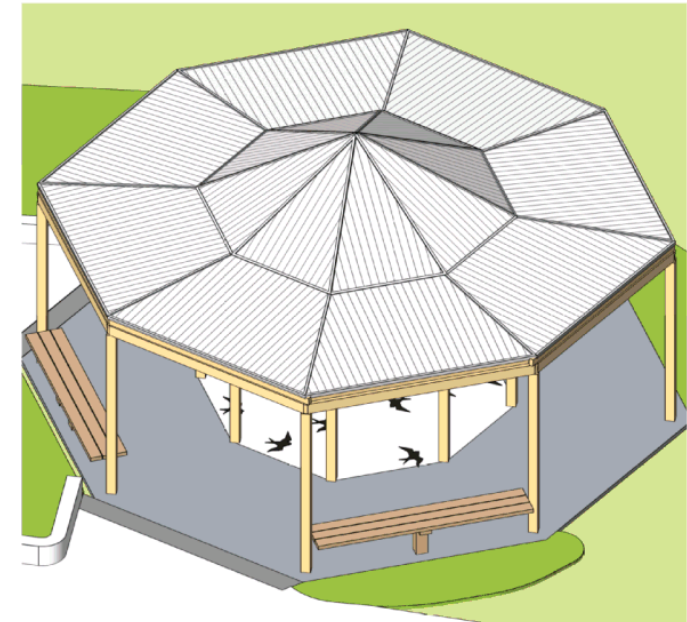
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3	Revision 3	15/07/2019
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5	PRELIMINARY	17/07/2019
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OPTION 1 : BROWN

BROWN OPTION FOR MAIN PATH AND FLOOR



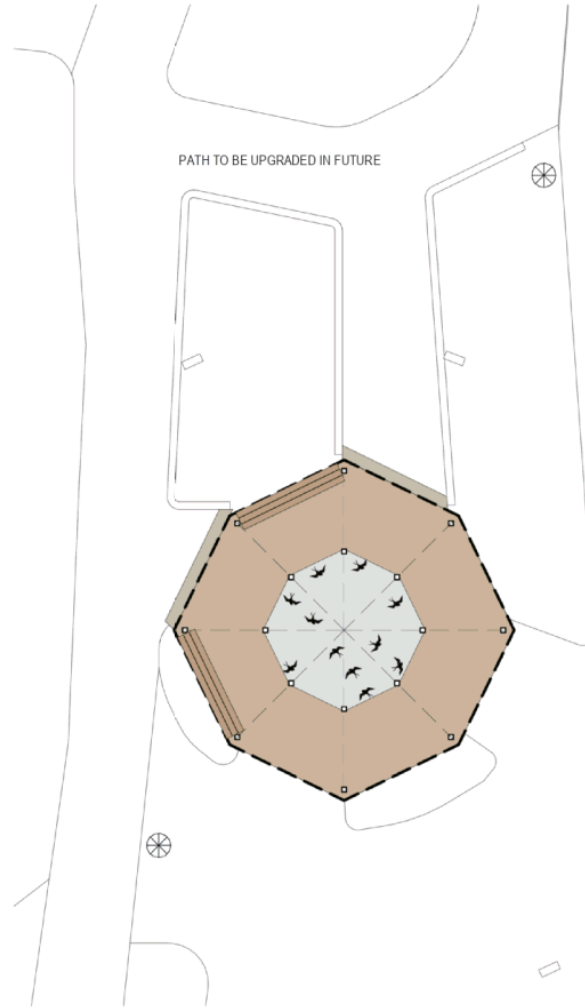
FINCH SECTION



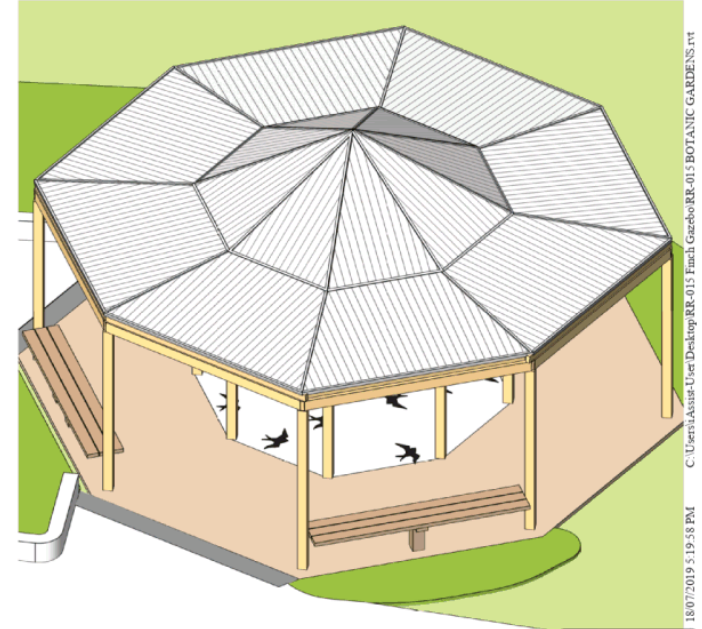
TRANSITION SECTION



PATH TO BE UPGRADED IN FUTURE



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drawing title:
BROWN OPTION

drawing no: **SK-005**

project no: **RR-015**



project:
PROPOSED FINCH GAZEBO

location:
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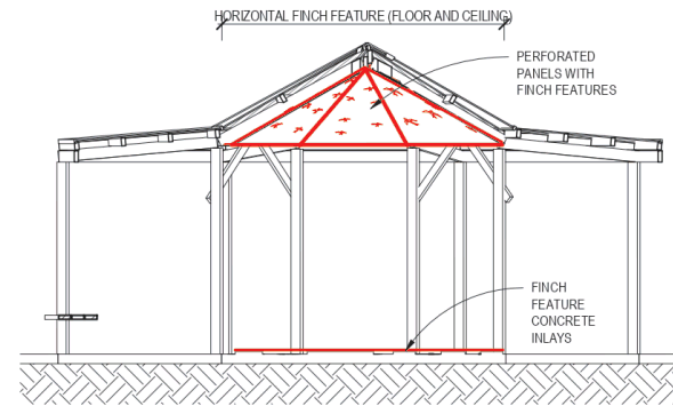
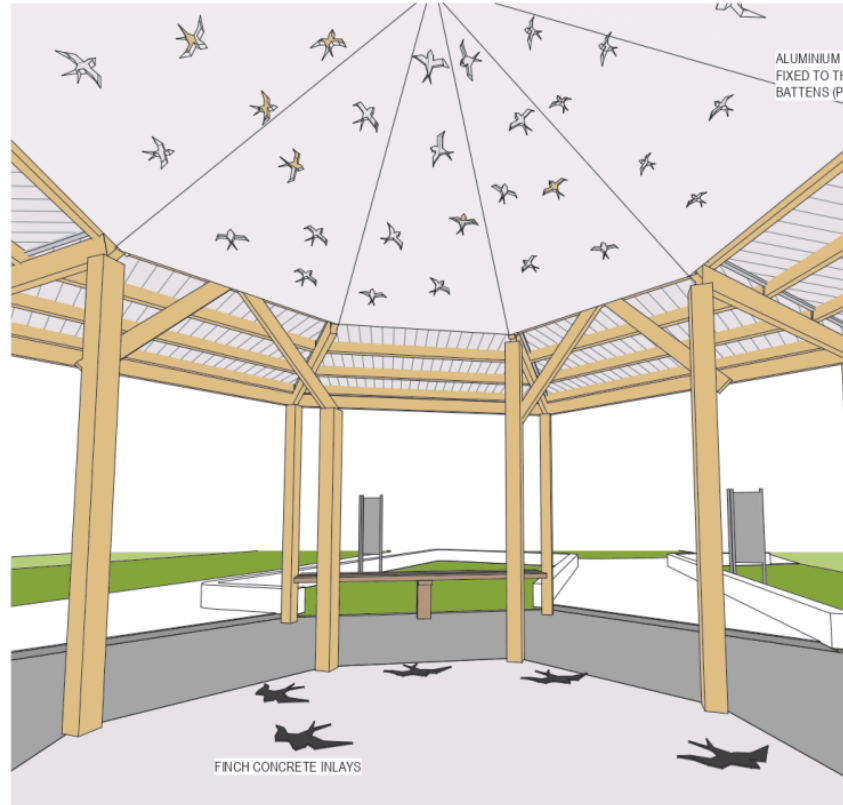
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TYPICAL SECTION

ROOF PITCH NOTE:
ROOF PITCH STILL TO BE DETERMINED

drawing title:
ADD ON OPTION - FINCH FEATURES

drawing no: **SK-006** project no: **RR-015**

project:
PROPOSED FINCH GAZEBO

location:
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client:
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3	Revision 3	15/07/2019
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5	PRELIMINARY	17/07/2019
6	PRELIMINARY	18/07/2019

REVISIONS

PRELIMINARY DESIGN PLANS

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9 NOTICES OF MOTION

Nil

10 URGENT BUSINESS/QUESTIONS

Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.

11 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

RECOMMENDATION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

12.1 Request for Building Site Fee Reduction - Lions Club of Rockhampton Mount Archer Inc

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

12 CONFIDENTIAL REPORTS

12.1 REQUEST FOR BUILDING SITE FEE REDUCTION - LIONS CLUB OF ROCKHAMPTON MOUNT ARCHER INC

File No: 3711

Attachments:

1. Letter from Lions Club of Rockhampton Mount Archer Inc requesting reduction in Lease fees
2. Sublet Agreement between Lions Club of Rockhampton Mount Archer Inc and Meditation Society of Central Queensland
3. Lions Club of Rockhampton Mount Archer Inc - 2017/18 Financials

Authorising Officer: Aaron Pont - Manager Parks
Colleen Worthy - General Manager Community Services

Author: Jacinta James - Acting Senior Sports and Education Advisor

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

Lions Club of Rockhampton Mount Archer Inc currently has tenure over part of Tom Brady Park, 158-168 Hinchcliff Street, Kawana (being Lot 338 on LN1914). The Club has requested a reduction in fees for the remainder of their Lease period.

13 CLOSURE OF MEETING