



HEALTH & COMPLIANCE COMMITTEE MEETING

MINUTES

6 OCTOBER 2015

The Committee Recommendations contained within these Minutes were adopted at the Council meeting on 13 October 2015.

Excluding the following items:
8.1 Regulated Activity Fee & 11.1 Animal Management

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING.....	1
2	PRESENT	1
3	APOLOGIES AND LEAVE OF ABSENCE	1
4	CONFIRMATION OF MINUTES OF PREVIOUS MEETING.....	1
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA	1
6	BUSINESS OUTSTANDING	2
	NIL	2
7	PUBLIC FORUMS/DEPUTATIONS	3
	NIL	3
8	OFFICERS' REPORTS	4
8.1	REGULATED ACTIVITY FEE	4
8.2	REVISED UNLICENSED BUSINESS RESPONSE POLICY	5
8.3	RURAL DOGS.....	6
8.4	WILD DOG BOUNTY	7
9	STRATEGIC REPORTS	8
9.1	MONTHLY OPERATIONS REPORT COMMUNITY STANDARDS AND COMPLIANCE SECTION PERIOD ENDED AUGUST 2015	8
8	OFFICERS' REPORTS	9
8.5	DOG OFF-LEASH AREAS	9
10	NOTICES OF MOTION	10
	NIL	10
11	URGENT BUSINESS\QUESTIONS	11
11.1	ANIMAL MANAGEMENT	11
12	CLOSURE OF MEETING.....	12

**REPORT OF THE HEALTH & COMPLIANCE COMMITTEE MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY, 6 OCTOBER 2015 COMMENCING AT 3.00PM**

1 OPENING**2 PRESENT**

Members Present:

Councillor C E Smith (Chairperson)
The Mayor, Councillor M F Strelow
Councillor N K Fisher
Councillor A P Williams

Observer:

Councillor C R Rutherford

In Attendance:

Mr M Rowe – General Manager Community Services (Executive Officer)
Mr E Pardon – Chief Executive Officer
Ms C Hayes – Manager Community Standards and Compliance
Ms M Dansie – Supervisor Local Laws
Ms L Leeder – Senior Governance Support Officer
Ms E Brodel – Media and Communications Officer
Ms M Careless – Executive Support Officer
Ms I Taylor – Governance Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE**4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING****COMMITTEE RESOLUTION**

THAT the minutes of the Health & Compliance Committee held on 1 September 2015 be taken as read and adopted as a correct record.

Moved by: Councillor Williams

Seconded by: Councillor Fisher

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 OFFICERS' REPORTS

8.1 REGULATED ACTIVITY FEE

File No: 7816

Attachments: 1. Schedule of Fees

Authorising Officer: Michael Rowe - General Manager Community Services

Author: Catherine Hayes - Manager Community Standards and Compliance

SUMMARY

This report seeks approval to set a prescribed fee for an application for approval to conduct or take part in a cake stall, sausage sizzle, car wash or similar fundraiser held on no more than 1 day which does not form part of a temporary entertainment event.

COMMITTEE RECOMMENDATION

THAT Council resolves not to set a prescribed fee nor require an application for approval to conduct or take part in a cake stall, sausage sizzle, car wash or similar fundraiser held on no more than 1 day which does not form part of a temporary entertainment event if the applicant is constituted for religious, charitable or educational purposes and the Local Law be amended to reflect this determination.

Moved by: Mayor Strelow

Seconded by: Councillor Fisher

MOTION CARRIED

8.2 REVISED UNLICENSED BUSINESS RESPONSE POLICY**File No:** 5246**Attachments:**

1. Draft Failure to Renew Licence Response Policy
2. Failure to Renew Licence Response Policy (V2)

Authorising Officer: Michael Rowe - General Manager Community Services**Author:** Catherine Hayes - Manager Community Standards and Compliance

SUMMARY

This report outlines the review of the 'Unlicensed Premises Response Policy' and 'Failure to Renew Licence Response Policy'. The draft Unlicensed Business Response Policy is presented for Council's consideration.

COMMITTEE RECOMMENDATION

THAT Council:

1. Adopt the draft 'Unlicensed Business Response Policy'; and
2. Rescind the 'Failure to Renew Licence Response Policy'.

Moved by: Councillor Williams**Seconded by:** Councillor Smith**MOTION CARRIED UNANIMOUSLY**

8.3 RURAL DOGS

File No: 11741
Attachments: 1. Working Dog Benchmarking Analysis
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Catherine Hayes - Manager Community Standards and Compliance

SUMMARY

Manager Community Standards and Compliance reporting on the fees and charges and processes for dogs on rural properties as requested by Council.

COMMITTEE RECOMMENDATION

1. THAT Council receives the report for their information and review.
2. THAT Council no longer requires notification of working dogs.

Moved by: Mayor Strelow
Seconded by: Councillor Smith
MOTION CARRIED UNANIMOUSLY

8.4 WILD DOG BOUNTY

File No: 7099
Attachments: 1. Bounty Benchmarking Analysis
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Catherine Hayes - Manager Community Standards and Compliance

SUMMARY

Manager Community Standards and Compliance reporting on the reinstatement of wild dog bounties.

COMMITTEE RECOMMENDATION

THAT Council receives the Wild Dog Bounty report for their information and review.

Moved by: Councillor Williams

Seconded by: Mayor Strelow

MOTION CARRIED

9 STRATEGIC REPORTS

9.1 MONTHLY OPERATIONS REPORT COMMUNITY STANDARDS AND COMPLIANCE SECTION PERIOD ENDED AUGUST 2015

File No: 1464

Attachments:

1. Monthly Operations Report for Community Standards and Compliance Section Period Ended August 2015
2. August 2015 Traffic Light Report
3. Financial Matters Report for August 2015

Authorising Officer: Michael Rowe - General Manager Community Services

Author: Catherine Hayes - Manager Community Standards and Compliance

SUMMARY

The monthly Operations Report for Community Standards and Compliance Section as at 31 August 2015 is presented for Councillor's information.

COMMITTEE RECOMMENDATION

THAT the Community Standards and Compliance Monthly Operations Report for August 2015 be 'received'.

Moved by: Mayor Strelow

Seconded by: Councillor Fisher

MOTION CARRIED

8 OFFICERS' REPORTS

8.5 DOG OFF-LEASH AREAS

File No: 7437
Attachments: Nil
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Catherine Hayes - Manager Community Standards and Compliance

SUMMARY

This report presents the feasibility of establishing further off leash park options and another agility park, similar to the one at Kershaw Gardens, as requested by Council.

COMMITTEE RECOMMENDATION

THAT the matter be laid on the table.

Moved by: Councillor Fisher
MOTION LAPSED FOR LACK OF A SECONDER

COMMITTEE RECOMMENDATION

THAT the matter be referred to the Parks and Recreation Committee.

Moved by: Councillor Fisher
Seconded by: Mayor Strelow
MOTION CARRIED

10 NOTICES OF MOTION

Nil

11 URGENT BUSINESS QUESTIONS

11.1 ANIMAL MANAGEMENT

File No: 1464

Author: Michael Rowe - General Manager Community Services

SUMMARY

The Mayor, Councillor Margaret Strelow raised a number of animal management initiatives which she outlined to the Health and Compliance Committee.

COMMITTEE RECOMMENDATION

1. THAT subject to evidence being supplied to Council that the animal was de-sexed and rehomed and not euthanized; a cash donation of \$100 every dog or \$50 every cat that they take; be given to any charity shelter and rehoming agency who do not get other government funding.
2. THAT animals supplied for rehoming be microchipped and have the first year of animal registration free of charge
3. THAT the former Meals on Wheels building be set aside for Capricorn Animal Aid, subject to Council completing the processes that would formalise the transfer.
4. THAT Council request Livingstone Shire Council to consider opening their pound on the weekend.
5. THAT Council, to overcome the mismatch between the need to register at three months of age and veterinary best practice of de-sexing at six months of age, move to introduce a Puppy registration fee of \$30 for first year as soon as practical.
6. THAT Council introduce a scheme whereby eligible pensioners can apply for a \$50 voucher towards the cost of de-sexing animals at a local veterinary service of their choice.

Moved by: Mayor Strelow

Seconded by: Councillor Smith

MOTION CARRIED

12 CLOSURE OF MEETING

There being no further business the meeting closed at 3.50pm.

SIGNATURE

CHAIRPERSON

DATE