



# **AIRPORT, WATER AND WASTE COMMITTEE MEETING**

## **MINUTES**

**18 JULY 2017**

The Committee Recommendations contained within these minutes  
were adopted at the Council meeting on 25 July 2017.

## TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING.....	1
2	PRESENT .....	1
3	APOLOGIES AND LEAVE OF ABSENCE .....	1
4	CONFIRMATION OF MINUTES OF PREVIOUS MEETING .....	1
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA.....	1
6	BUSINESS OUTSTANDING .....	2
	NIL .....	2
7	PUBLIC FORUMS/DEPUTATIONS .....	3
	7.1 ROCKHAMPTON FLIGHT PATH CHANGES.....	3
8	OFFICERS' REPORTS.....	4
	8.1 ROCKHAMPTON AIRPORT - MONTHLY OPERATIONS REPORT - MAY AND JUNE 2017 .....	4
	8.2 FRW MONTHLY OPERATIONS AND ANNUAL PERFORMANCE PLAN REPORT AS AT 30 JUNE 2017 .....	5
	8.3 ROCKHAMPTON REGIONAL WASTE & RECYCLING MONTHLY OPERATIONS AND ANNUAL PERFORMANCE PLAN REPORT MAY & JUNE 2017.....	6
	8.4 MEMBERSHIP REQUEST TO LOCAL AUTHORITY WASTE MANAGEMENT ADVISORY COMMITTEE .....	7
	8.5 COMMUNITY SERVICE OBLIGATIONS FOR ROCKHAMPTON REGIONAL WASTE & RECYCLING .....	8
	8.6 FITZROY RIVER WATER OPERATIONAL REVIEW .....	9
	8.7 SUPPORT FOR FRW EMPLOYEE TO ATTEND INTERNATIONAL CONFERENCE .....	10
9	NOTICES OF MOTION.....	11
	NIL .....	11
10	URGENT BUSINESS\QUESTIONS .....	12
11	CLOSURE OF MEETING .....	13

The Committee Recommendations contained within these minutes  
were adopted at the Council meeting on 25 July 2017.

**REPORT OF THE AIRPORT, WATER AND WASTE COMMITTEE MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON TUESDAY, 18 JULY 2017 COMMENCING AT 3.03PM**

## **1 OPENING**

## **2 PRESENT**

### **Members Present:**

Councillor N K Fisher (Chairperson)  
Councillor A P Williams  
Councillor C R Rutherford  
Councillor M D Wickerson

### **In Attendance:**

Mr R Cheesman – Deputy Chief Executive Officer  
Mr P Kofod – General Manager Regional Services  
Mr S Waters – General Manager Regional Development and Aviation  
Mr C Dunglison – Manager Rockhampton Regional Waste & Recycling  
Mr J Plumb – Manager Fitzroy River Water  
Ms T Baxter – Acting Manager Airport  
Mr M O'Keeffe – Coordinator Waste Operations  
Mr C Sotiris – Supervisor Waste and Recycling Collections  
Ms C Steinberger – Media Officer  
Ms L Leeder – Senior Governance Support Officer

## **3 APOLOGIES AND LEAVE OF ABSENCE**

### **COMMITTEE RESOLUTION**

THAT the apologies from Councillor Rose Swadling and Mayor Margaret Strelow, and the leave of absence for Councillor Ellen Smith be received.

**Moved by:** Councillor Wickerson

**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

## **4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

### **COMMITTEE RESOLUTION**

THAT the minutes of the Airport, Water and Waste Committee held on 16 May 2017 be taken as read and adopted as a correct record.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

## **5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

The Committee Recommendations contained within these minutes were adopted at the Council meeting on 25 July 2017.

## **6 BUSINESS OUTSTANDING**

Nil

The Committee Recommendations contained within these minutes  
were adopted at the Council meeting on 25 July 2017.

## 7 PUBLIC FORUMS/DEPUTATIONS

### 7.1 ROCKHAMPTON FLIGHT PATH CHANGES

**File No:** 8238  
**Attachments:** Nil  
**Authorising Officer:** Ross Cheesman - Deputy Chief Executive Officer  
**Author:** Scott Waters - General Manager Regional Development and Aviation  
Tracey Baxter - Acting Manager Airport

---

#### SUMMARY

*Mr Neil Hall of Air Services Australia would like to provide a verbal update to the committee regarding flight path changes effecting Rockhampton. These changes have been brought forward and are now expected to be implemented on 17 August 2017 and an aeronautical publication date of 22 June 2017.*

3:06PM The deputation by Mr Neil Hall commenced  
3:34PM The deputation concluded

#### COMMITTEE RECOMMENDATION

THAT the deputation from Air Services Australia regarding flight changes be received.

**Moved by:** Councillor Williams  
**Seconded by:** Councillor Wickerson  
**MOTION CARRIED**

The Committee Recommendations contained within these minutes  
were adopted at the Council meeting on 25 July 2017.

## 8 OFFICERS' REPORTS

### 8.1 ROCKHAMPTON AIRPORT - MONTHLY OPERATIONS REPORT - MAY AND JUNE 2017

**File No:** 7927

**Attachments:** 1. Rockhampton Airport Monthly Operational Report - May and June 2017

**Authorising Officer:** Ross Cheesman - Deputy Chief Executive Officer

**Author:** Scott Waters - General Manager Regional Development and Aviation  
Tracey Baxter - Acting Manager Airport

---

#### SUMMARY

*The monthly operations and annual performance plan report for the Rockhampton Airport for May and June 2017 is presented for Councillors information.*

#### COMMITTEE RECOMMENDATION

THAT the Rockhampton Airport Operations and Annual Performance Plan Report for May and June 2017 be 'received'.

**Moved by:** Councillor Williams

**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

The Committee Recommendations contained within these minutes were adopted at the Council meeting on 25 July 2017.

---

**8.2 FRW MONTHLY OPERATIONS AND ANNUAL PERFORMANCE PLAN REPORT  
AS AT 30 JUNE 2017****File No:** 1466**Attachments:**

1. FRW Monthly Operations and Annual Performance Plan as at 30 June 2017
2. Customer Service Standards as at 30 June 2017
3. Customer Service and Financial Targets as at 30 June 2017
4. Non Compliance Comments as at 30 June 2017

**Authorising Officer:** Peter Kofod - General Manager Regional Services**Author:** Jason Plumb - Manager Fitzroy River Water

---

**SUMMARY**

*The Monthly Operations and Annual Performance Plan Report for Fitzroy River Water (FRW) as at 30 June 2017 are presented for Councillors information.*

**COMMITTEE RECOMMENDATION**

THAT the FRW Monthly Operations Report and Annual Performance Plan quarterly report as at 30 June 2017 be received.

**Moved by:** Councillor Rutherford**Seconded by:** Councillor Wickerson**MOTION CARRIED**

The Committee Recommendations contained within these minutes  
were adopted at the Council meeting on 25 July 2017.

---

**8.3 ROCKHAMPTON REGIONAL WASTE & RECYCLING MONTHLY OPERATIONS  
AND ANNUAL PERFORMANCE PLAN REPORT MAY & JUNE 2017****File No:** 7927**Attachments:** 1. Rockhampton Regional Waste & Recycling  
Monthly Operations and Annual Performance  
Plan Report May and June 2017**Authorising Officer:** Peter Kofod - General Manager Regional Services**Author:** Craig Dunglison - Manager RRWR

---

**SUMMARY**

*The purpose of this report is to provide Council with an overview of Rockhampton Regional Waste and Recycling (RRWR) for the months of May and June 2017.*

4:05PM Deputy Chief Executive Officer left the meeting

4:07PM Deputy Chief Executive Officer returned to the meeting

**COMMITTEE RECOMMENDATION**

THAT the RRWR Operations and Annual Performance Plan Report May and June 2017 be received.

**Moved by:** Councillor Williams**Seconded by:** Councillor Wickerson**MOTION CARRIED**

The Committee Recommendations contained within these minutes  
were adopted at the Council meeting on 25 July 2017.



**8.4 MEMBERSHIP REQUEST TO LOCAL AUTHORITY WASTE MANAGEMENT ADVISORY COMMITTEE**

**File No:** 7927  
**Attachments:** Nil  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Craig Dunglison - Manager RRWR

---

**SUMMARY**

*A request has been submitted to Council asking if Council would like to join the Local Authority Waste Management Advisory Committee (LAWMAC).*

**COMMITTEE RECOMMENDATION**

THAT the Airport, Water and Waste Committee recommend to Council that the Rockhampton Regional Council joins the Local Authority Waste Management Advisory Committee (LAWMAC) permitting the Chairperson of the Airport Water and Waste Committee and a Council officer to attend their meetings.

**Moved by:** Councillor Williams  
**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

The Committee Recommendations contained within these minutes  
were adopted at the Council meeting on 25 July 2017.

**8.5 COMMUNITY SERVICE OBLIGATIONS FOR ROCKHAMPTON REGIONAL WASTE & RECYCLING**

**File No:** 7297  
**Attachments:** Nil  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Craig Dunglison - Manager RRWR

---

**SUMMARY**

*Activities conducted by Rockhampton Regional Waste & Recycling (RRWR) that are not its commercial interests are identified as a Community Service Obligation (CSO) in order to reflect the requirement for RRWR to operate as a commercial business unit. RRWR's Annual Performance Plan 2016/17 lists the existing CSOs identified for a range of RRWR's current activities.*

**COMMITTEE RECOMMENDATION**

THAT the revised Community Service Obligations for Rockhampton Regional Waste & Recycling included in Appendix C of the report be adopted.

**Moved by:** Councillor Williams  
**Seconded by:** Councillor Wickerson  
**MOTION CARRIED**

The Committee Recommendations contained within these minutes  
were adopted at the Council meeting on 25 July 2017.

---

**8.6 FITZROY RIVER WATER OPERATIONAL REVIEW**

**File No:** 1825

**Attachments:**

1. Fitzroy River Water Operational Review Report
2. State Benchmarking Report 2015-16
3. Status of Improvement Actions

**Authorising Officer:** Peter Kofod - General Manager Regional Services

**Author:** Jason Plumb - Manager Fitzroy River Water

---

**SUMMARY**

*An external consultant was engaged in early 2016 to undertake a review of FRW and its operational performance. The purpose of the review was to review the practices, procedures and outcomes associated with FRW's water and sewerage operations. A final report was prepared in September 2016 following a number of workshops and interviews with FRW and Council employees, the receipt of feedback from Councillors, and by comparing FRW and its performance to other regional and national water service providers. Overall, the report provides a comprehensive evaluation of FRW's performance as a water service provider and also provides recommendations as to how FRW's performance may be further improved.*

**COMMITTEE RECOMMENDATION**

THAT the report be received and the progress made towards implement of the recommendations of the external review noted.

**Moved by:** Councillor Fisher

**Seconded by:** Councillor Williams

**MOTION CARRIED UNANIMOUSLY**

The Committee Recommendations contained within these minutes  
were adopted at the Council meeting on 25 July 2017.

---

**8.7 SUPPORT FOR FRW EMPLOYEE TO ATTEND INTERNATIONAL CONFERENCE**

**File No:** 1466  
**Attachments:** Nil  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Jason Plumb - Manager Fitzroy River Water

---

**SUMMARY**

*An opportunity has arisen for an FRW employee to attend an international conference as a representative of Council and present a paper at the 10<sup>th</sup> International Conference on Energy Efficiency in Motor Driven Systems in Rome. The paper to be presented builds upon the extensive work being done by FRW to achieve significant improvements in energy efficiency in its operations by providing new insights into the theory of measuring and managing energy efficiency in pumping applications. Council approval and support for this conference attendance is sought so that it can provide a personal development opportunity for the employee, promote Council's focus on energy efficiency, and provide an opportunity for new knowledge to be gained from this leading international conference for the benefit of Council and the community.*

**COMMITTEE RECOMMENDATION**

THAT Council approve the attendance for Troy Leyden at the 10<sup>th</sup> International Conference on Energy Efficiency in Motor Driven Systems in Rome in September 2017 and the allocation of \$1500 towards covering the expenses to attend the conference.

**Moved by:** Councillor Williams

**Seconded by:** Councillor Fisher

**MOTION CARRIED UNANIMOUSLY**

The Committee Recommendations contained within these minutes  
were adopted at the Council meeting on 25 July 2017.

## **9 NOTICES OF MOTION**

Nil

The Committee Recommendations contained within these minutes  
were adopted at the Council meeting on 25 July 2017.

## **10 URGENT BUSINESS\QUESTIONS**

The Committee Recommendations contained within these minutes  
were adopted at the Council meeting on 25 July 2017.

## **11 CLOSURE OF MEETING**

There being no further business the meeting closed at 4:52pm.

---

SIGNATURE

---

CHAIRPERSON

---

DATE

The Committee Recommendations contained within these minutes  
were adopted at the Council meeting on 25 July 2017.