



# **ORDINARY MEETING**

## **MINUTES**

**23 OCTOBER 2018**

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**REPORT OF THE ORDINARY MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON TUESDAY, 23 OCTOBER 2018 COMMENCING AT 9.03AM**

**1 OPENING****2 PRESENT**

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)  
Councillor C E Smith  
Councillor C R Rutherford  
Councillor M D Wickerson  
Councillor A P Williams  
Councillor N K Fisher

In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr R Cheesman – Deputy Chief Executive Officer  
Mr P Kofod – General Manager Regional Services  
Mr T Cullen – General Manager Advance Rockhampton  
Ms C Worthy – General Manager Community Services  
Ms A Cutler – Chief Financial Officer  
Mr C Ireland – Manager Regional Development and Promotions  
Mr S Gatt – Manager Planning and Regulatory Services  
Mr D Stevenson – Manager Corporate and Technology  
Ms T Sweeney – Manager Workforce and Governance  
Mr M O’Keeffe – Manager Rockhampton Regional Waste and Recycling  
Mr A Collins – Manager Project Delivery  
Mr D Morrison – Executive Coordinator to the Mayor  
Mr S Harvey – Coordinator Infrastructure Planning  
Ms A Brennan – Coordinator Legal and Governance  
Mr M Mansfield – Coordinator Media and Communications  
Mr T Olsen – Project Manager  
Ms K West – Administration Officer  
Ms L Leeder – Senior Committee Support Officer

**3 APOLOGIES AND LEAVE OF ABSENCE**

Leave of Absence for the meeting was previously granted to Councillor Rose Swadling.

Councillor Stephen Schwarten tendered his apology and was not in attendance.

#### **4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

##### **COUNCIL RESOLUTION**

THAT the minutes of the Ordinary Meeting held on 9 October 2018 be taken as read and adopted as a correct record.

**Moved by: Councillor Wickerson**

**Seconded by: Councillor Williams**

**MOTION CARRIED**

#### **5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

**6 BUSINESS OUTSTANDING**

Nil

**7 PUBLIC FORUMS/DEPUTATIONS**

Nil

**8 PRESENTATION OF PETITIONS**

Nil

## **9 COMMITTEE REPORTS**

### **9.1 PLANNING AND REGULATORY COMMITTEE MEETING - 16 OCTOBER 2018**

#### **COUNCIL RESOLUTION**

THAT the Minutes of the Planning and Regulatory Committee meeting, held on 16 October 2018 as circulated, be received and that the recommendations contained within these minutes be adopted.

**Moved by:** Councillor Smith

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

(**Note:** The complete minutes are contained in the separate Minutes document)

**Recommendation of the Planning and Regulatory Committee, 16 October 2018****9.1.1 MONTHLY OPERATIONS REPORT FOR PLANNING AND REGULATORY SERVICES - SEPTEMBER 2018**

**File No:** 1464

**Attachments:** 1. **Monthly Operations Report for Planning and Regulatory Services - September 2018**

**Authorising Officer:** Colleen Worthy - General Manager Community Services

**Author:** Steven Gatt - Manager Planning and Regulatory Services

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**SUMMARY**

*The Monthly Operations Report for the Planning and Regulatory Services Section for September 2018 is presented for Councillor's information.*

**COMMITTEE RECOMMENDATION**

THAT the Planning and Regulatory Services Monthly Operations Report for September 2018 be 'received'.

**Recommendation of the Planning and Regulatory Committee, 16 October 2018****9.1.2 BUSINESS IMPROVEMENT OUTCOMES**

**File No:** 297  
**Attachments:** 1. Animal Management Review Closure Report  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
**Author:** Steven Gatt - Manager Planning and Regulatory Services

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**SUMMARY**

*The report provides overview of the outcomes to finalise the Reinforcements Management Consulting Report.*

**COMMITTEE RECOMMENDATION**

THAT the Business Improvement Audit Outcomes be received and the review items finalised; and that the team be congratulated and commended on the Business Improvement Outcomes.

**Recommendation of the Planning and Regulatory Committee, 16 October 2018****9.1.3 DECISIONS UNDER DELEGATION - SEPTEMBER 2018**

**File No:** 7028  
**Attachments:** Nil  
**Authorising Officer:** Steven Gatt - Manager Planning and Regulatory Services  
Colleen Worthy - General Manager Community Services  
**Author:** Tarnya Fitzgibbon - Coordinator Development Assessment

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**SUMMARY**

*This report outlines the properly made development applications received in September 2018 and whether they will be decided under delegation or decided by Council.*

**COMMITTEE RECOMMENDATION**

THAT this report into the applications lodged in September 2018 be received.

**Recommendation of the Planning and Regulatory Committee, 16 October 2018****9.1.4 PARKING DURING MAJOR EVENTS****File No: 8041****Attachments:**

1. **Event Category List**
2. **Event Flow Chart**
3. **Event Traffic Control Checklist**
4. **Event Traffic Management Guidance Information**
5. **Preliminary Traffic Guidance Scheme**

**Authorising Officer: Colleen Worthy - General Manager Community Services****Author: Steven Gatt - Manager Planning and Regulatory Services**

---

**SUMMARY**

*This report details general changes to the application process for events including simplified and scalable pedestrian and traffic guidance plan requirements to assist with regulation management for events. This report does not include the ride and park traffic plan for the largest events which is currently being developed by Strategic Planning and Advance Rockhampton Units.*

**COMMITTEE RECOMMENDATION**

THAT the matter of parking during major events be workshopped.

**9.2 AIRPORT, WATER AND WASTE COMMITTEE MEETING - 16 OCTOBER 2018****COUNCIL RESOLUTION**

THAT the Minutes of the Airport, Water and Waste Committee meeting, held on 16 October 2018 as circulated, be received and that the recommendations contained within these minutes be adopted.

**Moved by:** Councillor Fisher

**Seconded by:** Councillor Smith

**MOTION CARRIED**

(**Note:** The complete minutes are contained in the separate Minutes document)

**Recommendation of the Airport, Water and Waste Committee, 16 October 2018****9.2.1 ROCKHAMPTON AIRPORT MONTHLY OPERATIONS REPORT - SEPTEMBER 2018**

**File No:** 7927  
**Attachments:** 1. Monthly Operations Report - September 2018  
**Authorising Officer:** Chris Ireland - Acting General Manager Advance Rockhampton  
**Author:** Tracey Baxter - Manager Airport

---

**SUMMARY**

*The monthly operations and annual performance plan report for the Rockhampton Airport for September 2018 is presented for Councillors' information.*

**COMMITTEE RECOMMENDATION**

THAT the Rockhampton Airport Operations and Annual Performance Plan Report for September 2018 be 'received'.

**Recommendation of the Airport, Water and Waste Committee, 16 October 2018****9.2.2 ROCKHAMPTON REGIONAL WASTE AND RECYCLING MONTHLY OPERATIONS REPORT - SEPTEMBER 2018**

**File No:** 7927

**Attachments:** 1. RRWR Monthly Operations Report  
September 2018

**Authorising Officer:** Peter Kofod - General Manager Regional Services

**Author:** Michael O'Keeffe - Manager Rockhampton Regional  
Waste and Recycling

---

**SUMMARY**

*The purpose of this report is to provide Council with an overview of Rockhampton Regional Waste and Recycling (RRWR) for the month of September 2018.*

**COMMITTEE RECOMMENDATION**

THAT the RRWR Monthly Operations report for the period ended 30 September 2018 be received.

**Recommendation of the Airport, Water and Waste Committee, 16 October 2018****9.2.3 FRW MONTHLY OPERATIONS REPORT - SEPTEMBER 2018**

**File No:** 1466  
**Attachments:** 1. Monthly Operations Report - September 2018  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Jason Plumb - Manager Fitzroy River Water

---

**SUMMARY**

*This report details Fitzroy River Water's financial position and other operational matters for the Council's information as at 30 September 2018.*

**COMMITTEE RECOMMENDATION**

THAT the FRW Monthly Operations Report for September 2018 be received.

**9.3 COMMUNITY SERVICES COMMITTEE MEETING - 17 OCTOBER 2018****COUNCIL RESOLUTION**

THAT the Minutes of the Community Services Committee meeting, held on 17 October 2018 as circulated, be received and that the recommendations contained within these minutes be adopted.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

(**Note:** The complete minutes are contained in the separate Minutes document)

**Recommendation of the Community Services Committee, 17 October 2018****9.3.1 COMMUNITY FACILITIES MONTHLY OPERATIONAL REPORT - JULY 2018****File No:** 10097**Attachments:** 1. Community Facilities Monthly Operation Report - July 2018**Authorising Officer:** Colleen Worthy - General Manager Community Services**Author:** Sophia Czarkowski - Acting Coordinator Facilities

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**SUMMARY**

*This report provides information on the activities of the Community Facilities section for July 2018.*

**COMMITTEE RECOMMENDATION**

THAT the Community Facilities Monthly Operational Report for July 2018 be received.

**Recommendation of the Community Services Committee, 17 October 2018****9.3.2 COMMUNITIES AND CULTURE OPERATIONAL REPORT FOR JULY 2018**

**File No:** 1464  
**Attachments:** 1. Monthly Operations Report - Communities and Culture July 2018  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
**Author:** John Webb - Acting Manager Communities and Culture

---

**SUMMARY**

*The report provides information on the programs and activities of the Communities and Culture section for July 2018.*

**COMMITTEE RECOMMENDATION**

THAT the Communities and Culture Operational Report of July 2018 be received.

**Recommendation of the Community Services Committee, 17 October 2018****9.3.3 COMMUNITIES AND CULTURE OPERATIONAL REPORT FOR AUGUST 2018**

**File No:** 1464  
**Attachments:** 1. August 18 Monthly Operations Report  
Communities and Culture  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
**Author:** John Webb - Acting Manager Communities and Culture

---

**SUMMARY**

*The report provides information on the programs and activities of the Communities and Culture section for August 2018.*

**COMMITTEE RECOMMENDATION**

THAT the Communities and Culture Operational Report of August 2018 be received.

**9.4 PARKS, RECREATION AND SPORT COMMITTEE MEETING - 17 OCTOBER 2018****COUNCIL RESOLUTION**

THAT the Minutes of the Parks, Recreation and Sport Committee meeting, held on 17 October 2018 as circulated, be received and that the recommendations contained within these minutes be adopted.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Smith

**MOTION CARRIED**

(**Note:** The complete minutes are contained in the separate Minutes document)

**Recommendation of the Parks, Recreation and Sport Committee, 17 October 2018****9.4.1 BUSINESS OUTSTANDING TABLE FOR PARKS, RECREATION AND SPORT COMMITTEE**

**File No:** 10097  
**Attachments:** 1. Business Outstanding Table  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
**Author:** Steven Gatt - Manager Planning and Regulatory Services

---

**SUMMARY**

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Parks, Recreation and Sport Committee is presented for Councillors' information.*

**COMMITTEE RECOMMENDATION**

THAT the Business Outstanding Table for the Parks, Recreation and Sport Committee be received.

**Recommendation of the Parks, Recreation and Sport Committee, 17 October 2018****9.4.2 NAMING OF REMEMBRANCE PARK**

**File No:** 1313  
**Attachments:** Nil  
**Authorising Officer:** Aaron Pont - Acting Manager Parks  
Colleen Worthy - General Manager Community Services  
**Author:** Alyce James - Acting Senior Parks Planning Advisor

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**SUMMARY**

*Developed parkland in Gracemere to be named to reflect the sacrifices of war.*

**COMMITTEE RECOMMENDATION**

THAT Council approves the naming of the developed parkland on the corner of Platen Street and Arthur Street in Gracemere as '*Remembrance Park*'.

**Recommendation of the Parks, Recreation and Sport Committee, 17 October 2018****9.4.3 PARKS OPERATIONAL REPORT - AUGUST 2018**

**File No:** 1464  
**Attachments:** 1. Parks Operational Report - August 2018  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
**Author:** Aaron Pont - Acting Manager Parks

---

**SUMMARY**

*This report provides information on the activities and services of Parks section for August 2018.*

**COMMITTEE RECOMMENDATION**

THAT the report on the activities and services of Parks Section for August 2018 be received.

**Recommendation of the Parks, Recreation and Sport Committee, 17 October 2018****9.4.4 PARKS OPERATIONAL REPORT - SEPTEMBER 2018**

**File No:** 1464  
**Attachments:** 1. Parks Operational Report - September 2018  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
**Author:** Aaron Pont - Acting Manager Parks

---

**SUMMARY**

*This report provides information on the activities and services of Parks section for September 2018.*

**COMMITTEE RECOMMENDATION**

THAT the report on the activities and services of Parks Section for September 2018 be received.

## **10 COUNCILLOR/DELEGATE REPORTS**

Nil

## 11 OFFICERS' REPORTS

### 11.1 2018-19 LOCAL GOVERNMENT LEVY READY GRANT PROGRAM APPLICATION - RETROSPECTIVE REQUEST FOR APPROVAL

**File No:** 12534  
**Attachments:** Nil  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Vincent Morrice - Coordinator Waste and Recycling Facilities  
Michael O'Keeffe - Manager Rockhampton Regional Waste and Recycling

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#### SUMMARY

*An application has been submitted under the 2018-19 Local Government Levy Ready Grant Program (LGLRGP). The program was established to provide financial assistance to Local Government to undertake infrastructure upgrades at waste disposal facilities to implement the Waste Levy.*

#### COUNCIL RESOLUTION

THAT Council retrospectively approve the Rockhampton Regional Waste and Recycling application for \$106,880 from the 2018-19 Local Government Levy Ready Grant Program.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Fisher  
**MOTION CARRIED**

**11.2 REGIONAL ARTS DEVELOPMENT FUND CATEGORY 1 OUT OF ROUND APPROVAL**

**File No:** 8944  
**Attachments:** Nil  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
**Author:** John Webb - Acting Manager Communities and Culture

**SUMMARY**

*An application received out of round for the Regional Arts Development Fund has been assessed by the RADF Committee and is recommended for funding.*

**COUNCIL RESOLUTION**

THAT Council approves the following application for funding from the Regional Arts Development Fund:

Applicant	Purpose of Grant	Grant Recommended
Kylie Harris	<i>The grant will be used towards the costs of attending the Fibre Arts Festival 17 to 19 November 2018</i>	\$640
	Total	\$640

**Moved by:** Councillor Wickerson

**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

**11.3 2019 ROCKHAMPTON AGRICULTURAL SHOW COMMITTEE**

**File No:** 6097  
**Attachments:** Nil  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Chris Ireland - Acting General Manager Advance Rockhampton

---

**SUMMARY**

*This report outlines the Rockhampton Agricultural Show Committee for the 2019 event as per the Council resolution on 28 August 2018 to auspice a Committee for the Rockhampton Show.*

**COUNCIL RESOLUTION**

THAT Council establish the 2019 Rockhampton Agricultural Show Committee for the 2019 event and the following be appointed to the Committee:

- Mr Tony Cullen, General Manager Advance Rockhampton (Chair),
- Councillor Ellen Smith,
- Mr Zac Garven and
- Mr Rod Green

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Wickerson  
**MOTION CARRIED**

---

**11.4 PARADISE LAGOONS CAMPDRAFT ASSOCIATION REQUESTING FINANCIAL SUPPORT FROM COUNCIL FOR AN APPLICATION UNDER ROUND 3 BUILDING BETTER REGIONS GRANT PROGRAM**

**File No:** 12534  
**Attachments:** Nil  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Ross Cheesman - Deputy Chief Executive Officer

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**SUMMARY**

*Council has received a request from Paradise Lagoons Campdraft Association requesting financial support for an application under Round 3 of the Building Better Regions Grant Program.*

**COUNCIL RESOLUTION**

THAT Council provides financial support to the maximum amount of \$25,000 for the Paradise Lagoons Campdraft Association's application under Round 3 of the Building Better Regions Grant Program.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

**11.5 OAKLEY STREET PROPERTY NUMBERING****File No:** 8054

- Attachments:**
1. **Map - Little Oakley Street and Oakley Street Property Addresses**
  2. **Map - Potential Renumber of Property in Oakley Street**
  3. **Map - Rename Little Oakley Street as Oakley Street and Renumbering Both Streets**
  4. **Map - Rename Little Oakley Street as Oakley Street and Renumber Little Oakley Street properties**
  5. **Map - Rename and Renumber Little Oakley Street**

**Authorising Officer:** Peter Kofod - General Manager Regional Services  
Martin Crow - Manager Infrastructure Planning  
Stuart Harvey - Coordinator Strategic Infrastructure**Author:** Stuart Singer - Technical Officer

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**SUMMARY**

*A complaint has been received from a resident in relation to the adverse impacts being experienced by the resident due to confusion over street addressing. This report presents a number of options to resolve the street address issue.*

**COUNCIL RESOLUTION**

THAT Council renumber 4 Oakley Street to 8A Oakley Street.

**Moved by:** Councillor Rutherford**Seconded by:** Mayor Strelow**MOTION CARRIED**

**11.6 SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED  
30 SEPTEMBER 2018**

**File No:** 8148  
**Attachments:** 1. Income Statement September 2018  
2. Key Indicator Graphs September 2018  
**Authorising Officer:** Ross Cheesman - Deputy Chief Executive Officer  
**Author:** Alicia Cutler - Chief Financial Officer

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**SUMMARY**

*The Chief Financial Officer presenting the Rockhampton Regional Council Summary Budget Management Report for the period ended 30 September 2018.*

**COUNCIL RESOLUTION**

THAT the Rockhampton Regional Council Summary Budget Management Report for the period ended 30 September 2018 be 'received'.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Williams

**MOTION CARRIED**

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**11.7 CORPORATE SERVICES DEPARTMENT - MONTHLY OPERATIONAL REPORT  
SEPTEMBER 2018**

**File No:** 1392

**Attachments:**

1. Finance Monthly Report - September 2018
2. ES Monthly Report September 2018
3. CTS Monthly Report - September 2018

**Authorising Officer:** Evan Pardon - Chief Executive Officer

**Author:** Ross Cheesman - Deputy Chief Executive Officer

---

**SUMMARY**

*The monthly operations report for the Corporate Services Department as at 30 September 2018 is presented for Councillors information.*

**COUNCIL RESOLUTION**

THAT the Corporate Services Departmental Operations Report as at 30 September 2018 be "received".

**Moved by:** Councillor Fisher

**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

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**11.8 OFFICE OF THE CEO DEPARTMENT - MONTHLY OPERATIONAL REPORT  
SEPTEMBER 2018****File No:** 1830**Attachments:**

1. Office of the CEO & Office of the Mayor  
Monthly Report – September 2018
2. Workforce & Governance Monthly Report -  
September 2018

**Authorising Officer:** Evan Pardon - Chief Executive Officer**Author:** Tracy Sweeney - Manager Workforce and Governance

---

**SUMMARY**

*The monthly operations report for the Office of the CEO Department as at 30 September 2018 is presented for Councillors information.*

**COUNCIL RESOLUTION**

THAT the Office of the CEO Departmental Operations Report as at 30 September 2018 be “received”.

**Moved by:** Mayor Strelow**Seconded by:** Councillor Rutherford**MOTION CARRIED**

**11.9 ADOPTION OF 2017/18 ANNUAL REPORT**

**File No:** 5042  
**Attachments:** 1. 2017-18 Annual Report  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Ross Cheesman - Deputy Chief Executive Officer

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**SUMMARY**

*Content for the 2017/18 Annual Report is submitted for Council's consideration and approval.*

**COUNCIL RESOLUTION**

THAT in accordance with the *Local Government Act 2009*, the *Local Government Regulation 2012* and the *Water Supply (Safety and Reliability) Act 2008*, the 2017/18 Annual Report as presented be adopted.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Rutherford  
**MOTION CARRIED UNANIMOUSLY**

9:47AM Mayor Strelow declared a recess with the meeting to resume at 10:00am  
10:01AM The meeting resumed

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)  
Councillor C E Smith  
Councillor C R Rutherford  
Councillor M D Wickerson  
Councillor A P Williams  
Councillor N K Fisher

In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr R Cheesman – Deputy Chief Executive Officer  
Mr P Kofod – General Manager Regional Services  
Mr T Cullen – General Manager Advance Rockhampton  
Ms C Worthy – General Manager Community Services  
Ms A Cutler – Chief Financial Officer  
Mr C Ireland – Manager Regional Development and Promotions  
Mr D Stevenson – Manager Corporate and Technology  
Ms T Sweeney – Manager Workforce and Governance  
Mr A Collins – Manager Project Delivery  
Mr D Morrison – Executive Coordinator to the Mayor  
Ms A Brennan – Coordinator Legal and Governance  
Mr M Mansfield – Coordinator Media and Communications  
Mr T Olsen – Project Manager  
Ms K West – Administration Officer  
Ms L Leeder – Senior Committee Support Officer

**11.10 SOUTH ROCKHAMPTON FLOOD LEVEE**

**File No:** 1743  
**Attachments:** Nil  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Andrew Collins - Manager Program Delivery

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**SUMMARY**

*This report requests the approval to appoint the commissioning of the Detailed Design and Construction Documentation and Approvals Processes for the construction of the South Rockhampton Flood Levee Project.*

**COUNCIL RESOLUTION**

THAT Council engages the services of AECOM to complete the Detailed Design and Construction Documentation and Approvals Processes for the construction of the South Rockhampton Flood Levee Project.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

**12 NOTICES OF MOTION**

Nil

**13 QUESTIONS ON NOTICE**

Nil

## 14 URGENT BUSINESS QUESTIONS

### 14.1 CONGRATULATIONS TO ADVANCE ROCKHAMPTON FOLLOWING NATIONAL ECONOMIC DEVELOPMENT CONFERENCE

**File No:** 8191

**Responsible Officer:** Chris Ireland – Manager Regional Development and Promotions

#### COUNCIL RESOLUTION

THAT the Advance Rockhampton team be congratulated after hosting a highly successful National Economic Development Conference 2018 (NEDC) held recently in Rockhampton.

**Moved by:** Councillor Rutherford

**Seconded by:** Mayor Strelow

**MOTION CARRIED**

## 15 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

### COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

#### 16.1 Legal Matters Report - July to September 2018

This report is considered confidential in accordance with section 275(1)(f), of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving the local government.

#### 16.2 Chief Executive Officer Monthly Report

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

#### 16.3 Contract Liability Matters

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

Moved by: Councillor Wickerson

Seconded by: Councillor Smith

**MOTION CARRIED**

### COUNCIL RESOLUTION

**10:18AM**

THAT pursuant to s7.11 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Councillor Smith

Seconded by: Councillor Wickerson

**MOTION CARRIED**

### COUNCIL RESOLUTION

**10:41AM**

THAT pursuant to s7.11 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Mayor Strelow

Seconded by: Councillor Rutherford

**MOTION CARRIED**

**10:41AM**

Councillor Neil Fisher informed the meeting of an interest in 16.1 – Legal Matters Report - July to September 2018 and declared the following:

“I declare that I have a conflict of interest in this matter, the nature of the interest being that I am privy to information about parties involved in a legal matter mentioned in the report that puts me in conflict with Council due to the closeness of my relationship with the given person, and I will be dealing with this declared conflict of interest by leaving the meeting while this matter is discussed and voted on.”

Councillor Drew Wickerson informed the meeting of an interest in Item 16.3 – Contract Liability Matters and declared the following:

“I declare that I have a conflict of interest in this matter as I have received a gift from Geoff and Noreen Murphy; and the value of the gift received by Team McMillan, of which I was a member, is \$5,000.00; and I received the gift on 14/12/2015; and the nature of Geoff and Noreen Murphy’s interest in the matter is that they were involved with a company that is the subject of this report and I will be dealing with this declared conflict of interest by leaving the meeting while this matter is discussed and voted on.”

**COUNCIL RESOLUTION****10:43AM**

**THAT** pursuant to s7.11 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

**Moved by:** Councillor Williams

**Seconded by:** Councillor Smith

**MOTION CARRIED**

10:43AM Councillor Fisher left the meeting room while Item 16.1 was discussed  
10:45AM Councillor Wickerson left the meeting room while Item 16.3 was discussed  
10:45AM Councillor Fisher returned to the meeting room  
11:04AM Chief Executive Officer left the meeting  
11:06AM Chief Executive Officer returned to the meeting

**COUNCIL RESOLUTION****11:27AM**

**THAT** pursuant to s7.11 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

**Moved by:** Councillor Smith

**Seconded by:** Councillor Williams

**MOTION CARRIED**

11:27AM Councillor Wickerson returned to the meeting room

11:28AM Councillor Fisher left the meeting room

## 16 CONFIDENTIAL REPORTS

### 16.1 LEGAL MATTERS REPORT - JULY TO SEPTEMBER 2018

**File No:** 1392  
**Attachments:** 1. Legal Matters - 1 July to 30 September 2018  
**Authorising Officer:** Tracy Sweeney - Manager Workforce and Governance  
**Author:** Allysa Brennan - Coordinator Legal and Governance

This report is considered confidential in accordance with section 275(1)(f), of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving the local government.

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#### SUMMARY

*Presenting an update of current legal matters that Council is involved in as at 30 September 2018.*

#### COUNCIL RESOLUTION

THAT the legal matters report containing updates on legal matters for Rockhampton Regional Council as at 30 September 2018 be received.

**Moved by:** Councillor Rutherford  
**Seconded by:** Councillor Smith

**MOTION CARRIED**

11:28AM Councillor Fisher returned to the meeting room

**16.2 CHIEF EXECUTIVE OFFICER MONTHLY REPORT****File No:** 1830**Attachments:** Nil**Authorising Officer:** Evan Pardon - Chief Executive Officer**Author:** Evan Pardon - Chief Executive Officer

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

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**SUMMARY**

*Chief Executive Officer presenting monthly report for the period ending 8 October 2018.*

**COUNCIL RESOLUTION**

THAT the monthly report from the Chief Executive Officer for the period ending 8 October 2018 be received.

**Moved by:** Councillor Wickerson**Seconded by:** Councillor Fisher**MOTION CARRIED**

11:28AM Councillor Wickerson left the meeting room

### 16.3 CONTRACT LIABILITY MATTERS

**File No:** 1114

**Attachments:**

1. JM Kelly Voluntary Administration Notification
2. JM Kelly Contractual Arrangements
3. Contracts Outstanding Works and Payments

**Authorising Officer:** Ross Cheesman - Deputy Chief Executive Officer

**Author:** Drew Stevenson - Manager Corporate & Technology

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

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### SUMMARY

*This report details the Council contract liabilities and associated matters as they relate to the recent announcement regarding the JM Kelly Group being placed into voluntary administration.*

### COUNCIL RESOLUTION

THAT Council proceed with actions as recommended in this report.

**Moved by:** Mayor Strelow

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

11:29AM Councillor Wickerson returned to the meeting room

## **14 URGENT BUSINESS\QUESTIONS**

### **14.2 TREE PLANTING IN REMEMBRANCE PARK**

**File No:** 2488

**Responsible Officer:** Aaron Pont – Acting Manager Parks

#### **COUNCIL RESOLUTION**

THAT the Gracemere RSL be granted permission to plant a Gallipoli Pine in 'Remembrance Park'.

**Moved by:** Councillor Smith

**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

**17 CLOSURE OF MEETING**

There being no further business the meeting closed at 11:30am.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
DATE