



# **ORDINARY MEETING**

## **MINUTES**

**23 AUGUST 2016**

---

## TABLE OF CONTENTS

---

ITEM	SUBJECT	PAGE NO
1	OPENING.....	1
2	PRESENT .....	1
3	APOLOGIES AND LEAVE OF ABSENCE .....	1
4	CONFIRMATION OF MINUTES OF PREVIOUS MEETING .....	1
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA.....	1
6	BUSINESS OUTSTANDING .....	2
	NIL .....	2
7	PUBLIC FORUMS/DEPUTATIONS .....	3
	NIL .....	3
8	PRESENTATION OF PETITIONS .....	4
	NIL .....	4
9	COMMITTEE REPORTS .....	5
9.1	PLANNING AND REGULATORY COMMITTEE MEETING - 16 AUGUST 2016 .....	5
9.2	INFRASTRUCTURE COMMITTEE MEETING - 16 AUGUST 2016 .....	8
9.3	AIRPORT, WATER AND WASTE COMMITTEE MEETING - 16 AUGUST 2016 .....	15
9.4	COMMUNITY SERVICES COMMITTEE MEETING - 17 AUGUST 2016 .....	21
9.5	PARKS, RECREATION AND SPORT COMMITTEE MEETING - 17 AUGUST 2016 .....	29
10	COUNCILLOR/DELEGATE REPORTS .....	42
10.1	LEAVE OF ABSENCE - MAYOR MARGARET STRELOW – 13 SEPTEMBER TO 7 OCTOBER 2016 INCLUSIVE .....	42
11	OFFICERS' REPORTS.....	43
11.1	WNBL BID.....	43
11.2	DRAFT DEBT RECOVERY POLICY .....	44
11.3	SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED 31 JULY 2016.....	45
11.4	CORPORATE SERVICES DEPARTMENT - MONTHLY OPERATIONAL REPORT JULY 2016.....	46
11.5	REGIONAL DEVELOPMENT MONTHLY REPORT - JULY 2016.....	47
11.6	LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND ANNUAL CONFERENCE, 18-20 OCTOBER 2016, GOLD COAST .....	48
11.7	COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER.....	49

---

---

11.8	ANNUAL 2015/16 OPERATIONAL PLAN REVIEW AND QUARTER FOUR PROGRESS REPORT.....	50
<b>12</b>	<b>NOTICES OF MOTION.....</b>	<b>51</b>
	NIL .....	51
<b>13</b>	<b>QUESTIONS ON NOTICE.....</b>	<b>52</b>
	NIL .....	52
<b>14</b>	<b>URGENT BUSINESS\QUESTIONS .....</b>	<b>53</b>
<b>15</b>	<b>CLOSED SESSION .....</b>	<b>54</b>
16.1	STRATEGIC PROPERTY ACQUISITION .....	54
16.2	LEGAL MATTERS AS AT 31 JULY 2016 .....	54
16.3	REVISED CAPRICORN ENTERPRISE FUNDING AGREEMENT.....	54
16.4	NORTH ROCKHAMPTON DEVELOPMENT.....	54
16.5	SISTER CITY ARRANGEMENTS - PEOPLE'S REPUBLIC OF CHINA.....	54
11.5	REGIONAL DEVELOPMENT MONTHLY REPORT – JULY 2016 .....	54
<b>16</b>	<b>CONFIDENTIAL REPORTS.....</b>	<b>56</b>
16.1	STRATEGIC PROPERTY ACQUISITION .....	56
16.2	LEGAL MATTERS AS AT 31 JULY 2016 .....	57
16.3	REVISED CAPRICORN ENTERPRISE FUNDING AGREEMENT.....	58
11.5	REGIONAL DEVELOPMENT MONTHLY REPORT - JULY 2016.....	59
16.5	SISTER CITY ARRANGEMENTS - PEOPLE'S REPUBLIC OF CHINA.....	60
16.4	NORTH ROCKHAMPTON DEVELOPMENT.....	61
<b>17</b>	<b>CLOSURE OF MEETING .....</b>	<b>62</b>

**REPORT OF THE ORDINARY MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON TUESDAY, 23 AUGUST 2016 COMMENCING AT 9.00AM**

**1 OPENING****2 PRESENT**

## Members Present:

The Mayor, Councillor M F Strelow (Chairperson)  
Councillor R A Swadling  
Councillor N K Fisher  
Councillor A P Williams  
Councillor C E Smith  
Councillor C R Rutherford  
Councillor M D Wickerson  
Councillor S J Schwarten

## In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr R Cheesman – Deputy CEO/General Manager Corporate Services  
Mr P Kofod – General Manager Regional Services  
Mr M Rowe – General Manager Community Services  
Mr S Waters – Acting Executive Manager Regional Development  
Mr R Palmer – Manager Economic Development  
Mr D Stevenson – Manager Corporate and Technology Services  
Mr D Morrison – Executive Coordinator to the Mayor  
Mr C Wyatt – Coordinator Strategic Planning  
Ms T Fitzgibbon – Coordinator Development Assessment  
Mr A Wratten – Communication and Marketing Supervisor  
Ms E Thomson – Media Officer  
Ms L Leeder – Acting Executive Assistant to CEO

**3 APOLOGIES AND LEAVE OF ABSENCE****4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING****COUNCIL RESOLUTION**

THAT the minutes of the Ordinary Meeting held on 9 August 2016 be taken as read and adopted as a correct record.

**Moved by: Councillor Schwarten**

**Seconded by: Councillor Swadling**

**MOTION CARRIED**

**5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

**6 BUSINESS OUTSTANDING**

Nil

**7 PUBLIC FORUMS/DEPUTATIONS**

Nil

**8 PRESENTATION OF PETITIONS**

Nil

## **9 COMMITTEE REPORTS**

### **9.1 PLANNING AND REGULATORY COMMITTEE MEETING - 16 AUGUST 2016**

#### **COUNCIL RESOLUTION**

THAT the Minutes of the Planning and Regulatory Committee meeting, held on 16 August 2016 as circulated, be received and that the recommendations contained within these minutes be adopted.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Wickerson  
**MOTION CARRIED**

(**Note:** The complete minutes are contained in the separate Minutes document)

## Recommendation of the Planning and Regulatory Committee, 16 August 2016

### 9.1.1 D/94-2016 - REQUEST FOR AN APPLICATION OF SUPERSEDED PLANNING SCHEME FOR A STORAGE SHED

**File No:** D/94-2016

**Attachments:**

1. Locality Plan
2. Site Plan

**Authorising Officer:** Tarnya Fitzgibbon - Coordinator Development Assessment  
Michael Rowe - General Manager Community Services

**Author:** Anton de Klerk - Planning Officer

#### SUMMARY

*Application Number:* D/94-2016

*Applicant:* Pamela Stephenson

*Real Property Address:* Lot 60 on RP601383, Parish of Gavial

*Common Property Address:* Lot 60 Bowlin Road, Port Curtis

*Area of site:* 7,518 square metres

*Superseded Planning Scheme:* Fitzroy Shire Planning Scheme 2005

*Superseded Zone:* Rural Zone – Historically Subdivided Area

*Superseded Overlays:* Nil

*Existing Development:* Vacant

*Existing Approval:* Nil

*Nature of Request:* To accept a development application for development that is prohibited development under the planning scheme and was assessable development under a superseded planning scheme; and assess and decide the application under the superseded planning scheme.

#### Application Progress:

<i>Application Lodged:</i>	21 June 2016
<i>Request for an Extension to the Decision Making Period (until 30 August 2016)</i>	26 July 2016
<i>Planning and Regulatory Committee Meeting:</i>	16 August 2016
<i>Council Meeting:</i>	23 August 2016
<i>Statutory due determination date:</i>	30 August 2016

#### COMMITTEE RECOMMENDATION

That in relation to the Request for Application of a Superseded Planning Scheme, made by Rockhampton Building Approvals, on behalf of Pamela Stephenson on Lot 60 on RP601383, Parish of Gavial, located at Lot 60 Bowlin Road, Port Curtis, Council resolves to approve the application.

**Recommendation of the Planning and Regulatory Committee, 16 August 2016****9.1.2 LETTER OF ACKNOWLEDGEMENT TO BAJOOL/MARMOR RATE PAYERS ASSOCIATION**

**File No:** 8020  
**Responsible Officer:** Evan Pardon

---

**SUMMARY**

*Councillor Wickerson requesting that Council replies to the letter sent by the Bajool/Marmor Rate Payers Association thanking them for their cooperation and support throughout the Multius Court Case.*

**COMMITTEE RECOMMENDATION**

THAT a letter be sent to the Bajool/Marmor Rate Payers Association acknowledging their cooperation and support in the recent Multius Court Case.

**9.2 INFRASTRUCTURE COMMITTEE MEETING - 16 AUGUST 2016****COUNCIL RESOLUTION**

THAT the Minutes of the Infrastructure Committee meeting, held on 16 August 2016 as circulated, be received and that the recommendations contained within these minutes be adopted.

**Moved by:** Councillor Williams

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

(**Note:** The complete minutes are contained in the separate Minutes document)

**Recommendation of the Infrastructure Committee, 16 August 2016****9.2.1 CIVIL OPERATIONS MONTHLY OPERATIONS REPORT - AUGUST 2016**

**File No:** 7028

**Attachments:**

1. Monthly Operations Report - July 2016
2. Works Program September - October 2016

**Authorising Officer:** Peter Kofod - General Manager Regional Services

**Author:** David Bremert - Manager Civil Operations

---

**SUMMARY**

*This report outlines Civil Operations Monthly Operations Report 31 July 2016 (attachment 1), and also Works Program of planned projects for the months August – September 2016.*

**COMMITTEE RECOMMENDATION**

THAT the Civil Operations Monthly Operations Report for August be received.

**Recommendation of the Infrastructure Committee, 16 August 2016****9.2.2 BUSINESS OUTSTANDING TABLE FOR INFRASTRUCTURE COMMITTEE**

**File No:** 10097  
**Attachments:** 1. Business Outstanding Table  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Evan Pardon - Chief Executive Officer

---

**SUMMARY**

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Infrastructure Committee is presented for Councillors' information.*

**COMMITTEE RECOMMENDATION**

THAT the Business Outstanding Table for the Infrastructure Committee be received.

**Recommendation of the Infrastructure Committee, 16 August 2016****9.2.3 UPDATED SPLITTERS CREEK FLOOD MODELLING**

<b>File No:</b>	<b>1743</b>
<b>Attachments:</b>	<b>1. Splitters Creek Difference Map 1% AEP 2. Splitters Creek Flood Mapping 2016</b>
<b>Authorising Officer:</b>	<b>Peter Kofod - General Manager Regional Services Martin Crow - Manager Engineering Services</b>
<b>Author:</b>	<b>Angus Russell - Coordinator Strategic Infrastructure</b>

---

**SUMMARY**

*Flood modelling for the Splitters Creek Catchment in North Rockhampton has been updated to better reflect the development that has occurred in the catchment and to improve the accuracy of the modelling. The mapping of flood model outputs is presented for Council consideration and adoption.*

**COMMITTEE RECOMMENDATION**

THAT Council:

1. Adopt the Splitters Creek Flood Maps as attached to the report;
2. Incorporate the Splitters Creek Flood Maps attached to the report into the proposed Major Amendment of the Rockhampton Region Planning Scheme; and
3. Make the Splitters Creek Flood Maps available on Council's website and communicate changes to the Insurance Council of Australia.

---

**Recommendation of the Infrastructure Committee, 16 August 2016****9.2.4 ROCKHAMPTON PRINCIPAL CENTRE CAR PARKING STRATEGY**

<b>File No:</b>	<b>5252</b>
<b>Attachments:</b>	<b>1. Rockhampton Principal Centre Car Parking Strategy</b> <b>2. Technical Note: Car Parking Locations</b>
<b>Authorising Officer:</b>	<b>Angus Russell - Coordinator Strategic Infrastructure</b> <b>Martin Crow - Manager Engineering Services</b>
<b>Author:</b>	<b>Stuart Harvey - Traffic Engineer</b>

---

**SUMMARY**

*Strategic Infrastructure has prepared a parking strategy that assesses the current and future demand for parking in the Rockhampton Central Business District. The Car Parking Strategy considers both supply and management of parking demand to maximise the availability of short term parking close to retail and service facilities as well as catering for long term parking for CBD employees. The Strategy aims to get the most from existing parking and to ensure future parking is anticipated, planned and developed in the right locations.*

**COMMITTEE RECOMMENDATION**

THAT Council:

1. Receives the Rockhampton Principal Centre Car Parking Strategy report;
2. Undertakes further investigations into potential car parking sites and demand management measures;
3. Considers the findings of the Car Parking Strategy in the CBD Framework development and in its car parking compliance activities; and
4. Council receive a briefing prior to installation of any sensors

**Recommendation of the Infrastructure Committee, 16 August 2016****9.2.5 REVIEW OF LOCAL AREA TRAFFIC MANAGEMENT POLICY AND PROCEDURE****File No:** 5252**Attachments:**

1. Revised LATM Policy
2. Revised LATM Policy with tracked changes
3. Revised LATM Procedure
4. Revised LATM Procedure with tracked changes

**Authorising Officer:** Angus Russell - Coordinator Strategic Infrastructure  
Martin Crow - Manager Engineering Services**Author:** Stuart Harvey - Traffic Engineer

---

**SUMMARY**

*A review and update of Council's current Local Area Traffic Management Policy and Procedure have been undertaken. The updated procedure ensures that the level of public consultation is maintained whilst applying more rigour to the assessment and implementation process. Due to the changes in the process, the revised Policy and Procedure is presented to Council for consideration and endorsement.*

**COMMITTEE RECOMMENDATION**

THAT Council adopt the revised Local Area Traffic Management Policy and Procedure.

**Recommendation of the Infrastructure Committee, 16 August 2016****9.2.6 ENGINEERING SERVICES MONTHLY OPERATIONS REPORT - AUGUST 2016**

**File No:** 7028  
**Attachments:** 1. Monthly Operations Report - Engineering Services - 31 July 2016  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Martin Crow - Manager Engineering Services

---

**SUMMARY**

*This report outlines Engineering Services Monthly Operations Report for the period to the end of July 2016.*

**COMMITTEE RECOMMENDATION**

THAT the Engineering Services Monthly Operations Report for August 2016 report be received.

**9.3 AIRPORT, WATER AND WASTE COMMITTEE MEETING - 16 AUGUST 2016****COUNCIL RESOLUTION**

THAT the Minutes of the Airport, Water and Waste Committee meeting, held on 16 August 2016 as circulated, be received and that the recommendations contained within these minutes be adopted.

**Moved by:** Councillor Fisher

**Seconded by:** Mayor Strelow

**MOTION CARRIED**

(**Note:** The complete minutes are contained in the separate Minutes document)

**Recommendation of the Airport, Water and Waste Committee, 16 August 2016****9.3.1 BUSINESS OUTSTANDING TABLE FOR AIRPORT, WATER AND WASTE COMMITTEE**

**File No:** 10097  
**Attachments:** 1. Business Outstanding Table  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Evan Pardon - Chief Executive Officer

---

**SUMMARY**

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Airport, Water and Waste Committee is presented for Councillors' information.*

**COMMITTEE RECOMMENDATION**

THAT the Business Outstanding Table for the Airport, Water and Waste Committee be received.

**Recommendation of the Airport, Water and Waste Committee, 16 August 2016****9.3.2 ROCKHAMPTON REGIONAL WASTE AND RECYCLING OPERATIONAL REPORT FOR JULY 2016**

**File No:** 7927  
**Attachments:** 1. RRWR Operational Report 1 July 2016 to 31 July 2016  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Craig Dunglison - Manager RRWR

---

**SUMMARY**

*The purpose of this report is to provide Council with an overview of Rockhampton Regional Waste & Recycling (RRWR) for the month of July 2016*

**COMMITTEE RECOMMENDATION**

THAT the RRWR Operational Report for July 2016 be received.

**Recommendation of the Airport, Water and Waste Committee, 16 August 2016****9.3.3 CORPORATE SERVICES DEPARTMENT - ROCKHAMPTON AIRPORT -  
MONTHLY OPERATIONS AND ANNUAL PERFORMANCE PLAN REPORT**

**File No:** 7927

**Attachments:** 1. Rockhampton Airport Monthly Operations Report

**Authorising Officer:** Ross Cheesman - Deputy CEO/General Manager Corporate Services

**Author:** Scott Waters - Acting Executive Manager Regional Development

---

**SUMMARY**

*The monthly operations and annual performance plan report for the Rockhampton Airport as at 31 July 2016 is presented for Councillors information.*

**COMMITTEE RECOMMENDATION**

THAT the Corporate Services Departmental Operations and Annual Performance Plan Report for the Rockhampton Airport as at 31 July 2016 be “received”.

**Recommendation of the Airport, Water and Waste Committee, 16 August 2016****9.3.4 FRW MONTHLY OPERATIONS REPORT - JULY 2016**

**File No:** 1466  
**Attachments:** 1. FRW Monthly Operations Report - July 2016  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Jason Plumb - Manager Fitzroy River Water

---

**SUMMARY**

*This report details Fitzroy River Water's financial position and other operational matters for the Council's information as at 31 July 2016.*

**COMMITTEE RECOMMENDATION**

THAT the FRW Monthly Operations Report for July 2016 be received.

---

**Recommendation of the Airport, Water and Waste Committee, 16 August 2016****9.3.5 ONGOING MANAGEMENT OF INFLOW AND INFILTRATION IN SEWERAGE NETWORKS**

**File No:** 6210  
**Attachments:** Nil  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Jason Plumb - Manager Fitzroy River Water

---

**SUMMARY**

*In recent years there has been a gradual improvement in the performance of Rockhampton's sewerage networks with respect to sewer overflows. However, inflow and infiltration (I&I) of large volumes of stormwater during heavy rainfall events continues to significantly impact sewerage network operations. During heavy rainfall events, sewer flows exceed the design capacity of the sewerage network and associated sewage treatment plants. These excessive flows lead to sewer overflows onto private or public properties, have the potential to cause significant property damage and pose a risk to public and environmental health. Ongoing management of I&I is needed to ensure that sewerage infrastructure operates within its design capacity and delivers a reliable service that meets customer expectations and legislative requirements.*

*FRW continues to make significant capital investments in the renewal and refurbishment of the sewerage networks in order to reduce I&I, however, more work is needed to identify the entry points of I&I to minimise the impacts of heavy rainfall events. The Local Government Act empowers local government water service providers with the authority to inspect properties connected to the sewerage network. Findings of these inspections can then be used to direct remedial works for defective or unauthorised plumbing on private properties in accordance with the provisions of the Water Supply (Safety & Reliability) Act.*

*The following report outlines how the ongoing capital works being completed by FRW and the proposed inspection program will help to reduce I&I and the impact of heavy rainfall events on the sewerage network and members of the community.*

**COMMITTEE RECOMMENDATION**

THAT Council receive this report and approve a selective inspection program for a period of three months from 1 September 2016 to 30 November 2016 of customer properties in South Rockhampton to enable defective or unauthorised connections to sewer to be identified and rectified in order to reduce inflow and infiltration to the sewerage networks during wet weather events.

**COMMITTEE RECOMMENDATION**

THAT a policy be developed in relation to raising and sealing access chambers on private property.

**9.4 COMMUNITY SERVICES COMMITTEE MEETING - 17 AUGUST 2016****COUNCIL RESOLUTION**

THAT the Minutes of the Community Services Committee meeting, held on 17 August 2016 as circulated, be received and that the recommendations contained within these minutes be adopted.

**Moved by:** Councillor Swadling  
**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

(**Note:** The complete minutes are contained in the separate Minutes document)

**Recommendation of the Community Services Committee, 17 August 2016****9.4.1 BUSINESS OUTSTANDING TABLE FOR COMMUNITY SERVICES COMMITTEE**

<b>File No:</b>	<b>10097</b>
<b>Attachments:</b>	<b>1. Business Outstanding Table for Community Services Committee</b>
<b>Authorising Officer:</b>	<b>Evan Pardon - Chief Executive Officer</b>
<b>Author:</b>	<b>Evan Pardon - Chief Executive Officer</b>

---

**SUMMARY**

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Community Services Committee is presented for Councillors' information.*

**COMMITTEE RECOMMENDATION**

THAT the Business Outstanding Table for the Community Services Committee be received.

**Recommendation of the Community Services Committee, 17 August 2016****9.4.2 COMMUNITIES AND FACILITIES MONTHLY OPERATIONAL REPORT**

**File No:** 1464  
**Attachments:** 1. Monthly Operations Report - Communities and Facilities Section  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Cheryl Haughton - Manager Communities and Facilities

---

**SUMMARY**

*This report provides information on the activities of the Communities and Facilities section for July 2016.*

**COMMITTEE RECOMMENDATION**

THAT the Monthly Operational Report on the activities of the Communities and Facilities section for July 2016 be received.

---

**Recommendation of the Community Services Committee, 17 August 2016**
**9.4.3 COMMUNITY ASSISTANCE PROGRAM**

**File No:** 7822  
**Attachments:** 1. Community Assistance Program  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Cheryl Haughton - Manager Communities and Facilities

---

**SUMMARY**

*Applications received for funding in round one of the Community Assistance Program for 2016 - 17 have been assessed, with recommendations for funding presented for Council consideration.*

**COMMITTEE RECOMMENDATION**

THAT Council approves the allocation of funding from the Community Assistance Program as per the following table:

<b>Applicant</b>	<b>Purpose of Grant/Sponsorship</b>	<b>Amount</b>
Capricornia Printmakers Inc.	UV Exposure Unit for the Capricornia Printmakers	\$1,320.00
CQ Mudsportz Inc.	CQ Mud racing – Twin Track Mud Racing Kabra	\$500.00
Friends of the Rockhampton Heritage Village Association Inc	Acquisition Of Kelly & Lewis Engine and Pump	\$1,000.00
Kidsafe Queensland Incorporated	Improving Child Safety Knowledge In The Rockhampton Region	\$328.00
Mount Morgan Promotion & Development Inc	Mount Wattle Fun Day and Village Markets	\$500.00
Mount Morgan Rugby Union Club Inc	Field and Grounds Renovation	\$7,577.27
Rocky Flix Inc.	Rocky Flix Program	\$1,520.00
The Black Dog Ball Inc	The Black Dog Ball	\$2,000.00
Uniting Church – Fitzroy Parish	Sound System	\$500.00
Victoria Park Bowls Club Inc	Accessible Toilet for people with a disability	\$7624.00

**Recommendation of the Community Services Committee, 17 August 2016****9.4.4 DRAFT CQ HOME ASSIST SECURE SERVICE DELIVERY POLICY AND PROCEDURE****File No: 11979****Attachments:**

1. Draft CQ Home Assist Secure Service Delivery Policy
2. Draft CQ Home Assist Secure Service Delivery Policy - MARKED UP
3. Draft CQ Home Assist Secure Service Delivery Procedure
4. Draft CQ Home Assist Secure Service Delivery Procedure - MARKED UP

**Authorising Officer: Michael Rowe - General Manager Community Services****Author: Cheryl Haughton - Manager Communities and Facilities**

---

**SUMMARY**

*Amendments have been made to the CQ Home Assist Secure Service Delivery Policy and Procedure to incorporate changes to funding program titles and requirements.*

**COMMITTEE RECOMMENDATION**

THAT Council adopts the amended CQ Home Assist Secure Service Delivery Policy and Procedure as presented.

**Recommendation of the Community Services Committee, 17 August 2016****9.4.5 ARTS AND HERITAGE MONTHLY OPERATIONS REPORT FOR JULY 2016****File No:** 1464**Attachments:** 1. Arts and Heritage Monthly Operations Report  
for July 2016**Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Peter Owens - Acting General Manager Community  
Services

---

**SUMMARY**

*The report provides information on the programs and activities of the Arts and Heritage section for July 2016.*

**COMMITTEE RECOMMENDATION**

THAT the Arts and Heritage Monthly Operations Report for July 2016 be received

**Recommendation of the Community Services Committee, 17 August 2016****9.4.6 2017 ROCKHAMPTON SHOW PUBLIC HOLIDAY**

**File No:** 456  
**Attachments:** Nil  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Peter Owens - Acting General Manager Community Services

---

**SUMMARY**

*Each year the Queensland Government invites Council to nominate a date for the granting of a special public holiday for the holding of the annual agricultural show. The management committee of the Rockhampton Agricultural and Citizens Show Society has advised Council of its preferred date for this holiday in 2017.*

**COMMITTEE RECOMMENDATION**

THAT Council authorises the Manager Arts and Heritage to complete the on-line form, nominating Thursday 15 June 2017 as a special agricultural show holiday for the Rockhampton Regional Council region.

**Recommendation of the Community Services Committee, 17 August 2016****9.4.7 STRONGER COMMUNITIES APPLICATION FOR RESIDUAL FUNDS****File No: 7322****Responsible Officer: Peter Owens – Manager Arts and Heritage**

---

**SUMMARY**

*Councillor Rose Swadling raised the opportunity to apply for residual funding through the Stronger Communities Program for a project at the Heritage Village.*

**COMMITTEE RECOMMENDATION**

THAT Council submits an application under the Stronger Communities Program (residual funds) for an access walkway at the Heritage Village.

**9.5 PARKS, RECREATION AND SPORT COMMITTEE MEETING - 17 AUGUST 2016****COUNCIL RESOLUTION**

THAT the Minutes of the Parks, Recreation and Sport Committee meeting, held on 17 August 2016 as circulated, be received and that the recommendations contained within these minutes be adopted, excluding Items 9.5.4/9.5.8 – Proposed Development of Sporting Precinct at Olive Street, Parkhurst; and Item 9.5.9 - Request for Tenure at Olive Street Sporting Precinct for Rockhampton Hockey Association.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Swadling

**MOTION CARRIED**

(**Note:** The complete minutes are contained in the separate Minutes document)

**9:15AM**

Mayor Strelow declared an interest in Item 9.5.9 – Request for Tenure at Olive Street Sporting Precinct for Rockhampton Hockey Association in that her husband sits on the management committee for the Rockhampton Hockey Association, the Councillor considered her position and will leave the meeting when the matter is discussed.

**Recommendation of the Parks, Recreation and Sport Committee, 17 August 2016****9.5.1 BUSINESS OUTSTANDING TABLE FOR PARKS, RECREATION AND SPORT COMMITTEE**

**File No:** 10097

**Attachments:** 1. **Business Outstanding Table for Parks, Recreation and Sport Committee**

**Authorising Officer:** Evan Pardon - Chief Executive Officer

**Author:** Evan Pardon - Chief Executive Officer

---

**SUMMARY**

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Parks, Recreation and Sport Committee is presented for Councillors' information.*

**COMMITTEE RECOMMENDATION**

THAT the Business Outstanding Table for the Parks, Recreation and Sport Committee be received.

**Recommendation of the Parks, Recreation and Sport Committee, 17 August 2016****9.5.2 PARKS AND OPEN SPACE OPERATIONS REPORT - JULY 2016**

**File No:** 1464  
**Attachments:** 1. Parks and Open Space Operations Report - July 2016  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Margaret Barrett - Manager Parks

---

**SUMMARY**

*This report provides information on the activities and services of Parks and Open Space Unit for the month of July 2016.*

**COMMITTEE RECOMMENDATION**

THAT the report on the activities and services of Parks and Open Space Unit for July 2016 be received.

**Recommendation of the Parks, Recreation and Sport Committee, 17 August 2016****9.5.3 FREEHOLD LEASE AND TRUSTEE LEASE RENEWALS FOR PARKS**

**File No:** 374  
**Attachments:** Nil  
**Authorising Officer:** Margaret Barrett - Manager Parks  
Peter Owens - Acting General Manager Community Services  
**Author:** Sophia Czarkowski - Sports and Education Supervisor

---

**SUMMARY**

*In accordance with section 236(1)(c)(iii) of the Local Government Regulation 2012 (Qld), a Council resolution is sought for the commencement of the renewal of four (4) Freehold Leases and Trustee Leases expiring prior to 31 October 2017.*

**COMMITTEE RECOMMENDATION**

THAT

1. Pursuant to section 236(1)(c)(iii) of the *Local Government Regulation 2012 (Qld)*, Council approve the renewal of the Freehold Leases and Trustee Lease as identified in the report; and
2. Council authorises the Chief Executive Officer (Sports and Education Supervisor) to negotiate the terms and conditions of the agreements with the organisations listed in the report in preparation for execution by the delegated officer.

---

**Recommendation of the Parks, Recreation and Sport Committee, 17 August 2016****9.5.4 PROPOSED DEVELOPMENT OF SPORTING PRECINCT AT OLIVE STREET, PARKHURST**

<b>File No:</b>	<b>8052</b>
<b>Attachments:</b>	<b>1. Map of 5-71 Olive Street, Parkhurst 2. Map of 5-71 Olive Street, Parkhurst - Identifying Constraints</b>
<b>Authorising Officer:</b>	<b>Margaret Barrett - Manager Parks Peter Owens - Acting General Manager Community Services</b>
<b>Author:</b>	<b>Sophia Czarkowski - Sports and Education Supervisor</b>
<b>Previous Items:</b>	<b>16.1 - Update on Rockhampton Hockey Association's Application for a second synthetic hockey surface - Ordinary Council - 26 Apr 2016 9:00am</b>

---

**SUMMARY**

*Council provides land for sport and recreation purposes across the Region. With suitable land becoming scarce, Council is progressing to the creation of multi-use sporting precincts to cater for a range of sports and community activities. This type of development will result in centralised sporting precincts, maintenance efficiencies and cost savings whilst providing economic and social benefits for the Region.*

*This report details the proposed development of a sporting precinct at Olive Street, Parkhurst which aims to create a sporting hub capable of hosting state, national and international events.*

**COMMITTEE RESOLUTION****1:08PM**

THAT, pursuant to s15(2) of the Council Meeting Procedures the Order of Business be amended to consider Item 8.3 - Proposed Development of Sporting Precinct at Olive Street, Parkhurst in closed session.

**Recommendation of the Parks, Recreation and Sport Committee, 17 August 2016****9.5.5 ACKNOWLEDGE THE PASSING OF MR ROD BARTLEM****File No: 8191****Responsible Officer: Evan Pardon**

---

**SUMMARY**

*Councillor Neil Fisher requested that Council acknowledge the passing of former employee Mr Rod Bartlem.*

**COMMITTEE RECOMMENDATION**

THAT Council notes the passing of long term council employee and pioneer of the Society for Growing Australian Natives, Mr. Rod Bartlem, advises his family of Council's deepest sympathy and seeks a Minute's Silence to be observed at the next Ordinary Council Meeting as a mark of respect.

**Recommendation of the Parks, Recreation and Sport Committee, 17 August 2016**

**9.5.6 CENTRAL QUEENSLAND RUGBY UNION TENURE AT DIGGERS PARK, THE RANGE**

**File No: 6348**

**Responsible Officer: Kellie Anderson – Coordinator Property and Insurance**

---

**SUMMARY**

*New information to be considered in relation to the sale of the CQRU grounds.*

**COMMITTEE RECOMMENDATION**

THAT emergent issues surrounding the CQRU grounds be discussed in closed session.

**Recommendation of the Parks, Recreation and Sport Committee, 17 August 2016****9.5.7 CENTRAL QUEENSLAND RUGBY UNION TENURE AT DIGGERS PARK, THE RANGE****File No: 6348****Responsible Officer: Kellie Anderson – Coordinator Property and Insurance**

---

**SUMMARY**

*New information to be considered in relation to the sale of the CQRU grounds.*

**COMMITTEE RECOMMENDATION**

THAT Council authorise the Chief Executive Officer (Coordinator of Property and Insurance) to proceed as outlined in the discussion with a revised offer.

**Recommendation of the Parks, Recreation and Sport Committee, 17 August 2016****9.5.8 PROPOSED DEVELOPMENT OF SPORTING PRECINCT AT OLIVE STREET, PARKHURST****File No: 8052****Responsible Officer: Sophia Czarkowski – Sport and Education Supervisor****SUMMARY**

*Council provides land for sport and recreation purposes across the Region. With suitable land becoming scarce, Council is progressing to the creation of multi-use sporting precincts to cater for a range of sports and community activities. This type of development will result in centralised sporting precincts, maintenance efficiencies and cost savings whilst providing economic and social benefits for the Region.*

*This report details the proposed development of a sporting precinct at Olive Street, Parkhurst which aims to create a sporting hub capable of hosting state, national and international events.*

**COUNCIL RESOLUTION**

THAT

1. Council authorise further investigations into the suitability of 5-71 Olive Street, Parkhurst (Lot 2 RP617657) to be developed as a sporting precinct; and
2. Council authorise Officers to commence the Material Change of Use process to deal with the land.

**Moved by: Councillor Rutherford****Seconded by: Mayor Strelow****MOTION CARRIED****COUNCIL RESOLUTION**

THAT

1. Council undertake an onsite inspection; and
2. A workshop be held to discuss 5-71 Olive Street, Parkhurst on the future use of the site and to include financial implications.

**Moved by: Mayor Strelow****Seconded by: Councillor Williams****MOTION CARRIED UNANIMOUSLY**

**Recommendation of the Parks, Recreation and Sport Committee, 17 August 2016****9:33AM**

Mayor Strelow declared an interest in Item 9.5.9 – Request for Tenure at Olive Street Sporting Precinct for Rockhampton Hockey Association and left the meeting.

Deputy Mayor, Councillor Rutherford assumed the Chair.

**9.5.9 REQUEST FOR TENURE AT OLIVE STREET SPORTING PRECINCT FOR ROCKHAMPTON HOCKEY ASSOCIATION**

<b>File No:</b>	<b>4199</b>
<b>Attachments:</b>	<b>Nil</b>
<b>Authorising Officer:</b>	<b>Margaret Barrett - Manager Parks Peter Owens - Acting General Manager Community Services</b>
<b>Author:</b>	<b>Sophia Czarkowski - Sports and Education Supervisor</b>
<b>Previous Items:</b>	<b>16.1 - Update on Rockhampton Hockey Association's Application for a second synthetic hockey surface - Ordinary Council - 26 Apr 2016 9:00am 16.3 - Rockhampton Hockey Association Proposal for a second artificial surface - Ordinary Council - 12 Apr 2016 9:00am 11.4 - Rockhampton Hockey Association's request for an extension to its leased area to permit a second artificial surface - Ordinary Council - 08 Mar 2016 9.00 am 9.2.3 - Rockhampton Hockey Association and Rockhampton Netball Association - Grant Applications under the next round of Get Playing Plus Funding - Ordinary Council - 08 Sep 2015 9:00am</b>

**SUMMARY**

*Rockhampton Hockey Association successfully applied for funds from the State Government's Department of National Parks, Sport and Racing's Get Playing Plus Grant. Rockhampton Hockey Association's current site at Birdwood Park (Kalka Shades) is not suitable due to flooding issues not being able to be resolved. It is proposed that Rockhampton Hockey Association be relocated to the proposed sporting precinct at Olive Street in Parkhurst.*

**COUNCIL RESOLUTION**

## THAT

1. Council accede that the location of the second artificial hockey playing surface to the south of the existing surface is not suitable due to the surrounding areas being adversely affected by flooding;
2. Council accede to the proposal to allocate a portion of land at 5 – 71 Olive Street, Parkhurst (being Lot 2 RP617657) for the purposes of the construction of hockey fields and associated infrastructure as outlined in the report; and
3. Council authorise the Manager Parks to negotiate the final layout and plans with Rockhampton Hockey Association.

**Moved by: Councillor Schwarten**

**Seconded by: Councillor Wickerson**

**MOTION CARRIED UNANIMOUSLY**

9:36AM Mayor Strelow returned to the meeting and resumed the Chair.

**15.1 MAYORAL MINUTE - FREEDOM OF ENTRY TO THE CITY****File No:** 23**Responsible Officer:** Evan Pardon – Chief Executive Officer

---

**SUMMARY**

*The Mayor, Councillor Margaret Strelow tabled a Mayoral Minute in regard to granting Freedom of Entry to the City to 227 Squadron of the Australian Air Force Cadets.*

**COUNCIL RESOLUTION**

THAT Rockhampton City grant the Freedom of Entry to the City to 227 Squadron of the Australian Air Force Cadets to recognise the services to our City.

**Moved by:** Mayor Strelow**MOTION CARRIED**

**15.2 MAYORAL MINUTE - NAMING OF NEW PUBLIC SPACE****File No:** 11359**Responsible Officer:** Evan Pardon – Chief Executive Officer

---

**SUMMARY**

*The Mayor, Councillor Margaret Strelow tabled a Mayoral Minute in regard to naming of the new public space on the Lowbank of the Fitzroy River.*

**COUNCIL RESOLUTION**

THAT the new 'public space' to be created on the Lowbank of the Fitzroy River in the area between Denham Street and William Street shall be called "Rod Laver Plaza".

**Moved by:** Mayor Strelow**MOTION CARRIED UNANIMOUSLY**

## 10 COUNCILLOR/DELEGATE REPORTS

### 10.1 LEAVE OF ABSENCE - MAYOR MARGARET STRELOW – 13 SEPTEMBER TO 7 OCTOBER 2016 INCLUSIVE

**File No:** 10072  
**Attachments:** Nil  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Evan Pardon - Chief Executive Officer

---

#### SUMMARY

*The Mayor, Councillor Margaret Strelow, seeking leave of absence from Tuesday 13 September to Friday 7 October 2016 inclusive.*

#### COUNCIL RESOLUTION

THAT leave of absence be granted to Mayor Margaret Strelow for the period 13 September to 4 October 2016 inclusive.

**Moved by:** Councillor Schwarten  
**Seconded by:** Councillor Swadling

**MOTION CARRIED**

---

## 11 OFFICERS' REPORTS

### 11.1 WNBL BID

**File No:** 12117  
**Attachments:** Nil  
**Authorising Officer:** Scott Waters - Acting Executive Manager Regional Development  
Evan Pardon - Chief Executive Officer  
**Author:** Rick Palmer - Manager Economic Development

---

#### SUMMARY

*This report outlines the progress which has been made with the Women's National Basketball League bid.*

#### COUNCIL RESOLUTION

THAT Council appoint The Mayor, Councillor Strelow as a director of the company limited by guarantee to manage the Rockhampton Region WNBL team.

**Moved by:** Councillor Fisher  
**Seconded by:** Councillor Swadling

**MOTION CARRIED UNANIMOUSLY**

**11.2 DRAFT DEBT RECOVERY POLICY**

**File No:** 11979

**Attachments:**

1. Proposed Council Action - Debt Recovery Flow Chart
2. Final Draft Debt Recovery Policy
3. Final Draft Debt Recovery Policy (Track Changes)

**Authorising Officer:** Ross Cheesman - Deputy CEO/General Manager Corporate Services

**Author:** Alicia Cutler - Manager Finance

---

**SUMMARY**

*Following the Council Forum on Tuesday, 9 August for Debt Recovery Processes, the Debt Recover Policy as amended is forwarded for Council adoption.*

**COUNCIL RESOLUTION**

THAT the Debt Recovery Policy as amended be adopted.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Swadling

**MOTION CARRIED**

Councillor Smith recorded her vote against the motion

**11.3 SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED  
31 JULY 2016**

**File No:** 8148  
**Attachments:** 1. Income Statement - July 2016  
2. Key Indicator Graphs - July 2016  
**Authorising Officer:** Ross Cheesman - Deputy CEO/General Manager  
Corporate Services  
**Author:** Alicia Cutler - Manager Finance

---

**SUMMARY**

*The Manager Finance presenting the Rockhampton Regional Council Summary Budget Management Report for the period ended 31 July 2016.*

**COUNCIL RESOLUTION**

THAT the Rockhampton Regional Council Summary Budget Management Report for the Period ended 31 July 2016 be 'received'.

**Moved by:** Councillor Swadling  
**Seconded by:** Councillor Wickerson  
**MOTION CARRIED**

---

**11.4 CORPORATE SERVICES DEPARTMENT - MONTHLY OPERATIONAL REPORT  
JULY 2016****File No:** 1392**Attachments:**

1. Corporate & Technology Monthly Operations Report - July 2016
2. Workforce & Strategy Monthly Operations Report - July 2016
3. Finance Monthly Operations Report - July 2016

**Authorising Officer:** Evan Pardon - Chief Executive Officer**Author:** Ross Cheesman - Deputy CEO/General Manager  
Corporate Services

---

**SUMMARY**

*The monthly operations report for the Corporate Services department as at 31 July 2016 is presented for Councillor's information.*

**COUNCIL RESOLUTION**

THAT the Corporate Services Departmental Operations Report as at 30 June 2016 be "received".

**Moved by:** Councillor Fisher**Seconded by:** Councillor Wickerson**MOTION CARRIED**

**11.5 REGIONAL DEVELOPMENT MONTHLY REPORT - JULY 2016**

**File No:** 1830  
**Attachments:** 1. Regional Development Monthly Report - July 2016  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Scott Waters - Acting Executive Manager Regional Development

---

**SUMMARY**

*This report provides information on the activities of the Regional Development Unit during the month of July 2016.*

**COUNCIL RESOLUTION****10:03AM**

THAT pursuant to s15(2) of the Council Meeting Procedures the Order of Business be amended to consider Item 11.5 – Regional Development Monthly Report – July 2016, in closed session.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Fisher

**MOTION CARRIED**

---

**11.6 LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND ANNUAL CONFERENCE, 18-20 OCTOBER 2016, GOLD COAST**

**File No:** 8291  
**Attachments:** 1. LGAQ Conference Program  
2. Letter from LGAQ  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Evan Pardon - Chief Executive Officer

---

**SUMMARY**

*Local Government Association of Queensland Inc advising the 120<sup>th</sup> Annual Conference will be held at the Gold Coast Convention & Exhibition Centre, Broadbeach.*

**COUNCIL RESOLUTION****THAT:**

1. Councillor Wickerson and Councillor Fisher be authorised to attend the Local Government Association of Queensland's Annual Conference to be held at the Gold Coast Convention & Exhibition Centre, Broadbeach from 18-20 October 2016.
2. Councillor Wickerson and Councillor Fisher be appointed as delegates with voting rights for Rockhampton Regional Council with an allocation of 2 votes per delegate.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Swadling  
**MOTION CARRIED UNANIMOUSLY**

**11.7 COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER**

<b>File No:</b>	<b>4107</b>
<b>Attachments:</b>	<b>1. Instrument of Delegation - Biosecurity Act 2014</b> <b>2. Instrument of Authorisation - Local Government Act 2009</b>
<b>Authorising Officer:</b>	<b>Tracy Sweeney - Manager Workforce and Strategy</b> <b>Ross Cheesman - Deputy CEO/General Manager Corporate Services</b>
<b>Author:</b>	<b>Travis Pegrem - Coordinator Industrial Relations and Investigations</b>

**SUMMARY**

*This report seeks Council's approval for a delegation and an authorisation under State legislation to the position of Chief Executive Officer.*

**COUNCIL RESOLUTION**

THAT:

1. Council resolves as per section 257 of the *Local Government Act 2009* to delegate to the Chief Executive Officer, the exercise of powers contained in schedule 1 of the Instruments attached to this report:
  1. *Biosecurity Act 2014*
2. These powers must be exercised subject to any limitations contained in schedule 2 of the attached Instruments of Delegation.
3. Council resolves as per section 250 of the *Local Government Act 2009* to authorise the Chief Executive Officer to verify documents pursuant to section 250(1)(b) of the *Local Government Act 2009*.
4. Council resolves as per section 257 of the *Local Government Act 2009* to delegate to the Chief Executive Officer, the power to authorise employees under section 250(1)(b) of the *Local Government Act 2009*.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Smith

**MOTION CARRIED**

---

**11.8 ANNUAL 2015/16 OPERATIONAL PLAN REVIEW AND QUARTER FOUR PROGRESS REPORT****File No:** 8320**Attachments:**

1. Q4 Summary - Office of CEO
2. Q4 Summary - Corporate Services
3. Q4 Summary - Regional Services
4. Q4 Summary - Community Services
5. 2015/16 Operational Plan

**Authorising Officer:** Tracy Sweeney - Manager Workforce and Strategy  
Ross Cheesman - Deputy CEO/General Manager  
Corporate Services**Author:** Travis Pegrem - Coordinator Industrial Relations and Investigations

---

**SUMMARY**

*The 2015/16 Operational Plan annual review and fourth quarter progress report as at 30 June 2016 is presented, pursuant to s174(3) Local Government Regulation 2012.*

10:07AM Chief Executive Officer left the meeting

10:09AM Chief Executive Officer returned to the meeting

**COUNCIL RESOLUTION**

THAT the 2015/16 Operational Plan annual review and fourth quarter progress report as at 30 June 2016 be received.

**Moved by:** Mayor Strelow**Seconded by:** Councillor Smith**MOTION CARRIED**

**12 NOTICES OF MOTION**

Nil

**13 QUESTIONS ON NOTICE**

Nil

**14 URGENT BUSINESS\QUESTIONS**

## 15 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

### COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

#### 16.1 Strategic Property Acquisition

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

#### 16.2 Legal Matters as at 31 July 2016

This report is considered confidential in accordance with section 275(1)(f), of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving the local government.

#### 16.3 Revised Capricorn Enterprise Funding Agreement

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

#### 16.4 North Rockhampton Development

This report is considered confidential in accordance with section 275(1)(f), of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving the local government.

#### 16.5 Sister City Arrangements - People's Republic of China

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

#### 11.5 Regional Development Monthly Report – July 2016

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Schwarten  
**MOTION CARRIED**

**COUNCIL RESOLUTION****10:12AM**

**THAT** pursuant to s7(11) *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Smith

**MOTION CARRIED**

10:12AM Mayor Strelow declared a recess with the meeting to resume at 10:20am.

10:21AM The meeting resumed.

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)  
Councillor R A Swadling  
Councillor N K Fisher  
Councillor A P Williams  
Councillor C E Smith  
Councillor C R Rutherford  
Councillor M D Wickerson  
Councillor S J Schwarten

In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr R Cheesman – Deputy CEO/General Manager Corporate Services  
Mr P Kofod – General Manager Regional Services  
Mr M Rowe – General Manager Community Services  
Mr S Waters – Acting Executive Manager Regional Development  
Mr D Morrison – Executive Coordinator to the Mayor  
Mr C Wyatt – Coordinator Strategic Planning  
Ms T Fitzgibbon – Coordinator Development Assessment  
Mr A Wratten – Communication and Marketing Supervisor  
Ms J Curran – Community Engagement Officer  
Ms L Leeder – Acting Executive Assistant to CEO

11:00AM Council observed a Minute's Silence as a mark of respect for the passing of Mr Rod Bartlem.

11:06AM Councillor Schwarten left the meeting and did not return

11:11AM Councillor Williams left the meeting

11:14AM Councillor Williams returned to the meeting

**COUNCIL RESOLUTION****11:20AM**

**THAT** pursuant to s7(11) *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

## 16 CONFIDENTIAL REPORTS

### 16.1 STRATEGIC PROPERTY ACQUISITION

**File No:** 11359

**Attachments:** 1. Contract

**Authorising Officer:** Peter Kofod - General Manager Regional Services

**Author:** Cameron Wyatt - Coordinator Strategic Planning

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

---

#### SUMMARY

*Assessment of potential strategic property acquisition assessment for Council consideration.*

#### COUNCIL RESOLUTION

THAT the Chief Executive Officer be authorised to acquire the property as recommended in the report.

**Moved by:** Mayor Strelow

**Seconded by:** Councillor Wickerson

**MOTION CARRIED UNANIMOUSLY**

**16.2 LEGAL MATTERS AS AT 31 JULY 2016**

**File No:** 1392  
**Attachments:** 1. Legal matters as at 31 July 2016  
**Authorising Officer:** Tracy Sweeney - Manager Workforce and Strategy  
Ross Cheesman - Deputy CEO/General Manager  
Corporate Services  
**Author:** Travis Pegrem - Coordinator Industrial Relations and  
Investigations

This report is considered confidential in accordance with section 275(1)(f), of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving the local government.

---

**SUMMARY**

*Coordinator Industrial Relations and Investigations presenting an update of current legal matters that Council is involved in as at 31 July 2016.*

**COUNCIL RESOLUTION**

THAT the legal matters report containing updates on legal matters for Rockhampton Regional Council as at 31 July 2016 be received.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Smith

**MOTION CARRIED**

**16.3 REVISED CAPRICORN ENTERPRISE FUNDING AGREEMENT****File No:** 8026**Attachments:**

1. Revised Capricorn Enterprise Funding Agreement with Changes
2. Action Sheet - 12 July 2016

**Authorising Officer:** Evan Pardon - Chief Executive Officer**Author:** Evan Pardon - Chief Executive Officer

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

---

**SUMMARY**

*Request for clarification of funding agreement following a meeting with the Chief Executive Officer of Capricorn Enterprise and Council's Chief Executive Officer.*

**COUNCIL RESOLUTION**

THAT Council approve the proposed amendments to the Capricorn Enterprise 2016-2017 Funding Agreement as per the attachment.

**Moved by:** Mayor Strelow**Seconded by:** Councillor Wickerson**MOTION CARRIED unanimously**

**11.5 REGIONAL DEVELOPMENT MONTHLY REPORT - JULY 2016**

**File No:** 1830  
**Attachments:** 1. Regional Development Monthly Report - July 2016  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Scott Waters - Acting Executive Manager Regional Development

---

**SUMMARY**

*This report provides information on the activities of the Regional Development Unit during the month of July 2016.*

**COUNCIL RESOLUTION**

THAT the Regional Development Monthly Report for July 2016 be received.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Fisher

**MOTION CARRIED**

**16.5 SISTER CITY ARRANGEMENTS - PEOPLE'S REPUBLIC OF CHINA**

**File No:** 8026  
**Attachments:** Nil  
**Authorising Officer:** Ross Cheesman - Deputy CEO/General Manager  
Corporate Services  
**Author:** Scott Waters - Acting Executive Manager Regional  
Development

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**SUMMARY**

*Council has been approached to explore city sister arrangements with the People's Republic of China. This follows from Council's resolution in November of 2015 in relation to Asian Investment Attraction and Council's recent appointment of a specialist role in Regional Development focused upon trade and investment.*

**COUNCIL RESOLUTION**

THAT Council authorise the Chief Executive Officer to commence Sister City discussions with the People's Republic of China.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Fisher  
**MOTION CARRIED**

---

**16.4 NORTH ROCKHAMPTON DEVELOPMENT**

**File No:** D-R/150-2004/A  
**Attachments:** 1. Letter  
**Authorising Officer:** Trevor Green - Manager Planning & Regulatory Services  
Michael Rowe - General Manager Community Services  
**Author:** Tarnya Fitzgibbon - Coordinator Development Assessment

This report is considered confidential in accordance with section 275(1)(f), of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving the local government.

---

**SUMMARY**

*This report describes the history of a development in North Rockhampton, including outstanding contributions.*

**COUNCIL RESOLUTION**

THAT Option 2 as detailed in the report be adopted.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Swadling

**MOTION CARRIED**

Councillor Smith recorded her vote against the motion

**17 CLOSURE OF MEETING**

There being no further business the meeting closed at 11:22am.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
DATE