



# **ORDINARY MEETING**

## **MINUTES**

**26 MAY 2020**

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**REPORT OF THE ORDINARY MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON TUESDAY, 26 MAY 2020 COMMENCING AT 9.02AM**

**1 OPENING****2 PRESENT**

## Members Present:

The Mayor, Councillor M F Strelow (Chairperson)  
Deputy Mayor, Councillor N K Fisher  
Councillor S Latcham  
Councillor A P Williams  
Councillor C E Smith  
Councillor C R Rutherford  
Councillor M D Wickerson  
Councillor D Kirkland

## In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr R Cheesman – Deputy Chief Executive Officer  
Ms L Leeder – Senior Committee Support Officer

## Attendance via video stream:

Mr P Kofod – General Manager Regional Services  
Mr D Scott – Acting General Manager Community Services  
Ms A Cutler – Chief Financial Officer  
Ms T Sweeney – Executive Manager Workforce and Governance  
Mr A Russell – Acting Executive Manager Advance Rockhampton  
Mr D Morrison – Manager Office of the Mayor  
Ms A Pearce – Manager Tourism, Events and Marketing  
Mr J Webb – Manager Communities and Culture  
Ms K Moody – Acting Manager Planning and Regulatory  
Mr S Harvey – Coordinator Infrastructure Planning  
Ms A Brennan – Coordinator Legal and Governance  
Mr B Koelmeyer – Planning Officer  
Ms K Dorman – Administration Supervisor

**3 APOLOGIES AND LEAVE OF ABSENCE****4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING****COUNCIL RESOLUTION**

THAT the minutes of the Ordinary Meeting held on 12 May 2020 be taken as read and adopted as a correct record, with an amendment to the wording for Councillor Ellen Smith's declared material personal interest.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Wickerson  
**MOTION CARRIED**

## **5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

9:05AM

Councillor Drew Wickerson informed the meeting of an interest in Item 10.6 – 2019-20 Operational Plan Progress Report – Quarter Three and declared the following:

“I declare that I have a personal interest in this matter as I have a residence in Upper Dawson Road.”

## **6 BUSINESS OUTSTANDING**

Nil

## **7 PUBLIC FORUMS/DEPUTATIONS**

Nil

## **8 PRESENTATION OF PETITIONS**

Nil

## **9 COUNCILLOR/DELEGATE REPORTS**

Nil

## 10 OFFICERS' REPORTS

### 10.1 REQUEST FOR A MINOR CHANGE AND EXTENSION TO THE RELEVANT PERIOD OF DEVELOPMENT PERMIT D-R/242-2009 FOR A MATERIAL CHANGE OF USE FOR A RETAIL/COMMERCIAL COMPLEX (TWO STAGE SHOPPING CENTRE)

**File No:** D-R/242-2009

**Attachments:** 1. Site and Floor Plan  
2. Elevations

**Authorising Officer:** Tarnya Fitzgibbon - Coordinator Development Assessment  
Karen Moody - Acting Manager Planning and Regulatory Services  
Doug Scott - Acting General Manager Community Services

**Author:** Bevan Koelmeyer - Planning Officer

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#### SUMMARY

*Development Application Number:* D-R/242-2009

*Applicant:* Gracemere Shopping World Pty Ltd

*Real Property Address:* Lot 1 and Lot 2 on SP247119 (formerly Lot 1 on SP201376), Parish of Gracemere

*Common Property Address:* 1-19 McLaughlin Street and Lot 1 McLaughlin Street, Gracemere

*Area of Site:* 5.12 hectares

*Planning Scheme:* Rockhampton Region Planning Scheme 2015

*Planning Scheme Zone:* District Centre Zone

*Planning Scheme Overlays:* Acid Sulfate Soils Overlay  
Airport Environs Overlay  
Steep Land Overlay.

*Existing Development:* Gracemere Shoppingworld (Stage One) and a Service Station

*Existing Approvals:* D/62-2010 for Reconfiguring a Lot (One into Two lots and Easement)  
D-Y/2009-132 for a Service Station  
D/410-2010 for a Food Premises  
Various other operational works, building and plumbing approvals.

*Approval Sought:* Amended Decision Notice and Infrastructure Charges Notice for Development Permit D-R/242-2009 for a Material Change of Use for a Retail/Commercial Complex (two stage shopping centre)

*Submissions:* Not Applicable

*Referral Agency:* Department of State Development, Manufacturing, Infrastructure and Planning

*Infrastructure Charges Area:* Charge Area 1

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**COUNCIL RESOLUTION****RECOMMENDATION A**

THAT in relation to the request for a Minor Change and Extension to the Relevant Period of Development Permit D-R/242-2009 for a Retail/Commercial Complex (two stage shopping centre), made by Gracemere Shopping World Pty Ltd, located at 1-19 and Lot 1 McLaughlin Street, Gracemere, on land described as Lot 1 on SP247119 and Lot 2 on SP247119, Parish of Gracemere - Council resolves that:

**1. Condition 14.8 be amended by replacing:**

This approval for stage two is valid for a period of ten (10) years from the day the approval takes effect. If the use has not commenced in accordance with the approved conditions within ten (10) years the approval will lapse.

**With**

This approval for stage two is valid for a period of 14 years from the day the approval takes effect. If the use has not commenced in accordance with the approved conditions by 17 August 2024, the approval will lapse.

**2. Condition 24.1 be deleted.****3. Insert new Advisory Note 9, as follows:**

This application is subject to infrastructure charges in accordance with Council policies. The charges are presented on an Infrastructure Charges Notice.

**4. An Infrastructure Charges Notice be issued as follows:**

- (a) A charge of \$1,810,296.00 for Gross Floor Area being 11,832 square metres (shopping centre including discount department store, junior discount department store, supermarket extension, specialty shops, kiosks, food court and internal circulation areas); and
- (b) A charge of \$140,930.00 for Impervious Area being 16,580 square metres (roof area, hardstand areas, access, and parking areas).

Therefore, a total charge of \$1,951,226.00 is payable for stage two and will be reflected in an Infrastructure Charges Notice for the development.

**RECOMMENDATION B**

That to reflect the above changes to conditions, Gracemere Shopping World Pty Ltd, be issued with an Amended Decision Notice for Development Permit D-R/242-2009 for a Retail/Commercial Complex (two stage shopping centre) as follows:

**STAGE ONE – SUPERMARKET, JUNIOR DISCOUNT DEPARTMENT STORE, SPECIALITY SHOPS AND KIOSKS****1.0 ADMINISTRATION**

- 1.1 The approved development must be completed and maintained generally in accordance with the following approved drawings and documents, except where amended by the conditions of this permit:

<u>Plan/Document Name</u>	<u>Plan Number</u>	<u>Dated</u>
Masterplan- Stage 1 Supermarket DA	7282 DA101 Rev. P10	August 2008
Elevations	7282A DA20 Rev. A	7 July 2011

- 1.2 Where there is any conflict between conditions of this decision notice and details shown on the approved plans, the conditions of approval must prevail.

- 1.3 Where these Conditions refer to “Council” in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role of the Council may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.
- 1.4 The Developer is responsible for ensuring compliance with this Approval and the Conditions of the Approval by an employee, agent, contractor or invitee of the Developer.
- 1.5 All conditions, works, and requirements of this approval for this Stage must be satisfied, undertaken and completed to the satisfaction of Council prior to the commencement of use.
- 1.6 The following further development permits are required prior to the commencement of any works on the site:
- 1.6.1 Operational Works:
- i) Road Works;
  - ii) Access and Parking;
  - iii) Sewerage Works;
  - iv) Water Works;
  - v) Stormwater Works;
  - vi) Roof and Allotment Drainage;
  - vii) Site Works; and
  - viii) Landscaping.
- 1.6.2 Plumbing and Drainage Works; and
- 1.6.3 Building Works.
- 1.7 All Development Permits for Operational Works and Plumbing and Drainage Works must be obtained prior to the issue of a Development Permit for Building Works.
- 1.8 This approval for stage one is valid for a period of four (4) years from the day the approval takes effect. If the use has not commenced in accordance with the approved conditions within four (4) years the approval will lapse.
- 1.9 Any outstanding rates, charges or expenses levied by the Council over the subject land must be paid prior to the issue of a Development Permit for Building Works.
- 1.10 The maintenance of all works constructed under this approval, or any subsequent Development Permit for Operational Works, must remain the sole responsibility of the developer until such time as all works are accepted ‘off maintenance’ by Council.
- 1.11 ‘As constructed’ information pertaining to assets to be handed over to Council and those which may have an impact on Council’s existing and future assets must be approved prior to the issue of a Development Permit for Building Works.
- 2.0 ROAD WORKS
- 2.1 A Development Permit for Operational Works (road works) must be obtained prior to the commencement of any works on the site.
- 2.2 All road works and associated stormwater drainage system works must be designed generally in accordance with the Capricorn Municipal Development Guidelines (including standard drawings) and the endorsed plans (refer to Condition 1.1).
- 2.3 The engineering design of all new roads and associated stormwater drainage systems, both internal and external to the site, submitted as part of any application for a Development Permit for Operational Works (Road Works) must be prepared and certified by a registered professional engineer.



- 2.4 All road widenings, intersection alignments, associated kerb and channel and drainage works along O'Shanesy Street for stage one, must be designed and constructed along the frontage as indicated on the endorsed plans (refer to Condition 1.1). O'Shanesy Street must be reconstructed to separate the school set down and parking area from traffic accessing and passing the shopping centre site.
- 2.5 Design and construct all necessary connections with the existing road network including intersections generally in accordance with the Capricorn Municipal Development Guidelines (including standard drawings) and the endorsed plans (refer to Condition 1.1).
- 2.6 A dual use pathway, 2.0 metres wide, must be constructed along the full frontage of the site for McLaughlin and O'Shanesy Streets, relevant to stage one in accordance with the Capricorn Municipal Development Guidelines (including standard drawings) and the endorsed plans (refer to condition 1.1). Details of the footpath must be provided with any application for a Development Permit for Operational Works (road works).
- 2.7 A dual use pathway, 2.0 metres wide, must be constructed, in conjunction with stage one, from the development site to connect with the existing footpath fronting the Gracemere State Primary School in accordance with the Capricorn Municipal Development Guidelines (including standard drawings) and the endorsed plans (refer to condition 1.1). Details of the footpath must be provided with any application for a Development Permit for Operational Works (road works) for this stage of the development
- 2.8 Road signage and pavement markings must be installed in accordance with the Manual of Uniform Traffic Control Devices.
- 2.9 All new roads and intersections, and any modifications to existing roads or intersections, must be provided with road and public space lighting in accordance with the Australian Standard AS1158 suite of standards.
- 2.10 All areas of any existing or proposed road reserve disturbed as a consequence of road works, or any other works, must be suitably shaped, top soiled, turfed or hydromulched, or similarly treated, and maintained to the satisfaction of Council.
- 2.11 The owner must ensure that any damage to infrastructure including public pathways, kerb and channel and the like caused as a result of the development is repaired or reinstated to the standard required for similar new works.
- 3.0 ACCESS AND PARKING
- 3.1 A Development Permit for Operational Works (access and parking) must be obtained prior to the commencement of any works on the site.
- 3.2 All parking and access areas must be paved or sealed to the satisfaction of Council. Design and construction must be in accordance with the Capricorn Municipal Development Guidelines (including standard drawings), Australian Standard AS2890, Australian Standard AS1428 and the provisions of a Development Permit for Operational Works (access and parking). The layout must be generally in accordance with the endorsed plans (refer to condition 1.1).
- 3.3 286 parking spaces and six (6) motorcycle spaces must be provided on site generally in accordance with the endorsed plans (refer to condition 1.1), for this stage of the development.
- 3.4 All stormwater runoff from parking and access areas must be collected and drained to a lawful point of discharge.
- 3.5 A bus setdown area, including weather shelter must be designed and constructed at stage one of the development in accordance with the Public Transport Infrastructure Manual June 2007. The bus setdown area must be located adjacent to the specialty

shops. Details of the bus setdown area must be provided with any application for a Development Permit for Operational Works (access and parking) for this stage of the development.

#### 4.0 SEWERAGE WORKS

- 4.1 A Development Permit for Operational Works (sewerage works) must be obtained prior to the commencement of any works on the site.
- 4.2 The development must be connected to Council's reticulated sewerage network in accordance with the provisions of the *Water Act* and *Plumbing and Drainage Act*.
- 4.3 Any construction works proposed in the vicinity of Council's existing sewerage infrastructure must not adversely affect the integrity of the infrastructure.
- 4.4 A Trade Waste Permit must be obtained prior to the issue of a Development Permit for Building Works.
- 4.5 Should any proposed sewer connection points be located within trafficable areas, the jump-up must be raised to the finish surface level and provided with a brass cover.
- 4.6 All sanitary drainage works must be in accordance with regulated work under the *Plumbing and Drainage Act*.

#### 5.0 WATER WORKS

- 5.1 A Development Permit for Operational Works (water works) must be obtained prior to the commencement of any works on the site.
- 5.2 The development must be connected to Council's reticulated water supply network in accordance with the provisions of the *Water Act* and *Plumbing and Drainage Act*. The connection must be located at a point nominated by Council.
- 5.3 The development must be provided with a master water meter at the property boundary and sub meters for each sole occupancy premises.
- 5.4 Water storage tanks and pumps must be located on site to provide adequate fire-fighting flows for the development.
- 5.5 Any construction works proposed in the vicinity of Council's existing water infrastructure must not adversely affect the integrity of the infrastructure.
- 5.6 All plumbing works must be in accordance with regulated work under the *Plumbing and Drainage Act*.

#### 6.0 STORMWATER WORKS

- 6.1 A Development Permit for Operational Works (stormwater works) must be obtained prior to the commencement of any works on the site.
- 6.2 All stormwater drainage works must be designed and constructed in accordance with the Queensland Urban Drainage Manual and the Capricorn Municipal Design Guidelines, and sound Engineering practice.
- 6.3 All stormwater runoff from the subject site, and roofwater and water from paved surfaces, must be collected within the site and directed to a lawful point of discharge, in accordance with Council requirements, the Queensland Urban Drainage Manual and the Capricorn Municipal Design Guidelines. Design and construction must be in accordance with a Development Permit for Operational Works (stormwater works).
- 6.4 The application for a Development Permit for Operational Works (stormwater) must be accompanied by:
  - 6.4.1 detailed assessment of total flows leaving the site and pipe sizing in accordance with the Capricorn Municipal Design Guidelines;
  - 6.4.2 details of any retention or detention proposed on site, including Q100 surface levels for any detained flows including overflow relief capacity and sizing;

- 6.4.3 details of the capacity of the down-stream underground stormwater system and how it is able to handle the additional proposed development runoff.
- 6.5 Any filling or changes to the site proposed as part of any Development Permit for Operational Works must not adversely impact on any adjoining or downstream land, drainage systems, or any Council infrastructure
- 6.6 Drainage easements must cater for the 100 year Average Recurrence Interval rainfall event. Provide drainage easements, free of cost and compensation in Council's favour, over any drainage works on the land should such be required.
- 7.0 SITE WORKS
- 7.1 A Development Permit for Operational Works (Site Works) must be obtained prior to the commencement of any works on the site.
- 7.2 Any application for a Development Permit for Operational Works (Site Works) must be accompanied by an earthworks plan which clearly identifies the following:
- 7.2.1 the location of cut and/or fill;
- 7.2.2 the type of fill to be used and the manner in which it is to be compacted;
- 7.2.3 the quantum of fill to be deposited or removed and finished cut and/or fill levels;
- 7.2.4 details of any proposed access routes to the site which are intended to be used to transport fill to or from the site; and
- 7.2.5 the maintenance of access roads to and from the site so that they are free of all cut and/or fill material and cleaned as necessary.
- 7.3 Any vegetation cleared from the site must not be burnt either on-site or off-site, and within sixty (60) days of clearing the cleared vegetation must be either:
- 7.3.1 mulched on-site and utilised on the subject land for landscaping purposes, in accordance with the landscaping plan approved by Council; or
- 7.3.2 removed for disposal at a location approved by Council.
- 7.4 Filling work must not be undertaken on land with slopes greater than twenty-five (25) percent.
- 7.5 All structural filling must be in accordance with Australian Standard AS3798. Engineering drawings/specification must clearly indicate the location and depth of proposed filling. A testing strategy must be submitted as part of any application for a Development Permit for Operational Works (Site Works). Testing requirements must be generally in accordance with Section 8 of Australian Standard 3798.
- 7.6 All engineering drawings for Operational Works must be signed and certified by a registered professional engineer as being in accordance with all relevant Australian Standards, statutory requirements and sound engineering principles. A registered professional engineer must supervise the works on behalf of the Applicant. A certificate of construction compliance must be submitted by a registered professional engineer verifying that all works have been carried out in accordance with Council approved drawings, approval conditions and specification.
- 7.7 A registered professional engineer must issue to Council signed "as-constructed" plans and a certificate verifying that the information contained within the drawings is true and accurate. These plans must be neatly presented in printed hard copy form and free from errors, omissions, mark ups, and/or hand written alterations/notes. Levels in the as-constructed plans must be based upon a minimum fourth-order Permanent Survey Mark.
- 7.8 Any application for a Development Permit for Operational Works (Site Works) must be accompanied by:

7.8.1 reasonable investigations to determine the presence and extent of any existing filled ground on the subject land (site investigations must assess the degree of compaction and composition of any existing filled ground and an assessment of the adequacy of existing filled ground including the extent of any remedial works required); and

7.8.2 reasonable investigations and reasonable testing to ensure the subject land is free of contamination in accordance with the requirements of the *Contaminated Land Act 1991*.

## 8.0 BUILDING

8.1 All external elements, such as air conditioners, must be adequately screened from public view, to Council's satisfaction. Noise from any external elements, such as air conditioners, must not exceed 5dB(A) above the background ambient noise level, measured at the boundaries of the subject site.

8.2 All lift motor rooms, plant and service facilities must be totally enclosed or screened using materials consistent with those elsewhere in the building. Noise from any lift motor room must not exceed 5dB(A) above the background ambient noise level, measured at the boundaries of the subject site.

8.3 Any lighting devices associated with the development, such as sensory lighting, must be positioned on the site and shielded so as not to cause glare or other nuisance to nearby residents and motorists. Night lighting must be designed, constructed and operated in accordance with '*Australian Standard AS4282 – Control of the obtrusive effects of outdoor lighting*'.

8.4 Any reflective material must have a level of light reflectivity of no more than twenty (20) percent and a level of heat transmission of not less than twenty (20) percent.

8.5 All shop front glazing must be clear and untinted and must not be obscured by blinds, curtains or the like.

8.6 Prior to occupation of the building, submit to Council a certificate from a licenced surveyor to demonstrate the completed building does not exceed twelve (12) metres above natural ground level, in accordance with the approved plans.

## 9.0 LANDSCAPING

9.1 A Development Permit for Operational Works (landscaping) must be obtained prior to the commencement of any works on the site.

9.2 The landscape plan must include, but is not limited to, the following:

9.2.1 A plan documenting the "Extent of Works" and supporting documentation which includes:

- i) location and name of existing trees, including those to be retained (the location of the trees shall be overlayed or be easily compared with the proposed development design);
- ii) the extent of soft and hard landscape proposed;
- iii) important spot levels and/or contours. The levels of the trees to be retained shall be provided in relation to the finished levels of the proposed buildings and works;
- iv) underground and overhead services;
- v) typical details of critical design elements (eg stabilisation of batters, retaining walls, podium/balcony planters, trees in car park areas, fences);
- vi) details of landscape structures including areas of deep planting; and
- vii) specification notes on mulching and soil preparation.

9.2.2 A "Planting Plan" and supporting documentation which includes:

- (i) trees, shrubs and groundcovers to all areas to be landscaped;
- (ii) position and canopy spread of all trees and shrubs; and
- (iii) the extent and type of works (i.e. paving, fences, garden bed edging etc). All plants shall be located within an edged garden.

9.3 All landscaping work associated with this stage of the development must be completed prior to the commencement of use.

9.4 The landscaped areas must be subject to an ongoing maintenance and replanting programme.

9.5 The landscape plan must include a minimum 2.5 metre wide landscaped buffer along the McLaughlin Street and O'Shanesy Street frontages of stage one.

## 10.0 ELECTRICITY AND TELECOMMUNICATION

10.1 The use must not commence unless and until each tenancy has been provided with live electricity and telecommunication connections in accordance with the requirements of the relevant authority.

10.2 Provide street lighting and public space lighting in accordance with the relevant Australian Standards.

## 11.0 CONTRIBUTIONS/COSTS

11.1 Contributions must be paid to Council prior to the issue of a Development Permit for Building Works.

The contributions must be paid in accordance with the Council Policy rates at the date of payment. The following table sets out the contributions required to be paid:

<u>Policy</u>	<u>Contribution</u>	<u>Current Total*</u>
LPP1/96	Water Supply Headworks	\$12,823.45
LPP1/96	Sewerage Headworks	\$8,922.80
	Stormwater Drainage	\$12,507.00 <sup>+</sup>

\*Council reserves the right to review same in accordance with the policies and rate charges current at the time of payment. The applicant will be required to pay for Equivalent Persons (EP) at the rates current at the time of payment.

<sup>+</sup> At the time of payment this amount will be increased by the Road and Construction for Queensland with the December 2008 quarter being the base.

11.2 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be at full cost to the developer.

11.3 'As constructed' information pertaining to assets to be handed over to Council and those which may have an impact on Council's existing and future assets must be provided prior to the commence of the use or the release of the Building Format Plan, whichever occurs the sooner. This information must be provided in accordance with the Manual for Submission of Digital As Constructed Information.

## 12.0 ENVIRONMENTAL

12.1 Any application for a Development Permit for Operational Works or Development Permit for Building Works must be accompanied by an Erosion and Sediment Control Plan which addresses, but is not limited to, the following:

- i) water quality and drainage;
- ii) erosion and silt/sedimentation management;

- iii) acid sulphate soils;
- iv) fauna management;
- v) vegetation management and clearing;
- vi) top soil management;
- vii) interim drainage plan during construction;
- viii) construction programme;
- ix) geotechnical issues;
- x) weed control;
- xi) bushfire management;
- xii) emergency vehicle access;
- xiii) noise and dust suppression; and
- xiv) waste management.

12.2 Any application for a Development Permit for Operational Works or Development Permit for Building Works must be accompanied by an Erosion and Sediment Control Plan which addresses, but is not limited to, the following:

- i) objectives;
- ii) site location / topography;
- iii) vegetation;
- iv) site drainage;
- v) soils;
- vi) erosion susceptibility;
- vii) erosion risk;
- viii) concept;
- ix) design; and
- x) implementation, for the construction and post construction phases of work.

The erosion and sediment control plan must incorporate detailed plans, control measures, monitoring programmes and maintenance procedures to ensure appropriate development and management practices within and adjacent to the site.

12.3 The Environmental Management Plan and the Erosion and Sediment Control Plan approved as part of a Development Permit for Operational Works must be part of the contract documentation for the development works.

12.4 No works can commence on the site unless and until an Environmental Management Plan and an Erosion and Sediment Control Plan has been approved by Council as part of Development Permit for Operational Works.

### 13.0 OPERATING PROCEDURES

13.1 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the site. No storage of materials, parking of construction machinery or contractors' vehicles will be permitted in McLaughlin Street, O'Shanesy Street or the Capricorn Highway.

13.2 All waste storage areas must be surrounded by a fence/screen, at least 1.8 metres in height, that obstructs from view the contents of the bin compound by any member of the public from any public place.

- 13.3 All waste containers must be:
- 13.3.1 stored within the bin enclosure area;
  - 13.3.2 securely covered at all times; and
  - 13.3.3 maintained in a clean condition and in good repair.

**STAGE TWO – SUPERMARKET 2, JUNIOR DISCOUNT DEPARTMENT STORE, DISCOUNT DEPARTMENT STORE, SPECIALTY SHOPS AND KIOSKS**

14.0 ADMINISTRATION

- 14.1 The approved development must be completed and maintained generally in accordance with the following approved drawings and documents, except where amended by the conditions of this permit:

<u>Plan/Document Name</u>	<u>Plan Number</u>	<u>Dated</u>
Site Plan – Stage 2	7282A DA10 Rev.G	July 2011
Site Plan – Stage 2 Basement Carparking	7282A DA12 Rev. E	July 2011
Elevations	7282A DA20 Rev. A	7 July 2011

- 14.2 Where there is any conflict between conditions of this decision notice and details shown on the approved plans, the conditions of approval must prevail.
- 14.3 Where these Conditions refer to “Council” in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role of the Council may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.
- 14.4 The Developer is responsible for ensuring compliance with this Approval and the Conditions of the Approval by an employee, agent, contractor or invitee of the Developer.
- 14.5 All conditions, works, and requirements of this approval for this Stage must be satisfied, undertaken and completed to the satisfaction of Council prior to the commencement of use.
- 14.6 The following further development permits are required prior to the commencement of any works on the site:
- 14.6.1 Operational Works:
    - i) Road Works;
    - ii) Access and Parking;
    - iii) Sewerage Works;
    - iv) Water Works;
    - v) Stormwater Works;
    - vi) Roof and Allotment Drainage;
    - vii) Site Works; and
    - viii) Landscaping.
  - 14.6.2 Plumbing and Drainage Works; and
  - 14.6.3 Building Works.
- 14.7 All Development Permits for Operational Works and Plumbing and Drainage Works must be obtained prior to the issue of a Development Permit for Building Works.

- 14.8 This approval for stage two is valid for a period of 14 years from the day the approval takes effect. If the use has not commenced in accordance with the approved conditions by 17 August 2024, the approval will lapse.
- 14.9 Any outstanding rates, charges or expenses levied by the Council over the subject land must be paid prior to the issue of a Development Permit for Building Works.
- 14.10 The maintenance of all works constructed under this approval, or any subsequent Development Permit for Operational Works, must remain the sole responsibility of the developer until such time as all works are accepted 'off maintenance' by Council.
- 14.11 'As constructed' information pertaining to assets to be handed over to Council and those which may have an impact on Council's existing and future assets must be approved prior to the issue of a Development Permit for Building Works.

#### 15.0 ROAD WORKS

- 15.1 A Development Permit for Operational Works (road works) must be obtained prior to the commencement of any works on the site.
- 15.2 All road works and associated stormwater drainage system works must be designed generally in accordance with the Capricorn Municipal Development Guidelines (including standard drawings) and the endorsed plans (refer to Condition 14.1).
- 15.3 The engineering design of all new roads and associated stormwater drainage systems, both internal and external to the site, submitted as part of any application for a Development Permit for Operational Works (Road Works) must be prepared and certified by a registered professional engineer.
- 15.4 All road widenings, intersection alignments, associated kerb and channel and drainage works along O'Shanesy Street for stage two, must be designed and constructed along the frontage as indicated on the endorsed plans (refer to Condition 14.1). O'Shanesy Street must be reconstructed to separate the school set down and parking area from traffic accessing and passing the shopping centre site.
- 15.5 Design and construct all necessary connections with the existing road network including intersections generally in accordance with the Capricorn Municipal Development Guidelines (including standard drawings) and the endorsed plans (refer to Condition 14.1).
- 15.6 A dual use pathway, 2.0 metres wide, must be constructed along the full frontage of the site for O'Shanesy Street, relevant to stage two in accordance with the Capricorn Municipal Development Guidelines (including standard drawings) and the endorsed plans (refer to condition 14.1). Details of the footpath must be provided with any application for a Development Permit for Operational Works (road works).
- 15.7 Road signage and pavement markings must be installed in accordance with the Manual of Uniform Traffic Control Devices.
- 15.8 All new roads and intersections, and any modifications to existing roads or intersections, must be provided with road and public space lighting in accordance with the Australian Standard AS1158 suite of standards.
- 15.9 All areas of any existing or proposed road reserve disturbed as a consequence of road works, or any other works, must be suitably shaped, topsoiled, turfed or hydromulched, or similarly treated, and maintained to the satisfaction of Council.
- 15.10 The owner must ensure that any damage to infrastructure including public pathways, kerb and channel and the like caused as a result of the development is repaired or reinstated to the standard required for similar new works.

#### 16.0 ACCESS AND PARKING

- 16.1 A Development Permit for Operational Works (access and parking) must be obtained prior to the commencement of any works on the site.



- 16.2 All parking and access areas must be paved or sealed to the satisfaction of Council. Design and construction must be in accordance with the Capricorn Municipal Development Guidelines (including standard drawings), Australian Standard AS2890, Australian Standard AS1428 and the provisions of a Development Permit for Operational Works (access and parking). The layout must be generally in accordance with the endorsed plans (refer to condition 14.1).
- 16.3 585 parking spaces and three (3) motorcycle spaces must be provided on site generally in accordance with the endorsed plans (refer to condition 14.1), for this stage of the development.
- 16.4 The total parking provision for the whole development must be 871 parking spaces and nine (9) motorcycle spaces. The total parking provision must be constructed prior to the commencement of stage two of the development.
- 16.5 All stormwater runoff from parking and access areas must be collected and drained to a lawful point of discharge.
- 17.0 SEWERAGE WORKS
- 17.1 A Development Permit for Operational Works (sewerage works) must be obtained prior to the commencement of any works on the site.
- 17.2 The development must be connected to Council's reticulated sewerage network in accordance with the provisions of the *Water Act* and *Plumbing and Drainage Act*.
- 17.3 Any construction works proposed in the vicinity of Council's existing sewerage infrastructure must not adversely affect the integrity of the infrastructure.
- 17.4 A Trade Waste Permit must be obtained prior to the issue of a Development Permit for Building Works.
- 17.5 Should any proposed sewer connection points be located within trafficable areas, the jump-up must be raised to the finish surface level and provided with a brass cover.
- 17.6 All sanitary drainage works must be in accordance with regulated work under the *Plumbing and Drainage Act*.
- 18.0 WATER WORKS
- 18.1 A Development Permit for Operational Works (water works) must be obtained prior to the commencement of any works on the site.
- 18.2 The development must be connected to Council's reticulated water supply network in accordance with the provisions of the *Water Act* and *Plumbing and Drainage Act*. The connection must be located at a point nominated by Council.
- 18.3 The development must be provided with a master water meter at the property boundary and sub meters for each sole occupancy premises.
- 18.4 Water storage tanks and pumps must be located on site to provide adequate fire-fighting flows for the development.
- 18.5 Any construction works proposed in the vicinity of Council's existing water infrastructure must not adversely affect the integrity of the infrastructure.
- 18.6 All plumbing works must be in accordance with regulated work under the *Plumbing and Drainage Act*.
- 19.0 STORMWATER WORKS
- 19.1 A Development Permit for Operational Works (stormwater works) must be obtained prior to the commencement of any works on the site.
- 19.2 All stormwater drainage works must be designed and constructed in accordance with the Queensland Urban Drainage Manual and the Capricorn Municipal Design Guidelines, and sound Engineering practice.

- 19.3 All stormwater runoff from the subject site, and roofwater and water from paved surfaces, must be collected within the site and directed to a lawful point of discharge, in accordance with Council requirements, the Queensland Urban Drainage Manual and the Capricorn Municipal Design Guidelines. Design and construction must be in accordance with a Development Permit for Operational Works (stormwater works).
- 19.4 The application for a Development Permit for Operational Works (stormwater) must be accompanied by:
- 19.4.1 detailed assessment of total flows leaving the site and pipe sizing in accordance with the Capricorn Municipal Design Guidelines;
  - 19.4.2 details of any retention or detention proposed on site, including Q100 surface levels for any detained flows including overflow relief capacity and sizing;
  - 19.4.3 details of the capacity of the down-stream underground stormwater system and how it is able to handle the additional proposed development runoff.
- 19.5 Any filling or changes to the site proposed as part of any Development Permit for Operational Works must not adversely impact on any adjoining or downstream land, drainage systems, or any Council infrastructure.
- 19.6 Drainage easements must cater for the 100 year Average Recurrence Interval rainfall event. Provide drainage easements, free of cost and compensation in Council's favour, over any drainage works on the land should such be required.
- 20.0 SITE WORKS
- 20.1 A Development Permit for Operational Works (Site Works) must be obtained prior to the commencement of any works on the site.
- 20.2 Any application for a Development Permit for Operational Works (Site Works) must be accompanied by an earthworks plan which clearly identifies the following:
- 20.2.1 the location of cut and/or fill;
  - 20.2.2 the type of fill to be used and the manner in which it is to be compacted;
  - 20.2.3 the quantum of fill to be deposited or removed and finished cut and/or fill levels;
  - 20.2.4 details of any proposed access routes to the site which are intended to be used to transport fill to or from the site; and
  - 20.2.5 the maintenance of access roads to and from the site so that they are free of all cut and/or fill material and cleaned as necessary.
- 20.3 Any vegetation cleared from the site must not be burnt either on-site or off-site, and within sixty (60) days of clearing the cleared vegetation must be either:
- 20.3.1 mulched on-site and utilised on the subject land for landscaping purposes, in accordance with the landscaping plan approved by Council; or
  - 20.3.2 removed for disposal at a location approved by Council.
- 20.4 Filling work must not be undertaken on land with slopes greater than twenty-five (25) percent.
- 20.5 All structural filling must be in accordance with Australian Standard AS3798. Engineering drawings/specification must clearly indicate the location and depth of proposed filling. A testing strategy must be submitted as part of any application for a Development Permit for Operational Works (Site Works). Testing requirements must be generally in accordance with Section 8 of Australian Standard 3798.
- 20.6 All engineering drawings for Operational Works must be signed and certified by a registered professional engineer as being in accordance with all relevant Australian Standards, statutory requirements and sound engineering principles. A registered

professional engineer must supervise the works on behalf of the Applicant. A certificate of construction compliance must be submitted by a registered professional engineer verifying that all works have been carried out in accordance with Council approved drawings, approval conditions and specification.

- 20.7 A registered professional engineer must issue to Council signed “as-constructed” plans and a certificate verifying that the information contained within the drawings is true and accurate. These plans must be neatly presented in printed hard copy form and free from errors, omissions, mark ups, and/or hand written alterations/notes. Levels in the as-constructed plans must be based upon a minimum fourth-order Permanent Survey Mark.

- 20.8 Any application for a Development Permit for Operational Works (Site Works) must be accompanied by:

20.8.1 reasonable investigations to determine the presence and extent of any existing filled ground on the subject land (site investigations must assess the degree of compaction and composition of any existing filled ground and an assessment of the adequacy of existing filled ground including the extent of any remedial works required); and

20.8.2 reasonable investigations and reasonable testing to ensure the subject land is free of contamination in accordance with the requirements of the *Contaminated Land Act 1991*.

## 21.0 BUILDING

- 21.1 All external elements, such as air conditioners, must be adequately screened from public view, to Council’s satisfaction. Noise from any external elements, such as air conditioners, must not exceed 5dB(A) above the background ambient noise level, measured at the boundaries of the subject site.

- 21.2 All lift motor rooms, plant and service facilities must be totally enclosed or screened using materials consistent with those elsewhere in the building. Noise from any lift motor room must not exceed 5dB(A) above the background ambient noise level, measured at the boundaries of the subject site.

- 21.3 Any lighting devices associated with the development, such as sensory lighting, must be positioned on the site and shielded so as not to cause glare or other nuisance to nearby residents and motorists. Night lighting must be designed, constructed and operated in accordance with ‘*Australian Standard AS4282 – Control of the obtrusive effects of outdoor lighting*’.

- 21.4 Any reflective material must have a level of light reflectivity of no more than twenty (20) percent and a level of heat transmission of not less than twenty (20) percent.

- 21.5 All shop front glazing must be clear and untinted and must not be obscured by blinds, curtains or the like.

- 21.6 Prior to occupation of the building, submit to Council a certificate from a licenced surveyor to demonstrate the completed building does not exceed twelve (12) metres above natural ground level, in accordance with the approved plans.

## 22.0 LANDSCAPING

- 22.1 A Development Permit for Operational Works (landscaping) must be obtained prior to the commencement of any works on the site.

- 22.2 The landscape plan must include, but is not limited to, the following:

22.2.1 A plan documenting the “Extent of Works” and supporting documentation which includes:

- i) location and name of existing trees, including those to be retained (the location of the trees shall be overlayed or be easily compared with the proposed development design);

- ii) the extent of soft and hard landscape proposed;
- iii) important spot levels and/or contours. The levels of the trees to be retained shall be provided in relation to the finished levels of the proposed buildings and works;
- iv) underground and overhead services;
- v) typical details of critical design elements (eg stabilisation of batters, retaining walls, podium/balcony planters, trees in car park areas, fences);
- vi) details of landscape structures including areas of deep planting; and
- vii) specification notes on mulching and soil preparation.

22.2.2 A "Planting Plan" and supporting documentation which includes:

- i) trees, shrubs and groundcovers to all areas to be landscaped;
- ii) position and canopy spread of all trees and shrubs;
- iii) the extent and type of works (i.e. paving, fences, garden bed edging etc). All plants shall be located within an edged garden; and
- iv) a plant schedule with the botanic and common names, total plant numbers and pot sizes at the time of planting.

22.3 All landscaping work associated with this stage of the development must be completed prior to the commencement of use.

22.4 The landscaped areas must be subject to an ongoing maintenance and replanting programme.

22.5 The landscape plan must include a minimum 2.5 metre wide landscaped buffer along the McLaughlin Street and O'Shanesy Street frontages of stage two.

23.0 ELECTRICITY AND TELECOMMUNICATION

23.1 Provide underground electricity and telecommunication connections to the proposed development to the requirements of the relevant authority.

23.2 The use must not commence unless and until each tenancy has been provided with live electricity and telecommunication connections in accordance with the requirements of the relevant authority.

23.3 Provide street lighting and public space lighting in accordance with the relevant Australian Standards.

24.0 CONTRIBUTIONS/COSTS

24.1 Deleted.

24.2 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be at full cost to the developer.

24.3 'As constructed' information pertaining to assets to be handed over to Council and those which may have an impact on Council's existing and future assets must be provided prior to the commence of the use or the release of the Building Format Plan, whichever occurs the sooner. This information must be provided in accordance with the Manual for Submission of Digital As Constructed Information.

25.0 ENVIRONMENTAL

25.1 Any application for a Development Permit for Operational Works or Development Permit for Building Works must be accompanied by an Erosion and Sediment Control Plan which addresses, but is not limited to, the following:

- i) water quality and drainage;

- ii) erosion and silt/sedimentation management;
- iii) acid sulphate soils;
- iv) fauna management;
- v) vegetation management and clearing;
- vi) top soil management;
- vii) interim drainage plan during construction;
- viii) construction programme;
- ix) geotechnical issues;
- x) weed control;
- xi) bushfire management;
- xii) emergency vehicle access;
- xiii) noise and dust suppression; and
- xiv) waste management.

25.2 Any application for a Development Permit for Operational Works or Development Permit for Building Works must be accompanied by an Erosion and Sediment Control Plan which addresses, but is not limited to, the following:

- i) objectives;
- ii) site location / topography;
- iii) vegetation;
- iv) site drainage;
- v) soils;
- vi) erosion susceptibility;
- vii) erosion risk;
- viii) concept;
- ix) design; and
- x) implementation, for the construction and post construction phases of work.

The erosion and sediment control plan must incorporate detailed plans, control measures, monitoring programmes and maintenance procedures to ensure appropriate development and management practices within and adjacent to the site.

25.3 The Environmental Management Plan and the Erosion and Sediment Control Plan approved as part of a Development Permit for Operational Works must be part of the contract documentation for the development works.

25.4 No works can commence on the site unless and until an Environmental Management Plan and an Erosion and Sediment Control Plan has been approved by Council as part of Development Permit for Operational Works.

## 26.0 OPERATING PROCEDURES

26.1 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the site. No storage of materials, parking of construction machinery or contractors' vehicles will be permitted in McLaughlin Street, O'Shanesy Street or the Capricorn Highway.

26.2 All waste storage areas must be surrounded by a fence/screen, at least 1.8 metres in height, that obstructs from view the contents of the bin compound by any member of the public from any public place.

- 26.3 All waste containers must be:
- 26.3.1 stored within the bin enclosure area;
  - 26.3.2 securely covered at all times; and
  - 26.3.3 maintained in a clean condition and in good repair.

#### ADVISORY NOTES

NOTE 1. Aboriginal Cultural Heritage Act, 2003

It is advised that under Section 23 of the Aboriginal Cultural Heritage Act 2003, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage (the "cultural heritage duty of care"). Maximum penalties for breaching the duty of care are listed in the Aboriginal Cultural Heritage legislation. The information on Aboriginal Cultural Heritage is available on the Department of Natural Resources, Mines and Water's website [www.nrm.qld.gov.au/cultural\\_heritage/index.html](http://www.nrm.qld.gov.au/cultural_heritage/index.html).

NOTE 2. Asbestos Removal

Any demolition and/or removal works involving asbestos materials must be undertaken in accordance with the requirements of the Workplace Health and Safety legislation.

NOTE 3. Dust Control

It is the developer's responsibility to ensure compliance with Part 2A - Environmental Nuisance of the Environmental Protection Regulation 1998 which prohibits unlawful environmental nuisance caused by dust, ash, fumes, light, odour or smoke beyond the boundaries of the property during all stages of the development including earthworks and construction.

NOTE 4. Sedimentation Control

It is the developer's responsibility to ensure compliance with Section 32 of the Environmental Protection (Water) Policy 1997 to prevent soil erosion and contamination of the stormwater drainage system and waterways.

NOTE 5. Noise During Construction And Noise In General

It is the developer's responsibility to ensure compliance with Section 6S General Emission Criteria and Section 6T Noise Emission Criteria of the Environmental Protection Regulation 1998.

NOTE 6. General Safety Of Public During Construction

It is the principal contractor's responsibility to ensure compliance with Section 31 of the Workplace Health and Safety Act 1995. Section 31(1)(c) states that the principal contractor is obliged on a construction workplace to ensure that work activities at the workplace are safe and without risk of injury or illness to members of the public at or near the workplace.

It is the responsibility of the person in control of the workplace to ensure compliance with Section 30 of the Workplace Health and Safety Act 1995. Section 30(1)(c) states that the person in control of the workplace is obliged to ensure there is appropriate, safe access to and from the workplace for persons other than the person's workers.

NOTE 7. Gracemere Water Supply and Sewerage Planning

Reports Reference should be made to the current Gracemere Water Supply and Sewerage Planning Reports, including any addendum reports, when determining the servicing requirements of this development. All works identified within these reports required for the servicing of this development shall be designed and

constructed at the developer's expense.

NOTE 8. Signage

Advertising on the site shall be in accordance with the requirements set out in Fitzroy Shire Council (Control of Signs) Local Law No. 9.

NOTE 9. Infrastructure Charges Notice

This application is subject to infrastructure charges in accordance with Council policies. The charges are presented on an Infrastructure Charges Notice.

**RECOMMENDATION C**

That to reflect the above changes to conditions, Gracemere Shopping World Pty Ltd, be issued with an Infrastructure Charges Notice to the amount of \$1,951,226.00.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Kirkland  
**MOTION CARRIED**

**10.2 CALLIUNGAL RURAL FIRE BRIGADE LEASE RENEWAL**

*This item was withdrawn from the agenda*

**File No:** 7840  
**Attachments:** Nil  
**Authorising Officer:** Aaron Pont - Manager Parks  
Doug Scott - Acting General Manager Community Services  
**Author:** Justin Bulwinkel - Supervisor - Sports and Administration

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**SUMMARY**

*Calliungal Rural Fire Brigade are seeking to renew their lease for 20 years to support further development.*



**10.3 COMMUNITY ASSISTANCE PROGRAM**

**File No:** 12535  
**Attachments:** Nil  
**Authorising Officer:** Doug Scott - Acting General Manager Community Services  
**Author:** Kerri Dorman - Administration Supervisor

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**SUMMARY**

*An application from the Fitzroy Parish UCA for Community Grants Scheme assistance towards the Community Hub – Fire Hose, Office Furniture and Hall Flooring project is re-presented with additional information for Council consideration.*

**COUNCIL RESOLUTION**

THAT Council considers the Community Grants Scheme application from Fitzroy Parish UCA and approve a funding allocation of \$4,734.25 towards the Community Hub – Fire Hose, Office Furniture and Hall Flooring project.

**Moved by:** Councillor Wickerson

**Seconded by:** Councillor Kirkland

**MOTION CARRIED**

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**10.4 SCHOOL TRANSPORT INFRASTRUCTURE PROGRAM****File No:** 5252**Attachments:**

1. Process Flowchart
2. Concept Design - Footpath Connectivity
3. Concept Design - Pedestrian Refuge
4. Concept Design - Stop Drop Go zone

**Authorising Officer:** Peter Kofod - General Manager Regional Services  
Martin Crow - Manager Infrastructure Planning**Author:** Stuart Singer - Technical Officer

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**SUMMARY**

*Council officers are proposing to submit projects under the School Transport Infrastructure Program (STIP). This program is a sub program of the Targeted Road Safety Program. This report seeks Council's endorsement for the submission of these projects.*

**COUNCIL RESOLUTION**

THAT Council endorse the submission of the Bruigom Street Footpath Project, the Robinson Street Pedestrian Refuge Project and Murray Street Stop, Drop and Go Zone Project for the School Transport Infrastructure Program.

**Moved by:** Councillor Williams**Seconded by:** Councillor Fisher**MOTION CARRIED**

**13 URGENT BUSINESS\QUESTIONS****13.1 MAYORAL MINUTE - BEEF AUSTRALIA SPONSORSHIP****File No: 10486****Responsible Officer: Damon Morrison – Manager Office of the Mayor****COUNCIL RESOLUTION**

THAT Council approves the provision of sponsorship to Beef Australia in support of the Beef 2021 event of an amount of similar scale and nature to the most recent event in 2018 subject to adoption of the 2020-2021 annual Council budget.

**Moved by: Mayor Strelow****MOTION CARRIED**

## 10 OFFICERS' REPORTS

### 10.5 SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDING 30 APRIL 2020

**File No:** 8148

**Attachments:**

1. Income Statement - April 2020
2. Key Indicators Graphs - April 2020

**Authorising Officer:** Ross Cheesman - Deputy Chief Executive Officer

**Author:** Alicia Cutler - Chief Financial Officer

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#### SUMMARY

*The Chief Financial Officer presenting the Rockhampton Regional Council Summary Budget Management Report for the period ended 30 April 2020.*

#### COUNCIL RESOLUTION

THAT the Rockhampton Regional Council Summary Budget Management Report for the period ended 30 April 2020 be 'received'.

**Moved by:** Mayor Strelow

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

**10.6 2019-20 OPERATIONAL PLAN PROGRESS REPORT - QUARTER THREE****File No:** 8320**Attachments:**

1. Operational Plan Progress Report - Quarter Three
2. Operational Plan Summary - Quarter Three

**Authorising Officer:** Tracy Sweeney - Executive Manager Workforce and Governance**Author:** Allysa Brennan - Coordinator Legal and Governance

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**SUMMARY**

*Presenting the 2019-20 Operational Plan progress report for quarter three as at 31 March 2020, pursuant to s174(3) Local Government Regulation 2012.*

**COUNCIL RESOLUTION****9:39AM**

THAT pursuant to s7.4 Rockhampton Regional Council Meeting Procedures the meeting proceed to the next item of business on the agenda.

**Moved by:** Mayor Strelow**MOTION CARRIED**

9:39AM Chief Executive Officer left the meeting room, Deputy Chief Executive Officer assumed the role

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**10.7 AMENDED COMMUNITY GRANTS AND MINOR SPONSORSHIP POLICY AND DRAFT COMMUNITY GRANTS PROCEDURE - COVID-19 FINANCIAL HARDSHIP AND ASSISTANCE SCHEME****File No:** 12534**Attachments:**

1. Draft Community Grants and Minor Sponsorship Policy - Tracked Changes
2. Draft Community Grants and Minor Sponsorship Policy - Clean
3. Draft Community Grants Procedure - COVID-19 Financial Hardship and Assistance Scheme

**Authorising Officer:** Evan Pardon - Chief Executive Officer**Author:** Damon Morrison - Manager Office of the Mayor

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**SUMMARY**

*An amended 'Community Grants and Minor Sponsorship Policy' and draft 'Community Grants Procedure – COVID-19 Financial Hardship and Assistance Scheme' is presented for Council's consideration and adoption.*

9:45AM Chief Executive Officer returned to the meeting

**COUNCIL RESOLUTION**

THAT Council adopts the amended Community Grants and Minor Sponsorship Policy and draft Community Grants Procedure – COVID-19 Financial Hardship and Assistance Scheme, with the change that the grant will be distributed in a single round.

**Moved by:** Mayor Strelow**Seconded by:** Councillor Fisher**MOTION CARRIED**

**10.6 2019-20 OPERATIONAL PLAN PROGRESS REPORT - QUARTER THREE**

**File No:** 8320

**Attachments:**

1. Operational Plan Progress Report - Quarter Three
2. Operational Plan Summary - Quarter Three

**Authorising Officer:** Tracy Sweeney - Executive Manager Workforce and Governance

**Author:** Allysa Brennan - Coordinator Legal and Governance

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**SUMMARY**

*Presenting the 2019-20 Operational Plan progress report for quarter three as at 31 March 2020, pursuant to s174(3) Local Government Regulation 2012.*

**COUNCIL RESOLUTION**

THAT the 2019-20 Operational Plan progress report for quarter three as at 31 March 2020 be received.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Latcham  
**MOTION CARRIED**

## **11 NOTICES OF MOTION**

Nil



## **12 QUESTIONS ON NOTICE**

Nil

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## 13 URGENT BUSINESS\QUESTIONS

### 13.2 ROCKHAMPTON SHOW HOLIDAY

**File No:** 6097

#### **RECOMMENDATION**

THAT Council defer the Show Holiday to a date later in the year to provide a greater economic benefit to the community.

**Moved by:** Councillor Williams

**Seconded by:** Councillor Latcham

Council cannot accept the motion as the previous resolution has already been acted upon.  
Councillor Williams withdrew the motion.

### 13.3 COUNCILLOR DISCRETIONARY FUND - COUNCILLOR CHERIE RUTHERFORD - BARKING DOG COLLARS

**File No:** 8295

**Responsible Officer:** Damon Morrison – Manager Office of the Mayor

#### **COUNCIL RESOLUTION**

Subject to being within policy, that Council approve a donation of up to \$1,000 from Councillor Rutherford's Councillor Discretionary Fund to purchase barking dog collars for community use.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

## 14 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

## 15 CONFIDENTIAL REPORTS

*This item was withdrawn from the agenda*

### 15.1 ECONOMIC AND COMMUNITY SUPPORT

**File No:** 8785

**Attachments:** 1. Austerity Report

**Authorising Officer:** Evan Pardon - Chief Executive Officer

**Author:** Ross Cheesman - Deputy Chief Executive Officer

This report is considered confidential in accordance with section 275(1)(c), of the *Local Government Regulation 2012*, as it contains information relating to the local government's budget.

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### SUMMARY

*Council resolved on 28 April 2020, amongst other items, to consider reducing operating expenditure by reducing operations and/or opening hours. This report discusses those services mentioned at the meeting.*

## **16 CLOSURE OF MEETING**

**There being no further business the meeting closed at 10:06am.**

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SIGNATURE

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CHAIRPERSON

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DATE