



# **ORDINARY MEETING**

## **MINUTES**

**6 AUGUST 2019**

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**REPORT OF THE ORDINARY MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON TUESDAY, 6 AUGUST 2019 COMMENCING AT 9.01AM**

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## **1 OPENING**

The opening prayer was presented Captain Dale Brooks from the Salvation Army.

## **2 PRESENT**

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)  
Councillor C E Smith  
Councillor C R Rutherford  
Councillor M D Wickerson  
Councillor S J Schwarten  
Councillor A P Williams  
Councillor R A Swadling  
Councillor N K Fisher

In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr R Cheesman – Deputy Chief Executive Officer  
Mr P Kofod – General Manager Regional Services  
Mr A Pont – Acting General Manager Community Services  
Ms T Sweeney – Manager Workforce and Governance  
Mr A Russell – Manager Strategy and Planning  
Ms A Pearce – Manager Marketing, Events and Tourism  
Mr J Webb – Manager Communities and Culture  
Mr D Stevenson – Manager Corporate and Technology  
Ms K Moody – Acting Manager Planning and Regulatory Services  
Ms T Fitzgibbon – Coordinator Development Assessment  
Mr T Gardiner – Senior Planning Officer  
Mr C Wyatt – Coordinator Strategic Planning  
Ms A James – Strategic Planner  
Ms C Bell – Coordinator Environmental Sustainability  
Ms K Talbot – Senior Media Officer  
Ms E Brodel – Media Officer  
Ms G Dwyer – Media Officer  
Ms K Walsh – Acting Senior Committee Support Officer

## **3 APOLOGIES AND LEAVE OF ABSENCE**

## **4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

### **COUNCIL RESOLUTION**

THAT the minutes of the Ordinary Meeting held on 16 July 2019 be taken as read and adopted as a correct record.

THAT the minutes of the Special Meeting held on 24 July 2019 be taken as read and adopted as a correct record.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Smith

**MOTION CARRIED**

## **5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

### **9:04AM**

Councillor Williams declared a Conflict of Interest in Item 9.2.7 - Commercial Waste Containers in Laneways; and declared the following:

"I declare that I have a Conflict of Interest in the matter due to my brother Jim Williams and nephews Leigh and Matthew Williams owning/operating 'Regional Waste Services' and will leave the meeting while this matter is discussed and voted on."

### **9:04AM**

Councillor Swadling informed the meeting of an interest in Item 9.5.4 – Request for Building Site Fee Reduction – Lions Club of Rockhampton Mount Archer Inc and declared the following:

"I declare that I have a Conflict of Interest in this matter as I was a past President of the Lions Club of Rockhampton Mount Archer Inc and am now a current member of the Lions Club of Rockhampton Mount Archer Inc and will be dealing with this declared Conflict of Interest by leaving the meeting while the matter is discussed and voted on."

### **9:04AM**

Councillor Rose Swadling informed the meeting of a Conflict of interest in Item 16.3 – Chief Executive Officer Monthly Report - South Rockhampton Flood Levee.

"I declare that I have a personal interest in this matter due to a number of family members having interest in property in the vicinity of the land detailed in the report, and I will be dealing with this declared personal interest by leaving the meeting while this matter is discussed and voted on."

### **9:04AM**

Councillor Smith informed the meeting of a Conflict of Interest in Item 10.1 – Councillor Discretionary Fund – Division 4.

"I declare that I have a Conflict of Interest in this matter as I am a Patron for both the "Gracemere Croquet Club" and the "Rockhampton Kennel Club Inc. and I will leave the meeting while the matter is discussed and voted on."

## **6 BUSINESS OUTSTANDING**

Nil

## **7 PUBLIC FORUMS/DEPUTATIONS**

Nil

## **8 PRESENTATION OF PETITIONS**

Nil



## **9 COMMITTEE REPORTS**

### **9.1 PLANNING AND REGULATORY COMMITTEE MEETING - 30 JULY 2019**

#### **COUNCIL RESOLUTION**

THAT the Minutes of the Planning and Regulatory Committee meeting, held on 30 July 2019 as circulated, be received and that the recommendations contained within these minutes be adopted.

**Moved by:** Councillor Smith

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

(**Note:** The complete minutes are contained in the separate Minutes document)

**Recommendation of the Planning and Regulatory Committee, 30 July 2019****9.1.1 PROPOSED ANIMAL INSPECTION PROGRAM****File No:** 11741**Attachments:**

1. Locality of Berserker Map
2. Notice of Proposed Inspection Program  
Locality of Berserker

**Authorising Officer:** Karen Moody - Acting Manager Planning and Regulatory Services  
Colleen Worthy - General Manager Community Services**Author:** Nishu Ellawala - Coordinator Local Laws

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**SUMMARY**

*This report presents an Animal Inspection Program for consideration by Council. Prior to Rockhampton Regional Council officers undertaking an inspection program, the Systematic Inspection Program, to monitor compliance with the Animal Management (Cats and Dogs) Act 2008, Rockhampton Regional Council Local Law 1 (Administration) 2011, and Rockhampton Regional Council Local Law 2 (Animal Management) 2011 must be approved by Council.*

**COMMITTEE RECOMMENDATION**

THAT in accordance with the *Animal Management (Cats and Dogs) Act 2008* and *Local Government Act 2009*, Council approves a systematic inspection program, the Systematic Inspection Program, for the locality of Berserker between 2 September 2019 and 24 November 2019

**Recommendation of the Planning and Regulatory Committee, 30 July 2019****9.1.2 PROPOSED ANIMAL INSPECTION PROGRAM**

**File No:** 11741

**Attachments:** 1. Notice of Proposed Inspection Program for all Non-Renewed Animal from the 2018/2019 Registration Period

**Authorising Officer:** Karen Moody - Acting Manager Planning and Regulatory Services  
Colleen Worthy - General Manager Community Services

**Author:** Nishu Ellawala - Coordinator Local Laws

---

**SUMMARY**

*This report presents an Animal Inspection Program for consideration by Council. Prior to Rockhampton Regional Council officers undertaking an inspection program, the Selective Inspection Program, to monitor compliance with the Animal Management (Cats and Dogs) Act 2008, Rockhampton Regional Council Local Law 1 (Administration) 2011, and Rockhampton Regional Council Local Law 2 (Animal Management) 2011 must be approved by Council.*

**COMMITTEE RECOMMENDATION**

THAT in accordance with the *Animal Management (Cats and Dogs) Act 2008* and *Local Government Act 2009*, Council approves an inspection program, the Selective Inspection Program for all properties within the Rockhampton Regional Council where a dog had been registered up to 30 August 2019 and Council has not received a renewal for that registration to be undertaken between 2 September 2019 and 24 November 2019.

**Recommendation of the Planning and Regulatory Committee, 30 July 2019****9.1.3 ANIMAL MANAGEMENT COMMUNITY EDUCATION PLAN 2019-2020**

**File No:** 1464

**Attachments:** 1. Animal Management Community Education Plan 2019-2020

**Authorising Officer:** Karen Moody - Acting Manager Planning and Regulatory Services  
Colleen Worthy - General Manager Community Services

**Author:** Nishu Ellawala - Coordinator Local Laws

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**SUMMARY**

*This report presents the Animal Management Community Education Plan 2019-2020 (The Plan) for Council's consideration and adoption. The Plan has been developed to address key issues identified in the Animal Management Strategy 2017-2020, in particular Community education and awareness to ensure the community is adequately informed of their obligations in relation to responsible pet ownership.*

**COMMITTEE RECOMMENDATION**

THAT the Animal Management Community Education Plan 2019-2020 be received.

**Recommendation of the Planning and Regulatory Committee, 30 July 2019****9.1.4 DECISIONS UNDER DELEGATION - JUNE 2019**

**File No:** 7028  
**Attachments:** Nil  
**Authorising Officer:** Karen Moody - Acting Manager Planning and Regulatory Services  
Colleen Worthy - General Manager Community Services  
**Author:** Tarnya Fitzgibbon - Coordinator Development Assessment

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**SUMMARY**

*This report outlines the properly made development applications received in June 2019 and whether they will be decided under delegation or decided by Council.*

**COMMITTEE RECOMMENDATION**

THAT the report into the applications lodged in June 2019 be received.

**Recommendation of the Planning and Regulatory Committee, 30 July 2019****9.1.5 MONTHLY OPERATIONS REPORT FOR PLANNING & REGULATORY SERVICES - JUNE 2019****File No:** 1464**Attachments:** 1. Monthly Operations Report for Planning & Regulatory Services - June 2019**Authorising Officer:** Colleen Worthy - General Manager Community Services**Author:** Karen Moody - Acting Manager Planning and Regulatory Services

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**SUMMARY**

*The Monthly Operations Report for Planning & Regulatory Services for June 2019 is presented for Councillors information.*

**COMMITTEE RECOMMENDATION**

THAT the Planning & Regulatory Services Monthly Operations Report for June 2019 be 'received'.

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**Recommendation of the Ordinary Council, 6 August 2019****9.1.6 D/120-2018 - DEVELOPMENT APPLICATION FOR A MATERIAL CHANGE OF USE FOR A TELECOMMUNICATIONS FACILITY**

**File No:** D/120-2018

**Attachments:**

1. Locality Plan
2. Site Access and Locality Plan
3. North West Elevation Plan

**Authorising Officer:** Tarnya Fitzgibbon - Coordinator Development Assessment  
Karen Moody - Acting Manager Planning and Regulatory Services  
Colleen Worthy - General Manager Community Services

**Author:** Thomas Gardiner - Planning Officer

Planning and Regulatory Committee at its meeting on 30 July 2019 resolved that the matter be referred to the Ordinary Meeting meeting to be held on 06 August 2019.

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**SUMMARY**

*Development Application Number:* D/120-2018

*Applicant:* Telstra C/- Visionstream

*Real Property Address:* Lot 16 on SP208184, Parish of Calliungal

*Common Property Address:* 346A Archer Road, Mount Morgan

*Area of Site:* 8.1 hectares

*Planning Scheme:* Rockhampton Region Planning Scheme 2015

*Planning Scheme Zone:* Rural Zone

*Planning Scheme Overlays:* Biodiversity Overlay  
Bushfire Hazard Overlay

*Existing Development:* Dwelling House

*Existing Approvals:* Nil

*Approval Sought:* Development Permit for a Material Change of Use for a Telecommunications Facility

*Level of Assessment:* Impact Assessable

*Submissions:* Six (6)

*Referral Agency(s):* Department of State Development, Manufacturing, Infrastructure and Planning

*Infrastructure Charges Area:* Charge Area 3

**COMMITTEE RECOMMENDATION**

THAT the report be referred to the next Council meeting.

**9.2 AIRPORT, WATER AND WASTE COMMITTEE MEETING - 30 JULY 2019****COUNCIL RESOLUTION**

THAT the Minutes of the Airport, Water and Waste Committee meeting, held on 30 July 2019 as circulated, be received and that the recommendations contained within these minutes be adopted, excluding Item 9.2.7 – Commercial Waste Containers in Laneways.

**Moved by:** Councillor Fisher  
**Seconded by:** Councillor Swadling

**MOTION CARRIED**

(**Note:** The complete minutes are contained in the separate Minutes document)



**Recommendation of the Airport, Water and Waste Committee, 30 July 2019****9.2.1 ROCKHAMPTON AIRPORT MONTHLY OPERATIONS REPORT - JUNE 2019****File No:** 7927**Attachments:** 1. Rockhampton Airport Monthly Operational Report - June 2019**Authorising Officer:** Tony Cullen - General Manager Advance Rockhampton**Author:** Tracey Baxter - Manager Airport

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**SUMMARY**

*The Monthly Operations and Annual Performance Plan Report for the Rockhampton Airport for June 2019 is presented for Councillors information.*

**COMMITTEE RECOMMENDATION**

THAT the Rockhampton Airport Operations and Annual Performance Plan Report for June 2019 be 'received'.

**Recommendation of the Airport, Water and Waste Committee, 30 July 2019****9.2.2 PROJECT DELIVERY MONTHLY REPORT - JUNE 2019**

**File No:** 7028  
**Attachments:** 1. Project Delivery Monthly Report - June 2019  
**Authorising Officer:** Jason Plumb - Acting General Manager Regional Services  
**Author:** Andrew Collins - Manager Project Delivery

---

**SUMMARY**

Monthly reports on the projects currently managed by Project Delivery.

**COMMITTEE RECOMMENDATION**

THAT the Project Delivery Monthly Report for June 2019 be received.

**Recommendation of the Airport, Water and Waste Committee, 30 July 2019****9.2.3 EXPANSION OF WASTE COLLECTION SERVICES**

**File No:** 169  
**Attachments:** Nil  
**Authorising Officer:** Jason Plumb - Acting General Manager Regional Services  
**Author:** Michael O'Keeffe - Manager Rockhampton Regional Waste and Recycling

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**SUMMARY**

*The purpose of this report is to seek Council's endorsement of a strategy to systematically investigate the viability of rolling out domestic waste collection services to non-serviced waste collection areas within the Rockhampton Region.*

**COMMITTEE RECOMMENDATION**

THAT Council resolve to support a strategy to systematically investigate the viability of rolling out domestic waste collection services to non-serviced waste collection areas of Gogango, Westwood, Stanwell, Kabra, Bouldercombe, Moongan (off Razorback Road), Marmor and Bajool.

**Recommendation of the Airport, Water and Waste Committee, 30 July 2019****9.2.4 ROCKHAMPTON REGIONAL WASTE AND RECYCLING MONTHLY OPERATIONAL REPORT JUNE 2019**

**File No:** 7927  
**Attachments:** 1. 2019 June RRWR Monthly Operational Report  
**Authorising Officer:** Jason Plumb - Acting General Manager Regional Services  
**Author:** Michael O'Keeffe - Manager Rockhampton Regional Waste and Recycling

---

**SUMMARY**

*The purpose of this report is to provide Council with an overview of Rockhampton Regional Waste and Recycling (RRWR) for the month of June 2019*

**COMMITTEE RECOMMENDATION**

THAT the RRWR Monthly Operational Report for June 2019 be received.

**Recommendation of the Airport, Water and Waste Committee, 30 July 2019****9.2.5 FRW MONTHLY OPERATIONS REPORT - JUNE 2019**

**File No:** 1466  
**Attachments:** 1. FRW Monthly Operations Report - June 2019  
**Authorising Officer:** Jason Plumb - Acting General Manager Regional Services  
**Author:** Jason Plumb - Acting General Manager Regional Services

---

**SUMMARY**

*This report details Fitzroy River Water's financial position and other operational matters for the Council's information as at 30 June 2019.*

**COMMITTEE RECOMMENDATION**

THAT the FRW Monthly Operations Report for June 2019 be received.

**Recommendation of the Airport, Water and Waste Committee, 30 July 2019****9.2.6 FRW ANNUAL PERFORMANCE PLAN AS AT 30 JUNE 2019****File No:** 1466**Attachments:**

1. Customer Service Standards as at 30 June 2019
2. Customer Service and Financial Targets as at 30 June 2019
3. Non Compliance Comments as at 30 June 2019

**Authorising Officer:** Jason Plumb - Acting General Manager Regional Services**Author:** Jason Plumb - Acting General Manager Regional Services

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**SUMMARY**

*Fitzroy River Water's performance against financial and non-financial targets and key strategies is reported to Council on a quarterly basis in accordance with the adopted Annual Performance Plan for 2018/19. This report as at 30 June 2019 is presented for the Committee's information.*

**COMMITTEE RECOMMENDATION**

THAT the Fitzroy River Water Annual Performance Plan quarterly report as at 30 June 2019 be received.

**Recommendation of the Airport, Water and Waste Committee, 30 July 2019**

9:11AM Councillor Williams left the meeting while the declared Conflict of Interest was voted on.

**9.2.7 COMMERCIAL WASTE CONTAINERS IN LANEWAYS**

**File No:** 169

**Attachments:** Nil

**Authorising Officer:** Jason Plumb - Acting General Manager Regional Services

**Author:** Charlie Sotiris - Acting Manager Rockhampton Regional Waste and Recycling

**SUMMARY**

*The purpose of this report is to inform and allow Council to consider options for addressing the permanent placement of industrial waste bins in laneways in parts of Rockhampton.*

**COUNCIL RESOLUTION**

THAT:

1. Council contact all Waste Contractors servicing bins in laneways seeking their cooperation and to notify business owners on behalf of Council of the requirement to return bins within the property boundary after servicing; and
2. If after 30 days bins are still positioned on the road reserve, the matter be referred to Council's Local Law Officers to communicate with premises to promote voluntary compliance with the return of bins within the property boundary after servicing.

**Moved by:** Councillor Fisher

**Seconded by:** Mayor Strelow

**MOTION CARRIED**

9:12AM Councillor Williams returned to the meeting room.

**9.3 INFRASTRUCTURE COMMITTEE MEETING - 30 JULY 2019****COUNCIL RESOLUTION**

THAT the Minutes of the Infrastructure Committee meeting, held on 30 July 2019 as circulated, be received and that the recommendations contained within these minutes be adopted.

**Moved by:** Councillor Williams  
**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

(**Note:** The complete minutes are contained in the separate Minutes document)



**Recommendation of the Infrastructure Committee, 30 July 2019****9.3.1 PETITION REQUESTING BIENNIAL GRADING OF THREE RURAL ROADS**

**File No:** 8054  
**Attachments:** 1. Current condition of the three roads  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** David Bremert - Manager Civil Operations

---

**SUMMARY**

*A petition with 31 signatures requesting Bob's Creek Road, Upper Ulam Road and Ulam Connection Road be graded and maintained twice yearly for the safety of bus students and community members was received by Council on 16 April 2019.*

**COMMITTEE RECOMMENDATION**

THAT the assessment of road grading program continue to be based on condition assessment to determine when unsealed roads are graded.

**Recommendation of the Infrastructure Committee, 30 July 2019****9.3.2 STREET SIGN REPLACEMENT PROGRAM: 2017-2019**

**File No:** 12534  
**Attachments:** Nil  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** David Bremert - Manager Civil Operations

---

**SUMMARY**

*A street sign replacement program to replace faded or damaged signs was funded by the Works For Queensland program 2017-2019. This report provides Council with information on the works undertaken.*

**COMMITTEE RECOMMENDATION**

THAT the Street Sign Replacement Program 2017-2019 report be received.

**Recommendation of the Infrastructure Committee, 30 July 2019****9.3.3 WORKS FOR QUEENSLAND PATHWAYS PROGRAM**

**File No:** 12534

**Attachments:** 1. W4Q Footpath Program  
2. Maps of Footpath Program

**Authorising Officer:** Jason Plumb - Acting General Manager Regional Services

**Author:** Stuart Harvey - Acting Manager Infrastructure Planning

---

**SUMMARY**

*This report provides a prioritised list of pathways projects for the 2019-21 Works for Queensland Program. These projects are provided to Council for consideration.*

**COMMITTEE RECOMMENDATION**

THAT the proposed Works for Queensland footpath program 2019-21 be endorsed as the nominated projects for Works for Queensland 2019-21.

**Recommendation of the Infrastructure Committee, 30 July 2019****9.3.4 INFRASTRUCTURE PLANNING MONTHLY OPERATIONS REPORT - JUNE 2019****File No:** 7028**Attachments:** 1. Infrastructure Planning Monthly Operations Report June 2019**Authorising Officer:** Jason Plumb - Acting General Manager Regional Services**Author:** Stuart Harvey - Acting Manager Infrastructure Planning

---

**SUMMARY**

*This report outlines Infrastructure Planning Monthly Operations Report for the period to the end of June 2019.*

**COMMITTEE RECOMMENDATION**

THAT the Infrastructure Planning Monthly Operations Report for June 2019 report be received.

**Recommendation of the Infrastructure Committee, 30 July 2019****9.3.5 CIVIL OPERATIONS MONTHLY OPERATIONS REPORT**

**File No:** 7028

**Attachments:** 1. Civil Operations Monthly Operations Report - June 2019

**Authorising Officer:** Jason Plumb - Acting General Manager Regional Services

**Author:** David Bremert - Manager Civil Operations

---

**SUMMARY**

*This report outlines Civil Operations Monthly Operations Report on the activities and services in June 2019.*

**COMMITTEE RECOMMENDATION**

THAT the Civil Operations Monthly Operations Report on the activities and services in June 2019 be received.

**Recommendation of the Infrastructure Committee, 30 July 2019****9.3.6 PROJECT DELIVERY MONTHLY REPORT - JUNE 2019**

**File No:** 7028  
**Attachments:** 1. Project Delivery Monthly Report - June 2019  
**Authorising Officer:** Jason Plumb - Acting General Manager Regional Services  
**Author:** Andrew Collins - Manager Project Delivery

---

**SUMMARY**

*Monthly reports on the projects currently managed by Project Delivery.*

**COMMITTEE RECOMMENDATION**

THAT the Project Delivery Monthly Report for June 2019 be received.

**Recommendation of the Infrastructure Committee, 30 July 2019****9.3.7 BLACKSPOT PROGRAM 2020/21**

**File No:** 5252

**Attachments:**

1. Garnant Road Curve Improvement
2. South Yaamba Road / Colliver Road Intersection works

**Authorising Officer:** Martin Crow - Manager Infrastructure Planning  
Peter Kofod - General Manager Regional Services

**Author:** Stuart Harvey - Coordinator Infrastructure Planning

---

**SUMMARY**

*This report contains the proposed applications for the 2020/21 round of the Blackspot funding program.*

**COMMITTEE RECOMMENDATION**

THAT Council endorse the proposed applications for the 2020/21 Blackspot Program as follows:

1. Garnant Road Curve improvements - \$12,000
2. South Yaamba Road / Colliver Road Intersection - \$80,000

**Recommendation of the Infrastructure Committee, 30 July 2019****9.3.8 CAPRICORN HIGHWAY DUPLICATION ROAD CLOSURE****File No:** 8602**Attachments:**  
1. Letter from DTMR  
2. Map of Location**Authorising Officer:** Jason Plumb - Acting General Manager Regional Services**Author:** Stuart Harvey - Acting Manager Infrastructure Planning

---

**SUMMARY**

*Rockhampton Regional Council has received a letter from the Department of Transport and Main Roads regarding the closure of the intersection of Nelson Street, Old Capricorn Highway and the Capricorn Highway as a part of the Gracemere Duplication Project. This report seeks Council's acceptance of this proposed closure.*

**COMMITTEE RECOMMENDATION**

THAT Department of Transport and Main Roads be invited to provide Council with an update on the Capricorn Highway Duplication project and the impacts of any road closures.



**9.4 COMMUNITY SERVICES COMMITTEE MEETING - 31 JULY 2019****COUNCIL RESOLUTION**

THAT the Minutes of the Community Services Committee meeting, held on 31 July 2019 as circulated, be received and that the recommendations contained within these minutes be adopted.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

(Note: The complete minutes are contained in the separate Minutes document)

**Recommendation of the Community Services Committee, 31 July 2019****9.4.1 TRADITIONAL ITEM COUNCIL CHAMBERS**

**File No:** 7104  
**Attachments:** 1. Council Ordinary 12 December 2017 Minutes  
**Authorising Officer:** John Webb - Manager Communities and Culture  
Colleen Worthy - General Manager Community Services  
**Author:** Bianca Acimovic - Gallery Director

---

**SUMMARY**

*This report seeks to inform of the commissioning and fabrication of a traditional item for Rockhampton Regional Council, Council Chambers Room by the traditional owners, Darumbal People.*

**COMMITTEE RECOMMENDATION**

THAT Council accept the report.

**Recommendation of the Community Services Committee, 31 July 2019****9.4.2 COMMUNITY ASSISTANCE PROGRAM - MAJOR SPONSORSHIP****File No:** 12535**Attachments:** Nil**Authorising Officer:** Colleen Worthy - General Manager Community Services**Author:** Kerri Dorman - Administration Supervisor

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**SUMMARY**

*An application from the Black Dog Ball Incorporation for Major Sponsorship assistance towards The Black Dog Ball event is presented for Council consideration.*

**COMMITTEE RECOMMENDATION**

THAT Council considers the Major Sponsorship application from Black Dog Ball Incorporation for funding to assist with the staging of The Black Dog Ball to be held on 12 October 2019, and approves an amount of \$8,500.00 in sponsorship.

**Recommendation of the Community Services Committee, 31 July 2019****9.4.3 COMMUNITY ASSETS AND FACILITIES MONTHLY OPERATIONAL REPORT - JUNE 2019**

**File No:** 1464

**Attachments:** 1. Community Assets and Facilities Monthly Report - June 2019

**Authorising Officer:** Richard Dunkley - Manager Community Assets and Facilities  
Colleen Worthy - General Manager Community Services

**Author:** Sophia Czarkowski - Coordinator Facilities

---

**SUMMARY**

*This report provides information on the activities of Community Assets and Facilities for the month of June 2019.*

**COMMITTEE RECOMMENDATION**

THAT the Community Assets and Facilities monthly operational report for June 2019 be received.

**Recommendation of the Community Services Committee, 31 July 2019****9.4.4 COMMUNITIES AND CULTURE OPERATIONAL REPORT FOR JUNE 2019**

**File No:** 1464  
**Attachments:** 1. Communities and Culture Operational Report for June 19  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
**Author:** John Webb - Manager Communities and Culture

---

**SUMMARY**

*The report provides information on the programs and activities of the Communities and Culture section for June 2019.*

**COMMITTEE RECOMMENDATION**

THAT the Communities and Culture Operational Report for June 2019 be 'received'.

## Recommendation of the Community Services Committee, 31 July 2019

### 9.4.5 COMMUNITY ASSISTANCE PROGRAM

**File No:** 12535

**Attachments:** 1. Grants and Sponsorship Assessment - Round 1 2019-20

**Authorising Officer:** Colleen Worthy - General Manager Community Services

**Author:** Kerri Dorman - Administration Supervisor

#### SUMMARY

*Nine applications for funding were received for the first round of the Community Assistance Program for the current financial year. One application was deemed ineligible. Eight applications have been assessed and recommendations for funding are presented for Council consideration.*

#### COMMITTEE RECOMMENDATION

THAT funding for the Community Assistance Program be referred to Council on the items listed in the table below:

Applicant	Purpose of Grant/Sponsorship	Amount
AgForce Queensland	AgForce Country Connection Event	\$3,800.00
AM Media Consultants T/A Special Children's Christmas Parties	2019 CQ Special Children's Christmas Party Proudly Supporting Ronald	\$3,200.00
Cancer Council Queensland	Rockhampton Annual Christmas Parade	\$3,800.00
CentacareCQ	Improvements to Kinnane & Gilbert Short Term Accommodation House	\$4,800.00
Park Avenue Brothers Hockey Club	Clubhouse Ceiling Repairs	\$9,800.00
Rockhampton Bowls Club Inc	Mayoral Trophy 2019	\$500.00
Rockhampton Hockey Association Inc	Oceania Cup Hockey 2019 and Intercontinental Hockey 5's Tournament	\$6,000.00
Rockhampton Men's Shed Inc	Stage 1 - Woodwork and Metal Work Shed	\$9,000.00
		\$40,900.00

**9.5 PARKS, RECREATION AND SPORT COMMITTEE MEETING - 31 JULY 2019****RECOMMENDATION**

THAT the Minutes of the Parks, Recreation and Sport Committee meeting, held on 31 July 2019 as circulated, be received and that the recommendations contained within these minutes be adopted, excluding Item 9.5.4 – Request for Building Site Fee Reduction – Lions Club of Rockhampton Mount Archer Inc.

(**Note:** The complete minutes are contained in the separate Minutes document)

**Recommendation of the Parks, Recreation and Sport Committee, 31 July 2019****9.5.1 SOLE SUPPLIER REQUEST - FLORAL CLOCK**

**File No:** 1464

**Attachments:** 1. Floral Clock Design  
2. Floral Clock Hand Design Options

**Authorising Officer:** Richard Dunkley - Manager Community Assets and Facilities  
Colleen Worthy - General Manager Community Services

**Author:** Sophia Czarkowski - Coordinator Facilities

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**SUMMARY**

*This report seeks Council approval to procure a new floral clock for the Rockhampton Botanic Gardens under Chapter 6 Part 3 Division 3 Clause 235 of the Local Government Regulation 2012 that requires to have Council resolve "that it is satisfied that there is only one supplier who is reasonably available" to provide the goods/services.*

**COMMITTEE RECOMMENDATION**

THAT Council approve Moser-Baer SA as a sole supplier to Council in accordance with s.235(a) of the *Local Government Regulation 2012*.



**Recommendation of the Parks, Recreation and Sport Committee, 31 July 2019****9.5.2 PROJECT DELIVERY MONTHLY REPORT - JUNE 2019**

**File No:** 7028  
**Attachments:** 1. Project Delivery Monthly Report - June 2019  
**Authorising Officer:** Jason Plumb - Acting General Manager Regional Services  
**Author:** Andrew Collins - Manager Project Delivery

---

**SUMMARY**

*Monthly reports on the projects currently managed by Project Delivery.*

**COMMITTEE RECOMMENDATION**

THAT the Project Delivery Monthly Report for June 2019 be received.

**Recommendation of the Parks, Recreation and Sport Committee, 31 July 2019****9.5.3 PARKS OPERATIONAL REPORT - JUNE 2019**

**File No:** 1464  
**Attachments:** 1. Operational Report - June 2019  
2. Finch Gazebo Design  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
**Author:** Aaron Pont - Manager Parks

---

**SUMMARY**

*This report provides information on the activities and services of the Parks section for June 2019.*

**COMMITTEE RECOMMENDATION**

THAT the report on the activities and services of the Parks Section for June 2019 be received.

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**Recommendation of the Parks, Recreation and Sport Committee, 31 July 2019**

9:21AM Councillor Swadling left the meeting while the declared Conflict of Interest was voted on.

**9.5.4 REQUEST FOR BUILDING SITE FEE REDUCTION - LIONS CLUB OF ROCKHAMPTON MOUNT ARCHER INC**

**File No:** 3711

**Attachments:**

1. Letter from Lions Club of Rockhampton Mount Archer Inc requesting reduction in Lease fees
2. Sublet Agreement between Lions Club of Rockhampton Mount Archer Inc and Meditation Society of Central Queensland

**Authorising Officer:** Aaron Pont - Manager Parks  
Colleen Worthy - General Manager Community Services

**Author:** Jacinta James - Acting Senior Sports and Education Advisor

---

**SUMMARY**

*Lions Club of Rockhampton Mount Archer Inc currently has tenure over part of Tom Brady Park, 158-168 Hinchcliff Street, Kawana (being Lot 338 on LN1914). The Club has requested a reduction in fees for the remainder of their Lease period.*

**COUNCIL RESOLUTION**

THAT Council enters into discussions regarding alternate options as discussed and that a further report be brought back to the September Parks, Recreation and Sport Committee Meeting.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

9:22AM Councillor Swadling returned to the meeting room.

---

## 10 COUNCILLOR/DELEGATE REPORTS

9:22AM Councillor Smith left the meeting while the declared Conflict of Interest was voted on.

### 10.1 COUNCILLOR DISCRETIONARY FUND - DIVISION 4

**File No:** 8295

**Attachments:**

1. Gracemere Croquet Club - Councillor Discretionary Fund Application Form
2. Rockhampton Kennel Club Inc - Councillor Discretionary Fund Application Form

**Authorising Officer:** Ross Cheesman - Acting Chief Executive Officer

**Author:** Megan Careless - Executive Support Officer

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#### SUMMARY

*Councillor Ellen Smith is Patron of the Gracemere Croquet Club and the Rockhampton Kennel Club, both organisations have made application seeking financial assistance from her Division 4, Councillor Discretionary Fund. Councillor Smith is requesting Council consider their applications for approval as she is a Patron of both clubs.*

#### COUNCIL RESOLUTION

THAT Council approve the following disbursements from Cr Smith's Division 4 Councillor Discretionary Fund:

- Rockhampton Kennel Club Inc - \$350
- Gracemere Croquet Club - \$350

**Moved by:** Mayor Strelow

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

9:22AM Councillor Smith returned to the meeting.

**10.2 COUNCILLOR DISCRETIONARY FUND – COUNCILLOR R ELLEN SMITH -  
MOUNT MORGAN SHOW SOCIETY**

**File No:** 8295  
**Attachments:** Nil  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Megan Careless - Executive Support Officer

---

**SUMMARY**

*Approval is sought from Council for a financial donation from Councillor Smith's Councillor Discretionary Fund to the Mount Morgan Show Society for prize money.*

**COUNCIL RESOLUTION**

THAT approval be granted to donate \$300 from Councillor Ellen Smith's Councillor Discretionary Fund to the Mount Morgan Show Society for prize money for the Lucky Exhibitor Category in the 2019 Mount Morgan Show.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Swadling

**MOTION CARRIED**

**10.3 LEAVE OF ABSENCE - COUNCILLOR ELLEN SMITH**

**File No:** 8294  
**Attachments:** Nil  
**Authorising Officer:** Ross Cheesman - Acting Chief Executive Officer  
**Author:** Megan Careless - Executive Support Officer

---

**SUMMARY**

*Councillor Ellen Sith is seeking leave of absence from Wednesday 28 August 2019 to Friday 13 September 2019 inclusive.*

**COUNCIL RESOLUTION**

THAT Councillor Ellen Smith be granted leave of absence from Wednesday 28 August 2019 to Friday 13 September 2019 inclusive.

**Moved by:** Councillor Swadling  
**Seconded by:** Councillor Schwarten  
**MOTION CARRIED**

## 11 OFFICERS' REPORTS

### 11.1 COMMUNITY ASSISTANCE PROGRAM - MAJOR APPLICATION

**File No:** 12535  
**Attachments:** Nil  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
**Author:** John Webb - Manager Communities and Culture

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#### SUMMARY

*An application from the Australian South Sea Islander United Council Rockhampton and District Independent Inc – Gala Ball Sub-Committee for Major Sponsorship assistance towards the Australian South Sea Islander 25 Years of Recognition event is presented for Council consideration.*

#### COUNCIL RESOLUTION

THAT Council considers the Major Sponsorship application from Australian South Sea Islander United Council Rockhampton and District Independent Inc – Gala Ball Sub-Committee for funding to assist with the staging of the Australian South Sea Islander 25 Years of Recognition to be held from 19 – 24 August 2019, and approves an amount of \$7,460.00 in sponsorship.

**Moved by:** Councillor Schwarten  
**Seconded by:** Councillor Williams  
**MOTION CARRIED**

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**11.2 COMMUNITY ASSISTANCE PROGRAM: ENVIRONMENT AND SUSTAINABILITY SCHEME - JULY 2019 COMMUNITY INITIATIVES**

**File No:** 12535  
**Attachments:** 1. Assessment summary  
**Authorising Officer:** Alicia Cutler - Chief Financial Officer  
Ross Cheesman - Acting Chief Executive Officer  
**Author:** Christine Bell - Coordinator Environmental Sustainability

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**SUMMARY**

*This report tables the community-based projects submitted for consideration under Council's Community Assistance Program – Environment and Sustainability Scheme, as part of the July 2019 funding round.*

**COUNCIL RESOLUTION**

That Council approves funding and support for the following community-led environment and sustainability initiatives:

- Capricornia Catchments – Community capacity building, helping Capricornia's yellow chat and a few of their friends', \$3,000 grant allocation.
- Capricorn Conservation Council – Communicating for conservation, website upgrade, \$3,000 grant allocation.

**Moved by:** Councillor Wickerson

**Seconded by:** Councillor Swadling

**MOTION CARRIED**



### 11.3 D/120-2018 - DEVELOPMENT APPLICATION FOR A MATERIAL CHANGE OF USE FOR A TELECOMMUNICATIONS FACILITY

**File No:** D/120-2018

**Attachments:**

1. Locality Plan
2. Site Access and Locality Plan
3. North West Elevation Plan

**Authorising Officer:** Tarnya Fitzgibbon - Coordinator Development Assessment  
Karen Moody - Acting Manager Planning and Regulatory Services  
Colleen Worthy - General Manager Community Services

**Author:** Thomas Gardiner - Planning Officer

Planning and Regulatory Committee at its meeting on 30 July 2019 resolved that the matter be referred to the Ordinary Meeting to be held on 06 August 2019.

#### SUMMARY

*Development Application Number:* D/120-2018

*Applicant:* Telstra C/- Visionstream

*Real Property Address:* Lot 16 on SP208184, Parish of Calliungal

*Common Property Address:* 346A Archer Road, Mount Morgan

*Area of Site:* 8.1 hectares

*Planning Scheme:* Rockhampton Region Planning Scheme 2015

*Planning Scheme Zone:* Rural Zone

*Planning Scheme Overlays:* Biodiversity Overlay  
Bushfire Hazard Overlay

*Existing Development:* Dwelling House

*Existing Approvals:* Nil

*Approval Sought:* Development Permit for a Material Change of Use for a Telecommunications Facility

*Level of Assessment:* Impact Assessable

*Submissions:* Six (6)

*Referral Agency(s):* Department of State Development, Manufacturing, Infrastructure and Planning

*Infrastructure Charges Area:* Charge Area 3

#### PROCEDURAL MOTION

THAT the matter lay on the table until the next Council meeting and that additional information be provided to Councillors.

**Moved by:** Councillor Smith

**MOTION CARRIED**

9:29AM Mayor Strelow declared a 10 minute recess with the meeting to resume at 9:39am.

9:39AM The meeting resumed.

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)  
Councillor C E Smith  
Councillor C R Rutherford  
Councillor M D Wickerson  
Councillor S J Schwarten  
Councillor A P Williams  
Councillor R A Swadling  
Councillor N K Fisher

In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr R Cheesman – Deputy Chief Executive Officer  
Mr P Kofod – General Manager Regional Services  
Mr A Pont – Acting General Manager Community Services  
Ms A Cutler – Chief Financial Officer  
Ms T Sweeney – Manager Workforce and Governance  
Mr A Russell – Manager Strategy and Planning  
Ms A Pearce – Manager Marketing, Events and Tourism  
Mr D Stevenson – Manager Corporate and Technology Services  
Mr T Pegrem – Coordinator Industrial Relations and Investigations  
Ms T Fitzgibbon – Coordinator Development Assessment  
Mr T Gardiner – Senior Planning Officer  
Mr C Wyatt – Coordinator Strategic Planning  
Mr D Morrison – Resource Industry Project Manager  
Ms J James – Supervisor Sports and Administration  
Mr M Mansfield – Executive Coordinator to the Mayor  
Ms A James – Strategic Planner  
Ms E Brodel – Media Officer  
Ms G Dwyer – Media Officer  
Ms K Walsh – Acting Senior Committee Support Officer

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**11.4 ROCKHAMPTON REGION PLANNING SCHEME FINAL MINISTERIAL REVIEW**

**File No:** RRPS-PRO-2015/001-01-06

**Attachments:**

1. Submission Response Letter
2. Community Consultation Submission Report
3. Submission Summary (Confidential)

**Authorising Officer:** Ross Cheesman - Acting Chief Executive Officer  
Angus Russell - Manager Strategy and Planning  
Cameron Wyatt - Coordinator Strategic Planning

**Author:** Alyce James - Strategic Planner

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**SUMMARY**

*Council formally advertised the proposed planning scheme major amendment for public consultation from 15 April 2019 to 14 June 2019. This report seeks Council approval to update the scheme in response to the public submissions received, respond to all submissions and to formally request approval from the Minister for State Development, Manufacturing, Infrastructure and Planning for Council to adopt the major amendment to the planning scheme.*

**COUNCIL RESOLUTION**

1. THAT Council update the amendment to the Rockhampton Region Planning Scheme in accordance with the changes recommended in the Public Consultation Report – Proposed Response and Change Table;
2. THAT Council formally respond to all submitters in accordance with the recommended responses proposed in the Public Consultation Report – Proposed Response and Change Table and draft letter pro-forma attached to the report;
3. THAT Council submit a notice to the Minister of State Development, Manufacturing, Infrastructure and Planning requesting adoption of the proposed amendment in accordance with section 18 of the Planning Act 2016; and
4. THAT Council endorse and release the Community Consultation Submission Report on the Council website following the despatch of individual responses to submitters.

**Moved by:** Councillor Smith

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

**9:44AM**

Councillor Williams raised that Councillor Schwarten may have a conflict of interest in the last item as he owns property within the North Rockhampton Flood Mitigation Scheme.

Councillor Schwarten confirmed that he has a perceived conflict of interest in regards to the North Rockhampton Flood Mitigation Scheme as he owns a property in Dowling Street and that he overlooked this.

**11.5 ANNUAL POLICY REVIEW - PURCHASING POLICY - ACQUISITION OF GOODS AND SERVICES**

**File No:** 5883  
**Attachments:** 1. Revised Draft Purchasing Policy  
**Authorising Officer:** Ross Cheesman - Acting Chief Executive Officer  
**Author:** Drew Stevenson - Manager Corporate and Technology

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**SUMMARY**

*The annual review of the Purchasing Policy – Acquisition of Goods and Services is presented for consideration and adoption.*

**COUNCIL RESOLUTION**

THAT the revised draft Purchasing Policy – Acquisition of Goods and Services as attached to this report be adopted.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Smith

**MOTION CARRIED**

**11.6 SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED 30 JUNE 2019**

**File No:** 8148  
**Attachments:** 1. Income Statement - June 2019  
**Authorising Officer:** Ross Cheesman - Deputy Chief Executive Officer  
**Author:** Alicia Cutler - Chief Financial Officer

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**SUMMARY**

*The Chief Financial Officer presenting the Rockhampton Regional Council Summary Budget Management Report for the period ended 30 June 2019.*

**COUNCIL RESOLUTION**

THAT the Rockhampton Regional Council Summary Budget Management Report for the period ended 30 June 2019 be 'received'.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Swadling  
**MOTION CARRIED**

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**11.7 LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND ANNUAL CONFERENCE, 14-16 OCTOBER 2019, CAIRNS****File No:** 8291**Attachments:**

1. Letter from LGAQ
2. 2019 Conference Program
3. Certificate of Service Letter

**Authorising Officer:** Ross Cheesman - Acting Chief Executive Officer**Author:** Ross Cheesman - Acting Chief Executive Officer

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**SUMMARY**

*Local Government Association of Queensland Inc advising the Annual Conference will be held at the Cairns Convention Centre from 14 to 16 October 2019.*

**COUNCIL RESOLUTION****THAT:**

1. Mayor Margaret Strelow and Councillor Swadling be authorised to attend the Local Government Association of Queensland's Annual Conference to be held at the Cairns Convention Centre from 14-16 October 2019 as a matter of Council business;
2. Mayor Strelow and Councillor Swadling be appointed as delegates with voting rights for Rockhampton Regional Council;
3. Certificates of Long Service be requested for Councillor Rose Swadling (Extensive Long Service 25 years), Mayor Councillor Margaret Strelow (15 years), Councillor Cherie Rutherford (15 years), Councillor Tony Williams (15 years) and Councillor Ellen Smith (15 years). Mayor Strelow and Councillor Swadling will collect their Certificates at the Conference with the other Councillors to have them presented at a Council meeting.

**Moved by:** Councillor Williams**Seconded by:** Councillor Wickerson**MOTION CARRIED**

**11.8 COMPLAINTS MANAGEMENT POLICIES AND PROCEDURES****File No:** 11979**Attachments:**

1. Complaints Management Policy
2. Councillor Investigation Policy
3. Corrupt Conduct Policy
4. Corrupt Conduct Procedure
5. Meaning of corrupt conduct

**Authorising Officer:** Tracy Sweeney - Manager Workforce and Governance**Author:** Travis Pegrem - Coordinator Industrial Relations and Investigations

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**SUMMARY**

*A suite of complaints management policy documents have been updated in accordance with legislative requirements.*

**COUNCIL RESOLUTION**

THAT Council adopts the Complaints Management Policy, the Councillor Investigation Policy and the Corrupt Conduct Policy and Procedure as presented and that a workshop training session be held after the next council meeting.

**Moved by:** Mayor Strelow**Seconded by:** Councillor Williams**MOTION CARRIED**

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**11.9 ROCKHAMPTON AGRICULTURAL SHOW REPORT 2019**

**File No:** 6097  
**Attachments:** Nil  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Tony Cullen - General Manager Advance Rockhampton

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**SUMMARY**

*This report outlines the Rockhampton Agricultural Show Committee for the 2019 post event debrief and report back to Council.*

**COUNCIL RESOLUTION**

THAT Council retain the event management for the Rockhampton Agricultural Show through to the 2025 event.

THAT Council re-appoint the 2019 Committee with the addition of Mr Peter Curtis as the Rockhampton Agricultural Show Organising Committee:-

- Mr Tony Cullen, General Manager Advance Rockhampton (Chair)
- Councillor Ellen Smith
- Mr Zac Garven
- Mr Rod Green and
- Mr Peter Curtis

THAT Council adopt the 2019 Rockhampton Agricultural Show Report.

THAT Council approve the 2020 Rockhampton Show Public Holiday Date of Thursday 11 June as outlined in the report.

THAT Council approve a \$5.00 entry fee.

THAT Councillor Swadling be invited to continue to coordinate the Miss Show Girl competition.

THAT the Committee and volunteers be congratulated on a great show.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Swadling

**MOTION CARRIED**



**11.10 ADVANCE ROCKHAMPTON OPERATIONAL REPORT JUNE 2019****File No:** 12614**Attachments:** 1. Advance Rockhampton Monthly Operational Report for June 2019**Authorising Officer:** Tony Cullen - General Manager Advance Rockhampton**Author:** Tony Cullen - General Manager Advance Rockhampton

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**SUMMARY**

*The monthly operations report for the Advance Rockhampton Unit over the month of June 2019 is presented for Councillors' information.*

10:11AM Councillor Fisher left the meeting and did not return.

**COUNCIL RESOLUTION**

THAT the Advance Rockhampton Operational Report for June 2019 be received.

**Moved by:** Mayor Strelow**Seconded by:** Councillor Williams**MOTION CARRIED**

## **12 NOTICES OF MOTION**

Nil

## **13 QUESTIONS ON NOTICE**

## **14 URGENT BUSINESS\QUESTIONS**

### **14.1 TRANSFER OF BUDGET**

**File No:** 8785

**Responsible Officer:** Ross Cheesman – Deputy Chief Executive Officer

#### **COUNCIL RESOLUTION**

THAT as per Councillor Williams' request, the amount of \$10,000.00 currently allocated for the Bencke Fountain Project be transferred to a more urgent operational project to assist the South Sea Islander community with design planning to create a cultural hub that would serve similar to a traditional 'Nakamal' in the South Sea Islander Creek Street area of Kanaka Town, North Rockhampton particularly in recognition of their 25<sup>th</sup> anniversary.

**Moved by:** Councillor Williams

**Seconded by:** Councillor Swadling

**MOTION CARRIED**

Councillor Williams declared to the meeting that he had previously approved a Councillor Discretionary Fund (CDF) application from the Capricornia District Country Music Association in the amount of \$760.00 for the purchase of new chairs, however he should not have approved this application, as he is Patron of the Association and has now referred the matter to the Council table for consideration.

10:16AM Councillor Williams left the meeting while the declared Conflict of Interest was voted on.

#### **14.2 COUNCILLOR DISCRETIONARY FUND - CAPRICORNIA DISTRICT COUNTRY MUSIC ASSOCIATION**

**File No:** 8295

**Responsible Officer:** Evan Pardon –Chief Executive Officer

##### **COUNCIL RESOLUTION**

THAT Council retrospectively approve the Councillor Discretionary Fund application for Division 3 in the amount of \$760.00 for the Capricornia District Country Music Association.

**Moved by:** Councillor Schwarten

**Seconded by:** Councillor Smith

**MOTION CARRIED**

10:18AM Councillor Williams returned to the meeting.

**14.3 MANAGEMENT OF FERAL ANIMALS****File No:** 2557**Responsible Officer:** Colleen Worthy – General Manager Community Services**COUNCIL RESOLUTION**

THAT Council discuss the issue of wild pigs and wild cats with Queensland Parks and Wildlife.

**Moved by:** Councillor Smith**Seconded by:** Councillor Wickerson**MOTION CARRIED**

## 15 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

### COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

#### 16.1 Request from Rockhampton Hockey Association Inc to waive water charges for the Hockey Facility at Birdwood Park

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Moved by: Councillor Smith  
Seconded by: Councillor Swadling

**MOTION CARRIED**

### COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

#### 16.2 Bad Debt Write Offs

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Moved by: Councillor Swadling  
Seconded by: Councillor Smith

**MOTION CARRIED**

**COUNCIL RESOLUTION**

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

**16.3 Chief Executive Officer Monthly Report**

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage with the exception of the last item on the report.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Williams

**MOTION CARRIED**

**COUNCIL RESOLUTION**

**10:24AM**

**THAT** pursuant to s5.11 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

**Moved by:** Councillor Smith

**Seconded by:** Councillor Schwarten

**MOTION CARRIED**

10:37AM Councillor Schwarten left the meeting and did not return.

10:46AM Chief Executive Officer left the meeting.

10:48AM Chief Executive Officer returned to the meeting.

**COUNCIL RESOLUTION**

**11:16AM**

**THAT** pursuant to s5.11 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

**Moved by:** Councillor Williams

**Seconded by:** Councillor Smith

**MOTION CARRIED**



## 16 CONFIDENTIAL REPORTS

### 16.1 REQUEST FROM ROCKHAMPTON HOCKEY ASSOCIATION INC TO WAIVE WATER CHARGES FOR THE HOCKEY FACILITY AT BIRDWOOD PARK

**File No:** 4199

**Attachments:** 1. Letter from Rockhampton Hockey Association Inc requesting the new water charges be waived

**Authorising Officer:** Aaron Pont - Manager Parks  
Colleen Worthy - General Manager Community Services

**Author:** Jacinta James - Supervisor Sports and Administration

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

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#### SUMMARY

*Rockhampton Hockey Association Inc have requested that the new water access and water usage charges from the 100mm water main at Tooker Street and the water usage charges from the 20mm main at Water Street servicing the two synthetic surfaces at Birdwood Park (Kalka Shades) be waived.*

#### COUNCIL RESOLUTION

THAT a model be devised which gives a total rates bill of a minimum of \$5,000.00 up to a maximum of \$6,000.00 with the Rockhampton Hockey Association able to generate savings between those two figures on the basis of minimising water consumption and that this be done through the Lease.

THAT this model be locked in for 5 years through the Lease with a review at the end of 5 years.

**Moved by:** Councillor Williams

**Seconded by:** Councillor Swadling

**MOTION CARRIED**

**16.2 BAD DEBT WRITE OFFS****File No:** 1117**Attachments:** 1. Write Offs Over \$3000**Authorising Officer:** Ross Cheesman - Deputy Chief Executive Officer**Author:** Alicia Cutler - Chief Financial Officer

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

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**SUMMARY**

*Chief Financial Officer submitting a schedule of amounts considered to be uncollectable for approval to be written off as bad debts.*

**COUNCIL RESOLUTION**

THAT the debts contained in the schedule within the report be written off as bad debts.

**Moved by:** Mayor Strelow**Seconded by:** Councillor Smith**MOTION CARRIED**

**16.3 CHIEF EXECUTIVE OFFICER MONTHLY REPORT****File No:** 1830**Attachments:** Nil**Authorising Officer:** Evan Pardon - Chief Executive Officer**Author:** Evan Pardon - Chief Executive Officer

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

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**SUMMARY**

*Chief Executive Officer presenting monthly report for the period ending 29 July 2019.*

**COUNCIL RESOLUTION**

THAT the monthly report from the Chief Executive Officer for the period ending 29 July 2019 be received, excluding the last Item on the report – South Rockhampton Flood Levee.

**Moved by:** Mayor Strelow**Seconded by:** Councillor Swadling**MOTION CARRIED**

## **17 CLOSURE OF MEETING**

There being no further business the meeting closed at 11:20am.

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SIGNATURE

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CHAIRPERSON

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DATE