



LATE ITEMS ORDINARY MEETING

AGENDA

2 JULY 2019

Your attendance is required at an Ordinary meeting of Council to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 2 July 2019 commencing at 9.00am for transaction of the enclosed business.

A handwritten signature in black ink, appearing to be "C. P.", is written over a faint circular stamp.

CHIEF EXECUTIVE OFFICER
1 July 2019

Next Meeting Date: 16.07.19

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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10 COUNCILLOR/DELEGATE REPORTS

10.1 REQUEST FOR LEAVE OF ABSENCE - COUNCILLOR ROSE SWADLING - 8 JULY 2019 TO 4 AUGUST 2019 INCLUSIVE

File No: 10072
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Lyn Brill - Administration Officer

SUMMARY

Councillor Rose Swadling is seeking leave of absence, on similar terms as that granted recently to Councillor Neil Fisher, from Monday 8 July 2019 to Sunday 4 August 2019 inclusive.

OFFICER'S RECOMMENDATION

THAT Councillor Rose Swadling be granted leave of absence from Monday 8 July 2019 to Sunday 4 August 2019 inclusive and that Council and Councillor Swadling be exempt from section 8.3 paragraphs 4 and 5 of Council's Meeting Procedures Policy.

BACKGROUND

Councillor Rose Swadling has advised the Chief Executive Officer that she wishes to take leave of absence from Monday 8 July 2019 to Sunday 4 August 2019 inclusive.

In accordance with Section 8.3 of Council's Meeting Procedures Policy, Leave of Absence from Meetings requires 2 days notification if the Councillor intends to attend a meeting and also requires additional leave to be granted as the attendance at a meeting nullifies the previous leave.

With regard to Councillor Swadling's request for a leave of absence, it is recommended that Councillor Swadling does not have to comply with paragraphs 4 and 5 highlighted below:

8.3 Leave of Absence from Meetings

Councillors must seek a leave of absence from an ordinary or committee meeting where a Councillor cannot attend a meeting for private or business purposes. Leave is granted at the discretion of the Council. The CEO may approve a leave of absence when the Councillor is required to travel for Councillor business and a report to Council is not necessary.

A leave of absence may be granted prior to the meeting or at the meeting itself. An application does not need to be made in person, and as a result, Council may grant such leave while a Councillor is absent.

Where a Councillor needs to seek leave from more than a single meeting, such applications are to be made in writing to the CEO specifying the dates of the meeting/s leave is being applied for.

Where a Councillor intends to attend a meeting when leave has been granted by the Council, two day's written notice will be provided to the CEO. This notice nullifies any future leave previously approved.

If a Councillor attends a meeting, for which leave has been granted previously, any future absence requires additional leave to be granted, regardless if the original leave covered any future meetings.

A leave of absence is automatically granted to a Councillor where the Council passes a formal resolution for a Councillor to attend a conference or event.

Where Councillors are appointed by the Council as a Council representative on a Committee or Association, a leave of absence is automatically granted for any events or travel associated with the Councillor's fulfilment of that role.

11 OFFICERS' REPORTS

11.6 APPROVAL FOR INTERNATIONAL TRAVEL - COMMUNITY SERVICES

File No: 3559

Attachments: Nil

Authorising Officer: Evan Pardon - Chief Executive Officer

Author: Colleen Worthy - General Manager Community Services

SUMMARY

General Manager Community Services seeking approval for a candidate to fly from New Zealand to Rockhampton for an interview with Community Services.

OFFICER'S RECOMMENDATION

THAT approval be granted for the applicant to fly from New Zealand to Rockhampton on Thursday 4 July 2019 for an interview with Community Services.

BACKGROUND

Council has recently advertised for a role within the Community Services Department. General Manager Community Services will elaborate further at the meeting.