



ORDINARY MEETING

MINUTES

5 FEBRUARY 2019

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**REPORT OF THE ORDINARY MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY, 5 FEBRUARY 2019 COMMENCING AT 9.00AM**

1 OPENING

The opening prayer presented by Father Bryan Hanifin, Catholic Parish of Rockhampton South.

2 PRESENT

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor C E Smith
Councillor C R Rutherford
Councillor M D Wickerson
Councillor A P Williams
Councillor R A Swadling
Councillor N K Fisher

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Cheesman – Deputy Chief Executive Officer
Mr P Kofod – General Manager Regional Services
Mr T Cullen – General Manager Advance Rockhampton
Ms C Worthy – General Manager Community Services
Ms A Cutler – Chief Financial Officer
Mr C Ireland – Manager Regional Development and Promotions
Mr D Stevenson – Manager Corporate and Technology Services
Mr A Collins – Manager Project Delivery
Mr R Dunkley – Manager Community Assets and Facilities
Mr D Morrison – Executive Coordinator to the Mayor
Ms K Anderson – Coordinator Property and Insurance
Ms C Bell – Coordinator Environmental Sustainability
Mr M Mansfield – Coordinator Media and Communications
Mr C Wyatt – Coordinator Strategic Planning
Ms J Stratford – Acting Coordinator Community Assets
Mr R Palmer – Senior Executive Industry Engagement
Ms A James – Strategic Planner
Ms S Jones – Community Engagement Officer
Ms M Wagner – Community Engagement Officer
Ms E Brodel – Media Officer
Ms L Leeder – Senior Committee Support Officer

14.1 MAYORAL MINUTE - NAMING OF THE RECEPTION ROOM**File No:** 12534**Responsible Officer:** Damon Morrison – Executive Coordinator to the Mayor

9:02AM Councillor Fisher attended the meeting

COUNCIL RESOLUTION

THAT Council approve the naming of the Reception Room at Rockhampton Regional Council City Hall as the “Jim Webber Reception Room”.

Moved by: Mayor Strelow**MOTION CARRIED****3 APOLOGIES AND LEAVE OF ABSENCE**

Councillor Stephen Schwarten tendered his apology and was not in attendance.

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**COUNCIL RESOLUTION**

THAT the minutes of the Ordinary Meeting held on 15 January 2019 be taken as read and adopted as a correct record.

Moved by: Councillor Smith**Seconded by:** Councillor Wickerson**MOTION CARRIED****5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA****9:04AM**

Councillor Rose Swadling informed the meeting of an interest in Item 16.4 – Acquisition of Land and declared the following:

“I declare that I have a personal interest in this matter due to a number of family members having interest in property in the vicinity of the land detailed in the report, and I will be dealing with this declared personal interest by leaving the meeting while this matter is discussed and voted on.”

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 COMMITTEE REPORTS

Nil

10 COUNCILLOR/DELEGATE REPORTS

Nil

11 OFFICERS' REPORTS

11.1 WORKS FOR QUEENSLAND 2017-19 - REDISTRIBUTION OF FUNDS

File No: 12534
Attachments: 1. SES Architectural Plans
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Program Delivery

SUMMARY

A review of the funding for the new Gracemere SES facility has identified a funding shortfall. It is proposed that savings on other Works for Queensland projects be redirected to the SES building project.

9:11AM Councillor Rutherford attended the meeting

COUNCIL RESOLUTION

THAT Council approves the redistribution of funds within the 2017-19 Works for Queensland program to provide an adequate budget allocation to construct the new Gracemere SES facility.

Moved by: Councillor Smith
Seconded by: Councillor Williams
MOTION CARRIED

11.2 CAPRICON TENDER/QUOTE CONSIDERATION PLAN

File No: 6097
Attachments: Nil
Authorising Officer: Tony Cullen - General Manager Advance Rockhampton
Author: Chris Ireland - Manager Regional Development and Promotions

SUMMARY

This report provides an outline of the proposed Tender and Quoting processes that will be utilised for the coordination of CapriCon from 2019 to 2021 inclusive.

COUNCIL RESOLUTION

THAT the report be received and Council adopt the Tender/Quote Consideration Plan under s230 of the *Local Government Regulation*.

Moved by: Mayor Strelow
Seconded by: Councillor Swadling
MOTION CARRIED

11.3 ADVANCE ROCKHAMPTON OPERATIONAL REPORT DECEMBER 2018**File No:** 12614**Attachments:** 1. Advance Rockhampton's December 2018
Monthly Report**Authorising Officer:** Tony Cullen - General Manager Advance Rockhampton**Author:** Chris Ireland - Manager Regional Development and
Promotions

SUMMARY

The monthly operations report for the Advance Rockhampton Unit over the month of December 2018 is presented for Councillors' information.

COUNCIL RESOLUTION

THAT the Advance Rockhampton Operational Report for December 2018 be received.

Moved by: Mayor Strelow**Seconded by:** Councillor Smith**MOTION CARRIED**

11.4 SISTER CITY AGREEMENT WITH HUIZHOU

File No: 667
Attachments: 1. Sister City Agreement
Authorising Officer: Chris Ireland - Manager Regional Development and Promotions
Tony Cullen - General Manager Advance Rockhampton
Author: Young Beamish - Senior Executive Trade and Investment

SUMMARY

This report seeks Council approval for the Sister City Agreement with Huizhou.

COUNCIL RESOLUTION

THAT Council approves the Sister City Agreement with Huizhou.

Moved by: Mayor Strelow
Seconded by: Councillor Rutherford
MOTION CARRIED

11.5 CQ METS ACCELERATOR PROGRAM AND ASSOCIATED PROCUREMENT**File No:** 12472**Attachments:**

1. CQ METS 2019 - Accelerator Delivery Plan (Confidential)
2. Adaptive Solutions CQ METS Proposal (Confidential)

Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer**Author:** Drew Stevenson - Manager Corporate and Technology

SUMMARY

This report provides an update on the CQ Mining Equipment, Technology and Services (METS) Accelerator Program to be held in the SmartHub and seeks approval to appoint the facilitation of the CQ METS Accelerator to Adaptive Solution Pty Ltd.

COUNCIL RESOLUTION

THAT Council receives this report and approves the engagement of Adaptive Solutions Pty Ltd to deliver the CQ METS Accelerator Program at SmartHub Rockhampton under s235(b) of the *Local Government Regulation (2012)*.

Moved by: Mayor Strelow**Seconded by:** Councillor Rutherford**MOTION CARRIED**

11.6 CENTRAL QUEENSLAND REGION OF COUNCILS (CQROC) UPDATE

File No: 11044
Attachments: Nil
Authorising Officer: Ross Cheesman - Acting Chief Executive Officer
Author: Ross Cheesman - Acting Chief Executive Officer

SUMMARY

The Central Queensland Region of Councils (CQROC) is currently working through the process of incorporating. As part of this change and adopting its rules, a proposed change to the voting arrangements has made it untenable for Rockhampton Regional Council to be a member.

COUNCIL RESOLUTION

1. THAT Council confirms that it will retain its membership of the Central Queensland Regional Organisation of Councils under the current memorandum of understanding.
2. THAT Council supports membership of an Incorporated CQRoC on the proviso that a unanimous decision will be necessary to decide those matters where any two member Local Governments are competing for jobs, grants, development or on matters that are about economic development; and
3. THAT any decision which is about the assets of any individual member Council will require the support of that member Council.

Moved by: Mayor Strelow
Seconded by: Councillor Fisher
MOTION CARRIED UNANIMOUSLY

11.7 ENVIRONMENTAL SUSTAINABILITY STRATEGY: QUARTERLY PROGRESS REPORT FOR Q2 FY2018-19

File No: 1174
Attachments: 1. Progress report for annual action plan Q2
Authorising Officer: Alicia Cutler - Acting General Manager Corporate Services
Ross Cheesman - Deputy Chief Executive Officer
Author: Christine Bell - Coordinator Environmental Sustainability

SUMMARY

As part of Council's internal sustainability governance framework, the Sustainability Strategy Executive Group is responsible for providing strategic direction on the long term development and implementation of Council's Environmental Sustainability Strategy. The Group meets quarterly to monitor and review progress against a rolling annual action plan and to identify further opportunities for sustainability improvement across Council. This report tables the quarterly progress report for Quarter 2 FY2018-19.

COUNCIL RESOLUTION

That Council receives the Environmental Sustainability Strategy quarterly progress report for Quarter 2 FY2018-19.

Moved by: Councillor Wickerson

Seconded by: Councillor Swadling

MOTION CARRIED

12 NOTICES OF MOTION

Mayor Margaret Strelow has provided correspondence indicating her intention to move a Notice of Motion to Rescind a resolution of Council and further move a Notice of Motion related to negotiations with the Queensland Government on a proposal to purchase Council land.

These matters will be discussed in Closed Session, refer Item 16.1 - Notice of Motion to Rescind and Notice of Motion - Councillor Margaret Strelow - Queensland Government Property Negotiations.

13 QUESTIONS ON NOTICE

Nil

14 URGENT BUSINESS\QUESTIONS

15 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

16.1 Notice of Motion to Rescind and Notice of Motion - Councillor Margaret Strelow - Queensland Government Property Negotiations

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Moved by: Mayor Strelow

Seconded by: Councillor Swadling

MOTION CARRIED

COUNCIL RESOLUTION

16.2 Rockhampton Resources Expo

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

Moved by: Mayor Strelow

Seconded by: Councillor Wickerson

MOTION CARRIED

COUNCIL RESOLUTION

16.3 Capricorn Food and Wine Festival 2019

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Moved by: Councillor Swadling

Seconded by: Councillor Smith

MOTION CARRIED

COUNCIL RESOLUTION**9:38AM**

THAT pursuant to s7.11 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Councillor Smith

Seconded by: Councillor Fisher

MOTION CARRIED

COUNCIL RESOLUTION**9:53AM**

THAT pursuant to s7.11 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Councillor Wickerson

Seconded by: Councillor Fisher

MOTION CARRIED

16 CONFIDENTIAL REPORTS

16.1 NOTICE OF MOTION TO RESCIND AND NOTICE OF MOTION - COUNCILLOR MARGARET STRELOW - QUEENSLAND GOVERNMENT PROPERTY NEGOTIATIONS

File No: 10072

Attachments: 1. Letter from Mayor Strelow

Responsible Officer: Ross Cheesman - Deputy Chief Executive Officer

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

Mayor Margaret Strelow has provided correspondence indicating her intention to move a Notice of Motion to Rescind a resolution of Council and further move a Notice of Motion related to negotiations with the Queensland Government on a proposal to purchase Council land.

COUNCIL RESOLUTION

THAT Council resolves as per section 372 of the *Local Government Act 2009* to rescind the resolution of Item 16.4 of the 11 December 2018 ordinary meeting of Council.

Moved by: Mayor Strelow

Seconded by: Councillor Fisher

MOTION CARRIED

COUNCIL RESOLUTION

THAT Council supports and authorises the actions as recommended in the correspondence attached to the report.

Moved by: Mayor Strelow

Seconded by: Councillor Swadling

MOTION CARRIED

16.2 ROCKHAMPTON RESOURCES EXPO**File No:** 993**Attachments:** 1. Draft run sheet**Authorising Officer:** Chris Ireland - Manager Regional Development and Promotions
Tony Cullen - General Manager Advance Rockhampton**Author:** Rick Palmer - Senior Executive Industry Engagement

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

SUMMARY

This report seeks authorisation from Council to stage a resources exhibition.

COUNCIL RESOLUTION

THAT Council:

1. Authorise the CEO (General Manager Advance Rockhampton) to:
 - a) Continue discussions with the Queensland Resources Council about the staging of the Rockhampton Resources Expo;
 - b) Continue discussions with Trans Tasman Media to conclude a contract to stage the trade fair as part of the Rockhampton Resources Expo; and
 - c) Develop and register a suitable trade mark for the Rockhampton Resources Expo;
2. Authorise the formation of the Rockhampton Resources Expo Event Committee.

Moved by: Mayor Strelow
Seconded by: Councillor Fisher
MOTION CARRIED

16.3 CAPRICORN FOOD AND WINE FESTIVAL 2019**File No:** 6097**Attachments:**
1. Sponsorship Contract Letter
2. Sponsorship Prospectus 2019**Authorising Officer:** Tony Cullen - General Manager Advance Rockhampton**Author:** Chris Ireland - Manager Regional Development and Promotions

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

The Capricorn Food and Wine Festival is proposed to run from 26 to 29 September 2019. Capricorn Food and Wine have sought a sponsorship arrangement from Rockhampton Regional Council.

COUNCIL RESOLUTION

THAT the funding contributions set out in this report be adopted by Council.

Moved by: Councillor Fisher**Seconded by:** Councillor Wickerson**MOTION CARRIED**

15 CLOSED SESSION

9:54AM Councillor Swadling left the meeting room having earlier declared an interest in Item 16.4 – Acquisition of Land.

COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

16.4 Acquisition of Land

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Moved by: Councillor Williams

Seconded by: Councillor Fisher

MOTION CARRIED

COUNCIL RESOLUTION

9:54AM

THAT pursuant to s7.11 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Councillor Smith

Seconded by: Councillor Fisher

MOTION CARRIED

COUNCIL RESOLUTION

10:03AM

THAT pursuant to s7.11 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Councillor Smith

Seconded by: Councillor Fisher

MOTION CARRIED

16 CONFIDENTIAL REPORTS

16.4 ACQUISITION OF LAND

File No: 2021

Attachments: 1. Map
2. Background Information

Authorising Officer: Andrew Collins - Manager Program Delivery
Peter Kofod - General Manager Regional Services

Author: Kellie Anderson - Coordinator Property and Insurance

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

Coordinator Property & Insurance reporting on acquisition of land.

COUNCIL RESOLUTION

THAT Council proceed in the manner outlined in the report.

Moved by: Councillor Wickerson

Seconded by: Mayor Strelow

MOTION CARRIED

17 CLOSURE OF MEETING

There being no further business the meeting closed at 10:04am.

SIGNATURE

CHAIRPERSON

DATE