



# **COMMUNITIES COMMITTEE MEETING**

## **MINUTES**

**20 MAY 2025**

These Minutes are due to be confirmed at the next  
Communities Committee Meeting 17 June 2025

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**REPORT OF THE COMMUNITIES COMMITTEE MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON TUESDAY, 20 MAY 2025 COMMENCING AT 10:21AM**

## **1 OPENING**

## **2 PRESENT**

Members Present:

The Mayor, Councillor A P Williams (Chairperson)  
Deputy Mayor, Councillor M D Wickerson  
Councillor S Latcham  
Councillor E W Oram  
Councillor C R Rutherford  
Councillor M A Taylor  
Councillor G D Mathers  
Councillor E B Hilse

In Attendance:

Ms A Cutler – General Manager Community Services (Executive Officer)  
Mr E Pardon – Chief Executive Officer

## **3 APOLOGIES AND LEAVE OF ABSENCE**

Nil

## **4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

### **COMMITTEE RESOLUTION**

THAT the minutes of the Communities Committee of 15 April 2025 be confirmed.

**Moved by:** Councillor Wickerson

**Seconded by:** Councillor Oram

**MOTION CARRIED UNANIMOUSLY**

## **5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

Nil

## 6 BUSINESS OUTSTANDING

### 6.1 BUSINESS OUTSTANDING TABLE FOR COMMUNITIES COMMITTEE

**File No:** 10097

**Authorising Officer:** Alicia Cutler - General Manager Community Services

**Author:** Alicia Cutler - General Manager Community Services

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#### SUMMARY

*The Business Outstanding Table is used as a tool to monitor outstanding items resolved at previous Council or Committee meetings. The current Business Outstanding Table for Communities Committee is presented for Councillors' information.*

#### COMMITTEE RESOLUTION

THAT the Business Outstanding Table for the Communities Committee be received.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Oram

**MOTION CARRIED UNANIMOUSLY**

**7 PUBLIC FORUMS/DEPUTATIONS**

Nil

**8 PRESENTATION OF PETITIONS**

Nil

**9 COMMITTEE REPORTS**

Nil

UNCONFIRMED

## 10 COUNCILLOR/DELEGATE REPORTS

### 10.1 PORTFOLIO UPDATE

**File No:** 10097

**Authorising Officer:** Alicia Cutler - General Manager Community Services

**Author:** Alicia Cutler - General Manager Community Services

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#### SUMMARY

*Portfolio Councillors for Communities and Heritage; Parks, Sport and Public Spaces; Planning and Regulation; Environmental Sustainability will provide an update on matters of interest within their portfolio.*

#### **Meeting Adjourned**

##### **COMMITTEE RESOLUTION**

10:33AM

That the meeting be adjourned, to resume at 10:40AM

**Moved by:** Mayor Williams

**Seconded by:** Councillor Wickerson

**MOTION CARRIED UNANIMOUSLY**

#### **Meeting Resumed**

##### **COMMITTEE RESOLUTION**

10:36AM

That the meeting be resumed.

**Moved by:** Mayor Williams

**Seconded by:** Councillor Taylor

**MOTION CARRIED**

10:48AM The Chief Executive Officer left the meeting room.

##### **COMMITTEE RESOLUTION**

THAT the Portfolio Updates for Communities and Heritage, Parks Sport and Public Spaces, Planning and Regulation and Environmental Sustainability be received.

**Moved by:** Councillor Taylor

**Seconded by:** Councillor Oram

**MOTION CARRIED**

## 11 OFFICERS' REPORTS

### 11.1 SOUTH ROCKHAMPTON CEMETERY - NEW BURIALS

**File No:** 330

**Authorising Officer:** Alicia Cutler - General Manager Community Services

**Author:** Emma-Jane Dwyer - Manager Community Assets and Facilities

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#### SUMMARY

*South Rockhampton Cemetery has been identified as being suitable for new interments. This report details a plan to reopen the South Rockhampton Cemetery for Lawn Burials.*

#### COMMITTEE RESOLUTION

THAT:

1. Council proceed with detailed designs for lawn burials within the South Rockhampton Cemetery; and
2. Council keep the South Rockhampton Cemetery closed until such time when North Rockhampton Cemetery reaches capacity for first interments.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

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**11.2 NAMING OF NEW PARK - NORMAN GARDENS**

**File No:** 787  
**Authorising Officer:** Alicia Cutler - General Manager Community Services  
**Author:** Emma-Jane Dwyer - Manager Community Assets and Facilities  
Doug Scott - Acting Manager Parks

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**SUMMARY**

*This report provides a recommendation for the naming of the new park located along Springfield Drive, Norman Gardens.*

**COMMITTEE RESOLUTION**

THAT Council call for nominations from the community to name the new park located along Springfield Drive, Norman Gardens.

**Moved by:** Councillor Rutherford  
**Seconded by:** Councillor Latcham  
**MOTION CARRIED**

**11.3 GLENMORE BULLS AUSTRALIA FOOTBALL CLUB INC - TRUSTEE LEASE EXTENSION**

**File No:** 4323  
**Authorising Officer:** Alicia Cutler - General Manager Community Services  
**Author:** Justin Bulwinkel - Sports and Active Communities Coordinator

**SUMMARY**

*The report recommends extending the Freehold Lease area for Glenmore Bulls Australia Football Club Inc. to support the development of a Female changeroom and amenities.*

**COMMITTEE RESOLUTION**

THAT:

1. Pursuant to Section 236(1)(c)(iii) of the *Local Government Regulation 2012 (Qld)* Council approve the request for a Freehold Lease extension as identified in the report, conditioned on the removal of only non-remnant vegetation, as defined under the *Vegetation Management Act 1999*.
2. Council authorises the Chief Executive Officer (Sports & Active Communities Coordinator) to negotiate the terms and conditions of the agreements with the organisations listed in the report in preparation for execution by the delegated officer.

**Moved by:** Councillor Taylor

**Seconded by:** Councillor Hilse

**MOTION CARRIED**

Councillor Rutherford recorded her vote against the motion.

**12 NOTICES OF MOTION**

Nil

**13 QUESTIONS ON NOTICE**

Nil

**14 URGENT BUSINESS\QUESTIONS**

Nil

**15 CLOSURE OF MEETING**

There being no further business the meeting closed at 11:18am.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
DATE