

# LDMG Member Status Report



**Privacy Notice:** Council deals with personal information in accordance with law, including the *Information Privacy Act 2009*.

This form is to be completed by LDMG members prior to each LDMG Meeting. The Standard for Disaster Management in Queensland is founded on shared responsibilities. These responsibilities are reflected in the activities in this Member Status Report.

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## Customer Details

Organisation name:

LDMG meeting date:

Contact name:

Title:  Mr  Miss  Mrs  Ms  Other (please specify):

Preferred contact number:

Email:

Please provide details of activities that have been undertaken or are being undertaken by the local government/agency/organisation for the areas below. Please insert N/A as required depending on role and responsibilities.

## Hazard and Mitigation (May include items such as studies, mitigation initiatives, planning or measures being undertaken, review of hazards and risks.)

Hazard identification and risk assessment:

Hazard mitigation and risk reduction:

Impediments to implementation of mitigation measures (may include impediments such as funding, resourcing issues, responsibility):

**Planning** *(Preparedness and planning includes all activities undertaken prior to an event to mitigate the impact of the event on the community. Planning also occurs in response and recovery phases.)*

Plans outlining LDMG trigger points for hazards and risks:

**Emergency Communications** *(Emergency Communications includes both within and across the agencies, groups and networks responding to and engaging with the wider community.)*

Include information on communication undertaken this reporting period, experienced challenges or potential challenges:

**Response** *(Disaster response operations are focused on stabilising the impact of a disaster in a community. This includes a range of life, property and environment-saving activities and life-dependent restoration activities.)*

Include information on response activities undertaken this reporting period, experienced challenges or potential challenges:

**Relief and Recovery** *(Relief is a transitional phase that occurs during both response and short-term recovery operations. Relief activities may include the immediate provision of basic human needs immediately following disaster events.)*

Include information on relief and recovery activities undertaken this reporting period, experienced challenges or potential challenges:

## Operational Issues

Readiness status *(comment regarding status of operational readiness):*

Staff availability *(comment on staff availability for response, the LDCC etc):*

LDCC *(comment on resourcing levels for LDCC and possible impacts on operations):*

## Operations Conducted

Date	Type of event	Brief summary of response activities <i>(include role and functions)</i>

Remedial action *(outline any proposed actions or improvements as a result of the operational activities):*

1.

2.

3.

## Capability Development

### Training Conducted

Date	Disaster Management component/function	Name of course or training content	Conducted by	Participants

### Identified Training Needs *(insert details of any required training including suggested dates etc)*

Proposed date	Disaster Management component/function	Name of course or training content	Conducted by	Participants

### Exercises Conducted

Date	Name of exercise	Type of exercise <i>(eg tabletop/practical)</i>	Objectives of the exercise <i>(eg test communications plan)</i>	Agency coordinating the exercise	Local Govt/agencies involved

Remedial action *(insert details of any proposed actions or improvements as a result of lessons learned or recommendations)*:

1.

2.

3.

**Proposed Exercises** *(insert details of any proposed exercises or exercises currently under development including suggested dates etc)*

Date	Name of exercise	Type of exercise <i>(eg tabletop/practical)</i>	Objectives of the exercise <i>(eg test communications plan)</i>	Agency coordinating the exercise	Local Govt/agencies involved

**Community Awareness/Engagement/Education**

**Community Awareness/Engagement/Education** *(insert details of any community awareness/engagement/education activities conducted)*

Date	Name of activity	Type of activity	Objectives of the activity	Agency coordinating the activity	Local Govt/agencies involved

**Proposed Community Awareness/Engagement/Education** *(insert details of any proposed community awareness/engagement/ education activities proposed or currently under development, including suggested dates etc)*

Date	Name of activity	Type of activity	Objectives of the activity	Agency coordinating the activity	Local Govt/agencies involved

**Review of Local Disaster Management Plan (or sub plans)**

Review date	Type of review	Summary of amendments

General business *(any other comments)*:

**Declaration**

I submit this form and declare that the details are correct to the best of my ability.

Name:

Signature:

Date: