



# **INFRASTRUCTURE COMMITTEE MEETING**

## **MINUTES**

**4 OCTOBER 2022**

---

## TABLE OF CONTENTS

---

ITEM	SUBJECT	PAGE NO
1	OPENING.....	1
2	PRESENT .....	1
3	APOLOGIES AND LEAVE OF ABSENCE .....	2
4	CONFIRMATION OF MINUTES OF PREVIOUS MEETING.....	2
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA .....	2
6	BUSINESS OUTSTANDING.....	3
	NIL .....	3
7	PUBLIC FORUMS/DEPUTATIONS .....	3
	NIL .....	3
8	OFFICERS' REPORTS .....	4
8.1	PROJECT DELIVERY CAPITAL PROJECT REPORT SEPTEMBER 2022 .....	4
8.2	CONTAMINATION MANAGEMENT - RECYCLE BIN.....	5
8.3	COMMUNITY RECYCLING CENTRE AND REUSE SHOP UPDATE.....	6
8.4	QUAY STREET TRAFFIC CONFIGURATION.....	7
8.5	SCHOOL TRANSPORT INFRASTRUCTURE PROGRAM.....	8
9	NOTICES OF MOTION .....	10
	NIL .....	10
10	QUESTIONS ON NOTICE .....	10
	NIL .....	10
11	URGENT BUSINESS\QUESTIONS .....	10
12	CLOSURE OF MEETING.....	10

**REPORT OF THE INFRASTRUCTURE COMMITTEE MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON TUESDAY, 4 OCTOBER 2022 COMMENCING AT 9:00AM**

**COMMITTEE RESOLUTION**

THAT Councillor Ellen Smith be appointed as Chairperson.

**Moved by:** Councillor Kirkland

**Seconded by:** Councillor Latcham

**MOTION CARRIED**

9:01AM Councillor Ellen Smith assumed the Chair.

**1 OPENING**

1.1 Acknowledgement of Country

**2 PRESENT**

Members Present:

Councillor C E Smith (Chairperson)  
Councillor S Latcham  
Councillor C R Rutherford  
Councillor M D Wickerson  
Councillor D Kirkland

In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr P Kofod - General Manager Regional Services (Executive Officer)  
Mr R Cheesman – Deputy Chief Executive Officer (via video-link)  
Ms A Cutler – General Manager Community Services (via video-link)  
Mr A Russell – Executive Manager Strategy and Planning (via video-link)  
Mr A Collins – Manager Project Delivery  
Mr M Crow – Manager Infrastructure Planning  
Mr M O’Keeffe – Manager Rockhampton Regional Waste and Recycling  
Mr S Harvey – Coordinator Infrastructure Planning  
Mr S Singer – Infrastructure Planning Engineer  
Ms G Parsons – Coordinator Waste and Recycling Facilities  
Ms K Walsh – Committee Support Officer

### 3 APOLOGIES AND LEAVE OF ABSENCE

Leave of Absence for the meeting was previously granted to Councillor Grant Mathers.

The Mayor, Councillor A P Williams is attending the Land Forces 2022 International Land Defence Exposition and networking luncheon in Brisbane on Tuesday 4 October and Wednesday 5 October 2022.

Deputy Mayor, Councillor N K Fisher is attending the Land Forces 2022 International Land Defence Exposition and networking luncheon in Brisbane on Tuesday 4 October and Wednesday 5 October 2022.

### 4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

#### COMMITTEE RESOLUTION

THAT the minutes of the Infrastructure Committee of 6 September 2022 be confirmed.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Kirkland  
**MOTION CARRIED**

### 5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Councillor Ellen Smith informed the meeting:

"I have a prescribed conflict of interest in **Item 8.1 – Project Delivery Capital Project Report September 2022 - Mount Morgan Water Supply Pipeline**. This prescribed conflict of interest arises as my nephew Adam John McEvoy is a partner in MTC Industries which has a contract with Fitzroy River Water to cart potable drinking water to Mount Morgan. My brother John James McEvoy is employed by MTC Industries to drive the water tanker.

In relation to the proposed water pipeline to Mount Morgan, the alignment goes along Kabra Road where my brother owns a property at 248 Kabra Road. The proposed alignment also goes along Moonmera Road where my sister and brother-in-law Trish and Don McKinnon own a property on the corner of Moonmera and Poison Creek Roads.

I will deal with the conflict by leaving the room and staying away from the place where the meeting is being held when this matter is being discussed and voted on."

Councillor Shane Latcham informed the meeting:

"I have a declarable conflict of interest in **Item 8.5 – School Transport Infrastructure Program – Frenchville State School Set-down Area Project**. This declarable conflict of interest arises as my daughter, Savannah Latcham attends Frenchville State School.

I will deal with the conflict by leaving the room and staying away from the place where the meeting is being held when this matter is being discussed and voted on."

**6 BUSINESS OUTSTANDING**

Nil

**7 PUBLIC FORUMS/DEPUTATIONS**

Nil

## 8 OFFICERS' REPORTS

### 8.1 PROJECT DELIVERY CAPITAL PROJECT REPORT SEPTEMBER 2022

**File No:** 7028  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Andrew Collins - Manager Project Delivery

---

#### SUMMARY

*Monthly status report on all projects currently managed by the Project Delivery unit.*

9:07AM Councillor Rutherford attend the meeting.

#### COMMITTEE RESOLUTION

THAT the Project Delivery Monthly Report for September 2022 – excluding Mount Morgan Water Supply Pipeline be received.

**Moved by:** Councillor Latcham

**Seconded by:** Councillor Kirkland

**MOTION CARRIED**

#### COMMITTEE RESOLUTION

THAT Councillor Kirkland be appointed as Chair for the remaining part of this item.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Latcham

**MOTION CARRIED UNANIMOUSLY**

9:21AM Councillor Kirkland assumed the Chair.

9:21AM Councillor Smith, having earlier informed the meeting of a prescribed conflict of interest and her decision to not participate in the decision, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

9:21AM Councillor Smith left the meeting room.

#### COMMITTEE RESOLUTION

THAT the Project Delivery Monthly Report for September 2022 – Mount Morgan Water Supply Pipeline be received.

**Moved by:** Councillor Kirkland

**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

Councillors Kirkland, Rutherford, Wickerson and Latcham voted in the affirmative  
Councillor Smith did not participate in the vote.

9:25AM Councillor Smith returned to the meeting room.

9:25AM Councillor Smith assumed the Chair.

**8.2 CONTAMINATION MANAGEMENT - RECYCLE BIN**

**File No:** 169  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Michael O'Keeffe - Manager Rockhampton Regional Waste and Recycling

---

**SUMMARY**

*The purpose of this report is to provide Council with an update on the contamination management process of the yellow lid recycle bin.*

9:51AM Chief Executive Officer left the meeting room.

**COMMITTEE RESOLUTION**

THAT Council note the process for the management and reduction of household contamination in the yellow lid recycle bin, used for the storage and collection of household recyclable waste.

**Moved by:** Councillor Latcham

**Seconded by:** Councillor Kirkland

**MOTION CARRIED UNANIMOUSLY**

9:56AM Chief Executive Officer returned to the meeting room.

**8.3 COMMUNITY RECYCLING CENTRE AND REUSE SHOP UPDATE**

**File No:** 7284  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Giselle Parsons - Coordinator Waste & Recycling Facilities  
Michael O'Keeffe - Manager Rockhampton Regional Waste and Recycling

---

**SUMMARY**

*The purpose of this report is to provide an update to Council on the progress of Resource Recovery Australia being awarded the Contract for the operation of Lakes Creek Road Reuse Shop, Community Recycling Centre and Waste Transfer Station.*

9:59AM Councillor Rutherford left the meeting room.

10:01AM Councillor Rutherford returned to the meeting room.

**COMMITTEE RESOLUTION**

THAT the Community Recycling Centre and Reuse Shop update report be received.

**Moved by:** Councillor Latcham  
**Seconded by:** Councillor Wickerson

**MOTION CARRIED UNANIMOUSLY**



**8.4 QUAY STREET TRAFFIC CONFIGURATION**

**File No:** 5252  
**Authorising Officer:** Martin Crow - Manager Infrastructure Planning  
Peter Kofod - General Manager Regional Services  
**Author:** Stuart Harvey - Coordinator Infrastructure Planning

---

**SUMMARY**

*Following on from the preliminary investigation completed in November 2017, an investigation into the impacts of permanently changing Quay Street to one way traffic configuration, as opposed to two way vehicle flow, has been undertaken. The results of this investigation are included for Council's consideration.*

**COMMITTEE RESOLUTION**

THAT the matter lay on the table and be referred to the next Infrastructure Committee meeting.

**Moved by:** Councillor Rutherford  
**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

Councillor Kirkland recorded her vote against the motion.

---

**8.5 SCHOOL TRANSPORT INFRASTRUCTURE PROGRAM**

**File No:** 12534  
**Authorising Officer:** Martin Crow - Manager Infrastructure Planning  
Peter Kofod - General Manager Regional Services  
**Author:** Stuart Harvey - Coordinator Infrastructure Planning

---

**SUMMARY**

*Council officers are proposing to submit projects under the School Transport Infrastructure Program (STIP). This program is a sub program of the Targeted Road Safety Program. This report seeks Council's endorsement for the submission of these projects.*

The Executive Officer advised the meeting that Councillor Shane Latcham does not have a declarable conflict of interest in **Item 8.5 – School Transport Infrastructure Program – Frenchville State School Set-down Area Project** as declared earlier in the meeting as provided for under the Local Government Act 2009 Section 150EO(1)(b)(iv).

10:15AM Chief Executive Officer left the meeting room.  
10:18AM Chief Executive Officer returned to the meeting room.

10:22AM  
Councillor Cherie Rutherford informed the meeting:

“I have a declarable conflict of interest in **School Transport Infrastructure Program – St Joseph’s Footpath Park Avenue Project** due to my sister and brother-in-law, Maree and Shane Sargent of Sargent Signs, owning property in White Street.

I will deal with this conflict by leaving the room and staying away from the place where the meeting is being held when this matter is being discussed and voted on.”

10:54AM  
Councillor Rutherford, having earlier informed the meeting of a declarable conflict of interest in **School Transport Infrastructure Program – St Joseph’s Footpath Park Avenue Project**, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed.

10:55AM Councillor Rutherford returned to the meeting room.

**COMMITTEE RESOLUTION**

THAT Council endorse the following submissions for the School Transport Infrastructure Program 2022:

- Frenchville State School Set-down Area Project
- Mount Archer State School Wiltshire Street Footpath Project
- Mount Morgan Central State School Gordon Street concrete kerb work
- Mount Morgan High School Dee Street Footpath Project
- North Rockhampton High School Robinson Street Footpath Project
- Rockhampton Grammar School Supervised Crossing and Footpath Project

**Moved by:** Councillor Wickerson  
**Seconded by:** Councillor Latcham

**MOTION CARRIED**

---

10:56AM Councillor Rutherford, having earlier informed the meeting of a declarable conflict of interest in in **School Transport Infrastructure Program – St Joseph’s Footpath Park Avenue Project**, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

**COMMITTEE RESOLUTION**

THAT Council endorse the St Joseph’s Park Avenue Footpath Project for the School Transport Infrastructure Program 2022.

**Moved by:** Councillor Kirkland

**Seconded by:** Councillor Smith

**MOTION CARRIED**

Councillors Kirkland, Smith, Wickerson voted in the affirmative.

Councillor Latcham voted in the negative.

Councillor Rutherford did not participate in the vote.

11:10AM Councillor Rutherford returned the meeting room.

**9 NOTICES OF MOTION**

Nil

**10 QUESTIONS ON NOTICE**

Nil

**11 URGENT BUSINESS\QUESTIONS**

**12 CLOSURE OF MEETING**

There being no further business the meeting closed at 11:11am.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
DATE