



**INFRASTRUCTURE COMMITTEE  
MEETING**

**MINUTES**

**6 SEPTEMBER 2022**

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## TABLE OF CONTENTS

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ITEM	SUBJECT	PAGE NO
1	OPENING.....	1
2	PRESENT .....	1
3	APOLOGIES AND LEAVE OF ABSENCE .....	1
4	CONFIRMATION OF MINUTES OF PREVIOUS MEETING.....	2
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA .....	2
6	BUSINESS OUTSTANDING.....	5
	NIL .....	5
7	PUBLIC FORUMS/DEPUTATIONS .....	5
	NIL .....	5
8	OFFICERS' REPORTS .....	6
	8.1 PROJECT DELIVERY CAPITAL PROJECT REPORT AUGUST 2022 .....	6
	8.2 ASSET MANAGEMENT PLAN - FOOTPATHS .....	7
	8.3 GRACEMERE WATER SUPPLY STRATEGY .....	9
	8.4 RESPONSE TO PETITION: WHITE STREET PARK AVENUE .....	10
9	NOTICES OF MOTION .....	11
	NIL .....	11
10	QUESTIONS ON NOTICE .....	11
	NIL .....	11
11	URGENT BUSINESS\QUESTIONS .....	11
12	CLOSURE OF MEETING.....	12

**REPORT OF THE INFRASTRUCTURE COMMITTEE MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON TUESDAY, 6 SEPTEMBER 2022 COMMENCING AT 9:07AM**

## **1 OPENING**

- 1.1 Acknowledgement of Country

## **2 PRESENT**

Members Present:

Acting Mayor, Councillor N K Fisher (Chairperson)  
Councillor S Latcham  
Councillor C E Smith (via video link)  
Councillor C R Rutherford  
Councillor M D Wickerson  
Councillor D Kirkland  
Councillor G D Mathers

In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr P Kofod - General Manager Regional Services (Executive Officer)  
Ms M Taylor – Acting General Manager Corporate Services  
Ms A Cutler – General Manager Community Services (via video link)  
Mr D Morrison – Manager Workforce and Governance (via video link)  
Mr A Russell – Executive Manager Strategy and Planning  
Mr W Clark – Acting Executive Manager Advance Rockhampton (via video link)  
Mr M Crow – Manager Infrastructure Planning  
Mr M O’Keeffe – Manager Rockhampton Regional Waste and Recycling (via video link)  
Mr A Collins – Manager Project Delivery  
Mr A Whitby – Coordinator Assets and GIS  
Mr S Harvey – Coordinator Infrastructure Planning  
Mr P Wheelhouse – Network Systems Engineer  
Ms L Leeder – Senior Committee Support Officer  
Ms K Walsh – Committee Support Officer

## **3 APOLOGIES AND LEAVE OF ABSENCE**

Leave of Absence for the meeting was previously granted to the Mayor, Councillor Tony Williams.

## 4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

### COMMITTEE RESOLUTION

THAT the minutes of the Infrastructure Committee of 16 August 2022 be confirmed.

**Moved by:** Councillor Kirkland

**Seconded by:** Councillor Smith

**MOTION CARRIED**

## 5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Councillor Ellen Smith informed the meeting:

"I have a prescribed conflict of interest in **Item 8.1 – Project Delivery Capital Project Report August 2022 - Mount Morgan Water Security**. This prescribed conflict of interest arises as my nephew Adam John McEvoy is a partner in MTC Industries who recently commenced a contract with Fitzroy River Water to cart potable drinking water to Mount Morgan. My brother John James McEvoy is employed by MTC Industries to drive the water tanker.

I will deal with the conflict by leaving the room and staying away from the place where the meeting is being held when this matter is being discussed and voted on."

Councillor Cherie Rutherford informed the meeting:

"I have a declarable conflict of interest in **Item 8.4 – Response to Petition: White Street Park Avenue** due to my sister and brother-in-law, Maree and Shane Sargent of Sargent Signs, owning property in Knight Street.

Pursuant to section 150ES of the *Local Government Act 2009*, I wish for the meeting to determine whether I participate in the matter and acknowledge that eligible councillors must now determine if I:

- May participate in the decision, including by voting on the matter: or
- Must leave the meeting, including any area set aside for the public and stay away while the eligible Councillors discuss and vote on the matter."

### *Meeting Adjourned*

### COMMITTEE RESOLUTION

9:16AM

THAT the meeting be adjourned for a short recess.

**Moved by:** Councillor Fisher

**Seconded by:** Councillor Mathers

**MOTION CARRIED**

9:23AM

The meeting resumed

9:24AM

Councillor Grant Mathers informed the meeting:

"I declare that I have a conflict of interest in regards to the fact that Councillor Cherie Rutherford is my sister, and I will leave the room while the decision is being made on her declarable conflict of interest in **Item 8.4 - Response to Petition: White Street Park Avenue.**

9:25AM

Councillor Mathers left the room while the matter of Councillor Cherie Rutherford's declarable conflict of interest in **Item 8.4 – Response to Petition: White Street Park Avenue** was discussed.

Councillor Cherie Rutherford informed the meeting:

"I have a declarable conflict of interest in **Item 8.4 – Response to Petition: White Street Park Avenue** due to my sister and brother-in-law, Maree and Shane Sargent of Sargent Signs, owning property in Knight Street.

After further discussion Councillor Cherie Rutherford withdrew her request for the table to decide and proposed to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

9:33AM

Councillor Mathers returned to the meeting room

9:34AM

Councillor Grant Mathers informed the meeting:

"I have a declarable conflict of interest in **Item 8.4 – Response to Petition: White Street Park Avenue** due to my sister and brother-in-law, Maree and Shane Sargent of Sargent Signs, owning property in Knight Street.

Pursuant to section 150ES of the Local Government Act 2009, I wish for the meeting to determine whether I participate in the matter and acknowledge that eligible councillors must now determine if I:

- May participate in the decision about the matter, including by voting on the matter; or
- Must leave the meeting and stay away from the meeting while the eligible Councillors discuss and vote on the matter."

9:36AM

Councillor Cherie Rutherford informed the meeting:

"I declare that I have a conflict of interest in regards to the fact that Councillor Grant Mathers is my brother, and I will leave the room while the decision is being made on his declarable conflict of interest in **Item 8.4 - Response to Petition: White Street Park Avenue.**"

9:36AM

Councillor Rutherford left the meeting room while the matter of Councillor Grant Mathers' declarable conflict of interest in **Item 8.4 – Response to Petition: White Street Park Avenue** was discussed.

Councillor Grant Mathers informed the meeting:

"I have a declarable conflict of interest in **Item 8.4 – Response to Petition: White Street Park Avenue** due to my sister and brother-in-law, Maree and Shane Sargent of Sargent Signs, owning property in Knight Street.

Pursuant to section 150ES of the Local Government Act 2009, I wish for the meeting to determine whether I participate in the matter and acknowledge that eligible councillors must now determine if I:

- May participate in the decision about the matter, including by voting on the matter; or
- Must leave the meeting and stay away from the meeting while the eligible Councillors discuss and vote on the matter."

### ***Conflict of Interest***

#### **COMMITTEE RESOLUTION**

The table determined that Councillor Mathers does have a conflict of interest in **Item 8.4 – Response to Petition: White Street Park Avenue** and must leave and stay away from the meeting when this matter is discussed and voted on.

**Moved by:** Councillor Kirkland  
**Seconded by:** Councillor Wickerson

#### **MOTION CARRIED**

Councillors Kirkland, Wickerson, Smith, Latcham and Fisher voted in the affirmative.  
Councillor Mathers did not participate in the vote.  
Councillor Rutherford was not in the room and did not participate in the vote.

9:38AM

Councillor Rutherford returned to the meeting room

**6 BUSINESS OUTSTANDING**

Nil

**7 PUBLIC FORUMS/DEPUTATIONS**

Nil

## 8 OFFICERS' REPORTS

9:41AM

Councillor Smith, having earlier informed the meeting of a prescribed conflict of interest in **Item 8.1 - Project Delivery Monthly Report for August 2022 – Mount Morgan Water Security**, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

### 8.1 PROJECT DELIVERY CAPITAL PROJECT REPORT AUGUST 2022

**File No:** 7028  
**Authorising Officer:** Michael O'Keeffe - Acting General Manager Regional Services  
**Author:** Andrew Collins - Manager Project Delivery

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#### SUMMARY

*Monthly status report on all projects currently managed by the Project Delivery unit.*

#### COMMITTEE RESOLUTION

THAT the Project Delivery Monthly Report for August 2022 – Mount Morgan Water Security be received.

**Moved by:** Councillor Kirkland  
**Seconded by:** Councillor Rutherford

#### MOTION CARRIED UNANIMOUSLY

Councillors Kirkland, Rutherford, Wickerson, Fisher, Mathers and Latcham voted in the affirmative.

Councillor Smith was not in the meeting room and did not participate in the vote.

9:47AM Councillor Smith returned to the meeting room  
9:55AM Chief Executive Officer left the meeting room  
9:58AM Chief Executive Officer returned to the meeting room

#### COMMITTEE RESOLUTION

THAT the Project Delivery Monthly Report for August 2022 – excluding Mount Morgan Water Security be received.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Mathers

#### MOTION CARRIED



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**8.2 ASSET MANAGEMENT PLAN - FOOTPATHS**

**File No:** 5960  
**Authorising Officer:** Martin Crow - Manager Infrastructure Planning  
Peter Kofod - General Manager Regional Services  
**Author:** Andrew Whitby - Coordinator Assets and GIS

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**SUMMARY**

*This report presents the revised Asset Management Plan for Footpaths for adoption.*

10:11AM Chief Executive Officer left the meeting room  
10:13AM Chief Executive Officer returned to the meeting room  
10:18AM Chief Executive Officer left the meeting room  
10:19AM Chief Executive Officer returned to the meeting room

**COMMITTEE RESOLUTION**

THAT Council adopt the Asset Management Plan for Footpaths.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

***Meeting Adjourned*****COMMITTEE RESOLUTION**

10:43AM  
THAT the meeting be adjourned, to resume at 11:00AM

**Moved by:** Councillor Fisher  
**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

11:03AM      The meeting resumed

Members Present:

Acting Mayor, Councillor N K Fisher (Chairperson)  
Councillor S Latcham  
Councillor C E Smith (via video link)  
Councillor C R Rutherford  
Councillor M D Wickerson  
Councillor D Kirkland  
Councillor G D Mathers

In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr P Kofod - General Manager Regional Services (Executive Officer)  
Ms M Taylor – Acting General Manager Corporate Services  
Ms A Cutler – General Manager Community Services (via video link)  
Mr D Morrison – Manager Workforce and Governance (via video link)  
Mr A Russell – Executive Manager Strategy and Planning  
Mr W Clark – Acting Executive Manager Advance Rockhampton (via video link)  
Mr M Crow – Manager Infrastructure Planning  
Mr A Collins – Manager Project Delivery  
Mr J Gwydir – Manager Civil Operations  
Mr A Whitby – Coordinator Assets and GIS  
Mr S Harvey – Coordinator Infrastructure Planning  
Mr P Wheelhouse – Network Systems Engineer  
Mr M O’Keeffe – Manager Rockhampton Regional Waste and Recycling (via video link)  
Ms L Leeder – Senior Committee Support Officer  
Ms K Walsh – Committee Support Officer

**8.3 GRACEMERE WATER SUPPLY STRATEGY**

**File No:** 1335  
**Authorising Officer:** Martin Crow - Manager Infrastructure Planning  
Michael O'Keeffe - Acting General Manager Regional Services  
**Author:** Stuart Harvey - Coordinator Infrastructure Planning

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**SUMMARY**

*The Gracemere Water Supply network is currently operating at capacity during maximum day demand periods. With continued forecast growth to this locality over the next 15 years, a long-term water supply strategy has been developed to ensure continuity and quality of water supply over this period and beyond.*

**COMMITTEE RESOLUTION**

THAT Council endorse the Gracemere Water Supply Strategy, recognise the required projects in Council's Local Government Infrastructure Plan and make provision for the projects in both the 2022/23 to 2024/25 capital budget and Long-Term Financial Forecast.

**Moved by:** Councillor Kirkland

**Seconded by:** Councillor Smith

**MOTION CARRIED UNANIMOUSLY**

**8.4 RESPONSE TO PETITION: WHITE STREET PARK AVENUE**

11:31AM

Councillor Mathers, having earlier informed the meeting of a declarable conflict of interest in **Item 8.4 – Response to Petition: White Street Park Avenue**, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

11:31AM

Councillor Rutherford, having earlier informed the meeting of a declarable conflict of interest in **Item 8.4 – Response to Petition: White Street Park Avenue**, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

**File No:** 12053  
**Authorising Officer:** Martin Crow - Manager Infrastructure Planning  
**Author:** Stuart Harvey - Coordinator Infrastructure Planning

**SUMMARY**

*At the Council Meeting held on 14 June 2022, Council was presented with a petition regarding road safety concerns of residents in the area. This report addresses the matters raised in the petition and proposes solutions for Council's consideration.*

11:57AM Chief Executive Officer left the meeting room.

12:02PM Chief Executive Officer returned to the meeting room.

**COMMITTEE RESOLUTION**

THAT Council:

1. Consider the provision of footpath on White Street in upcoming footpath prioritisation discussions,
2. Endorse the proposed median changes at White Street and Main Street intersection;
3. Endorse Option C to restrict all movements from Lauga Street into White and Knight Streets; and
4. Advise the lead petitioner of Council's resolution.

**Moved by:** Councillor Smith**Seconded by:** Councillor Kirkland**MOTION CARRIED UNANIMOUSLY**

Councillors Smith, Kirkland, Wickerson, Fisher and Latcham voted in the affirmative. Councillors Mathers and Rutherford were not in the meeting room and did not participate in the vote.

12:10PM Councillor Mathers returned to the meeting room.

12:10PM Councillor Rutherford returned to the meeting room.

**9 NOTICES OF MOTION**

Nil

**10 QUESTIONS ON NOTICE**

Nil

**11 URGENT BUSINESS\QUESTIONS****11.1 DISTRICT DISASTER MANAGEMENT GROUP - VERBAL UPDATE****File No: 2662****Responsible Officer: Peter Kofod – General Manager Regional Services**

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**SUMMARY**

*Councillor Drew Wickerson gave a verbal report on the District Disaster Management Group update.*

**COMMITTEE RESOLUTION**

THAT Council receive the verbal report from Councillor Drew Wickerson on the District Disaster Management Group update.

**Moved by: Councillor Wickerson****Seconded by: Councillor Mathers****MOTION CARRIED**

**12 CLOSURE OF MEETING**

There being no further business the meeting closed at 12:24pm.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
DATE