



PARKS, RECREATION AND SPORT COMMITTEE MEETING

AGENDA

29 JANUARY 2020

Your attendance is required at a meeting of the Parks, Recreation and Sport Committee to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 29 January 2020 commencing at 12:30pm for transaction of the enclosed business.

A handwritten signature in black ink, appearing to be "C. P.", written over a light blue circular stamp.

CHIEF EXECUTIVE OFFICER
22 January 2020

Next Meeting Date: 12.02.20

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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1 OPENING

2 PRESENT

Members Present:

Councillor C R Rutherford (Chairperson)
The Mayor, Councillor M F Strelow
Councillor R A Swadling
Councillor N K Fisher
Councillor C E Smith
Councillor M D Wickerson

In Attendance:

Ms C Worthy – General Manager Community Services (Executive Officer)
Mr E Pardon – Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE

4 CONFIRMATION OF MINUTES

Minutes of the Parks, Recreation and Sport Committee held 27 November 2019

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

6.1 LIFTING MATTERS FROM THE TABLE

File No:	11979
Attachments:	Nil
Authorising Officer:	Evan Pardon - Chief Executive Officer
Author:	Evan Pardon - Chief Executive Officer

SUMMARY

Items laid on the table require a report to be lifted from the table before being dealt with. This report is designed to lift all necessary reports from the table to be dealt with at the Parks Recreation and Sport Committee meeting on 29 January 2020.

OFFICER'S RECOMMENDATION

THAT the following matter be lifted from the table and dealt with accordingly:

- Lease Period Extension for Rockhampton Capras Rugby League Club

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 OFFICERS' REPORTS

8.1 LEASE PERIOD EXTENSION FOR ROCKHAMPTON CAPRAS RUGBY LEAGUE CLUB

File No:	8865
Attachments:	1. Construction Photos ↓ 2. Building Upgrade Plans ↓
Authorising Officer:	Aaron Pont - Acting General Manager Community Services Colleen Worthy - General Manager Community Services
Author:	Jacinta James - Supervisor Sports and Administration
Previous Items:	8.1 - Lease Period Extension for Rockhampton Capras Rugby League Club - Parks, Recreation and Sport Committee - 27 Nov 2019 12.30pm

SUMMARY

Central Queensland Capras Rugby League Football Club Inc holds a Trustee lease over part of Leichhardt Park that is due to expire on 31 January 2021. The Club are seeking an extension to the term of the lease following upgrades to their existing structure.

OFFICER'S RECOMMENDATION

THAT Council approve the renewal of the Trustee Lease for Central Queensland Capras Rugby League Club Inc with an extended term from six years to ten years (new agreement to expire on 30 June 2031).

COMMENTARY

This report was tabled at the Parks, Recreation and Sport Committee on 27 November 2019. The matter was laid on the table pending further discussions with the Club about their long-term direction.

A meeting with Cr Rutherford, Council officers and Capras CEO was held on Thursday 12 December 2019. Capras CEO advised that long-term the Club would be looking for a facility that encompasses the following for the development of rugby league in Rockhampton:

- Minimum of 2 rugby league fields
- Female friendly facilities
- Gymnasium (~300sqm)
- Office space
- Clubhouse/canteen facility

Given that the number of representative teams of the Club is growing, particularly in the women's game, the Club believes that even a new facility with the abovementioned infrastructure, they would still require the existing facility at Leichhardt Park to cater for the numbers of teams/players.

Further, the Club indicated they might be interested in hiring/subletting the existing facility at Leichhardt Park to other sporting clubs and community organisations should the opportunity arise. At this stage there is no perspective hirer, however should this progress in the future, a report will be presented to the Council table for approval prior.

BACKGROUND

Central Queensland Capras Rugby League Football Club (the Club) holds a Trustee Lease over part of Leichhardt Park, 157 Campbell Street, Rockhampton City (Lot 4 on R266) that is due to expire on 31 January 2021. The Club is the premier rugby league club in Central

Queensland who compete in the state-wide Intrust Super Cup competition. The Club also have teams in the Under 20's competition and under 18s Mal Meninga Cup.

The Club has held the Lease with Council since 2011 following the construction of a shed on the land for the purpose of a gym. The Club own and is responsible for all maintenance of the shed.

Leichhardt Park consists of a number of leases to community organisations, including:

- Rockhampton Table Tennis Association Inc – expiry 30 June 2020
- Rockhampton & District Indoor Bowling Association Inc – expiry on 30 June 2023
- MELSA Rockhampton Inc – expiring on 30 June 2025

The Club submitted an Application for Improvement Works to Council in September 2019 to enclose and upgrade the inside of the existing shed facility. The Club views this facility as a long term option and investment, and as such has requested an extended Lease term of 10 years to secure their use of the facility and substantiate the expenses incurred.

CORPORATE/OPERATIONAL PLAN

1.4.3.3 Engage with and provide support to community and volunteer organisations in the delivery of sport and recreation activities.

CONCLUSION

An increase in the term of the Trustee Lease from six years to ten years will assist in the Club continuing to undertake upgrades on the existing shed.

LEASE PERIOD EXTENSION FOR ROCKHAMPTON CAPRAS RUGBY LEAGUE CLUB

Construction Photos

Meeting Date: 29 January 2020

Attachment No: 1





LEASE PERIOD EXTENSION FOR ROCKHAMPTON CAPRAS RUGBY LEAGUE CLUB

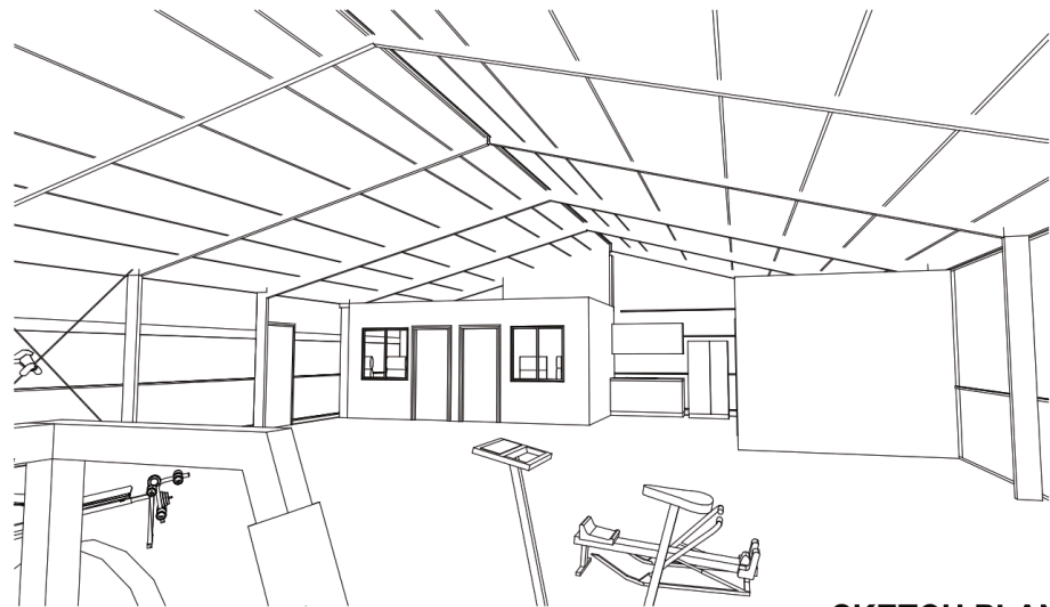
Building Upgrade Plans

Meeting Date: 29 January 2020

Attachment No: 2

EXTENSION TO GYM

157 CAMPBELL ST ROCKHAMPTON QLD 4700
for
CQ CAPRAS



**SKETCH PLANS
EXTENSION TO GYM
CQ CAPRAS**

157 CAMPBELL ST ROCKHAMPTON QLD 4700
Project No TCE:1819-111/SD01/

DRAWING No.	DESCRIPTION	REV
SD01	COVER PAGE	
SD02	SITE PLAN	
SD03	FLOOR PLAN	
SD04	NOTES & SECTION	





157 CAMPBELL ST ROCKHAMPTON QLD 4700
Project No TCE:1819-111/SD02/



LEGEND

DP DOWNPIPE
EL EMERGENCY LIGHT
WIN WINDOW



PROPOSED FLOOR PLAN
SCALE 1 : 100

SKETCH PLANS
EXTENSION TO GYM
CQ CAPRAS
157 CAMPBELL ST ROCKHAMPTON QLD 4700
Project No TCE:1819-111/SD03/

DESIGN NOTES

- 1 Dead Load..... self weight
- 2 Live Load..... 0.25 (kPa) roof (refer AS1170.1)
- Live Load..... 3.0(kPa) internal floor load (refer AS1170.1)
- 3 Wind Load..... Region C
Design wind criteria to AS1170.2:
Design life..... 50 years
Region..... C (Cyclonic)
Importance level..... 2
Terrain category..... 3

CONCRETE NOTES

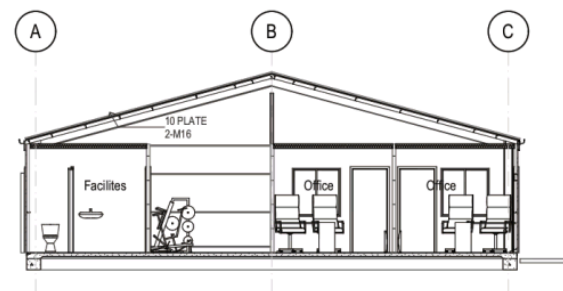
- 1 All concrete works and materials shall comply with AS3600 Concrete Code
- 2 Readymixed concrete shall be supplied by an approved concrete supplier
Concrete Durability class A2 --- Tropical Climate Zone
slab..... durability class A2, 30 min top cover, 100 slump **N25**
- 3 Concrete quality, and required properties of concrete shall be in accordance to AS1380
- 4 concrete exposed to view in the final project is to be class 2 finish and class 4 finish elsewhere. UNO
- 5 Concrete shall be thoroughly vibrated & cured with an approved curing compound
- 6 Provide termite treatment and polythene membrane pursuant with the Local Authority, NCC & BCA requirements

COLD FORMED SECTIONS

- 1 cold formed sections shall comply with AS1538, AS1397, AS1594 and AS1595
- 2 All cold formed sections shall be welded with 4mm Mig weld. Minimum Yield Stress 450 Mpa
- 3 All laps, bridging and connections shall be strictly in accordance with manuf spec
- 4 All welds shall be touched up with 75 microns type 4 inorganic zinc silicate paint or an approved equivalent
- 5 All exposed cold formed sections to have minimum 100 microns epoxy mastic paint finish to manufacturers specifications or approved equivalent

CONSTRUCTION NOTES

Contractor shall provide all temporary bracing and embankment protection to ensure the subject structure's stability during the construction phase. In addition the Contractor shall take all necessary precautions to ensure appropriate erosion barriers & erosion fences are installed to the Councils spec.



S-03 SECTION
1:100

SKETCH PLANS EXTENSION TO GYM CQ CAPRAS

157 CAMPBELL ST ROCKHAMPTON QLD 4700
Project No TCE:1819-111/SD04/



8.2 FREEHOLD LEASE WITH GLENMORE BULLS AUSTRALIAN FOOTBALL CLUB INC. AT STENLAKE PARK

File No: 374
Attachments: 1. Existing Structure [↓](#)
Authorising Officer: Aaron Pont - Acting General Manager Community Services
Colleen Worthy - General Manager Community Services
Author: Jacinta James - Supervisor Sports and Administration

SUMMARY

This report seeks to formalise a Freehold Lease agreement over the existing structure at Stenlake Park.

OFFICER'S RECOMMENDATION

THAT

1. Pursuant to Section 236(1)(c)(iii) of the *Local Government Regulation 2012* (Qld) Council enter into a Freehold Lease (~618m²) with Glenmore Bulls Australian Football Club Inc. as identified in the report; and
2. Council authorises the Chief Executive Officer (Supervisor Sports & Administration) to negotiate the terms and conditions of the agreement in preparation for execution by the delegated officer.

COMMENTARY

Glenmore Bulls Australian Football Club Inc (the Club) currently holds a Freehold Licence over part of Stenlake Park (being Lot 1 RP612169) for the purposes of sport, recreation and/or community activities. A Lease agreement over the existing structure has never been formalised. It is believed that this was due to a discrepancy over building ownership.

Records show that the Club has been located at Stenlake Park since its development in the early 1980s (~1980-1983). At this time, Council assisted the Club by developing the playing surface and providing materials for volunteers to construct a canteen, small patio area and public amenities. In 1985, the Club took out a loan to fund the extension of the canteen/amenities area to include a storage area and changerooms. Since then, the Club has undertaken reparation works and applied for funding to upgrade the structure.

The existing structure does not meet the facility requirements of AFL Queensland. As a result, the Club has developed plans for an additional structure/extension at the facility, however at this time, approval is only being sought for the Lease area of the existing structure. Should the Club be successful in gaining funding for the proposed project, an amendment to the Lease area will be presented to Council.

It is proposed that tenure be granted under the following conditions:

1. Term: 6 years (backdated to 1 July 2019; expiring on 30 June 2025)
2. Ownership/Maintenance: The Lessee owns the building on the Premises, for which the Trustee Lessee is responsible for all maintenance
3. Fees and Charges: In accordance with Council's schedule of fees and charges for the 2019/20 Financial Year fixed for the duration of the term of the agreement; or in accordance with a Council resolution
4. Special Conditions: As required

LEGISLATIVE CONTEXT

Section 236 of the *Local Government Regulation 2012* (Qld) provides Council with the ability to enter into a Lease provided there is a Council resolution.

CONCLUSION

Council is required to have a formal Lease over all structures on Council-owned land, and therefore it is recommended that this report be approved.

FREEHOLD LEASE WITH GLENMORE BULLS AUSTRALIAN FOOTBALL CLUB INC. AT STENLAKE PARK

Existing Structure

Meeting Date: 29 January 2020

Attachment No: 1



8.3 MONTHLY OPERATIONAL REPORT - NOVEMBER & DECEMBER 2019**File No:** 1464**Attachments:** 1. **Operational Report - November and December** [↓](#)**Authorising Officer:** Colleen Worthy - General Manager Community Services**Author:** Aaron Pont - Manager Parks

SUMMARY

This report provides information on the activities and services of the Parks section for November and December 2019.

OFFICER'S RECOMMENDATION

THAT the report on the activities and services of the Parks section for November and December 2019 be received.

COMMENTARY

- Botanic & Kershaw Gardens
 - Rockhampton Botanic Gardens
 - Kershaw Gardens
 - Nursery
 - Visitor Services
- Parks Operations
 - Mowing Maintenance
 - Irrigation
 - Horticulture
 - Sports Fields
- Parks Management
 - Sport and Education
 - Customer Service
 - Park Bookings
- Rockhampton Zoo
- Open Space Facilities
 - Cemeteries
 - Playgrounds
 - Park Furniture

The attached report contains information on the activities and services of these areas for November and December 2019.

MONTHLY OPERATIONAL REPORT - NOVEMBER & DECEMBER 2019

Operational Report - November and December

Meeting Date: 29 January 2020

Attachment No: 1

MONTHLY OPERATIONS REPORT

PARKS

PERIOD ENDED NOVEMBER & DECEMBER 2019



1. Operational Summary

Kershaw Gardens

- Improvements made to some garden beds within the Central Precinct which were struggling with original plantings
- Ongoing repairs to reinstated irrigation which has seen additional lawns and garden beds now back under some irrigation

Botanic Gardens

- Ongoing general horticultural and arboriculture improvements across the site

Botanical Nursery

- Continuing to improve stocking rates to improve specimen quality

Parks Operations

- Business as usual in parks operations. Mulching, underpinning trees, mowing where required.
- Irrigation repairs and uniformity improvements to Saleyards, Kalka and RCG ovals.

Sport & Recreation

- Application submitted to the first round of the Queensland Government Active Community Infrastructure grant, along with a number of sporting clubs/associations within the Rockhampton region
- Preparation for the 2020 Sports & Health Expo continues to progress for Sunday 23 February

Cemeteries

- Floodway fence installed at Memorial Gardens, Synge Street side of dam/water course.
- Water level in the dam was getting very low – (irrigates the gardens). As Meatworks closed over Christmas/New Year, was able to increase town water flow to top dam to reasonable level.
- Staff assisted with a Funeral service at Raglan Cemetery.
- A new half beam installed at Mt Morgan Lawn Cemetery. This area was fenced and irrigated.
- Several plants were stolen from Memorial Gardens roundabout and new Columbarium site, Mount Morgan.
- Rabbit issues appear to have finally ceased at the South Rockhampton Cemetery.

2. Customer Service Requests

Response times for completing customer requests in the November reporting period



All Monthly Requests (Priority 3) Parks 'Traffic Light' report November 2019

	Balance B/F	Completed in Current Mth	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS BALANCE	Work Orders Issued	On Hold	Completion Standard (days)	Avg Completion Time (days) Current Mth	Avg Completion Time (days) 6 Months	Avg Completion Time (days) 12 Months	Avg Duration (days) 12 Months (complete and incomplete)
			Received	Completed								
Sport & Recreation - General Enquiry	0	0	5	1	4	0	0	10	● 3.00	● 8.82	● 13.14	6.35
Parks Booking Services Request ***Notification***	0	0	1	0	1	0	0	5	● 0.00	● 6.00	● 7.00	4.50
Tree and Stump Removal - Request	27	27	31	9	0	0	0	50	● 6.22	● 14.59	● 22.64	20.02
Parks Misc - Request	27	22	55	42	17	0	0	10	● 2.87	● 8.90	● 10.27	5.41
Tree Trimming - Request	50	50	69	54	0	0	0	40	● 3.96	● 9.60	● 41.91	39.31

Response times for completing customer requests in the December reporting period



All Monthly Requests (Priority 3) Parks 'Traffic Light' report December 2019




	Balance B/F	Completed in Current Mth	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS BALANCE	Work Orders Issued	On Hold	Completion Standard (days)	Avg Completion Time (days) Current Mth	Avg Completion Time (days) 6 Months	Avg Completion Time (days) 12 Months	Avg Duration (days) 12 Months (complete and incomplete)	Avg Completion Time (days) Q2
			Received	Completed									
Sport & Recreation - General Enquiry	0	0	3	3	0	0	0	10	● 4.33	● 7.16	● 10.77	7.43	● 6.00
Parks Booking Services Request ***Notification***	0	0	1	1	0	0	0	5	● 0.00	● 0.00	● 4.67	4.00	● 0.00
Tree and Stump Removal - Request	31	31	26	18	0	0	0	50	● 2.22	● 12.53	● 21.41	19.30	● 7.14
Parks Misc - Request	14	6	29	25	12	0	0	10	● 1.28	● 8.62	● 10.60	5.73	● 6.58
Tree Trimming - Request	11	11	36	26	0	0	0	40	● 3.42	● 8.33	● 43.82	41.85	● 5.74




3. Capital Projects

Details of capital projects not reported regularly to Council or a particular Committee in other project specific report updates as at period ended December 2019 – 50% of year elapsed

In terms of scope, schedule and budget, the project is;



Project	Planned Start Date	Planned End Date	On Track	Budget Estimate	YTD actual (incl committals)
Irrigation Renewal Program	1 July 2019	30 June 2020		\$430,717	\$221,031
Comments	Pilbeam Park upgrade has been completed. Council officers will continue to monitor trenches.				
Cedric Archer Park – Wetlands	1 July 2019	30 Jun 2020		\$1,000,000	\$215,477
Comments	Scope and design currently being undertaken. Project to be delivered by Regional Services				
Synthetic Roundabout Program	1 July 2019	30 June 2020		\$51,300	\$7,540
Comments	Scope being developed				

Ted Price Pk DOLA Enhancement – Gracemere	1 July 2019	30 June 2020		\$50,000	\$0
Comments	Scope being developed				
Kershaw – Divert Water Away from Sensory Garden	1 July 2019	30 June 2020		\$70,000	\$0
Comments	Developing scope with Facilities and Asset Team. Ongoing.				
Kershaw Gardens Fairy tale Garden	1 July 2019	30 June 2020		\$50,000	\$3,960
Comments	Scoping out project and in the process of connecting non potable water to the site for irrigation.				

Community Assets and Facilities – Capital Projects over \$50,000					
Project	Planned Start Date	Planned End Date	On Track	Budget Estimate	YTD actual (incl committals)
Amenities Program Renew and Upgrade	01 July 2019	30 June 2020		\$110,153	\$0.00
Comments	Planning has commenced.				
Pool Renewal Program	01 July 2019	30 June 2020		\$81,000	\$58,049
Comments	<ul style="list-style-type: none"> Replacement of chlorine cells for the 50m pool at 2nd World War Memorial Aquatic Centre Replacement of 50m lane ropes at 2nd World War Memorial Aquatic Centre 				
Motorised Vacuum Cleaner (CBD Cleansing)	01 July 2019	30 June 2020		\$90,000	
Comments	Scoping has commenced.				
Rockhampton Zoo	01 July 2019	30 June 2020		\$808,766	\$78,221
Comments	<p>Various works are being conducted at Rockhampton Zoo:</p> <ul style="list-style-type: none"> Soil testing – complete Survey works – complete Design works – underway Chimpanzee enclosure – replacement of window frames – complete Public Seating – complete 				
Playground Shade Construction Program	01 July 2019	30 June 2020		\$100,000	\$0.00
Comments	Program currently being finalised.				

Enhancement Program for (New) Local Parks	01 July 2019	30 June 2020		\$51,300	
Comments	Program currently being finalised.				
Playground - Equipment Renewal Program	01 July 2019	30 June 2020		\$215,000	\$26,880
Comments	Program currently being finalised.				
Tables - Picnic Renewal Program	01 July 2019	30 June 2020		\$50,000	\$11,782
Comments	Settings ordered for: <ul style="list-style-type: none"> • Kershaw Gardens • Old Jim Lindley Park footpath • Pearson Family Park 				
Footpaths Renewal Program	01 July 2019	30 June 2020		\$50,000	\$10,733
Comments	Second stage of Yeppen Murray lagoon completed				
Water Fountain Renewals	01 July 2019	30 June 2020		\$50,000	\$1,802
Comments	Program currently being finalised.				
Division 5 - All-ability Playground Equipment - Kershaw Gardens	01 July 2019	30 September 2019		\$70,000	\$70,000
Comments	Project completed				
Floral clock - Botanic Gardens	01 July 2019	30 June 2020		\$60,000	\$14,925
Comments	Some delays in receiving mechanism via customs. Revised installation date on the week of 13/1/2020				


Extension of Gracemere Cemetery	01 July 2019	30 June 2020		\$288,693	\$81,648
Comments	Plans and scope currently being finalised.				
Mt Morgan Pool - Replace Filters & Plant Room	01 July 2019	30 June 2020		\$626,066	
Comments	Scoped, awaiting tender.				
Finch Gazebo	01 July 2019	30 June 2020		\$70,000	\$18,393
Comments	Unforeseen delays at contractor level. Construction commenced week of 6/1/2020				
Tyre Bath and Wash Down Bay	01 July 2019	30 June 2020		\$100,000	\$2,950
Comments	Currently being scoped.				
Kershaw Gardens – Fuel Storage	01 July 2019	30 June 2020		\$50,000	
Comments	Currently being scoped.				
Upgrade sub-soil drain Memorial Gardens	01 July 2018	31 October 2019		\$95,525	\$124,321
Comments	Project complete. Latent conditions lead to unforeseen expenses such as costs associated with benching; deeper trenches and unknown ground conditions.				
Cenotaph FP & Create Interpretive Hub	01 July 2019	30 June 2020		\$164,992	\$5,970
Comments	Scope being finalised.				

4. Operational Projects


As at period ended December 2019 – 50% of the year elapsed




In terms of scope, schedule and budget, the project is;




on track



generally on track,
with minor issues



off track

Project	Planned Start Date	Planned End Date	On Track	Comment	Budget Estimate	YTD actual (incl committals)
Tree Planting	1 July 2019	30 June 2020		Program currently being developed to be implemented in Q4 during more favourable planting conditions	\$250,000	\$16,653

5. Budget

Financial performance as expected for the reporting period.

End of Month Budget Management Report - PARKS

As At End Of December



	Adopted Budget	Monthly Budget Review	Actuals	EOM Commitments	Total	Variance
	\$	\$	\$	\$	\$	%
PARKS						
<u>Parks Operations</u>						
Revenues	(65,953)	(65,953)	(42,266)	0	(42,266)	64.1%
Expenses	6,522,295	6,522,295	3,166,332	221,389	3,387,721	48.5%
Transfer / Overhead Allocation	1,643,776	1,643,776	847,445	0	847,445	51.6%
Total Unit: Parks Operations	8,100,119	8,100,119	3,971,510	221,389	4,192,899	49.0%
<u>Parks Management</u>						
Revenues	(169,441)	(169,441)	(64,959)	0	(64,959)	38.3%
Expenses	5,482,149	5,482,149	2,669,929	16,398	2,686,328	48.7%
Transfer / Overhead Allocation	74,000	74,000	59,479	0	59,479	80.4%
Total Unit: Parks Management	5,386,708	5,386,708	2,664,450	16,398	2,680,848	49.5%
<u>Botanic & Kershaw</u>						
Revenues	(17,046)	(17,046)	(2,400)	0	(2,400)	14.1%
Expenses	1,956,977	1,956,977	1,144,707	64,340	1,209,048	58.5%
Transfer / Overhead Allocation	256,628	256,628	118,705	0	118,705	46.3%
Total Unit: Botanic & Kershaw	2,196,560	2,196,560	1,261,012	64,340	1,325,352	57.4%
<u>Rockhampton Zoo</u>						
Revenues	(15,654)	(15,654)	(10,388)	0	(10,388)	66.4%
Expenses	1,534,416	1,534,416	655,177	29,843	685,020	42.7%
Transfer / Overhead Allocation	45,000	45,000	35,347	0	35,347	78.5%
Total Unit: Rockhampton Zoo	1,563,762	1,563,762	680,136	29,843	709,978	43.5%
Total Section: PARKS	17,247,148	17,247,148	8,577,108	331,970	8,909,078	49.7%

6. Section Statistics

Service Level	Target	Current Performance	Service Level Type (Operational or Adopted)
Tenure Renewals – Resolved this financial year	23	10	Operational

November

Progressive Measures / Indicators	Same Month Last Year	Current Month
Zoo visitors	10,000	8,217*
Zoo donations	\$700	\$1,080
Volunteer Participation (hours) – Zoo	400	391
Parks bookings (number of events and celebrations in month / FYTD)	44 / 294	39 / 214

*Counter complications

December

Progressive Measures / Indicators	Same Month Last Year	Current Month
Zoo visitors	15,157	12,607*
Zoo donations	\$448	\$847
Volunteer Participation (hours) – Zoo	334	337
Parks bookings (number of events and celebrations in month / FYTD)	56 / 350	28 / 242

*Counter complications

SAFETY STATISTICS	SECOND QUARTER		
	OCTOBER	NOVEMBER	DECEMBER
Number of Lost Time Injuries	0	1	0
Number of Days Lost Due to Injury	0	4	0
Total Number of Incidents Reported	8	2	7
Number of Incomplete Hazard Inspections	0	0	0

CEMETERIES							
Location	Category	Total no. Sites	Burials in NOVEMBER	Sites used	Reserved sites	Vacant sites	Est life on current trends for new burials
GRACEMERE	LAWN	626	2	391	84	151*	>5 yrs
	MONUMENTAL	?					
MT MORGAN	LAWN	168		149	0	19^	>1.5 yrs
	MONUMENTAL	?	1	?			
MEMORIAL GARDENS	LAWN	1253	1	1145	108	0	0 yrs
BAJOOL	BEAM	14		2	0	12	>10 yrs
	MONUMENTAL	?		80+	26+	129	
NORTH ROCKHAMPTON	MONUMENTAL	20000+	6	~16720	~370	~275#	>3 yrs

CEMETERIES							
Location	Category	Total no. Sites	Burials in DECEMBER	Sites used	Reserved sites	Vacant sites	Est life on current trends for new burials
GRACEMERE	LAWN	626	1	392	83	151*	>5 yrs
	MONUMENTAL	?					
MT MORGAN	LAWN	168		149	0	19^	>1.5 yrs
	MONUMENTAL	?		?			
MEMORIAL GARDENS	LAWN	1253	3	1146	107	0	0 yrs
BAJOOL	BEAM	14		2	0	12	>10 yrs
	MONUMENTAL	?		80+	26+	129	
NORTH ROCKHAMPTON	MONUMENTAL	20000+	2	~16720	~370	~273#	>3 yrs

South Rockhampton Cemetery is closed to future interments, however site is still managed.

*Gracemere Cemetery has 42 sites set aside for the Islamic Society (115 balance available).

^One site full of hard blue rock. May not be suitable for grave.

#North Rockhampton vacant sites may be found to be unsuitable.

9 NOTICES OF MOTION

Nil

10 URGENT BUSINESS/QUESTIONS

Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.

11 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

RECOMMENDATION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

12.1 Freehold and Trustee Lease Renewals for Parks until 31 July 2020

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

12.2 Rockhampton Brothers Cricket Inc - Request to Lease structure at Victoria Park

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

12.3 Naming of Pedestrian Bridge at Touch of Paradise Lagoon, Gracemere

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

12 CONFIDENTIAL REPORTS

12.1 FREEHOLD AND TRUSTEE LEASE RENEWALS FOR PARKS UNTIL 31 JULY 2020

File No: 374

Attachments: Nil

Authorising Officer: Aaron Pont - Acting General Manager Community Services
Colleen Worthy - General Manager Community Services

Author: Jacinta James - Supervisor Sports and Administration

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

In accordance with Section 236(1)(c)(iii) of the Local Government Regulation 2012 (Qld) a Council resolution is sought for the commencement of the renewal of Freehold Leases and Trustee Leases expiring up until 31 July 2020.

**12.2 ROCKHAMPTON BROTHERS CRICKET INC - REQUEST TO LEASE
STRUCTURE AT VICTORIA PARK****File No:** 11081**Attachments:**

1. Victoria Park Clubhouse
2. Letter from Rockhampton Brothers Cricket Club Inc

Authorising Officer: Colleen Worthy - General Manager Community Services**Author:** Aaron Pont - Manager Parks

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

Rockhampton Brothers Cricket Club Inc. is seeking a structure to store cricket equipment in close proximity to the existing Cricket nets located at Victoria Park.

12.3 NAMING OF PEDESTRIAN BRIDGE AT TOUCH OF PARADISE LAGOON, GRACEMERE**File No:** 1313**Attachments:** 1. Survey Responses**Authorising Officer:** Colleen Worthy - General Manager Community Services**Author:** Aaron Pont - Manager Parks

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

Council endorsement is sought for the naming of the recently constructed suspension bridge at Touch of Paradise Lagoons, Gracemere following community feedback.

13 CLOSURE OF MEETING