



PARKS, RECREATION AND SPORT COMMITTEE MEETING

AGENDA

28 AUGUST 2019

Your attendance is required at a meeting of the Parks, Recreation and Sport Committee to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 28 August 2019 commencing at 12.30pm for transaction of the enclosed business.

A handwritten signature in black ink, appearing to be "C. R.", is written over a faint, light blue circular stamp.

CHIEF EXECUTIVE OFFICER
21 August 2019

Next Meeting Date: 25.09.19

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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1 OPENING

2 PRESENT

Members Present:

Councillor C R Rutherford (Chairperson)
The Mayor, Councillor M F Strelow
Councillor R A Swadling
Councillor N K Fisher
Councillor M D Wickerson

In Attendance:

Ms C Worthy – General Manager Community Services (Executive Officer)
Mr E Pardon – Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Councillor Ellen Smith - Leave of Absence from 28 August 2019 to 13 September 2019

4 CONFIRMATION OF MINUTES

Minutes of the Parks, Recreation and Sport Committee held 31 July 2019

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 OFFICERS' REPORTS

8.1 PROJECT DELIVERY MONTHLY REPORT - JULY 2019

File No: 7028
Attachments: 1. Project Delivery Monthly Report - July 2019 [↓](#)
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

OFFICER'S RECOMMENDATION

THAT the Project Delivery Monthly Report for July 2019 be received.

COMMENTARY

The project delivery section submits a monthly project report outlining the status of the capital projects. The following projects have a one page capital monthly report outlining progress against time and budget.

- A. 2nd World War Memorial Aquatic Centre - Shade Structure
- B. 42nd Battalion Memorial Pool - Perimeter Fence
- C. Cedric Archer Park 'Touch of Paradise' Landscaping
- D. Fraser Park Amenities
- E. Hockey Redevelopment (W4Q)
- F. Hugo Lassen Fernery
- G. Kershaw Gardens Waterfall
- H. Yeppen Roundabout

PROJECT DELIVERY MONTHLY REPORT - JULY 2019

Project Delivery Monthly Report - July 2019

Meeting Date: 28 August 2019

Attachment No: 1

PROJECT DELIVERY – MONTHLY REPORT

Reporting Month	July 19
Project	A. 2nd World War Memorial Aquatic Centre - Shade Structure
Project Number	1126039
Project Manager	Thomas Olsen
Council Committee	Parks, Recreation and Sport

PROJECT SCOPE

Create shade cover over the existing 25m pool.

PROJECT MILESTONES

ITEM	TARGET COMMENCEMENT DATE	TARGET COMPLETION DATE	COMMENTARY
Project Planning	October 18		
Design Development	January 19		
Procurement	February 19	March 19	Tenders have closed
Construction	October 19	March 20	

FINANCIAL PROFILE

Insufficient budget available to complete works based on Tenders received.

	Project Life				Current Year			
	Total Budget	Actual to date	Committals	Remaining Budget	Budget	Actual to date	Committals	Remaining Budget
Expenditure	\$50,000	\$6,874	\$0	\$43,126	\$50,000	\$0	\$0	\$50,000
External Funding	Nil							

PROJECT STATUS

A concept design of a proprietary shade structure system has been endorsed by the Parks, Recreation and Sport Committee as fitting in with the design intent of the complex.

Budget allocation is required to be bought forward from the 21/22 year to allow construction. This will be assessed during the carry over budget review.

PROJECT DELIVERY – MONTHLY REPORT

Reporting Month	July 19
Project	B. 42 nd Battalion Memorial Pool - Perimeter Fence
Project Number	1126000
Project Manager	Shirley Hynes
Council Committee	Parks, Recreation and Sport

PROJECT SCOPE

Replacement of boundary/security fence to perimeter of the property to Berserker Street, main entrance elevation and vacant lot to the north of the site (excluding Robinson Street, boundary Centenaries Park and Diggers Memorial Bowls Club).

PROJECT MILESTONES

ITEM	TARGET COMMENCEMENT DATE	TARGET COMPLETION DATE	COMMENTARY
Project Planning	December 18		Complete
Design Development	January 19		Complete
Procurement	June 19	August 19	Tenders closed
Construction	September 19	December 19	Works to be coordinated with other projects on the site, concrete footpaths & Water Slide maintenance

FINANCIAL PROFILE

Budget has been reduced to \$200K in the budget review process.* Carry over budget to be confirmed

	Project Life				Current Year			
	Total Budget	Actual to date	Committals	Remaining Budget	Budget	Actual to date	Committals	Remaining Budget
Expenditure	\$200,000	\$1,351	\$116	\$198,533	*\$198,649	\$357	\$116	\$198,176
External Funding	Nil							

PROJECT STATUS

Extent of works endorsed by the Parks, Recreation and Sport Committee.

Tender scheduled to close early August 2019.

Works to be coordinated with other projects on the site, concrete footpaths and water slide maintenance.

PROJECT DELIVERY – MONTHLY REPORT

Reporting Month	July 19
Project	C. Cedric Archer Park – Touch of Paradise - Landscaping
Project Number	0984225
Project Manager	Shirley Hynes
Council Committee	Parks, Recreation and Sport

PROJECT SCOPE

Complementary landscaping works to recently refurbishment lagoons. Installation of irrigation system, landscaping planting and installation of street furniture, seating, signage etc.

PROJECT MILESTONES

ITEM	TARGET COMMENCEMENT DATE	TARGET COMPLETION DATE	COMMENTARY
Project Planning	August 19	September 17	Preliminary meeting held with key stakeholders
Design Development	October 19	November 19	
Procurement	November 19	December 19	
Construction	January 20	June 20	

FINANCIAL PROFILE

	Project Life				Current Year			
	Total Budget	Actual to date	Committals	Remaining Budget	Budget	Actual to date	Committals	Remaining Budget
Expenditure	\$1,000,000	\$0	\$0	\$1,000,000	\$1,000,000	\$0	\$0	\$1,000,000
External Funding	Nil							

PROJECT STATUS

Preliminary meeting held with key stakeholders to confirm scope and extent of work.

PROJECT DELIVERY – MONTHLY REPORT

Reporting Month	July 19
Project	D. Fraser Park Amenities
Project Number	1071733 / 1079363 / 1079665 / 1117029 / 1128509
Project Manager	Thomas Olsen
Council Committee	Parks, Recreation and Sport

PROJECT SCOPE

Replacement of Toilet Amenities

PROJECT MILESTONES

ITEM	TARGET COMMENCEMENT DATE	TARGET COMPLETION DATE	COMMENTARY
Stage 2B - Toilet Amenities			
Design and Approvals	August 19	January 20	
Procurement	February 20		
Construction	March 20	September 20	

FINANCIAL PROFILE

* Assumed carry over of budget not yet completed.

	Project Life				Current Year			
	Total Budget	Actual to date	Committals	Remaining Budget	Budget	Actual to date	Committals	Remaining Budget
Expenditure	\$600,000			\$600,000	\$600,000			\$600,000
External Funding	\$600,000							

PROJECT STATUS

Draft funding agreement received for the new amenities block proposal.
 Concept plan to be presented to a future Committee meeting.

PROJECT DELIVERY – MONTHLY REPORT

Reporting Month	July 19
Project	E. Hockey Redevelopment (W4Q Round 2)
Project Number	0984305 / 1076547 / 1128960 / 1128961
Project Manager	Thomas Olsen
Council Committee	Parks, Recreation and Sport

PROJECT SCOPE

Construct a FIH Global Certified Hockey Field at Kalka Shades.
Flood immune both the new and existing fields and offset to Rockhampton Cricket for impact to their infrastructure.

PROJECT MILESTONES

ITEM	TARGET COMMENCEMENT DATE	TARGET COMPLETION DATE	COMMENTARY
Project Planning	February 18	February 18	
Design Development	June 18	June 18	
Procurement	June 18	September 18	Tender submissions over budget Contract documents revised
Construction	June 18	July 19	Weather delays and ground water

FINANCIAL PROFILE

Budget has incurred significant additional costs due to the ground water issues encountered.

	Project Life				Current Year			
	Total Budget	Actual to date	Committals	Remaining Budget	Budget	Actual to date	Committals	Remaining Budget
Expenditure	\$5,900,188	\$5,482,822	\$740,311	-\$322,944	\$848,150	\$430,783	\$740,311	-\$322,944
External Funding	\$4,418,188							

PROJECT STATUS

Project has reached practical completion.

PROJECT DELIVERY – MONTHLY REPORT

Reporting Month	July 19
Project	F. Hugo Lassen Fernery
Project Number	1079794
Project Manager	Shirley Hynes
Council Committee	Parks, Recreation and Sport

PROJECT SCOPE

Investigation into the structural condition of the existing structure and options appraisal and proposal for development and remedial works; taking into consideration Heritage status of the Botanic Gardens environs and structures.

PROJECT MILESTONES

ITEM	TARGET COMMENCEMENT DATE	TARGET COMPLETION DATE	COMMENTARY
Project Planning	July 18		Timeline has been restarted as scope has been redefined.
Design Development	January 19		

FINANCIAL PROFILE

Budget to be confirmed following review of design options. Current budget of \$15,000 for preliminary design only.

	Project Life				Current Year			
	Total Budget	Actual to date	Committals	Remaining Budget	Budget	Actual to date	Committals	Remaining Budget
Expenditure	\$15,000	\$12,182	\$0	\$2,818	\$15,000	\$56	\$0	\$14,944
External Funding	Nil							

PROJECT STATUS

- Preliminary design options have progressed, to be presented at Councillor Workshop.

PROJECT DELIVERY – MONTHLY REPORT

Reporting Month	July 19
Project	G. Kershaw Gardens Waterfall
Project Number	0988034
Project Manager	Thomas Olsen
Council Committee	Parks, Recreation and Sport

PROJECT SCOPE

This project consists of three separate scopes of work:

1. Repairs to Façade (structural rehabilitation)
2. Improvement to Water Reticulation
3. Upgrade Works

PROJECT MILESTONES

ITEM	TARGET COMMENCEMENT DATE	TARGET COMPLETION DATE	COMMENTARY
Project Planning	November 19		
Design Development	February 19	October 19	Concept approved. Detailed design completed October
Procurement	November 19	January 20	
Construction	August 19	June 20	

FINANCIAL PROFILE

At this point in time, budget seems sufficient for upgrade works. Further cost determination will be undertaken during design development.

	Project Life				Current Year			
	Total Budget	Actual to date	Committals	Remaining Budget	Budget	Actual to date	Committals	Remaining Budget
Expenditure	\$480,426	\$28,716	\$11,599	\$440,111	\$435,426	\$2,250	\$11,599	\$421,577
External Funding	Nil							

PROJECT STATUS

Detailed design still ongoing to ensure connectivity to proposed TMR cycle ways on Moores Creek Road and balance of Kershaw Gardens.

PROJECT DELIVERY – MONTHLY REPORT

Reporting Month	July 19
Project	H. Yeppen Roundabout
Project Number	0988016
Project Manager	Shirley Hynes
Council Committee	Parks, Recreation and Sport

PROJECT SCOPE

Landscaping of Yeppen Roundabout.

PROJECT MILESTONES

ITEM	TARGET COMMENCEMENT DATE	TARGET COMPLETION DATE	COMMENTARY
Project Planning	July 19	September 19	
Design Development	October 19	June 20	
Procurement	September 19		Design Only
Construction			Works in 2019/20 comprise of design development

FINANCIAL PROFILE

	Project Life				Current Year			
	Total Budget	Actual to date	Committals	Remaining Budget	Budget	Actual to date	Committals	Remaining Budget
Expenditure	\$300,000	\$0	\$0	\$300,000	\$300,000	\$0	\$0	\$300,000
External Funding								

PROJECT STATUS

Project progressing in accordance with program.
Design brief / Scoping document in development.

8.2 MONTHLY OPERATIONAL REPORT - JULY 2019

File No: 1464
Attachments: 1. Monthly Operational Report - July [↓](#)
Authorising Officer: Colleen Worthy - General Manager Community Services
Author: Aaron Pont - Manager Parks

SUMMARY

This report provides information on the activities and services of the Parks section for July 2019.

OFFICER'S RECOMMENDATION

THAT the report on the activities and services of the Parks section for July 2019 be received.

COMMENTARY

- Botanic & Kershaw Gardens
 - Rockhampton Botanic Gardens
 - Kershaw Gardens
 - Nursery
 - Visitor Services
- Parks Operations
 - Mowing Maintenance
 - Irrigation
 - Horticulture
 - Sports Fields
- Parks Management
 - Sport and Education
 - Customer Service
 - Park Bookings
- Rockhampton Zoo
- Open Space Facilities
 - Cemeteries
 - Playgrounds
 - Park Furniture

The attached report contains information on the activities and services of these areas for July 2019.

MONTHLY OPERATIONAL REPORT - JULY 2019

Monthly Operational Report - July

Meeting Date: 28 August 2019

Attachment No: 1

MONTHLY OPERATIONS REPORT

PARKS

PERIOD ENDED JULY 2019



1. Operational Summary

Botanical Nursery

- Continually to improving stocking ratios which is leading to better quality plant specimens for use in Council Parks and temporary event displays
- Hosted tree planting sites for both National tree Day and NAIDOC celebrations

Kershaw Gardens

- Focus on lifting the horticultural detailing standard in garden beds around the front of Kershaw Waterfall

Botanic Gardens

- Concerted effort to remove and manage populations of the invasive weeds Cat's Claw Creeper (*Macfadyena unguis-cati*) from our tree collections. Under the Queensland Biosecurity Act 2014 Cat's claw creeper is a restricted invasive plant
- Hosted successful National Tree Day Planting along the southern banks of Murray Lagoon

Visitor Services

- Assisting Advance Rockhampton with content and information in the lead up to the Botanic Gardens 150th anniversary

Zoo

- Samantha (chimp) pregnancy announcement, media and fundraiser all held on International Chimpanzee Day.
- Social media very high for the zoo this month due to excitement around a new baby chimp – 624,200 Facebook Reach and 36,500 Engagements
- Councillor Chimp Rearing Workshop

Parks Operations

- Mt Morgan Show – crews assisted with set up and clean up.
- Rockhampton River festival – planting and mulching of garden beds, crews assisted with set up and clean up
- Ongoing refurbishment of Gladstone Road medians
- Saleyards Park ongoing playing surface improvements – soil tests and amendment applications to improve turf vigour and playability. Insecticide application to eradicate insect attack. Aeration of playing surface.

2. Customer Service Requests

Response times for completing customer requests in the July reporting period



All Monthly Requests (Priority 3) Parks 'Traffic Light' report July 2019

	Balance B/F	Completed in Current Mth	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS BALANCE	Work Orders Issued	On Hold	Completion Standard (days)	Avg Completion Time (days) Current Mth	Avg Completion Time (days) 6 Months	Avg Completion Time (days) 12 Months	Avg Duration (days) 12 Months (complete and incomplete)
			Received	Completed								
Sport & Recreation - General Enquiry	6	6	4	3	0	0	0	10	● 2.67	● 847.79	● 416.90	4.26
Parks Booking Services Request ***Notification***	0	0	0	0	0	0	0	5	● 0.00	● 7.00	● 4.00	3.33
Tree and Stump Removal - Request	48	48	30	9	0	0	0	50	● 5.22	● 26.28	● 25.91	19.09
Parks Misc - Request	7	6	63	45	17	0	0	10	● 3.14	● 9.53	● 10.08	5.28
Tree Trimming - Request	35	35	58	24	0	0	0	40	● 5.08	● 71.96	● 85.77	85.31

*Report being reviewed as figures are incorrect

3. Capital Projects


Details of capital projects not reported regularly to Council or a particular Committee in other project specific report updates as at period ended June 2019 – 100% of year elapsed



In terms of scope, schedule and budget, the project is;



Project	Planned Start Date	Planned End Date	On Track	Budget Estimate	YTD actual (incl committals)
<i>Irrigation Renewal Program</i>	<i>1 July 2019</i>	<i>30 June 2020</i>		<i>\$430,717</i>	<i>\$178,683</i>
Comments	<i>Pilbeam Park upgrade being scheduled in conjunction with Club</i>				
<i>Cedric Archer Park – Wetlands</i>	<i>1 July 2019</i>	<i>30 Jun 2020</i>		<i>\$1,000,000</i>	<i>\$87,488</i>
Comments	<i>Scope and design currently being undertaken. Project to be delivered by Regional Services</i>				
<i>Upgrade Field Surface</i>	<i>1 July 2019</i>	<i>30 June 2020</i>		<i>\$30,000</i>	<i>\$0</i>
Comments	<i>Works ongoing at Saleyards and McLeod Park</i>				




<i>Mt Archer Activation Plan Implementation</i>	<i>1 July 2019</i>	<i>30 June 2020</i>		<i>\$5,963</i>	<i>\$0</i>
Comments	<i>Remaining funds allocated to new drinking fountain adjacent to new car park</i>				
<i>Botanic Gardens – Enhancements to Improve Visitor Experience</i>	<i>1 July 2019</i>	<i>30 June 2020</i>		<i>\$9,016</i>	<i>\$0</i>
Comments	<i>Engaged Sign Making team to produce high quality and engaging botanical images for the outside of the office. Working with Advance Rockhampton to revamp the interpretation of the internal space</i>				
<i>Botanic Gardens Pathways & Shade Shelters</i>	<i>1 July 2019</i>	<i>30 June 2020</i>		<i>\$200,000</i>	<i>\$2,513</i>
Comments	<i>Refining scope and planning</i>				
<i>Master Plan Rockhampton Zoo</i>	<i>1 July 2019</i>	<i>30 June 2020</i>		<i>\$40,000</i>	<i>\$0</i>
Comments	<i>Waiting for completed data from survey.</i>				
<i>Median Refurbishments</i>	<i>1 July 2019</i>	<i>30 June 2020</i>		<i>\$75,000</i>	<i>\$17,930</i>
Comments	<i>Works ongoing Gladstone Road</i>				
<i>Synthetic Roundabout Program</i>	<i>1 July 2019</i>	<i>30 June 2020</i>		<i>\$51,300</i>	<i>\$7,540</i>
Comments	<i>Scope being developed</i>				




<i>Zoo – Billy Goat Leaf Vacuum</i>	<i>1 July 2019</i>	<i>30 June 2020</i>		<i>\$6,000</i>	<i>\$0</i>
Comments					
<i>Zoo – Water Extraction Pump</i>	<i>1 July 2019</i>	<i>30 June 2020</i>		<i>\$6,000</i>	<i>\$0</i>
Comments					
<i>Ted Price Pk DOLA Enhancement – Gracemere</i>	<i>1 July 2019</i>	<i>30 June 2020</i>		<i>\$50,000</i>	<i>\$0</i>
Comments	<i>Scope being developed in conjunction with Community Assets and Facilities</i>				
<i>Zoo – Reptile Enclosures Off Exhibit</i>	<i>1 July 2019</i>	<i>30 June 2020</i>		<i>\$12,000</i>	<i>\$0</i>
Comments	<i>Tender for design work has gone out. Specs being finalised within team and facilities.</i>				
<i>Botanic Gardens – Curators Shed</i>	<i>1 July 2019</i>	<i>30 June 2020</i>		<i>\$15,000</i>	<i>\$2,700</i>
Comments	<i>Engagement of Heritage consultants to work on what we can achieve with this space and structure</i>				
<i>Zoo – Kangaroo Sheds</i>	<i>1 July 2019</i>	<i>30 June 2020</i>		<i>\$10,000</i>	<i>\$0</i>
Comments	<i>In negotiations with Heritage due to removal of African Tulip trees.</i>				





<i>Bigmate GPS Installation</i>	<i>1 July 2019</i>	<i>30 June 2020</i>		<i>\$30,000</i>	<i>\$0</i>
Comments	<i>GPS units to provide data on mowing cut times, which will guide operational efficiencies</i> <i>Program in development with Fleet workshop</i>				
<i>Zoo – Fireproof Chimp House</i>	<i>1 July 2019</i>	<i>30 June 2020</i>		<i>\$70,000</i>	<i>\$0</i>
Comments	<i>Scope being developed</i>				
<i>Zoo – Public Seating</i>	<i>1 July 2019</i>	<i>30 June 2020</i>		<i>\$22,500</i>	<i>\$0</i>
Comments	<i>Seats arrived, waiting on installation.</i>				
<i>Showgrounds Irrigation</i>	<i>1 July 2019</i>	<i>30 June 2020</i>		<i>\$30,000</i>	<i>\$0</i>
Comments	<i>Centre ring irrigation, designs currently being prepared</i>				
<i>Zoo – Perentie Enclosure</i>	<i>1 July 2019</i>	<i>30 June 2020</i>		<i>\$150,000</i>	<i>\$0</i>
Comments	<i>Tender for design work has gone out. Specs being finalised within team and facilities.</i>				
<i>Botanics Depot – removal of Facilities open shed</i>	<i>1 July 2019</i>	<i>30 June 2020</i>		<i>\$9,000</i>	<i>\$0</i>
Comments	<i>Scope to be refined</i>				






<i>Tyre bath & wash down bay - Pathogens</i>	<i>1 July 2019</i>	<i>30 June 2020</i>		<i>\$100,000</i>	<i>\$0</i>
Comments	<i>Sourcing wheel sterilisation bath plans to develop scope and concepts</i>				
<i>Zoo – Chimp Climbing Structures</i>	<i>1 July 2019</i>	<i>30 June 2020</i>		<i>\$15,000</i>	<i>\$0</i>
Comments	<i>Specs still to be confirmed.</i>				
<i>Nursery – Automatic Roller Doors</i>	<i>1 July 2019</i>	<i>30 June 2020</i>		<i>\$12,000</i>	<i>\$0</i>
Comments	<i>Quotes being sought</i>				
<i>Soil Spreader</i>	<i>1 July 2019</i>	<i>30 June 2020</i>		<i>\$60,000</i>	<i>\$0</i>
Comments	<i>Quotes being sought</i>				
<i>Kershaw – Divert Water Away from Sensory Garden</i>	<i>1 July 2019</i>	<i>30 June 2020</i>		<i>\$70,000</i>	<i>\$0</i>
Comments	<i>Engaging appropriate council teams and sourcing quotes for best approach</i>				
<i>Botanics Depot Chemical and Fert Storage</i>	<i>1 July 2019</i>	<i>30 June 2020</i>		<i>\$25,000</i>	<i>\$0</i>
Comments	<i>Procuring quotes at present</i>				






<i>Zoo – Broadwalk Posts – Dome Aviary</i>	<i>1 July 2019</i>	<i>30 June 2020</i>		<i>\$40,000</i>	<i>\$0</i>
Comments	<i>Scope and works program in development c</i>				
<i>Portable Cricket Pitch</i>	<i>1 July 2019</i>	<i>30 June 2020</i>		<i>\$30,000</i>	<i>\$0</i>
Comments	<i>Preliminary discussions have commenced with Rockhampton Cricket Inc.</i>				
<i>Fuel Storage at Kershaw/Northside Depot</i>	<i>1 July 2019</i>	<i>30 June 2020</i>		<i>\$50,000</i>	<i>\$0</i>
Comments	<i>Scope under development, project to be delivered by Community Assets and Facilities</i>				
<i>Zoo – Chimp Enclosure</i>	<i>1 July 2019</i>	<i>30 June 2020</i>		<i>\$50,000</i>	<i>\$0</i>
Comments	<i>Scope in development</i>				
<i>Wide Area Mower</i>	<i>1 July 2019</i>	<i>30 June 2020</i>		<i>\$60,000</i>	<i>\$0</i>
Comments	<i>Currently building business case for the appropriate make, model and supplier of machinery</i>				
<i>Kershaw Pump for Rapids Waterfall in Rainforest</i>	<i>1 July 2019</i>	<i>30 June 2020</i>		<i>\$4,000</i>	<i>\$0</i>
Comments	<i>Awaiting advice from Civil Operations</i>				

<i>Botanic Gardens Finch Gazebo</i>	<i>1 July 2019</i>	<i>30 June 2020</i>		<i>\$70,000</i>	<i>\$0</i>
Comments	<i>Currently at design stage in conjunction with advice from heritage consultants</i>				
<i>Rod Laver Area – Site Improvements</i>	<i>1 July 2019</i>	<i>30 June 2020</i>		<i>\$10,000</i>	<i>\$0</i>
Comments	<i>Scope in development</i>				
<i>Kershaw Gardens Fairytale Garden</i>	<i>1 July 2019</i>	<i>30 June 2020</i>		<i>\$50,000</i>	<i>\$0</i>
Comments	<i>Scoping out project and in the process of connecting non potable water to the site for irrigation.</i>				

COMMUNITY ASSET & FACILITIES (Capital projects over \$100k and Councillor projects)					
Project	Planned Start Date	Planned End Date	On Track	Budget Estimate	YTD actual (incl committals)
<i>Playground Equipment Renewal Program</i>	<i>1 July 2018</i>	<i>30 June 2020</i>		<i>\$479,000</i>	<i>\$476,720</i>
Comments	<ul style="list-style-type: none"> • <i>Bill Neven Park (Parkhurst) playground shade \$70k. Completed.</i> • <i>Alan Bray Park (Koongal) \$25/30k. Completed.</i> • <i>Eichelberger Park (Frenchville) \$25k. Completed.</i> • <i>Ken Baker Park (Koongal) \$35/40k. Completed.</i> • <i>Conaghan Park (Gracemere) – playground and rubber soft-fall \$102k. Completed</i> • <i>Kershaw Gardens (Berserker) – Liberty Swing \$45k + \$70k from Cr Rutherford. Equipment to arrive late June with install to occur after July school holidays.</i> 				
<i>Footpaths Renewal Program</i>	<i>1 July 2018</i>	<i>30 June 2020</i>		<i>\$149,598</i>	<i>\$95,003</i>
Comments	<ul style="list-style-type: none"> • <i>Lagoons (The Range) \$25/30k. Murray Lagoon section completed. Yeppen Lagoon section completed.</i> • <i>Ollie Smith Park (Koongal) \$70k. Completed.</i> • <i>North Rocky Boat Ramp to Pump Station (The Common) \$50k. Culvert completed.</i> • <i>Apex Park (Frenchville) \$35k. Completed.</i> 				
<i>BBQ Renewal Program</i>	<i>1 July 2018</i>	<i>30 June 2020</i>		<i>\$116,000</i>	<i>\$38,575</i>
Comments	<ul style="list-style-type: none"> • <i>Huish Drive (Wandal). Victoria Park x 4 and each of the 3 pontoons x 1. Completed.</i> • <i>Queens Park (Park Avenue) x 2. Completed.</i> • <i>Curtis Park x 2. Completed.</i> 				

	• <i>Rockhampton Botanic Gardens (The Range) x 4. Commenced in June, completion due mid July.</i>				
<i>Access Roads & Carparks Renewal Program</i>	<i>1 July 2018</i>	<i>30 June 2020</i>		<i>\$123,000</i>	<i>\$86,504</i>
Comments	<ul style="list-style-type: none"> • <i>Kele Park (West Rockhampton) entries (access road and two car parks). Completed.</i> • <i>Tom Nutley Field (Park Avenue). Completed.</i> • <i>Kenrick Tucker Velodrome, Janet Pajolas Park (Berserker). Completed.</i> • <i>Kele Park. Softball carpark. Completed.</i> • <i>Bridge Club (Wandal). Completed.</i> 				
<i>New/Renewed Signage as per Signage Strategy</i>	<i>1 July 2018</i>	<i>30 June 2020</i>		<i>\$115,000</i>	<i>\$110,157</i>
Comments	• <i>Purchase completed. Open Space Facilities Team incrementally installing signage.</i>				
<i>Gracemere Cemetery Expansion</i>	<i>1 July 2018</i>	<i>30 June 2020</i>		<i>\$157,609</i>	<i>\$149,165</i>
Comments	<ul style="list-style-type: none"> • <i>The engineering contractor is developing an earthworks plan and liaising with architect and town planner sub-contractors to prepare the MCU documentation for the first stage.</i> • <i>Council endorsed the draft detailed design. Meeting with Council's Duty Planner and Duty Engineer in June with the MCU to be lodged thereafter.</i> 				
<i>Springers Lagoon - Gracemere (Crs Smith & Wickerson)</i>	<i>1 July 2018</i>	<i>30 June 2020</i>		<i>\$80,000 W4Q2</i> <i>\$12,996 Cr Smith</i> <i>\$2,600 Cr Wickerson</i>	<i>\$79,988</i> <i>\$12,996</i> <i>\$2,552</i>
Comments	<ul style="list-style-type: none"> • <i>Fishing / Viewing Platform and connecting pathways completed.</i> • <i>Interpretive signage to be installed prior to opening.</i> • <i>Opening being scheduled for 28 June.</i> 				

Apex Park – Frenchville (Cr Fisher)	1 July 2018	30 June 2020		\$22,860	\$19,835
Comments	• Playground installed. Completed.				
Bill Neven Park – Parkhurst and Lyle Albert Dobbs Park – Norman Gardens (Cr Swadling)	1 July 2018	30 June 2020		\$70,000 with matching funds from Rotary	\$0
Comments	• Awaiting for scope to be settled.				
Mobile Skatepark (Crs Williams and Fisher)	1 July 2018	30 September 2019		\$31,000 Cr Williams \$30,000 Cr Fisher	\$31,000 \$26,000
Comments	• Currently being fabricated. Delivery estimated September.				
Cedric Archer Park Pump Track – Gracemere (Cr Smith)	1 July 2018	30 June 2020		\$15,000	\$15,000
Comments	<ul style="list-style-type: none"> • Councillors settled on preferred option to progress initial detailed design and costings. • \$500k W4Q3 submission approved. 				
Janet Pajolas Park Development – Berserker (Cr Fisher)	1 July 2018	30 June 2020		\$8,250 Cr Swadling \$50,000 Cr Fisher 18/19 \$30,000 Cr Fisher 17/18	\$8,250 \$44,930 \$12,290
Comments	<ul style="list-style-type: none"> • All abilities path with conduits underneath and seating sites completed. • Frontage bollards to be installed in June. Seating to be installed in July. • Survey and concept planting plan to be developed for onsite meeting with Cr Fisher once path is completed. • Initial irrigation works including RPZ to be installed in 19/20 subject to funding. 				

<i>Mt Morgan Pool replace filters and plant room</i>	<i>01 November 2018</i>	<i>31 August 2020</i>		<i>\$300,000</i>	<i>\$72,409</i>
Comments	<ul style="list-style-type: none"> • <i>Tenders exceeded budget. Additional funding to be sought during revised budget.</i> • <i>Tender to reissue in November for 8 week period.</i> • <i>Works to be completed in 2020 winter shutdown period.</i> 				
<i>Relocate Part of Gardens Depot</i>	<i>1 September 2018</i>	<i>30 June 2020</i>		<i>\$71,454</i>	<i>\$4,967</i>
Comments	<ul style="list-style-type: none"> • <i>Work has commenced on the relocation of the Open Spaces Facilities team to Dooley Street Depot.</i> 				
<i>Botanic Gardens Depot Repair</i>	<i>1 September 2019</i>	<i>30 June 2020</i>		<i>\$20,000</i>	<i>\$7,000</i>
Comments	<ul style="list-style-type: none"> • <i>Under bore for electrical cabling has been completed (\$7,700). Final designs due completed, ready for tender.</i> 				
<i>Parks Electrical Assets</i>	<i>01 August 2018</i>	<i>30 June 2020</i>		<i>\$170,000</i>	<i>\$108,454</i>
Comments	<ul style="list-style-type: none"> • <i>Stapleton Park replacement pole and switchboard. Completed.</i> • <i>Frank Forde Park replacement pole and switchboard. Completed.</i> • <i>Marmor Park replacement switchboard and floodlights. Completed.</i> • <i>Kershaw Gardens replacement irrigation switchboards. Completed.</i> • <i>Stapleton Park Bike Track replacement pole and distribution boards. Completed.</i> • <i>Rockhampton Ski Gardens replacement pole, main switchboard, and irrigation board. Completed.</i> • <i>Wharf Street irrigation replacement switchboard. Completed.</i> • <i>Little-cum-Ingham Park replacement switchboards/ irrigation boards. Completed.</i> • <i>Huish Drive poles/ replacement luminaires. Underway.</i> 				
<i>Finch Gazebo</i>	<i>01 July 2020</i>	<i>13 December 2019</i>		<i>\$70,000 (19/20FY)</i>	<i>\$0.00</i>


Comments	<p><i>Council has engaged Design and Architecture to develop the plans for the Finch Gazebo in consultation with Australian Heritage Specialists. Based on the information available designs have been completed to reflect the gazebo which will see a timber structure with galvanised roofing and a concrete floor. As a point of difference and to pay homage to the history of this structure we are proposing to inlay finches into the concrete floor and have cut outs of the finches in the ceiling.</i></p> <p><i>The design documents are attached for review. Two (2) colour options for the concrete finish have been provided for consideration by the Parks and Recreation Committee.</i></p>
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4. Operational Projects


As at period ended July 2019 – 8% of the year elapsed




In terms of scope, schedule and budget, the project is;




on track



generally on track,
with minor issues



off track

Project	Planned Start Date	Planned End Date	On Track	Comment	Budget Estimate	YTD actual (incl committals)
<i>Tree Planting</i>	1 July 2019	30 June 2020		<i>Program currently being developed</i>	\$250,000	

5. Budget

Financial performance as expected for the reporting period.



End of Month Budget Management Report - (Operating Only) - PARKS

As At End Of July

Report Run: 06-Aug-2019 12:55:13 Excludes Nat Accs: 2802,2914,2917,2924

	Adopted Budget	Actuals	EOM Commitments	Total	Variance	On Target
	\$	\$	\$	\$	%	8.3% of Year Gone
PARKS						
<u>Parks Operations</u>						
Revenues	(65,953)	(13,569)	0	(13,569)	20.6%	
Expenses	6,522,295	454,311	299,257	753,568	11.6%	
Transfer / Overhead Allocation	1,643,776	84,801	0	84,801	5.2%	
Total Unit: Parks Operations	8,100,119	525,543	299,257	824,800	10.2%	
<u>Parks Management</u>						
Revenues	(169,441)	(19,721)	0	(19,721)	11.6%	
Expenses	5,482,149	910,284	30,916	941,201	17.2%	
Transfer / Overhead Allocation	74,000	9,740	0	9,740	13.2%	
Total Unit: Parks Management	5,386,708	900,304	30,916	931,220	17.3%	
<u>Botanic & Kershaw</u>						
Revenues	(17,046)	(451)	50	(401)	2.4%	
Expenses	1,956,977	125,070	122,015	247,085	12.6%	
Transfer / Overhead Allocation	256,628	19,045	0	19,045	7.4%	
Total Unit: Botanic & Kershaw	2,196,560	143,664	122,065	265,729	12.1%	
<u>Rockhampton Zoo</u>						
Revenues	(15,654)	(2,684)	0	(2,684)	17.1%	
Expenses	1,534,416	94,498	46,882	141,379	9.2%	
Transfer / Overhead Allocation	45,000	9,603	0	9,603	21.3%	
Total Unit: Rockhampton Zoo	1,563,762	101,417	46,882	148,299	9.5%	
<u>Parks Administration Services</u>						
Expenses	0	1,865	1,000	2,865	-	
Total Unit: Parks Administration Services	0	1,865	1,000	2,865	-	
Total Section: PARKS	17,247,148	1,672,793	500,120	2,172,913	12.6%	

6. Section Statistics

Service Level	Target	Current Performance	Service Level Type (Operational or Adopted)
Tenure Renewals – Resolved this financial year	23	1	Operational

Progressive Measures / Indicators	Same Month Last Year	Current Month
Zoo visitors (last year higher due to novelty of Capri)	23,024	15,307
Zoo donations	\$2,824	\$2,683
Volunteer Participation (hours) – Zoo	Not recorded	338 – volunteers 158 - students
Parks bookings (number of events and celebrations in month / FYTD)	78 / 78	62 / 62

SAFETY STATISTICS	FIRST QUARTER		
	July	August	September
Number of Lost Time Injuries	0		
Number of Days Lost Due to Injury	0		
Total Number of Incidents Reported	9		
Number of Incomplete Hazard Inspections	0		

CEMETERIES							
Location	Category	Total no. Sites	Burials in JUNE	Sites used	Reserved sites	Vacant sites	Est life on current trends for new burials
GRACEMERE	LAWN	626		387	84	155*	>5 yrs
	MONUMENTAL	?					
MT MORGAN	LAWN	153	1	143	0	10^	>1 yr
	MONUMENTAL	?	1	?			
MEMORIAL GARDENS	LAWN	1253	2	1143	110	0	0 yrs
BAJOOL	BEAM	14		1	0	13	>10 yrs
	MONUMENTAL	?		80+	26+	129	
NORTH ROCKHAMPTON	MONUMENTAL	20000+	6	~16720	~370	~287#	>3 yrs

South Rockhampton Cemetery is closed to future interments, however site is still managed.

*Gracemere Cemetery has 42 sites set aside for the Islamic Society (115 balance available).

^One site full of hard blue rock. May not be suitable for grave.

#North Rockhampton vacant sites may be found to be unsuitable.

8.3 PROPOSED ERGON PARK DOG OFF LEASH AREA

File No: 787
Attachments: Nil
Authorising Officer: Colleen Worthy - General Manager Community Services
Author: Aaron Pont - Manager Parks

SUMMARY

An opportunity exists for Council to construct a Dog Off Leash Area at Ergon Park, Larcombe Street, Kawana.

OFFICER'S RECOMMENDATION

THAT Parks pursue financial opportunities to construct the dog off leash area at Ergon Park and prepare a submission for 2020-21 budget allocation.

COMMENTARY

Ergon Park is located at Larcombe Street, Kawana adjacent to Splitters Creek and Ergon Park Access Road leading to Council freshwater boat ramp. Assessment of site suitability for a Dog Off Leash Area (DOLA) has been undertaken by Parks, Community Assets and Facilities, Local Laws, Development Assessment and Development Engineering.

Generally the site is considered to be a good location for a DOLA with sufficient open space and ample provisions for parking. Ergon Park is zoned as Open Space and a DOLA is accepted development. The area is flood affected and design must consider debris load placed on fencing.

DOLA construction is estimated at \$40,000, based on a similar construction at All Blacks Park, Koongal. DOLA should be 36mx30m dimension and is recommended to include perimeter fence at least 1.6m high, air lock entry points, water bubblers with dog bowls, dog tidy bag stations, waste bins some furniture for owners of the dogs. Consideration should be given to dividing the area in half to allow separate large and small dog sections.

Under Local Law, the DOLA must have signage and users of the facility must abide by a Code of Conduct.

The nearest DOLA is located 4.8km away at Kershaw Gardens (Charles Street). This facility is significantly smaller than the proposed, and is considered more suitable for small dogs and only a few users at one time.

BUDGET IMPLICATIONS

Construction costs are estimated at \$40,000 subject to level of embellishment and flood proofing required. Project would need to be fully scoped for budget consideration in 2020-21.

CONCLUSION

Ergon Park is a suitable location for a Dog Off Leash Area, with further design and scoping required to prepare an estimated for budget consideration.

8.4 MOUNT MORGAN CEMETERY EXPANSION UPDATE

File No:	13363
Attachments:	1. Map of Mount Morgan Cemetery - areas for development 📄
Authorising Officer:	Richard Dunkley - Manager Community Assets and Facilities Colleen Worthy - General Manager Community Services
Author:	Sophia Czarkowski - Coordinator Facilities
Previous Items:	8.3 - Mount Morgan Cemetery Expansion - Parks, Recreation and Sport Committee - 29 May 2019 12.30pm 8.2 - Rockhampton Region Flood Studies - Infrastructure Committee - 25 Jun 2019 2.00pm

SUMMARY

This report provides an update and progress regarding the proposed expansion of Mount Morgan Cemetery along with recommendations for moving forward.

OFFICER'S RECOMMENDATION

THAT Council proceed with option one as detailed in the report.

COMMENTARY

The Mount Morgan Cemetery was established in 1889 and is a Cemetery Reserve with an area of 4.472ha. The cemetery was under the trusteeship of Mount Morgan Cemetery Trustees until 1927 when it was then transferred to the Mount Morgan Shire Council.

The Mount Morgan Cemetery reached capacity in 2003 resulting in the former Mount Morgan Shire Council expanding the cemetery to the west into the road reserve. In a report presented to Committee on 29 May 2019, it was detailed that the cemetery is reaching capacity and based on the current rate of interments is expected to be at capacity in early 2020. At the time of writing the report there were eight (8) available plots for new burials in the lawn cemetery.

The report detailed a proposal moving forward which included the development of land to the south of the current cemetery.

BACKGROUND

In the report to the Parks, Recreation and Sport Committee on 29 May 2019 it was resolved that:

1. Receive this report noting that the Mount Morgan Cemetery is nearing capacity;
2. Note works are underway to remedy the previous extension of this site;
3. Note works are underway to fast-track the future long term expansion of the site; and
4. Endorse for the CEO to liaise with DNRME to ensure that the current land tenure applications are treated as high priority

In carrying out the resolution and further actions associated with the expansion, two (2) major constraints have been identified with respect to the southern parcel of land.

1. Flooding:

A pre-lodgement meeting identified that the parcel of land to the south of the existing cemetery that is earmarked for the expansion is actually subject to flooding in accordance with the draft Mount Morgan Local Catchment Study report approved by the Infrastructure Committee in June 2019. In order to remedy this issue earthworks will be required in

conjunction with a flood study it is anticipated that the cost of the flood study will exceed the cost of the proposed expansion.

2. Department of Natural Resources Mines and Energy

Department of Natural Resources, Mines & Energy (DNRME) have recently advised that Council must address Native Title with respect to the southern parcel of land by means of an Indigenous Land Use Agreement or by means of a compulsory acquisition of Native Title rights. There are a number of factors that influence the timeframes and costs associated with this process, however, it is anticipated that this process alone could take 1-2 years to complete with an unknown cost. It is also important to note that once Council has addressed Native Title, the land would remain as State owned land and Council acting as the Trustee.

Based on this information it is recommended that alternative options are considered as detailed below:

Option One:

The first option is to close the cemetery when it reaches capacity and refer all new burials to the regional cemetery located in Gracemere. Council has already invested funds into the development and expansion of the cemetery with further budget expenditure planned over the next four (4) financial years. The Gracemere Cemetery has been earmarked as the future cemetery catering for the Region.

This is the recommended option and if endorsed by Council it is proposed that a communication strategy would be developed to support the proposal.

Option Two:

Investigate options for development of the Mount Morgan Cemetery to the north of the existing cemetery. The northern cemetery boundary is bordered by road reserve and beyond this unallocated state land (Lot 3614 MPH10984). To determine the suitability of the land it is proposed to undertake investigatory works included geotechnical investigations to understand whether or not the ground conditions are conducive with cemeteries.

If this area is conducive to the development of a cemetery it is proposed to close part of the road reserve and to purchase the unallocated state land. This will also require Council to address Native Title with a view to purchasing the land, therefore having a timeframe of 1-2 years.

Supplementary Option:

A supplementary option exists which is recommended to be carried out in conjunction with Option Two and this is to further extend Council's application to close the road reserve on the western side of the cemetery. This will enable the installation of additional beams at relatively low cost in comparison to the original proposal and option two (2) above. The additional beams could provide a further 30 plots, dependent on configuration, which would tentatively provide Council with two (2) more years of new burials.

This option could also be used in conjunction with Option One to provide additional plots in Mount Morgan whilst the Gracemere Cemetery is developed further.

PREVIOUS DECISIONS

29 May 2019 – Parks and Recreation Committee – Mount Morgan Cemetery Expansion

BUDGET IMPLICATIONS

There is no capital allocation in the current financial year for the expansion of the Mount Morgan Cemetery.

Option One: Although no budget allocation is required for option one at Mount Morgan Cemetery, capital budget allocations for Gracemere Cemetery are ongoing.

Option Two: The cost of investigatory works will be approximately \$5,000. The project cost and cost of the land has not yet been determined.

Supplementary Option: Whilst there is no capital allocation for the expansion it is possible to fund the additional beams and fence realignment through the existing operational budget for Community Facilities.

CONCLUSION

The Mount Morgan Cemetery is approaching capacity and plans for future burials are required. Option One as detailed in the report will complement the plans for the Gracemere Cemetery which is earmarked as the future cemetery for our Region.

MOUNT MORGAN CEMETERY EXPANSION UPDATE

Map of Mount Morgan Cemetery - areas for development

Meeting Date: 28 August 2019

Attachment No: 1



9 NOTICES OF MOTION

Nil

10 URGENT BUSINESS/QUESTIONS

Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.

11 CLOSURE OF MEETING