



PARKS, RECREATION AND SPORT COMMITTEE MEETING

MINUTES

29 MAY 2019

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING	3
2	PRESENT	3
3	APOLOGIES AND LEAVE OF ABSENCE	3
4	CONFIRMATION OF MINUTES OF PREVIOUS MEETING	3
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA	3
6	BUSINESS OUTSTANDING	4
	NIL	4
7	PUBLIC FORUMS/DEPUTATIONS	5
	NIL	5
8	OFFICERS' REPORTS	6
8.1	GRACEMERE CEMETERY - PRE-PURCHASE OF BURIAL RIGHTS	6
8.2	GRACEMERE CEMETERY EXPANSION	7
8.3	MOUNT MORGAN CEMETERY EXPANSION	8
8.4	REQUEST TO RENEW LEASE FOR GRACEMERE SWIMMING POOL	9
8.5	REQUEST FOR EXTENSION OF LEASED AREA FOR THE STATE OF QUEENSLAND (REPRESENTED BY DEPARTMENT OF COMMUNITY SAFETY) - CALLIUNGAL RURAL FIRE BRIGADE	10
8.6	REMOVAL OF SADDLE WATER TANK AND INSTALLATION OF PERMANENT WATER DISPENSER ON PILBEAM DRIVE	11
8.7	PARKS OPERATIONAL REPORT - APRIL 2019	12
8.8	PROJECT DELIVERY MONTHLY REPORT - APRIL 2019	13
9	NOTICES OF MOTION	14
	NIL	14
10	URGENT BUSINESS\QUESTIONS	15
11	CLOSED SESSION	16
12.1	TRUSTEE LEASE RENEWAL FOR SOUTHSIDE UNITED SPORTS CLUB INC	16
12	CONFIDENTIAL REPORTS	17
12.1	TRUSTEE LEASE RENEWAL FOR SOUTHSIDE UNITED SPORTS CLUB INC	17
13	CLOSURE OF MEETING	18

**REPORT OF THE PARKS, RECREATION AND SPORT COMMITTEE MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON WEDNESDAY, 29 MAY 2019 COMMENCING AT 12.31PM**

1 OPENING

2 PRESENT

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor R A Swadling
Councillor N K Fisher
Councillor C E Smith
Councillor M D Wickerson

In Attendance:

Ms C Worthy – General Manager Community Services (Executive Officer)
Mr E Pardon – Chief Executive Officer
Mr P Kofod – General Manager Regional Services
Mr A Pont – Manager Parks
Mr R Dunkley – Manager Community Assets and Facilities
Mr D Morrison – Executive Coordinator to the Mayor
Ms S Czarkowski – Coordinator Community Facilities
Ms K Anderson – Coordinator Property and Insurance
Mr B Nicholls – Coordinator Community Projects and Open Space
Ms A Black – Supervisor Cemeteries
Mr M Elgey – Curator Botanic and Kershaw Gardens
Ms G Dwyer – Media Officer
Ms L Leeder – Senior Committee Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Leave of Absence for the meeting was previously granted to Councillor Cherie Rutherford.

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COMMITTEE RESOLUTION

THAT the minutes of the Parks, Recreation and Sport Committee held on 1 May 2019 be taken as read and adopted as a correct record.

Moved by: Councillor Wickerson

Seconded by: Councillor Smith

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 OFFICERS' REPORTS

8.1 GRACEMERE CEMETERY - PRE-PURCHASE OF BURIAL RIGHTS

File No: 11979

Attachments:

1. Proposed updated Cemeteries Related Activities Policy with tracked changes
2. Proposed updated Cemeteries Related Activities Policy

Authorising Officer: Brett Nicholls - Coordinator Community Projects and Open Space Facilities
Richard Dunkley - Manager Community Assets and Facilities
Colleen Worthy - General Manager Community Services

Author: Anne Black - Supervisor Cemeteries

SUMMARY

In August 2017 Council resolved to make provision for the pre-purchase of burial rights at Gracemere Cemetery. This report recommends changes to the existing Cemeteries Policy to enable this.

COMMITTEE RECOMMENDATION

THAT the updated Cemeteries Related Activities Policy be adopted.

Moved by: Councillor Smith
Motion lapsed for want of a seconder

COMMITTEE RECOMMENDATION

THAT this matter lay on the table until the next Parks Recreation and Sport Committee meeting.

Moved by: Mayor Strelow
Seconded by: Councillor Swadling

MOTION CARRIED

8.2 GRACEMERE CEMETERY EXPANSION

File No: 11979

Attachments: 1. Proposed Gracemere Cemetery Masterplan and detailed design

Authorising Officer: Richard Dunkley - Manager Community Assets and Facilities
Colleen Worthy - General Manager Community Services

Author: Brett Nicholls - Coordinator Community Projects and Open Space Facilities

SUMMARY

The Gracemere Cemetery is nearing capacity and works are underway to accommodate the long term expansion of this site.

COMMITTEE RECOMMENDATION

THAT Council endorse the proposed detailed design.

Moved by: Councillor Swadling

Seconded by: Councillor Smith

MOTION CARRIED

8.3 MOUNT MORGAN CEMETERY EXPANSION

File No: 13363

Attachments: 1. Layout Plan
2. Expansion Map

Authorising Officer: Richard Dunkley - Manager Community Assets and Facilities
Colleen Worthy - General Manager Community Services

Author: Brett Nicholls - Coordinator Community Projects and Open Space Facilities

SUMMARY

The Mount Morgan Cemetery is nearing capacity and fast-tracked works are underway to accommodate the long term expansion of this site.

COMMITTEE RECOMMENDATION

THAT Council:

1. Receive this report noting that the Mount Morgan Cemetery is nearing capacity;
2. Note works are underway to remedy the previous extension of this site;
3. Note works are underway to fast-track the future long term expansion of the site; and
4. Endorse for the CEO to liaise with DNRME to ensure that the current land tenure applications are treated as high priority.

Moved by: Mayor Strelow
Seconded by: Councillor Swadling
MOTION CARRIED

8.4 REQUEST TO RENEW LEASE FOR GRACEMERE SWIMMING POOL

File No: 10473
Attachments: Nil
Authorising Officer: Richard Dunkley - Manager Community Assets and Facilities
Colleen Worthy - General Manager Community Services
Author: Sophia Czarkowski - Coordinator Facilities

SUMMARY

Rockhampton Regional Council hold a Freehold Lease with Department of Education and Training for the operation of Gracemere Swimming Pool, the lease is due to expire on 29 September 2019.

COMMITTEE RECOMMENDATION

THAT:

1. Council agrees to renew the Lease Agreement with Department of Education and Training for the Gracemere Swimming Pool under the same terms and conditions as the current arrangement; and
2. The Chief Executive Officer (Coordinator Property and Insurance) be authorised to proceed with negotiations with Department of Education and Training to finalise the Lease Agreement.

Moved by: Councillor Swadling

Seconded by: Councillor Smith

MOTION CARRIED

8.5 REQUEST FOR EXTENSION OF LEASED AREA FOR THE STATE OF QUEENSLAND (REPRESENTED BY DEPARTMENT OF COMMUNITY SAFETY) - CALLIUNGAL RURAL FIRE BRIGADE

File No: 7840
Attachments: 1. Proposed Lease Extension
Authorising Officer: Aaron Pont - Manager Parks
Colleen Worthy - General Manager Community Services
Author: Jacinta James - Acting Senior Sports and Education Advisor

SUMMARY

The State of Queensland (Represented by Department of Community Safety) – Calliungal Rural Fire Brigade holds a Freehold Lease over part of Newman Oval, Mount Morgan (Lot 3 SP124256). The State Department on behalf of Calliungal Rural Fire Brigade are seeking an extension to the Freehold Lease area for the purpose of constructing an additional shed.

COMMITTEE RECOMMENDATION

THAT Council approve the extension of the Freehold Lease for The State of Queensland (Represented by Department of Community Safety) – Calliungal Rural Fire Brigade to allow the construction of an additional shed.

Moved by: Mayor Strelow
Seconded by: Councillor Smith
MOTION CARRIED

8.6 REMOVAL OF SADDLE WATER TANK AND INSTALLATION OF PERMANENT WATER DISPENSER ON PILBEAM DRIVE**File No: 1464****Attachments:**

1. Existing Saddle Water Tank
2. Proposed Water Bubbler
3. Proposed Location of Water Bubbler
4. Mount Archer Activation Master Plan -
Endorsed by Council

Authorising Officer: Colleen Worthy - General Manager Community Services**Author: Aaron Pont - Manager Parks**

SUMMARY

The purpose of this report is to provide information supporting the removal of the Pilbeam Drive Saddle Water tank and installation of a permanent water dispenser to potable water.

COMMITTEE RECOMMENDATION

THAT this matter lay on the table until the next Parks Recreation and Sport Committee meeting.

Moved by: Mayor Strelow**Seconded by: Councillor Swadling****MOTION CARRIED**

8.7 PARKS OPERATIONAL REPORT - APRIL 2019

File No: 1464
Attachments: 1. Operational Report - April 2019
Authorising Officer: Colleen Worthy - General Manager Community Services
Author: Aaron Pont - Manager Parks

SUMMARY

This report provides information on the activities and services of the Parks section for April 2019.

COMMITTEE RECOMMENDATION

THAT the report on the activities and services of the Parks section for April 2019 be received.

Moved by: Councillor Smith
Seconded by: Councillor Wickerson
MOTION CARRIED

8.8 PROJECT DELIVERY MONTHLY REPORT - APRIL 2019

File No: 7028
Attachments: 1. Parks Project Reports - April 2019
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

COMMITTEE RECOMMENDATION

THAT the Project Delivery Monthly Report for April 2019 be received.

Moved by: Councillor Wickerson
Seconded by: Councillor Swadling

MOTION CARRIED

9 NOTICES OF MOTION

Nil

10 URGENT BUSINESS\QUESTIONS

11 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

COMMITTEE RECOMMENDATION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

12.1 Trustee Lease Renewal for Southside United Sports Club Inc

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Moved by: Mayor Strelow
Seconded by: Councillor Wickerson
MOTION CARRIED

COMMITTEE RECOMMENDATION

1:31PM

THAT pursuant to s5.11 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Councillor Smith
Seconded by: Councillor Swadling
MOTION CARRIED

COMMITTEE RECOMMENDATION

1:41PM

THAT pursuant to s5.11 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Councillor Wickerson
Seconded by: Councillor Smith
MOTION CARRIED

12 CONFIDENTIAL REPORTS

12.1 TRUSTEE LEASE RENEWAL FOR SOUTHSIDE UNITED SPORTS CLUB INC

File No: 4750

Attachments:

1. Land Ownership - Jardine Park
2. Southside United Sports Club Lease Buildings
3. Rocky sports club closes door for overdue 'facelift' - Morning Bulletin Article
4. History of Rates and Payments

Authorising Officer: Aaron Pont - Manager Parks
Colleen Worthy - General Manager Community Services

Author: Jacinta James - Acting Senior Sports and Education Advisor

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

In accordance with Section 236(1)(c)(iii) of the Local Government Regulation 2012 (Qld) a Council resolution is sought for the renewal of Southside United Sports Club Incorporated's Trustee lease.

COMMITTEE RECOMMENDATION

THAT Council approve Option One as detailed in the report.

Moved by: Mayor Strelow
Seconded by: Councillor Smith

MOTION CARRIED

Councillor Swadling recorded her vote against the motion

13 CLOSURE OF MEETING

There being no further business the meeting closed at 1:42pm.

SIGNATURE

CHAIRPERSON

DATE