



# **PARKS, RECREATION AND SPORT COMMITTEE MEETING**

## **AGENDA**

**23 MAY 2018**

*Your attendance is required at a meeting of the Parks, Recreation and Sport Committee to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 23 May 2018 commencing at 12.30pm for transaction of the enclosed business.*

A handwritten signature in black ink that reads "R. Cheesman".

**ACTING CHIEF EXECUTIVE OFFICER**  
16 May 2018

Next Meeting Date: 20.06.18

**Please note:**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

## TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING.....	1
2	PRESENT .....	1
3	APOLOGIES AND LEAVE OF ABSENCE .....	1
4	CONFIRMATION OF MINUTES.....	1
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA .....	1
6	BUSINESS OUTSTANDING .....	2
6.1	BUSINESS OUTSTANDING TABLE FOR PARKS, RECREATION AND SPORT COMMITTEE .....	2
7	PUBLIC FORUMS/DEPUTATIONS .....	5
	NIL .....	5
8	OFFICERS' REPORTS .....	6
8.1	NATURE STRIP (FOOTPATH) MOWING POLICY.....	6
8.2	SPORT, PARKS, ACTIVE RECREATION AND COMMUNITY STRATEGY .....	11
8.3	REQUEST FROM FRENCHVILLE SPORTS CLUB LTD. TO RELINQUISH TENURE OVER MCLEOD PARK AND ENTER INTO A TENURE AGREEMENT OVER WOODS PARK.....	45
8.4	FREEHOLD BUILDING LEASE RENEWAL FOR THE ROCKHAMPTON RECREATION CLUB INC. ....	47
8.5	MOUNT ARCHER ACTIVATION MASTER PLAN TASKFORCE UPDATE .....	49
8.6	MARCH MONTHLY OPERATIONAL REPORT .....	58
9	NOTICES OF MOTION .....	73
	NIL .....	73
10	URGENT BUSINESS/QUESTIONS .....	74
11	CLOSURE OF MEETING.....	75





**1 OPENING**

**2 PRESENT**

Members Present:

Councillor C R Rutherford (Chairperson)  
The Mayor, Councillor M F Strelow  
Councillor R A Swadling  
Councillor N K Fisher  
Councillor C E Smith  
Councillor M D Wickerson

In Attendance:

Ms C Worthy – General Manager Community Services (Executive Officer)  
Mr E Pardon – Chief Executive Officer

**3 APOLOGIES AND LEAVE OF ABSENCE**

**4 CONFIRMATION OF MINUTES**

Minutes of the Parks, Recreation and Sport Committee held 18 April 2018

**5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

## **6 BUSINESS OUTSTANDING**

### **6.1 BUSINESS OUTSTANDING TABLE FOR PARKS, RECREATION AND SPORT COMMITTEE**

**File No:** 10097  
**Attachments:** 1. Business Outstanding Table [↓](#)  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
**Author:** Colleen Worthy - General Manager Community Services

---

#### **SUMMARY**

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Parks, Recreation and Sport Committee is presented for Councillors' information.*

#### **OFFICER'S RECOMMENDATION**

THAT the Business Outstanding Table for the Parks, Recreation and Sport Committee be received.

# **BUSINESS OUTSTANDING TABLE FOR PARKS, RECREATION AND SPORT COMMITTEE**

## **Business Outstanding Table**

**Meeting Date: 23 May 2018**

**Attachment No: 1**

Meeting Date	Report Title	Resolution	Responsible Officer	Due Date	Comments
16 November 2016	Tree Planting Program for Rockhampton Region	THAT Officers prepare a discussion paper on a strategy for tree planting throughout the Rockhampton Region.	Steven Gatt	30/11/2016	
19 April 2017	Springers Lagoon Gracemere	THAT Council stabilises the area and enhances the site as a nature-based recreation area as outlined in option 3 of the report as the management and maintenance plan for Springers Lagoon, with consideration to be given to a road closure limiting access through the area.	Christine Bell	04/06/2018	Project delivery in progress. Next update to be provided upon completion of FY17/18 works.
19 July 2017	Council Freehold Property in Normanby Street	THAT a report on options surrounding Council freehold property in Normanby Street be brought back to the Committee.	Steven Gatt	02/08/2017	

## **7 PUBLIC FORUMS/DEPUTATIONS**

Nil

## 8 OFFICERS' REPORTS

### 8.1 NATURE STRIP (FOOTPATH) MOWING POLICY

File No:	11979
Attachments:	1. Draft Nature Strip (Footpath) Mowing Policy <a href="#">↓</a>
Authorising Officer:	Blake Hunton - Manager Parks Colleen Worthy - General Manager Community Services
Author:	Alyce James - Planning Officer

---

#### SUMMARY

*A draft policy that will underpin Council's responsibilities in relation to the mowing of nature strips (footpaths).*

#### OFFICER'S RECOMMENDATION

THAT Council adopts the Nature Strip (Footpath) Mowing Policy.

#### COMMENTARY

Council relies on residents to maintain the nature strip adjacent to their private, commercial or industrial property on the basis that owners/occupiers with civil pride undertake this activity as a contribution to the amenity of the region which allows Council to direct its resources to other services.

The maintenance of nature strips is important as it improves the amenity of the area, removes potential nuisances and hazards and maintains pedestrian access.

The objectives of this Policy are to:

- (a) Set out the respective responsibilities of both Council and residents in relation to the mowing of nature strips;
- (b) Ensure nature strips in the Region are kept in good repair for pedestrian access;
- (c) Ensure prevention of nuisances and preservation of visual amenity; and
- (d) Ensure the cost to Council of mowing nature strips is minimised.

#### BACKGROUND

Whilst the majority of residents/landowners take pride in maintaining the nature strip adjacent to their land/house some do not. Council has responsibility for the maintenance of nature strips in the region, if Council was to maintain all Council managed nature strips, the cost would be excessive.

Council will uphold the legacy of the former Mount Morgan Shire to maintain nature strips for elderly residents, noting that this level of service will incrementally be phased out as opportunities arise and property ownership changes.

#### CONCLUSION

Accordingly Council's endorsement of the attached Nature Strip (Footpath) Mowing Policy is recommended.

# **NATURE STRIP (FOOTPATH) MOWING POLICY**

## **Draft Nature Strip (Footpath) Mowing Policy**

**Meeting Date: 23 May 2018**

**Attachment No: 1**

## NATURE STRIP (FOOTPATH) MOWING POLICY

### COMMUNITY POLICY



#### 1 Scope

This policy applies to all Rockhampton Regional Council controlled grassed areas between property boundaries and Council controlled roads.

#### 2 Purpose

To:

- (a) Set out the respective responsibilities of both Council and residents in relation to the mowing of nature strips;
- (b) Ensure nature strips in the Region are kept in good repair for pedestrian access;
- (c) Ensure prevention of nuisances and preservation of visual amenity; and
- (d) Ensure the cost to Council of mowing nature strips is minimised.

#### 3 Related Documents

##### 3.1 Primary

Nil

##### 3.2 Secondary

Nil

#### 4 Definitions

To assist in interpretation, the following definitions apply:

Council	Rockhampton Regional Council
Region	Area defined by the electoral boundaries of Rockhampton Regional Council.
Rural Nature Strip (Footpath)/Roadside Verge	Defined by road system not supported with kerb and channelling.
Urban Nature Strip (Footpath)	The area of land between a property boundary and the edge of a roadway. The primary purpose of this land is to facilitate pedestrian movement alongside the roadway and provide an area for infrastructure provision.

#### 5 Policy Statement

Council does not mow grassed nature strips adjoining private, commercial or industrial property on the basis that owners/occupiers with civic pride undertake this activity as a contribution to the amenity of the Region which allows Council to direct its resources to other services.

CORPORATE IMPROVEMENT AND STRATEGY USE ONLY			
Adopted/Approved:	Draft	Department:	Community Services
Version:	1	Section:	Parks
Reviewed Date:		Page No:	Page 1 of 3



Upon receiving a complaint regarding an overgrown nature strip, or a request to mow a nature strip, Council inspects the site to undertake a risk assessment.

### 5.1 Risk Assessment

A risk assessment determines whether further action is necessary, based on the following criteria:

- (a) The grass on the nature strip is generally higher than 500mm;
- (b) The nature strip is overgrown to the extent that it potentially obstructs traffic visibility;
- (c) The nature strip is overgrown to the extent that it hinders the safe passage of pedestrians along the nature strip; or
- (d) The nature strip is overgrown to the extent that it is detrimental to the amenity of the neighbourhood.

If the public risk is assessed as being unacceptable, Council makes appropriate arrangements to undertake a "rough cut" of the area to eliminate the risk.

The property owner or occupier is contacted to ascertain their intentions regarding the regular mowing of the nature strip.

### 5.2 Urban Nature Strips

Council only mows urban nature strips under the following conditions:

- (a) The nature strip is an integral part of an adjacent park or reserve under Council';
- (b) The nature strip adjoins Council owned land (for example Council's Administrative Centres);
- (c) On an 'as' needs basis if road and pedestrian safety and/or negotiation is an issue, including where a sight restriction has been created at an intersection by vegetation growth; or
- (d) Nature strips are proportionally larger than is reasonably expected (i.e. the nature strip is larger than the private property it adjoins), deeming it impractical for owners/occupiers to mow.

### 5.3 Rural Nature Strips

Council endeavours to slash or mow rural bitumen road nature strips as follows:

- (a) The road shoulder of bitumen sealed roads is mowed or slashed by a tractor/slasher combination where the terrain permits.
- (b) Slashing is restricted to the immediate shoulder adjacent to the bitumen edge. The typical width of slashing is 1.0-2.0 metres.

Council endeavours to slash or mow rural gravel road nature strips where terrain permits at the typical width of 1.0-3.0 metres as follows:

- (a) Intersections –to ensure adequate sight distance for motorists and pedestrians for safety;
- (b) School bus routes;
- (c) Where a section of nature strip functions as a park; and
- (d) Where facilities are provided within the nature strip that require a higher standard of maintenance for example horse trails, car parks.

## 6 Review Timelines

This policy is reviewed when any of the following occur:

- (a) The related information is amended or replaced; or
- (b) Other circumstances as determined from time to time by the Council.

## 7 Document Management

CORPORATE IMPROVEMENT & STRATEGY USE ONLY			
Adopted/Approved:	Draft	Department:	Community Services
Version:	1	Section:	Parks
Reviewed Date:		Page No:	Page 2 of 3

Sponsor	Chief Executive Officer
Business Owner	General Manager Community Services
Policy Owner	Manager Parks
Policy Quality Control	Corporate Improvement and Strategy



CORPORATE IMPROVEMENT & STRATEGY USE ONLY			
Adopted/Approved:	Draft	Department:	Community Services
Version:	1	Section:	Parks
Reviewed Date:		Page No:	Page 3 of 3

**8.2 SPORT, PARKS, ACTIVE RECREATION AND COMMUNITY STRATEGY**

**File No:** 12379

**Attachments:** 1. Draft SPARC Strategy [↓](#)

**Authorising Officer:** Brett Nicholls - Coordinator Parks Planning and Projects  
Blake Hutton - Manager Parks  
Colleen Worthy - General Manager Community Services

**Author:** Alyce James - Acting Senior Parks Planning Advisor

---

**SUMMARY**

*Council formally provided public notification of the draft Sport, Parks, Active Recreation and Community (SPARC) strategy to seek community feedback from 2 March 2018 to 3 April 2018. As a result, this report seeks Council adoption of the SPARC strategy.*

**OFFICER'S RECOMMENDATION**

THAT Council:

1. Adopts the Sport, Parks, Active Recreation and Community strategy; and
2. Directs that an implementation plan be prepared for the Sport, Parks, Active Recreation and Community strategy.

**COMMENTARY**

Council approved the draft Sport, Parks, Active Recreation and Community strategy for community consultation on 12 December 2017. The development of the draft itself has undertaken a thorough community consultation process from November 2016 to February 2017 with a variety of community members and key stakeholders.

The community consultation period for the draft SPARC strategy was from 2 March 2018 to 3 April 2018. All Sport and Recreation Clubs and Schools were notified by email of the consultation period. The wider community was also advised through Council's Facebook page, Kickstart CQ Facebook page and Council's website.

The engagement focused on providing all community members the opportunity to provide comment on the draft SPARC strategy. During this period Council received a total of seven submissions.

The main comments from the community feedback were:

- Consider a new regional facility for Football (Soccer);
- Consider an indoor multipurpose stadium that will attract state and national events;
- Increased support from Council to actively seek and retain state and national events;
- Council to support volunteer capacity building;
- Consider linking the rowing precinct to other nearby sporting facilities;
- Ability to develop an exercise loop alongside the 2km rowing course;
- Consider the Showgrounds Precinct as a sporting precinct for the region given its proximity to accommodation, airport and shopping;
- Plant more shade trees and protect large trees; and
- Install more toilet facilities.

The comments mentioned above are appropriately addressed within the draft strategy. Holistic master planning of our major sports areas is a key outcome of the strategy that will

determine the needs of our growth sports, identify opportunities for co-location of multiple and shared uses and develop more resilient and sustainable facilities.

A medium term priority within the strategy is to prepare an Indoor Sports Facility strategy that will review the provisions of indoor sports facilities including current and future needs analysis, facility audit and gap analysis. Another key project will be to develop regional level sports facilities that support major state and national events.

The strategy seeks to improve existing parks and open space assets to ensure parks and active recreation areas are appropriately developed, embellished and landscaped to attract and support community use. Key considerations include natural shade, water, seating, safety and visibility.

From the community feedback it was evident that several sporting groups were keen to be involved with the implementation of the SPARC strategy. It is proposed that an implementation plan is drafted for the Council subject to appropriate staffing resources and budgetary considerations.

## **BACKGROUND**

Council commenced development of the SPARC in October 2016. The scope of works included:

- Update and replace the Regional Open Space Plan (2010);
- Define the vision, principles and goals required to guide the provision of open space for sport, recreation and parks across the region;
- Provide a framework for actively planning and delivering appropriate open space for the community;
- Deliver a blueprint/network plan for delivery and management of new and existing services; and
- Outline a practical action plan to guide implementation of the strategy.

The draft strategy was informed by extensive research, analysis and consultation. Supporting materials are documented within the following reports:

- Feasibility Study for Sports Development in the Rockhampton Region (CQUni, May 2017);
- SPARC Supporting Information Report (Otium, June 2017);
- SPARC Open Space and Facilities Maps and Inventory (Otium, August 2017);
- SPARC Final Draft Report (Otium, August 2017); and
- Officers' Précis of the Consultant's recommendations within the SPARC Final Draft Report (October 2017).

Council approved the Draft Sport, Parks, Active Recreation and Community strategy for community input on 12 December 2017.

## **BUDGET IMPLICATIONS**

Subject to Council's adoption of the SPARC strategy and development of an approved implementation plan, budgetary consideration should be given in the 2018-19 year and beyond for the purpose of implementing the strategy.

## **CORPORATE/OPERATIONAL PLAN**

This report progresses a key action outlined within Council's Operational Plan 2017-18:

1.1.3.4 Develop and implement a strategic plan for the Region's open space, parks and streetscapes that improves amenity and encourages/increases physical activity and that builds communities.

## **CONCLUSION**

By endorsing the SPARC strategy, the provision of open space for sport, recreation and parks across the region will be delivered by the framework and network plan necessary to provide and manage these services for the next 10 years.

It is recommended Council endorse the SPARC Strategy.

# **SPORT, PARKS, ACTIVE RECREATION AND COMMUNITY STRATEGY**

## **Draft SPARC Strategy**

**Meeting Date: 23 May 2018**

**Attachment No: 1**





# contents

<b>Priority actions</b> . . . . .	3
<b>Rationale for the SPARC Strategy</b> . . . . .	4
Planning and policy alignment . . . . .	4
<b>Community insights</b> . . . . .	6
<b>Regional snapshot of our open space assets</b> . . . . .	8
Planning challenges . . . . .	9
<b>Strategic planning principles.</b> . . . .	10
Sustainability. . . . .	11
Creating an active Region. . . . .	12
Collaboration and communication . . . . .	13
<b>SPARC key focus areas</b> . . . . .	14
Key focus area 1 – Investing in sport and recreation precincts . . . . .	16
Key focus area 2 – Improving the return on existing parks and open space assets . . . . .	18
Key focus area 3 – Increasing active recreation opportunities . . . . .	20
Key focus area 4 – Strengthening club and community capacity. . . . .	22
Key focus area 5 – Building the sport and recreation economy. . . . .	24
<b>Next steps</b> . . . . .	26
<b>Acknowledgements</b> . . . . .	29



# Priority actions

## 1. Invest in sport and recreation precincts

- Develop an integrated master plan which addresses current and emerging sport and recreation needs at our major sports precincts.
- Identify a suitable location and commence long-term planning for sports precincts in the growth areas of Parkhurst and Gracemere.
- Enhance major recreation destinations through continued planning, development and investment.
- Review current provision of indoor sports facilities and implement strategies to meet emerging demands.

## 2. Improve the return on existing parks and open space assets

- Review and adopt the new open space planning framework.
- Develop and implement the proposed parks better utilisation strategy.
- Develop and implement an improved facilities allocation and booking program to ensure facilities are used to their full capacity.
- Develop partnerships with schools to increase shared use of school and community sporting facilities.
- Roll out targeted information and promotion strategies.

## 3. Increase active recreation opportunities

- Plan and implement a recreation trails strategy connecting key public areas and community infrastructure.
- Encourage active recreation in parks and open spaces by ensuring existing assets attract and support community use.
- Make existing assets more accessible to the community by implementing an improved signage and wayfinding program.
- Work with developers to ensure new developments provide quality parks and connections to open space and active transport corridors.
- Maximise the return on investment from existing regional activation strategies by integrating key sport, recreation and open space objectives.

## 4. Strengthen club and community capacity

- Work with key stakeholders to encourage information sharing and capacity building.
- Continue to complement State government initiatives by providing a local club support program that provides the information, skills and resources to help clubs become stronger and more viable.
- Continue to implement and/or support community programs that promote wellbeing and local liveability.

## 5. Build the sport and recreation economy

- Develop a formal sports tourism strategy for the Region.
- Encourage the further development of regional level facilities by strong and viable organisations. This includes working with Netball to plan a new regional facility that incorporates opportunities for multiple use and encouraging other interested organisations to develop an integrated and shared view within their sports so they can progress regional facility strategies.
- Strengthen the Region's capability as an events destination by supporting further development of new and existing events within the regional or greater catchment.



# Rationale for the SPARC Strategy

This Strategy is a plan to build on the Region's strengths and deliver the vision of making the Rockhampton Region a great place to live, work, learn, play and invest.

## Planning and policy alignment

Corporate Plan	How the SPARC contributes
Safe, accessible, reliable and sustainable infrastructure	<ul style="list-style-type: none"> <li>· A new framework for providing parks and sports areas that seeks to add value to existing assets through better utilisation strategies.</li> <li>· Strong feasibility testing as part of master planning and facility planning.</li> <li>· New planning principles for public open space to improve access to quality parks.</li> </ul>
Healthy living and active lifestyles	<ul style="list-style-type: none"> <li>· The new framework for provision focuses on active neighbourhoods and quality public spaces which encourage people to be active.</li> <li>· New active recreation opportunities such as green exercise trails.</li> <li>· Opportunities for low-cost investment strategies (such as a signage and wayfinding program for trails and paths) that will improve active recreation opportunities.</li> </ul>
A destination sought for lifestyle, community events and tourism	<ul style="list-style-type: none"> <li>· Master planning further enhances key precincts that provide for sport, recreation and events.</li> <li>· The new sports tourism strategy will promote the Region in a more diverse way and target investment in developing key events.</li> <li>· The club support program will encourage further investment in social capital by building capacity in clubs and groups.</li> <li>· Making clubs and groups stronger and more sustainable will increase the diversity of sport and recreation opportunities available to the Region's residents and visitors.</li> </ul>
Contribute to healthy natural ecosystems	<ul style="list-style-type: none"> <li>· Longer term strategic planning around the Fitzroy River as a key regional open space corridor.</li> <li>· Identifying the opportunity to further enhance creek corridors and riparian spaces to support trails and outdoor recreation.</li> <li>· The new planning framework recognises the importance of protecting green spaces and conservation values.</li> </ul>





Our public parks, sports fields, recreation facilities, green spaces and active transport networks are the essential fabric of our cities and towns.

This infrastructure is critical to the liveability of the Rockhampton Region and enables our communities to engage in healthy living and active lifestyles. Sport, parks and recreation are also a vibrant and essential part of our economy, supporting diverse business and employment and ensuring Rockhampton is a destination sought for lifestyle, community events and tourism.

# Community insights

Sports groups and the community contributed to the development of the SPARC through surveys, workshops, focus groups, email submissions and individual discussions.

Planning Priority	Key messages from community engagement
Active infrastructure provision	<ul style="list-style-type: none"> <li>The community has a strong desire for additional bikeways, pathways and linkages to increase the length of available routes.</li> <li>Responses suggested a strong demand for further trails through parks and natural areas (including options for walking, cycling and horse-riding). There was also interest in enhancing parks and public spaces with outdoor gyms and spaces for fitness.</li> <li>Other suggestions included working with sporting groups to improve opportunities for non-competitive participation in activities.</li> </ul>
Improving sporting infrastructure	<ul style="list-style-type: none"> <li>In general the community proposed that investing in existing sporting areas offered opportunities for increased use and sharing.</li> <li>Responses indicated an increasing preference for night time activities and social sports participation. Suggestions included investing in more lighting of fields and courts along with upgrading facilities to meet new standards.</li> <li>Improving amenity for players and spectators and enabling more female participation were also highlighted as emerging priorities.</li> </ul>
Building on success	<ul style="list-style-type: none"> <li>There was strong acknowledgement of the level of investment and value of key precincts in the Region.</li> <li>There was support for continuing to improve and enhance the capacity of existing locations through master planning to develop long term investment plans, address issues such as parking and flooding, enable multiple use and enhance event capacity.</li> </ul>
Planning for growth	<ul style="list-style-type: none"> <li>Many people highlighted the desire for new sport and recreation facilities in growth areas such as Parkhurst and Gracemere.</li> <li>There was also strong demand for bikeways to connect growth areas to services and community facilities.</li> </ul>
Rockhampton's regional role	<ul style="list-style-type: none"> <li>The community values Rockhampton's role as a regional centre with a range of opportunities to host competitions and events.</li> <li>Responses identified the opportunities to build on the competitive edge the area has for some sports and event types. The community was also interested in establishing partnerships with key sports to grow capacity and benefit both sporting participants and the local economy.</li> </ul>
Communication and collaboration	<ul style="list-style-type: none"> <li>Almost half of the survey respondents indicated that lack of awareness of available opportunities was a significant barrier to participation in active recreation.</li> <li>Many clubs and community members highlighted the opportunity to improve communication, not just between the Council, other levels of Government and stakeholders, but between the groups themselves. It was suggested that improving communication could provide opportunities for further collaboration as well as sharing of resources, expertise and information.</li> </ul>



Over the next 10 years, the region is expected to grow by around 10,000 residents. Key planning implications include:

- Young median age and retention of youth cohort
- Declining middle age cohort (20-34 years)
- Increasing older age cohort (65+ years)
- Growth hotspots including Parkhurst, as well as Gracemere, Norman Gardens and Rockhampton City-Depot Hill.









## Planning challenges

### **Population growth and diminishing land availability**

To meet community demand and participation trends, suitable land must be acquired and maintained for parks, sport and recreation purposes. It is important that existing land resources are well utilised and appropriately developed before new investment is considered.

### **Established facilities and precincts exposed to weather events**

Historically, land which was unsuitable for residential development was often allocated as public open space. Within the Region, this has seen a variety of sports fields and facilities built in areas which are exposed to flooding and extreme weather events. In some cases, responding to this challenge will require investment in smarter more resilient design. In other areas, new locations or alternative uses may need to be considered.

### **Changing participation and declining involvement in volunteering**

Across Australia, there are some significant shifts in participation preferences that are changing how and where people participate. More people are choosing sport and active recreation that is provided in a 'pay, play and get away' context. Parks and pathways have become venues for group activities (such as boot camps and Park Run) while traditional fields and courts are in demand for more social forms of sport (such as Netball's Fast Five and Twenty20 Cricket). Additionally, shifting employment and family structures are impacting on volunteering. Ensuring community based sport remains viable means encouraging clubs to look at new models of management and improved revenue streams.

### **Ageing infrastructure and an increasingly tight financial environment**

Rockhampton has a strong and proud history as a sporting town. However some of the Region's facilities are approaching end of life and there is a need for reinvestment to ensure that facilities meet the needs of the community. In a fiscally constrained environment, where more responsibility is being transferred from state to local government, maintaining quality facilities will prove challenging. In this environment it is critical that existing facilities are used and managed to deliver at capacity, and that new investment is undertaken in a considered way that ensures the right facility in the right location is being delivered for the right reasons. For community based clubs managing facilities, new strategies such as shared use, multi-use and sharing of common infrastructure will be required for them to remain sustainable.

### **Increasing cost of obesity and physical inactivity**

Less than half of Queensland children are active every day and about 60% of adults were sufficiently active for health benefit. Sedentary lifestyles are common and Central Queensland has the 5th highest rate of overweight or obese children in the state. For adults, the Region ranked in the 4th highest group (CMO-Qld Health, Health of Queenslanders – Chapter 8, 2016). Investing in our parks, sport and recreation areas now will promote the health, wellbeing and liveability of our Region and ensure more productive economies.

# Strategic planning principles

To deliver a vibrant and liveable Region, strategic planning principles must be used to provide a guiding framework. The Rockhampton Region Planning Scheme outlines a range of outcomes for sport, recreation and open space:

- 1) Communities have access to open space and public spaces such as parks, reserves and recreation facilities that contribute to health, active lifestyles, well-being and residential amenity.
- 2) Sport, recreation and community facilities are planned, developed and maintained to encourage co-location that meets the needs of the community and makes efficient use of infrastructure in accordance with the desired standards of service, as contained in the local government infrastructure plan, for these facilities.
- 3) Regionally and locally significant sport and recreation facilities, particularly those within the Rockhampton major sports precinct (Wandal), continue to meet community needs and are protected from encroachment by inappropriate development.
- 4) Development contributes to the provision of public open spaces and sport and recreation facilities, including land in greenfield areas in accordance with the desired standards of service as contained in the local government infrastructure plan and the local parks planning scheme policy.
- 5) Recreation uses are encouraged within areas of environmental significance when not diminishing or jeopardising the intrinsic environmental values of these areas or the enjoyment of future generations.
- 6) The open space network is effectively linked by a safe pedestrian and cycle path network that takes in areas of environmental and cultural value to the extent that is reasonable and affordable.

The key strategic planning principles are:

1. Sustainability
2. Creating an active Region
3. Collaboration and communication.



# 1. Sustainability

Planning ahead is more than securing the spaces and places needed. To generate the best outcome for the community, decision making needs to ensure the sustainability of both the facilities and the community groups that deliver the sport and recreation opportunities.

## 1. Investment in parks, sport and recreation infrastructure should aim to improve physical, social and environmental sustainability.

### This means:

- Planning for better resilience to extreme weather events and minimising exposure of high value facilities to flooding.
- Implementing strategies to reduce water use and power consumption.
- Improving protection of key landscapes, habitat areas and riparian corridors.
- Encouraging multiple use of open space and considering noise, light and traffic impacts on adjacent land uses when designing or upgrading key sporting precincts.
- Protecting some existing sport and recreation uses, particularly those that are more difficult to locate, from encroachment.

## 2. The planning and management of sport and recreation assets needs to be financially sustainable for the Council and the community.

### This means:

- New investment in sport and recreation facilities must be supported by a feasibility study that considers the total full lifecycle cost of the asset and the ability of Council and the community to maintain, renew, replace or upgrade the facility over the long term.
- The acquisition and development of additional land for sport and recreation facilities should only be considered if no existing land in a suitable location can be repurposed to meet the need and all options for land, facility and resource sharing have been exhausted.
- There may be a need to transfer investment to areas of need while seeking alternate uses or lower cost management regimes for surplus or poorly functioning parts of the open space network.
- The equipment and facilities which are provided should be appropriate to the needs of the local community. As community demographics change, so should the park configuration. This means that equipment may not always be replaced as it reaches end of life.

## 3. To maximise the sport and recreation opportunities available to the community, clubs must be supported to remain strong and viable.

### This means:

- Investing in social capital, by building capacity in clubs and community groups.
- Providing access to as much knowledge and information as possible to help groups access resources, grants and other external support.
- Encouraging clubs to consider, develop and adopt new governance structures that are more sustainable than past models.
- Providing additional support to those groups who are moving to sustainable models of management and operation. This could mean having programs that directly support amalgamations, shared use planning and cooperative development strategies.



## 2. Creating an active Region

Rockhampton has a number of strengths in its open space network. Creating a Region that supports active lifestyles and continues our strong sporting traditions needs both forward planning and supportive policies and management strategies.

### 1. Ensure that the planning scheme and corporate strategies integrate the goals and implementation mechanisms of the SPARC.

#### This means:

- Developing and adopting a new planning framework for parks.
- Ensuring that proximity of access to active transport and public open space corridors and parks is retained as a core planning principle for new urban developments.
- Recognising the opportunities for walking and cycling linkages offered within creek and river corridors and making sure all development protects and enhances access to these corridors.

### 2. Forward planning for growth needs to ensure there is sufficient land that is “fit for purpose” for organised sport and recreation.

#### This means:

- Focus on quality of spaces over quantity, ensuring land is of a suitable size and shape and has appropriate topography and flood immunity to support fields, courts and built facilities.
- Appropriately defining the function of new open space, so that it can be maintained in accordance with agreed service levels.
- Planning to meet demand needs to consider viability of facilities once built. A number of options to meet demand may exist and in the case of indoor sport, the solution may include increased community use of school facilities for training along with development of multi-court centres able to support competition.

### 3. Support the long term planning and implementation of key active recreation outcomes.

#### This means:

- Encouraging development of sports precincts and areas that incorporate community access for informal sport and activity.
- Building active transport linkages into all public space planning and design.
- Ensuring long term planning for key active recreation locations.

### 4. Maximise the return on investment by seeking low cost strategies that will increase active recreation opportunities.

#### This means:

- Invest in existing infrastructure such as pathway networks and parks with ‘activation’ strategies such as signage and wayfinding, exercise equipment and ancillary facilities such as shade, water taps and seats.
- Consider use of new technology that can increase access to and use of fields, courts and facilities without high staffing costs.
- Ensure existing sporting spaces are being used effectively before investing in new spaces. This includes encouraging more sharing across seasons and consideration of investment (such as lighting and/ or change rooms) that enables increased participation in active recreation.

### 3. Collaboration and communication

Lack of awareness of the opportunities available is often cited as a barrier to sport and recreation participation. Developing mechanisms that encourage information sharing and communication will be important in supporting both the viability of groups but also the continued provision of diverse sport and recreation opportunities.

**1. Information and communication systems should be a priority as they can offer significant returns for modest investment, but the maintenance and management of these must also be resourced to ensure they stay up to date and user friendly.**

**This means:**

- The community and sport and recreation groups need to be constantly reminded of the information available to them and how to access it.
- Having better knowledge of sport and recreation opportunities nearby will increase participation. This is particularly so for parks and active recreation.
- A combination of on-line information which is updated regularly and 'static' information such as signage is likely to work best.
- Initial efforts should focus on location and wayfinding signage that increases local knowledge of the opportunities available.
- Any on-line information site needs to remain current or use and effectiveness will diminish rapidly. Design should incorporate self-sustaining mechanisms for updating information which encourage clubs to update information annually so their details remain current.

**2. Implementing the SPARC will require genuine partnerships between Council, community groups and other agencies.**

**This means:**

- Acknowledging that the aim of a collaborative approach is to maximise the range of sport and recreation opportunities for the community. It should not be considered as a cost shifting exercise, rather a strategy that combines the limited resources Council has with those of community groups.
- Sporting clubs or community organisations work in partnership with Council to deliver sport and recreation for the community. Agreements need to state respective rights and responsibilities clearly.
- Considering the various tenure agreements in operation and reviewing them to ensure there is an equitable approach that doesn't unfairly require more from one club than another.
- New models of partnership may need to be explored with greater commercial opportunity made available to clubs in response to increased responsibility for maintenance and operation.
- Partnership approaches also need to consider the resources and capacities of the local community. Additional allowances may need to be made for some communities to ensure continued availability of sport and recreation opportunities.





# SPARC key focus areas

1

**Invest in sport and recreation precincts**

Provide a diverse range of sport and recreation opportunities that cater for fixtures, events and competitions for multiple users.

2

**Improve the 'return' on existing parks and open spaces**

Focus development and maintenance expenditure on ensuring the community has access to quality facilities in the right locations.





**3**

**Increase active recreation opportunities**

Provide facilities and open spaces that encourage participation in sport and recreation.

**4**

**Strengthen club and community capacity**

Improve the capacity of clubs and community groups to manage their organisation and facilities and promote activities and events that increase participation and wellbeing.

**5**

**Build the sport and recreation economy**

Support local clubs and groups to contribute to the overall economic health of the Region.

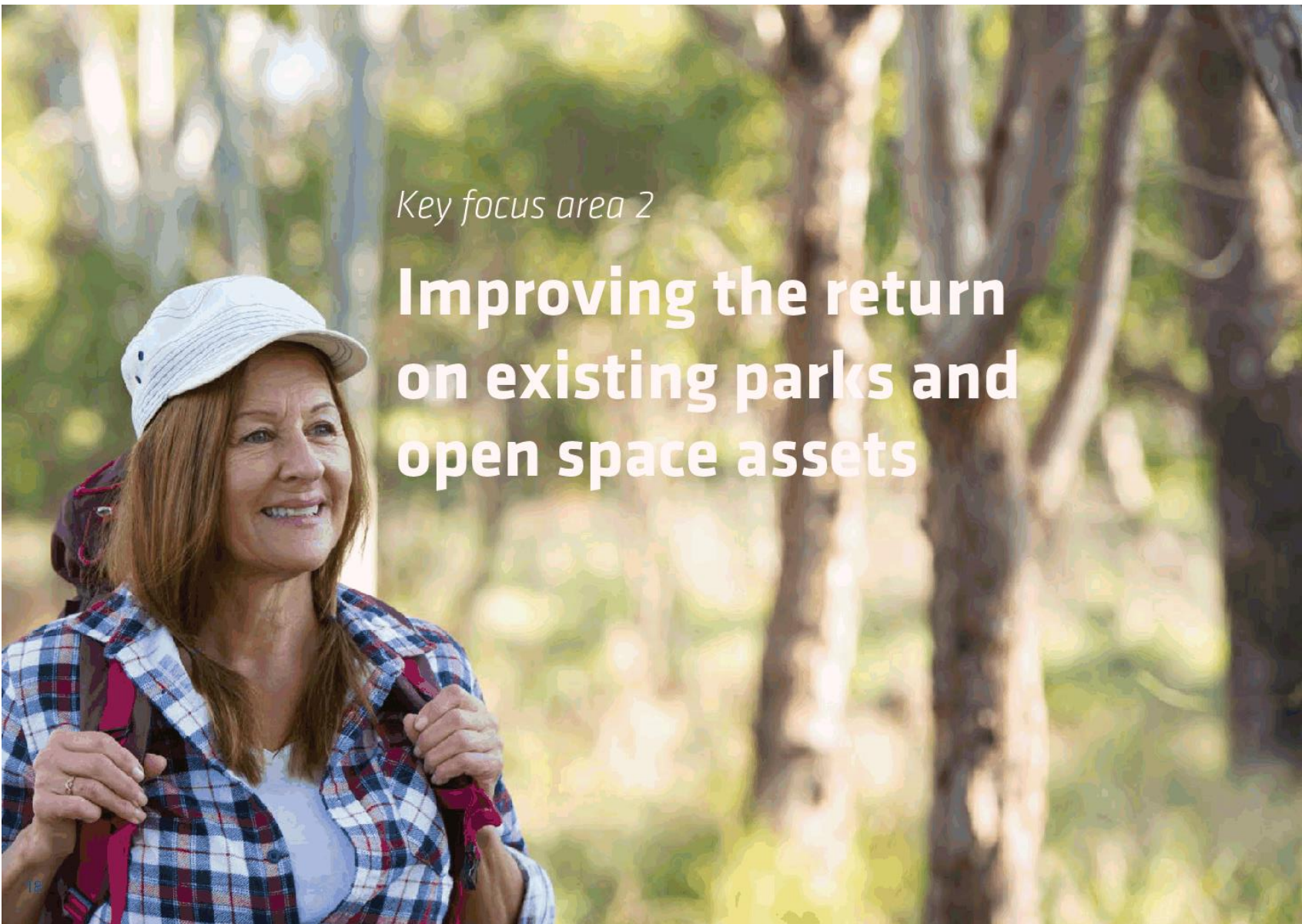
15





Our key precincts host a range of organised sports, recreation activities and significant events. With careful investment, these areas will continue to evolve with community needs and perform as high profile drawcards for our Region. The following projects are identified for priority action.

Key projects	Needs	Solution	Priority
Sports precinct master planning program	As participation preferences change and community needs evolve, so too must the allocation and configuration of our sports precincts. Holistic master planning of our major sports areas recognises the needs of our growth sports, will identify opportunities for co-location of multiple and shared uses and will enable development of more resilient and sustainable facilities at each of these locations.	Complete the regional sport needs analysis and develop an integrated master plan which addresses current and emerging sport and recreation needs at: <ul style="list-style-type: none"> <li>· The Wandal (major sports) Precinct including the Showgrounds, Victoria Park, Rockhampton High School Precinct, associated road networks and linkages to the CBD</li> <li>· The Common and Norbridge Park Precinct</li> <li>· The Birdwood, McLeod and Elizabeth Parks Precinct</li> <li>· Other related sports areas including the Fitzroy River corridor, Ski Gardens, Jardine Park and Rosel Park.</li> </ul>	Short term
Identify future sports precincts	To service the needs of the Gracemere and Parkhurst growth areas, a suitable location needs to be confirmed and forward capital works planned and programmed.	Identify a suitable location and commence long-term planning for the: <ul style="list-style-type: none"> <li>· Parkhurst Sports Precinct</li> <li>· Gracemere Sports Precinct.</li> </ul>	Medium term
Enhance major recreation destinations	Our major destinations deliver significant economic, cultural, environmental and recreation outcomes for our Region. Continued attention will ensure that we realise the full potential of these areas and that they meet both the current and evolving needs of our community.	Continue to invest in the long term planning, development and renewal of: <ul style="list-style-type: none"> <li>· The Fitzroy River open space corridor (including the CBD, Riverside Park and accessible public parts of the riverbank)</li> <li>· Botanic Gardens and Zoo;</li> <li>· Kershaw Gardens</li> <li>· Cedric Archer Park;</li> <li>· Mount Morgan No 7 Dam</li> <li>· Mount Archer.</li> </ul>	Continuing and evolving
Indoor sports facility strategy	Consultation identified significant demand for additional indoor sports facilities. Any new facility must be subject to feasibility, located in close proximity to the CBD and cater for multiple uses.	Prepare an indoor sports facility strategy that: <ul style="list-style-type: none"> <li>· Reviews provision of indoor sports facilities including a current and future needs analysis, facility audit and gap analysis</li> <li>· Considers the potential to create additional opportunities to host sporting events for high participation sports such as Netball.</li> <li>· Identifies options for meeting current and future demand that ensures existing capacity is utilised before new facilities are developed.</li> </ul>	Medium term



*Key focus area 2*

## **Improving the return on existing parks and open space assets**



Council has an extensive range of parks, sport and recreation assets. To deliver outcomes for the community, it is important that the existing assets are used to capacity and that the limited resources for maintenance are applied in the most effective way. The following projects are identified for priority action.

Key projects	Needs	Solution	Priority
Open space planning framework	Parks included in the open space network should be fit for purpose and focus on quality over quantity.	Review the proposed revisions to the open space planning framework: <ul style="list-style-type: none"> <li>· Gain endorsement to adopt the planning and performance criteria; and</li> <li>· Apply the framework to ensure that all new and existing open spaces perform the desired network function.</li> </ul>	Medium term
Parks better utilisation strategy	Over time, parts of the open space network may become less functional or stranded assets. Better utilisation would ensure we use our assets to the full potential by transferring investment in maintenance and infrastructure renewal to areas of need within the same local area.	Analyse and review the current parks network to: <ul style="list-style-type: none"> <li>· Audit parkland in each local area to confirm functionality and suitability and identify parks where community demand has shifted significantly;</li> <li>· Finalise a strategy to transfer local investment to better meet the needs of the local community; and</li> <li>· Gain endorsement to implement the strategy and develop mechanisms to ensure proceeds are reinvested in local parks.</li> </ul>	Medium term
Facility utilisation improvements	The community indicated a strong demand for improved access to quality sports fields and facilities. Improvements are required to ensure that existing facilities are used to their full potential.	Develop strategies, systems and processes that: <ul style="list-style-type: none"> <li>· Improve the capacity of existing facilities through capital investment and targeted support such as lighting for night use, investment to make shared use possible, investing in upgrades to enable women's competitions, and increasing flood resilience</li> <li>· Ensure maximum access to existing fields and courts has been achieved before allocating new land or committing to new facilities.</li> </ul>	Continuing and evolving
Partnership with schools	The state government encourages community use of school facilities. Shared use of school and community facilities can assist in meeting demand for sport and recreation facilities.	Work with schools to develop a strategy to increase shared use of school and community sporting facilities, particularly to increase opportunities for access to indoor, outdoor and field spaces for training.	Medium term
Information and promotion strategy	A lack of awareness (of what sport and recreation opportunities are available and how to access them) is a major barrier to participation.	Roll out targeted information and promotion strategies including: <ul style="list-style-type: none"> <li>· A marketing strategy for the promotion of parks, sport and recreation opportunities across the Region; and</li> <li>· Signage, wayfinding and media features to promote new and existing opportunities.</li> </ul>	Short term



*Key focus area 3*

## **Increasing active recreation opportunities**

Getting people outdoor and active is a core objective of this Strategy. National and state trends indicate that the fastest growing area of participation is in exercise related recreation activity. Walking, riding, running and nature based recreation are the activities of choice. Providing more opportunities for active recreation will benefit the Region's community through improved health outcomes, better productivity and increased social connectedness.

Key projects	Needs	Solution	Priority
Recreation trails strategy	Community feedback indicated that active trail and path networks are highly valued, although further investment in recreational infrastructure is required.	Plan and implement a recreation trails strategy that includes the development of exercise trails, running, walking and riding loops and enhanced pathway networks connected to key public areas and community infrastructure. This includes: <ul style="list-style-type: none"> <li>· Identify and update strategic mapping linkages</li> <li>· Investigate and develop a major City/CBD recreation circuit</li> <li>· Improve pathway connectivity in the Region and develop a series of green exercise trails based on existing and new open space</li> <li>· Make existing assets more accessible to the community by implementing a signage and wayfinding program</li> <li>· Implement the Frenchman's Creek Masterplan.</li> </ul>	Short to medium term
Planning for new parks and connections	New developments provide opportunities to improve the open space network and must be managed to ensure positive outcomes for the local community.	Work with developers to ensure new developments provide quality parks and connections to open space and active transport corridors. This includes: <ul style="list-style-type: none"> <li>· Review and incorporate the proposed open space planning framework into the Planning Scheme</li> <li>· Ensure open space corridors and active transport links are protected and enhanced</li> <li>· Ensure new residential development provides sufficient accessible parkland at local and district levels.</li> </ul>	Continuing and evolving
Regional activation strategies	Activation strategies offer important opportunities to increase participation in a variety of recreation activities.	Maximise the return on investment from existing regional activation strategies by integrating key sport, recreation and open space objectives. This includes key aspects of the: <ul style="list-style-type: none"> <li>· CBD Redevelopment Framework</li> <li>· Mount Archer Activation Master Plan</li> <li>· Recreational Fishing Strategy (fishing infrastructure)</li> <li>· Active Transport Plan (pedestrian and cycleway strategies).</li> </ul>	Continuing and evolving
Park development and renewal	Community feedback highlighted the importance of public parks and open space areas which encourage active recreation.	Ensure parks, trails, paths and active recreation areas are appropriately developed, embellished and landscaped to attract and support community use. Key considerations include natural shade, water, seating, safety and visibility.	Continuing and evolving





*Key focus area 4*

## **Strengthening club and community capacity**

Organised sport and recreation opportunities rely heavily on community based groups who in turn rely on volunteers. Many of these groups manage and maintain facilities as well as plan and provide competition, training and other activities. Strong, viable and sustainable groups are essential to the Region's sport and recreation future.

Key projects	Needs	Solution	Priority
Club support program	Sport and recreation organisations identified a strong need to build capacity to strengthen both the pool of potential volunteers (willing to accept these responsibilities); improve the quality of planning and governance; and collaboratively progress sport and recreation opportunities for our Region.	Continue to complement State government initiatives by providing a local club support program that provides the information, skills and resources to help clubs become stronger and more viable. The program should: <ul style="list-style-type: none"> <li>· Provide access to training and skill development opportunities that encourage clubs to plan for their future</li> <li>· Provide training and capacity building opportunities in administration, funding and facility management</li> <li>· Support clubs to secure funding through grant alerts and workshops</li> <li>· Help clubs to overcome the challenges they face by providing access to information on alternative organisational structures and new approaches to management</li> <li>· Promote networking, resource sharing and collaboration by hosting regular workshops for sport, recreation and community organisations.</li> </ul>	Continuing and evolving
Community support program	Participation in community programs and events promotes local liveability and improves social connectedness. When delivered within Council's parks, sport and recreation facilities it aids in increasing visitation numbers and knowledge of facilities. A number of community organisations host programs and events that promote local liveability or wellbeing and these should also be supported and promoted by Council.	Continue to implement and/or support community programs that promote wellbeing and local liveability. This includes: <ul style="list-style-type: none"> <li>· Provide a range of events and activities that engage and support various parts of the community including the Sports and Health Expo</li> <li>· Promote the Community Assistance Program and other associated funding opportunities</li> <li>· Encourage community groups to host local events by promoting</li> <li>· Create linkages between planned and existing events that build on successful events already occurring within the Region.</li> </ul>	Continuing and evolving





The sport and recreation economy is built around everyday participation in organised sport, expenditure associated with active recreation and the benefits of having events and infrastructure that attract visitors to the Region. The Region has a number of strengths to build on, as well as opportunities to develop new capacity or new facilities.

Key projects	Needs	Solution	Priority
Sports tourism strategy	The Region is well equipped for regional and State level competition and for some sports, would be a competitive choice for national events. However, it is important to be realistic in seeking events and investing in facilities. There is significant competition from other cities for events and planning should consider how any investment can contribute to ongoing support of local sport and how the facility can be sustainably operated.	Work with sporting groups and key stakeholders to: <ul style="list-style-type: none"> <li>Identify the competitive strengths for the Region;</li> <li>Develop a facility capability audit</li> <li>Identify and assess new, existing and emerging event opportunities</li> <li>Develop a formal sports tourism strategy for the Region</li> <li>Implement a strategy that grows sports tourism in the Region</li> <li>Contribute to an overarching toolkit that promotes the region and its capability and which supports groups to bid for events.</li> </ul>	Short to medium term
Regional sports facilities	A number of organisations in the Region have a strong history of successfully attracting and hosting major events. A number of sports expressed a desire to develop regional facilities. These organisations should be supported to develop their needs analysis and feasibility studies for facility development and event hosting where appropriate.	Encourage further development of regional level sports facilities and events by strong and viable organisations: <ul style="list-style-type: none"> <li>Ensure viability analysis and feasibility investigations form a core part of planning for new or expanded regional facilities</li> <li>Work with Netball to finalise planning for a regional facility that benefits the broader region and incorporates opportunities for multiple use</li> <li>Work with Fitzroy River sports clubs to investigate opportunities for the development of regional facilities that support major State and national events</li> <li>Encourage other interested organisations to develop an integrated and shared view within their sports, so they can progress regional facility strategies. This includes motor sports (including speedway), equestrian sports, football (soccer) and junior rugby league.</li> </ul>	Continuing and evolving
Events destination marketing	Hosting major events has a number of benefits. Many organisations have a willingness to run State and national level events, however they need assistance collaborating with tourism groups and key stakeholders to identify future marketing and promotional opportunities.	Strengthen the Region's capability as an events destination: <ul style="list-style-type: none"> <li>Focus on the Region's 'competitive edge'</li> <li>Promote the Region's capacity and willingness to host events</li> <li>Establish better coordination systems for clubs and groups planning events or planning to seek events</li> <li>Investigate ways Council can provide support to organisations to bid for large regional events and keep events local</li> <li>Integrate sport and recreation with Advance Rockhampton initiatives.</li> </ul>	Continuing and evolving





## Next steps

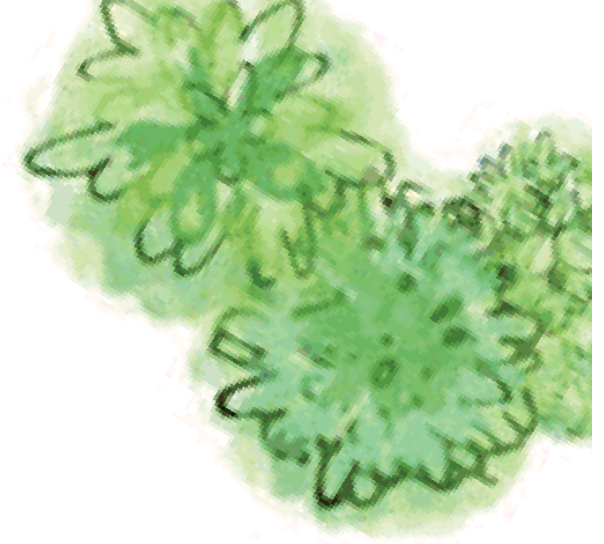
- 1**  
**Allocate Council resources towards implementation**
- 2**  
**Submit priority projects for funding through various federal and State government programs.**
- 3**  
**Monitor progress and provide regular updates to Council and the community.**



Key focus area	Short term	Medium to long term	Continuing and evolving works
Invest in sport and recreation precincts	Integrated sports precinct master plan	Indoor sports facilities strategy Plan future sports precincts for growth areas	Enhance major recreation destinations
Improve the return on existing parks and open space assets	Targeted information and promotion strategies	Adopt the revised open space planning framework Partnerships with schools	Refine and implement the parks better utilisation strategy Improve facility utilisation
Increase active recreation opportunities	Implement the signage and wayfinding program	Plan and implement the recreation trails strategy	Ensure new developments provide quality parks and connections that attract and support the community Integrate sport and recreation objectives with regional activation strategies
Strengthen club and community capacity	Further develop, implement and support club and community program that promote wellbeing and liveability.		
Build the sport and recreation economy	Develop the sports tourism strategy	Implement the sports tourism strategy	Encourage further development of regional level sports facilities by strong and viable organisations Strengthen the Region's capability as an events destination



28



## Acknowledgements

- Community groups, schools, sporting clubs and regional sporting bodies
- CQUniversity
- Department of National Parks, Sport and Racing
- Regional Development Australia
- Rockhampton Regional Council





232 Bolsover Street  
Rockhampton QLD 4700  
PO Box 1860 Rockhampton QLD 4700

General enquiries:  
1300 225577  
[enquiries@rrc.qld.gov.au](mailto:enquiries@rrc.qld.gov.au)  
[www.rrc.qld.gov.au](http://www.rrc.qld.gov.au)

---

**8.3 REQUEST FROM FRENCHVILLE SPORTS CLUB LTD. TO RELINQUISH TENURE OVER MCLEOD PARK AND ENTER INTO A TENURE AGREEMENT OVER WOODS PARK**

**File No:** 4290  
**Attachments:** Nil  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
Blake Hunton - Manager Parks  
**Author:** Jacinta James - Acting Senior Sports and Education Advisor  
Brett Nicholls - Coordinator Parks Planning and Projects

---

**SUMMARY**

*On 19 January 2018 Council Officers received a request from Frenchville Sports Club Ltd to relinquish its current Licence Agreement over McLeod Park (North Rockhampton). In addition, the Club has requested a Licence over part of Woods Park (North Rockhampton).*

**OFFICER'S RECOMMENDATION**

THAT:

1. Council approve the request from Frenchville Sports Club Ltd to relinquish the existing Licence over McLeod Park (being Lot 1 on RP602389) and that the Agreement be terminated; and
2. Council approve the request from Frenchville Sports Club Ltd. to enter into a Freehold Licence over part of Woods Park (being Lot 12 on RP605900 and Lot 27 on RP605728) for a period of six (6) years commencing on 1 July 2018.

**COMMENTARY**McLeod Park

McLeod Park is Council-owned land located on Dean Street, Berserker. Frenchville Sports Club Ltd. is the only formal user of the site and hold a Freehold Licence which is due to expire on 30 June 2020.

Woods Park

Woods Park is Council-owned land located on Miles Street, Berserker. The Rockhampton Recreation Club Inc. is the only formal user of the site and hold a Freehold Lease on the building and non-exclusive Freehold Licence over the field which both expired on 10 April 2018 and are currently being considered for renewal. The proposed exclusive Lease to the Rockhampton Recreation Club Inc. is for the building only. The proposed non-exclusive Licence to the Frenchville Sports Club Ltd is over the playing field.

**BACKGROUND**McLeod Park

Frenchville Sports Club Ltd. previously utilised McLeod Park for the training purposes of Softball and Junior Football (Soccer). Given Softball is played competitively at Kele Park (leased to the Rockhampton and District Softball Association), Frenchville Sports Club Ltd's Softball now have the ability to train at this facility. Junior Football (Soccer) training has been relocated to the North Rockhampton State High School through an agreement between the School and the Club. As a result, Frenchville Sports Club Ltd. no longer has a need for use of the subject land.

Woods Park

Frenchville Sports Club Ltd. currently utilise the playing field at Woods Park on Tuesday and Thursday evenings for Rugby Union training via a Temporary Event Application. The Club only requires land that is the size of a Rugby Union field, which is why Woods Park is deemed to be more suitable than McLeod Park.

**BUDGET IMPLICATIONS**

As per 2017/18 Fees and Charges, Frenchville Sports Club will not be charged for tenure over the sporting field.

**CONCLUSION**

The Frenchville Sports Club has requested to relinquish its existing Freehold Licence over McLeod Park and enter into a non-exclusive Freehold Licence over part of Woods Park.

---

**8.4 FREEHOLD BUILDING LEASE RENEWAL FOR THE ROCKHAMPTON RECREATION CLUB INC.**

**File No:** 6934  
**Attachments:** Nil  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
Blake Hunton - Manager Parks  
**Author:** Jacinta James - Acting Senior Sports and Education Advisor  
Brett Nicholls - Coordinator Parks Planning and Projects

---

**SUMMARY**

*In accordance with Section 236(1)(c)(iii) of the Local Government Regulation 2012 (Qld) a Council resolution is sought for the commencement of the renewal of Freehold Leases.*

**OFFICER'S RECOMMENDATION**

THAT:

1. Pursuant to Section 236(1)(c)(iii) of the *Local Government Regulation 2012 (Qld)* Council approve the renewal of the Freehold Lease as identified in the report; and
2. Council authorises the Chief Executive Officer (Senior Sports and Education Advisor) to negotiate the terms and conditions of the agreement with the Rockhampton Recreation Club Inc. in preparation for execution by the delegated officer.

**COMMENTARY**

The Rockhampton Recreation Club Inc., being the recognized social club for the Rockhampton Regional Council, hold a Freehold Lease and Freehold Licence over part of Woods Park (Lot 12 on RP605900 and Lot 27 RP605728) for the purposes of sport, recreation and/or community activities.

Under Section 236 of the *Local Government Regulation 2012 (Qld)* Council has the ability to renew Leases to existing Lessees, provided that Council has decided, by resolution, that the exception applies to the leasing of valuable non-current assets (i.e. land) other than by tender or auction.

**BACKGROUND**

The Freehold Lease and Freehold Licence to the Rockhampton Recreation Club Inc. expired on 10 April 2018. As per Council Delegations, the Manager Parks has approved the renewal of the Freehold Licence for non-exclusive use of the adjacent sporting field. Upon Council resolution the renewal process will commence and the organisation will be invited to apply for a further tenure over the existing building.

As a result of a breach notice in 2012, it is proposed that tenure be granted under the following conditions:

1. Term: 6 years
2. Fees and Charges: In accordance with Council's schedule of fees and charges for the 2017/18 Financial Year fixed for the duration of the term of the agreement.
3. Special Conditions:

Written approval from the General Manager Community Services must be obtained prior to hosting private functions on the Premises. If approval is granted, the following minimum conditions will be applied:

- Any private or club functions must be concluded before 10pm and all guests must have vacated the Premises by 10pm;

- Non-compliance may result in no more parties;
- Further breaches may lead to tenure termination;
- The gates must be opened to the public when not in use for structured activities;
- Any other conditions as required.

**BUDGET IMPLICATIONS**

The Rockhampton Recreation Club Inc. will be charged a building site fee (\$600), as per the 2017/18 Fees and Charges.

**LEGISLATIVE CONTEXT**

Section 236 of the *Local Government Regulation 2012* (Qld) provides Council with the ability to renew a lease to an existing lessee provided there is a Council resolution.

**CONCLUSION**

It is recommended that Council approve the renewal of the Freehold Lease over the building for The Rockhampton Recreation Club Inc. and that the Chief Executive Officer (Senior Sports and Education Advisor) negotiate the terms and conditions of each in preparation for consideration and execution by the delegated officer.



---

**8.5 MOUNT ARCHER ACTIVATION MASTER PLAN TASKFORCE UPDATE**

<b>File No:</b>	<b>5918</b>
<b>Attachments:</b>	<b>1. Mount Archer Activation Master Plan - Activation Implementation</b> <a href="#">↓</a>
<b>Authorising Officer:</b>	<b>Colleen Worthy - General Manager Community Services Blake Hunton - Manager Parks</b>
<b>Author:</b>	<b>Brett Nicholls - Coordinator Parks Planning and Projects</b>

---

**SUMMARY**

*The Mount Archer Activation Master Plan continues to be implemented by the Mount Archer Activation Taskforce Group. A detailed update is provided to Council on the Master Plan's progression.*

**OFFICER'S RECOMMENDATION**

THAT the Mount Archer Activation Master Plan Taskforce Update be received.

**COMMENTARY**

The Mount Archer Activation Master Plan Taskforce Group (the taskforce group) met on 8 December 2017.

The mission for the taskforce group is to discuss, plan and implement associated projects within the Mount Archer Activation Master Plan (the Master Plan) as relevant to their respective authority and responsibility.

There has been significant progress on the 87 projects that make up the Master Plan.

14 projects have been completed, up from five in 2016.

31 projects are in the progress phase, up from 16 in 2016.

42 projects are yet to commence / on hold phase.

**Current Master Plan projects**

- **First Turkey Mountain Bike Reserve**
  - Minister Cameron Dick (State Development, Manufacturing, Infrastructure and Planning) officially opened the upgraded First Turkey Mountain Bike Reserve on 9 February 2018. Upgrades include: an additional 14km of mountain bike trails taking the reserve to almost 30km, an outdoor learning centre, toilet and a concrete causeway over Moores Creek.
  - The mountain bike reserve will feature a round of the State Gravity Enduro competition in July with an expected 150-250 riders and support staff to attend.
- **Fraser Park Restoration and Expansion**
  - Stage 1A of the Nurrim Circuit Elevated Boardwalk will be completed by March. The \$750,000 project is a collaborative project between Council, Queensland Parks & Wildlife Service (QPWS) and the Darumbal people. It features a boardwalk amongst the Fraser Park canopy with Darumbal cultural stories entwined in its design. A prominent lookout provides a panoramic view of Rockhampton.
  - Funding for the remaining stages of the Nurrim Walk has been applied for under the Regional Jobs Investment Package with an announcement pending.
  - The State Government has pledged \$400,000 to Stage 2C, the Fraser Park amphitheatre area. The scope for the design consultancy engagement is currently being developed for this stage and the balance of stages 1 and 2.

- Base of Pilbeam Drive Car Park
  - Funding through the Works for Queensland program has been secured for the first stage of this car park. Detailed designs have been completed with construction to proceed in second quarter of the 2018/19 FY.
- Pilbeam Walk
  - Discussions are being undertaken with QPWS to direct the Pilbeam Walk into the Mount Archer National Park at the saddle of Pilbeam Drive and linking it with the Zamia Trail. Draft concept designs are being created to allow for consultation between the Council and the State Government on the subject.
- Zamia Trail concept
  - QPWS is in the planning phase to improve the Zamia trail. Improving alignment, linkages, usability, safety and accessibility are the key objectives for the project.
- Darumbal Activation for Mount Archer
  - The Darumbal people are currently preparing a proposal for an education / cultural tour using the Nurrim Circuit and more broadly Fraser Park.
  - The Darumbal people have provided guidance in the development of the Fraser Park bush tucker trail and numerous cultural stories / designs which have been incorporated into the Nurrim Circuit.

## **BACKGROUND**

In June 2014, Council made the decision to create an Activation Master Plan for Mount Archer with the aim to achieve a range of social, environmental and economic outcomes.

The engagement process for the Plan involved consultation with key user groups, residents, government agencies and the general public and was delivered over a ten month period November 2014 to August 2015.

Council approved the Mount Archer Activation Master Plan on the 13 October 2015 and authorised an implementation plan be prepared.

An initial implementation plan was endorsed by Council on the 8 December 2015.

A governance framework and priority projects for the 2016/17 period was endorsed by Council on the 28 June 2016.

## **CORPORATE/OPERATIONAL PLAN**

Community Expectation – Regional Infrastructure and Facilities

1.2 Regional public places that meet our community's needs

Community Expectation – An engaged and connected community

1.6 Our sense of place, diverse culture, history and creativity are valued and embraced

## **CONCLUSION**

The Master Plan priority projects are progressing well. The highlight in recently was the opening of the First Turkey Mountain Bike Reserve. This reserve is now considered the best mountain bike trail in Central Queensland and will open up opportunities for Rockhampton for further sports tourism.

# **MOUNT ARCHER ACTIVATION MASTER PLAN TASKFORCE UPDATE**

## **Mount Archer Activation Master Plan - Activation Implementation**

**Meeting Date: 23 May 2018**

**Attachment No: 1**



Mount Archer Activation Master Plan - Implementation Schedule										
Project	Lead org	Key contact	Support org	Council approval/ resolution	Budget proposed	Budget allocated	Funding options	Delivery Timeframe	Status	Comments
Provide a series of tracks (Fraser Park) that are all accessible (planning & begin construction - over two financial periods)	Council (Parks)	Tom Olsen		1b + 1c				18/19	1b + 1c	Stage 1A of the Nurim Circuit Elevated Boardwalk completed. Stage 1B and access paths (stage 1C) fully designed.
Provide a unique playground experience within Fraser Park for children	Council (Parks)	Tom Olsen & Damon R		1d + 1e gathering area				18/19	1d + 1e gathering area / Design	Scope being developed for detailed design of Fraser Park.
Build amphitheatre to be used for educational purposes	Council (Parks)			1d + 1e			400K pledged by QLD Govt	18/19	1d + 1e / Design	Scope being finalised for Fraser Park detailed design.
Implement botanical displays (Fraser Park)	Council (Parks)			1d + 1e				18/19	1d + 1e / Design	This project is aligned to Ref No.6
German Street Car Park (design) Mountain bike	Council (Engineering)							18/19	Yet to commence / Car Parks	
German Street Car Park construction	Council (Civil Operations)							19/20	Carpark / Yet to commence	
Upgrade lookout points along Pilbeam Drive (construction)	Council (Civil Operations)							19/20	Carpark / Yet to commence	
Fraser Car Park construction	Council (Civil Operations)	David Bremert		1f	not funded			19/20	Car Park / Design	
A signage plan will be developed incorporating a Dharumbal Theme, warnings, what to take on the walk etc...	Council (Parks)	Michael Ramsay	Malcolm Mann	Tony				18/19	Signage / Design	
Implement animal and bird interpretive signage for the habitat areas of the Dry Open Forest, Frenchmans and Moores Creek	Council (Parks)	Michael Ramsay (Damon R)	Birdlife Capricornia					18/19	Design	BirdLife Australia bird content completed. QPWS interpretive design consultant seconded to project in April 2017
Increase the level of advisory and directional signage in the First Turkey Mountain Bike Reserve	Rockhampton Mountain Bike Club							18/19	Signage	
Provide signage in a variety of languages / symbols to advise walkers of the necessities and potential dangers	Council (Regional Promotions)							19/20	Signage	
Pedestrian way finding to connect access from a variety of North Rockhampton locations to bushwalking tracks	Council (Regional Promotions)							18/19	Signage / In Progress	
Implementation a safe pedestrian walkway from the base of Mount Archer to the Saddle	Council (Civil Operations)	David Bremert		Done 900 m of 2.5 to saddle	\$1.5m+			20/21	In progress / footpaths	Construction dependent on ongoing funding as the project is estimated at \$8M+
Create an additional 30KM of bushwalking trails in the Mount Archer National Park and Fraser Park (design)	QPWS	Peter Moore						18/19	In progress / Tracks Trails	

Project	Lead org	Key contact	Support org	Council approval/ resolution	Budget proposed	Budget allocated	Funding options	Delivery Timeframe	Status	Comments
Create an additional 30KM of bushwalking trails in the Mount Archer National Park and Fraser Park (begin construction)	QPWS							19/20	Yet to commence / Tracks Trails	Subject to design and funding
Improve the surface of the full length of the Zamia trail to allow better accessibility (First Turkey to Fraser Park)	QPWS							18/19	Design / Tracks Trails	Subject to design and funding
Change use of existing Café to a community multi-use facility (including an all abilities toilet)	Council (Facilities)	RRC Facilities Manager						18/19	On hold / Misc	Pending site concept design and subject to Ref no.6
Seek further indigenous work placement programs such as a Dharumbal Ranger	Darumbal		QPWS, FBA					19/20	In progress	FBA is progressing research with the Darumbal people on potentials models
Install firefighting access to water from pump stations	FRW			Tank \$30 pa for water testing				19/20	Review	
Saddle Car Park (design) (middle)	Council (Engineering)	Martin Crow		High level design complete				17/18	Review / Car park	Council's design department to have a draft concept by February 2018.
Base of Pilbeam Drive Car Park construction (bottom)	Council (Civil Operations)	David Bremert			\$600K		W4Q Round 2	17/18	Review / Car park	Initial design completed.
Saddle Car Park construction (middle)	Council (Civil Operations)	David Bremert						19/20	Review / Car park	
Construct (additional) car parks along Pilbeam Drive	Council (Civil Operations)							18/19	Yet to commence / Car Parks	
Initiate a collaborative and dedicated task force removing weed species from creeks that are formed from Mount Archer	Council (Parks)	Aaron Pont	Jobs Qld and CCC					18/19	Review / Blake	FBA/Greening Australia project on Moores Creek
Remove invasive weed species and feral animals	QPWS & Council (Vector Control)	Peter Moore (QPWS)						18/19	Review / Steve	Further conversation with QPWS to be undertaken.
Implementation of a safe pedestrian walkway from the base of Mount Archer to the Saddle (design)	Council (Engineering)	Martin Crow		900 m complete				16/17	Review	
Undertake a tree planting program in the Mount Archer precinct to assist with recovery of indigenous species	Council (Parks)	Aaron Pont						18/19	Review	Planting pending development of Fraser Park. Bush regeneration being undertaken by Ecosure at Fraser Park.
Implement a static outdoor gym (base of Pilbeam Drive)	Council (Parks)	Sophia Cz & Damon R			\$8K + \$10K + \$10K			18/19	Review	Pending Pilbeam Drive base carpark
Undertake further research to direct the specific design elements of the Eco Centre	Council (Strategic Planning)	Cameron Wyatt						19/20	Review	
Where needed re-establish and rejuvenate creek banks and adjoining areas	Council (Parks)							19/20	Review	

Project	Lead org	Key contact	Support org	Council approval/ resolution	Budget proposed	Budget allocated	Funding options	Delivery Timeframe	Status	Comments
Undertake regular independent environmental audit of Mount Archer and surrounding areas (incl indigenous flora, mammal, reptile and bird surveys)	CQU	Bret Heath		Ordinary Meeting, 08 Dec 15				18/19	On hold	Discussions to be undertaken with lead organisation.
Re-establish indigenous plant species in the German Street Bushland and other surrounding areas	CQU (TBC)	Bret Heath						18/19	On hold	Discussions to be undertaken with lead organisation.
Facilitate opportunities for the Dharumbal people to undertake indigenous treks into the Mount Archer National Park	The Dharumbal People	Malcolm Mann		Application to State Govt from Dharumbal				18/19	On hold	Discuss with QPWS.
Provide a campsite within the National Park that will require a walk of at least four hours to reach (Planning)	QPWS	Peter Moore						16/17	On hold	Discuss with QPWS.
Provide Geo-Caching locations within the National Park	QPWS	Peter Moore						16/17	On hold	Discuss with QPWS.
Implement an annual bird watching tour events and survey (planning)	BirdLife Capricornia		Council Reg 1 Prom					19/20	On hold	
Upgrade lookout points along Pilbeam Drive (design)	Council (Engineering)	Martin Crow						18/19	Yet to commence	
Create a Mount Archer animal and bird guide that will be available online as an app, and as a hard copy version through the visitor information centre and Provide opportunities through the app to undertake citizen based research.	CQU (TBC)	Bret Heath						19/20	Yet to commence	Discuss with lead organisation
Provide information on habitat areas for bushwalkers (Regional Eco System types) (Online app)	CQU (TBC)	Bret Heath						19/20	Yet to commence	Discuss with lead organisation
Investigate early indigenous diversion programs that could utilise Mount Archer and its surrounding areas.	Dharumbal People							19/20	Yet to commence	
Improve the environment holistically (monitoring)	Cap Conservation Council							19/20	Yet to commence	Discuss with lead organisation
Establish within fire buffer zones fire resistant plant species	CQU (TBC)							17/18	Yet to commence	Discuss with lead organisation
Assess and strengthen environmental corridors from Mount Archer National Park into Rockhampton	CQU (TBC)							19/20	Yet to commence	
Establish a site based management plan for the German Street Bushland Park area	Council (Parks)							18/19	Yet to commence	
Investigate the feasibility of constructing the Capricornia Observatory	Council (Special Projects / Strategic Planning)							18/19	Yet to commence	
Develop further indigenous signage	Dharumbal People							19/20	Yet to commence	

Project	Lead org	Key contact	Support org	Council approval/ resolution	Budget proposed	Budget allocated	Funding options	Delivery Timeframe	Status	Comments
Further investigate the corner of Pilbeam Drive and Frenchville Road for any potential measures to reduce speed of cars travelling the Mountain	Council (Engineering)							18/19	Yet to commence	
Assess (and where necessary re-establish) creek banks that are formed from Mount Archer	CQU							19/20	Yet to commence	
Pending research, planning and the potential recreating of appropriate habitats, seek to reintroduce indigenous fauna	QPWS							19/20	Yet to commence	There is a local project looking to undertake Koala reintroduction.
Explore options for a horse trail/s within the Mount Archer future use map area.	QPWS							20/21	Yet to commence	
Undertake further research into the Barlows Boulder car park being the site for a mobile bungee jump	Council (Reg Promotions)							20/21	Yet to commence	
Establish a Regular Events Calendar	Council (Regional Promotions)							19/20	Yet to commence	
Implement further signage for healthy outcomes and the 10,000 Steps program	Council (Parks)							18/19	Yet to commence	
Enable a variety of tree line (ie ziplines) adventures on the outskirts of the Mount Archer / Berserker Range (investigation)	Council (Regional Development)			Trees stronger at First Turkey				18/19	Yet to commence	
Where possible seek to link bushwalking trails with other trails in / around the area	Council (Parks)							19/20	Yet to commence	
Provide access to the National Park from a variety of entry points from North Rockhampton	Council (Parks)							19/20	Yet to commence	
Where appropriate, enable abseiling and climbing activities to be conducted (review possible sites)	Council (Parks)							22/23	Yet to commence	
Construct emergency access points to ensure emergency vehicles can access Guthrie Street, First Turkey	Council (Civil Operations)			Will go through Sunset Drive				18/19	Yet to commence	
Implement animal and bird interpretive signage for the habitat areas of Fraser Park	Council (Parks)	Tom Olsen	Christine Bell (initial work)					17/18	In progress	BirdLife Australia bird content completed. QPWS interpretive design consultant seconded to project in April 2017
Explore ways to celebrate Dharumbal culture through indigenous engagement.	The Dharumbal People	Malcolm Mann		Application to State Govt from Dharumbal				18/19	In progress	A proposal is being developed by the Dharumbal people.
Implement water dispensers, waste receptacles and seating at various locations	Council (Parks)	Damon Richardson	Waste Services					18/19	In progress	Water dispensers completed. Seating in progress. Waste receptacles to be implemented upon completion of The Saddle carpark design..
Create and implement Dharumbal knowledge workshops to pass indigenous knowledge onto the local community	Dharumbal People							18/19	In progress	Darumbal are drafting a proposal for the Assistant Education Minister



Project	Lead org	Key contact	Support org	Council approval/ resolution	Budget proposed	Budget allocated	Funding options	Delivery Timeframe	Status	Comments
Incorporate interpretive trail signage (Fraser Park)	Council (Parks)							18/19	In progress	QPWS interpretive design consultant seconded to the project in April 2017. Designs were created based on Council's signage strategy
Investigate a skills track within the First Turkey Mountain Bike Reserve	Rockhampton Mountain Bike Club	Learning to maintain bike	Kids bike space				BOR grant	18/19	In progress	Discuss with lead organisation
Undertake clearing of cyclone damaged vegetation in Fraser Park, walking tracks and other areas in the Mount Archer area	Council (Parks)				Expended 2014/15			16/17	Completed	
Investigate if there is a viable location for a helicopter to land on Mount Archer	Council (Disaster Management)				Internal			16/17	Completed	Incorporated into Fraser Park design - 'The Gathering' area within the Summit Circuit
Repair road damage along Pilbeam Drive that was caused by the Cyclone Marcia event	Council (Civil Operations)	David Bremert			\$4,700,000	Yes		16/17	Completed	
Remove weed species from Fraser Park and replace with appropriate indigenous species	Council (Parks)	Aaron Pont	Green Army		External (Green Army)			16/17	Completed	15/16 - works completed by Green Army before it was disbanded. 16/17 - Council works being undertaken by Ecosure under Parks contract
First Turkey Mountain Bike Reserve to cater for the rapidly growing industry of mountain bike tourism	Rockhampton Mountain Bike Club	Steve Wilcock	Council		\$245K Council + \$250K State + \$5K RMBC		BOR grant	16/17	Completed	Creek crossing - completed. Outdoor learning area - completed. Composting toilet - completed. Trails construction - completed. BoR signage - completed. Precinct/wayfinding signage - TBC (pending funds). Official opening - completed.
Create a specific park architecture / development plan for Fraser Park (including basic lookouts designs)	Council (Parks)	Michael Ramsay		Ordinary Meeting, 08 Dec 15	Internal			17/18	Completed	Concept plan accepted by Council Dec 16. Master plan endorsed by Fraser Park PCG.
Create a project management role for a Dharumbal person to design local Dharumbal totems and themes (Fraser Park, Mount Archer and Pilbeam Drive)	Council (Parks)	Malcolm Mann	The Dharumbal People	Ordinary Meeting, 08 Dec 15	\$10,000			17/18	Completed	Completed however payment to Darumbal Enterprises outstanding
Enable a project with the Department of Correctional Services to assist construction	Council (Parks)	Brett Nicholls		Ordinary Meeting, 08 Dec 15	\$10,000			17/18	Completed	MOU to 03 August 2020.
Base of Pilbeam Drive Car Park (design)	Council (Engineering)	Martin Crow		Ordinary Meeting, 08 Dec 15	Internal			16/17	Completed	
Fence the Sunset Drive playground area	Council (Parks)	Brett Nicholls		Bollards				16/17	Completed	Physical barrier via dense vegetation planting (not fencing).
Fraser Park Accessibility Audit	Access & Equity Committee review	Bob Muir						16/17	Completed	Concept plans distributed via Bob Muir, no feedback.  Note that this is an ongoing exercise.
Build a compost toilet and a drinking fountain in the First Turkey Mountain Bike Reserve	Council (Parks)	Damon Richardson			\$100K		Council / BOR grant	16/17	Completed	

Project	Lead org	Key contact	Support org	Council approval/ resolution	Budget proposed	Budget allocated	Funding options	Delivery Timeframe	Status	Comments
Provide outdoor learning opportunities along the Zamia trails and Moores Creek	Council (Parks)	Damon Richardson			\$15K		BOR grant	16/17	Completed	
Create a range of skills levels for young children through to veteran (mountain bike) riders (construction - over two financial periods).	The Mountain Bike Club	Steve Wilcock					BOR grant	16/17	Completed	
Construct emergency access points to ensure emergency vehicles can access Moores Creek	Council (Civil Operations)	David Bremert			\$50K		BOR grant	16/17	Completed	
Improve existing lookouts (Fraser Park) and build new lookouts including canopy walks	Council (Parks)	Tom Olsen						18/19	Completed	
Establish a collaborative partnership with the Dharumbal people and CQUniversity utilising the Mount Archer area	CQU (TBC)	Bret Heath						18/19	Completed	
Improve Pilbeam Drive road surface including where feasible road widening	Council (Civil Operations)							19/20	Completed	
Provide areas for wedding ceremonies to take place	Council (Parks)			Need to establish process for booking				18/19	Completed	Incorporated into Fraser Park design - 'The Gathering' area within the Summit Circuit and also the Ampitheatre
Along Pilbeam Drive, design a new storm water drainage system	Council (Engineering)							19/20	Completed	Parts of Pilbeam Drive have redesigned drainage
Investigate the feasibility of a second road to Mount Archer	Council (Engineering)			Not feasible				19/20	Completed	
Encourage residents and visitors of benefits from the health outcomes of mountain biking	Council (Regional Promotions)							17/18	Completed	

**8.6 MARCH MONTHLY OPERATIONAL REPORT**

**File No:** 1464  
**Attachments:** 1. March Monthly Operational Report [↓](#)  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
**Author:** Blake Hunton - Manager Parks

---

**SUMMARY**

*This report provides information on the activities and services of Parks section for March 2018.*

**OFFICER'S RECOMMENDATION**

THAT the report on the activities and services of Parks Section for March 2018 be received.

**COMMENTARY**

1. Park Visitor Services
  - Kershaw Gardens
  - Rockhampton Botanic Gardens
  - Rockhampton Zoo
  - Cemeteries
2. Park Operations
  - Park and landscape maintenance
  - Street & Park tree management
  - Public amenity and cleansing
3. Park Planning and Projects
  - Sport and recreation
  - Aquatic services
  - Park facilities construction and maintenance
  - Planning, design and project delivery
4. Parks Administration and Management
  - Park bookings
  - Customer service

The attached report contains information on the activities and services of these areas for March 2018.



# **MARCH MONTHLY OPERATIONAL REPORT**

## **March Monthly Operational Report**

**Meeting Date: 23 May 2018**

**Attachment No: 1**

**9.2.8 PARKS OPERATIONAL REPORT – MARCH 2018**

**File No:** 1464  
**Attachments:** 1. Parks Monthly Report March 2018  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
**Author:** Blake Hunton - Manager Parks

---

**SUMMARY**

*This report provides information on the activities and services of Parks section for March 2018.*

**OFFICER'S RECOMMENDATION**

THAT the report on the activities and services of Parks Section for March 2018 be received.

**COMMENTARY**

1. Park Visitor Services
  - Kershaw Gardens
  - Rockhampton Botanic Gardens
  - Rockhampton Zoo
  - Cemeteries
2. Park Operations
  - Park and landscape maintenance
  - Street & Park tree management
  - Public amenity and cleansing
3. Park Planning and Projects
  - Sport and recreation
  - Aquatic services
  - Park facilities construction and maintenance
  - Planning, design and project delivery
4. Parks Administration and Management
  - Park bookings
  - Customer service

The attached report contains information on the activities and services of these areas for March 2018.



## Monthly Operations Report

Parks

March 2018

### 1. Highlights

The first stage of the Nurim Circuit Elevated Boardwalk at Fraser Park on Mount Archer was opened on 27 March 2018 resulting in significantly higher visitor patronage since. Parks was successful in securing \$1.5m from Federal Government's Bowen Basin Regional Jobs and Investment Package fund. The contract for construction of the balance of the Nurim Circuit Elevated Boardwalk will be awarded in April. Concept design for the Amphitheatre was completed. Panel invitation for the detailed design for the balance of Fraser Park including Amphitheatre will be canvassed during April and May.

Parks is delivering the Dog Pound landscaping. Costs and plant selection were settled in March.

Parks has assumed responsibility for the landscaping associated with the Kershaw Gardens redevelopment, to be delivered by mid-June with initial plantings commencing in May.

Ground preparations have commenced for plant out of the Denison Street Intersections.

Shade for the crocodile viewing area within the zoo is underway with frames completed. Roofing panels to be installed in April.

The SPARC public consultation process closes on 3 April 2018. Report being prepared for Committee consideration.

The full refurbishment of all iconic bull statues was completed during March.

### 2. Innovations, Improvements and Variations

Parks Operations remain committed to continuous improvement across the entire range of operation

- **Parks Maintenance Schedules and Matrix:** Operations Coordinator, Supervisors and Team Leaders have taken a collaborative approach on improving this key aspect of our business. Existing processes are effective and with some minor modifications, it is expected that Parks will have greater raw data from which to implement improvements



- **Mowers:** Parks Mowing Working Group has been formed to holistically assess Mowing from a safety and efficiency perspective. The group comprises of mower operators across the wider Parks teams and seeks to tap into the collective expertise of our operators
- **Slashers:** Parks Supervisors are undertaking an analysis of Parks' Slashing fleet inclusive of plant utilisation, staffing, areas serviced, and operating procedures
- **Trees:** Improvements to Parks Tree management currently being explored include: mobile apps for tree reports, improved decision making tools, customer communication processes
- **Irrigation:** With the ultimate goal of saving water and gaining efficiency, Nick Watson's irrigation team are exploring options with water saving technology: smart controllers, flow sensors, rain sensors. In addition, Operations are in the process of forward planning capital renewal of irrigation systems across a number of key sites
- **On Call Rosters and Weekend Overtime:** lead team is assessing all Parks overtime and identifying operational improvements. Some recent progress include changes to the after-hours script

### 3. Customer Service Requests

Response times for completing customer requests in this reporting period for March 2018 are:



#### All Monthly Requests (Priority 3) Parks 'Traffic Light' report March 2018

	Balance B/F	Completed In Current Mth	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS BALANCE	Work Orders Issued	On Hold	Avg W/O Issue Time (days) 12 months	Completion Standard (days)	Avg Completion Time (days) Current Mth	Avg Completion Time (days) 6 Months	Avg Completion Time (days) 12 Months	Avg Duration (days) 12 Months (complete and incomplete)	Avg Completion Time (days) Q3
			Received	Completed										
Cemeteries - Complaint	1	1	0	0	0	0	0	0.00	8	● 0.00	● 4.00	● 4.60	2.86	● 6.50
Cemeteries - General Enquiry	1	0	1	1	1	0	0	0.00	14	● 0.00	● 5.00	● 3.17	4.25	● 8.00
Sport & Recreation - General Enquiry	1	0	3	1	3	0	0	9.96	10	● 1.00	● 14.93	● 10.62	11.09	● 12.60
Parks Booking Services Request ***Notification***	0	0	1	1	0	0	0	0.00	5	● 2.00	● 1.83	● 4.31	0.27	● 0.60
Tree and Stump Removal - Request	26	18	40	22	26	1	0	7.12	50	● 6.91	● 14.17	● 15.02	13.80	● 11.24
Parks General - Request	36	22	175	113	76	3	0	26.98	10	● 3.26	● 7.45	● 8.55	4.53	● 5.75
Tree Trimming - Request	56	45	172	151	32	1	0	29.97	40	● 3.10	● 4.73	● 4.47	4.06	● 4.20
Council Owned Swimming Pools - General Enquiry	2	2	0	0	0	0	0	0.00	10	● 0.00	● 25.65	● 37.60	19.73	● 28.22

#### 4. Service Delivery

Service Level	Target	Current Performance	Service Level Type (Operational or Adopted)
Pool Operator reporting (Received by 7 <sup>th</sup> of Month)	On-time	Not achieved	Operational
Tenure Renewals – Resolved this financial year	70	31	Operational
Playground Inspections completed this month	12	12	Operational

Progressive Measures / Indicators	Same Month Last Year	Current Month
Pool Patronage – 2 <sup>nd</sup> World War Memorial Aquatic Centre	25,640	12,879
Pool Patronage – 42 <sup>nd</sup> Battalion Memorial Pool (Slides)	3,887	7,798 (1,812)
Pool Patronage – Gracemere Pool	1,039	1,161
Pool Patronage – Mount Morgan Pool	276	225
Burials	14	11
Ashes Interments	3	5
Chapel / other Services	4	4
Zoo visitors	6,518	18,917
Zoo donations	\$414.50	\$837.40
Parks bookings (number of events and celebrations in month / FYTD)	65 / 647	70 / 592
Volunteer Participation (hours) – Zoo	390	329
Volunteer Participation (hours) – Regional Cemeteries	0	0

## 5. Legislative Compliance and Standards (including Risk and Safety)

### Safety Statistics

The safety statistics for the reporting period are:

	THIRD QUARTER		
	January	March	March
Number of Lost Time Injuries	1	4	2
Number of Days Lost Due to Injury	3	3	10
Total Number of Incidents Report	16	17	22
Number of Incomplete Hazard Inspections	4	7	4

### Risk Management Summary

*Currently under review.*

### Legislative timeframes

Item	Due Date	Compliant (Yes/No)	Status
Births, Deaths & Marriages (Cemeteries) Burials reporting	Within 7 days of burial	Yes	On going

## 6. Operational Plan Targets by Section

The following Operational Plan actions and targets are required to be reported to Council on a monthly basis. This data will also form part of the Operational Plan quarterly report to Council:

Operational Plan Ref	Action	Target	Status
1.1.1.1	<i>Operate, maintain and repair infrastructure as detailed in the annual maintenance programs</i>	<i>Delivery of the annual operating budget to 95%</i>	Parks Planning and Projects activities underway and on target.  Parks Operations activities on track and within budget allocations.
1.1.1.2	<i>Deliver the annual capital works program</i>	<i>Budget expenditure greater than 95%</i>	Project Managers responsible. Refer to Section 7 Parks Capital Projects below.
1.1.3.4	<i>Develop and Implement a strategic plan for the Region's open space, parks and streetscapes that improves amenity and encourages / increases physical activity and builds communities</i>	<i>SPARC adopted by Council by 31 December 2017</i>	The SPARC public consultation process closes on 3 April 2018.
		<i>Implement development actions in accordance with SPARC objectives and guidelines</i>	Pending completion of community engagement and report back to Council.
1.2.1.2	<i>Manage and maintain major parks, aquatic centres and sports facilities</i>	<i>All parks and facilities managed in accordance with management plans and contractual agreements</i>	Management plans and contractual agreements under ongoing monitoring.  Parks Operations achieving approximately 85% at this stage.
1.2.1.4	<i>Provide quality regional cemeteries to provide burial and memorialisation services</i>	<i>Cemeteries have high community satisfaction with service provided resulting in less than five complaints annually</i>	Twelve complaints received to 31 March and all but one has been resolved.
1.2.1.5	<i>Continued implementation of the Kershaw Gardens Restoration and Redevelopment</i>	<i>Completion of planned works as scheduled by 30 June 2018</i>	Project Management for RRC by Program Delivery Unit. Practical completion date for Redevelopment (#12446) contract is 21 June 2018.
1.2.1.6	<i>Facilitate Works for Queensland projects</i>	<i>Completion of projects in accordance with schedule</i>	Refer to Works for Queensland Project Steering Group minutes.
1.4.1.1	<i>Increase utilisation through a range of entertainment, education and recreation events in</i>	<i>Undertake usage surveys of four parks per year</i>	Visitor intercept and on line surveys completed for Rockhampton Botanic Gardens and Zoo.



Operational Plan Ref	Action	Target	Status
	<i>parks</i>		
1.4.3.2	<i>Engage volunteers to assist with activities in the zoo and selected major parks</i>	<i>Increase in number of volunteers by 10%</i>	Volunteer numbers have been maintained. Further planning to be done this year on developing adopt a park.
1.4.3.4	<i>Support community and volunteer organisations in the delivery of sport and recreation activities</i>	<i>Increase number of organisations supported</i>	Council have provided the Queensland Government with feedback to develop the Building Active Community Workshops schedule for the second half on 2018. Focusing on the following topics: Marketing and Sponsorship, Using Social Media, Grant Writing and Sport for All.
1.6.2.2	<i>Operate and manage the Rockhampton Botanic Gardens</i>	<i>Rockhampton Botanic Gardens opened in accordance with operating hours and managed in accordance with Strategic Master Plan</i>	Operations maintained and Strategic Master Plan nearing completion.
1.6.3.1	<i>Deliver and support local events and celebrations</i>	<i>Conduct the Anzac Day dawn and civic ceremonies</i>	Planning for 2018 Dawn Service progressing. Parks personnel participating in regular forums. Actions underway to reduce reliance on (hired) lighting towers.
2.1.2.3	<i>Work with the Region's sporting associations to develop opportunities and attract sports competition events to the Region</i>	<i>One or more new events attracted</i>	Opportunities for additional events being investigated including skate park events. Planned events for 2018 include CQ Swimming Championships, Masters State Short Course Championships, Capricornia School Trials, National Water polo Championships and Qld Secondary Schools Open Touch Football Championships.  The Australian Men's Rowing team will be spending the month of July in Rockhampton for training ahead of the World Championships later in the year.
		<i>Increased utilisation of the Region's sport facilities</i>	Supporting sporting organisation's to deliver events and activities that increase utilisation of facilities.  Netball Queensland and the Frenchville Sports Club have

Operational Plan Ref	Action	Target	Status
			recently made contact with Sport & Education in relation to strategic infrastructure planning.
3.1.4.1	<i>Improve landscape design and delivery within parks and streetscapes to provide diversity of vegetation cover</i>	<i>Planting in accordance with the Streetscape Design Manual</i>	Final planning is underway for the Gracemere Ranger Street revegetation median strip planting.

## 7. Capital Projects

As at period ended **31 March 2018**

Project	Planned Start Date	Planned End Date	Status	Budget Estimate	YTD actual (incl committals)
<b>PARKS CAPITAL WORKS PROGRAM</b>					
Botanic Gardens strategic framework	Feb 2017	April 2018	WIP	51,000	44,600
Comment: DRAFT plan currently being reviewed.					
<b>ASSET RENEWAL PROGRAMMED WORKS</b>					
Upgrade field surface	July 2017	June 2018	WIP	18,869	3,844
Comment: Works completed at Saleyards Park to address field condition issues. Further investigation is required on the overall performance of playing field assets.					
Irrigation Renewal	July 2017	June 2018	WIP	207,047	1,063
Comment: Design and Specifications being developed .The main line renewal contract at Rugby Park has been awarded.					
Playground Equipment renewal program	July 2017	June 2018	WIP	179,000	177,970
Comment: Orders for Bill Neven Park (\$79k) and Boyd Park (\$100k inc hard shade) placed in March.					
Replace soft shade with hard shade cover	July 2017	June 2018	WIP	50,000	45,790
Comment: Order for Bill Birch Park, Gracemere placed in March.					
Tables – Picnic Renewal Program	July 2017	June 2018	WIP	12,000	8,134

Comment: Order for Col Brown Park placed in March.					
Fencing / Gates / Bollards Renewal Program	July 2017	June 2018	WIP	10,000	7,932
Comment: Gracemere Cemetery completed. Cedric Archer Park completed in March to prevent vehicle access to shelters.					
Footpaths Renewal Program	July 2017	June 2018	WIP	84,236	0
Comment: Rigarlsford Park (\$82k) - foot bridges completed in March. Proposal developed for addressing eroded sections of path. Connecting pathways to be addressed by June. Diggers Park (\$3k) being scheduled.					
BBQ Renewal Program	July 2017	June 2018	WIP	6,000	0
Comment: Huish Drive (\$6k). Required parts sourced. Facilities being engaged to install control units.					
Rockhampton Botanic Gardens – pathways	July 2017	June 2018	NYC	101,991	0
Comment: Works programmed for 2017/18. The required scoping and investigation to develop specification is planned for early May with the Rockhampton Regional council asset's team.					
Botanic Gardens – Japanese Garden pond restoration	July 2017	June 2018	NYC	30,000	0
Comment: Work being scoped.					
<b>DIVISIONAL COUNCILLOR ALLOCATIONS</b>					
Div 1 Parks Improvement in Div 1	July 2017	June 2018	WIP	31,293	16,840
Comment: Additional playground equipment for Sunset Drive and Rose Swadling Parks (note additional funding will be required for shade of this purchase) received in March. Installs scheduled for April / May.					
Div 2 Playground equipment	July 2017	June 2018	NYC	11,610	360
Comment: Councillor Fisher advised in March that funds are to be rolled forward into 18/19.					
Div 2 Revegetation of Frenchman's Creek	July 2017	June 2018	WIP	15,525	2,405



Comment: Works continuing from 2015/16 allocation for National Tree Day.					
Div 3 Koongal DOLA	July 2017	June 2018	WIP	30,000	9,018
Comment: Council approved DOLA in March. Quotes received for materials. Works scheduled for May.					
Div 5 Zoo Improvements	July 2017	June 2018	WIP	71,740	0
Comment: Costs recorded against <i>TCM: Zoo aviary</i>					
Div 7 Kershaw Gardens swings		June 2018	WIP	20,000	
Comment: Allocation is directed at swing as part of playground redevelopment; will be delivered as part of this overall package.					
Div 4 and 6 Springers Lagoon Gracemere	July 2017	June 2018	WIP	150,000	31,163
Comment: Stage 2 works scheduled for completion by June 2018. Hub relocated in March. Earthworks to remedy grass surface completed. Internal bollard installation scheduled for April / May. Carpark and lagoon entry works scheduled for May. Stage 3 works (fishing and swimming platform) scheduled for completion by June 2019 using W4Q2 funds. Interpretive signage to be installed. Options to address unlawful access and acts by vandals currently be considered.					
<b>TC MARCIA RESTORATION WORKS</b>					
TCM RBG - Fernery & Visitor Centre entry	June 2017	June 2018	WIP	259,539	40,978
Comment: Restoration and repair of cyclone damage in Parks. Detailed design almost complete. Special Project unit engaged to progress delivery. PCG to approve final design.					

## 8. Operational Projects

As at period ended 31 March 2018

Project	Revised Budget	Actual (incl. committals)	% budget committed	Explanation
Median restoration	\$75,000	\$693	1%	Currently developing program for the year. The final planning for implementation will be completed in early April 2018.
Tree renewals/ planting	\$90,000	\$21,131	23%	Undertaken as required in consultation with the Rockhampton Regional Council arborist.

### Kershaw Gardens

Local company JM Kelly Builders have been awarded the two contracts (Civil Works and Redevelopment Works) for Kershaw Gardens. Possession of site was effected on Friday 9 June. The initial works package encompasses the civil works required to ready the site for the construction of the new infrastructure, play elements, park furniture and landscaping. The construction site area has been fenced to allow for safe conduct of the works.

March planned works have been delivered to schedule.

A “walking loop” remains available around the northern area of the Gardens.

### Rockhampton Botanic Gardens

Maintenance and minor renovations underway as scheduled.

### Rockhampton Zoo

Baby Chimpanzee *Capri* continues to draw large numbers of visitors.

## 9. Budget

Financial performance as expected for the reporting period – the higher than anticipated percentage of budget expended to date reflects some large commitments in the capital program.

### COMMUNITY SERVICES

#### PARKS

##### Parks Operations

Revenues	(1,045,000)	(1,430,632)	0	(349,978)	(349,978)	24% ✖
Expenses	5,393,892	5,372,976	236,655	3,623,424	3,860,079	72% ✖
Transfer / Overhead Allocation	1,491,553	1,498,544	0	1,140,111	1,140,111	76% ✖
<b>Total Unit: Parks Operations</b>	<b>5,840,445</b>	<b>5,440,888</b>	<b>236,655</b>	<b>4,413,557</b>	<b>4,650,212</b>	<b>85% ✖</b>

##### Parks Planning & Projects

Revenues	(124,030)	(126,818)	0	(11,377)	(11,377)	9% ✖
Expenses	2,812,628	3,239,458	574,459	2,130,485	2,704,944	83% ✖
Transfer / Overhead Allocation	500,905	507,887	0	374,384	374,384	74% ✖
<b>Total Unit: Parks Planning &amp; Projects</b>	<b>3,189,504</b>	<b>3,620,528</b>	<b>574,459</b>	<b>2,493,492</b>	<b>3,067,951</b>	<b>85% ✖</b>

##### Parks Management

Revenues	(421,500)	(46,500)	0	(53,563)	(53,563)	115% ✖
Expenses	5,435,438	5,525,496	22,427	4,606,997	4,629,424	84% ✖
Transfer / Overhead Allocation	66,922	66,922	0	46,854	46,854	70% ✖
<b>Total Unit: Parks Management</b>	<b>5,080,861</b>	<b>5,545,918</b>	<b>22,427</b>	<b>4,600,288</b>	<b>4,622,715</b>	<b>83% ✖</b>

##### Parks Visitor Services

Revenues	(351,250)	(351,250)	0	(282,109)	(282,109)	80% ✖
Expenses	4,354,879	4,353,345	173,396	3,078,661	3,252,057	75% ✖
Transfer / Overhead Allocation	505,486	505,486	0	304,088	304,088	60% ✖
<b>Total Unit: Parks Visitor Services</b>	<b>4,509,116</b>	<b>4,507,582</b>	<b>173,396</b>	<b>3,100,639</b>	<b>3,274,036</b>	<b>73% ✖</b>

<b>Total Section: PARKS</b>	<b>18,619,925</b>	<b>19,114,916</b>	<b>1,006,938</b>	<b>14,607,976</b>	<b>15,614,914</b>	<b>82% ✖</b>
-----------------------------	-------------------	-------------------	------------------	-------------------	-------------------	--------------

<b>Total Department: COMMUNITY SERVICES</b>	<b>18,619,925</b>	<b>19,114,916</b>	<b>1,006,938</b>	<b>15,689,906</b>	<b>16,696,844</b>	<b>87% ✖</b>
---	-------------------	-------------------	------------------	-------------------	-------------------	--------------

<b>Grand Total:</b>	<b>18,619,925</b>	<b>19,114,916</b>	<b>1,006,938</b>	<b>19,030,212</b>	<b>20,037,149</b>	<b>105% ✓</b>
---------------------	-------------------	-------------------	------------------	-------------------	-------------------	---------------

## **9 NOTICES OF MOTION**

Nil



## **10 URGENT BUSINESS/QUESTIONS**

*Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.*

## **11 CLOSURE OF MEETING**