



# **PARKS, RECREATION AND SPORT COMMITTEE MEETING**

## **MINUTES**

**19 JULY 2017**

The Committee Recommendations contained within these minutes  
were adopted at the Council meeting on 25 July 2017.

## TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING.....	1
2	PRESENT .....	1
3	APOLOGIES AND LEAVE OF ABSENCE .....	1
4	CONFIRMATION OF MINUTES OF PREVIOUS MEETING .....	1
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA.....	1
6	BUSINESS OUTSTANDING .....	2
6.1	BUSINESS OUTSTANDING TABLE FOR PARKS, RECREATION AND SPORT COMMITTEE.....	2
7	PUBLIC FORUMS/DEPUTATIONS .....	3
	NIL .....	3
8	OFFICERS' REPORTS.....	4
8.1	PARKS AND OPEN SPACE OPERATIONS REPORT - MAY AND JUNE 2017 .....	4
8.2	POP-UP POLO ROCKHAMPTON .....	5
8.3	APPLICATION: QLD CENTENARY OF ANZAC LASTING LEGACIES GRANTS PROGRAM - ROCKHAMPTON WAR MEMORIAL .....	6
8.4	PROPOSED DOG OFF LEASH AREA IN KOONGAL .....	7
8.5	FORMALISING THE PLANTING PALETTE FOR THE ROCKHAMPTON REGION.....	8
8.6	AMENDED REQUEST FOR EXTENSION OF LEASED AREA FOR ROCKHAMPTON TOUCH FOOTBALL ASSOCIATION, REANEY STREET .....	9
8.7	FREEHOLD LEASE AND TRUSTEE LEASE RENEWALS FOR PARKS UNTIL 30 JUNE 2019 .....	10
9	NOTICES OF MOTION.....	11
	NIL .....	11
10	URGENT BUSINESS\QUESTIONS .....	12
10.1	COUNCIL FREEHOLD PROPERTY IN NORMANBY STREET .....	12
11	CLOSURE OF MEETING .....	13

The Committee Recommendations contained within these minutes  
were adopted at the Council meeting on 25 July 2017.

**REPORT OF THE PARKS, RECREATION AND SPORT COMMITTEE MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON WEDNESDAY, 19 JULY 2017 COMMENCING AT 12.33PM**

**1 OPENING**

**2 PRESENT**

Members Present:

Councillor C R Rutherford (Chairperson)  
The Mayor, Councillor M F Strelow  
Councillor N K Fisher  
Councillor M D Wickerson

In Attendance:

Mr M Rowe – General Manager Community Services (Executive Officer)  
Mr E Pardon – Chief Executive Officer  
Mr R Holmes – Manager Parks  
Mr V Morrice – Coordinator Parks and Visitor Services  
Ms L Leeder – Senior Governance Support Officer

**3 APOLOGIES AND LEAVE OF ABSENCE**

Leave of Absence for the meeting was previously granted to Councillor Ellen Smith.  
Councillor Rose Swadling tendered her apology and was not in attendance.

**4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**COMMITTEE RESOLUTION**

THAT the minutes of the Parks, Recreation and Sport Committee held on 17 May 2017 be taken as read and adopted as a correct record.

**Moved by:** Councillor Fisher  
**Seconded by:** Councillor Wickerson  
**MOTION CARRIED**

**5 DECLARATIONS OF INTEREST IN MATTERS ON THE  
AGENDA**

The Committee Recommendations contained within these minutes  
were adopted at the Council meeting on 25 July 2017.

## **6 BUSINESS OUTSTANDING**

### **6.1 BUSINESS OUTSTANDING TABLE FOR PARKS, RECREATION AND SPORT COMMITTEE**

**File No:** 10097  
**Attachments:** 1. Business Outstanding Table  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Evan Pardon - Chief Executive Officer

---

#### **SUMMARY**

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Parks, Recreation and Sport Committee is presented for Councillors' information.*

#### **COMMITTEE RECOMMENDATION**

THAT the Business Outstanding Table for the Parks, Recreation and Sport Committee be received.

**Moved by:** Councillor Wickerson  
**Seconded by:** Councillor Fisher

**MOTION CARRIED**

The Committee Recommendations contained within these minutes  
were adopted at the Council meeting on 25 July 2017.

## **7 PUBLIC FORUMS/DEPUTATIONS**

Nil

The Committee Recommendations contained within these minutes  
were adopted at the Council meeting on 25 July 2017.

## 8 OFFICERS' REPORTS

### 8.1 PARKS AND OPEN SPACE OPERATIONS REPORT - MAY AND JUNE 2017

**File No:** 1464  
**Attachments:** 1. Parks Monthly Report June 2017  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Robert Holmes - Manager Parks

---

#### SUMMARY

*This report provides information on the activities and services of Parks and Open Space Section for the months of May and June 2017.*

#### COMMITTEE RECOMMENDATION

THAT the report on the activities and services of Parks and Open Space Section for May and June 2017 be received.

**Moved by:** Councillor Fisher  
**Seconded by:** Councillor Wickerson  
**MOTION CARRIED**

The Committee Recommendations contained within these minutes  
were adopted at the Council meeting on 25 July 2017.

**8.2 POP-UP POLO ROCKHAMPTON****File No:** 6097**Attachments:**  
1. Pop-Up Polo Brief  
2. Pop-Up Polo Site Plan**Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Robert Holmes - Manager Parks

---

**SUMMARY**

*Following recent discussions and correspondence a local group of business people have indicated that they had worked towards holding a demonstration polo match in Rockhampton with a longer term view of it becoming an annual event. They believe that this event should and will stand on its own two feet economically; however, they would be appreciative and welcome any promotional and marketing support from the Council for Polo's maiden inception into Rockhampton.*

12:50PM Chief Executive Officer left the meeting  
12:50PM Chief Executive Officer returned to the meeting  
12:50PM Mayor Strelow attended the meeting

**COMMITTEE RECOMMENDATION**

THAT Council support the conduct of the 'Pop-Up Polo' event to be held on 7 October 2017 in Victoria Park, Sir Raymond Huish Drive, Rockhampton by:

- a. inclusion of the event in available promotional resources leading up to the event; and
- b. meeting the costs of remediation of the field, if necessary.

**Moved by:** Councillor Rutherford**Seconded by:** Councillor Fisher**MOTION CARRIED**

12:51PM Councillor Fisher left the meeting

The Committee Recommendations contained within these minutes  
were adopted at the Council meeting on 25 July 2017.

**8.3 APPLICATION: QLD CENTENARY OF ANZAC LASTING LEGACIES GRANTS PROGRAM - ROCKHAMPTON WAR MEMORIAL**

**File No:** 7149  
**Attachments:** 1. Application Guidelines - Lasting Legacies  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
Robert Holmes - Manager Parks  
**Author:** Vincent Morrice - Coordinator Park and Visitor Services

---

**SUMMARY**

Applications for the Queensland Centenary of Anzac *Lasting Legacies* Grants Program Round 5 closes 20 August 2017 and Round 6 closes January 2018 with grants up to \$80,000 available. Permission is sought to apply for funding to undertake restoration and enhancement works (commemorative walk and interpretive signage) at the Rockhampton War Memorial.

**COMMITTEE RECOMMENDATION**

THAT Council prepare a submission for lodgement to the Queensland Centenary of Anzac Grants Program seeking funding to support the restoration and enhancement works (commemorative walk and interpretive signage) for consideration at Council's Parks, Recreation and Sport Committee November 2017 meeting.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Wickerson  
**MOTION CARRIED**

The Committee Recommendations contained within these minutes  
were adopted at the Council meeting on 25 July 2017.



**8.4 PROPOSED DOG OFF LEASH AREA IN KOONGAL****File No:** 11741**Attachments:** Nil**Authorising Officer:** Michael Rowe - General Manager Community Services  
Robert Holmes - Manager Parks**Author:** Brett Nicholls - Coordinator Parks Planning and Projects

---

**SUMMARY**

*This report recommends that community consultation commence to establish a proposed dog off leash area within All Blacks Park, Koongal.*

**COMMITTEE RECOMMENDATION**

THAT Council approve that the area of All Blacks Park, Koongal outlined in this report be advertised as a future dog off leash area.

**Moved by:** Councillor Wickerson**Seconded by:** Mayor Strelow**MOTION CARRIED**

The Committee Recommendations contained within these minutes  
were adopted at the Council meeting on 25 July 2017.

---

**8.5 FORMALISING THE PLANTING PALETTE FOR THE ROCKHAMPTON REGION****File No:** 5918**Attachments:**

1. Planting Palette - Strategy
2. Planting Palette - Master Species List
3. Planting Palette - Technical Guidelines

**Authorising Officer:** Robert Holmes - Manager Parks**Author:** Christine Bell - Parks Planning and Land Management Officer

---

**SUMMARY**

*Our streets, parks and open spaces are significant natural assets. Plantings have the potential to transform our landscape and to provide a range of aesthetic, social, environmental, cultural and economic benefits. The Planting Palette provides a practical framework for long-term planting improvements across the Rockhampton Region, helping to deliver our vision of cool and shady landscapes with a splash of colour.*

**COMMITTEE RECOMMENDATION**

THAT this matter be considered in a Council forum following the next Parks, Recreation and Sport Committee meeting.

**Moved by:** Councillor Rutherford**Seconded by:** Councillor Wickerson**MOTION CARRIED**

The Committee Recommendations contained within these minutes  
were adopted at the Council meeting on 25 July 2017.

**8.6 AMENDED REQUEST FOR EXTENSION OF LEASED AREA FOR  
ROCKHAMPTON TOUCH FOOTBALL ASSOCIATION, REANEY STREET**

**File No:** 3718

**Attachments:** 1. Request from Rockhampton Touch Football Association for an extension to its leased area

**Authorising Officer:** Robert Holmes - Manager Parks  
Michael Rowe - General Manager Community Services

**Author:** Sophia Czarkowski - Sports and Education Supervisor

**Previous Items:** 9.5.3 - Freehold Lease and Trustee Lease renewals for Parks until 30 June 2018 - Parks, Recreation and Sport Committee - 22 Jun 2016 12.30 pm  
11.4 - Fees associated with registration of leases, licence and permits for Parks - Ordinary Council - 27 Sep 2016 9.00 am  
9.3.7 - Request for extension of leased area for Rockhampton Touch Football Association, Reaney Street - Parks, Recreation and Sport Committee - 19 Apr 2017 12.30 pm

---

**SUMMARY**

*Rockhampton Touch Football Association holds a Freehold Lease and Freehold Licence over Cyril Connell Fields at Reaney Street, The Common (Lot 2 RP613517). On 19 April 2017 the Committee approved an extension to the Club's Freehold Lease area for the purposes of completing a building extension. The Club incorrectly calculated the extension and has requested this be amended.*

**COMMITTEE RECOMMENDATION**

THAT Council accede to Rockhampton Touch Football Association's amended request to increase its Freehold Leased area by approximately 103m<sup>2</sup>.

**Moved by:** Councillor Wickerson

**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

The Committee Recommendations contained within these minutes  
were adopted at the Council meeting on 25 July 2017.

**1:22PM**

In accordance with s173(2) of the *Local Government Act 2009*, Councillor Wickerson disclosed a conflict of interest in respect of Item 8.7 - Freehold Lease and Trustee Lease Renewals for Parks until 30 June 2019 due to his Presidency of the Fitzroy Canoe Club, the Councillor considered his position, was of the opinion that he could participate in the debate and vote on the matter in the public interest.

His rationale for so determining was that this personal interest is not of sufficient significance that it will lead him to making a decision on this matter that is contrary to the public interest given the number of leases under consideration and should he leave the meeting a quorum would be lost and the meeting would be unable to continue. As such, the Councillor considered was of the opinion that he could participate in the debate and vote on the matter in the public interest.

Due to Councillor Wickerson disclosing a potential conflict of interest in respect of this item and deciding to vote on the matter, in accordance with s173(8) of the *Local Government Act 2009*, a record of how all Councillors who were entitled to vote on the matter is required to be recorded.

**8.7 FREEHOLD LEASE AND TRUSTEE LEASE RENEWALS FOR PARKS UNTIL 30 JUNE 2019**

**File No:** 374

**Attachments:** Nil

**Authorising Officer:** Michael Rowe - General Manager Community Services  
Robert Holmes - Manager Parks

**Author:** Sophia Czarkowski - Sports and Education Supervisor

---

**SUMMARY**

*In accordance with Section 236(1)(c)(iii) of the Local Government Regulation 2012 (Qld) a Council resolution is sought for the commencement of the renewal of Freehold Leases and Trustee Leases expiring up until 30 June 2019.*

**COMMITTEE RECOMMENDATION**

THAT a further report on leases due for renewal be prepared identifying those leases which would benefit from and be suitable for a longer term lease.

**Moved by:** Mayor Strelow

**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

**Division:** Councillors Rutherford, Strelow and Wickerson voted in the affirmative.

The Committee Recommendations contained within these minutes  
were adopted at the Council meeting on 25 July 2017.

## **9 NOTICES OF MOTION**

Nil

The Committee Recommendations contained within these minutes  
were adopted at the Council meeting on 25 July 2017.

## 10 URGENT BUSINESS\QUESTIONS

1:36PM Chief Executive Officer left the meeting

### 10.1 COUNCIL FREEHOLD PROPERTY IN NORMANBY STREET

**File No:** 2021

**Responsible Officer:** Michael Rowe – General Manager Community Services

---

#### SUMMARY

*Councillor Wickerson raised the matter of Council freehold property in Normanby Street.*

#### COMMITTEE RECOMMENDATION

THAT a report on options surrounding Council freehold property in Normanby Street be brought back to the Committee.

**Moved by:** Councillor Wickerson

**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

The Committee Recommendations contained within these minutes  
were adopted at the Council meeting on 25 July 2017.

---

## **11 CLOSURE OF MEETING**

There being no further business the meeting closed at 1:40pm.

---

SIGNATURE

---

CHAIRPERSON

---

DATE

The Committee Recommendations contained within these minutes  
were adopted at the Council meeting on 25 July 2017.