



# **PARKS, RECREATION AND SPORT COMMITTEE MEETING**

## **MINUTES**

**15 MARCH 2017**

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**REPORT OF THE PARKS, RECREATION AND SPORT COMMITTEE MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON WEDNESDAY, 15 MARCH 2017 COMMENCING AT 12.34PM**

## **1 OPENING**

## **2 PRESENT**

Members Present:

Councillor C R Rutherford (Chairperson)  
Councillor R A Swadling  
Councillor N K Fisher  
Councillor C E Smith  
Councillor M D Wickerson

In Attendance:

Mr M Rowe – General Manager Community Services (Executive Officer)  
Mr E Pardon – Chief Executive Officer  
Ms M Barrett – Manager Parks  
Mr W Clark – Acting Supervisor Media and Engagement Team  
Ms K West – Acting Governance Support Officer  
Ms L Leeder – Senior Governance Support Officer

## **3 APOLOGIES AND LEAVE OF ABSENCE**

Leave of Absence for the meeting was previously granted to the Mayor, Councillor Margaret Strelow.

## **4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

### **COMMITTEE RESOLUTION**

THAT the minutes of the Parks, Recreation and Sport Committee held on 15 February 2017 be taken as read and adopted as a correct record.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Swadling

**MOTION CARRIED**

## **5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

## **6 BUSINESS OUTSTANDING**

### **6.1 BUSINESS OUTSTANDING TABLE FOR PARKS, RECREATION AND SPORT COMMITTEE**

**File No:** 10097  
**Attachments:** 1. Business Outstanding Table  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Evan Pardon - Chief Executive Officer

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#### **SUMMARY**

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Parks, Recreation and Sport Committee is presented for Councillors' information.*

#### **COMMITTEE RECOMMENDATION**

THAT the Business Outstanding Table for the Parks, Recreation and Sport Committee be received.

**Moved by:** Councillor Swadling  
**Seconded by:** Councillor Fisher

**MOTION CARRIED**

## **7 PUBLIC FORUMS/DEPUTATIONS**

Nil

## 8 OFFICERS' REPORTS

### 8.1 PARKS AND OPEN SPACE OPERATIONS REPORT - FEBRUARY 2017

**File No:** 1464

**Attachments:** 1. Parks and Open Space Operations Report - February 2017

**Authorising Officer:** Michael Rowe - General Manager Community Services

**Author:** Margaret Barrett - Manager Parks

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#### SUMMARY

*This report provides information on the activities and services of Parks and Open Space Section for the month of February 2017.*

1:14PM Councillor Swadling left the meeting

1:15PM Councillor Swadling returned to the meeting

#### COMMITTEE RECOMMENDATION

THAT the report on the activities and services of Parks and Open Space Section for February 2017 be received.

**Moved by:** Councillor Wickerson

**Seconded by:** Councillor Smith

**MOTION CARRIED**

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**8.2 CEMETERIES POLICY: SUPPLEMENTARY REPORT**

**File No:** 11979  
**Attachments:** 1. Cemeteries Policy  
**Authorising Officer:** Margaret Barrett - Manager Parks  
Michael Rowe - General Manager Community Services  
**Author:** Vincent Morrice - Coordinator Park and Visitor Services  
**Previous Items:** 9.6.5 - Policy - Cemeteries - Parks, Recreation and Sport Committee - 19 Oct 2016 12.30 pm

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**SUMMARY**

*Following adoption of the Cemeteries Policy (October 2016) further information was requested on the background and implications of clauses 5.2.4 and 5.2.6. It was also requested that Officers investigate the establishment of a "maintenance trust" for Cemeteries. This report addresses that request.*

1:49PM Councillor Fisher left the meeting

**COMMITTEE RECOMMENDATION**

THAT:

1. The supplementary report on the Cemeteries Policy be received;
2. A further report be prepared on the impacts and implications of a Cemetery Maintenance Trust for the Gracemere Cemetery; and
3. A further report be presented in regard to the reservation and pre-purchase of burial plots at Gracemere Cemetery.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Rutherford  
**MOTION CARRIED**

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**8.3 REQUEST FOR TENURE FROM ROCKHAMPTON MOUNTAIN BIKE CLUB INC AT FIRST TURKEY****File No:** 374**Attachments:**

1. Rockhampton Mountain Bike Club Trail Overview
2. Map showing proposed Freehold Licence area and current Trustee Permit area

**Authorising Officer:** Margaret Barrett - Manager Parks  
Michael Rowe - General Manager Community Services**Author:** Sophia Czarkowski - Sports and Education Supervisor

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**SUMMARY**

*Rockhampton Mountain Bike Club Inc hold a Trustee Permit over part of Mount Archer (being Lot 41 LN2859 and Lot 2 LN2858) and are requesting to extend the tenured area to include adjacent freehold parcels Lot 1 RP618495 and Lot 83 LN2079.*

**COMMITTEE RECOMMENDATION**

THAT Council accede to the request from Rockhampton Mountain Bike Club Inc for a Freehold Licence over Lot 1 RP618495 and Lot 83 LN2079 for a period of three (3) years for the purposes of mountain bike riding and the creation, maintenance and upkeep of trails as detailed in the report.

**Moved by:** Councillor Swadling**Seconded by:** Councillor Smith**MOTION CARRIED**



## **9 NOTICES OF MOTION**

Nil

## 11 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

### COMMITTEE RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

#### 12.1 Update on Tenure at Norbridge Park

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**Moved by:** Councillor Wickerson

**Seconded by:** Councillor Smith

**MOTION CARRIED**

### COMMITTEE RESOLUTION

**1:59PM**

**THAT** pursuant to s7.11 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

2:00PM Councillor Smith left the meeting  
2:00PM Councillor Smith returned to the meeting  
2:06PM Councillor Fisher returned to the meeting  
2:10PM Chief Executive Officer left the meeting

### COMMITTEE RESOLUTION

**2:19PM**

**THAT** pursuant to s7.11 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

**Moved by:** Councillor Smith

**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

## 12 CONFIDENTIAL REPORTS

### 12.1 UPDATE ON TENURE AT NORBRIDGE PARK

**File No:** 4247

**Attachments:**

1. Letter from Football Rockhampton seeking consideration for a further tenure period
2. Football Rockhampton's Lease/Licence Renewal Application Form

**Authorising Officer:** Margaret Barrett - Manager Parks  
Michael Rowe - General Manager Community Services

**Author:** Sophia Czarkowski - Sports and Education Supervisor

**Previous Items:** 9.5.3 - Freehold Lease and Trustee Lease renewals for Parks until 30 June 2018 - Parks, Recreation and Sport Committee - 22 Jun 2016 12.30 pm

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

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#### SUMMARY

*Football Rockhampton hold a Freehold Lease and Freehold Licence over Norbridge Park and this report provides an update on dealings with Football Rockhampton and Football Central Queensland.*

#### COMMITTEE RECOMMENDATION

THAT Council renew the Freehold Lease and Freehold Licence with Football Rockhampton over Norbridge Park (Lot 1 RP613517) from 19 March 2016 to 31 January 2018.

**Moved by:** Councillor Swadling  
**Seconded by:** Councillor Wickerson  
**MOTION CARRIED**

## **10 URGENT BUSINESS\QUESTIONS**

### **13 CLOSURE OF MEETING**

There being no further business the meeting closed at 2:25pm.

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SIGNATURE

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CHAIRPERSON

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DATE