



PARKS, RECREATION AND SPORT COMMITTEE MEETING

AGENDA

17 AUGUST 2016

Your attendance is required at a meeting of the Parks, Recreation and Sport Committee to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 17 August 2016 commencing at 12.30pm for transaction of the enclosed business.

A handwritten signature in black ink, appearing to be "C. R.", is written over a horizontal line.

CHIEF EXECUTIVE OFFICER
11 August 2016

Next Meeting Date: 21.09.16

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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1 OPENING

2 PRESENT

Members Present:

Councillor C R Rutherford (Chairperson)
The Mayor, Councillor M F Strelow
Councillor R A Swadling
Councillor N K Fisher
Councillor M D Wickerson

In Attendance:

Mr M Rowe – General Manager Community Services (Executive officer)
Mr E Pardon – Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Leave of absence previously granted to Councillor Ellen Smith from 15 to 19 August 2016 inclusive.

4 CONFIRMATION OF MINUTES

Minutes of the Parks, Recreation and Sport Committee held 20 July 2016

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

6.1 BUSINESS OUTSTANDING TABLE FOR PARKS, RECREATION AND SPORT COMMITTEE

File No: 10097

Attachments: 1. Business Outstanding Table for Parks,
Recreation and Sport Committee

Authorising Officer: Evan Pardon - Chief Executive Officer

Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Parks, Recreation and Sport Committee is presented for Councillors' information.

OFFICER'S RECOMMENDATION

THAT the Business Outstanding Table for the Parks, Recreation and Sport Committee be received.

BUSINESS OUTSTANDING TABLE FOR PARKS, RECREATION AND SPORT COMMITTEE

Business Outstanding Table

Meeting Date: 17 August 2016

Attachment No: 1

Meeting Date	Report Title	Resolution	Responsible Officer	Due Date	Comments
20 July 2016	Request to enter into a Trustee Permit with Peace International Archery Club Inc at Rosel Park	THAT as Magnum Paintball has not entered into a Trustee Lease with Council, Council approve the request to enter into a Trustee Permit with Peace International Archery Club Inc at Rosel Park, 504 Quay Street (being part of Lot 439 on LN2827) subject to the conditions listed in the report.	Sophia Czarkowski	03/08/2016	
20 July 2016	Third Party Signage on Parkland Policy	THAT Council not adopt the Signage Policy and instead ask for a fact sheet to be established to allow signage of an acceptable size and format to be installed to allow fundraising for our sporting organisations.	Sophia Czarkowski	03/08/2016	

Meeting Date	Report Title	Resolution	Responsible Officer	Due Date	Comments
20 July 2016	CQ Sports Precinct Inc	<p>.THAT Council:</p> <ol style="list-style-type: none"> Contribute \$10,000 towards a feasibility study for sports development (in multiple locations around the region) subject to: <ul style="list-style-type: none"> The active and ongoing involvement of Regional Development Australia in the development of the proposal; The outcomes of the Regional Sport, Recreation and Open Space Strategy; Central Queensland University contributing a similar amount and be involved where necessary; Council Officers developing the scope of the feasibility study; and Council engaging and instructing Central Queensland University for the parts of the feasibility study. Is clear in its statement that we support augmentation of the rowing and other aquatic facilities on the Fitzroy River; and The proposed West Rockhampton site is only suitable for aquatic based facilities. 	Brett Nicholls	03/08/2016	

Meeting Date	Report Title	Resolution	Responsible Officer	Due Date	Comments
20 July 2016	Naming of Parks and Reserves	THAT Council approve naming of the area: 1. Between the Somerset Connection Rd and Gracemere Industrial Access Road as 'Bruce Russell Reserve'; and 2. At the junction of Poison Creek Road and Razorback Road as 'Ken Rowley Reserve'.	Margaret Barrett	02/09/2016	
20 July 2016	Dog Off Leash Areas	THAT Council approve the following area be advertised as a future dog off leash area: ▪ Eddie Baker Park, Norman Gardens (access via Currawong Street and Rosella Court) but limited to the areas designated as a dog off leash area by signpost.	Margaret Barrett	03/08/2016	

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 OFFICERS' REPORTS

8.1 PARKS AND OPEN SPACE OPERATIONS REPORT - JULY 2016

File No: 1464

Attachments: 1. Parks and Open Space Operations Report - July 2016

Authorising Officer: Michael Rowe - General Manager Community Services

Author: Margaret Barrett - Manager Parks

SUMMARY

This report provides information on the activities and services of Parks and Open Space Unit for the month of July 2016.

OFFICER'S RECOMMENDATION

THAT the report on the activities and services of Parks and Open Space Unit for July 2016 be received.

COMMENTARY

The Parks and Open Space Unit is responsible for the following areas:

1. Park Visitor Services
 - Kershaw Gardens
 - Rockhampton Botanic Gardens
 - Rockhampton Zoo
 - Cemeteries
2. Park Operations
 - Park and Landscape Maintenance
 - Street & Park Tree management
 - Public Amenity and Cleansing
3. Park Planning and Projects
 - Sport and Recreation
 - Sport and Education Services
 - Aquatic Facilities
 - Park Facilities construction and maintenance
 - Planning and Design

The attached report contains information on the activities and services of these areas for July 2016.

PARKS AND OPEN SPACE OPERATIONS REPORT - JULY 2016

Parks and Open Space Operations Report - July 2016

Meeting Date: 17 August 2016

Attachment No: 1

MONTHLY OPERATIONS REPORT
PARKS AND OPEN SPACE SECTION
Period Ended 31 July 2016

VARIATIONS, ISSUES AND INNOVATIONS

Innovations

Improvements / Deterioration in Levels of Services or Cost Drivers

Public area cleansing has been reduced/ removed in mixed use areas of Victoria Parade due to noise complaints. Alternative equipment that operates with reduced noise emission and delivers similar quality and efficiency is being investigated.

LINKAGES TO OPERATIONAL PLAN

1. COMPLIANCE WITH CUSTOMER SERVICE REQUESTS

The response times for completing the predominant customer requests in the reporting period for Parks are as below:

	Balance B/F	Completed in Current Mth	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS BALANCE	Work Orders Issued	Under Long Term Investigation	Avg W/O Issue Time (days) 12 months	Completion Standard (days)	Avg Completion Time (days) Current Mth		Avg Completion Time (days) 6 Months		Avg Completion Time (days) 12 Months		Avg Duration (days) 12 Months (complete and
			Received	Completed												
Cemeteries - Complaint	0	0	0	0	0	0	0	0.00	8	<div></div>	0.00	<div></div>	3.00	<div></div>	3.33	1.00
Cemeteries - General Enquiry	0	0	2	1	1	0	0	-0.48	2	<div></div>	2.00	<div></div>	2.14	<div></div>	3.68	0.73
Sport & Recreation - General Enquiry	2	2	4	3	1	0	0	146.79	10	<div></div>	8.33	<div></div>	6.43	<div></div>	15.00	12.98
Parks Booking Services Request ***Notification***	1	1	0	0	0	0	0	0.00	5	<div></div>	0.00	<div></div>	17.50	<div></div>	7.00	0.50
Tree and Stump Removal - Request	19	14	48	23	30	0	0	4.20	50	<div></div>	9.48	<div></div>	15.92	<div></div>	17.87	13.82
Parks General - Request	28	16	83	49	45	11	0	11.28	10	<div></div>	2.75	<div></div>	9.21	<div></div>	67.56	7.16
Tree Trimming - Request	23	17	166	151	21	0	0	25.48	40	<div></div>	1.27	<div></div>	8.09	<div></div>	9.47	7.05
Council Owned Swimming Pools - General Enquiry	0	0	0	0	0	0	0	0.00	10	<div></div>	0.00	<div></div>	2.00	<div></div>	4.25	2.00

2. COMPLIANCE WITH STATUTORY AND REGULATORY REQUIREMENTS INCLUDING SAFETY, RISK AND OTHER LEGISLATIVE MATTERS

Safety Statistics

The safety statistics for the reporting period are:

	FIRST QUARTER		
	Jul	Aug	Sept
Number of Lost Time Injuries	0		
Number of Days Lost Due to Injury	19		
Total Number of Incidents Reported	4		
Number of Incomplete Hazard Inspections	4		

Risk Management Summary

Potential Risk	Current Risk Rating	Future Control & Risk Treatment Plans	Due Date	% Completed	Comments
Animal housing at the Zoo does not meet the required standard (inclusive of; animal husbandry, record keeping, staffing & asset renewal) resulting in: Loss of zoo licences / closure of facility; Injury or death to an animal; Negative public perception; Staff turnover; Injury or death to zookeepers.	Moderate 6	1. Documented procedures rolling review. 2. Develop, implement, and annually review development plan (linkage to budget required) to upgrade exhibitions and achieve implementation of the approved/ ultimate zoo master plan. 3. Staff to monitor and contribute to review/formation of industry guidelines standards.	30/06/16	20	<i>Procedure Manual</i> review/ update is continuing. Budget approval for further construction deferred to 2016-17 On-going
Lack of a holistic fire mitigation plan for the region detailing responsibilities within Council.	High 4	Manager Parks to finalise development and implementation of a regional fire mitigation strategy in collaboration with state government agencies and property owners.	31/12/14	95	Regional strategy and Mt Archer sub-plan completed. MoU drafted, returned to QPWS for final review.
Tree fails resulting in: injury/death; damage to property; damage to Council's reputation; negative financial impact.	Low 7	1. Review, update and submit Street and Parks Tree Master Plan for approval to	31/12/15	60	Policy review/ update commenced

Potential Risk	Current Risk Rating	Future Control & Risk Treatment Plans	Due Date	% Completed	Comments
		implement. 2. Programmed maintenance works to be implemented to full capacity. 3. Ergon Service Level Agreement is to be in place and implemented.			Programs drafted, implementation commenced; to be monitored.
Loss of significant/ historic/ iconic botanical collections resulting in negative publicity and loss of: reputation; region's "green" status; iconic material; and research opportunities.	Moderate 6	1. Review, update and implement existing land & conservation management & succession plans. 2. Complete the identification of the current collection as part of the succession plan.	30/06/16	40	Botanical Collection Management Strategy for Botanic Gardens drafted. GPS still to be completed for some plantings plus indexing of all.
Inadequate/ inappropriate open space does not meet the community's requirements/ expectations resulting in lack of: standardised infrastructure charges; consistency and quality of the asset including land; lack of benchmark for Council/ developer Standards; unwanted contributed assets; leading to reputational damage; social problems and; financial impacts.	Moderate 5	1. Develop & implement a Parks Infrastructure Strategy for conditioning of new development. 2. Develop a local parks contribution policy. 3. Complete & implement Landscape Guidelines (as part of CMDG). 4. Open Space Strategy to be reviewed and implemented (inc service levels).	31/12/16	70	Scoping for review of Open Space Strategy commenced; programmed to be completed in 2016/17 financial year
Integrity of land-fill caps, where Council is now using the space for public use (eg parks), is impacted through an event occurring causing exposure of toxins, hazards etc (eg TC Marcia causing tree fall and erosion) resulting in public health and safety; financial and environmental repercussions	Moderate 7	1. Continuous review and updating of Site Management Plan 2. Site remediation priorities to be determined, planned and implemented	30/06/17	15	

Legislative Compliance & Standards

Legislative Compliance Matter	Due Date	% Completed	Comments
BioSecurity Qld (Zoo) Three year license renewed in 2016 Self-audit and reporting	May 2019 As required	Current	
Births, Deaths & Marriages (Cemeteries) Burials reporting	Within 7 days of burial	100%	
Heritage Act (Various sites) General exemption certificate applications <ul style="list-style-type: none"> Applications lodged Applications approved Applications pending 			
Land Act Land Management Plans			

3. ACHIEVEMENT OF CAPITAL PROJECTS WITHIN ADOPTED BUDGET AND APPROVED TIMEFRAME

Detailed project scoping, estimating and procurement proceeding as appropriate. The budget column indicates the approved budget for 2016-17.

The following abbreviations have been used within the table below:

<i>WIP</i>	<i>Work in progress</i>
<i>NYC</i>	<i>Not yet commenced</i>
<i>PC</i>	<i>Practical Completion</i>
<i>C</i>	<i>Works Complete</i>

Project	Start Date	Expected Completion Date	Status	Budget	YTD actual (inc committals)
PARKS CAPITAL WORKS PROGRAM					
Upgrade field surface			NYC	70,000	
Comment:					
Cedric Archer Reserve			WIP	1,150,000	253,085
Comment: Skate park construction completed, official opening held Saturday 23 July. ITQ for decommissioning of the old skatepark being developed. ITQ for the three shelters closed. ITQ for lighting currently open.					
Mt Archer activation plan implementation			WIP	250,000	
Comment: Council has been notified that the Building Our Regions application has moved to second stage and a detailed application is being prepared.					

Project	Start Date	Expected Completion Date	Status	Budget	YTD actual (inc committals)
Playground Equipment renewal program			WIP	51,000	54,055
Comment: Renewing playground equipment at end of life.					
Mount Morgan streetscape improvements			WIP	230,000	
Comment: Consultation has been completed and the feedback is being incorporated into a revised design for Council's consideration.					
Playground Shade Construction program			NYC	118,500	
Comment:					
Parkhurst (Olive St) – planning, design and development			WIP	60,000	18,850
Comment: Feasibility for development of multi-sport precinct at Olive St is underway.					
Gracemere Cemetery			WIP	50,000	455
Comment: Draft Ashes Garden landscape plan finalised for internal review.					
Redevelopment 42 nd Battalion Memorial Pool	July 2015	Oct 2016	WIP	1,083,432	2,087,550
Comment: Contract works on wet deck and new treatment plant, equipment and reticulation underway. Timeframes for the works (due to later than anticipated contract award) mean that pool won't open on the published date of 1 September, but will open in October. Project received funding from LGGSP over two years – 2015-16 and 2016-17.					
BBQ Renewal			NYC	64,000	
Comment:					
Rockhampton Botanic Gardens – pathways			WIP	185,662	83,112
Comment: Priority areas for rectification to be re-assessed due to TC Marcia impact.					
Zoo – renewal of internal pathways			NYC	20,000	
Comment:					
Botanic Gardens – Japanese Garden pond restoration			NYC	30,000	
Comment:					
Victoria Park – drainage (trampoline/ gym/ bowls)			WIP	100,000	

Project	Start Date	Expected Completion Date	Status	Budget	YTD actual (inc committals)
Comment: Engineering Services have completed designs (in order to inform budget estimate); timing of works to be negotiated with Civil Operations and lessees.					
Div 6 Parks Project			WIP	15,000	
Comment: Improvements for Col Brown Park – revised planting plans prepared; plants being procured and timing for works being determined.					
Div 7 Queens Park Mosaic			NYC	50,000	
Comment: Scope definition sought from Councillor. Quotes being obtained for full restoration.					
Div 7 Kershaw Gardens swings				20,000	
Comment: Allocation is directed at swing as part of playground redevelopment					
Div 10 – Stage 2 Frenchmans Creek			WIP	25,000	1,140
Comment: National Tree Day event held at 2 locations in July: Ollie Smith Park and Frenchville Road walkway.					
Div 2 – Revegetation of Frenchmans Creek				20,000	
Comment: Works will continue from allocation in 2015-16 (Div 10 – Stage 2 Frenchmans Creek)					
Irrigation Renewal			NYC	474,000	
Comment					
Tables – Picnic Renewal			NYC	60,000	
Comment:.					
Fencing/ Gates/ Bollards Renewal			NYC	69,400	
Comment:					
Footpaths Renewal			NYC	25,500	
Comment					
TCM: Zoo aviary			WIP	381,858	
Comment: Restoration and repair of cyclone damage in Rockhampton Zoo. Tender for new aviaries closed. Contract to be awarded, estimated program of 3 months.					
TCM – RBG Road/ Pathways/ bridges and car-parks			WIP	250,000	14,800
Comment:					

Project	Start Date	Expected Completion Date	Status	Budget	YTD actual (inc committals)
TCM RBG - Fernery & Visitor Centre entry			WIP	200,000	6,546
Comment: Restoration and repair of cyclone damage in Parks.					
TCM – Kershaw remediation	Apr 2015		WIP	3,000,000	744,950
Comment: Restoration and repair of cyclone damage in Parks. Funding approved under Special NDRRA Category for clean-up costs.					
Botanic Gardens strategic framework			WIP	51,000	
Comment: Scope for this is underway.					
Major Project seed funding – improved sport facilities			WIP	400,000	
Comment: Council allocated this funding to Rockhampton Hockey Association to support application for State funding for second artificial playing surface. Funding agreement to be drafted.					
Div 3 Shade Sail Elizabeth Park and Play equipment			NYC	30,000	
Comment: Quotes being sought					
Div 5 Zoo Improvements			NYC	70,000	
Comment: Tender for new aviaries closed. Contract to be awarded, estimated program of 3 months.					
Div 1 Parks Improvement in Div 1 (Currajong Park and others)			NYC	70,000	
Comment:					
Div 2 Playground equipment			NYC	15,000	
Comment:					

4. ACHIEVEMENT OF OPERATIONAL PROJECTS WITHIN ADOPTED BUDGET AND APPROVED TIMEFRAME

Project	Revised Budget	Actual (incl. committals)	% budget committed	Explanation
Median restoration	\$90,000			Scoping underway for next stage of Gladstone Road
Open Space strategy review	\$60,000			Brief being prepared
Tree renewals/ planting	\$90,000	\$7,400	8%	Tree replacements in Gracemere and Yaamba Road
Project	Explanation			
Policy Reviews:				
• Street Tree Policy	Current version being reviewed and overall scope for revised policy drafted. Aligning policy with Planning Scheme policy requirements			
• Cemetery Policy	Current version being reviewed and updated.			

Kershaw Gardens

Parts of Kershaw Gardens remain closed to the public. Council has endorsed the design elements and staging plan for construction of the earthworks, services and embellishments in the Central Precinct. Urbis will now progress to “for construction plans”, seek relevant statutory approvals and proceed to issue of tender/s.

Restoration works have continued in the southern section. Quotations have been sought for the supply and delivery of granite for pathways. Approximately 50% of the Gardens is available for public access.

An updated draft Land Management Plan (a statutory requirement) is now being finalised and, once approved by the Department of Natural Resources and Mines, will be released for community feedback, as required by legislation.

Rockhampton Botanic Gardens

Renovation works continued in the Cenotaph precinct following the successful installation of the ex-ground Canariensis Palms. Visual inspections noted new growth, and no evidence of the presence of pests or diseases.

Associated electrical works (upgrade of distribution boards) has progressed.

Rockhampton Zoo

As expected, visitation was high during the school holiday period. The visitor data count for the weekend of 23-24 July was exceptionally high (in excess of 10,000 over two days); not clear if the counter malfunctioned or if unusually high visitor numbers were due to the presence of a *Pokemon Go* location within the Zoo.

Australasian Training and Conditioning Workshop 2016

Planning continues for the workshop to be hosted by Rockhampton Zoo during October 2016. The program is now being finalised and will be distributed in early August. Registrations are strong given that the event will not be held until late October.

Regional Cemeteries

Maintenance of sites across the region was conducted in accordance with requirements. A Babies Memorial Service was held at Rockhampton Memorial Gardens on 13 July and was well attended.

Tenure Renewal

78 Agreements are currently being progressed:

- 31% are waiting on the Club to return/finalise documentation
- 26% are waiting on Council including approvals or updated plans
- 34% have not yet expired, however, the renewal process has commenced.

Spring Garden Spectacular

The annual Spring Garden Spectacular aims to promote gardening, environmental sustainability and community development. The following competition dates have been set:

- Competition Closes: 25 August 2016
- Judging: 31 August – 2 September 2016
- Presentation Day: 10 September 2016
- Bus Tour: 11 September 2016 (unconfirmed)

To date, a naming rights sponsor has not been secured with a number of businesses reporting that sponsorship is difficult at the moment due to the economic climate. In saying this, the competition has received pleasing support with the major and category sponsorships as listed below:

- Major Sponsors:
 - 4RO
 - The Morning Bulletin
- Category Sponsors:
 - Best Use of Native Plants – Total Eden
 - Best lifestyle Garden – Charlies Pest Control
 - Best Home Garden Not on Town Water – Think Water Rockhampton
 - Best Senior Garden – Fitzroy River Water
 - Best Food Garden – Fitzroy River Water
 - Best Young Gardener/s – Fitzroy River Water
 - Best Home Garden on Town Water – Fitzroy River Water
 - Best View From the Street – Gunna–Do Hardware
 - Best Corporate Garden – Rimrock Agencies Pty Ltd
 - Best Flower Garden – Dowdens Pump and Water Treatment
- Prize Sponsors:
 - Rimrock Agencies Pty Ltd
 - Gracemere and Mt Morgan Hardware x 3
 - Native Plants Qld x 2

Marketing collateral has been produced and Officers have finalised radio and newspaper advertising as well as Facebook information. Letters have been sent to all previous entrants, schools and a range of community organisations regarding entering the competition. As of 1 August 2016, Council has 15 entries for the garden competition including three (3) schools.

2016 Tropicana (Topical and Sustainable Gardening Expo)

2016 Tropicana preparations are underway for the tropical and sustainable gardening expo to be held at Rockhampton Botanic Gardens on Saturday 10 September 2016. The inaugural event aims to promote everything within the region relating to tropical and sustainable gardening. The aim of the event is to:

- Improve understanding and skills in gardening in tropical areas
- Increase awareness of sustainable gardening opportunities
- Provide a platform for all tropical and sustainable gardening related community organisations and industries located within the Rockhampton region the opportunity to promote their business, products and activities
- Provide the community with access to a range of service providers and industry
- Showcase innovative and environmentally friendly products and services

Site holder registrations have been distributed to businesses from across the Rockhampton region. Marketing activities progressing with newspaper and Facebook advertising organised.

National Tree Day

29 and 31 July 2016

National Tree Day, a Planet Ark event that Council regularly participates in was held on Friday 29 July 2016 for schools and Sunday 31 July 2016 for the community.

Four (4) schools participated in the event being Depot Hill State School, Rockhampton State High School, Saint Anthony's Primary School and Lakes Creek State School.

Community tree planting events were held across the region along with free BBQs for attendees. The following events occurred:

- Ollie Smith Park, near Halford Street
This event was held from 8am-9:30am and was attended by 10 community members.
- Frenchville Road, Frenchville
This event was held from 11am to 1pm and was well attended with approximately 29 community members attending and assisting with planting 192 plants.
- Arthur Timms Lookout, Hall Street South, Mount Morgan
This event was held from 11am to 1pm and it received the highest attendance with 65 community members assisting with planting. Additional holes were dug to allow more plants to be planted.

Overall attendance figures were similar to 2015; however this was spread across three sites rather than just one. Marketing included newspaper advertising, Facebook promotion and advertising, registration on the Planet Ark website and RRC website.

2017 Sports and Health Expo

Planning for the 2017 Sports and Health Expo is underway with the following event particulars being set:

Event Date: Sunday 12 February 2017

Event Time: 9am to 1:30pm

Location: Robert Schwarten Indoor and Outdoor Pavilions

Sporting clubs, health service providers, gyms, personal trainers and sport retailers will again be invited to attend the 2017 Sports and Health Expo.

5. DELIVERY OF SERVICES AND ACTIVITIES IN ACCORDANCE WITH COUNCIL'S ADOPTED SERVICE LEVELS

These service levels are not formally adopted but are operational standards to show overall progress across the Parks section.

Service Delivery Standard	Target	Current Performance
Pool Operator reporting (Rec'd by 7 th of Month)	On-time	Achieved
Tenure Renewals – Resolved in the current financial year	78	0 (FYTD)

Progressive Measures / Indicators	Previous Period	Current Period
Pool Patronage (previous period is same month last year)	3,893	4,428
Burials (previous period is same month last year)	16	16
Ashes Interments (previous period is same month last year)	10	3
Chapel/ other Services (previous period is same month last year)	5	4
Zoo visitors (previous period is same month last year)	16,133	27,457
Zoo donations (previous period is same month last year)	\$1,266.05	\$2,078.38
Parks bookings (number of events and celebrations in month / FYTD) (previous period is same month last year)	39 / 593	74 / 74
Volunteer Participation (hours) – Zoo (previous period is previous month)	409	292
Volunteer Participation (hours) – Regional Cemeteries (previous period is previous month)	0	0

FINANCIAL MATTERS

As at period ended 31 July 2016 – 8.3% of year elapsed.

	Adopted Budget \$	Revised Budget	Adopted Budget (Pro Rata YTD) \$	YTD Actual \$	YTD Commit + Actual \$	Variance %	On target 8.3% of Year Gone
PARKS							
Parks Operations							
1 - Revenues	(47,000)	0	(3,917)	0	0	0%	✘
2 - Expenses	5,193,007	0	432,751	233,757	660,257	5%	✓
3 - Transfer / Overhead Al	1,446,238	0	120,520	76,536	80,136	5%	✓
Total Unit: Parks Operations	6,592,245	0	549,354	310,293	740,393	5%	✓
Parks Planning & Projects							
1 - Revenues	(160,000)	0	(13,333)	(17,106)	(17,106)	11%	✓
2 - Expenses	2,695,244	0	224,604	101,929	519,782	4%	✓
3 - Transfer / Overhead Al	481,546	0	40,129	24,180	24,180	5%	✓
Total Unit: Parks Planning & Projects	3,016,790	0	251,399	109,003	526,856	4%	✓
Parks Management							
1 - Revenues	(55,900)	0	(4,658)	104	104	0%	✘
2 - Expenses	5,330,359	0	444,197	184,232	201,073	3%	✓
3 - Transfer / Overhead Al	64,608	0	5,384	6,043	6,043	9%	✘
Total Unit: Parks Management	5,339,066	0	444,922	190,379	207,220	4%	✓
Parks Visitor Services							
1 - Revenues	(292,020)	0	(24,335)	(30,006)	(30,006)	10%	✓
2 - Expenses	4,520,847	0	376,737	168,388	251,343	4%	✓
3 - Transfer / Overhead Al	494,841	0	41,237	23,991	23,991	5%	✓
Total Unit: Parks Visitor Services	4,723,668	0	393,639	162,374	245,329	3%	✓
Total Operations:	19,671,770	0	1,639,314	772,048	1,719,798	4%	✓

8.2 FREEHOLD LEASE AND TRUSTEE LEASE RENEWALS FOR PARKS

File No: 374
Attachments: Nil
Authorising Officer: Margaret Barrett - Manager Parks
Peter Owens - Acting General Manager Community Services
Author: Sophia Czarkowski - Sports and Education Supervisor

SUMMARY

In accordance with section 236(1)(c)(iii) of the Local Government Regulation 2012 (Qld), a Council resolution is sought for the commencement of the renewal of four (4) Freehold Leases and Trustee Leases expiring prior to 31 October 2017.

OFFICER'S RECOMMENDATION

THAT

1. Pursuant to section 236(1)(c)(iii) of the *Local Government Regulation 2012* (Qld), Council approve the renewal of the Freehold Leases and Trustee Lease as identified in the report; and
2. Council authorises the Chief Executive Officer (Sports and Education Supervisor) to negotiate the terms and conditions of the agreements with the organisations listed in the report in preparation for execution by the delegated officer.

COMMENTARY

A report was presented to Parks, Recreation and Sport Committee on 22 June 2016 requesting permission to renew a number of Freehold Leases and Trustee Leases which were approved. An additional four (4) Freehold Leases and Trustee Leases are due for renewal prior to 31 October 2017 and officers seek Council approval to commence renewal processes.

Under Section 236 of the *Local Government Regulation 2012* (Qld), Council has the ability to renew leases to existing lessees, provided that Council has decided, by resolution, that the exception applies to the leasing of valuable non-current assets (i.e. land) other than by tender or auction.

BACKGROUNDTenure Renewals

The following organisations hold Freehold Leases or a Trustee Lease that are due for renewal prior to 31 October 2017. Upon receipt of the Council resolution, the renewal process will commence and each organisation will be invited to apply for a further tenure. It is proposed that tenure be granted under the following conditions:

1. Term: 5 years (all renewals will be amended to ensure the expiry dates falls on 30 June of the relevant year).
2. Fees and Charges: In accordance with Council's schedule of fees and charges for the 2016/17 Financial Year fixed for the duration of the term of the agreement.
3. Special Conditions: As required

Agreement Type	Organisation	Expiry Date	Real Property Description (Park name or Address)
Freehold Lease	Rockhampton Woodworkers Guild Inc	21/12/2016	Part of Lot 1 on SP255291 (Elizabeth Park, Foster Street)
Freehold Lease	Rockhampton Touch Football Association Inc	30/06/2017	Part of Lot 2 on RP613517 (Cyril Connell Fields)
Freehold Lease	Capricorn Country Club	30/06/2017	Lot 1 on RP613257; Lot 2 on RP613257; Lot 33 on RP612668; Lot 284 on LIV40622; Lot 100 on SP181943 (Richardson Road)
Trustee Lease	Rockhampton Radio Control Car Club Inc	31/10/2017	Part of Lot 1 on LN2815 (Ian Besch Drive)

LEGISLATIVE CONTEXT

Section 236 of the *Local Government Regulation 2012* (Qld) provides Council with the ability to renew a lease to an existing lessee provided there is a Council resolution.

CONCLUSION

It is recommended that Council approve the renewal of the Leases identified in the report and that the Chief Executive Officer (Sports and Education Supervisor) negotiate the terms and conditions of each in preparation for consideration and execution by the delegated officer.

8.3 PROPOSED DEVELOPMENT OF SPORTING PRECINCT AT OLIVE STREET, PARKHURST

File No:	8052
Attachments:	1. Map of 5-71 Olive Street, Parkhurst 2. Map of 5-71 Olive Street, Parkhurst - Identifying Constraints
Authorising Officer:	Margaret Barrett - Manager Parks Peter Owens - Acting General Manager Community Services
Author:	Sophia Czarkowski - Sports and Education Supervisor
Previous Items:	16.1 - Update on Rockhampton Hockey Association's Application for a second synthetic hockey surface - Ordinary Council - 26 Apr 2016 9:00am

SUMMARY

Council provides land for sport and recreation purposes across the Region. With suitable land becoming scarce, Council is progressing to the creation of multi-use sporting precincts to cater for a range of sports and community activities. This type of development will result in centralised sporting precincts, maintenance efficiencies and cost savings whilst providing economic and social benefits for the Region.

This report details the proposed development of a sporting precinct at Olive Street, Parkhurst which aims to create a sporting hub capable of hosting state, national and international events.

OFFICER'S RECOMMENDATION**THAT**

1. Council authorise further investigations into the suitability of 5-71 Olive Street, Parkhurst (Lot 2 RP617657) to be developed as a sporting precinct; and
2. Council authorise Officers to commence the Material Change of Use process to deal with the land.

COMMENTARY

Council owns freehold land located at 5-71 Olive Street in Parkhurst, the property is 119 hectares in size and is currently zoned as Emerging Communities.

Council has investigated this property as a potential sporting precinct previously; however, constraints have inhibited the development of the site. A planning study was conducted recently to identify ways in which Council can deal with the identified constraints and to reaffirm the site's suitability as a sporting precinct capable of hosting state, national and international events whilst catering for local sporting organisations and local competitions and fixtures.

Through an Invitation to Quote (ITQ) process Otium Planning Group were engaged to complete the planning study with a view to considering a number of land attributes and organisations based on Council's Lease/Licence Waiting List and known needs and issues.

Otium Planning Group considered the suitability of the land with respect to the following users/activities:

- Field Sports (provision of fields suitable for multiple sports, including hockey)
 - Cycling Sports (BMX and criterium)
 - Field Archery
 - Athletics Running Track
-

- Indoor and Outdoor Courts (netball)
- Short term hire arrangements for community organisations
- Outdoor recreation opportunities

BACKGROUND

Otium Planning Group has provided a copy of the report, which has identified a number of constraints and opportunities associated with the site as outlined below.

The identified constraints are all manageable with appropriate mitigation or planning to minimise the issues.

Sporting Precinct Development:

The development of a sporting precinct at Olive Street aims to provide for local sporting organisations as well as state, national and international events that will showcase Rockhampton's sporting facilities, talent and Region as a whole. Leveraging off a number of site attributes, including proximity to airport, hotels and services the development of quality infrastructure will assist in making Rockhampton the sporting capital of Queensland.

The sports indicatively being catered for at the proposed venue have the ability to host major events and are not currently well provided for or do not currently have facilities within the Region.

The provision of land for various sports will ensure that the allocation meets the current needs of the sport as well as allows for future growth.

Other land uses:

The property is positioned in a major growth area for the Region and at approximately 119 hectares in size it lends itself to uses beyond just a sporting precinct. It is proposed that areas of the property could be sold for residential and commercial developments and that the proceeds of any sales be used to contribute to the development and ongoing management of the sporting precinct.

It is anticipated that two (2) hectares of land could be used for commercial purposes; 50 hectares for residential and the remaining 67 hectares would be sport and recreation (60 hectares) and open space (7 hectares).

Planning

The property is currently zoned as Emerging Communities and it is proposed that a Material Change of Use would be required to enable sport and recreation developments to be carried out on the land. The property is affected by a number of planning overlays all of which are manageable.

Flooding and Drainage:**Constraint:**

Development in the surrounding areas and natural flows of water have resulted in unformed drainage channels across the property which will impact on future development. In the north and west of the property drainage feeds into a creek corridor and drainage into this corridor will need to be managed to minimise the impact on existing and future residential developments on the surrounding land.

Opportunity:

Establishment of new alignment for drainage should minimise the impact on sporting facilities and surrounding land. Further planning could provide deeper pools to enhance ecological outcomes and larger storage areas could provide water conservation opportunities.

Easements:**Constraint:**

An easement containing a rising main runs across the property and is unable to support additional use; a second rising main would be required. The existing rising main may prove problematic to future sporting developments due to its alignment.

A high voltage easement runs across the property inhibiting potential areas of development.

Opportunities:

The rising main (easement) can be relocated if required at an estimated cost of \$437 per metre. Correct planning of the second rising main should allow it to cater for the proposed sporting precinct and additional capacity to assist in hosting major events and future infrastructure developments.

The high voltage easement is not considered to be of detriment to the uses of the site and can be managed through planning.

Unexploded Ordinance (UXO):**Constraint:**

A small area located on north eastern corner of the property is subject to UXO requirements resulting in this portion of land being sterilised from public use.

Opportunities:

This is not considered to be of detriment to the site and this area can be managed to minimise public risk.

Site Access and Circulation:**Constraint:**

Historically issues with accessing the property have been identified due to its proximity to the Bruce Highway resulting in potential traffic management issues. Queensland Government's Department of Transport and Main Roads (TMR) is proposing a highway upgrade including 'signalizing' the Olive Street intersection. Council Officers are working with TMR to ensure that this upgrade caters for current and future proposed usage.

Opportunities:

Proposed access to Olive Street is via Boundary Road and Norman Road and it is proposed that the precinct's primary access is at the intersection of Norman Road and Olive Street. Future additional access will be considered where Olive Street would potentially intersect with McMillan Avenue.

With future population growth and developments in Parkhurst it is envisaged that road access from the north of the site may be likely.

Careful planning and a staged approach to development will ensure that internal site vehicular and pedestrian/cycling movements are catered for through utilising shared use pathways and roads. Additionally provision for overflow parking will be provided in the open space areas to allow for major events.

BUDGET IMPLICATIONS

The full financial implications of the development of a sporting precinct at Olive Street are yet to be determined.

Of note is the potential to use proceeds from selling off a portion of Olive Street for residential and commercial uses for the development of the sporting precinct or offsetting ongoing costs. Where a club is relocated to Olive Street opportunities could exist to rationalise the club's former land if it was freehold.

STAFFING IMPLICATIONS

The staffing implications of the overall development are not determined and would be considered as part of the overall staged development.

RISK ASSESSMENT

The total number of business days required to complete a Material Change of Use is 110 plus the time it takes to respond to requests for information. This places risk on the project with respect to progression of the Material Change of Use and overall development of the site.

CORPORATE/OPERATIONAL PLAN**Parks & Open Space**

Provide and maintain an open space parks network and recreation facilities, to meet community expectations and enhance community wellbeing.

CONCLUSION

The provision of a sporting precinct in Parkhurst will provide for local sporting organisations as well as provide infrastructure and facilities to host state, national and international sporting events.

PROPOSED DEVELOPMENT OF SPORTING PRECINCT AT OLIVE STREET, PARKHURST

Map of 5-71 Olive Street, Parkhurst

Meeting Date: 17 August 2016

Attachment No: 1

5 - 71 Olive Street, Parkhurst



A4 Page scale at 1: 10,535.68
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PROPOSED DEVELOPMENT OF SPORTING PRECINCT AT OLIVE STREET, PARKHURST

Map of 5-71 Olive Street, Parkhurst - Identifying Constraints

Meeting Date: 17 August 2016

Attachment No: 2

5 - 71 Olive Street, Parkhurst - Constraints



A3 Page scale at 1: 7,272
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9 NOTICES OF MOTION

Nil

10 URGENT BUSINESS/QUESTIONS

Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.

11 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

RECOMMENDATION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

12.1 Request for tenure at Olive Street Sporting Precinct for Rockhampton Hockey Association

This report is considered confidential in accordance with section 275(1)(e) (h), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it; AND other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage .

12 CONFIDENTIAL REPORTS

12.1 REQUEST FOR TENURE AT OLIVE STREET SPORTING PRECINCT FOR ROCKHAMPTON HOCKEY ASSOCIATION

File No: 4199

Attachments: Nil

Authorising Officer: Margaret Barrett - Manager Parks
Peter Owens - Acting General Manager Community Services

Author: Sophia Czarkowski - Sports and Education Supervisor

Previous Items: 16.1 - Update on Rockhampton Hockey Association's Application for a second synthetic hockey surface - Ordinary Council - 26 Apr 2016 9:00am
16.3 - Rockhampton Hockey Association Proposal for a second artificial surface - Ordinary Council - 12 Apr 2016 9:00am
11.4 - Rockhampton Hockey Association's request for an extension to its leased area to permit a second artificial surface - Ordinary Council - 08 Mar 2016 9.00 am
9.2.3 - Rockhampton Hockey Association and Rockhampton Netball Association - Grant Applications under the next round of Get Playing Plus Funding - Ordinary Council - 08 Sep 2015 9:00am

This report is considered confidential in accordance with section 275(1)(e) (h), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it; AND other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage .

SUMMARY

Rockhampton Hockey Association successfully applied for funds from the State Government's Department of National Parks, Sport and Racing's Get Playing Plus Grant. Rockhampton Hockey Association's current site at Birdwood Park (Kalka Shades) is not suitable due to flooding issues not being able to be resolved. It is proposed that Rockhampton Hockey Association be relocated to the proposed sporting precinct at Olive Street in Parkhurst.

13 CLOSURE OF MEETING