



PARKS, RECREATION AND SPORT COMMITTEE MEETING

AGENDA

18 MAY 2016

Your attendance is required at a meeting of the Parks, Recreation and Sport Committee to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 18 May 2016 commencing at 12.30pm for transaction of the enclosed business.

A handwritten signature in black ink, appearing to be "C. R.", is positioned above the printed name of the Chief Executive Officer.

CHIEF EXECUTIVE OFFICER
10 May 2016

Next Meeting Date: 22.06.16

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING.....	1
2	PRESENT	1
3	APOLOGIES AND LEAVE OF ABSENCE	1
4	CONFIRMATION OF MINUTES.....	1
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA	1
6	BUSINESS OUTSTANDING	2
	NIL	2
7	PUBLIC FORUMS/DEPUTATIONS	3
	NIL	3
8	OFFICERS' REPORTS	4
8.1	PARKS AND OPEN SPACE OPERATIONS REPORT - JANUARY, FEBRUARY AND MARCH 2016.....	4
8.2	REQUEST FOR PERMISSION TO ENTER INTO A FREEHOLD LICENCE AND TRUSTEE PERMIT WITH ROCKHAMPTON POLICE CITIZENS YOUTH WELFARE ASSOCIATION OVER PART OF STAPLETON PARK.....	20
8.3	CENTRAL QUEENSLAND SPORT AND RECREATION GROUP - TERMS OF REFERENCE	28
8.4	CHANGES TO CAR PARKING ARRANGEMENTS AT 2ND WORLD WAR MEMORIAL AQUATIC CENTRE	34
9	NOTICES OF MOTION	38
	NIL	38
10	URGENT BUSINESS/QUESTIONS	39
11	CLOSED SESSION	40
12.1	KERSHAW GARDENS REDEVELOPMENT - CENTRAL PRECINCT	40
12	CONFIDENTIAL REPORTS.....	41
12.1	KERSHAW GARDENS REDEVELOPMENT - CENTRAL PRECINCT	41
13	CLOSURE OF MEETING.....	42

1 OPENING

2 PRESENT

Members Present:

Councillor C R Rutherford (Chairperson)
The Mayor, Councillor M F Strelow
Councillor R A Swadling
Councillor N K Fisher
Councillor C E Smith
Councillor M D Wickerson

In Attendance:

Mr M Rowe – General Manager Community Services (Executive Officer)
Mr E Pardon – Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE

4 CONFIRMATION OF MINUTES

Minutes of the Parks & Recreation Committee held 2 February 2016

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 OFFICERS' REPORTS

8.1 PARKS AND OPEN SPACE OPERATIONS REPORT - JANUARY, FEBRUARY AND MARCH 2016

File No: 1464

Attachments: 1. Parks & Open Space Operations Report for months of January, February and March 2016

Authorising Officer: Michael Rowe - General Manager Community Services

Author: Margaret Barrett - Manager Parks

SUMMARY

This report provides information on the activities and services of Parks and Open Space Unit for the months of January, February and March 2016.

OFFICER'S RECOMMENDATION

THAT the report on the activities and services of Parks and Open Space Unit for January, February and March 2016 be received.

COMMENTARY

The Parks and Open Space Unit is responsible for the following areas:

1. Park Visitor Services
 - Kershaw Gardens
 - Rockhampton Botanic Gardens
 - Rockhampton Zoo
 - Cemeteries
2. Park Operations
 - Park and Landscape Maintenance
 - Street & Park Tree management
 - Public Amenity and Cleansing
3. Park Planning and Projects
 - Sport and Recreation
 - Sport and Education Services
 - Aquatic Facilities
 - Park Facilities construction and maintenance
 - Planning and Design

The attached report contains information on the activities and services of these areas for January, February and March 2016.

PARKS AND OPEN SPACE OPERATIONS REPORT JANUARY, FEBRUARY & MARCH 2016

Parks & Open Space Operations Report for months of January, February and March 2016

Meeting Date: 18 May 2016

Attachment No: 1

MONTHLY OPERATIONS REPORT
PARKS AND OPEN SPACE SECTION

Period Ended 31 January, 29 February and 31 March 2016

VARIATIONS, ISSUES AND INNOVATIONS

Innovations

Improvements / Deterioration in Levels of Services or Cost Drivers

Organisational structural changes took effect in January, with the formation of the Parks Planning and Projects Unit. The functions of this Unit will be on forward planning for the various aspects of Parks and Open Space businesses; definition and delivery of small to medium capital projects, asset renewal and maintenance programs; management of sport, recreation and land management issues. Brett Nicholls has been appointed as the Coordinator of this Unit.

LINKAGES TO OPERATIONAL PLAN

1. COMPLIANCE WITH CUSTOMER SERVICE REQUESTS

The response times for completing the predominant customer requests in the reporting period for Parks are as below:

January 2016

	Balance B/F	Completed In Current Mth	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS BALANCE	Work Orders Issued	Under Long Term Investigation	Avg W/O Issue Time (days) 12 months	Completion Standard (days)	Avg Completion Time (days) Current Mth	Avg Completion Time (days) 6 Months	Avg Completion Time (days) 12 Months	Avg Duration (days) 12 Months (complete and
			Received	Completed									
Cemeteries - Complaint	0	0	0	0	0	0	0	0.00	8	● 8.00	● 3.67	● 4.75	3.67
Cemeteries - General Enquiry	0	0	1	1	0	0	0	-0.48	2	● 0.00	● 4.58	● 3.63	0.79
Sport & Recreation - General Enquiry	4	1	8	4	7	0	0	105.10	10	● 4.25	● 8.75	● 9.93	14.29
Parks Booking Services Request ***Notification***	0	0	0	0	0	0	0	0.00	5	● 0.00	● 1.75	● 19.73	0.92
Tree and Stump Removal - Request	53	33	40	18	42	0	0	4.45	50	● 3.94	● 11.25	● 19.28	13.93
Parks General - Request	39	22	78	51	44	5	0	24.28	10	● 4.59	● 169.41	● 81.01	11.37
Tree Trimming - Request	66	38	104	77	55	0	0	23.42	40	● 1.57	● 4.74	● 10.51	6.96
Council Owned Swimming Pools - General Enquiry	0	0	0	0	0	0	0	0.00	10	● 0.00	● 11.00	● 5.50	0.00

February 2016

	Balance B/F	Completed In Current Mth	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS BALANCE	Work Orders Issued	Under Long Term Investigation	Avg W/O Issue Time (days) 12 months	Completion Standard (days)	Avg Completion Time (days) Current Mth	Avg Completion Time (days) 6 Months	Avg Completion Time (days) 12 Months	Avg Duration (days) 12 Months (complete and
			Received	Completed									
Cemeteries - Complaint	0	0	0	0	0	0	0	0.00	8	● 0.00	● 5.50	● 3.67	1.50
Cemeteries - General Enquiry	0	0	1	1	0	0	0	-0.48	2	● 5.50	● 4.71	● 3.81	0.73
Sport & Recreation - General Enquiry	4	1	9	7	5	0	0	116.94	10	● 2.86	● 7.30	● 9.62	14.85
Parks Booking Services Request ***Notification***	0	0	0	0	0	0	0	0.00	5	● 0.00	● 1.00	● 17.81	1.00
Tree and Stump Removal - Request	37	25	65	36	41	0	0	4.45	50	● 5.33	● 12.77	● 16.73	13.98
Parks General - Request	31	19	151	96	67	8	1	26.69	10	● 4.20	● 9.71	● 81.12	10.87
Tree Trimming - Request	46	32	141	62	83	0	0	24.54	40	● 2.89	● 6.83	● 9.82	7.18
Council Owned Swimming Pools - General Enquiry	0	0	3	2	1	0	0	0.00	10	● 1.50	● 1.50	● 3.50	1.00

March 2016

	Balance B/F	Completed in Current Mth	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS BALANCE	Work Orders Issued	Under Long Term Investigation	Avg W/O Issue Time (days) 12 months	Completion Standard (days)	Avg Completion Time (days) Current Mth	Avg Completion Time (days) 6 Months	Avg Completion Time (days) 12 Months	Avg Duration (days) 12 Months (complete and	Avg Completion Time (days) Q3
			Received	Completed										
Cemeteries - Complaint	0	0	0	0	0	0	0	0.00	8	● 0.00	● 5.50	● 3.67	1.50	● 8.00
Cemeteries - General Enquiry	0	0	1	1	0	0	0	-0.48	2	● 0.00	● 5.25	● 4.33	0.75	● 2.75
Sport & Recreation - General Enquiry	5	3	4	1	5	0	0	147.94	10	● 11.00	● 8.18	● 11.30	16.06	● 8.16
Parks Booking Services Request ***Notification***	0	0	0	0	0	0	0	0.00	5	● 0.00	● 18.50	● 20.57	0.90	● 35.00
Tree and Stump Removal - Request	37	25	46	17	41	0	0	4.45	50	● 5.35	● 13.93	● 17.27	14.39	● 9.94
Parks General - Request	48	36	170	76	106	8	0	26.06	10	● 3.78	● 7.83	● 78.82	9.74	● 6.27
Tree Trimming - Request	86	69	121	61	77	0	0	41.88	40	● 5.08	● 8.70	● 8.89	7.90	● 7.63
Council Owned Swimming Pools - General Enquiry	1	1	0	0	0	0	0	0.00	10	● 0.00	● 2.00	● 3.40	1.50	● 2.00

2. COMPLIANCE WITH STATUTORY AND REGULATORY REQUIREMENTS INCLUDING SAFETY, RISK AND OTHER LEGISLATIVE MATTERS

Safety Statistics

The safety statistics for the reporting period are:

	THIRD QUARTER		
	Jan	Feb	Mar
Number of Lost Time Injuries	0	1	2
Number of Days Lost Due to Injury	12	5	11
Total Number of Incidents Reported	5	10	11
Number of Incomplete Hazard Inspections	3	2	3

Risk Management Summary

Potential Risk	Current Risk Rating	Future Control & Risk Treatment Plans	Due Date	% Completed	Comments
Animal housing at the Zoo does not meet the required standard (inclusive of; animal husbandry, record keeping, staffing & asset renewal) resulting in: Loss of zoo licences / closure of facility; Injury or death to an animal; Negative public perception; Staff turnover; Injury or death to zookeepers.	Moderate 6	1. Documented procedures rolling review. 2. Develop, implement, and annually review development plan (linkage to budget required) to upgrade exhibitions and achieve implementation of the approved/ ultimate zoo master plan. 3. Staff to monitor and contribute to review/formation of industry guidelines standards.	30/06/16	10	<i>Procedure Manual</i> review/ update is continuing. Budget approval for further construction deferred to 2016-17 On-going
1. UniCEM (cemetery business system) no longer supported. Vendor advised RRC of cessation of business July 2012. 2. Critical/ vital records not kept in appropriate storage conditions. 3. Poor/ unreliable network connections.	Moderate 5	Seek funds through budget to purchase, install and transfer data to new/ alternative database for storage and management of cemetery records.	30/11/14	90	Progress continues to be made on delivery of mapping functionality within the new ReGenOne software. Current network connection best available option for site at present time.

Potential Risk	Current Risk Rating	Future Control & Risk Treatment Plans	Due Date	% Completed	Comments
Lack of a holistic fire mitigation plan for the region detailing responsibilities within Council.	High 4	Manager Parks to finalise development and implementation of a regional fire mitigation strategy in collaboration with state government agencies and property owners.	31/12/14	90	Regional strategy and Mt Archer sub-plan completed. MoU drafted and with QPWS for review and input.
Tree fails resulting in: injury/death; damage to property; damage to Council's reputation; negative financial impact.	Low 7	1. Review, update and submit Street and Parks Tree Master Plan for approval to implement. 2. Programmed maintenance works to be implemented to full capacity. 3. Ergon Service Level Agreement is to be in place and implemented.	31/12/15	60	Policy review/ update commenced Programs drafted, implementation commenced; to be monitored.
Loss of significant/ historic/ iconic botanical collections resulting in negative publicity and loss of: reputation; region's "green" status; iconic material; and research opportunities.	Moderate 6	1. Review, update and implement existing land & conservation management & succession plans. 2. Complete the identification of the current collection as part of the succession plan.	30/06/16	40	Botanical Collection Management Strategy for Botanic Gardens drafted. GPS still to be completed for some plantings plus indexing of all.
Inadequate/ inappropriate open space does not meet the community's requirements/ expectations resulting in lack of: standardised infrastructure charges; consistency and quality of the asset including land; lack of benchmark for Council/ developer Standards; unwanted contributed assets; leading to reputational damage; social problems and; financial impacts.	Moderate 5	1. Develop & implement a Parks Infrastructure Strategy for conditioning of new development. 2. Develop a local parks contribution policy. 3. Complete & implement Landscape Guidelines (as part of CMDG). 4. Open Space Strategy to be reviewed and implemented (inc service levels).	31/12/16	70	

Legislative Compliance & Standards

Legislative Compliance Matter	Due Date	% Completed	Comments
BioSecurity Qld (Zoo) Three year license renewed in 2013 Self-audit and reporting	May 2016 As required	Current	
Births, Deaths & Marriages (Cemeteries) Burials reporting	Within 7 days of burial	100%	
Heritage Act (Various sites) General exemption certificate applications <ul style="list-style-type: none"> Applications lodged Applications approved Applications pending 			
Land Act Land Management Plans			Draft Land Management Plan for Kershaw Gardens – recommenced.

3. ACHIEVEMENT OF CAPITAL PROJECTS WITHIN ADOPTED BUDGET AND APPROVED TIMEFRAME

Detailed project scoping, estimating and procurement proceeding as appropriate.
The following abbreviations have been used within the table below:

WIP	Work in progress
NYC	Not yet commenced
PC	Practical Completion
C	Works Complete

Project	Start Date	Expected Completion Date	Status	Budget Estimate	YTD actual (inc committals)
PARKS CAPITAL WORKS PROGRAM					
Enhancement Program for (new) Local Parks			WIP	129,436	36,407
Comment: Ski Gardens - completion of outstanding irrigation extension, lock rails and bollarding works by June 2016. Mt Morgan No.7 Dam - 6 purchased picnic table settings to be replaced by 30 June.					
Riverside Parks – upgrade			WIP	43,040	44,196
Comment: Design drawings for upgrade of Riverside Park					
Cedric Archer Reserve -			WIP	934,427	668,944
Comment: Shelters installed; contract awarded and works commenced on amenities building, draft report received for hydraulic assessment of Touch of Paradise and work underway on design and construct for skate park.					

Project	Start Date	Expected Completion Date	Status	Budget Estimate	YTD actual (inc committals)
Kershaw Gardens Stll upgrade			WIP	137,754	74,219
Comment: Works on hold until remediation completed.					
Playground Equipment renewal program			WIP	85,000	40,559
Comment: Renewing playground equipment at end of life. Four (4) parks on schedule for equipment renewal prior to June 2016.					
Mount Morgan Pool Heating Reconfiguration			WIP	70,000	
Comment: Estimate of \$60,000 for electrical work excluding purchase and installation of pool heater and blankets; options and estimates for pool heating investigated and report for Council consideration on 26 April.					
Plant & Equipment – Parks				245,000	
Comment: Additional plant for Public Amenity Labourers ordered.					
Yeppen Roundabout Landscape Renewal			WIP	14,915	8,550
Comment: TMR creating unacceptable delays in provided approvals for proposed works. Currently considering solar options in order to progress job. Works to be completed thereafter (2 day job to complete connection and test).					
Gracemere Cemetery			WIP	153,615	65,068
Comment: New beam installed, works underway on irrigation and new turf. Progressing design of entrance features and way-finding signage to be used as development progresses.					
Redevelopment 42 nd Battalion Memorial Pool	July 2015	June 2016	WIP	1,074,119	271,115
Comment: Demolition of redundant facilities complete. Tenders closed for wet deck and new treatment plant, equipment and reticulation. Report for council on 12 April. Project received funding from LGGSP over two years – 2015-16 and 2016-17.					
Southside Memorial Pool – Shade Structure	July 2015	Sept 2015	C	50,000	42,515
Comment: Installation completed					
Rockhampton Botanic Gardens – pathways			WIP	134,662	8,924
Comment: Priority areas for rectification to be re-assessed due to TC Marcia impact.					
Amenities - German St Park			C	40,000	
Comment: Allocation from Div 9 and Div 10. Allocation of \$20,000 diverted to contribution for mountain bike trail development; remainder of Div 10 allocation to non-park project and remainder of Div 9 allocation to Swadling Park improvements					
Div 8 Pilbeam Park			C	10,000	10,060

Project	Start Date	Expected Completion Date	Status	Budget Estimate	YTD actual (inc committals)
Comment: Additions to playground completed					
Div 5 Zoo Improvements			NYC	70,000	
Comment: Tender for new aviaries closed.					
Div 8 Additional playground equipment			WIP	10,000	9,091
Comment: Elizabeth Park playground equipment to be installed by 30 April.					
Div 9 Allocation Swadling Park enhancements			WIP	69,670	104,019
Comment: Amenities completed, cost exceeds budget.					
Div 6 Parks Project			WIP	15,000	
Comment: Improvements for Col Brown Park – revised planting plans prepared; plants being procured and timing for works being determined.					
Div 7 Church Park shade structure			C	12,000	11,184
Comment: Installation completed.					
Div 4 Playground Equipment - Leanne Hinchliffe Memorial Park			NYC	10,000	9,091
Comment: Softfall works in Leanne Hinchcliffe Park to be completed by 30 April (priority no longer on additional play equipment).					
Div 9 - Anna St Park - border landscaping and exercise machines			C	15,000	11,497
Comment: Installation of fitness equipment completed					
Div 10 – Stage 2 Frenchmans Creek			WIP	25,000	2,732
Comment: Site preparation works have commenced and will be progressed in preparation for National Tree Day in July.					
TCM Playground Equipment			C	89,000	
Comment: All repair/ replacement works for playground equipment completed under insurance.					
TCM: Fencing/ Gates/ Bollards	May 2015	Dec 2015	WIP	6,660	
Comment: Remaining outstanding works to be completed by June 2016.					
TCM: Riverside Park lighting	June 2015		WIP	117,737	

Project	Start Date	Expected Completion Date	Status	Budget Estimate	YTD actual (inc committals)
Comment: Playground pathway LED lights purchased and to be installed in surplus Riverside Park light poles.					
TCM: Zoo aviary			WIP	70,000	17,293
Comment: Restoration and repair of cyclone damage in Rockhampton Zoo. Tender for new aviaries closed.					
TCM: Park facilities	May 2015	Dec 2015	WIP	19,221	
Comment: Restoration and repair of cyclone damage in Parks					
TCM – RBG Road/ Pathways/ bridges and car-parks				350,000	5,017
Comment: Restoration and repair of cyclone damage in Parks. Budget amended with approved carry-over					
TCM RBG - Fernery & Visitor Centre entry			WIP	275,000	21,570
Comment: Restoration and repair of cyclone damage in Parks.					
TCM – Kershaw remediation	Apr 2015		WIP	4,842,000	306,875
Comment: Restoration and repair of cyclone damage in Parks. Funding approved under Special NDRRA Category for clean-up costs..					
TCM – Kershaw restoration	Aug 2015			760,000	1,080,087
Comment: Restoration and repair of cyclone damage in Parks. Budget amended with approved carry-over. Detailed design for central precinct continues.					

4. **ACHIEVEMENT OF OPERATIONAL PROJECTS WITHIN ADOPTED BUDGET AND APPROVED TIMEFRAME**

Project	Revised Budget	Actual (incl. committals)	% budget committed	Explanation
Median restoration	\$50,000	\$50,670	101%	Planning underway for median restoration/ renovation, works complete at Moores Ck Road between High and Knight St. Works on Gladstone Rd will commenced in February
Mt Morgan Streetscape	\$45,000	\$21,089	47%	Application for additional funding submitted under Stronger Communities Programme. Concept plan updated with feedback

				from recent community conversations.
Project		Explanation		
Policy Reviews:		Current version being reviewed and overall scope for revised policy drafted. The learning from the effects of TC Marcia on the street and park tree population will influence this revision		
<ul style="list-style-type: none"> • Street Tree Policy 				
<ul style="list-style-type: none"> • Naming of Parks 		Revised policy approved at February 2016 Council meeting.		
<ul style="list-style-type: none"> • Cemetery Policy 		Current version being reviewed and updated.		

Kershaw Gardens

Parts of Kershaw Gardens remain closed to the public. The process of vegetation clearance and site sampling commenced in April 2015 with the establishment of a compound at the Charles St entrance to control site access; this area includes a vehicle wash-down facility to facilitate decontamination of vehicles, plant & equipment operating on the site. Appropriate site management equipment/ facilities and essential first aid are in place.

Work is continuing on a Schematic design for the central activities and amenities area. Liaison continues with the relevant state agencies.

Restoration works have continued in the northern section, as have irrigation repairs. Approximately 50% of the Gardens is now available for public access.

Rockhampton Botanic Gardens

The primary focus has been undertaking usual maintenance duties and continuing minor site restoration works.

Celebrate our Botanic Gardens was conducted on 20 February and was well attended and supported by the community who had the opportunity to walk around the gardens and see all of the work that's been completed since TC Marcia. Attendees participated in face painting, children's sport, tours and arts and crafts and were able to enjoy the all-day entertainment, BBQ and other activities on offer.

Rockhampton Zoo

Re-homing of the Freshwater Crocodile hatchlings continues with all expected to be in residence at the receiving venues by the end of May. Restoration of a portion of the aviary which was destroyed during TC Marcia has been completed and the Macaws are being exhibited in this temporarily, until new aviary is completed.

Australasian Training and Conditioning Workshop 2016

Planning is underway for this workshop to be hosted by Rockhampton Zoo and held in October 2016. Keynote speakers are being contracted; sponsorship prospectus has been developed and distributed. Alerts have been sent to relevant industry organisations and associations.

Street and Park Tree Planting

Works have commenced replacing trees in streets, parks or avenues of trees that were significantly impacted by TC Marcia.

Green Army – Fraser Park restoration

The Green Army participants have been inducted and have commenced restoration works in Fraser Park.

2016 CQ Health Sports and Health Expo:

- Date: Sunday, 28 February 2016
- Time: 9am to 1:30pm
- Venue: Robert Schwaren Pavilion, Rockhampton Showgrounds
- 2016 Sponsors:
 - Naming Rights: Central Queensland Hospital and Health Service
 - Major Sponsors: Channel 7 Network and Southern Cross Austereo
 - Event Sponsor: Get Logo'd
 - Promotional Bag Sponsor: CQ Physio
 - Stage Sponsor: Chemmart Pharmacy
 - Amusement Ride Sponsor: Pimp My Party
- Over 90 site holders attended the event
- Feedback to date has been positive
- Just under 2,000 people attended the event

Get Out! Get Active!

7 March 2016 to 27 May 2016.

KickStartCQ's Outdoor, Out More initiative aims to increase participation in physical activity over a twelve week period. The program will allow community members in the Region the opportunity to participate and sample a diverse range of exercises and active recreation within Council's parks and facilities. As part of the program we are offering free and low cost physical activity sessions for community members.

The program is funded by Rockhampton Regional Council and Queensland Government and sessions are being run currently in Gracemere, North Rockhampton, Mt Morgan and South Rockhampton. The following activities are on offer:

- Bootcamp
- Boxing
- Aquafit
- Heart Foundation Walking

Spring Garden Spectacular:

An initial planning meeting has been held and Council Officers are working to lock in dates and commence preparation of marketing collateral and securing sponsorship. Council Officers are continuing with event planning.

National Tree Day

An initial planning meeting has been held and Council Officers are finalising the project plan and compiling a list of possible locations for events to be held around the Region.

5. DELIVERY OF SERVICES AND ACTIVITIES IN ACCORDANCE WITH COUNCIL'S ADOPTED SERVICE LEVELS

These service levels are not formally adopted but are operational standards to show overall progress across the Parks section.

January 2016

Service Delivery Standard	Target	Current Performance
Pool Operator reporting (Rec'd by 7 th of Month)	On-time	Achieved
Tenure Renewals – Resolved in the current financial year	55	10 (FYTD)

Progressive Measures / Indicators	Previous Period	Current Period
Pool Patronage (previous period is same month last year)	35,009	27,740
Burials (previous period is same month last year)	11	11
Ashes Interments (previous period is same month last year)	5	3
Chapel/ other Services (previous period is same month last year)	2	5
Zoo visitors (previous period is previous month). * previous period represents 20 days data (equipment failure)	13,689 *	9,241
Zoo guided tours – School/ outside school care/ other (previous period is previous month)	0	0
Zoo donations (previous period is previous month)	\$1,132.25	\$868.80
Parks bookings (number of events and celebrations conducted in month / FYTD) (previous period is same month last year)		16 / 277
Volunteer Participation (hours) – Zoo (previous period is previous month)	444	563
Volunteer Participation (hours) – Memorial Gardens (previous period is previous month)	52	130

February 2016

Service Delivery Standard	Target	Current Performance
Pool Operator reporting (Rec'd by 7 th of Month)	On-time	Achieved
Tenure Renewals – Resolved in the current financial year	55	13 (FYTD)

Progressive Measures / Indicators	Previous Period	Current Period
Pool Patronage (previous period is same month last year)	15,049	28,021
Burials (previous period is same month last year)	11	10
Ashes Interments (previous period is same month last year)	3	5
Chapel/ other Services (previous period is same month last year)	5	3
Zoo visitors (previous period is previous month)	9,241	6,788
Zoo guided tours – School/ outside school care/ other (previous period is previous month)	0	0
Zoo donations (previous period is previous month)	\$868.80	\$855.95
Parks bookings (number of events and celebrations conducted in month / FYTD) (previous period is same month last year)		36 / 313
Volunteer Participation (hours) – Zoo (previous period is previous month)	563	478
Volunteer Participation (hours) – Memorial Gardens (previous period is previous month)	130	720

March 2016

Service Delivery Standard	Target	Current Performance
Pool Operator reporting (Rec'd by 7 th of Month)	On-time	Achieved
Tenure Renewals – Resolved in the current financial year	55	14 (FYTD)

Progressive Measures / Indicators	Previous Period	Current Period
Pool Patronage (previous period is same month last year)	20,311	21,557
Burials (previous period is same month last year)	10	8
Ashes Interments (previous period is same month last year)	1	6
Chapel/ other Services (previous period is same month last year)	3	4
Zoo visitors (previous period is previous month) * Counter unserviceable from 21/03-31/03	6,788	5,032*
Zoo guided tours – School/ outside school care/ other groups (previous period is previous month)	0	1
Zoo donations (previous period is previous month)	\$855.95	\$895.40
Parks bookings (number of events and celebrations conducted in month / FYTD) (previous period is same month last year)		43 / 356
Volunteer Participation (hours) – Zoo (previous period is previous month)	478	494
Volunteer Participation (hours) – Memorial Gardens (previous period is previous month)	720	0

FINANCIAL MATTERS

As at period ended 31 March 2016 – 75% of year elapsed.

	Adopted Budget \$	Adopted Budget (Pro Rata YTD) \$	YTD Actual \$	YTD Commit + Actual \$	Variance %	On target 75%
PARKS						
Parks Operations						
1 - Revenues	(1,545,000)	(1,158,750)	(3,646,665)	(3,646,665)	236%	✓
2 - Expenses	7,046,186	5,284,639	4,697,632	5,235,951	67%	✓
3 - Transfer / Overhead Allocation	1,860,900	1,395,675	1,119,875	1,121,475	60%	✓
Total Unit: Parks Operations	7,362,086	5,521,564	2,170,842	2,710,761	29%	✓
Parks Planning & Projects						
1 - Revenues	(100,000)	(75,000)	(283,046)	(283,046)	283%	✓
2 - Expenses	4,161,786	3,121,339	1,937,691	2,344,881	47%	✓
3 - Transfer / Overhead Allocation	298,510	223,883	378,349	378,349	127%	✗
Total Unit: Parks Planning & Projects	4,360,296	3,270,222	2,032,994	2,440,184	47%	✓
Parks Management						
1 - Revenues	(71,000)	(53,250)	(84,535)	(84,535)	119%	✓
2 - Expenses	4,911,671	3,683,753	4,111,075	4,139,822	84%	✗
3 - Transfer / Overhead Allocation	90,880	68,160	66,010	66,010	73%	✓
Total Unit: Parks Management	4,931,551	3,698,663	4,092,549	4,121,296	83%	✗
Parks Visitor Services						
1 - Revenues	(266,500)	(199,875)	(248,877)	(248,877)	93%	✓
2 - Expenses	840,753	630,565	2,961,961	3,049,656	352%	✗
3 - Transfer / Overhead Allocation	159,645	119,734	304,999	304,999	191%	✗
Total Unit: Parks Visitor Services	733,898	550,423	3,018,083	3,105,778	411%	✗
Grand Total:	17,387,831	13,040,873	11,314,468	12,378,019	65%	✓

8.2 REQUEST FOR PERMISSION TO ENTER INTO A FREEHOLD LICENCE AND TRUSTEE PERMIT WITH ROCKHAMPTON POLICE CITIZENS YOUTH WELFARE ASSOCIATION OVER PART OF STAPLETON PARK**File No:** 4229**Attachments:**

1. Overview of Stapleton Park, Bridge Street, Berserker
2. Map indicating ownership of land at Stapleton Park
3. Map indicating proposed Trustee Permit and Freehold Licence area

Authorising Officer: Margaret Barrett - Manager Parks
Michael Rowe - General Manager Community Services**Author:** Sophia Czarkowski - Sports and Education Supervisor

SUMMARY

Rockhampton Police Citizens Youth Welfare Association (PCYC) has a Freehold Lease over part of Stapleton Park. It is being requested that the Club be issued with a Freehold Licence and Trustee Permit over part of Stapleton Park for its events and activities as consistent with the purpose of the land and the constitution of the organisation.

OFFICER'S RECOMMENDATION

THAT Council accede to the request to enter into a Trustee Permit and Freehold Licence over part of Stapleton Park, Bridge Street, Berserker (being part Lot 2 SP262805 and part Lot 3 SP262805) for activities related to the conduct and operation of the Rockhampton Police Citizens Youth Welfare Association (also known as Rockhampton PCYC) subject to the special conditions listed in the Report.

COMMENTARY

Rockhampton Police Citizens Youth Welfare Association (PCYC) currently occupies a portion of Council controlled land known as Stapleton Park through a Trustee Lease over the Club's building. The Trustee Lease is currently being renewed. Stapleton Park is made up of Council owned and Trustee land (see attached map) and is also used by the Rockhampton and District Historical Society (Trustee Lease expires 30/06/2019). Stapleton Park is a popular area with the North Rockhampton Skate Park and the bike track and is often used for Regional events.

BACKGROUND

Rockhampton PCYC provides a number of services for community members residing in the Rockhampton Regional area and as part of these services the PCYC often uses the remainder of Stapleton Park, excluding the Skate Park and Rockhampton and District Historical Society's Leased area. Each time Rockhampton PCYC proposes to hold an event outside of its leased area it needs to complete a Temporary Event Hire Form, supply all supporting documentation and pay the requisite fees this creates an administrative burden on staff at the PCYC, it also creates additional paperwork for Council Officers.

To minimise paperwork for both organisations, provide security of tenure and provide PCYC with easier access to the land adjoining its leased area, Council Officers and the Manager of PCYC discussed issuing a Permit and Licence over the land. It is proposed that a Trustee Permit be issued over the land for which Council is the Trustee and a Freehold Licence be issued over the land Council owns.

Both Agreements provide non-exclusive use and will not remove the public's right to the land nor will it remove the ability of other organisations to hire the land. The Agreements will only provide Rockhampton PCYC a right to the land during designated times and days when it proposes to hold community events, boxing sessions, learn to cycle/road safety training etc.

All activities must be consistent with the purpose of the Reserve and part of the normal activities of Rockhampton PCYC.

Conditions of the proposed Agreements:

Term: 3 years

Fees: Specialist Area (in line with Council's fees and charges there is currently no charge for this arrangement)

Infrastructure: Nil

Special Conditions:

1. All activities conducted on the Land must be consistent with the Reserve Purpose and for activities related to the conduct and operation of the Rockhampton Police Citizens Youth Welfare Association
2. As the Trustee Permit provides Rockhampton Police Citizens Youth Welfare Association with non-exclusive use of the area, the Trustee Permittee cannot hire the Land to third party organisations.

**REQUEST FOR PERMISSION TO
ENTER INTO A FREEHOLD
LICENCE AND TRUSTEE PERMIT
WITH ROCKHAMPTON POLICE
CITIZENS YOUTH WELFARE
ASSOCIATION OVER PART OF
STAPLETON PARK**

**Overview of Stapleton Park,
Bridge Street, Berserker**

Meeting Date: 18 May 2016

Attachment No: 1

Stapleton Park

A4 scale at 1: 1,871.13

Printed from GeoCortex on 29/04/2016



Copyright protects this publication. Reproduction by whatever means is prohibited without prior written permission of the Chief Executive Officer, Rockhampton Regional Council. Rockhampton Regional Council will not be held liable under any circumstances in connection with or arising out of the use of this data nor does it warrant that the data is error free. Any queries should be directed to the Customer Service Centre, Rockhampton Regional Council or telephone 1300 22 55 77. The Digital Cadastral DataBase is current as at April 2016. © The State Government of Queensland (Department of Natural Resources and Mines) 2016. All other data © Rockhampton Regional Council 2016. This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

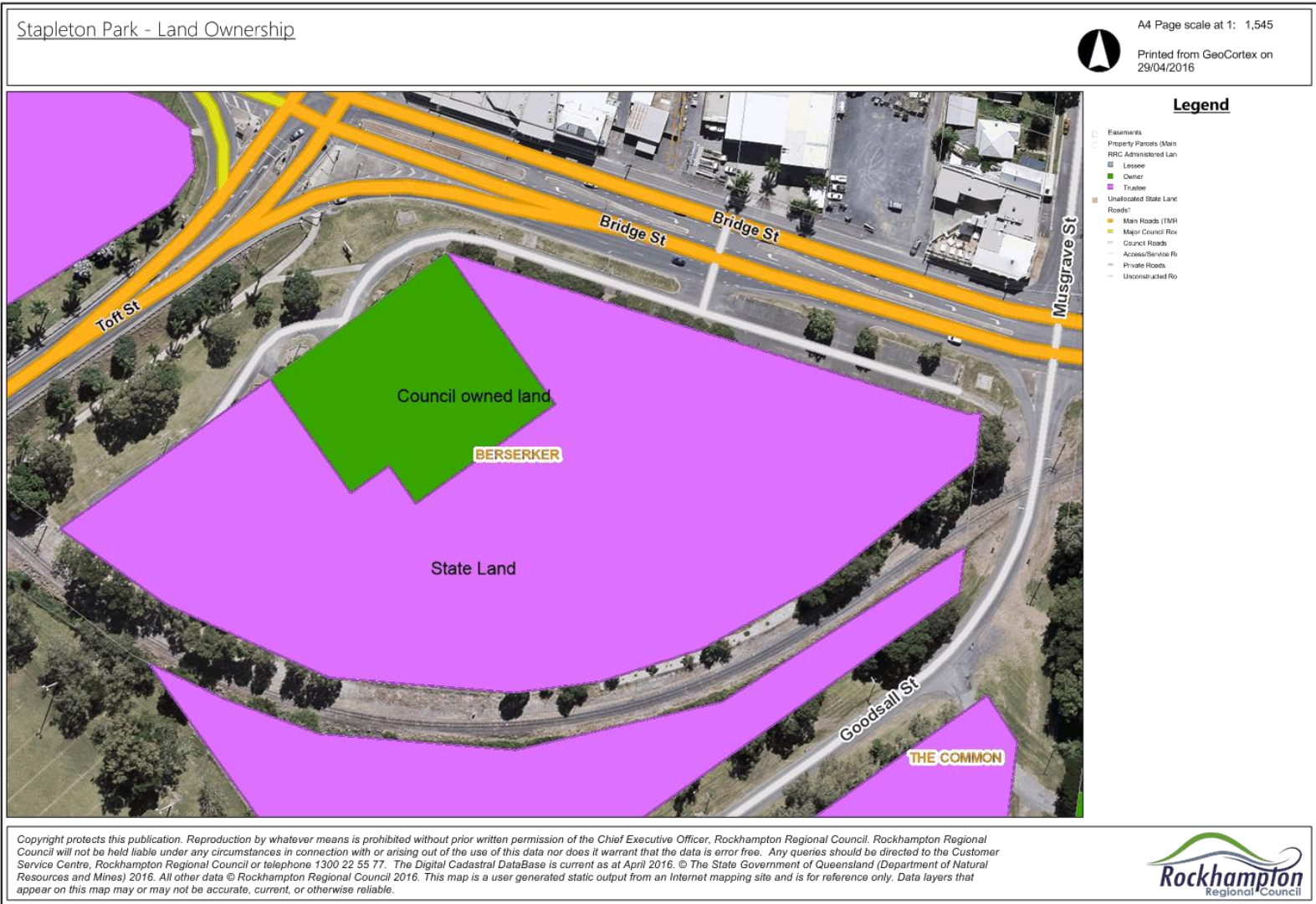


**REQUEST FOR PERMISSION TO
ENTER INTO A FREEHOLD LICENCE
AND TRUSTEE PERMIT WITH
ROCKHAMPTON POLICE CITIZENS
YOUTH WELFARE ASSOCIATION
OVER PART OF STAPLETON PARK**

**Map indicating ownership of land at
Stapleton Park**

Meeting Date: 18 May 2016

Attachment No: 2



**REQUEST FOR PERMISSION TO
ENTER INTO A FREEHOLD LICENCE
AND TRUSTEE PERMIT WITH
ROCKHAMPTON POLICE CITIZENS
YOUTH WELFARE ASSOCIATION
OVER PART OF STAPLETON PARK**

**Map indicating proposed Trustee
Permit and Freehold Licence area**

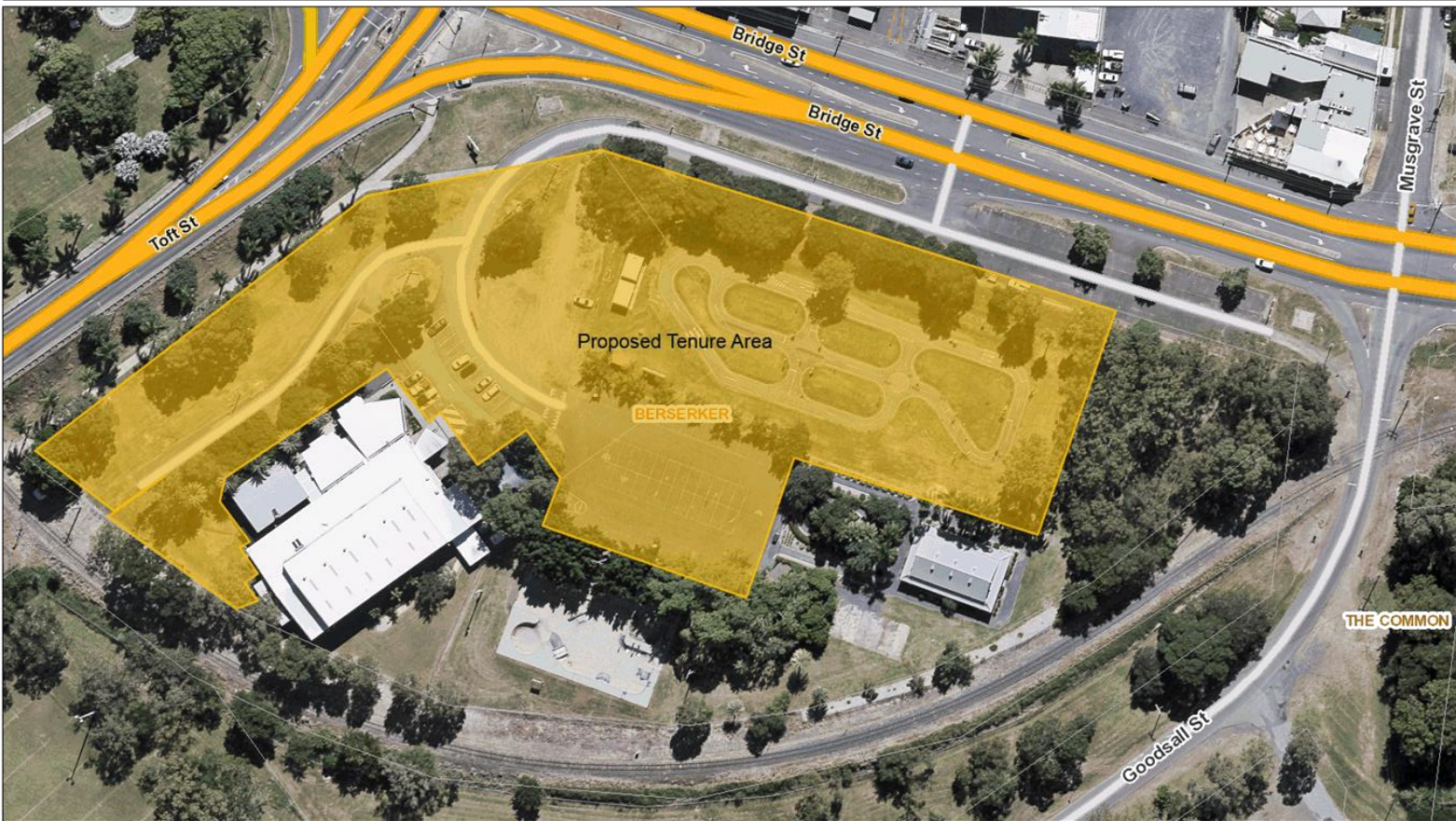
Meeting Date: 18 May 2016

Attachment No: 3

Proposed area of tenure for Rockhampton PCYC



A4 Page scale at 1: 1,319.88
Printed from GeoCortex on 29/04/2016



Copyright protects this publication. Reproduction by whatever means is prohibited without prior written permission of the Chief Executive Officer, Rockhampton Regional Council. Rockhampton Regional Council will not be held liable under any circumstances in connection with or arising out of the use of this data nor does it warrant that the data is error free. Any queries should be directed to the Customer Service Centre, Rockhampton Regional Council or telephone 1300 22 55 77. The Digital Cadastral DataBase is current as at April 2016. © The State Government of Queensland (Department of Natural Resources and Mines) 2016. All other data © Rockhampton Regional Council 2016. This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.



8.3 CENTRAL QUEENSLAND SPORT AND RECREATION GROUP - TERMS OF REFERENCE

File No: 8052
Attachments: 1. Terms of Reference
Authorising Officer: Margaret Barrett - Manager Parks
Michael Rowe - General Manager Community Services
Author: Sophia Czarkowski - Sports and Education Supervisor

SUMMARY

The Central Queensland Sport and Recreation Group (CQSRG) was formed in January 2015 and comprises representatives from Central Queensland Local Government areas and representatives from the State Government. This report outlines the Terms of Reference of the group and requests Council endorse the document.

OFFICER'S RECOMMENDATION

THAT Council authorise the Chief Executive Officer to sign the Terms of Reference for the Central Queensland Sport and Recreation Group.

COMMENTARY

Representatives across the Central Queensland Local Government areas of Banana Shire Council, Central Highlands Regional Council, Gladstone Regional Council, Livingstone Shire Council, Rockhampton Regional Council and Woorabinda Aboriginal Shire Council were invited to attend the inaugural meeting of the Central Queensland Sport and Recreation Group (CQSRG) in January 2015, meetings have been held quarterly since this date on a rotational basis. The meetings are facilitated by Advisors from the State Government's Department of National Park, Sport and Racing.

BACKGROUND

Rockhampton Regional Council's attendance at the CQSRG is through the Sports and Education Supervisor and Coordinator Parks Planning and Projects. As part of Officers involvement in CQSRG they have contributed to the development of the key objectives:

- Serve as a forum for consultation and discussion on issues that impact on sport and active recreation in the region, considering new ideas, sharing broad experiences and contributing innovative solutions;
- Build local government and operational staff capacity to undertake their roles and contribute to sustainable strategies for sport and active recreation;
- Advocate for well-planned and inclusive sport and active recreation facilities that provide universal access;
- Undertake a regional sport and active recreation needs analysis and develop a regional sport and active recreation strategy;
- Provide strategic advice and input relating to sport and recreation strategies and policies to individual local government sport and recreation plans;
- Communicate with and inform state government on policy, program and funding development for sport and recreation;
- Improve access within the region to sport and active recreation related funding; and
- Support the delivery of education and training in club development.

Since its inception, the CQSRG has commenced a desktop assessment of sport and active recreation infrastructure across all representative Local Governments, provided feedback to the State Government regarding its service levels and funding programs, resulting in funding programs being locked in until 2018.

Additionally, the Department of National Parks, Sport and Racing has provided, free of charge to Council, a workshop for the CQSRG on facility management and is hosting a workshop on land management/tenure on 18 May 2016. The provision of these workshops is a new initiative and provides best practice principles, professional development and ensures that officers are working towards innovative approaches that benefit Council and the community.

The CQSRG will look to support the development of this Region through partnerships and collaborations with other relevant groups and organisations wherever possible. In order to guide the development of the group and its progression a Terms of Reference document was developed which outlines roles and responsibilities of members, group structure, reporting, voting on actions of the group within officer's delegations.

To date the Terms of Reference has been endorsed by the Chief Executive Officers of Woorabinda Aboriginal Shire Council, Livingstone Shire Council and Banana Shire Council. It is requested that Council support Council Officer's involvement in this group and authorise the CEO to execute the Terms of Reference.

STAFFING IMPLICATIONS

Two (2) representatives from Rockhampton Regional Council, being Coordinator Parks Planning and Projects and Supervisor Sports and Education Services attend most workshops which are held quarterly. As the venue varies each meeting the CQSRG requires four (4) to eight (8) hours per quarter from both staff members in travel and meeting attendance. When meetings are held in Rockhampton, Council Officers will assist by providing a venue and catering.

Additional work may be required from time to time, including collating information, requesting advice/ assistance from one of the other Local Governments and providing assistance to other members. This will be assessed on a case by case basis and take into consideration the existing workload prior to making any commitments.

CENTRAL QUEENSLAND SPORT AND RECREATION GROUP – TERMS OF REFERENCE

Terms of Reference

Meeting Date: 18 May 2016

Attachment No: 1

Central Queensland Sport and Recreation Group

TERMS OF REFERENCE

Background

The Central Queensland Sport and Recreation Group (the Group) was formed in January 2015 due to a need within the Fitzroy-Central West region to develop a coordinated and planned approach to sport and active recreation infrastructure development. At the inaugural meeting it was agreed the Group will serve as a means to share and learn new information, provide opportunities to support and link in with planned activities, and to actively identify and develop strategies for implementation of priority sport and active recreation projects.

Group Objectives/Purpose

The objectives/purpose of the group is to...

- Serve as a forum for consultation and discussion on issues that impact on sport and active recreation in the region, considering new ideas, sharing broad experiences and contributing innovative solutions
- Build local government and operational staff capacity to undertake their roles and contribute to sustainable strategies for sport and active recreation
- Advocate for well-planned and inclusive sport and active recreation facilities that provide universal access
- Undertake a regional sport and active recreation needs analysis and develop a regional sport and active recreation strategy
- Provide strategic advice and input relating to sport and recreation strategies and policies to individual local government sport and recreation plans
- Communicate with and inform state government on policy, program and funding development for sport and recreation
- Improve access within the region to sport and active recreation related funding
- Support the delivery of education and training in club development.

Group Roles and Responsibilities

The Group will...

1. Act with a regional focus
2. Declare all real and perceived conflicts of interest whether personal or professional/organisational
3. Develop and maintain partnerships which facilitate regional cooperation
4. Provide strategic advice to represented local government councils and key stakeholders on best practice sport and active recreation strategies
5. Seek advice from key stakeholders with specialist skills and knowledge
6. Inform local government authorities of all Group activity
7. Work within the guidelines established by members' employers
8. Commit to undertaking the actions assigned to each member at committee meetings.

Group Structure and Members

Group Structure and Members

The Group will consist of operational staff representatives from the following six stakeholder parties, along with suitable representative/s from Department of National Parks, Sport and Recreation (Sport and Recreation Services). The parties being:

1. Banana Shire Council
2. Central Highlands Regional Council
3. Gladstone Regional Council

4. Livingstone Shire Council
5. Rockhampton Regional Council
6. Woorabinda Aboriginal Shire Council.

Guests

On invitation from the Group, guests (including elected government officials) may attend the meeting from time to time to provide specialist information or advice, or to further enhance the goals of the Group.

Chair/Secretariat

The positions of Chair and Secretariat will sit with Sport and Recreation Services (Central Queensland Region). The Chair and Secretariat will be reviewed from time to time as required. The Secretariat will perform the role of minute-taker.

Member Responsibilities

Members of the Group will:

- Actively participate in the Group via all methods of correspondence and make themselves available for scheduled meetings on a regular basis
- Act and vote in the best interests of the long term needs of the Region, providing a professional and representative viewpoint, disregarding personal opinion or individual agendas
- Adequately prepare for meetings through reading all relevant documentation prior to meetings.

Review of Group Structure and Members

Stakeholder participation, Group structure and representative participation shall be reviewed on an annual basis to ensure the validity of the organisation/position in meeting the requirements of the Group and to ensure any conflict of interest is negated.

Each stakeholder party must formally notify the Group Secretariat in writing of any changes to its capacity to participate, on either a temporary or permanent basis.

Voting/Decision Making

- A quorum is achieved when there is 50% attendance of the Group members
- Each stakeholder party represented on the Group will have only one (1) vote
- Department of National Parks, Sport and Recreation (Sport and Recreation Services) will participate in an administrative capacity only and is not eligible to vote
- Voting will be by way of open ballot with majority count being carried direction
- In the case of a hung vote further information shall be gathered and discussed prior to a revote.

Meeting Details

The Group may hold meetings, or permit a member to take part in its meetings, by using any technology that reasonably allows the member to hear and take part in discussions as they happen.

Frequency

Meetings are held quarterly on the third Thursday of the month (February, May, August and November). Additional meetings may be called if necessary and can be supplemented by regular phone, email or other correspondence.

Time and Duration

Meetings will be held from 10:30am-1:30pm.

Location

The meeting location will be rotated equitably between all participating local governments. The location of the next meeting will be determined at the end of each meeting.

Distribution of Minutes and Agenda

The Agenda will be distributed 14 working days prior to the meeting with the Minutes to be distributed within 10 working days following the meeting by the Secretariat. The Agenda and Minutes will be distributed to all Group representatives.

Amendment of Terms of Reference

These Terms of Reference will be reviewed from time to time as required. Changes can be made in line with the Voting/Decision Making terms.

Reporting**Group Reporting**

Formal reporting by the Group will be as per each stakeholder party's own internal requirements. Reporting requirements will be reviewed from time to time as required. Changes can be made in line with the Voting/Decision Making terms.

Terms of Reference Confirmed

Terms of Reference to be confirmed by each stakeholder party's Chief Executive Officer, with exception of Department of National Parks, Sport and Recreation (Sport and Recreation Services).

Banana Shire Council

Name:	Position: Chief Executive Officer
Signed:	Dated:

Central Highlands Regional Council

Name:	Position: Chief Executive Officer
Signed:	Dated:

Gladstone Regional Council

Name:	Position: Chief Executive Officer
Signed:	Dated:

Livingstone Shire Council

Name:	Position: Chief Executive Officer
Signed:	Dated:

Rockhampton Regional Council

Name:	Position: Chief Executive Officer
Signed:	Dated:

Woorabinda Aboriginal Shire Council

Name:	Position: Chief Executive Officer
Signed:	Dated:

Department of National Parks, Sport and Recreation (Sport and Recreation Services)

Name:	Position: Central Queensland Regional Manager
Signed:	Dated:

8.4 CHANGES TO CAR PARKING ARRANGEMENTS AT 2ND WORLD WAR MEMORIAL AQUATIC CENTRE**File No:** 11178**Attachments:** 1. 2nd World War Memorial Aquatic Centre Car Park Design**Authorising Officer:** Margaret Barrett - Manager Parks
Michael Rowe - General Manager Community Services**Author:** Sophia Czarkowski - Sports and Education Supervisor

SUMMARY

This report addresses the car parking arrangements at 2nd World War Memorial Aquatic Centre after the finalisation of the redevelopment.

OFFICER'S RECOMMENDATION

THAT Council endorse the action as outlined in Option Three of the report namely "That four (4) car parks in the existing 2nd World War Memorial Aquatic Centre car park be widened to create four (4) designated parents with prams car parks."

COMMENTARY

A complaint was received regarding the car parking arrangements at the 2nd World War Memorial Aquatic Centre. The complainant identified that there was no parents with pram car parking at the main entrance and this should be considered when the busses are not running; that if caught parking in the bus zone a fine of \$320 may be issued; use of the main car park is not maximized and therefore Council should remove the trees and concrete.

The centre was redeveloped in line with the current engineering and planning requirements and as such required a dedicated bus zone at the main entry to ensure safe passage of user groups (e.g. school children). As part of the redevelopment a 67 space car park was built on the Lion Creek Road side of the centre which caters for patrons of the 2nd World War Memorial Aquatic Centre. Anecdotally a high volume of cars park in the bus parking zone when accessing the pool which is not permissible under law.

Investigations into alternatives have taken place and the outcomes are detailed below.

BACKGROUND

The complainant requested that the bus parking zone be converted to a car park on weekends when no busses were running and that to allow for additional car parking the trees and gardens be removed from the existing car park.

Rationale:

The 2nd World War Memorial Aquatic Centre car park was built in compliance with the engineering requirements for car parks and is accessible via Sir Raymond Huish Drive. Users park in the designated car parks and proceed along the designated footpath approximately 100m to the pool entrance.

The car park was constructed in such a manner as to protect existing trees which have been in existence for a long time and deemed of value to the community. It also provided for a number of garden beds to ensure the car park and high profile side (Lion Creek Road side) of the centre remained visually aesthetic.

In meeting the requirements of the development of the centre an allocation for people with disability car parks and a bus zone was required. These are located at the main entrance to the centre as approved through the development application.

In addition to the above an event management plan had to be submitted with the development application to allow for major events at the centre which included traffic management, car parking arrangements and traffic flow.

There are a number of car parks along Sir Raymond Huish Drive, however the intent of these car parks is to provide parking to persons accessing the playground, skate park and other park amenities located within the Victoria Park precinct and not for additional parking for the 2nd World War Memorial Aquatic Centre.

Options:

Option One:

Amendment to existing bus zone to permit parking on weekends and afterhours. Whilst busses primarily use the bus zone during school hours, it is possible that a bus will arrive at any time during the week to drop off passengers who are accessing the pool. Should a bus not be able to use the bus zone there is no other safe place for it to stop to allow passengers to embark/disembark and this would place unnecessary risk on the bus, passengers and other users of the precinct and may result in vehicular or personal injuries/damages.

This option was ruled out due to the unnecessary risk and safety of persons utilising the 2nd World War Memorial Aquatic Centre.

Option Two:

Removal of the concrete and trees in the existing car park to allow additional car parks, whilst this would potentially increase the number of car parks from the already allocated 67 spaces it would result in a loss of visual appeal from the Lion Creek Road side of the centre. It is acknowledged that when carnivals are being held at the pool that car parking is difficult, however, in order to cater for all of the cars potentially attributed to a carnival the removal of trees and concrete would still not sufficiently cater for all cars. If this were a desirable option the removal of a large section of parkland at Victoria Park would need to be resumed for car parking to cater for the projected car parking numbers associated with this type of activity.

Option Three:

Additional allocation of parents with pram car parks is another option, investigations identified that there are no specific requirements or ratios for parents with pram car parks under the planning scheme. The only mandatory requirement was that an additional 0.5m of width be provided for a parents with pram car park.

It has been determined that four (4) car parks in the existing 2nd World War Memorial Aquatic Centre car park could be widened to create four (4) parents with prams car park, as per the attached diagram.

This option would allow for specific parents with prams car parks in the centre car park without risking the safety of buses and passengers and without removing trees. This option would have minimal impact on the garden beds with a small section of garden bed, without flora, being concreted for the additional 0.5m width.

BUDGET IMPLICATIONS

A detailed cost estimate has not yet been finalised, however, it is predicted that the conversion of the car parks and additional concrete will be less than \$6,000.00.

CONCLUSION

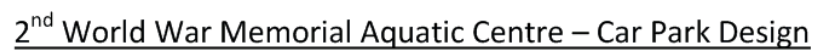
Council Officers have commenced scoping works for the conversion of four (4) car parks in the 2nd World War Memorial Aquatic Centre car park to be designated for parents with prams. It is anticipated that works will be completed prior to 1 September 2016.

CHANGES TO CAR PARKING ARRANGEMENTS AT 2ND WORLD WAR MEMORIAL AQUATIC CENTRE

2nd World War Memorial Aquatic Centre Car Park Design

Meeting Date: 18 May 2016

Attachment No: 1



9 NOTICES OF MOTION

Nil

10 URGENT BUSINESS/QUESTIONS

Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.

11 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

RECOMMENDATION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

12.1 Kershaw Gardens Redevelopment - Central Precinct

This report is considered confidential in accordance with section 275(1)(c) (e), of the *Local Government Regulation 2012*, as it contains information relating to the local government's budget; AND contracts proposed to be made by it.

12 CONFIDENTIAL REPORTS

12.1 KERSHAW GARDENS REDEVELOPMENT - CENTRAL PRECINCT

File No: 11716, 11717

Attachments: 1. Redevelopment Areas (Central)

Authorising Officer: Margaret Barrett - Manager Parks
Michael Rowe - General Manager Community Services

Author: Vincent Morrice - Coordinator Parks and Visitor Services

Previous Items: 9.1.9 - Kershaw Gardens Remediation and Restoration Project - progress report - Parks & Recreation Committee - 04 Aug 2015 9:00am
9.1.2 - Kershaw Gardens Concept Master Plan - Community Engagement - Ordinary Council - 13 Oct 2015 9.00 am
11.5 - Kershaw Gardens Restoration - Implementation Plan Priorities - Ordinary Council - 08 Dec 2015 9.00 am

This report is considered confidential in accordance with section 275(1)(c) (e), of the *Local Government Regulation 2012*, as it contains information relating to the local government's budget; AND contracts proposed to be made by it.

SUMMARY

Following the approval of the redevelopment priorities for Kershaw Gardens (December 2015) Urbis Pty Ltd were engaged to undertake the detailed design for the Central Activities and Amenities area (Central Precinct). This report seeks confirmation on the design elements and staging for construction in the Central Precinct at Kershaw Gardens and the issue of tender specifications for the relevant work packages.

13 CLOSURE OF MEETING