



HEALTH & COMPLIANCE COMMITTEE MEETING

MINUTES

1 DECEMBER 2015

The Committee Recommendations contained within these Minutes
were adopted at the Council meeting on 8 December 2015.

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**REPORT OF THE HEALTH & COMPLIANCE COMMITTEE MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY, 1 DECEMBER 2015 COMMENCING AT 3.00PM**

1 OPENING**2 PRESENT**

Members Present:

Councillor C E Smith (Chairperson)
The Mayor, Councillor M F Strelow
Councillor N K Fisher
Councillor A P Williams

In Attendance:

Mr M Rowe – General Manager Community Services (Executive Officer)
Mr E Pardon – Chief Executive Officer
Ms C Hayes – Manager Community Standards and Compliance
Mr S Turner – Manager Governance Support
Ms E Brodel – Media and Communications Officer
Ms S Friske – Governance Support Officer
Ms I Taylor – Governance Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE**4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING****COMMITTEE RESOLUTION**

THAT the minutes of the Health & Compliance Committee held on 3 November 2015 be taken as read and adopted as a correct record.

Moved by: Councillor Williams

Seconded by: Councillor Fisher

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 STRATEGIC REPORTS

8.1 MONTHLY OPERATIONS REPORT FROM COMMUNITY STANDARDS AND COMPLIANCE UNIT FOR OCTOBER 2015

File No: 1464

Attachments:

1. Monthly Operations Report From Community Standards and Compliance Unit for October 2015
2. Traffic Light Report for October 2015
3. Financial Matters Report for October 2015

Authorising Officer: Michael Rowe - General Manager Community Services

Author: Catherine Hayes - Manager Community Standards and Compliance

SUMMARY

The monthly Operations report for Community Standards and Compliance Section as at 31 October 2015 is presented for Councillor's information.

COMMITTEE RECOMMENDATION

THAT the Community Standards and Compliance Monthly Report for October 2015 be 'received'.

Moved by: Councillor Smith

Seconded by: Councillor Williams

MOTION CARRIED

9 OFFICERS' REPORTS

9.1 ANIMAL MANAGEMENT - DESEXING VOUCHER POLICY

File No: 2562

Attachments:

1. Draft Animal Management Desexing Voucher Policy
2. Draft Desexing Voucher Procedure

Authorising Officer: Michael Rowe - General Manager Community Services

Author: Catherine Hayes - Manager Community Standards and Compliance

SUMMARY

The Manager Community Standards and Compliance presents the report on the draft Animal Management – De-sexing Voucher Policy and draft Animal Management - De-sexing Voucher Procedure for adoption.

COMMITTEE RECOMMENDATION

THAT Council resolves to adopt as amended the:

1. Draft Animal Management - De-sexing Voucher Policy
2. Draft Animal Management - De-sexing Voucher Procedure

Moved by: Councillor Smith

Seconded by: Councillor Fisher

MOTION CARRIED

9.2 ANIMAL MANAGEMENT - SEIZED CATS AND DOGS REGISTRATION AND MICROCHIPPING POLICY**File No:** 2562**Attachments:** 1. Draft Animal Management -Seized Cats and Dogs Registration and Microchipping Policy**Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Catherine Hayes - Manager Community Standards and Compliance

SUMMARY

The Manager Community Standards and Compliance presents the report on the draft Animal Management – Seized Cats and Dogs Registration and Microchipping Policy for adoption.

COMMITTEE RECOMMENDATION

THAT Council resolves to:

1. Adopt the Animal Management - Seized Cats and Dogs Registration and Microchipping Policy
2. Amend the release fee in Council's fees and charges to include the fee for microchipping

Moved by: Councillor Fisher**Seconded by:** Councillor Smith**MOTION CARRIED**

9.3 ANIMAL MANAGEMENT - SURRENDERED AND UNCLAIMED ANIMAL MANAGEMENT POLICY AND RE-HOMING INCENTIVE PROCEDURE**File No:** 2562**Attachments:**

1. Animal Management - Surrendered and Unclaimed Animals - Auction, Transfer to Re-Homing Organisations or Other Disposal Policy.
2. Animal Management - Re-Homing Incentive Procedure
3. Draft Memorandum of Understanding

Authorising Officer: Michael Rowe - General Manager Community Services**Author:** Catherine Hayes - Manager Community Standards and Compliance

SUMMARY

The Manager Community Standards and Compliance presents the report on the draft Animal Management – Surrendered and Unclaimed Animal Management Policy and Re-Homing Incentive Procedure for adoption.

COMMITTEE RECOMMENDATION

THAT Council resolves to adopt as amended the:

1. Draft Animal Management - Surrendered and Unclaimed Animal Management Policy
2. Draft Animal Management - Re-Homing Incentive Procedure

Moved by: Mayor Strelow**Seconded by:** Councillor Smith**MOTION CARRIED**

10 NOTICES OF MOTION

Nil

11 URGENT BUSINESS\QUESTIONS

3.57PM Mayor Strelow left the meeting and did not return.

12 CLOSURE OF MEETING

There being no further business the meeting closed at 3.57pm.

SIGNATURE

CHAIRPERSON

DATE