



# **HEALTH & COMPLIANCE COMMITTEE MEETING**

## **AGENDA**

**6 OCTOBER 2015**

*Your attendance is required at a meeting of the Health & Compliance Committee to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 6 October 2015 commencing at 3.00pm for transaction of the enclosed business.*

A handwritten signature in black ink, appearing to be "C. R.", is positioned above the printed name of the Chief Executive Officer.

**CHIEF EXECUTIVE OFFICER**  
29 September 2015

Next Meeting Date: 03.11.15

**Please note:**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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**1 OPENING**

**2 PRESENT**

Members Present:

Councillor C E Smith (Chairperson)  
The Mayor, Councillor M F Strelow  
Councillor N K Fisher  
Councillor A P Williams

In Attendance:

Mr M Rowe – General Manager Community Services (Executive Officer)  
Mr E Pardon – Chief Executive Officer

**3 APOLOGIES AND LEAVE OF ABSENCE**

**4 CONFIRMATION OF MINUTES**

Minutes of the Health & Compliance Committee held 1 September 2015

**5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

## **6 BUSINESS OUTSTANDING**

Nil

## **7 PUBLIC FORUMS/DEPUTATIONS**

Nil

## 8 OFFICERS' REPORTS

### 8.1 REGULATED ACTIVITY FEE

**File No:** 7816  
**Attachments:** 1. Schedule of Fees  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Catherine Hayes - Manager Community Standards and Compliance

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#### SUMMARY

*This report seeks approval to set a prescribed fee for an application for approval to conduct or take part in a cake stall, sausage sizzle, car wash or similar fundraiser held on no more than 1 day which does not form part of a temporary entertainment event.*

#### OFFICER'S RECOMMENDATION

THAT Council resolves to set the prescribed fee for an application for approval to conduct or take part in a cake stall, sausage sizzle, car wash or similar fundraiser held on no more than 1 day which does not form part of a temporary entertainment event at \$25.

#### COMMENTARY

Under *Subordinate Local Law No. 1.14 (Undertaking Regulated Activities on Local Government Controlled Areas and Roads) 2011*, undertaking regulated activities on local government controlled areas and roads requires an approval.

A regulated activity includes conducting or taking part in a cake stall, sausage sizzle, car wash or similar fundraiser held on no more than 1 day and does not constitute a temporary entertainment event.

*Local Law No. 1 (Administration) 2011* requires an application for approval to be accompanied by the prescribed fee.

There is currently no prescribed fee for this regulated activity and it is proposed that a prescribed fee of \$25 be set.

#### CONCLUSION

The prescribed fee for applying for an approval to conduct or take part in a cake stall, sausage sizzle, car wash or similar fundraiser held on no more than 1 day which does not form part of a temporary entertainment event be set at \$25.

# **REGULATED ACTIVITY FEE**

## **Schedule of Fees**

**Meeting Date: 6 October 2015**

**Attachment No: 1**

Benchmarking Analysis	
Bundaberg Regional Council	<p><i>TAKEN FROM FEES &amp; CHARGES</i></p> <p>Small Events – Permit fee for temporary commercial activities, in park vending and stalls \$67.00 per day (Not-for-profit organisations can apply to have fees waived)</p>
Fraser Coast Regional Council	<p><i>TAKEN FROM FEES &amp; CHARGES</i></p> <p>Application for a street stall</p> <p>Application fee – per year - \$1276.00</p> <p>Application fee – not-for-profit – NO CHARGE</p>
Gladstone Regional Council	<p><i>TAKEN FROM FEES &amp; CHARGES</i></p> <p>Exemptions for Not-for-profit Businesses – Business premises that provided documented proof of Not-for-profit status are eligible to submit to be made exempt for paying annual licence renewal fees. All other fees and charges remain applicable.</p>
Western Downs Regional Council	<p><i>TAKEN FROM FEES &amp; CHARGES</i></p> <p>Not-for-profit - Three day permit – Local Laws (inc, commercial use of roads, temporary event etc) NO CHARGE, Otherwise</p> <p>Application fee for Local Law licence/permit/approval - \$108.00</p> <p>Renewal - \$108.00</p>
Cairns Regional Council	<p><i>TAKEN FROM FEES &amp; CHARGES</i></p> <p>C1 Category – Highly developed facilities suitable for groups that operate as commercially oriented Not-for-profit organisations – FREE</p> <p>C2 Category – Facilities suitable for Not-for-profit organisations that provide significant community benefit and have moderate commercial operations - \$15.00 per week</p> <p>C3 Category – Facilities that have significant community benefit and are operated with no commercial benefit on a volunteer basis (e.g. Lessee is a non-trading organisation) - \$3.60 per week</p>
Mackay Regional Council	<p>Phoned and was advised that no fee as far as she is aware and must advise Council in writing supplying insurance and shop owner permission.</p>
Redland City Council	<p><i>TAKEN FROM FEES &amp; CHARGES</i></p> <p>Fairs/Concerts/Promotions/Shows/Sporting Events/Markets/Fundraisers etc – Not Profit Based – NO CHARGE (BOND ONLY) – this was found under event bookings – parks &amp; reserves</p>

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Toowoomba Regional Council	<i>TAKEN FROM FEES &amp; CHARGES</i> Prescribed or Regulated Activity Approval – Commercial use of roads, Goods and materials on roads, etc – There is no fee where the supply of goods or services is for a religious, charitable, educational or political purpose. Licence – Other – There is no fee where the supply of goods or services is for a religious, charitable, educational or political purpose.
Townsville City Council	Phone – Street Stall – Not-for-profit & charitable – NO CHARGE

**8.2 REVISED UNLICENSED BUSINESS RESPONSE POLICY**

**File No:** 5246

**Attachments:**

1. Draft Failure to Renew Licence Response Policy
2. Failure to Renew Licence Response Policy (V2)

**Authorising Officer:** Michael Rowe - General Manager Community Services

**Author:** Catherine Hayes - Manager Community Standards and Compliance

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**SUMMARY**

*This report outlines the review of the 'Unlicensed Premises Response Policy' and 'Failure to Renew Licence Response Policy'. The draft Unlicensed Business Response Policy is presented for Council's consideration.*

**OFFICER'S RECOMMENDATION**

THAT Council:

1. Adopt the draft 'Unlicensed Business Response Policy'; and
2. Rescind the 'Failure to Renew Licence Response Policy'.

**COMMENTARY**

The 'Failure to Renew License Response Policy' and 'Unlicensed Premises Response Policy' were approved by Council on 10 April 2013. The purpose of the respective policies was to establish a consistent equitable approach to responding to failure to comply with legislative requirements to hold a license for prescribed activities.

A regular review of the policies has been undertaken and the two policies have been merged into one policy. The process for each event, new unlicensed business and failure to renew a licence, has not changed.

Whilst this policy is not required under legislation, it clearly communicates Council's response to an unlicensed food business or business providing higher person appearance services to the public and includes an initial advisory letter that falls outside legislative tools.

**CONCLUSION**

This report presents to a draft 'Unlicensed Business Response Policy' following the review of 'Failure to Renew Licence Response Policy' and 'Unlicensed Premises Response Policy' and seeks to rescind the 'Failure to Renew Licence Response Policy'.

# **REVISED UNLICENSED BUSINESS RESPONSE POLICY**

## **Draft Failure to Renew Licence Response Policy**

**Meeting Date: 6 October 2015**

**Attachment No: 1**



## UNLICENSED BUSINESS RESPONSE POLICY (COMMUNITY POLICY)

### 1. Scope:

This policy applies to Rockhampton Regional Council employees authorised to grant licenses under Queensland legislation for a person to undertake prescribed activities.

The policy excludes environmentally relevant activities (ERAs).

### 2. Purpose:

To establish a consistent equitable approach in responding to a person that does not hold a licence under Queensland legislation to undertake prescribed activities.

### 3. Related documents:

#### Primary

Nil

#### Secondary

*Food Act 2006*

*Public Health (Infection Control for Personal Appearances Services) Act 2003*

### 4. Definitions:

To assist in interpretation, the following definitions apply:

Authorised Person	A person appointed as an authorised person under section 168 of the <i>Food Act 2006</i> or appointed to be an authorised person under section 70 the <i>Public Health (Infection Control for Personal Appearance Services) Act 2003</i> .
Council	Rockhampton Regional Council
Person	Includes an individual or a corporation
Prescribed Activity	Means a business or activity that is required to be licensed under section 49 of the <i>Food Act 2006</i> or section 22 the <i>Public Health (Infection Control for Personal Appearance Services) Act 2003</i> .
Properly Made Application	Is an application that is: a) Made on the approved form; b) With all required sections of the form completed; c) Accompanied by the prescribed fee for administering the application; and d) Accompanied by any additional information or requirements as detailed in the law.

#### Corporate Improvement and Strategy Office use only

**Adopted/Approved:** Draft

**Version:**

**Reviewed Date:**

**Department:** Community Services

**Section:** Community Standards and Compliance

**Page No.:** Page 1 of 3

**5. Policy Statement:**

Legislation stipulates the need for a person to hold a licence to undertake prescribed activities.

Where a licence has not been obtained and notwithstanding legislative obligations, Council will provide an opportunity for a person to apply for a licence prior to taking formal action under the relevant legislation.

**5.1 Identification of No Licence**

Upon identifying that a person does not hold a current licence to carry on the prescribed activity, Council will advise the person of the following in writing:

- The person is operating without an appropriate licence;
- An application must be made within 14 days of the date of the letter or the activity must cease operating;
- If an application is not made within 14 days and the activity continues, Council will take formal action under the relevant legislation).

NOTE: For a licensable food business that has not restored their food business licence, this step commences after the restoration period is complete.

**5.2 Legislative Notice**

If an application is not submitted within the 14 days, the licensable activity has not ceased and a notice is available under the relevant legislation, Council will advise the person of the following in the approved form:

- The person is operating without an appropriate licence;
- An application must be made within seven days of date of notice or the activity must cease operating;
- If the activity continues and an application for a licence is not made within seven days, Council will take action under the relevant legislation.

**5.3 New Application**

A properly made application submitted to Council will be assessed within legislative timeframes and a response will be provided to the person. Approval is not guaranteed.

**5.4 Action under Legislation**

If an application is not made in accordance with section 5.1 and 5.2 and the licensable activity has not ceased or changed hands, Council will take action as provided in the relevant legislation.

**6. Review Timelines:**

This policy is reviewed when any of the following occur:

- 6.1** The related information is amended or replaced; or
- 6.2** Other circumstances as determined from time to time by the Council.

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**Adopted/Approved:** Draft

**Version:**

**Reviewed Date:**

**Department:** Community Services

**Section:** Community Standards and Compliance

**Page No.:** Page 2 of 3

**7. Responsibilities:**

Sponsor	Chief Executive Officer
Business Owner	General Manager Community Services
Policy Owner	Manager Community Standards and Compliance
Policy Quality Control	Corporate Improvement and Strategy

**EVAN PARDON**  
**CHIEF EXECUTIVE OFFICER**

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**Corporate Improvement and Strategy Office use only****Adopted/Approved:** Draft**Version:****Reviewed Date:****Department:** Community Services**Section:** Community Standards and  
Compliance**Page No.:** Page 3 of 3

# **REVISED UNLICENSED BUSINESS RESPONSE POLICY**

## **Failure to Renew Licence Response Policy (V2)**

**Meeting Date: 6 October 2015**

**Attachment No: 2**



## FAILURE TO RENEW LICENCE RESPONSE POLICY

### (COMMUNITY POLICY)

#### 1. Scope:

This Policy applies to a person that is required to hold a licence under State Legislation to undertake prescribed activities.

This Policy application for State laws is limited to laws that delegate or devolve responsibility to Council or to a Council employee as an Authorised Person.

This Policy excludes environmentally relevant activities (ERA).

#### 2. Purpose:

The purpose of this Policy is to establish a consistent equitable approach to responding to the failure to comply with legislative requirements to hold a licence for prescribed activities.

#### 3. Related documents:

##### Primary

Nil

##### Secondary

*Food Act 2006*

*Public Health (Infection Control for Personal Appearances Services) Act 2003*

#### 4. Definitions:

To assist in interpretation, the following definitions shall apply:

Council	Rockhampton Regional Council
State	State of Queensland
Person	an individual or a corporation
Authorised Person	A person who is appointed under the <i>Local Government Act 2009</i> to ensure that members of the public comply with the relevant Local Government Acts in relation to the local government and its area.

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**Adopted/Approved:** Adopted 10 April 2013  
**Department:** Office of the CEO  
**Section:** Land Use

**Page No.:** Page 1 of 3  
**Version:** 2

Properly Made Application	– is an application: <ol style="list-style-type: none"> <li>a) made on the approved form;</li> <li>b) with all required sections of the form completed;</li> <li>c) accompanied by the prescribed fee for administering the application; and</li> <li>d) accompanied by any additional information or requirements as detailed in the relevant legislation or mandatory information in the application form.</li> </ol>
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## 5. Policy Statement:

Legislation stipulates the need for a person to hold a licence to undertake prescribed activities. A person must maintain a current licence while the legislation and the activity or situation remains.

Where a licence has expired and notwithstanding legislative obligations, Council will provide an opportunity for a person to apply for a new licence prior to taking formal action under the relevant legislation.

This Policy provides the licensee with 14 days to comply with their legislative obligation before Council proceeds with formal action under the relevant legislation.

### 5.1 Issue Renewal Notice

Council issues a renewal notice, complying with the time frames set out in the relevant legislation.

### 5.2 Issue Renewal Reminder

Council issues a renewal reminder letter at least 14 days prior to expiry of licence.

### 5.3 Undertake Any Legislative Requirements During This Process

Where applicable, Council will undertake additional steps as required under the relevant legislation (e.g. food business licence restoration period).

### 5.4 Request Application for New Licence

Once the licence expires, or for food business licenses, goes past the restoration period, it cannot be renewed or restored.

#### 5.4.1 Send Correspondence

Council will advise the licence holder of the following in writing:

- the licence has expired and the premises is operating without a licence;
- a new application must be made within 14 days of date of letter or cease operating;
- if a new application is not made within 14 days, that Council will take formal action under the relevant legislation (if the activity continues).

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**Section:** Land Use

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**5.5 New Application**

A new application must be deemed to be properly made.

**5.5.1 Assess new application**

The application will be assessed as a new application within legislative timeframes and a response will be provided to the applicant. Approval is not guaranteed.

**5.6 Send Legislative Notice**

If a new application is not made within 14 days and the licensable activity has not ceased, and if a notice is available under the relevant legislation, Council will advise the operator of the following in the approved form:

- the premises is operating without an appropriate licence;
- a new application must be made within seven (7) days of date of notice or the activity must cease operating;
- if the activity continues and an application for a licence is not made within seven (7) days, then Council will take action under the relevant legislation as outlined in that legislation.

If a new application is received refer to 5.5.

**5.7 Take Further Action Under Legislation**

If a new application is not made in accordance with 5.4 and 5.6 and the licensable activity has not ceased, Council will take further action as provided in the relevant legislation.

**6. Review Timelines:**

This Policy is reviewed when any of the following occur:

1. The related information is amended or replaced; or
2. Other circumstances as determined from time to time by the Council.

**7. Responsibilities:**

Sponsor	Chief Executive Officer
Business Owner	Chief Executive Officer
Policy Owner	Strategic Manager Land Use
Policy Quality Control	Corporate Improvement & Strategy

**EVAN PARDON**  
**CHIEF EXECUTIVE OFFICER**

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**Adopted/Approved:** Adopted 10 April 2013  
**Department:** Office of the CEO  
**Section:** Land Use

**Page No.:** Page 3 of 3  
**Version:** 2

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### 8.3 RURAL DOGS

**File No:** 11741  
**Attachments:** 1. Working Dog Benchmarking Analysis  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Catherine Hayes - Manager Community Standards and Compliance

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#### SUMMARY

*Manager Community Standards and Compliance reporting on the fees and charges and processes for dogs on rural properties as requested by Council.*

#### OFFICER'S RECOMMENDATION

THAT Council receives the Rural Dogs report for their information and review.

#### COMMENTARY

On 25 August 2015 Council resolved that a report be prepared on fees and charges and processes for animals on rural properties.

The *Animal Management (Cats and Dogs) Act 2008* requires an owner of a dog to register the dog in the relevant local government's area within 14 days after starting to keep the dog in the area or becoming the owner of a dog.

The Act provides a defence against prosecution under the registration clause if the dog is a working dog. Working dogs are also exempt from microchipping obligations.

A working dog means a dog usually kept or proposed to be kept on rural land and by an owner who is a primary producer, or a person engaged or employed by a primary producer and primarily for the purpose of droving, protecting, tending, or working, stock or being trained in droving, protecting, tending, or working, stock and does not include a class of dog prescribed under a regulation.

Rural land means land used for grazing stock or cultivating crops on a commercial basis.

Primary producer means a person primarily engaged in the occupation of a dairy farmer or wheat, maize, or cereal grower or cane grower or fruit grower or grazier or farmer, whether engaged in general or mixed farming, cotton, potato, or vegetable growing, or poultry or pig raising and includes a person engaged in primary production.

Stock means alpacas, asses, buffaloes, camels, cattle, deer, donkeys, goats, horses, llamas, mules, sheep or vicunas.

Council currently requests a person who believes they have a 'working dog' to complete a Working Dog Self Assessment Checksheet and Application for Dog Registration. If the dog meets the definition of a 'working dog' the owner is issued with a tag. If the dog does not meet the definition the owner is forwarded an invoice for the registration fee. A renewal is sent annually to confirm the details are still correct.

Having a record of the dog means the dog can be reunited with its owners if lost, minimises euthanasia rates of unclaimed impounded dogs and assists in the investigation and resolution of dog problems.

Dogs, other than working dogs, are required to be registered. The current registration fee for farm dogs (For rural areas and/or areas 20,000m<sup>2</sup> only, must be a Primary Producer and evidence is to be provided) is \$12.

Attachment 1 summarises registration requirements for category 5 and 6 Queensland local governments.

Council enforces the dog registration requirements through approved inspection programs which will be rolled out over the entire area over time and when acting on a complaint.

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**CONCLUSION**

This report is on the fees and charges and processes for dogs on rural properties as requested by Council and provides a comparison with category 5 and 6 council's fees and requirement for Council's information and review.

# **RURAL DOGS**

## **Working Dog Benchmarking Analysis**

**Meeting Date: 6 October 2015**

**Attachment No: 1**

Benchmarking Analysis				
	Register working dogs	Register dogs that live on rural properties not defined as working dogs	Area limit on what is a farm?	Details of their processes for farm/working dogs.
<b>Bundaberg Regional Council</b>	Yes - free	Yes – normal fee Desexed and Microchipped \$25 Desexed \$35 Entire \$99 (\$46PC) Entire pups under 12mths \$33 Third dog (with approval) \$75	As per Act definition	Stat decs confirming income via primary production, working dog exemption checklist and PIC number must be supplied.
<b>Cairns Regional Council</b>	Yes - \$9	Yes - \$9	Must be zoned rural productive	Assessed purely on planning zone - must be rural productive zoning. Do not differentiate between working and non working dogs.
<b>Fraser Coast Regional Council</b>	Yes - free	Yes - normal fee Whole Dog \$118 Whole dog 8 years + \$83 Desexed dog \$57	No - but does not include hobby farmers	Registration form - section on the back, tick if they are a working dog, then it is assessed
<b>Gladstone Regional Council</b>	Yes - free	Yes - normal fee Desexed & microchipped early bird: \$21 (\$13 PHB) Full fee \$27 (\$16 PHB) Desexed OR microchipped early bird \$43 (\$26 PHB) full fee \$54 (\$32 PHB) Entire early bird \$81 (\$51 PHB) full fee \$102 (\$64 PHB) Registered Breeders early bird \$40 full fee \$50	Rural zoning and evidence of primary production	Nil in reply
<b>Mackay Regional Council</b>	Yes - \$12	Yes – normal fees Whole Dog is \$146.00 full fee, and discount fee \$75.00. Desexed Dogs \$65.00, discount fee \$33.00	By property size and Act definition	To define the requirements of property size, use the same process as our addition dog i.e. 2 dogs and over 600m2 require an additional dog permit and if the owner wishes to register as Working Dog then proof of Primary producer needs to be established and the breed is one that falls under the definition as a herding dog.

<b>Redlands Regional Council</b>	N/A	No rural properties in LG area		
<b>Toowoomba Regional Council</b>	Yes - free	Yes – normal fee Rural entire \$36 Rural desexed \$18	Kept on rural land primarily for (Act definition)	
<b>Townsville Regional Council</b>	Yes - free but not mandatory	Yes – normal fee Entire \$90 (\$26 PC) Desexed \$60 (\$0 for fist \$14 for second) First registration \$30	Planning definition – must be rural	Nil
<b>Western Downs Regional Council</b>	No	Yes – normal rate Entire Dog \$76 Desexed dog \$34 (\$23.50 PC)	As per Act definition	Must be usually kept on the rural property. Does not recognise pig hunters

**8.4 WILD DOG BOUNTY**

**File No:** 7099  
**Attachments:** 1. Bounty Benchmarking Analysis  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Catherine Hayes - Manager Community Standards and Compliance

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**SUMMARY**

*Manager Community Standards and Compliance reporting on the reinstatement of wild dog bounties.*

**OFFICER'S RECOMMENDATION**

THAT Council receives the Wild Dog Bounty report for their information and review.

**COMMENTARY**

At a recent Wild Dog Advisory Group meeting, members requested that Council reintroduce bounties at \$30 per scalp (bonus payments) to encourage trapping and shooting of wild dogs.

Wild dogs include dingoes, hybrid dingoes and domestic dogs that have escaped or have been released are present in the Rockhampton Region in urban, peri-urban and rural areas.

In rural areas wild dogs are dispersed over large distances but tend to have restrictive home ranges. Wild dogs impact on landholders economically in terms of control costs, livestock losses due to predation, reduced returns due to dog-bitten animals and diseases spread by wild dogs.

Broad scale baiting is the most effective and efficient means of controlling wild dogs in these areas. Council offers rural landholders the opportunity to participate in 1080 baiting programs to control wild dogs on their properties. These are proactive programs to prevent the build-up of wild dog populations and associated impacts. Programs incorporate a number of neighbouring landholders baiting at the same time to ensure maximum results. Reactive programs may be run when stock losses are incurred in an area if wild dog activity is seen to approach high levels or when there are safety concerns.

In peri-urban and urban areas wild dog home ranges typically occur over numerous properties and therefore difficult to effectively control on a single property basis. Wild dogs inhabit the outskirts of the City of Rockhampton particularly in the Frenchville Road and Norman Gardens areas, where residential land adjoins national park.

Where 1080 baiting programs are unable to be undertaken due to legislative restrictions, Council provides landholders with information on alternative control methods. Besides baiting, other control options available to landholders include trapping, shooting, the use of wild dog proof fencing and livestock guardian animals.

Council was reimbursed \$10 per scalp from the local government budget component of the precept until the introduction of the *Land Protection (Pest and Stock Route Management) Act 2002*. State Government did not contribute to the bounties.

Bounties were paid by the previous Mt Morgan and Fitzroy Shire Councils at \$10 per scalp until 30 June 2012 when Rockhampton Regional Council no longer offered bounties.

The Queensland Government does not support the use of bounties so does not provide any funding. However, they do support the introduction of bounties for pest animal management targeting specific individual pest animals or small distinct populations of pest animals.

Local Government may choose whether or not they will pay a bounty. If a bounty is made available, it needs to be part of an integrated wild dog program, not the only form of control.

Bounties have been offered, and continue to be offered, to landholders and others for wild dogs in different regions of Australia. Attachment 1 summarises bounty payments for category 5 and 6 Queensland local governments and local governments surrounding Rockhampton Regional Council.

If bounty payments were reinstated, the bounty must be for wild dogs shot or trapped in the Rockhampton Regional Council area only.

The reinstatement would increase operational costs with administering/resourcing the system, payment for and disposal of scalps. Additional costs would be incurred through advertising and educating the public on the system.

Plans would need to be reviewed and procedures developed to implement a system. Other associated issues include the potential for fraud, disease transmission from scalps and risks with handling scalps from animals that have ingested 1080.

The payment of bounties encourages people to trap and shoot wild dogs.

Studies from Australia and other countries have consistently shown that the payment of bounties does not effectively reduce pest animal impacts or population sizes. Furthermore, bounty systems may be detrimental to wild dog control as they may divert resources from other programs, and provide a financial incentive not to participate in more effective programs.

### **BUDGET IMPLICATIONS**

Bounties are not budgeted for in the current budget.

Between 1 July 2011 and 30 June 2012 bounties were paid for 53 wild dogs.

### **LEGISLATIVE CONTEXT**

Dingoes are defined as both 'wildlife' and 'native wildlife' under the *Nature Conservation Act 1992*. In identified protected areas, dingoes are a protected species.

All wild dogs are declared Class 2 pest animals under the *Land Protection (Pest and Stock Route Management) Act 2002* (the Act).

When a dingo is within a protected area, eg a national park, it is protected, however it is a Class 2 pest animal when outside the protected area.

Under the Act landholders are obliged to take reasonable steps to control declared pest animals on their land.

There is no legal obligation for Council to provide bounties.

### **CONCLUSION**

Based on the evidence and resources available, Council officers would not be making a recommendation to reinstate wild dog bounties at this point in time.

# **WILD DOG BOUNTY**

## **Bounty Benchmarking Analysis**

**Meeting Date: 6 October 2015**

**Attachment No: 1**

BECNHMARKING ANALYSIS			
CATEGORY 5 AND 6 COUNCIL'S	BOUNTY	VALUE	HOW PRESENTED
Bundaberg Regional Council	N	-	-
Fraser Coast Regional Council	Y	\$40	A portion of the skin of a wild dog from the point of the nose to the top of the tail including both ears. (Either individually frozen or salted)
Gladstone Regional Council	Y	\$25	A portion of skin of a wild dog from the point of the nose to either the back of the scalp or top of the tail including both ears.
Western Downs Regional Council	Y	\$50	A portion of skin of a wild dog from the point of the nose to the tip of the tail. Skin must be dried and salted for seven days.
Cairns Regional Council	N	-	-
Mackay Regional Council	N	-	-
Redland City Council	N	-	-
Toowoomba Regional Council	Y	\$50.00	A portion of skin consisting of ears, back strap and full tail. Skins must be fully dried and bagged.
Townsville City Council	N	-	-
SURROUNDING COUNCIL'S			
Issac Regional Council	Y	\$30	Dingo scalps must consist of a single piece of skin and fur, running from the snout, including the ears and running from the head along the animal's back and including the tail. All scalps must be properly removed from the animals, cleaned, dried and salted prior to submission to Council. Scalps must not be frozen, in more than one piece or display traces of biological fluids. Scalps removed from animals which have consumed 1080 or strychnine baits will not be eligible for the bounty due to human health concerns
Banana Shire Council	Y	\$30	A portion of the skin of a wild dog from the point of the nose to the top of the tail including both ears (Either individually frozen or salted)
Livingstone Shire Council	N	-	-
Central Highlands Regional Council	Y	\$30	-

## 9 STRATEGIC REPORTS

### 9.1 MONTHLY OPERATIONS REPORT COMMUNITY STANDARDS AND COMPLIANCE SECTION PERIOD ENDED AUGUST 2015

**File No:** 1464

**Attachments:**

1. Monthly Operations Report for Community Standards and Compliance Section Period Ended August 2015
2. August 2015 Traffic Light Report
3. Financial Matters Report for August 2015

**Authorising Officer:** Michael Rowe - General Manager Community Services

**Author:** Catherine Hayes - Manager Community Standards and Compliance

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#### SUMMARY

*The monthly Operations Report for Community Standards and Compliance Section as at 31 August 2015 is presented for Councillor's information.*

#### OFFICER'S RECOMMENDATION

THAT the Community Standards and Compliance Monthly Operations Report for August 2015 be 'received'.

#### COMMENTARY

This report provides information about the activities of Rockhampton Regional Council's Community Standards and Compliance Section for the month of August 2015.

This Section consists of five units namely Environment and Public Health, Local Laws, Vector Management, Pest Management and Support Services.

**MONTHLY OPERATIONS REPORT  
COMMUNITY STANDARDS AND  
COMPLIANCE SECTION PERIOD  
ENDED AUGUST 2015**

**Monthly Operations Report for  
Community Standards and Compliance  
Section Period Ended August 2015**

**Meeting Date: 6 October 2015**

**Attachment No: 1**

**MONTHLY OPERATIONS REPORT**  
**COMMUNITY STANDARDS AND COMPLIANCE SECTION**  
**Period Ended August 2015**

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**VARIATIONS, ISSUES AND INNOVATIONS*****Innovations***

*Nil*

***Improvements / Deterioration in Levels of Services or Cost Drivers***

- Pest Management Officers assisted in controlled burns at Long Island with DERM, National Parks and Alton Downs Rural Fire 6/8/15 to reduce fuel loads on 221ha in Kabra on the 11/8/15 with the assistance of DERM, officers burnt 7ha for fuel reduction and pest plant control. Kabra on the 26/8/15 with the assistance of DERM, Officers burnt 4ha for pest plant control. We assisted with controlled burns conducted by Rural Fire in Mt Morgan on the 13<sup>th</sup> and 29<sup>th</sup> August for asset protection.
- Local Laws Officers, Pest and Vector Management attended Mt Morgan Agricultural Show to create awareness in pest management, Local Laws and vector management.
- Multicultural Festival was held on 31 August at the Heritage Village, with short-term food business licences issued to vendors by Environmental Health Officers who also attended the day to educate and inspect food stalls.
- Held Wild Dog Advisory Group Meeting with regional landholders to discuss changes to Baiting Guidelines and set dates for baiting programs to be carried out at Riverslea, Gogango, Mornish, Glenroy, Sandy Creek, Oakey Creek and Marmor.

**LINKAGES TO OPERATIONAL PLAN****1. COMPLIANCE WITH CUSTOMER SERVICE REQUESTS**

The response times for completing the predominant customer requests in the reporting period for August 2015 are outlined in Attachment 2.

***Comments & Additional Information***

## 2. COMPLIANCE WITH STATUTORY AND REGULATORY REQUIREMENTS INCLUDING SAFETY, RISK AND OTHER LEGISLATIVE MATTERS

### ***Safety Statistics***

The safety statistics for the reporting period are:

	June	July	August
<b>Number of Lost Time Injuries</b>	-	0	1
<b>Number of Days Lost Due to Injury</b>	0	0	14
<b>Total Number of Incidents Reported</b>	4	2	3
<b>Hazard Inspections completed</b>	-	-	-

### ***Risk Management Summary***

Example from Section Risk Register (excludes risks accepted/ALARP)

<b>Risk</b>	<b>Current Risk Rating</b>	<b>Future Control &amp; Risk Treatment Plans</b>	<b>Due Date</b>	<b>% Completed</b>
<b>Pest Management</b> -Council does not have appropriate and implemented pest management planning for pest plants and pest animal management leading to public complaints about service delivery, localized damage to Council's reputation, temporary redirection/addition of staff/resources required.	Moderate	Legislative changes occurring in 2016.  Review and realign plan with newly identified changes.  Review of service level arrangements/requirements	2016	0
<b>Local Laws</b> – Council does not meet its legislative and service delivery responsibilities for Local Laws' community compliance leading to the possibility of legal action, significant damage to Council's reputation with multiple complaints, and general public dissatisfaction.	Very High 3	1. Effective infringement financial management process to be put in place.  2. Internal Process Review	30/06/14	10% as at 30/4/15
<b>Local Laws</b> – Inconsistent regulation and enforcement of local laws and legislation resulting in poor service and considerable public dissatisfaction.	High 4	1. Reviewed to be completed: Internal Audit, Process Review, Legal review of Local Laws  2. membership subscription to LGAQ's Legislation Compliance Section.  3. Join SEQ Regional Animal Management Group (SEGRAM).	31/12/14	5% as at 24/3/15

***Legislative Compliance & Standards***

<b>Legislative Compliance Matter</b>	<b>Due Date</b>	<b>% Completed</b>	<b>Comments</b>
Council's Ground Distribution Contract Licence outdated	6 April 2017		Not due until 6 April 2017
Pest Management Officers AC/DC Licenses	Various	100%	<b>COMPLETED</b>
Vector Management Officers Pest Management Technicians Licenses	Various	100%	<b>COMPLETED</b>
Local Laws Power of Entry Training	Various	100%	<b>COMPLETED</b>
Investigation Skills	Various	9%	
Animal Management	Various	100%	<b>COMPLETED</b>

**3. ACHIEVEMENT OF CAPITAL PROJECTS WITHIN ADOPTED BUDGET AND APPROVED TIMEFRAME**

No capital projects are relevant to the Community Standards and Compliance Section.

**4. ACHIEVEMENT OF OPERATIONAL PROJECTS WITHIN ADOPTED BUDGET AND APPROVED TIMEFRAME**

<b>Project</b>	<b>Revised Budget</b>	<b>Actual (incl. committals)</b>	<b>% Budget Expended</b>	<b>Explanation</b>
<b>Issue of Dog Registration Renewals</b>	\$20 000.00	\$8633.00	43.16%	Renewals issued
<b>Micro Chipping Days</b>	\$10 000.00	\$0	0%	Completed Events

**5. DELIVERY OF SERVICES AND ACTIVITIES IN ACCORDANCE WITH COUNCIL'S ADOPTED SERVICE LEVELS*****Adopted/Operational Service Level Standards & Performance***

<b>Service Level</b>	<b>Target</b>	<b>Current Performance</b>
Annual inspection of licensed food businesses undertaken	100%	25%
Annual inspection of licensed businesses that provide higher risk personal appearance services undertaken	100%	33%
Annual inspection of devolved licensed environmentally relevant activities undertaken	100%	8%

Please note the service levels depicted in the above table are operational standards only and have not been formally adopted by Council.

***Animals Impounded***

<b>Impound</b>	<b>Cat</b>	<b>Dog</b>	<b>Kitten</b>	<b>Puppy</b>	<b>Pig</b>	<b>Pony</b>	<b>Total</b>
Stray Surrendered	7	11	2				20
Stray Secured	3	55		6	1	1	66
Surrendered by Owner	5	8					13
Surrendered during	8	7		1			16
Surrendered by Owner/Keeper	10	11		15			36
Seized							0
Straying Stock							0
Caught in Trap	49						49
Wandering Dog		32					32
<b>Total</b>	<b>82</b>	<b>124</b>	<b>2</b>	<b>22</b>	<b>1</b>	<b>1</b>	<b>232</b>

***Animals Released from Pound***

<b>Release</b>	<b>Cat</b>	<b>Dog</b>	<b>Kitten</b>	<b>Puppy</b>	<b>Pig</b>	<b>Pony</b>	<b>Total</b>
Released to Owner	9	54	1		1		65
Returned to owner in the field		4					4
Rescued	2	21		20			43
Stock Sold							0
Escaped/Stolen	1						1
Euth Other	54	28	1	2			85
Euth Blood		1					1
Euth Aggressive	9						9
Euth Diseased	1						1
Euth Old							0
Euth Owner Request	5	8					13
Still Held	1	8				1	10
Other							0
<b>Total</b>	<b>82</b>	<b>124</b>	<b>2</b>	<b>22</b>	<b>1</b>	<b>1</b>	<b>232</b>

***Registered Dogs/Declared Dog Totals***

<b>Description</b>	<b>Registered/Declared in August</b>	<b>To Date</b>
Dogs Registered	387	12380
Dangerous Dogs	1	28
Menacing Dogs	0	48
Restricted Dogs	0	1
<b>Total</b>	<b>388</b>	<b>684</b>

***Infringements Issued***

Description	Number of tickets issued in August	Total
Parking Infringements	697	992
Animal Infringements	104	224
Local Law Infringements	5	19
Total	806	1235

**FINANCIAL MATTERS**

The Financial Matters report is outlined in Attachment 3.

# **MONTHLY OPERATIONS REPORT COMMUNITY STANDARDS AND COMPLIANCE SECTION PERIOD ENDED AUGUST 2015**

## **August 2015 Traffic Light Report**

**Meeting Date: 6 October 2015**

**Attachment No: 2**

## All Monthly Requests (Priority 3) Community Standards Compliance 'Traffic Light' report August 2015

	Balance B/F	Completed in Current Mth	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS BALANCE	Under Long Term Investigation	Completion Standard (days)	Avg Completion Time (days) Current Mth	Avg Completion Time (days) 6 Months	Avg Completion Time (days) 12 Months	Avg Duration (days) 12 Months (complete and incomplete)			
			Received	Completed										
Dog Registration Enquiry	13	7	495	436	65	0	10	🟢	0.20	🟢	1.21	🟢	2.83	1.37
Animals (more than permitted number)	29	16	29	18	24	1	30	🟢	6.33	🟢	13.77	🟢	18.81	10.29
Comm Compliance Barking Letter/Visitors Advice	5	3	10	9	3	0	5	🟢	3.33	🟢	3.97	🟢	4.32	1.20
Dog Attack on Animal (Confirmed)	0	0	0	0	0	0	10	🟢	0.00	🟢	0.00	🟢	0.00	0.00
Dog Attack on Person (Fear) CSO	11	8	22	12	13	0	20	🟢	6.17	🔴	21.89	🔴	25.87	8.64
Dog Attack on Animal (Alleged) CSO	10	5	19	6	18	0	20	🟢	6.33	🔴	25.11	🔴	28.37	10.10
Dog Attack on Person (Bite) CSO	9	4	4	1	8	0	20	🟢	3.00	🔴	20.87	🔴	26.26	8.65
Heavy Vehicle Parking	0	0	10	7	3	0	10	🟢	1.86	🟢	5.00	🟢	5.00	3.67
Overgrown Allotments	33	20	19	5	27	0	45	🟢	4.00	🟢	22.36	🟢	20.73	13.51
Regulated Parking	2	2	48	35	13	0	10	🟢	2.63	🟢	4.63	🟢	4.82	3.26
Dust Complaint	0	0	1	0	1	0	10	🟢	0.00	🟢	8.50	🟢	6.63	5.75
Litter/Illegal Dumping	3	3	16	9	7	0	20	🟢	3.67	🟢	7.36	🟢	10.31	5.95
Noise Complaint	0	0	3	3	0	0	10	🟢	4.67	🟢	8.93	🟢	6.70	3.35
Barking Dog Complaint - Stage 1	10	8	68	62	8	0	3	🟢	1.45	🔴	3.28	🟢	2.50	0.62
Barking Dog Complaint - Stage 2 LLEO Use Only	14	4	15	7	18	0	30	🟢	5.00	🟢	16.65	🟢	23.40	14.07
Vector Misting	0	0	1	0	1	1	7	🟢	0.00	🟢	0.71	🟢	0.85	0.73
Nuisance Vehicle	7	3	23	14	13	0	10	🟢	4.29	🟢	7.56	🟢	8.15	4.21
Wandering Animals (dogs, cats, poultry)	24	21	102	86	19	0	10	🟢	0.56	🟢	1.32	🟢	1.39	0.77
Wandering Stock	23	21	29	18	13	0	10	🟢	3.22	🟢	7.45	🟢	6.45	2.41

**MONTHLY OPERATIONS REPORT  
COMMUNITY STANDARDS AND  
COMPLIANCE SECTION PERIOD  
ENDED AUGUST 2015**

**Financial Matters Report for August  
2015**

**Meeting Date: 6 October 2015**

**Attachment No: 3**



## End of Month General Ledger - (Operating Only) - HEALTH &amp; ENVIRONMENT

As At End Of August

Report Run: 07-Sep-2015 09:40:16 Excludes Nat Accs: 2802,2914,2917,2924

	Adopted Budget \$	Revised Budget \$	EOM Commitments \$	YTD Actual \$	Commit + Actual \$	Variance %	On target 16.7% of Year Gone
<b>COMMUNITY SERVICES</b>							
<b>HEALTH &amp; ENVIRONMENT</b>							
<u>Pest Management</u>							
Revenues	(3,000)	0	0	(298)	(298)	10% ✗	
Expenses	712,240	0	9,051	87,049	96,100	13% ✓	
Transfer / Overhead Allocation	147,400	0	0	23,924	23,924	16% ✓	
<b>Total Unit: Pest Management</b>	<b>856,640</b>	<b>0</b>	<b>9,051</b>	<b>110,675</b>	<b>119,725</b>	<b>14% ✓</b>	
<u>Environment Health</u>							
Revenues	(155,900)	0	0	(62,416)	(62,416)	40% ✓	
Expenses	770,928	0	200	100,657	100,857	13% ✓	
Transfer / Overhead Allocation	67,000	0	0	6,273	6,273	9% ✓	
<b>Total Unit: Environment Health</b>	<b>682,028</b>	<b>0</b>	<b>200</b>	<b>44,513</b>	<b>44,713</b>	<b>7% ✓</b>	
<u>Vector Management</u>							
Revenues	(2,000)	0	0	(45)	(45)	2% ✗	
Expenses	506,380	0	36,534	50,043	86,577	17% ✗	
Transfer / Overhead Allocation	80,000	0	0	10,703	10,703	13% ✓	
<b>Total Unit: Vector Management</b>	<b>584,380</b>	<b>0</b>	<b>36,534</b>	<b>60,700</b>	<b>97,235</b>	<b>17% ✓</b>	
<u>Local Laws</u>							
Revenues	(1,131,000)	0	31,420	(462,479)	(431,059)	38% ✓	
Expenses	1,795,357	0	186,052	256,324	442,376	25% ✗	
Transfer / Overhead Allocation	235,330	0	0	24,763	24,763	11% ✓	
<b>Total Unit: Local Laws</b>	<b>899,687</b>	<b>0</b>	<b>217,471</b>	<b>(181,392)</b>	<b>36,079</b>	<b>4% ✓</b>	
<u>CS&amp;C Support</u>							
Expenses	563,678	0	8,854	85,022	93,875	17% ✓	
<b>Total Unit: CS&amp;C Support</b>	<b>563,678</b>	<b>0</b>	<b>8,854</b>	<b>85,022</b>	<b>93,875</b>	<b>17% ✓</b>	
<u>CS&amp;C Management</u>							
Expenses	204,173	0	0	22,270	22,270	11% ✓	
<b>Total Unit: CS&amp;C Management</b>	<b>204,173</b>	<b>0</b>	<b>0</b>	<b>22,270</b>	<b>22,270</b>	<b>11% ✓</b>	

	Adopted Budget \$	Revised Budget \$	EOM Commitments \$	YTD Actual \$	Commit + Actual \$	Variance %	On target 16.7% of Year Gone
Total Section: HEALTH & ENVIRONMENT	3,790,586	0	272,110	141,788	413,898	11%	✓
Total Department: COMMUNITY SERVICES	3,790,586	0	272,110	141,788	413,898	11%	✓
Grand Total:	3,790,586	0	272,110	141,788	413,898	11%	✓

## **10 NOTICES OF MOTION**

Nil

## **11 URGENT BUSINESS/QUESTIONS**

*Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.*

## **12 CLOSURE OF MEETING**