



HEALTH & COMPLIANCE COMMITTEE MEETING

MINUTES

7 APRIL 2015

The Committee Recommendations contained within these Minutes
were adopted at the Council Meeting on 14 April 2015.

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REPORT OF THE HEALTH & COMPLIANCE COMMITTEE MEETING HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON ON TUESDAY, 7 APRIL 2015 COMMENCING AT 3.05PM

1 OPENING**2 PRESENT**

Members Present:

Councillor C E Smith (Chairperson)
The Mayor, Councillor M F Strelow
Councillor N K Fisher
Councillor A P Williams

In Attendance:

Mr M Rowe – General Manager Community Services (Executive Officer)
Ms C Hayes – Manager Community Standards and Compliance
Ms E Brodel – Media and Communications Officer
Ms I Taylor – Governance Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE**4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING****COMMITTEE RESOLUTION**

THAT the minutes of the Health & Compliance Committee held on 3 February 2015 be taken as read and adopted as a correct record.

Moved by: Councillor Fisher

Seconded by: Councillor Smith

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 OFFICERS' REPORTS

8.1 FOOD BUSINESS LICENSING AT ROCKHAMPTON SHOW EVENTS

File No: 6530

Attachments: Nil

Authorising Officer: Michael Rowe - General Manager Community Services

Author: Catherine Hayes - Manager Community Standards and Compliance

SUMMARY

The Environment and Public Health Unit seeks Council's guidance on how the Unit responds to identifying unlicensed licensable food businesses at the Rockhampton Shows.

COMMITTEE RECOMMENDATION

THAT an Environmental Health Officer may require the operator of an unlicensed licensable food business at the Rockhampton Show to cease operation until a food business licence is obtained.

Moved by: Councillor Fisher

Seconded by: Councillor Williams

MOTION CARRIED

9 STRATEGIC REPORTS

9.1 MONTHLY OPERATIONS REPORT FROM COMMUNITY STANDARDS AND COMPLIANCE SECTION FOR JANUARY 2015

File No: 1464

Attachments:

1. Monthly Operations Report From Community Standards and Compliance Section for January 2015.
2. Traffic Light Report for Community Standards and Compliance for the month of January 2015.
3. Financial Matters Report - Community Standards and Compliance Section for January 2015

Authorising Officer: Michael Rowe - General Manager Community Services

Author: Catherine Hayes - Manager Community Standards and Compliance

SUMMARY

The Monthly Operations Report for Community Standards and Compliance Section as at 31 January 2015 is presented for Councillor's information.

COMMITTEE RECOMMENDATION

THAT the Community Standards and Compliance Monthly Operations Report for January 2015 be received.

Moved by: Mayor Strelow

Seconded by: Councillor Smith

MOTION CARRIED

9.2 MONTHLY OPERATIONS REPORT FROM COMMUNITY STANDARDS AND COMPLIANCE SECTION FOR FEBRUARY 2015**File No:** 1464**Attachments:**

1. Monthly Operations Report Community Standards and Compliance Section Period Ended February 2015
2. Traffic Light Report for February 2015
3. Financial Matters Report for Community Standards and Compliance Unit February 2015

Authorising Officer: Michael Rowe - General Manager Community Services**Author:** Catherine Hayes - Manager Community Standards and Compliance

SUMMARY

The monthly Operations Report for Community Standards and Compliance Section as at 28th February 2015 is presented for Councillor's information.

COMMITTEE RECOMMENDATION

THAT the Community Standards and Compliance Monthly Operations Report for February 2015 be received.

Moved by: Councillor Fisher**Seconded by:** Councillor Williams**MOTION CARRIED**

10 NOTICES OF MOTION

Nil

11 URGENT BUSINESS\QUESTIONS

12 CLOSURE OF MEETING

There being no further business the meeting closed at 3:27pm.

SIGNATURE

CHAIRPERSON

DATE