



# **BUSINESS ENTERPRISE COMMITTEE MEETING**

## **MINUTES**

**2 SEPTEMBER 2015**

The Committee Recommendations contained within these Minutes  
were adopted at the Council meeting on 8 September 2015.

## TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING.....	1
2	PRESENT .....	1
3	APOLOGIES AND LEAVE OF ABSENCE .....	1
4	CONFIRMATION OF MINUTES OF PREVIOUS MEETING.....	1
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA .....	1
6	BUSINESS OUTSTANDING .....	2
6.1	BUSINESS OUTSTANDING TABLE FOR BUSINESS ENTERPRISE COMMITTEE .....	2
7	PUBLIC FORUMS/DEPUTATIONS .....	3
	NIL .....	3
8	OFFICERS' REPORTS .....	4
	NIL .....	4
12	CLOSED SESSION .....	5
13.1	REPORTING ON COMMERCIAL AND PROMOTIONAL MATTERS - ROCKHAMPTON AIRPORT .....	5
13	CONFIDENTIAL REPORTS.....	6
13.1	REPORTING ON COMMERCIAL AND PROMOTIONAL MATTERS - ROCKHAMPTON AIRPORT .....	6
9	STRATEGIC REPORTS .....	7
9.1	ROCKHAMPTON REGIONAL WASTE AND RECYCLING OPERATIONAL AND ANNUAL PERFORMANCE REPORT FOR THE PERIOD OF JULY 2015 .....	7
9.2	CORPORATE SERVICES DEPARTMENT - ROCKHAMPTON AIRPORT - MONTHLY OPERATIONS AND ANNUAL PERFORMANCE PLAN REPORT .....	8
10	NOTICES OF MOTION .....	9
	NIL .....	9
11	URGENT BUSINESS\QUESTIONS .....	10
	NIL .....	10
14	CLOSURE OF MEETING.....	11

**REPORT OF THE BUSINESS ENTERPRISE COMMITTEE MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON WEDNESDAY, 2 SEPTEMBER 2015 COMMENCING AT 9:07AM**

**1 OPENING**

**2 PRESENT**

Members Present:

Councillor N K Fisher (Chairperson)  
The Mayor, Councillor M F Strelow  
Councillor C E Smith  
Councillor C R Rutherford  
Councillor G A Belz  
Councillor R A Swadling

In Attendance:

Mr R Cheesman – General Manager Corporate Services (Executive Officer)  
Mr R Holmes – General Manager Regional Services  
Ms S Reeves – Manager Regional Promotions  
Ms T Baxter – Acting Manager Airport  
Ms C Steinberger – Media and Communications Officer  
Ms T Jacobsen – Governance Support Officer

**3 APOLOGIES AND LEAVE OF ABSENCE**

**4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

9:08AM Councillor Rutherford attended the meeting.

**COMMITTEE RESOLUTION**

THAT the minutes of the Business Enterprise Committee held on 5 August 2015 be taken as read and adopted as a correct record.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Swadling  
**MOTION CARRIED**

**5 DECLARATIONS OF INTEREST IN MATTERS ON THE  
AGENDA**

## 6 BUSINESS OUTSTANDING

### 6.1 BUSINESS OUTSTANDING TABLE FOR BUSINESS ENTERPRISE COMMITTEE

**File No:** 10097

**Attachments:** 1. Business Outstanding Table for Business Enterprise Committee

**Authorising Officer:** Evan Pardon - Chief Executive Officer

**Author:** Evan Pardon - Chief Executive Officer

---

#### SUMMARY

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Business Enterprise Committee is presented for Councillors information.*

#### COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Business Enterprise Committee be received.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Smith

**MOTION CARRIED**

## **7 PUBLIC FORUMS/DEPUTATIONS**

Nil

## 8 OFFICERS' REPORTS

Nil

### COMMITTEE RESOLUTION

THAT pursuant to s15(2) *Council Meeting Procedures* the Order of Business be amended to consider Item 13.1 - Reporting on Commercial and Promotional Matters - Rockhampton Airport in closed session as the next Order Of Business.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Smith

**MOTION CARRIED**

## 12 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

### COMMITTEE RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

#### 13.1 Reporting on Commercial and Promotional Matters - Rockhampton Airport

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**Moved by:** Councillor Fisher

**Seconded by:** Councillor Swadling

**MOTION CARRIED**

### COMMITTEE RESOLUTION

**9:18AM**

THAT pursuant to s34(1)(k) and s44 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

**Moved by:** Councillor Fisher

**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

### COMMITTEE RESOLUTION

**9:45AM**

THAT pursuant to s34(1)(k) and s44 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Belz

**MOTION CARRIED**

## 13 CONFIDENTIAL REPORTS

### 13.1 REPORTING ON COMMERCIAL AND PROMOTIONAL MATTERS - ROCKHAMPTON AIRPORT

**File No:** 1392

**Attachments:** Nil

**Authorising Officer:** Evan Pardon - Chief Executive Officer

**Author:** Ross Cheesman - General Manager Corporate Services

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

---

#### SUMMARY

*Committee Chairman and Officers to update the Committee on commercial and promotional matters pertaining to the Rockhampton Airport.*

#### COMMITTEE RECOMMENDATION

THAT the report on Commercial and Promotional Matters – Rockhampton Airport be “received”.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Smith

**MOTION CARRIED**



## 9 STRATEGIC REPORTS

### 9.1 ROCKHAMPTON REGIONAL WASTE AND RECYCLING OPERATIONAL AND ANNUAL PERFORMANCE REPORT FOR THE PERIOD OF JULY 2015

**File No:** 7927

**Attachments:** 1. RRWR Operational and Performance Plan  
Report July 2015

**Authorising Officer:** Robert Holmes - General Manager Regional Services

**Author:** Gavin Carlisle - Coordinator Collections

---

#### SUMMARY

*The purpose of this report is to provide Council with an overview of Rockhampton Regional Waste and Recycling (RRWR) for the month of July 2015.*

#### COMMITTEE RECOMMENDATION

THAT the RRWR Operations and Annual Performance Plan report be received.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Swadling

**MOTION CARRIED**

**9.2 CORPORATE SERVICES DEPARTMENT - ROCKHAMPTON AIRPORT -  
MONTHLY OPERATIONS AND ANNUAL PERFORMANCE PLAN REPORT****File No:** 7927**Attachments:** 1. Airport Monthly Operations & Annual  
Performance Plan Report**Authorising Officer:** Ross Cheesman - General Manager Corporate Services**Author:** Tracey Baxter - Acting Manager Airport

---

**SUMMARY**

*The monthly operations and annual performance plan report for the Rockhampton Airport as at 31 July 2015 is presented for Councillors information.*

10:00AM Councillor Belz left the meeting.  
10:03AM Councillor Belz returned to the meeting.  
10:05AM Executive Officer left the meeting.  
10:06AM Executive Officer returned to the meeting.  
10:08AM Mayor Strelow left the meeting.  
10:10AM Mayor Strelow returned to the meeting.

**COMMITTEE RECOMMENDATION**

THAT the Corporate Services Departmental Operations and Annual Performance Plan Report for the Rockhampton Airport as at 31 July 2015 be "received".

**Moved by:** Councillor Smith**Seconded by:** Councillor Rutherford**MOTION CARRIED**

## **10 NOTICES OF MOTION**

Nil

## **11 URGENT BUSINESS\QUESTIONS**

Nil

10:12AM Councillor Smith left the meeting and did not return.

**14 CLOSURE OF MEETING**

There being no further business the meeting closed at 10:14am.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
DATE