



ORDINARY MEETING

MINUTES

25 SEPTEMBER 2018

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**REPORT OF THE ORDINARY MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY, 25 SEPTEMBER 2018 COMMENCING AT 9.00AM**

1 OPENING

2 PRESENT

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor C E Smith
Councillor C R Rutherford
Councillor M D Wickerson
Councillor A P Williams
Councillor R A Swadling
Councillor N K Fisher

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr P Kofod – General Manager Regional Services
Ms C Worthy – General Manager Community Services
Mr D Stevenson – Acting General Manager Corporate Services
Ms A Cutler – Chief Financial Officer
Ms T Sweeney – Manager Workforce and Governance
Mr A Collins – Manager Project Delivery
Mr S Gatt – Manager Planning and Regulatory Services
Mr D Morrison – Executive Coordinator to the Mayor
Ms C Bell – Coordinator Environmental Sustainability
Ms A Brennan – Coordinator Legal and Governance
Mr M Mansfield – Coordinator Media and Communications
Ms A O'Mara – Senior Planning Officer
Mr B Diplock – Planning Officer
Ms E Brodel – Media Officer
Ms L Leeder – Senior Committee Support Officer
Ms K Walsh – Committee Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Councillor Schwarten has tendered his apology and was not in attendance.

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COUNCIL RESOLUTION

THAT the minutes of the Ordinary Meeting held on 11 September 2018 be taken as read and adopted as a correct record.

Moved by: Councillor Swadling

Seconded by: Councillor Smith

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

9:04AM

Councillor Neil Fisher informed the meeting of an interest in Item 9.2.2 – Agnes Street Traffic Safety Concern and declared the following:

“I declare that I have a conflict of interest in this matter as McAuley Place (Mercy Aged Care) has been a client of Fishers Nursery for 28 years. I have determined that this personal interest is not of sufficient significance that it will lead me to making a decision on the matter that is contrary to the public interest. I will best perform my responsibility of serving the overall public interest of the whole of the Council’s area by participating in the discussion and voting on this matter.”

9:05AM Councillor Fisher left the meeting room

COUNCIL RESOLUTION

THAT Councillor Fisher does not have either a real conflict of interest or perceived conflict of interest in the matter and is accordingly free to participate in the meeting while this matter is discussed, including by voting on the matter.

Moved by: MayorStrelow
Seconded by: Councillor Wickerson

MOTION CARRIED

9:06AM Councillor Fisher returned to the meeting room

9:07AM

Councillor Rose Swadling informed the meeting of an interest in Item 9.4.2 – Community Assistance Program – Major Application – Cathedral Parish of St Joseph and declared the following:

“I declare that I have a conflict of interest in this matter as I am a Parishioner of St Joseph Cathedral. I have determined that this personal interest is not of sufficient significance that it will lead me to making a decision on the matter that is contrary to the public interest. I will best perform my responsibility of serving the overall public interest of the whole of the Council’s area by participating in the discussion and voting on this matter.”

9:07AM Councillor Swadling left the meeting room

COUNCIL RESOLUTION

THAT Councillor Swadling does not have either a real conflict of interest or perceived conflict of interest in the matter and is accordingly free to participate in the meeting while this matter is discussed, including by voting on the matter.

Moved by: Councillor Wickerson
Seconded by: Councillor Smith

MOTION CARRIED

9:08AM Councillor Swadling returned to the meeting room

6 BUSINESS OUTSTANDING

Nil

8 PRESENTATION OF PETITIONS

9 COMMITTEE REPORTS

9.1 PLANNING AND REGULATORY COMMITTEE MEETING - 18 SEPTEMBER 2018

COUNCIL RESOLUTION

THAT the Minutes of the Planning and Regulatory Committee meeting, held on 18 September 2018 as circulated, be received and that the recommendations contained within these minutes be adopted.

Moved by: Councillor Smith
Seconded by: Councillor Wickerson

MOTION CARRIED

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Planning and Regulatory Committee, 18 September 2018**9.1.1 BUSINESS OUTSTANDING TABLE FOR PLANNING AND REGULATORY COMMITTEE**

File No: 10097
Attachments: 1. Business Outstanding Table
Authorising Officer: Colleen Worthy - General Manager Community Services
Author: Colleen Worthy - General Manager Community Services

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Planning and Regulatory Committee is presented for Councillors' information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Planning and Regulatory Committee be received.

Recommendation of the Planning and Regulatory Committee, 18 September 2018**9.1.2 D/17-2018 - REQUEST FOR NEGOTIATED DECISION NOTICE FOR A DEVELOPMENT APPLICATION FOR RECONFIGURING A LOT (ONE LOT INTO TWO LOTS)**

File No: D/17-2018

Attachments:

1. Locality Plan
2. Site Plan

Authorising Officer: Tarnya Fitzgibbon - Coordinator Development Assessment
Steven Gatt - Manager Planning and Regulatory Services
Colleen Worthy - General Manager Community Services

Author: Brandon Diplock - Planning Officer

SUMMARY

Development Application Number: D/17-2018

Applicant: Timothy Roy Flynn and Prue Ellen Flynn

Real Property Address: Lot 3 on RP887484, Parish of Wiseman

Common Property Address: L 3 Alton Downs - Nine Mile Road, Alton Downs

Area of Site: 15.842 hectares

Planning Scheme: Rockhampton Region Planning Scheme 2015

Planning Scheme Zone: Rural Zone (Alton Downs Precinct)

Planning Scheme Overlays: Not Applicable

Existing Development: Rural Land

Existing Approvals: Not Applicable

Approval Sought: Negotiated Decision Notice for a Development Permit for Reconfiguring a Lot (one lot into two lots)

Level of Assessment: Impact Assessable

Submissions: Nil

Infrastructure Charges Area: Charge Area 3

COMMITTEE RECOMMENDATION**RECOMMENDATION A**

THAT in relation to the request for a Negotiated Decision Notice to Development Permit D/17-2018 for Reconfiguring a Lot (one lot into two lots), made by Timothy Roy Flynn and Prue Ellen Flynn, on land located at Lot 3 Alton Downs - Nine Mile Road, Alton Downs, described as Lot 3 on RP887484, Parish of Wiseman, Council resolves that:

1. Condition 6.1 be amended by replacing:

Electricity services must be provided to each lot in accordance with the standards and requirements of the relevant service provider.

with

Electricity services must be provided to each lot in accordance with the standards and requirements of the relevant service provider. Alternatively, renewable energy (solar) provisions can be utilised for each site provided that the amenity of the adjoining residences is not impacted.

2. **Advisory Note 6 be included:**

Where alternative electricity arrangements are sourced, the owner is responsible for advising any future owners that standard electricity connections are not provided.

RECOMMENDATION B

That to reflect the above changes to conditions, Timothy Roy Flynn and Prue Ellen Flynn, be issued with a Negotiated Decision Notice for Development Permit D/17-2018 for Reconfiguring a Lot (one lot into two lots).

1.0 ADMINISTRATION

- 1.1 The Developer and his employee, agent, contractor or invitee is responsible for ensuring compliance with the conditions of this development approval.
- 1.2 Where these Conditions refer to "Council" in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.
- 1.3 All conditions, works, or requirements of this development approval must be undertaken, completed, and be accompanied by a Compliance Certificate for any operational works required by this development approval:
- 1.3.1 to Council's satisfaction;
- 1.3.2 at no cost to Council; and
- 1.3.3 prior to the issue of the Survey Plan Approval Certificate, unless otherwise stated.
- 1.4 Infrastructure requirements of this development approval must be contributed to the relevant authorities, where applicable, at no cost to Council, prior to the issue of the Survey Plan Approval Certificate, unless otherwise stated.
- 1.5 All works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards, unless otherwise stated.
- 1.6 All engineering drawings/specifications, design and construction works must be in accordance with the requirements of the relevant *Australian Standards* and must be approved, supervised and certified by a Registered Professional Engineer of Queensland.

2.0 APPROVED PLANS AND DOCUMENTS

- 2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by any condition of this development approval:

<u>Plan/Document Name</u>	<u>Plan/Document Reference</u>	<u>Dated</u>
Plan of Proposed Lots 83 and 84	180945-01 (Sheet 1 of 1)	4 February 2018

- 2.2 Where there is any conflict between the conditions of this development approval and the details shown on the approved plans and documents, the conditions of this development approval must prevail.

2.3 Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for approval by Council prior to the submission of an application for a Development Permit for Operational Works.

3.0 PLUMBING WORKS

3.1 Internal Plumbing of existing building (shed) located within proposed Lot 84 must be contained within the lot it serves.

4.0 ALLOTMENT DRAINAGE WORKS

4.1 All allotment runoff from each proposed lot must be discharged such that it must not restrict, impair or change the natural flow of runoff water or cause a nuisance or worsening to surrounding land or infrastructure.

5.0 SITE WORKS

5.1 Site works must be constructed such that they do not, at any time, in any way restrict, impair or change the natural flow of runoff water, or cause a nuisance or worsening to surrounding land or infrastructure.

6.0 ELECTRICITY

6.1 Electricity services must be provided to each lot in accordance with the standards and requirements of the relevant service provider. Alternatively, renewable energy (solar) provisions can be utilised for each site provided that the amenity of the adjoining residences is not impacted.

6.2 Evidence must be provided that electricity services are available to each lot in accordance with the standards and requirements of the relevant service provider, prior to the issue of the Survey Plan Approval Certificate.

7.0 TELECOMMUNICATIONS

7.1 Telecommunications services must be provided to each lot in accordance with the standards and requirements of the relevant service provider.

7.2 Evidence that each lot is provided with telecommunications services from the relevant service provider must be provided to Council, prior to the issue of the Survey Plan Approval Certificate.

Note: The *Telecommunications Act 1997* (Cth) specifies where the deployment of optical fibre and the installation of fibre-ready facilities is required.

Note: For telecommunications services, written evidence must be in the form of either a "Telecommunications Infrastructure Provisioning Confirmation" where such services are provided by Telstra or a "Notice of Practical Completion" where such services are provided by the NBN.

8.0 ASSET MANAGEMENT

8.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.

8.2 Any damage to existing stormwater, water supply and sewerage infrastructure, kerb and channel, pathway or roadway (including removal of concrete slurry from public land and Council infrastructure), that occurs while any works are being carried out in association with this development approval must be repaired at full cost to the developer. This includes the reinstatement of any existing traffic signs or pavement markings that may have been removed or damaged.

9.0 OPERATING PROCEDURES

- 9.1 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the development site. Storage of materials or parking of construction machinery or contractors' vehicles must not occur within Alton Downs – Nine Mile Road.

ADVISORY NOTES

NOTE 1. Aboriginal Cultural Heritage

It is advised that under section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care"). Maximum penalties for breaching the duty of care are listed in the Aboriginal cultural heritage legislation. The information on Aboriginal cultural heritage is available on the Department of Aboriginal and Torres Strait Islander and Multicultural Affairs website www.datsima.qld.gov.au.

NOTE 2. General Environmental Duty

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

NOTE 3. General Safety Of Public During Construction

The *Work Health and Safety Act 2011* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

NOTE 4. Plumbing and Drainage Works

For any future development proposed on Lots 83 and 84, the construction of internal sanitary drainage works must be in accordance with regulated work under the *Plumbing and Drainage Act* and including the provision of On-site sewerage and disposal in accordance with the *Queensland Plumbing and Wastewater Code* and *Council's Plumbing & Drainage Policies*.

For any future development proposed on Lots 83 and 84, the construction of internal plumbing works must be in accordance with regulated work under the *Plumbing and Drainage Act* and *Council's Plumbing and Drainage Policies*. Including the provision of adequate on-site water storage for domestic and fire-fighting purposes and may include bore, dams, water storage tanks or a combination of each. The water storage must be easily accessible having regard to pedestrian and vehicular access.

NOTE 5. Access Works

For any future development proposed on Lot 83, the construction of access works must be in accordance with *Capricorn Municipal Development Guidelines* and *Australian Standard AS2890 "Parking facilities"*.

For any future development proposed on Lot 84, the existing access must be upgraded to comply with the requirements of the *Capricorn Municipal Development Guidelines*.

Rural addressing must be provided to each lot in accordance with Council's Local Law for Roads.

A permit (Operation Works (access works) or else Works in Road Reserve) must be obtained for the works within road reserve.

NOTE 6. Electricity

Where alternative electricity arrangements are sourced, the owner is responsible for advising any future owners that standard electricity connections are not provided.

Recommendation of the Planning and Regulatory Committee, 18 September 2018**9.1.3 MONTHLY OPERATIONS REPORT FOR PLANNING AND REGULATORY SERVICES - AUGUST 2018****File No:** 1464**Attachments:** 1. **Monthly Operations Report for Planning and Regulatory Services - August 2018****Authorising Officer:** **Colleen Worthy - General Manager Community Services****Author:** **Steven Gatt - Manager Planning and Regulatory Services**

SUMMARY

The Monthly Operations Report for the Planning and Regulatory Services Section for August 2018 is presented for Councillor's information.

COMMITTEE RECOMMENDATION

THAT the Planning and Regulatory Services Monthly Operations Report for August 2018 be 'received'.

9.2 INFRASTRUCTURE COMMITTEE MEETING - 18 SEPTEMBER 2018**COUNCIL RESOLUTION**

THAT the Minutes of the Infrastructure Committee meeting, held on 18 September 2018 as circulated, be received and that the recommendations contained within these minutes be adopted.

Moved by: Mayor Strelow
Seconded by: Councillor Fisher

MOTION CARRIED

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Infrastructure Committee, 18 September 2018**9.2.1 BUSINESS OUTSTANDING TABLE FOR INFRASTRUCTURE COMMITTEE**

File No: 10097
Attachments: 1. Business Outstanding Table
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Peter Kofod - General Manager Regional Services

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Infrastructure Committee is presented for Councillors' information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Infrastructure Committee be received.

Recommendation of the Infrastructure Committee, 18 September 2018**9.2.2 AGNES STREET TRAFFIC SAFETY CONCERNS**

File No: 7127
Attachments: 1. Agnes Street site investigation
Authorising Officer: Peter Kofod - General Manager Regional Services
Martin Crow - Manager Infrastructure Planning
Stuart Harvey - Coordinator Strategic Infrastructure
Author: Stuart Singer - Technical Officer

SUMMARY

Council received an informal petition along with several customer requests for the installation of a 40km/h speed zone and / or a pedestrian crossing in Agnes Street, between Penlington and Corberry Streets. This report details the traffic safety analysis performed for this area of Agnes Street.

COMMITTEE RECOMMENDATION

1. THAT Council install pedestrian awareness signage on Agnes Street and seek agreement from McAuley Place administration for the removal of on street car parking.
2. THAT edge lining be provided along Agnes Street.

Recommendation of the Infrastructure Committee, 18 September 2018**9.2.3 PROGRESSION OF THE PORT ALMA BOAT RAMP PLAN**

File No:	8026
Attachments:	1. Letter from Minister for Transport and Main Roads 2. Map of Proposed Casuarina and Inkerman Creek boat launching sites
Authorising Officer:	Chris Ireland - Manager Regional Development and Promotions Tony Cullen - General Manager Advance Rockhampton Martin Crow - Manager Infrastructure Planning
Author:	Wade Clark - Regional Business Development Officer

SUMMARY

The Minister for Transport and Main Roads has indicated support for Council's preferred solution for two boat ramps in the Port Alma area at Casuarina Creek and Inkerman Creek and is seeking Council's in principle agreement to proceed with the project.

COMMITTEE RECOMMENDATION**THAT:**

1. Council agrees in principle to the Department of Transport and Main Roads (DTMR) proposal to progress the development of the Casuarina and Inkerman Creek boat ramps;
2. Council agrees to investigate appropriate land tenure through the Department of Natural Resources and Mines (DNRM) for the Casuarina and Inkerman Creek boat ramp car parks;
3. Council continues to negotiate a funding model with the Gladstone Ports Corporation (GPC) to fund the construction and maintenance costs for the Casuarina and Inkerman Creek car parks based on detailed designs being completed by GPC;
4. A further report to Council be presented on future budgetary impacts when detailed designs and costs for the Casuarina and Inkerman Creek car parks are completed.

Recommendation of the Infrastructure Committee, 18 September 2018**9.2.4 RIPARIAN CORRIDOR MANAGEMENT STUDY: FRENCHMANS AND THOZETS CREEKS**

File No: 1743

Attachments: 1. Riparian Corridor Management Study Summary

Authorising Officer: Martin Crow - Manager Infrastructure Planning
Peter Kofod - General Manager Regional Services

Author: Monishaa Prasad - Senior Infrastructure Planning Engineer - Floodplain Management

SUMMARY

A Riparian Corridor Management study has been completed for Frenchmans and Thozets Creeks. The study assessed the current state of the catchment and developed a holistic waterway restoration strategy. The restoration strategy includes a program of works to better manage the riparian zone across the catchment.

COMMITTEE RECOMMENDATION

THAT Council endorse the Frenchmans and Thozets Creek Riparian Corridor Management Study.

Recommendation of the Infrastructure Committee, 18 September 2018**9.2.5 FRENCHMANS AND THOZETS CREEK FLOOD STUDY**

File No: 1743
Attachments: 1. Flood Study Executive Summary
Authorising Officer: Martin Crow - Manager Infrastructure Planning
Peter Kofod - General Manager Regional Services
Author: Stuart Harvey - Coordinator Strategic Infrastructure

SUMMARY

The Frenchmans and Thozets Creeks Flood Study (2017) has reviewed and updated the original study undertaken in 2014. This report seeks Council's endorsement of this flood study.

COMMITTEE RECOMMENDATION

THAT Council endorses the 2017 Frenchmans and Thozets Creek Flood Study.

Recommendation of the Infrastructure Committee, 18 September 2018**9.2.6 INFRASTRUCTURE PLANNING MONTHLY OPERATIONS REPORT AUGUST 2018**

File No: 7028
Attachments: 1. Infrastructure Planning Monthly Operations Report August 2018
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Martin Crow - Manager Infrastructure Planning

SUMMARY

This report outlines Infrastructure Planning Monthly Operations Report for the period to the end of August 2018.

COMMITTEE RECOMMENDATION

THAT the Infrastructure Planning Monthly Operations Report for August 2018 report be received.

9.3 AIRPORT, WATER AND WASTE COMMITTEE MEETING - 18 SEPTEMBER 2018**COUNCIL RESOLUTION**

THAT the Minutes of the Airport, Water and Waste Committee meeting, held on 18 September 2018 as circulated, be received and that the recommendations contained within these minutes be adopted.

Moved by: Councillor Fisher
Seconded by: Councillor Swadling

MOTION CARRIED

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Airport, Water and Waste Committee, 18 September 2018
9.3.1 UPDATE ON WASTE COLLECTION SURVEYS**File No:** 7284**Responsible Officer:** Peter Kofod – General Manager Regional Services

SUMMARY

General Manager Regional Services presenting a verbal update on the recent roadside bin stations interim solutions survey.

COMMITTEE RECOMMENDATION

1. THAT the Committee recommends that Council receive the verbal report on the residents survey on an interim waste disposal service and that the following interim waste disposal services be implemented:

Location	Weekly Waste Collection (commencing 7 October 2018)	Fortnightly Recycling Collection (commencing 7 October 2018)
Marmor	Sunday 6:30am to 8:30am	Sunday 6:30am to 8:30am
Bajool	Sunday 9:00am to 11:00am	Sunday 9:00am to 11:00am

Location	Weekly Waste Collection (commencing 7 October 2018)	Fortnightly Recycling Collection (commencing 14 October 2018)
Gogango	Sunday 6:30am to 8:30am	Sunday 6:30am to 8:30am
Westwood	Sunday 9:00am to 11:00am	Sunday 9:00am to 11:00am
Bushley	Sunday 11:30am to 1:30pm	Sunday 11:30am to 1:30pm

2. THAT the services will operate at the existing roadside bin station locations; and
3. THAT a further follow up be conducted in four (4) weeks with the residents to assess the effectiveness of this process.

Recommendation of the Airport, Water and Waste Committee, 18 September 2018**9.3.2 MOUNT MORGAN NO.7 DAM SLALOM PILOT**

File No: 1466

Attachments: 1. Mount Morgan No.7 Dam Slalom course

Authorising Officer: Chris Ireland - Manager Regional Development and Promotions
Tony Cullen - General Manager Advance Rockhampton
Jason Plumb - Manager Fitzroy River Water

Author: Wade Clark - Acting Senior Executive Economic and Business Development

SUMMARY

Waterski Queensland Inc has requested a pilot slalom waterski event on the Mount Morgan No.7 Dam on 15 to 16 December 2018 which would be delivered by Waterski Queensland Inc.

COMMITTEE RECOMMENDATION

THAT Council approves the request for Waterski Queensland Inc to undertake a pilot slalom waterski event at the Mount Morgan No.7 Dam on 15 to 16 December 2018.

Recommendation of the Airport, Water and Waste Committee, 18 September 2018**9.3.3 ROCKHAMPTON AIRPORT MONTHLY OPERATIONS REPORT - AUGUST 2018****File No:** 7927**Attachments:** 1. Rockhampton Airport Monthly Operations Report - August 2018**Authorising Officer:** Tony Cullen - General Manager Advance Rockhampton**Author:** Tracey Baxter - Manager Airport

SUMMARY

The monthly operations and annual performance plan report for the Rockhampton Airport for August 2018 is presented for Councillors information.

COMMITTEE RECOMMENDATION

THAT the Rockhampton Airport Operations and Annual Performance Plan Report for August 2018 be 'received'.

Recommendation of the Airport, Water and Waste Committee, 18 September 2018**9.3.4 FRW MONTHLY OPERATIONS REPORT - AUGUST 2018**

File No: 1466
Attachments: 1. FRW Monthly Operations Report - August 2018
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Jason Plumb - Manager Fitzroy River Water

SUMMARY

This report details Fitzroy River Water's financial position and other operational matters for the Council's information as at 31 August 2018.

COMMITTEE RECOMMENDATION

THAT the FRW Monthly Operations Report for August 2018 be received.

9.4 COMMUNITY SERVICES COMMITTEE MEETING - 19 SEPTEMBER 2018**COUNCIL RESOLUTION**

THAT the Minutes of the Community Services Committee meeting, held on 19 September 2018 as circulated, be received and that the recommendations contained within these minutes be adopted.

Moved by: Councillor Swadling

Seconded by: Councillor Fisher

MOTION CARRIED

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Community Services Committee, 19 September 2018**9.4.1 BUSINESS OUTSTANDING TABLE FOR COMMUNITY SERVICES COMMITTEE**

File No: 10097
Attachments: 1. Business Outstanding Table
Authorising Officer: Colleen Worthy - General Manager Community Services
Author: Colleen Worthy - General Manager Community Services

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Community Services Committee is presented for Councillors' information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Community Services Committee be received.

Recommendation of the Community Services Committee, 19 September 2018**9.4.2 COMMUNITY ASSISTANCE PROGRAM - MAJOR APPLICATION - CATHEDRAL PARISH OF ST JOSEPH**

File No: 12535
Attachments: Nil
Authorising Officer: Colleen Worthy - General Manager Community Services
Author: Kerri Dorman - Administration Supervisor

SUMMARY

An application from the Cathedral Parish of St Joseph for Major Sponsorship Assistance towards The Lights of Christmas 2018 event is presented for Council consideration.

COMMITTEE RECOMMENDATION

THAT Council approves the application made under the Major Sponsorship scheme for \$15,000 cash assistance towards the staging of The Lights of Christmas event to be held from 17 – 23 December 2018.

Recommendation of the Community Services Committee, 19 September 2018**9.4.3 COMMUNITY ASSISTANCE PROGRAM - GRANTS SCHEME APPLICATION**

File No: 12535
Attachments: Nil
Authorising Officer: Colleen Worthy - General Manager Community Services
Author: Kerri Dorman - Administration Supervisor

SUMMARY

An application from the Rockhampton Tigers Junior Rugby League for Community Grants Scheme assistance towards the Field Lighting at Elizabeth Park project is presented for Council consideration.

COMMITTEE RECOMMENDATION

THAT Council approves cash sponsorship of \$15,000.00 for the Rockhampton Tigers Junior Rugby League towards the Field Lighting at Elizabeth Park.

Recommendation of the Community Services Committee, 19 September 2018**9.4.4 COMMUNITY ASSISTANCE PROGRAM - MAJOR SPONSORSHIP - GIRLS TIME OUT - YOUNG WOMENS SUPPORT SERVICE INC**

File No: 12535
Attachments: Nil
Authorising Officer: Colleen Worthy - General Manager Community Services
Author: John Webb - Acting Manager Communities and Culture

SUMMARY

An application from the Girls Time Out – Young Womens Support Service Inc for Major Sponsorship assistance towards the Kanaka Proud Cup 2018 event is presented for Council consideration.

COMMITTEE RECOMMENDATION

THAT Council considers the Major Sponsorship application from Girls Time Out – Young Womens Support Service Inc for funding to assist with the staging of the Kanaka Proud Cup 2018 to be held on 2 and 3 November 2018 and approves an amount of \$11,000 in sponsorship.

10 COUNCILLOR/DELEGATE REPORTS

Nil

11 OFFICERS' REPORTS

11.1 ENVIRONMENTAL SUSTAINABILITY STRATEGY 2018-2022

File No: 1174

Attachments:

1. Environmental Sustainability Strategy
2. Summary of changes to the proposed Strategy post community consultation

Authorising Officer: Alicia Cutler - Chief Financial Officer

Author: Christine Bell - Coordinator Environmental Sustainability

SUMMARY

This report tables the Environmental Sustainability Strategy 2018-2022 for Council's consideration and adoption.

COUNCIL RESOLUTION

That Council:

1. Adopt the Environmental Sustainability Strategy; and
2. Direct the Sustainability Strategy Executive Group to implement an action plan for the Environmental Sustainability Strategy and to provide quarterly progress reports back to Council.

Moved by: Councillor Wickerson

Seconded by: Councillor Swadling

MOTION CARRIED

11.2 MULTICULTURAL DEVELOPMENT AUSTRALIA'S REQUEST FOR SUPPORT FOR SKILLING QUEENSLANDERS FOR WORK PROJECT TO DELIVER RIPARIAN RESTORATION WORKS

File No: 1171
Attachments: 1. Project fact sheet
Authorising Officer: Alicia Cutler - Chief Financial Officer
Author: Christine Bell - Coordinator Environmental Sustainability

SUMMARY

Multicultural Development Australia is submitting a funding request to the Queensland Government's Skilling Queenslanders for Work program. The project aims to provide training to support people in the Rockhampton Region to gain the skills, qualifications and experience needed to enter and stay in the workforce whilst delivering hands-on riparian restoration works. It is proposed that works be undertaken at targeted locations within the Rockhampton Region including Frenchmans Creek and Thozets Creek.

COUNCIL RESOLUTION

THAT Council:

1. Support Multicultural Development Australia's application for funding through the Skilling Queenslanders for Work program to undertake riparian restoration works within the Rockhampton Region;
2. Establish a Memorandum of Understanding with Multicultural Development Australia to actively progress collaborative project opportunities; and
3. Upon commencement of the Skilling Queenslanders for Work program, provide cash and in-kind support to Multicultural Development Australia for project-related works totalling upto \$37,000.

Moved by: Councillor Swadling

Seconded by: Councillor Fisher

MOTION CARRIED

11.3 ANNUAL REVIEW OF DELEGATION OF POWERS TO THE CHIEF EXECUTIVE OFFICER**File No:** 4107**Attachments:**

1. **Legislative Delegations**
2. **Limitations to the Exercise of Powers**
3. **Financial Delegations**

Authorising Officer: Tracy Sweeney - Manager Workforce and Governance**Author:** Allysya Brennan - Coordinator Legal and Governance

SUMMARY

In accordance with s257(4) of the Local Government Act 2009 the legislative delegations to the Chief Executive Officer are presented for Council's annual review.

COUNCIL RESOLUTION

THAT in accordance with s257(4) of the *Local Government Act 2009*, this report containing the annual review of the legislative and financial delegations to the Chief Executive Officer be received.

Moved by: Mayor Strelow**Seconded by:** Councillor Smith**MOTION CARRIED**

7 PUBLIC FORUMS/DEPUTATIONS

7.1 DEPUTATION - DR ALLAN DALE, JAMES COOK UNIVERSITY

File No: 4638
Attachments: Nil
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Alicia Cutler - Chief Financial Officer

SUMMARY

Dr Allan Dale from James Cook University will present to Council on the Clean Growth Choices program, for which Council has been shortlisted to participate.

The program is a pilot program that will support communities to build leadership capacity within the community to develop place-based climate transition roadmaps.

9:51AM The deputation commenced

10:06AM The deputation concluded

COUNCIL RESOLUTION

THAT the deputation from Dr Allan Dale be received.

THAT Council participate in the Pilot program and seek the financial support from the Department of Environment and Science for the assistance.

Moved by: Mayor Strelow
Seconded by: Councillor Wickerson

MOTION CARRIED

11 OFFICERS' REPORTS

11.4 EXPRESSION OF INTEREST FOR THE CONSTRUCTION OF THE NEW ART GALLERY

File No: 12155
Attachments: Nil
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Program Delivery

SUMMARY

In preparation for the construction procurement of the New Art Gallery, this report seeks Council's endorsement to call for Expressions of Interests (EOI). The EOI process aims to identify and pre-register Construction Contractors to build this iconic and highly valued public asset based on suitable capacity, capability and experience.

COUNCIL RESOLUTION

THAT Council resolves to call for Public Expressions of Interests for the Construction of the New Art Gallery as provided for in section 228(5) of the *Local Government Regulations 2012*.

Moved by: Councillor Swadling
Seconded by: Mayor Strelow
MOTION CARRIED

11.5 APPOINTMENT OF REPRESENTATIVES OF COUNCIL TO OTHER ORGANISATIONS

File No: 10072
Attachments: Nil
Authorising Officer: Ross Cheesman - Acting Chief Executive Officer
Author: Ross Cheesman - Acting Chief Executive Officer

SUMMARY

Acting Chief Executive Officer seeking nominations to represent Rockhampton Regional Council on other organisations.

COUNCIL RESOLUTION

THAT Council appoint members to represent Rockhampton Regional Council on organisations, associations or bodies as below:

Organisation	RRC Representative
Capricorn Pest Management Group	Cr Fisher, Cr Smith
CQ-ROC	Mayor & Deputy Mayor
Capricornia Domestic & Family Violence Steering Committee	Cr Swadling
Fitzroy Basin Association	Cr Wickerson
Art Gallery Philanthropy Board	Mayor, Cr Swadling (alternate)
RADF Committee	Cr Swadling
LDMG	Cr Williams (Chair), Mayor (Deputy Chair)
Rockhampton Regional Roads and Transport Group	Mayor (Chair), Cr Williams
Great Barrier Reef Marine Park Authority / Reef Guardian	Cr Wickerson
Central Queensland Airport/Aerodrome Owners Group	Cr Fisher
Australian Airports Association	Cr Fisher
Safe Night Rockhampton CBD Precinct Inc	Cr Swadling
Floodplain Management Australia	Mayor
Fitzroy Partnership for River Health	Cr Wickerson
Drive Inland Promotions Group	Cr Williams
Fitzroy River Restocking Group	Cr Williams
Local Authority Waste Management Advisory Committee	Cr Fisher
Regional Capitals Australia	Mayor
Queensland Futures Institute	Mayor

Moved by: Mayor Strelow
Seconded by: Councillor Smith
MOTION CARRIED

**11.6 PROPOSED INTERNATIONAL TRAVEL TO SHANGHAI - CHINA
INTERNATIONAL IMPORT EXPO**

File No: 8308
Attachments: Nil
Authorising Officer: Chris Ireland - Manager Regional Development and Promotions
Tony Cullen - General Manager Advance Rockhampton
Author: Young Beamish - Senior Executive Trade and Investment

SUMMARY

This report seeks Council approval for Senior Trade and Investment Officer and General Manager Advance Rockhampton to attend the China International Import Expo on 5 and 6 November 2018, in order to facilitate trade and investment with China.

COUNCIL RESOLUTION

THAT Council approves the General Manager Advance Rockhampton and Senior Executive for Trade and Investment to attend the China International Import Expo in Shanghai on 5 and 6 November 2018, to further develop International relations and generate opportunities for International Trade and Investment.

Moved by: Mayor Strelow
Seconded by: Councillor Swadling
MOTION CARRIED

11.7 PROPOSED INTERNATIONAL TRAVEL TO ZHENJIANG - INTERNATIONAL SISTER CITIES CEREMONY

File No: 8308
Attachments: Nil
Authorising Officer: Tony Cullen - General Manager Advance Rockhampton
Author: Chris Ireland - Manager Regional Development and Promotions

SUMMARY

This report seeks Council approval for Mayor Margaret Strelow, General Manager Advance Rockhampton Tony Cullen and Senior Trade and Investment Officer to travel to China from 5 to 10 November 2018 for the International Sister Cities Ceremony with Zhenjiang and be authorised to sign the Sister City Agreement on behalf of Rockhampton Regional Council.

COUNCIL RESOLUTION

THAT:

1. Council approves Mayor Margaret Strelow, General Manager Advance Rockhampton Tony Cullen and Senior Trade and Investment Officer to travel to China from 5 to 10 November 2018 for the International Sister Cities Ceremony with Zhenjiang;
2. Mayor Strelow be authorised to sign the Sister City Agreement on behalf of Rockhampton Regional Council, a copy of which will be the subject of a further report to Council.

Moved by: Councillor Swadling
Seconded by: Councillor Wickerson
MOTION CARRIED

11.8 UPDATE ON FINANCIAL STATEMENTS 30 JUNE 2018

File No: 9509
Attachments: 1. 2017/18 Draft Financial Statements
Authorising Officer: Ross Cheesman - Acting Chief Executive Officer
Author: Alicia Cutler - Chief Financial Officer

SUMMARY

Chief Financial Officer providing a report on the Final Results for the 17/18 Financial year.

10:39AM Councillor Williams left the meeting
10:42AM Councillor Williams returned to the meeting

COUNCIL RESOLUTION

THAT the report be received and notional allocations made as outlined in the report.

Moved by: Councillor Fisher
Seconded by: Councillor Smith
MOTION CARRIED

10:44AM Mayor Strelow declared a 5 minute recess
10:59AM The meeting resumed

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor C E Smith
Councillor C R Rutherford
Councillor M D Wickerson
Councillor A P Williams
Councillor R A Swadling
Councillor N K Fisher

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr P Kofod – General Manager Regional Services
Ms C Worthy – General Manager Community Services
Mr D Stevenson – Acting General Manager Corporate Services
Ms A Cutler – Chief Financial Officer
Mr D Morrison – Executive Coordinator to the Mayor
Mr M Mansfield – Coordinator Media and Communications
Ms L Leeder – Senior Committee Support Officer

11.9 SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED 31 AUGUST 2018

File No: 8148
Attachments: 1. Income Statement August 2018
2. Key Indicator Graphs August 2018
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Alicia Cutler - Chief Financial Officer

SUMMARY

The Chief Financial Officer presenting the Rockhampton Regional Council Summary Budget Management Report for the period ended 31 August 2018.

COUNCIL RESOLUTION

THAT the Rockhampton Regional Council Summary Budget Management Report for the period ended 31 August 2018 be 'received'.

Moved by: Councillor Williams
Seconded by: Councillor Smith

MOTION CARRIED

11:01AM Councillor Swadling returned to the meeting

**11.10 CORPORATE SERVICES DEPARTMENT - MONTHLY OPERATIONAL REPORT
AUGUST 2018**

File No: 1392

Attachments:

1. Finance Monthly Report - August 2018
2. ES Monthly Report August 2018
3. CTS Monthly Report - August 2018

Authorising Officer: Evan Pardon - Chief Executive Officer

Author: Ross Cheesman - Acting Chief Executive Officer

SUMMARY

The monthly operations report for the Corporate Services Department as at 31 August 2018 is presented for Councillors information.

COUNCIL RESOLUTION

THAT the Corporate Services Departmental Operations Report as at 31 August 2018 be "received".

Moved by: Mayor Strelow
Seconded by: Councillor Smith

MOTION CARRIED

**11.11 OFFICE OF THE CEO DEPARTMENT - MONTHLY OPERATIONAL REPORT
AUGUST 2018**

File No: 1830

Attachments:

1. Office of the CEO and Office of the Mayor
Monthly Report - August 2018
2. Workforce and Governance Monthly Report -
August 2018

Authorising Officer: Evan Pardon - Chief Executive Officer

Author: Tracy Sweeney - Manager Workforce and Governance

SUMMARY

The monthly operations report for the Office of the CEO Department as at 31 August 2018 is presented for Councillors information.

COUNCIL RESOLUTION

THAT the Office of the CEO Departmental Operations Report as at 31 August 2018 be "received".

Moved by: Councillor Williams
Seconded by: Councillor Swadling

MOTION CARRIED

12 NOTICES OF MOTION

Nil

13 QUESTIONS ON NOTICE

Nil

14 URGENT BUSINESS QUESTIONS

14.1 REQUEST FOR LEAVE OF ABSENCE - COUNCILLOR ROSE SWADLING

File No: 10072

Responsible Officer: Evan Pardon – Chief Executive Officer

SUMMARY

Councillor Rose Swadling requesting leave of absence for the period 2 October to 4 November 2018 inclusive.

COUNCIL RESOLUTION

THAT Councillor Swadling be granted leave of absence from 2 October to 4 November 2018 inclusive.

Moved by: Mayor Strelow
Seconded by: Councillor Wickerson

MOTION CARRIED

15 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

16.1 Order of Australia Nomination

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

16.2 Chief Executive Officer Monthly Report

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Moved by: Mayor Strelow
Seconded by: Councillor Fisher
MOTION CARRIED

COUNCIL RESOLUTION

11:05AM

THAT pursuant to s7.11 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Councillor Swadling
Seconded by: Councillor Smith
MOTION CARRIED

COUNCIL RESOLUTION

11:17AM

THAT pursuant to s7.11 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Councillor Fisher
Seconded by: Councillor Rutherford
MOTION CARRIED

16 CONFIDENTIAL REPORTS

16.1 ORDER OF AUSTRALIA NOMINATION

File No: 6560
Attachments:
1. Letter from Government House
2. Referee Guidelines
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

The Chief Executive Officer has received an Order of Australia 'Request for Referee Comment' from Government House.

COUNCIL RESOLUTION

THAT Council authorise the recipient of OAM requests to reply on their own behalf.

Moved by: Mayor Strelow
Seconded by: Councillor Swadling
MOTION CARRIED

16.2 CHIEF EXECUTIVE OFFICER MONTHLY REPORT

File No: 1830
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

Chief Executive Officer presenting monthly report for the period ending 17 September 2018.

COUNCIL RESOLUTION

THAT the monthly report from the Chief Executive Officer for the period ending 17 September 2018 be received.

Moved by: Mayor Strelow
Seconded by: Councillor Fisher

MOTION CARRIED

17 CLOSURE OF MEETING

There being no further business the meeting closed at 11:18am.

SIGNATURE

CHAIRPERSON

DATE