



ORDINARY MEETING

MINUTES

10 JULY 2018

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**REPORT OF THE ORDINARY MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY, 10 JULY 2018 COMMENCING AT 9.03AM**

1 OPENING

2 PRESENT

Members Present:

Acting Mayor, Councillor C R Rutherford (Chairperson)
Councillor R A Swadling
Councillor C E Smith
Councillor M D Wickerson
Councillor A P Williams

In Attendance:

Mr R Cheesman – Acting Chief Executive Officer
Mr P Kofod – General Manager Regional Services
Mr T Cullen – General Manager Advance Rockhampton/Acting General
Manager Aviation Services
Ms C Worthy – General Manager Community Services
Ms A Cutler – Chief Financial Officer
Mr C Ireland – Manager Regional Development and Promotions
Mr M O’Keeffe – Manager Rockhampton Regional Waste and Recycling
Mr S Gatt – Manager Planning and Regulatory Services
Ms N Brownless – Coordinator Library and Child Services
Ms T Fitzgibbon – Coordinator Development Assessment
Mr C Wyatt – Coordinator Strategic Planning
Ms M Younger – Coordinator Procurement and Logistics
Mr M Mansfield – Coordinator Media and Communications
Ms M Prasad – Senior Infrastructure Planning Engineer
Mr M Vycke – Senior Commercial Specialist
Ms A O’Mara – Senior Planning Officer
Ms P Fry – Regional Development Advisor
Mr G Poudel – Design Engineer
Ms C Steinberger – Media Officer
Ms L Leeder – Senior Committee Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

COUNCIL RESOLUTION

THAT the apologies tendered by the Mayor Councillor Margaret Strelow, Councillor Neil Fisher and Councillor Stephen Schwarten be received.

Moved by: Councillor Swadling
Seconded by: Councillor Wickerson

MOTION CARRIED

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COUNCIL RESOLUTION

THAT the minutes of the Ordinary Meeting held on 26 June 2018 be taken as read and adopted as a correct record.

Moved by: Councillor Swadling

Seconded by: Councillor Wickerson

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 COMMITTEE REPORTS

9.1 PLANNING AND REGULATORY COMMITTEE MEETING - 3 JULY 2018

COUNCIL RESOLUTION

THAT the Minutes of the Planning and Regulatory Committee meeting, held on 3 July 2018 as circulated, be received and that the recommendations contained within these minutes be adopted.

Moved by: Councillor Smith
Seconded by: Councillor Wickerson

MOTION CARRIED

(Note: The complete minutes are contained in the separate Minutes document)

Recommendation of the Planning and Regulatory Committee, 3 July 2018**9.1.1 BUSINESS OUTSTANDING TABLE FOR PLANNING AND REGULATORY COMMITTEE**

File No: 10097
Attachments: 1. Business Outstanding Table
Authorising Officer: Colleen Worthy - General Manager Community Services
Author: Colleen Worthy - General Manager Community Services

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Planning and Regulatory Committee is presented for Councillors' information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Planning and Regulatory Committee be received.

Recommendation of the Planning and Regulatory Committee, 3 July 2018**9.1.2 UPDATE ON CONTRACT NUMBER 10975 DUNCAN SOLUTIONS PAY AND DISPLAY PARKING MAINTENANCE OF ALMA AND PILBEAM THEATRE CARPARKS**

File No: 11247
Attachments: Nil
Authorising Officer: Steven Gatt - Acting General Manager Community Services
Author: Nishu Ellawala - Coordinator Local Laws

SUMMARY

The purpose of this report is to update the Committee on the outcome of the commercial negotiation to terminate the maintenance agreement for parking services at the Alma Street and Pilbeam Theatre carparks and the subsequent changes to restricted parking.

COMMITTEE RECOMMENDATION

THAT the report for pay and display maintenance of Alma and Pilbeam Theatre Carparks and the subsequent changes in restricted parking at the sites be noted and 'received'.

Recommendation of the Planning and Regulatory Committee, 3 July 2018**9.1.3 DECISION UNDER DELEGATION - MAY 2018**

File No: 7028
Attachments: Nil
Authorising Officer: Steven Gatt - Acting General Manager Community Services
Author: Tarnya Fitzgibbon - Coordinator Development Assessment

SUMMARY

This report outlines the properly made development applications received in May 2018 and whether they will be decided under delegation or decided by Council.

COMMITTEE RECOMMENDATION

THAT this report into the applications lodged in May 2018 be received.

Recommendation of the Planning and Regulatory Committee, 3 July 2018**9.1.4 D/90-2015 - DEVELOPMENT APPLICATION FOR A MATERIAL CHANGE OF USE FOR A HOUSE**

File No: D/90-2015

Attachments:

1. Locality Plan
2. Proposed Site Plan
3. Layout Plan

Authorising Officer: Tarnya Fitzgibbon - Coordinator Development Assessment
Steven Gatt - Acting General Manager Community Services

Author: Amanda O'Mara - Senior Planning Officer

SUMMARY

Development Application Number: D/90-2015

Applicant: St Luke's Healing Foundation

Real Property Address: Lot 153 on RP866052, Parish of Archer

Common Property Address: 342-350 Holt Street, Frenchville

Area of Site: 12.11 Hectares

Planning Scheme: Rockhampton City Plan 2005

Rockhampton City Plan Area: Berserker Foothills Residential Area and Berserker Range Environmental Protection Area

Planning Scheme Overlays: Airport Height Limitations; Remnant Vegetation; Steep Land; and Bushfire Hazard

Existing Development: Vacant Land

Existing Approvals: Nil

Approval Sought: Development Permit for a Material Change of Use for a House (assessed under the superseded planning scheme)

Level of Assessment: Impact Assessable

Submissions: Thirty-nine (39) submissions received

Referral Agency(s): Nil

Adopted Infrastructure Charges Area: Charge Area 3

COMMITTEE RECOMMENDATION

THAT an extension as requested by the applicant be granted and the additional information is to be provided to Council by the close of business on 17 July 2018, and that the matter be returned to the 21 August 2018 Planning and Regulatory Committee meeting.

Recommendation of the Planning and Regulatory Committee, 3 July 2018**9.1.5 STATEMENT OF MANAGEMENT INTENT FOR FLYING FOX ROOST MANAGEMENT IN ROCKHAMPTON REGIONAL COUNCIL.****File No:** 1160**Attachments:** 1. **Statement of Management Intent for Flying Fox Roost Management in Rockhampton Regional Council.****Authorising Officer:** **Steven Gatt - Manager Planning & Regulatory Services****Author:** **Karen Moody - Coordinator Health and Environment**

SUMMARY

This report presents the updated Statement of Management Intent (SoMI) in relation to flying fox roosts within the Rockhampton Regional Council area for Councils consideration.

COMMITTEE RECOMMENDATION

THAT:

1. Council adopts the updated Statement of Management Intent;
2. Council continues training for knowledgeable persons certification; and
3. Council negotiate with the State Government to include Kabra under the same classification as Westwood.

10 COUNCILLOR/DELEGATE REPORTS

Nil

11 OFFICERS' REPORTS

11.1 SOLE SUPPLIER - IPWEAQ

File No: 11760
Attachments: Nil
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Martin Crow - Manager Engineering Services

SUMMARY

IPWEAQ is the peak body representing those working in the public works sector in Queensland, and offers a variety of professional development opportunities for Council officers. When we send several officers to these courses the cost exceeds the threshold, and we therefore require Council approval to make IPWEAQ a sole supplier.

COUNCIL RESOLUTION

THAT IPWEAQ be approved as a sole supplier to Council in accordance with s.235(b) of the *Local Government Regulation 2012*.

Moved by: Councillor Swadling

Seconded by: Councillor Williams

MOTION CARRIED

11.2 FEES AND CHARGES 2018-2019 AMENDMENTS

File No: 7816
Attachments: Nil
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Alicia Cutler - Chief Financial Officer

SUMMARY

The intention of this report is to submit minor amendments to Council's Fees and Charges Schedule for the 2018-2019 financial year.

COUNCIL RESOLUTION

THAT in accordance with the requirements of the *Local Government Act 2009*, Council adopts the amendments to the Fees and Charges schedule for the 2018-2019 financial year.

Moved by: Councillor Smith
Seconded by: Councillor Wickerson

MOTION CARRIED

11.3 2018-19 ADVANCING QUEENSLAND AND AGED FRIENDLY COMMUNITY GRANTS PROGRAM

File No: 12534
Attachments: Nil
Authorising Officer: Colleen Worthy - General Manager Community Services
Author: Naomi Brownless - Acting Manager Communities

SUMMARY

Funding is being sought from the Department of Communities, Disability Services and Seniors, Advancing Queensland: an age-friendly community grants program. This report seeks approval for the application to external funding to develop and deliver Tech Connect + STEAM @ Rockhampton Regional Libraries.

COUNCIL RESOLUTION

THAT Council retrospectively approves the Rockhampton Regional Libraries application to apply for \$100,000 from the Department of Communities, Disability Services and Seniors, Advancing Queensland: an age-friendly community grants program to deliver *Tech Connect + STEAM @ Rockhampton Regional Libraries*.

Moved by: Councillor Swadling

Seconded by: Councillor Smith

MOTION CARRIED

11.4 PROPOSED SUBMISSION: IMPROVING REHABILITATION AND FINANCIAL ASSURANCE OUTCOMES IN THE RESOURCES SECTOR

File No: 4894
Attachments: 1. Proposed Submission
Authorising Officer: Tony Cullen - General Manager Advance Rockhampton/
Acting General Manager Aviation Services
Author: Penelope-Jane Fry - Regional Development Advisor

SUMMARY

This report tables a proposed submission in response to a call for submissions by the Queensland Government into the 'Improving rehabilitation and financial assurance outcomes in the resources sector' reform.

COUNCIL RESOLUTION

THAT the Council endorse the proposed submission to the Queensland Government in response to the *'Improving rehabilitation and financial assurance outcomes in the resources sector'* Discussion Papers.

Moved by: Councillor Swadling
Seconded by: Councillor Wickerson

MOTION CARRIED

11.5 INQUIRY INTO REGIONAL DEVELOPMENT AND DECENTRALISATION

File No: 4894
Attachments: Nil
Authorising Officer: Tony Cullen - General Manager Advance Rockhampton/
Acting General Manager Aviation Services
Author: Penelope-Jane Fry - Regional Development Advisor

SUMMARY

The outcome of the Federal Government Inquiry into Regional Development and Decentralisation is reported.

COUNCIL RESOLUTION

THAT Council:

1. Note the outcome of the Federal Government Inquiry into Regional Development and Decentralisation; and
2. Issue a letter to the Federal Government Select Committee on Regional Development and Decentralisation to commend the Final Report, and to reconfirm that the Council is calling for the relocation of government and commercial entities to the Region.

Moved by: Councillor Williams
Seconded by: Councillor Swadling
MOTION CARRIED

11.6 SPONSORSHIP OPPORTUNITY FOR MAYOR'S PLATE

File No: 7822
Attachments: Nil
Authorising Officer: Tony Cullen - General Manager Advance Rockhampton/
Acting General Manager Aviation Services
Author: Chris Ireland - Manager Regional Development and
Promotions

SUMMARY

Consideration of sponsorship of Rockhampton Jockey Club's Mayor's Plate Race Day.

COUNCIL RESOLUTION

THAT Council continue to provide a contribution of \$10,000.00 plus in kind support of approximately \$5,000.00 to the Rockhampton Jockey Club Inc to assist in the running of the Mayor's Plate race for the next three years, 2018-2020 inclusive.

Moved by: Councillor Smith
Seconded by: Councillor Wickerson

MOTION CARRIED

11.7 ADVANCE ROCKHAMPTON OPERATIONAL REPORT MAY 2018

File No: 12614

Attachments:

1. Monthly Report - May 2018
2. Monthly Report - May 2018 (Commercial in Confidence) - Closed Session

Authorising Officer: Tony Cullen - General Manager Advance Rockhampton/
Acting General Manager Aviation Services

Author: Chris Ireland - Manager Regional Development and Promotions

SUMMARY

The monthly operations report for the Advance Rockhampton Unit over the month of May 2018 is presented for Councillors' information.

COUNCIL RESOLUTION

THAT the Advance Rockhampton Operational Report for May 2018 be received.

Moved by: Councillor Williams

Seconded by: Councillor Smith

MOTION CARRIED

11.8 PARADISE LAGOONS CAMPDRAFT - STRATEGY REVIEW AND BUSINESS PLAN

File No: 12614

Attachments: 1. Strategy review and business plan for Paradise Lagoons (Closed Session)

Authorising Officer: Tony Cullen - General Manager Advance Rockhampton/
Acting General Manager Aviation Services

Author: Chris Ireland - Manager Regional Development and Promotions

SUMMARY

Tourism and Events Queensland in conjunction with Silver Lining Strategy are conducting a Strategy Review and Business Plan for the Paradise Lagoons Camp Draft event in 2018 and are seeking partial funding.

COUNCIL RESOLUTION

THAT Council endorse the Paradise Lagoons Camp Draft Strategy Review and Business Plan and provide partial funding towards the study as outlined in the report.

Moved by: Councillor Swadling

Seconded by: Councillor Smith

MOTION CARRIED

**11.9 UPDATED FLOOD MAPPING FOR THE ROCKHAMPTON REGIONAL COUNCIL
PLANNING SCHEME MAJOR AMENDMENT**

File No: 1743
Attachments: Nil
Authorising Officer: Martin Crow - Manager Engineering Services
Peter Kofod - General Manager Regional Services
Author: Monishaa Prasad - Senior Infrastructure Planning
Engineer - Floodplain Management

SUMMARY

This report provides a brief overview of the updated Flood Mapping. The mapping has been revised following Council Resolution on 26 June 2018, and seeks approval to submit the revised mapping as part of the proposed major amendment to the Rockhampton Region Planning Scheme to the Minister for State Development, Manufacturing, Infrastructure and Planning to undertake a State interest review.

9:52AM Councillor Swadling left the meeting
9:55AM Councillor Swadling returned to the meeting

COUNCIL RESOLUTION

THAT the Updated Flood Mapping be endorsed for inclusion in the Rockhampton Region Planning Scheme to the Minister for State Development, Manufacturing, Infrastructure and Planning to undertake a State interest review.

Moved by: Councillor Williams
Seconded by: Councillor Smith

MOTION CARRIED

12 NOTICES OF MOTION

Nil

13 QUESTIONS ON NOTICE

Nil

14 URGENT BUSINESS\QUESTIONS

14.1 REQUEST TO PARTICIPATE IN MEETING VIA TELECONFERENCE - COUNCILLOR NEIL FISHER

File No: 10072

SUMMARY

Councillor Neil Fisher requesting approval to participate in the Special Council meeting on Friday 13 July 2018 by teleconference.

COUNCIL RESOLUTION

THAT pursuant to section 276 of the *Local Government Regulation 2012*, Councillor Neil Fisher be permitted to take part in Council's Special meeting on Friday 13 July 2018 by teleconference.

Moved by: Councillor Smith
Seconded by: Councillor Swadling

MOTION CARRIED

15 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

16.1 Recycling Collection Services - Tender 12921

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

16.2 Rockhampton Airport Development Opportunities - Expression of Interest

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

16.3 2018 Rockhampton Best in Business Awards

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

11.7 Advance Rockhampton Operational Report – May 2018

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Moved by: Councillor Swadling

Seconded by: Councillor Smith

MOTION CARRIED

COUNCIL RESOLUTION

9:58AM

THAT pursuant to s7.11 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Councillor Swadling

Seconded by: Councillor Wickerson

MOTION CARRIED

9:59AM Acting Chief Executive Officer left the meeting

10:01AM Acting Chief Executive Officer returned to the meeting

COUNCIL RESOLUTION

10:38AM

THAT pursuant to s7.11 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Councillor Swadling

Seconded by: Councillor Smith

MOTION CARRIED

16 CONFIDENTIAL REPORTS

16.1 RECYCLING COLLECTION SERVICES - TENDER 12921

File No: 12921

Attachments:

1. Tender Evaluation - 0% take up of 360L bins
2. Tender Evaluation - 10% take up of 360L bins

Authorising Officer: Peter Kofod - General Manager Regional Services

Author: Charlie Sotiris - Acting Manager Waste Services

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

SUMMARY

The purpose of this report is to seek Council's endorsement of the Tender Panel's assessment in relation to Tender 12921 – Recycling Collection Services.

COUNCIL RESOLUTION

THAT Council accept the tender submission from JJ Richards & Sons Pty Ltd for provision of recycling collection services for a period of ten years with options to extend by three further periods of 12 months each.

Moved by: Councillor Wickerson

Seconded by: Councillor Smith

MOTION CARRIED

16.2 ROCKHAMPTON AIRPORT DEVELOPMENT OPPORTUNITIES - EXPRESSION OF INTEREST**File No:** 12987**Attachments:** Nil**Authorising Officer:** Evan Pardon - Chief Executive Officer**Author:** Ross Cheesman - Deputy Chief Executive Officer

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

The EOI process undertaken for the Rockhampton Airport Development Opportunities has identified a number of risks associated with the project which require further consideration.

COUNCIL RESOLUTION

THAT Council resolve not to proceed with the Stage 2 – *Restricted Tender* of the EOI/Tender process and further investigation of the project risks identified be undertaken.

Moved by: Councillor Rutherford**Seconded by:** Councillor Williams**MOTION CARRIED**

16.3 2018 ROCKHAMPTON BEST IN BUSINESS AWARDS

File No: 8026
Attachments: 1. Sponsorship Proposal
Authorising Officer: Tony Cullen - General Manager Advance Rockhampton/
Acting General Manager Aviation Services
Author: Chris Ireland - Manager Regional Development and
Promotions

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

SUMMARY

This report outlines the offer received from Capricornia Newspapers Pty Ltd for Council to sponsor the 2018 Rockhampton Best in Business Awards (formerly Capricornia Business Awards).

COUNCIL RESOLUTION

THAT Council endorse the sponsorship opportunity proposed in this report.

Moved by: Councillor Smith
Seconded by: Councillor Swadling

MOTION CARRIED

11.7 ADVANCE ROCKHAMPTON OPERATIONAL REPORT MAY 2018

File No: 12614

Attachments:

1. Monthly Report - May 2018
2. Monthly Report - May 2018 (Commercial in Confidence) - Closed Session

Authorising Officer: Tony Cullen - General Manager Advance Rockhampton/
Acting General Manager Aviation Services

Author: Chris Ireland - Manager Regional Development and Promotions

SUMMARY

The monthly operations report for the Advance Rockhampton Unit over the month of May 2018 is presented for Councillors' information.

COUNCIL RESOLUTION

THAT the Advance Rockhampton Operational Report for May 2018 detailing commercial in confidence matters be received.

Moved by: Councillor Swadling

Seconded by: Councillor Smith

MOTION CARRIED

17 CLOSURE OF MEETING

There being no further business the meeting closed at 10:40am.

SIGNATURE

CHAIRPERSON

DATE