



ORDINARY MEETING

MINUTES

30 JANUARY 2018

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**REPORT OF THE ORDINARY MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY 30 JANUARY 2018 COMMENCING AT 9:01AM**

1 OPENING

The opening prayer presented by Reverend Delfina Trail.

2 PRESENT

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor R A Swadling
Councillor N K Fisher
Councillor A P Williams
Councillor C E Smith
Councillor C R Rutherford
Councillor M D Wickerson

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Cheesman – Deputy Chief Executive Officer
Mr P Kofod – General Manager Regional Services
Ms C Worthy – General Manager Community Services
Mr T Cullen – General Manager Advance Rockhampton/Acting General
Manager Aviation Services
Mr S Waters – Executive Officer
Mr D Stevenson – Manager Corporate and Technology Services
Ms T Baxter – Manager Airport
Ms C Houghton – Manager Communities and Facilities
Mr C Ireland – Manager Regional Development and Promotions
Mr B Hunton – Manager Parks
Mr S Gatt – Manager Planning and Regulatory Services
Mr C Wyatt – Manager Strategic Planning
Mr S Turner – Strategic Process Officer
Mr B Nicholls – Coordinator Parks Planning and Projects
Ms K Anderson – Coordinator Property and Insurance
Ms C Bell – Coordinator Natural Resource Management
Ms S Czarkowski – Acting Coordinator Facilities
Ms A O'Mara – Senior Planning Officer
Mr D Morrison – Executive Coordinator to the Mayor
Mr M Mansfield – Supervisor Media and Engagement
Ms E Brodel – Media Officer
Ms S Friske – Personal Assistant to Manager Regional Development and
Promotions
Mr M Pickard – Business Administration Trainee
Ms L Leeder – Senior Governance Support Officer

9:04AM Councillor Rutherford attended the meeting

3 APOLOGIES AND LEAVE OF ABSENCE

11.20 LEAVE OF ABSENCE REQUEST - COUNCILLOR STEPHEN SCHWARTEN – 18 JANUARY TO 22 FEBRUARY 2018

File No: 10072
Attachments: Nil
Authorising Officer: Ross Cheesman - Acting Chief Executive Officer
Author: Ross Cheesman - Acting Chief Executive Officer

SUMMARY

Councillor Stephen Swarten has submitted a request to the Acting Chief Executive Officer for leave of absence from Thursday 18 January 2018 up to and including Thursday 22 February 2018.

COUNCIL RESOLUTION

THAT leave of absence be granted for Councillor Stephen Swarten from Thursday 18 January 2018 up to and including Thursday 22 February 2018.

Moved by: Councillor Swadling
Seconded by: Councillor Williams
MOTION CARRIED

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COUNCIL RESOLUTION

THAT the minutes of the Ordinary Meeting held on 12 December 2017 be taken as read and adopted as a correct record.

Moved by: Councillor Swadling
Seconded by: Councillor Williams
MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 COMMITTEE REPORTS

Nil

10 COUNCILLOR/DELEGATE REPORTS

Nil

11 OFFICERS' REPORTS

11.1 D/146-2017 - FEE REDUCTION FOR PROPOSED MATERIAL CHANGE OF USE FOR A SERVICE STATION AT LOT 1 CAPRICORN HIGHWAY, GRACEMERE

File No: D/146-2017
Attachments: Nil
Authorising Officer: Tarnya Fitzgibbon - Coordinator Development Assessment
Steven Gatt - Manager Planning and Regulatory Services
Colleen Worthy - General Manager Community Services
Author: Amanda O'Mara - Senior Planning Officer

SUMMARY

This report discusses a proposal for consideration of a reduction in development assessment fees relating to a proposed Material Change of Use to establish a Service Station at Lot 1 Capricorn Highway, Gracemere (near Hall Road).

COUNCIL RESOLUTION

THAT Council accept an application fee of \$7,115.00 for the proposed development.

Moved by: Mayor Strelow
Seconded by: Councillor Wickerson

MOTION CARRIED

Councillor Smith recorded her vote against the motion

COUNCIL RESOLUTION

THAT Council review the fee structure to take into consideration larger scale applications, and that a cap be considered.

Moved by: Councillor Williams
Seconded by: Councillor Swadling

MOTION CARRIED

11.2 ENVIRONMENTAL SUSTAINABILITY STRATEGY - PROPOSED FRAMEWORK

File No: 1174
Attachments: 1. Environmental Sustainability Strategy - Proposed Framework
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Christine Bell - Coordinator Natural Resource Management

SUMMARY

This report tables the proposed framework for the development of Council's Environmental Sustainability Strategy.

COUNCIL RESOLUTION

THAT Council receive and endorse the information contained within the 'Environmental Sustainability Strategy - Proposed Framework'.

Moved by: Councillor Wickerson

Seconded by: Councillor Smith

MOTION CARRIED

11.3 PROPOSED LOCAL AND SUBORDINATE LOCAL LAWS CONSOLIDATED DRAFT VERSIONS

File No: 11698
Attachments: Distributed separately
Authorising Officer: Colleen Worthy - General Manager Community Services
Author: Shane Turner - Strategic Process Officer

SUMMARY

This report is to provide the Council with the consolidated versions of the proposed new local laws. The consolidated versions of the local laws allows for context to be provided around changes to the local or subordinate local laws not provided by the amendments alone.

The attachments have been distributed separately.

COUNCIL RESOLUTION

THAT Council resolves to receive the consolidated versions of the proposed Draft Local and Subordinate Laws for information, Administration(Amendment) Local Law (No. 1) 2017 and Local Law No. 8 (Waste Management) 2017.

Moved by: Councillor Swadling
Seconded by: Councillor Rutherford

MOTION CARRIED UNANIMOUSLY

11.4 PROPOSED LOCAL AND SUBORDINATE LOCAL LAWS PRESENTED FOR THE COMMENCEMENT OF THE MAKING OF LOCAL LAWS PROCESS

File No:	11698
Attachments:	Distributed separately
Authorising Officer:	Colleen Worthy - General Manager Community Services
Author:	Shane Turner - Strategic Process Officer

SUMMARY

In July 2016 the CEO requested that a Local Law Review Project be undertaken to review Local and Subordinate Local Laws for the Rockhampton Regional Council.

Reviews have been conducted by internal stakeholders and outdated Local and Subordinate Local Laws have been repealed or amended accordingly.

The amendments have been provided to Council's solicitors for the drafting of the amendments and further recommendations. All legal recommendations and changes are included in the drafted copies.

The Council's Local and Subordinate Local Laws have now reached the stage where they are being presented to Council to formally commence the Local Law making process for the revised Local Laws suite.

COUNCIL RESOLUTION

THAT:

1. Council receive and note the report titled "Proposed Local and Subordinate Laws presented for the commencement of the Making of Local Laws process";
2. Council resolve to propose to make:
 - (a) Administration (Amendment) Local Law (No. 1) 2017
 - (y) Local Law No. 8 (Waste Management) 2017
3. As the proposed, attached, Local and Subordinate Local Laws documents that are to be resolved being (a) (y), above, were drafted and provided to Council in the 2017 calendar year, Council resolves to alter the year stated in the title of each and all documents in resolution 1. from '2017' to '2018' as the proposal to make each law will be resolved in the 2018 calendar year.
4. Council resolves to consult with relevant government entities about the overall State interest in each proposed local law under section 29A(3) of the *Local Government Act 2009*.
5. Council resolves, pursuant to section 257 of the *Local Government Act 2009* ("the Act"), to delegate to the Chief Executive Officer of Council its powers under section 38 of the Act and section 15 of the *Local Government Regulation 2012* to decide—
 - (a) how the public interest test of the local laws and subordinate local laws particularised in the schedule is to be conducted; and
 - (b) the matters with which the public interest test report in relation to the local laws and subordinate local laws particularised in the schedule must deal; and
 - (c) the consultation process for the public interest test and how the process is to be used in the public interest test.

SCHEDULE

- Administration (Amendment) Local Law (No. 1) 2017
- Local Law No. 8 (Waste Management) 2017

6. THAT the remaining Local Laws be dealt with at future Council meetings.

Moved by: Councillor Swadling
Seconded by: Councillor Wickerson
MOTION CARRIED

11.5 2018-2020 '7 ROCKY RIVER RUN' - SPONSORSHIP PROPOSAL

File No: 7822
Attachments: 1. Event Business Case
Authorising Officer: Tony Cullen - General Manager Advance Rockhampton
Author: Chris Ireland - Manager Regional Development and Promotions

SUMMARY

Council has received correspondence regarding an opportunity to sponsor the '7Rocky River Run' event for 2018-2020. This year's event is being held on Sunday 27 May 2018.

COUNCIL RESOLUTION

THAT Council sponsor the 2018-2020 '7Rocky River Run' event to the value of:

- 2018 - \$25,000 (plus GST) plus in-kind support
- 2019 - \$20,000 (plus GST) plus in-kind support
- 2020 - \$20,000 (plus GST) plus in-kind support

(In-kind support of road closures; traffic management and waste management)

Moved by: Councillor Swadling
Seconded by: Councillor Rutherford

MOTION CARRIED

11.6 2018 POP-UP POLO ROCKHAMPTON - SPONSORSHIP PROPOSAL

File No: 6097
Attachments: 1. Pop-Up Polo Business Case
Authorising Officer: Chris Ireland - Manager Regional Development and Promotions
Tony Cullen - General Manager Advance Rockhampton
Colleen Worthy - General Manager Community Services
Author: Aimee Bartlett - Coordinator Marketing and Events

SUMMARY

Council has received correspondence regarding an opportunity to sponsor 'Pop-Up Polo Rockhampton', a brand new event in the Rockhampton Region being held on 9 June 2018.

COUNCIL RESOLUTION

THAT Council sponsors the 2018 'Pop-up Polo Rockhampton' event and agree to provide sponsorship contribution to the value of \$10,000 (plus GST) cash and in-kind support as outlined in the report on the basis that there is no impact to associated sporting clubs.

Moved by: Councillor Rutherford

Seconded by: Councillor Wickerson

MOTION CARRIED

11.7 COMMUNITY ASSISTANCE PROGRAM

File No: 12535
Attachments: Nil
Authorising Officer: Colleen Worthy - General Manager Community Services
Author: Cheryl Haughton - Manager Communities and Facilities

SUMMARY

An application from the Team Indigenous Corporation for Major Sponsorship assistance towards the 2018 Stan Alberts Shield 20/20 Cricket Carnival event is presented for Council consideration.

COUNCIL RESOLUTION

THAT Council considers the Major Sponsorship application from Team Indigenous Corporation for funding to assist with the staging of the 2018 Stan Alberts Shield 20/20 Cricket Carnival to be held from 30 March to 1 April 2018, and approves an amount of \$10,000 in sponsorship.

Moved by: Councillor Williams
Seconded by: Councillor Swadling

MOTION CARRIED

11.8 COMMUNITY ASSISTANCE PROGRAM

File No: 12535
Attachments: Nil
Authorising Officer: Colleen Worthy - General Manager Community Services
Author: Cheryl Haughton - Manager Communities and Facilities

SUMMARY

An application from the Paradise Lagoons Campdraft Association Incorporated for Major Sponsorship assistance towards the 2018 Paradise Lagoons Campdraft event is presented for Council consideration.

COUNCIL RESOLUTION

THAT Council considers the Major Sponsorship application from Paradise Lagoons Campdraft Association Incorporated for funding to assist with the staging of the Paradise Lagoons Campdraft event to be held from 19 to 22 July 2018, and approves cash sponsorship of \$25,000 for the event.

Moved by: Councillor Smith
Seconded by: Councillor Wickerson

MOTION CARRIED UNANIMOUSLY

COUNCIL RESOLUTION

THAT Council review the Community Assistance Program Assessment Matrix and look at sponsorships for major attractions for the city at a different level, and review the upper amount of sponsorship.

Moved by: Councillor Williams
Seconded by: Councillor Swadling

MOTION CARRIED

11.9 GEAR UP ROCKY - BUSINESS CAPACITY BUILDING PROGRAM

File No: 1291
Attachments: Nil
Authorising Officer: Chris Ireland - Manager Regional Development and Promotions
Tony Cullen - General Manager Advance Rockhampton
Author: Wade Clark - Regional Business Development Officer

SUMMARY

The Advance Rockhampton – Gear Up Rocky campaign aims to assist ongoing business development to help position local businesses to be at the forefront of competitiveness. To assist the region’s small businesses it is proposed that Council continues the delivery of the Certificate IV in Small Business Management in 2018.

COUNCIL RESOLUTION

THAT Council provides a subsidy of \$455 for local businesses or local residents that participate in the Certificate IV in Small Business Management course provided by Small Business Solutions Pty Ltd to a maximum of \$20,250 total spend.

Moved by: Councillor Swadling
Seconded by: Councillor Wickerson

MOTION CARRIED

11.10 ROCKHAMPTON AIRPORT LEASE RENEWAL REQUEST - AIRPORT LEASE SITE AE - PEACE AVIATION LTD

File No: 6173
Attachments: Nil
Authorising Officer: Tony Cullen - General Manager Advance Rockhampton
Author: Tracey Baxter - Manager Airport

SUMMARY

Rockhampton Airport Lease Site AE currently leased by Peace Aviation Ltd, expired on 3 March 2017 and has been operating under a holding over clause on a month by month basis. Approval is sought from Council to renew this lease in accordance with provisions of the *Local Government Regulation 2012*.

COUNCIL RESOLUTION

THAT pursuant to s236(1)(c) of the *Local Government Regulation 2012* Council approves the Peace Aviation Ltd lease at Rockhampton Airport to be extended for an initial term of ten (10) years plus two (2) x five (5) year options.

Moved by: Councillor Swadling

Seconded by: Councillor Smith

MOTION CARRIED

11.11 SENATE INQUIRY SUBMISSION - REGIONAL AVIATION

File No: 1689

Attachments:

1. Inquiry Submission
2. Previous East West Flights Documentation
3. Draft Submission for Endorsement

Authorising Officer: Tony Cullen - General Manager Advance Rockhampton/Acting General Manager Aviation Services

Author: Scott Waters - Executive Officer

SUMMARY

Endorsement of submission to Rural and Regional Affairs and Transport References Committee relating to regional aviation which addresses the Senate Inquiry's key requirements in the context of Rockhampton Airport and support provided from the Central Queensland Airport owners group.

COUNCIL RESOLUTION

THAT Council endorse the submission to the Rural and Regional Affairs and Transport References Committee relating to regional aviation as attached to the report. Furthermore, that attendance at the Inquiry by the Mayor or delegated Councillor and a Council officer to discuss the submission be approved.

Moved by: Councillor Swadling

Seconded by: Councillor Smith

MOTION CARRIED

10:15AM Mayor Strelow declared a 10 minute recess.
10:30AM The meeting resumed.
10:30AM Councillor Fisher attended the meeting.

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor R A Swadling
Councillor N K Fisher
Councillor A P Williams
Councillor C E Smith
Councillor C R Rutherford
Councillor M D Wickerson

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Cheesman – Deputy Chief Executive Officer
Mr P Kofod – General Manager Regional Services
Ms C Worthy – General Manager Community Services
Mr T Cullen – General Manager Advance Rockhampton/Acting
General Manager Aviation Services
Ms A Cutler – Chief Financial Officer
Mr S Waters – Executive Officer
Mr D Stevenson – Manager Corporate and Technology Services
Mr C Ireland – Manager Regional Development and Promotions
Mr B Hunton – Manager Parks
Ms T Sweeney – Manager Workforce and Strategy
Mr B Nicholls – Coordinator Parks Planning and Projects
Ms K Anderson – Coordinator Property and Insurance
Ms A Brennan – Coordinator Corporate Improvement and Strategy
Ms S Czarkowski – Acting Coordinator Facilities
Mr D Morrison – Executive Coordinator to the Mayor
Ms B Acimovic – Gallery Director
Mr M Mansfield – Supervisor Media and Engagement
Ms K Talbot – Senior Media Officer
Ms E Brodel – Media Officer
Ms L Leeder – Senior Governance Support Officer

11.12 INTERNATIONAL TRAVEL - STARTUP COMMUNITY LEADERS MISSION: USA 2018

File No: 72472

Attachments: 1. Startup Catalyst – Startup Community Leaders Mission USA 2018

Authorising Officer: Tracy Sweeney – Acting General Manager Corporate Services

Author: Drew Stevenson - Manager Corporate and Technology Services

SUMMARY

Seeking approval for Council's Smart Hub Business Manager to travel to Denver, Boulder and San Francisco, USA, to participate in the 2018 Startup Community Leaders Mission being held from 11 to 18 March 2018.

COUNCIL RESOLUTION

THAT Council approves the international travel for the Smart Hub Business Manager to travel to Denver, Boulder and San Francisco, USA to participate in the 2018 Startup Community Leaders Mission being held from 11 to 18 March 2018.

Moved by: Mayor Strelow
Seconded by: Councillor Swadling

MOTION CARRIED

11.13 AMENDMENT TO TELECOMMUNICATION FACILITIES ON COUNCIL LAND POLICY

File No: 11979
Attachments: 1. Draft Policy
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Kellie Anderson - Coordinator Property and Insurance

SUMMARY

Coordinator Property & Insurance presenting a report on an amendment to the existing Telecommunication Facilities on Council Land Policy.

COUNCIL RESOLUTION

THAT Council adopt the amended Telecommunication Facilities on Council Land Policy.

Moved by: Councillor Williams
Seconded by: Councillor Swadling

MOTION CARRIED

11.14 LICENCE AGREEMENT - VISION CHRISTIAN MEDIA

File No: 12910
Attachments: Nil
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Kellie Anderson - Coordinator Property and Insurance

SUMMARY

Coordinator Property & Insurance reporting on proposed Licence Agreement to Vision Christian Media to utilise unused radio communications equipment on the rooftop of City Hall, 232 Bolsover Street.

10:34AM Councillor Fisher left the meeting
10:35AM Councillor Fisher returned to the meeting
10:35AM Councillor Fisher left the meeting

COUNCIL RESOLUTION

THAT the Chief Executive Officer (Coordinator Property & Insurance) be authorised to enter into a Licence Agreement to Vision Christian Media, to use the existing Pole on the City Hall Roof (part of Lot 11 on SP254998), subject to the following conditions:

- 1) Term is 5 years;
- 2) Licence Fee is \$500pa, increased annually by CPI;
- 3) Licensee is responsible for obtaining all necessary approvals from Council and other Government agencies (if applicable); and
- 4) All access is arranged through Council's IT Services.

Moved by: Councillor Smith
Seconded by: Councillor Wickerson

MOTION CARRIED

11.15 ADVANCE ROCKHAMPTON OPERATIONAL REPORT NOVEMBER AND DECEMBER 2017

File No: 12614
Attachments: 1. Monthly report - November & December 2017
Authorising Officer: Tony Cullen - General Manager Advance Rockhampton
Author: Chris Ireland - Manager Regional Development and Promotions

SUMMARY

The monthly operations report for the Advance Rockhampton Unit over the months of November and December 2017 is presented for Councillor's information.

10:36AM Councillor Fisher returned to the meeting

COUNCIL RESOLUTION

THAT the Advance Rockhampton Operational Report for November and December 2017 be received.

Moved by: Councillor Swadling
Seconded by: Councillor Fisher

MOTION CARRIED

**11.16 SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED
31 DECEMBER 2017**

File No: 8148
Attachments: 1. Income Statement- December 2017
2. Key Indicator Graphs- December 2017
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Alicia Cutler - Chief Financial Officer

SUMMARY

The Chief Financial Officer presenting the Rockhampton Regional Council Summary Budget Management Report for the period ended 31 December 2017.

COUNCIL RESOLUTION

THAT the Rockhampton Regional Council Summary Budget Management Report for the Period ended 31 December 2017 be 'received'.

Moved by: Councillor Smith
Seconded by: Councillor Wickerson

MOTION CARRIED

**11.17 CORPORATE SERVICES DEPARTMENT - MONTHLY OPERATIONAL REPORT
DECEMBER 2017****File No:** 1392**Attachments:**

1. Finance Monthly Report - December 2017
2. CTS Monthly Report - December 2017
3. 2016-17 Annual Report Update
4. Workforce & Strategy Monthly Report - December 2017

Authorising Officer: Ross Cheesman - Acting Chief Executive Officer**Author:** Ross Cheesman - Acting Chief Executive Officer

SUMMARY

The monthly operations report for the Corporate Services department as at 31 December 2017 is presented for Councillors information.

COUNCIL RESOLUTION

THAT the Corporate Services Departmental Operations Report as at 31 December 2017 be received.

Moved by: Mayor Strelow**Seconded by:** Councillor Wickerson**MOTION CARRIED**

11.18 COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER

File No: 12660

Attachments:

1. Instrument of Delegation - Biosecurity Regulation 2016
2. Instrument of Delegation - Work Health & Safety Act 2011
3. Instrument of Delegation - Planning Act 2016

Authorising Officer: Tracy Sweeney - Manager Workforce and Strategy

Author: Allysa Brennan - Coordinator Corporate Improvement and Strategy

SUMMARY

This report seeks Council's approval for delegations under State legislation to the position of Chief Executive Officer.

COUNCIL RESOLUTION

THAT:

1. Council resolves as per section 257 of the *Local Government Act 2009* to delegate to the Chief Executive Officer, the exercise of powers contained in schedule 1 of the Instruments attached to this report:
 1. *Biosecurity Regulation 2016*
 2. *Work Health and Safety Act 2011*
 3. *Planning Act 2016*
2. These powers must be exercised subject to any limitations contained in schedule 2 of the Instruments of Delegation attached to this report.

Moved by: Mayor Strelow
Seconded by: Councillor Smith

MOTION CARRIED

11.19 ROCKHAMPTON AIRPORT MASTERPLAN 2017 - 2037

File No: 1689
Attachments: 1. Masterplan at a Glance (full document provided separately)
Authorising Officer: Tony Cullen - General Manager Advance Rockhampton/
Acting General Manager Aviation Services
Author: Scott Waters - Executive Officer

SUMMARY

The Rockhampton Airport Masterplan is a 20 year pathway for the growth and development of the Rockhampton Airport and is the culmination of nearly 2 years of development and refinement.

COUNCIL RESOLUTION

THAT:

1. Council endorse the Masterplan for the purposes of consultation in accordance with Council's Community Engagement Plan; and
2. Council commence the planning for the delivery of the Masterplan on a staged basis instigating the Rockhampton Airport Gateway Project.

Moved by: Councillor Fisher
Seconded by: Councillor Rutherford

MOTION CARRIED UNANIMOUSLY

12 NOTICES OF MOTION

12.1 NOTICE OF MOTION - COUNCILLOR NEIL FISHER - DONATION TO WINTON SHIRE COUNCIL; THE WALTZING MATILDA CENTRE

File No: 8020

Attachments: 1. Letter to Chief Executive Officer regarding donation to Winton Shire Council

Responsible Officer: Ross Cheesman - Acting Chief Executive Officer

SUMMARY

Councillor Neil Fisher has indicated his intention to move a Notice of Motion at the next Council Meeting being held on Tuesday 30 January 2018 regarding a donation to Winton Shire Council.

COUNCIL RESOLUTION

THAT Council continue strengthening relationships with our neighbouring Councils and a donation of fifty percent of the cost of freighting the mini exhibition of "Cream", up to a value of \$15,000, be made from Rockhampton Regional Council to Winton Shire Council to reaffirm our long-term historical friendship acknowledging the hardship during the rebuild of their iconic Queensland tourist attraction 'The Waltzing Matilda Centre'.

Moved by: Councillor Fisher

Seconded by: Councillor Swadling

MOTION CARRIED

13 QUESTIONS ON NOTICE

Nil

14 URGENT BUSINESS\QUESTIONS

14.1 REQUEST FOR SPONSORSHIP – AUSTRALIAN SOLO CHAMPIONSHIPS

File No: 12534

Responsible Officer: Chris Ireland – Manager Regional Development and Promotions

SUMMARY

Councillor Rutherford has received a request for sponsorship to support a round of the Australian Solo Championships in 2019.

COUNCIL RESOLUTION

THAT Council delegate the Chief Executive Officer to determine the appropriate level of sponsorship to support the Motorcycling Australia 2019 Australian Solo Championships.

Moved by: Councillor Rutherford

Seconded by: Councillor Swadling

MOTION CARRIED

11:58AM Mayor declared a recess with the meeting to resume at 12.30pm.
12:36PM The meeting resumed.

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor R A Swadling
Councillor N K Fisher
Councillor A P Williams
Councillor C E Smith
Councillor C R Rutherford
Councillor M D Wickerson

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Cheesman – Deputy Chief Executive Officer
Mr P Kofod – General Manager Regional Services
Ms C Worthy – General Manager Community Services
Ms A Cutler – Chief Financial Officer
Mr S Waters – Executive Officer
Mr D Stevenson – Manager Corporate and Technology Services
Mr C Ireland – Manager Regional Development and Promotions
Mr B Hunton – Manager Parks
Ms T Sweeney – Manager Workforce and Strategy
Mr B Nicholls – Coordinator Parks Planning and Projects
Ms K Anderson – Coordinator Property and Insurance
Ms A Brennan – Coordinator Corporate Improvement and Strategy
Ms S Czarkowski – Acting Coordinator Facilities
Mr D Morrison – Executive Coordinator to the Mayor
Mr M Mansfield – Supervisor Media and Engagement
Ms E Brodel – Media Officer
Ms L Leeder – Senior Governance Support Officer

15 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

16.1 Legal Matters Report 1 November 2017 to 31 December 2017

This report is considered confidential in accordance with section 275(1)(f), of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving the local government.

16.2 Future tenure at Norbridge Park

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

16.3 Lease Renewal - Mount Morgan Child Care Centre Building

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

16.4 Asset Lifecycle Management System Implementation Project Summary and Sole Provider Provision

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

16.5 Intra Regional Hub Report

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

16.6 Airport Entry Sign Partnership

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

16.7 Primary Industries Queensland

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

16.8 Economic Development Opportunities

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

16.9 Routes Asia Conference Brisbane

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

16.10 Expression of Interest - Facilities at Rockhampton Airport

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Moved by: Councillor Smith

Seconded by: Councillor Fisher

MOTION CARRIED

COUNCIL RESOLUTION

12:38PM

THAT pursuant to s7.11 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Councillor Swadling

Seconded by: Councillor Wickerson

MOTION CARRIED

1:28PM Councillor Fisher left the meeting

1:29PM Councillor Fisher returned to the meeting

COUNCIL RESOLUTION

2:11PM

THAT pursuant to s7.11 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Mayor Strelow

Seconded by: Councillor Wickerson

MOTION CARRIED

16 CONFIDENTIAL REPORTS

16.1 LEGAL MATTERS REPORT 1 NOVEMBER 2017 TO 31 DECEMBER 2017

File No: 1392

Attachments: 1. Legal Matters Report 1 November 2017 to 31 December 2017

Authorising Officer: Tracy Sweeney - Manager Workforce and Strategy

Author: Allysa Brennan - Coordinator Corporate Improvement and Strategy

This report is considered confidential in accordance with section 275(1)(f), of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving the local government.

SUMMARY

Presenting an update of current legal matters that Council is involved in as at 31 December 2017.

COUNCIL RESOLUTION

THAT the legal matters report containing updates on legal matters for Rockhampton Regional Council as at 31 December 2017 be received.

Moved by: Councillor Smith
Seconded by: Councillor Wickerson

MOTION CARRIED

16.2 FUTURE TENURE AT NORBRIDGE PARK

File No: 4247
Attachments: Nil
Authorising Officer: Colleen Worthy - General Manager Community Services
Blake Hunton - Manager Parks
Author: Sophia Czarkowski - Sports and Education Supervisor
Previous Items: 9.5.5 - Update on Tenure at Norbridge Park - Parks,
Recreation and Sport Committee - 15 Mar 2017 12.30 pm

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

SUMMARY

Football Rockhampton hold a Freehold Lease and Freehold Licence over Norbridge Park that expires on 31 January 2018. This report provides options for future tenure at Norbridge Park.

COUNCIL RESOLUTION

1. THAT Council proceed with option four as outlined in the report, with a five year term; and
2. THAT the documents will stipulate that the land be used for the purpose of the tenure.

Moved by: Councillor Williams

Seconded by: Councillor Swadling

MOTION CARRIED

Councillor Rutherford recorded her vote against the motion

16.3 LEASE RENEWAL - MOUNT MORGAN CHILD CARE CENTRE BUILDING

File No: 9389

Attachments:

1. Letter from Marcel 3 Pty Ltd
2. Profit & Loss - 2016
3. Profit & Loss - 2017

Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer

Author: Kellie Anderson - Coordinator Property and Insurance

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

SUMMARY

Coordinator Property & Insurance reporting on request to renew the existing lease to Marcel 3 Pty Ltd for the Mount Morgan Child Care Centre facility located at 32 Thompson Avenue. The current lease is due to expire on 29 March 2018.

COUNCIL RESOLUTION

1. THAT pursuant to Section 236(1)(c)(iii) of the *Local Government Regulation 2012* (Qld), the Chief Executive Officer (Coordinator Property & Insurance) be authorised to renew the lease to Marcel 3 Pty Ltd for the Mount Morgan Child Care Centre located at 32 Thompson Street, as outlined within the report; and
2. THAT Council seek to install air conditioning at the earliest opportunity.

Moved by: Mayor Strelow

Seconded by: Councillor Rutherford

MOTION CARRIED

16.4 ASSET LIFECYCLE MANAGEMENT SYSTEM IMPLEMENTATION PROJECT SUMMARY AND SOLE PROVIDER PROVISION

File No: 12179
Attachments: Nil
Authorising Officer: Drew Stevenson - Manager Corporate and Technology Services
Ross Cheesman - Acting Chief Executive Officer
Author: Brendan Hooper - Coordinator Information Systems

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

SUMMARY

This report provides a summary of the Asset Management system software replacement project and seeks Council approval to engage asset management consultant, EcksActions Pty Ltd, to work on the Asset Lifecycle Management System Implementation project under a Local Government Regulation 2012 s235 exemption to tender arrangement.

COUNCIL RESOLUTION

THAT Council:

1. Receives the Asset Lifecycle Management implementation project summary update; and
2. Pursuant to s235(b) of the *Local Government Regulation 2012*, approves the engagement of EcksActions Pty Ltd for consultancy services on the Asset Lifecycle Management System Implementation project.

Moved by: Councillor Wickerson
Seconded by: Councillor Fisher

MOTION CARRIED

16.5 INTRA REGIONAL HUB REPORT

File No: 1689

Attachments:

1. Airbiz Intra Regional Hub Final Report
2. Action Plan

Authorising Officer: Tony Cullen - General Manager Advance Rockhampton/
Acting General Manager Aviation Services

Author: Scott Waters - Executive Officer

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

At its meeting on 25 July 2017, Council requested a report be prepared with an Action Plan with the view to Council establishing Rockhampton airport as an international airport for a six month trial period in 2018.

COUNCIL RESOLUTION

THAT Council receive the Airbiz Intra Regional Hub final report and Action Plan, and the appropriate documents be prepared for public release.

Moved by: Councillor Fisher
Seconded by: Mayor Strelow

MOTION CARRIED

16.6 AIRPORT ENTRY SIGN PARTNERSHIP

File No: 5389
Attachments: 1. Partnership Proposal
Authorising Officer: Tony Cullen - General Manager Advance Rockhampton/
Acting General Manager Aviation Services
Author: Scott Waters - Executive Officer

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

SUMMARY

A regional Queensland based company has provided a proposal for partnership relating to the Rockhampton Airport entry sign.

COUNCIL RESOLUTION

THAT Council decline the proposal for partnership relating to the Rockhampton Airport entry sign.

Moved by: Mayor Strelow
Seconded by: Councillor Swadling

MOTION CARRIED UNANIMOUSLY

16.7 PRIMARY INDUSTRIES QUEENSLAND

File No: 5138
Attachments: 1. Correspondence Received
2. MINDEF Presentation November 2016
Authorising Officer: Tony Cullen - General Manager Advance Rockhampton/
Acting General Manager Aviation Services
Author: Scott Waters - Executive Officer

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

The Rockhampton Regional Council has a long standing relationship with Primary Industries Queensland, (PIQ) via land lease at the Rockhampton Airport. Recent correspondence received has requested a variation to this lease.

COUNCIL RESOLUTION

THAT Council approve the requested variation to the Primary Industries Queensland (PIQ) land lease at the Rockhampton Airport. Furthermore, that Council enter into discussions regarding the further development and expansion of facilities at the Rockhampton Airport to compliment PIQ requirements.

Moved by: Councillor Fisher
Seconded by: Councillor Williams

MOTION CARRIED UNANIMOUSLY

16.10 EXPRESSION OF INTEREST - FACILITIES AT ROCKHAMPTON AIRPORT

File No: 1291
Attachments: 1. EOI Draft Project
Authorising Officer: Tony Cullen - General Manager Advance Rockhampton/
Acting General Manager Aviation Services
Author: Scott Waters - Executive Officer

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

As a result of the Comprehensive Strategic Partnership between Australia and Singapore interest has been received from various parties in relation to the development of facilities at the Rockhampton Airport.

COUNCIL RESOLUTION

THAT Council approve the Expression of Interest documentation to be provided to the market.

Moved by: Mayor Strelow
Seconded by: Councillor Fisher
MOTION CARRIED UNANIMOUSLY

16.8 ECONOMIC DEVELOPMENT OPPORTUNITIES

File No: 8444
Attachments: Nil
Authorising Officer: Tony Cullen - General Manager Advance Rockhampton/
Acting General Manager Aviation Services
Author: Scott Waters - Executive Officer

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

Project Rocky is focused upon resource sector opportunities for the Rockhampton community and the Rockhampton Airport, the project is in its final stages of delivery.

COUNCIL RESOLUTION

THAT Council receive the update from the project team.

Moved by: Mayor Strelow
Seconded by: Councillor Smith
MOTION CARRIED UNANIMOUSLY

16.9 ROUTES ASIA CONFERENCE BRISBANE

File No: 8308
Attachments: 1. Airbiz Aviation Solutions Proposal
Authorising Officer: Tony Cullen - General Manager Advance Rockhampton/
Acting General Manager Aviation Services
Author: Scott Waters - Executive Officer

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

Routes Asia Conference is an annual event held in cities across Asia and is being held in Brisbane for the first time this year. The conference connects Airports with Airlines and this year over 100 Airline decision makers will attend.

COUNCIL RESOLUTION

THAT Council authorise the Mayor, Councillor Margaret Strelow, Councillor Neil Fisher, the Acting General Manager Aviation Services and a member of the Advance Rockhampton team to attend the Routes Asia Conference to be held in Brisbane from 18-20 March 2018. Furthermore, that Council authorise the Acting General Manager Aviation Services to review the proposal from Airbiz Aviation Strategies.

Moved by: Councillor Swadling
Seconded by: Councillor Smith

MOTION CARRIED

17 CLOSURE OF MEETING

There being no further business the meeting closed at 2:17pm.

SIGNATURE

CHAIRPERSON

DATE