



ORDINARY MEETING

AGENDA

8 AUGUST 2017

Your attendance is required at an Ordinary meeting of Council to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 8 August 2017 commencing at 9.00am for transaction of the enclosed business.

A handwritten signature in dark ink, appearing to be "CR", is positioned above the printed name and date.

CHIEF EXECUTIVE OFFICER
3 August 2017

Next Meeting Date: 22.08.17

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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1 OPENING

The opening prayer to be presented by Reverend Matthew Hogg from Fitzroy Parish Uniting Church.

2 PRESENT

Members Present:

Deputy Mayor, Councillor C R Rutherford (Chairperson)
Councillor C E Smith
Councillor M D Wickerson
Councillor S J Schwarten
Councillor A P Williams
Councillor R A Swadling
Councillor N K Fisher

In Attendance:

Mr E Pardon – Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE

The Mayor, Councillor Margaret Strelow previously granted leave of absence from 29 July 2017 to 12 August 2017.

4 CONFIRMATION OF MINUTES

Minutes of the Special Meeting held 24 July 2017

Minutes of the Ordinary Meeting held 25 July 2017

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 COMMITTEE REPORTS

9.1 PLANNING AND REGULATORY COMMITTEE MEETING - 1 AUGUST 2017

RECOMMENDATION

THAT the Minutes of the Planning and Regulatory Committee meeting, held on 1 August 2017 as circulated, be received and that the recommendations contained within these minutes be adopted.

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Planning and Regulatory Committee, 1 August 2017

9.1.1 D/108-2015 - DEVELOPMENT APPLICATION FOR A MATERIAL CHANGE OF USE FOR AN EXTRACTIVE INDUSTRY

File No: D/108-2015

Attachments:

1. Locality Plan
2. Site Layout Details

Authorising Officer: Tarnya Fitzgibbon - Coordinator Development Assessment
Steven Gatt - Manager Planning & Regulatory Services
Michael Rowe - General Manager Community Services

Author: Amanda O'Mara - Senior Planning Officer

SUMMARY

Development Application Number: D/108-2015

Applicant: Vynque Pty Ltd c/- N G Gardner & Associates Pty Ltd

Real Property Address: Lot 2 on RP618088, Parish of Murchison

Common Property Address: 184 Yeppoon Road, Norman Gardens

Area of Site: 66.79 Hectares

Planning Scheme: Rockhampton City Plan 2005

Rockhampton City Plan Area: Yeppoon Road Environmental Protection Area

Planning Scheme Overlays: Bushfire Prone Land Overlay and Steep and Unstable Land Overlay.

Existing Development: Extractive Industry

Existing Approvals: Court Order - Rezoning Approval for Non Urban A Zone to Extractive Industry (expired 26 April 2015)

Approval Sought: Development Permit for a Material Change of Use for an Extractive Industry

Level of Assessment: Impact Assessable

Submissions: Seven (7) Submissions

Referral Agency(s): Department of Infrastructure, Local Government and Planning

Adopted Infrastructure Charges Area: Charge Area 3

Application Progress:

<i>Application Lodged:</i>	19 August 2015
<i>Acknowledgment Notice issued:</i>	3 September 2015
<i>Request for Further Information sent:</i>	17 September 2015
<i>Request for Further Information responded to:</i>	17 November 2015
<i>Submission period commenced:</i>	26 November 2015
<i>Submission period end:</i>	17 December 2015
<i>Government Agency Response:</i>	17 June 2017

<i>Council request for additional time:</i>	<i>4 July 2017</i>
<i>Statutory due determination date:</i>	<i>8 August 2017</i>

COMMITTEE RECOMMENDATION

RECOMMENDATION A

THAT in relation to the application for a Development Permit for a Material Change of Use for an Extractive Industry, made by Vynque Pty Ltd, on Lot 2 on RP618088, Parish of Murchison, located at 184 Yeppoon Road, Norman Gardens, Council resolves to Approve the application and provides the following grounds to justify the decision:

- a) The proposed area for extraction will occur predominantly within the designated Key Resource Area.
- b) The proposal is well buffered to sensitive uses by both distance and topographic screening.
- c) The site is strategically located in a rural area with natural resources available for extraction and has been operating as an Extractive Industry for over fifty (50) years.
- d) The use will cease operations once the resources have been extracted from the site. Rehabilitation upon completion of the use will allow utilisation of the site for other uses.
- e) The proposed use does not compromise the achievements of the Desired Environmental Outcomes in the *Rockhampton City Plan 2005*;
- f) Assessment of the development against the relevant area intent, planning scheme codes and planning scheme policies demonstrates that the proposed development will not cause significant adverse impacts on the surrounding natural environment, built environment and infrastructure, community facilities, or local character and amenity; and
- g) The proposed development does not compromise the relevant State Planning Policy.

RECOMMENDATION B

That in relation to the application for a Development Permit for a Material Change of Use for an Extractive Industry, made by Vynque Pty Ltd, on Lot 2 on RP618088, Parish of Murchison, located at 184 Yeppoon Road, Norman Gardens, Council resolves to Approve the application subject to the following conditions:

1.0 ADMINISTRATION

- 1.1 The Developer is responsible for ensuring compliance with this approval and the Conditions of the approval by an employee, agent, contractor or invitee of the Developer.
- 1.2 Where these Conditions refer to "Council" in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role of the Council may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.
- 1.3 All conditions of this approval must be undertaken and completed to the satisfaction of Council, at no cost to Council.
- 1.4 All conditions, works, or requirements of this approval must be undertaken and completed prior to the commencement of the use, unless otherwise stated.
- 1.5 Where applicable, infrastructure requirements of this approval must be contributed to the relevant authorities, at no cost to Council prior to the commencement of the use, unless otherwise stated.

- 1.6 The following further Development Permits must be obtained prior to the commencement of any works associated with their purposes:

1.6.1 Operational Works:

- (i) Stormwater Works; and
- (ii) Site Works.

- 1.7 Unless otherwise stated, all works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards.

- 1.8 All engineering drawings/specifications, design and construction works must comply with the requirements of the relevant *Australian Standards* and must be approved, supervised and certified by a Registered Professional Engineer of Queensland.

2.0 APPROVED PLANS AND DOCUMENTS

- 2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by the conditions of this permit:

<u>Plan/Document Name</u>	<u>Plan/Document Number</u>	<u>Dated</u>
Site Locality and Environs	1021-MCU1 Issue 4	14 April 2015
Site layout Details	1021-MCU4 Issue 4	14 April 2015
Site Boundary Details	1021-MCU3 Issue 4	14 April 2015
Quarry Management Report	R15-104A	20 July 2015

- 2.2 Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.

- 2.3 Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for endorsement by Council prior to the submission of a Development Application for Operational Works.

3.0 PLUMBING AND DRAINAGE WORKS

- 3.1 All internal plumbing and sanitary drainage works must be in accordance with regulated work under the *Plumbing and Drainage Act*.

- 3.2 On-site sewage treatment and disposal must be in accordance with the *Queensland Plumbing and Wastewater Code* and Council's Plumbing and Drainage Policies.

- 3.3 On-site water supply for domestic and fire fighting purposes must be provided and may include the provision of a bore, dams, water storage tanks or a combination of each.

4.0 STORMWATER WORKS

- 4.1 A Development Permit for Operational Works (stormwater works) must be obtained prior to the commencement of any stormwater works on the site.

- 4.2 All stormwater drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Queensland Urban Drainage Manual*, *Capricorn Municipal Development Guidelines*, sound engineering practice and the provisions of a Development Permit for Operational Works (stormwater works).

- 4.3 All stormwater must drain to a demonstrated lawful point of discharge such that it does not restrict, impair or change the natural flow or runoff water or cause a nuisance to adjoining properties or infrastructure.

- 5.0 The potential pollutants in stormwater discharged from the development site are managed in accordance with current water quality best industry practices and in accordance with *State Planning Policy - 2016 – Water Quality*.

6.0 SITE WORKS

- 6.1 A Development Permit for Operational Works (site works) must be obtained prior to the commencement of any site works.
- 6.2 Any application for a Development Permit for Operational Works (site works) must be accompanied by an earthworks plan which clearly identifies the following:
- 6.2.1 the location of cut and/or fill;
 - 6.2.2 the type of fill to be used and the manner in which it is to be compacted;
 - 6.2.3 the quantum of fill to be deposited or removed and finished cut and/or fill levels;
 - 6.2.4 details of any proposed access routes to the site which are intended to be used to transport fill to or from the site; and
 - 6.2.5 the maintenance of access roads to and from the site so that they are free of all cut and/or fill material and cleaned as necessary.
- 6.3 Site works must be constructed such that they do not, at any time, in any way restrict, impair or change the natural flow of runoff water, or cause a nuisance or worsening to adjoining properties or infrastructure.
- 6.4 Any vegetation cleared or removed must be:
- (i) mulched on-site and utilised on-site for landscaping purposes, in accordance with the landscaping plan approved by Council; or
 - (ii) removed for disposal at a location approved by Council;
- within sixty (60) days of clearing. Any vegetation removed must not be burnt.
- 6.5 All site works must be undertaken to ensure that there is:
- 6.5.1 no increase in upstream or downstream flood levels for all levels of immunity up to Q100; and
 - 6.5.2 no increase in velocity profiles, for which no remedy exists to prevent erosion and/or scouring. In the event that modelling shows non-compliance with the above, works must be undertaken within the system to satisfy the above criteria for development.

7.0 ASSET MANAGEMENT

- 7.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.
- 7.2 Any damage to existing stormwater, water supply and sewerage infrastructure, kerb and channel, pathway or roadway (including removal of concrete slurry from public land and Council infrastructure), that occurs while any works are being carried out in association with this development approval must be repaired at full cost to the developer. This includes the reinstatement of any existing traffic signs or pavement markings that may have been removed or damaged.
- 7.3 'As Constructed' information pertaining to assets to be handed over to Council and those which may have an impact on Council's existing and future assets must be provided prior to the commencement of the use. This information must be provided in accordance with the *Asset Design and As Constructed Manual (ADAC)*.

8.0 ENVIRONMENTAL

- 8.1 Any application for a Development Permit for Operational Works must be accompanied by a detailed Environmental Management Plan, which addresses, but is not limited to, the following matters:
- (i) water quality and drainage;

- (ii) erosion and silt/sedimentation management;
 - (iii) acid sulphate soils;
 - (iv) fauna management;
 - (v) vegetation management and clearing;
 - (vi) top soil management;
 - (vii) interim drainage plan during construction;
 - (viii) construction programme;
 - (ix) geotechnical issues;
 - (x) weed control;
 - (xi) bushfire management;
 - (xii) emergency vehicle access;
 - (xiii) noise and dust suppression; and
 - (xiv) waste management.
- 8.2 Any application for a Development Permit for Operational Works must be accompanied by an Erosion and Sediment Control Plan which addresses, but is not limited to, the following:
- (i) objectives;
 - (ii) site location / topography;
 - (iii) vegetation;
 - (iv) site drainage;
 - (v) soils;
 - (vi) erosion susceptibility;
 - (vii) erosion risk;
 - (viii) concept;
 - (ix) design; and
 - (x) implementation, for the construction and post construction phases of work.
- 8.3 Implement and maintain the Erosion Control and Stormwater Control Management Plan on-site for the duration of the works, and until all exposed soil areas are permanently stabilised (for example, turfed, hydromulched, concreted, landscaped). The prepared Erosion Control and Stormwater Control Management Plan must be available on-site for inspection by Council Officers during those works.
- 9.0 OPERATING PROCEDURES
- 9.1 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the site. No storage of materials, parking of construction machinery or contractors' vehicles will be permitted in Rockhampton – Yeppoon Road.
- 9.2 Extraction and Processing operations and Internal and off-site transportation of product on the site must be limited to:
- 9.2.1 0700 hours to 1800 hours on Monday to Saturday,
 - 9.2.2 0700 hours to 1600 hours on Public Holidays (except Anzac Day, Good Friday and Christmas Day), with
 - 9.2.3 no operation on Sunday.
- 9.3 Maintenance (Fixed and Mobile Plant) operations for the site must be limited to:
-

- 9.3.1 0600 hours to 2000 hours on Monday to Friday,
- 9.3.2 0630 hours to 1700 hours on Saturday, with
- 9.3.3 no operations on Sunday or Public Holidays.
- 9.4 Basting on the site must be limited to:
 - 9.4.1 0900 hours to 1700 hours on Monday to Friday, with
 - 9.4.2 no blasting on Saturday, Sunday or Public Holidays.
- 9.5 Operations on the site must have no significant impact on the amenity of adjoining premises or the surrounding area due to the emission of light, noise or dust.
- 9.6 This approval is for the extraction and transportation of quarried material from the subject premises which must be undertaken in accordance with the approved plans (refer to Condition 2.1) and at an extraction rate of no more than 1,000,000 tonnes per annum.
- 9.7 Excavation and filling must be located sufficiently clear of the boundary so that there is no damage to adjoining properties or road reserves due to the effects of erosion.
- 9.8 Cleaning of plant equipment and vehicles must be carried out in an area where waste water can be suitably managed so as not to cause contaminants to release into waterways or overland flow paths.
- 9.9 All waste, both solid and liquid must be disposed in accordance *Environmental Protection (Waste Management) Regulations*.

ADVISORY NOTES

NOTE 1. Aboriginal Cultural Heritage

It is advised that under section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the “cultural heritage duty of care”). Maximum penalties for breaching the duty of care are listed in the Aboriginal cultural heritage legislation. The information on Aboriginal cultural heritage is available on the Department of Aboriginal and Torres Strait Islander and Partnerships website www.datsip.qld.gov.au.

NOTE 2. Asbestos Removal

Any demolition and/or removal works involving asbestos materials must be undertaken in accordance with the requirements of the *Work Health and Safety Act 2011* and *Public Health Act 2005*.

NOTE 3. General Environmental Duty

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

NOTE 4. General Safety Of Public During Construction

The *Work Health and Safety Act 2011* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

RECOMMENDATION C

That in relation to the application for a Development Permit for a Material Change of Use for an Extractive Industry, made by Vynque Pty Ltd, on Lot 2 on RP618088, Parish of Murchison, located at 184 Yeppoon Road, Norman Gardens, Council resolves not to issue an Infrastructure Charges Notice.

Recommendation of the Planning and Regulatory Committee, 1 August 2017**9.1.2 LANDMARK - DEVELOPMENT ISSUES FOR COUNCIL****File No: 4842****Attachments:**

1. Covering Letter for Petition
2. Landmark Aerial 2009
3. Landmark Aerial 2014
4. Landmark Aerial 2016

Authorising Officer: Steven Gatt - Manager Planning & Regulatory Services
Michael Rowe - General Manager Community Services**Author:** Philip Harrison - Coordinator Building Plumbing and Compliance

SUMMARY

The purpose of this report is to apprise Councillors of the Development Control issues at a large retail business in Rockhampton. These issues have come to Council's notice following a petition by local residents to Council.

COMMITTEE RECOMMENDATION

THAT the information regarding the Development Control issues at Landmark Agricultural Supplies be 'received'.

Recommendation of the Planning and Regulatory Committee, 1 August 2017**9.1.3 D/197-2016/A - APPLICATION UNDER THE DEVELOPMENT INCENTIVES POLICY FOR DEVELOPMENT PERMIT D/197-2016 FOR A MATERIAL CHANGE OF USE FOR A CHILD CARE CENTRE**

File No: D/197-2016/A
Attachments: 1. Locality Plan
Authorising Officer: Tarnya Fitzgibbon - Coordinator Development Assessment
Steven Gatt - Manager Planning & Regulatory Services
Michael Rowe - General Manager Community Services
Author: Thomas Gardiner - Planning Officer

SUMMARY

Development Application Number: D/197-2016/A
Applicant: DJ & ME O'Rourke Pty Ltd A.C.N. 112 540 833
Real Property Address: Lot 51 on SP169160, Parish of Archer
Common Property Address: 66 Lucas Street, Berserker
Planning Scheme Zoning: Low-medium density residential zone
Type of Approval: Development Permit for a Material Change of Use for a Child Care Centre
Date of Decision: 25 January 2017
Application Lodgement Fee: \$2,907.00
Infrastructure Charges: \$6,438.00
Infrastructure charges incentive: All other areas – 50% discount
Incentives sought: Refund of Development Application Fees
Refund of service and connection fees

COMMITTEE RECOMMENDATION

THAT in relation to the application under the Development Incentives Policy for a Development Permit for a Material Change of Use for a Child Care Centre, located at 66 Lucas Street, Berserker, described as Lot 51 on SP169160, Parish of Archer, Council resolves to Approve the following incentives if the use commences prior to 25 January 2020:

- a) A fifty per cent reduction of infrastructure charges to the amount of \$3,219.00;
- b) A refund of the development application fee of \$2,907.00;
- c) A refund of service and connection fees upon completion of the development; and
- d) That Council enter into an agreement with the applicant in relation to (a), (b) and (c).

Recommendation of the Planning and Regulatory Committee, 1 August 2017
9.1.4 D/19-2007 - DEVELOPMENT APPLICATION FOR A MATERIAL CHANGE OF USE AND RECONFIGURING A LOT (TWO LOTS INTO 382 LOTS) SYNERGY ESTATE 1-14

File No: D/19-2007
Attachments: 1. Locality Plan
Authorising Officer: Tarnya Fitzgibbon - Coordinator Development Assessment
 Steven Gatt - Manager Planning & Regulatory Services
 Michael Rowe - General Manager Community Services
Author: Thomas Gardiner - Planning Officer

SUMMARY

Development Application Number: D/19-2007
Applicant: Paul Czislawski
Real Property Address: Lot 82 on RN338 and Lot 1944 on RAG4057, Parish of Calliungal
Common Property Address: 101 Nine Mile Road, Mount Morgan - Lot 82 on RN338 and Lot 1944 on RAG4057
Area of Site: 848 hectares
Planning Scheme: Mount Morgan Shire Planning Scheme 2003 (superseded)
Planning Scheme Zone: Rural zone
Planning Scheme Overlays: Bushfire Prone Area - Low
Existing Development: Nil
Existing Approvals: Development Permit (D/19-2007) for Reconfiguring a Lot (two lots into 382 lots) Synergy Estate Stages 1-14
Approval Sought: Extension to the Relevant Period for a Development Permit for Reconfiguring a Lot (two lots into 382 lots) Synergy Estate Stages 1-14
Referral Agency(s): Department of Infrastructure, Local Government and Planning and Ergon Energy
Infrastructure Charges Area: Charge Area 3

COMMITTEE RECOMMENDATION
RECOMMENDATION A

THAT in relation to the request to extend the relevant period for Development Permit 19/2007 for a Material Change of Use and Reconfiguring a Lot (two lots into 382 lots) Synergy Estate 1-14, made by Paul Czislawski, located at 101 Nine Mile Road, Mount Morgan, described as Lot 82 on RN338 and Lot 1944 on RAG4057, Parish of Calliungal, Council resolves to refuse the request to extend the relevant period for the following reasons:

- a) There is no planning need for a development of this size in the Mount Morgan area which coincides with no demonstrable future growth which would necessitate the requirement for creating 382 lots.
- b) The subject site is constrained by a lack of water, sewerage and road infrastructure, with the proposal also failing to address stormwater quantity or quality provisions.
- c) Under the current *Rockhampton Region Planning Scheme 2015* the site is located within the rural zone. The proposal conflicts with the future intent of this area where the fragmentation of rural land is considered undesirable.
- d) The site is subject to several overlay constraints including Very High Bushfire Hazard and Matters of Local Environmental Significance. Any increase in intensity of development in areas affected by these overlays is generally not supported under the current planning scheme.

RECOMMENDATION B

That in relation to the request to extend the relevant period for Development Permit 19/2007 for a Material Change of Use and Reconfiguring a Lot (two lots into 382 lots) Synergy Estate 1-14, made by Paul Czislawski, located at 101 Nine Mile Road, Mount Morgan, described as Lot 82 on RN338 and Lot 1944 on RAG4057, Parish of Calliungal, Council resolves that:

1. Condition 1.0 remains unchanged.

Recommendation of the Planning and Regulatory Committee, 1 August 2017**9.1.5 REDUCTION OF INFRASTRUCTURE CHARGES FOR BUILDING WORKS**

File No: 1464
Attachments: Nil
Authorising Officer: Steven Gatt - Manager Planning & Regulatory Services
Michael Rowe - General Manager Community Services
Author: Tarnya Fitzgibbon - Coordinator Development Assessment

SUMMARY

The Uniting Church Fitzroy Parish wish to have their infrastructure charges in the amount of \$5,247.90 waived. The Church has written to Council requesting the infrastructure charges be waived.

COMMITTEE RECOMMENDATION

THAT a fifty (50) percent discount be applied to the infrastructure charges in line with the Development Incentives Policy, leaving the amount of \$2,623.95 payable.

10 COUNCILLOR/DELEGATE REPORTS**10.1 LEAVE OF ABSENCE - COUNCILLOR ELLEN SMITH - 19 SEPTEMBER TO 22 SEPTEMBER 2017**

File No: 10072
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

Councillor Ellen Smith requesting leave of absence from Tuesday 19 September to Friday 22 September 2017 inclusive.

OFFICER'S RECOMMENDATION

THAT leave of absence be granted for Councillor Ellen Smith for Tuesday 19 September to Friday 22 September 2017 inclusive.

BACKGROUND

Councillor Ellen Smith has advised the Chief Executive Officer that she wishes to take leave of absence from Tuesday 19 September to Friday 22 September 2017 inclusive.

10.2 LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND ANNUAL CONFERENCE, 16-18 OCTOBER 2017, GLADSTONE**File No:** 8291**Attachments:**

1. LGAQ 2017 Annual Conference Program
2. Letter from LGAQ - Registration for 2017 Conference
3. Letter from LGAQ - Conference Agenda

Authorising Officer: Evan Pardon - Chief Executive Officer**Author:** Evan Pardon - Chief Executive Officer

SUMMARY

Local Government Association of Queensland Inc. advising the 121st Annual Conference will be held at the Gladstone Entertainment Convention Centre, 16-18 October 2017.

OFFICER'S RECOMMENDATION

THAT:

1. Councillor _____ and Councillor _____ be authorised to attend the Local Government Association of Queensland's Annual Conference to be held at the Gladstone Entertainment Convention Centre, Gladstone from 16-18 October 2017 as a matter of Council business.
2. Councillor _____ and Councillor _____ be appointed as delegates with voting rights for Rockhampton Regional Council.

COMMENTARY**Nomination of Delegates**

The Local Government Association of Queensland Inc (LGAQ) has advised that their Annual Conference with the theme "Waves of Change, Oceans of Opportunity" will be held at the Gladstone Entertainment Centre from 16-18 October 2017 and requesting nomination of delegates from Council.

Registration

Member Councils pay a Conference Levy in conjunction with their Membership Subscription.

This year the Conference Levy, which entitles Council to be represented at the Conference by two (2) delegates, has been set at \$2,860 including GST. Should more than two delegates wish to attend, an observer registration fee of \$1,430 (including GST) per person will apply.

It should be noted that the Wednesday evening function is not included in the registration fee (\$150 per person).

As per last year One Day Registrations will be allowed to provide the opportunity for more observers to attend. One Day Registration is strictly limited to 100 on a first-in basis.

Early bird cut off for registrations is 8 September 2017 and no registrations will be accepted after 29 September 2017.

Certificates of Service

Qualifying period for Certificates of Service is 15 years. There are no Councillors eligible for the 2017 Conference.

Motions for Consideration

No submissions for motions were received by the Chief Executive Officer.

**LOCAL GOVERNMENT ASSOCIATION
OF QUEENSLAND ANNUAL
CONFERENCE, 16-18 OCTOBER 2017,
GLADSTONE**

**LGAQ 2017 Annual Conference
Program**

Meeting Date: 8 August 2017

Attachment No: 1



121ST LGAQ ANNUAL CONFERENCE

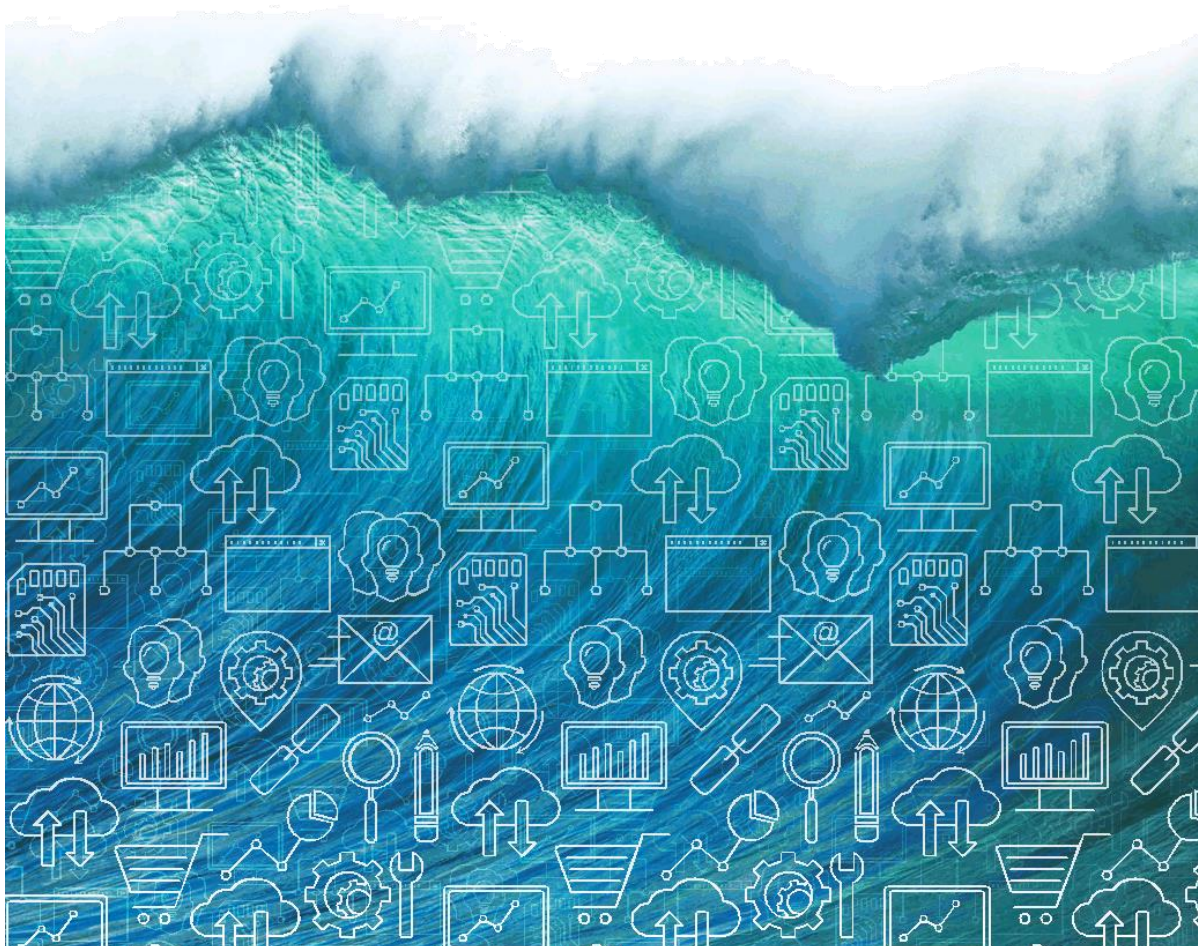
WAVES OF **CHANGE** OCEANS OF OPPORTUNITY

GLADSTONE
ENTERTAINMENT
CONVENTION CENTRE

**56 GOONDOON ST
GLADSTONE**

16-18 OCTOBER 2017

  **#LGAQ2017**



SPONSORS





WELCOME TO THE LGAQ'S 121ST ANNUAL CONFERENCE

The LGAQ Annual Conference returns to Gladstone after a 30 plus year absence.

It's a region which has massively transformed and is one of the leading industrial hubs in Australia.

Our theme for this year's event – Waves of Change, Oceans of Opportunity – is upbeat and optimistic. I believe this is entirely appropriate as it reflects the approach that local governments take in planning for the future of their communities. We will be challenged in our thinking by Peter Lewis, Kate Farrar and our international Amazon Web Services and Accenture speakers who will help launch LG Sherlock. Then there are some inspirational insights to be put to us by Zelda La Grange, former personal aide to Nelson Mandela. There are also four Council Showcases, the segment breakout sessions and much more.

The Conference program offers something for everyone.

The social program is also an opportunity to renew and reinforce those connections we have with each other as part of the local government family.

Make a special effort to attend this year's Conference in Gladstone. It promises to be well worthwhile.



Mayor Mark Jamieson
PRESIDENT





WELCOME TO GLADSTONE

Aside from the picture perfect beaches of Agnes Water and Seventeen Seventy, waves are not a phenomenon that is often associated with the Gladstone Region.

However, with reference to the theme for the 121st LGAQ Annual Conference, waves of change are an entity our region can readily relate to, as are oceans of opportunity.

The Gladstone Region has undergone dramatic changes in recent years, firstly coping with the rapid growth in population and resulting expansion of infrastructure caused by the LNG industry's arrival, before adapting to the quieter times experienced in the aftermath of its construction stage.

Waves of heightened industrial and construction activity are a familiar occurrence in our region, and one that has repeatedly brought with it exciting new opportunities for growth and progress.

Given that our region is one of Queensland's great industrial engine rooms, we consider Gladstone Harbour to be a gateway to the world and, literally, the oceans of opportunity over which our export commodities travel to all corners of the globe.

Reference to waves and oceans also evokes images of the Gladstone Region's magnificent shorelines and islands, the welfare of which continually drives Council and the region's stakeholders to find better ways for industry and nature to co-exist without disadvantage to either.

The Gladstone Region is a prime example of how successfully navigating the waves of change and capitalising on the oceans of opportunity can build a strong, robust community capable of working together to achieve sustainable growth and prosperity in all environments.

I hope you enjoy your stay in our region and that the sharing of ideas and knowledge at this conference serves as a beacon of light that guides all those attending through even the most treacherous of waters in their journey to bring quality local government services to their respective communities.

Cr Matt Burnett
MAYOR - GLADSTONE REGIONAL
COUNCIL



SUNDAY 15 OCTOBER 2017

12.00pm – 5.00pm **Policy Executive Meeting**

2.00pm – 5.00pm **Registration**

Delegates, observers, trade, corporate and accompanying persons
Gladstone Entertainment Convention Centre
56 Goondoon Street, Gladstone

4.00pm – 4.30pm **Trade and Sponsor Briefing**

MONDAY 16 OCTOBER 2017

8.30am – 5.00pm **Registration**

Delegates, observers, trade, corporate and accompanying persons
Gladstone Entertainment Convention Centre
56 Goondoon Street, Gladstone

9.00am – 4.30pm **Media and Comms Forum**

9.00am – 4.30pm **Professional Development Streams**

8.45am – 10.45am **DestinationQ Tourism Series – Working together to grow Queensland Jobs**

10.45am – 11.30am **Morning Tea**

12.45pm – 2.00pm **Lunch**

2.00pm – 4.00pm **Regional Roads and Transport Group Assembly**

2.00pm – 5.00pm **Indigenous Leaders Forum**

4.30pm – 5.00pm **First Time Delegate Briefing**

5.30pm – 7.30pm

Welcoming Ceremony

Gladstone Entertainment Convention Centre
56 Goondoon Street, Gladstone

5.30pm

Opening Act - Cosentino

Experience for yourself the jaw-dropping talents of visual artist, Cosentino, in a spellbinding performance that pushes the boundaries of the possible.

Cosentino's powerful presence and riveting showcase thrills audiences worldwide, making him one of Australia's most sought after international exports and the most viewed Australian magician ever.

5.40pm

Welcome to Country

Richard Johnson
Gooreng Gooreng Elder
Port Curtis Coral Coast Traditional Owners made up of the Taribelang Bunda, Gurang, Byellee, and Gooreng Gooreng Language Groups

5.45pm

Welcome to Gladstone

Cr Matt Burnett
Mayor – Gladstone Regional Council

5.50pm

Response

Mayor Mark Jamieson
President, LGAQ

5.55pm

Sponsor Address

Tim Fynes-Clinton
Managing Partner, King & Company

6.00pm

2017 LGAQ Journalism Award

Now in its sixth year of inception the LGAQ Regional Journalism Award is dedicated to showcasing excellence in reporting in regional Queensland. Aimed at highlighting the importance of rigorous reporting and analysis of government business decisions affecting Queensland communities, the award honours the memory of ABC journalists John Bean, Paul Lockyer and Gary Ticehurst.

Listen to the official announcement of the 2017 winner, who will receive a \$15,000 prize.

6.10pm – 7.30pm

Networking Drinks

Trade Exhibition

TUESDAY
17 OCTOBER 2017
 MEMBER COUNCIL DAY

8.00am	Registration
	Delegates, observers, trade, corporate and accompanying persons Gladstone Entertainment Convention Centre 56 Goondoon Street, Gladstone
8.30am	Security Briefing
	Master of Ceremonies – Mr Tim Cox, Journalist
8.31am	Call to Order by the President
8.33am	Presentation of Policy Executive
8.45am	Official Opening
	His Excellency the Honourable Paul de Jersey AC Governor of Queensland
8.52am	Presidential Address
	Mayor Mark Jamieson <i>President, LGAQ</i>
9.15am	Keynote Address:
	Peter Lewis <i>Executive Director, Essential – Media Consultancy</i>
10.00am	Morning Tea
10.30am	Panel Session: Council Show Cases

Digital Start Ups

Ipswich CC operates the FireStation 101 Innovation Hub. Each year they run a hackathon using a range of open government data. Sadly, not much Queensland data - but they have some good stories about how data from different sources can come together to provide unique and valuable insights and new learnings.
<http://firestation101.com.au/ipswich-govhack/>

Economic Development/Tourism

Scenic Rim 'Eat Local Week' provides an opportunity for local businesses to showcase the diversity of local produce, and is an initiative that drives positive tourism outcomes. Over \$1m was generated in economic activity across 84 events attracting 23,000 people and was showcased on Landline last year.
<http://www.abc.net.au/landline/content/2016/s4497729.htm>

10.30am

Panel Session: Council Show Cases (Continued)**Rural Library Excellence**

Tammy Hickey has worked at Cunnamulla Library for 6 years and previously worked as an admin/ tutor/ teacher aid at Cunnamulla State School for nine years, which put her in very good stead for her current position. Since being in this position, Tammy has partnered with a range of organisations to create many award winning programs, including an After School Reading Club which won the Queensland Public Libraries Association 2013 Big Ideas Award and a Glamour Photo Good Behaviour Initiative which was the winner of multiple awards in 2015 and 2016. Tammy manages three libraries within the Paroo Shire with Cunnamulla Library being the largest. Outside of work Tammy is a wildlife carer and has quite a menagerie of animals. Among them are two tawny frogmouth owls (which she hand feeds), a kangaroo, seven cats, two German Shepherd dogs and a horse. Tammy often has people come into the library to drop off dinner (mice etc.) for the tawnies. She loves her animals and her family, but her whole family knows the animals really are her number one priority!

Lockhart River Aboriginal Council – Establishing small business opportunities in the community

To promote economic development within the community through the establishment of localised small businesses, Council embarked on a program to assist workers performing work for council to utilise the skills applied in the performance of the work to set up their own business. The first "cab off the rank" was to assist a local grader operator to start his own construction and roadworks business by providing him guaranteed work during the formative period of the business, access to council equipment on a commercial basis and on-going business management assistance to meet the various governance requirements of owning and operating a small business.

Council will continue to look to host new service deliveries on behalf of other spheres of government and provide these services to the community with the goal of transitioning this capability that currently only resides in Council within the community into locally owned and operated small business.

11.55am

Sponsor Address: Telstra

12.00pm

Keynote Address: A Global Consulting firm perspective on opportunities for councils to save money and improve performance

Marek Stepniak
Partner, McKinsey & Company

12.30pm

Lunch

1.30pm

Keynote Address: How Data Analytics and Artificial Intelligence is Changing Local Government

Simon Giles, *Global Cities Lead, Accenture, London*
Geoff Barr, *Chief Evangelist Amazon Web Services (AWS), Seattle*



2.00pm	Launch of LG Sherlock – The Sherlock Team
2.20pm	Council Forums
	<p><i>Analytics & Intuition and Big Data & Advocacy for Communities of all Sizes</i></p> <p><i>(Councils can self select to any session – indicative grouping only)</i></p> <p>Small – Rural, Remote & Indigenous Councils Medium – Resources & Regional Councils Large – SEQ & Coastal Councils</p>
3.45pm	Sponsor Address: Energy Queensland Ltd
3.50pm	LGM/LGW Member Update
4.10pm	Local Government Remuneration and Discipline Tribunal Update
	<p>Mr Col Meng <i>Chair, Local Government Remuneration and Discipline Tribunal</i></p>
4.30pm	Keynote Address: Good morning Mr Mandela
	<p>Ms Zelda la Grange <i>Former Presidential Aide to Nelson Mandela Appears by arrangement with Great Expectation Speakers and Trainers</i></p>
5.00pm	Program Concludes
6.30pm for 7.00pm	Gala Dinner
	<p>PCYC, 53 Yarroon Street, Gladstone <i>Gala Dinner: Hosted by Hastings Deering</i></p> <p>Disco Revolution [Boogie Wonderland]</p> <p><i>Immerse yourself in the sequin studded, satin-lined high glamour and finery of the Disco Revolution, the LGAQ's 2017 Boogie Wonderland Gala.</i></p> <p>Dress: GOLD GLAMOUR</p> <p><i>Strut your way into a 70's disco modern infusion of light, colour and sound and delight your senses with an exclusive appearance by Australia's Queen of Disco, the legendary Ms Marcia Hines.</i></p> <p><i>Supported by a stunning array of aerial artists.</i></p> <p><i>Marcia Hines delivers a raw, exciting, and unmissable performance of the music that speaks to every generation</i></p>
11.30pm	Dinner Concludes



WEDNESDAY
18 OCTOBER 2017
 YOUR COUNCIL DAY

8.30am	Conference Resumes – housekeeping
8.35am	Cost-Sharing MOU Signing
	In 2000, the LGAQ and the then Department of Main Roads consolidated cost-sharing practices into a single, consistent, state-wide agreement. Following a major review over a two-year period, a new Memorandum of Understanding (MOU) that builds upon the previous agreement has been finalised. This new MOU, which builds upon the foundations of the Roads and Transport Alliance, places greater emphasis on reaching agreement at the local level when determining cost-sharing arrangements for infrastructure located in state-controlled road corridors.
8.45am	AGM/Motions (Debate)
10.00am	State Government Update
	Hon Mark Furner MP <i>Minister for Local Government and Minister for Aboriginal and Torres Strait Islander Partnerships</i>
10.20am	Morning Tea
10.40am	State Opposition Update
	Mr Andrew Powell MP <i>Shadow Minister for Transport, Main Roads and Local Government</i>
11.00am	Sponsor Address: Powerlink
11.05am	Debate
12.10pm	Tourism Address
	Hon Kate Jones MP <i>Minister for Education and Minister for Tourism, Major Events and the Commonwealth Games</i>
12.30pm	Lunch



ELECTED MEMBER PROFESSIONAL DEVELOPMENT OPPORTUNITIES

Elected members who choose to attend professional development workshops, have the option to undertake assessment and gain accreditation towards that unit/s from the LGA50712 Diploma of Local Government (Elected Members).

For further information or to book any of the courses listed, please contact our Members' Hotline on 1300 542 700 or email training@lgaq.asn.au

LGAQ'S ACCREDITED TRAINING COURSES ELECTED MEMBER PROFESSIONAL DEVELOPMENT	2017 DATES - TIMES	INVESTMENT PER PERSON GST FREE
LAND USE PLANNING FOR ELECTED MEMBERS Land use planning is a function of local government that places one of the greatest demands upon elected members and can be one of the most difficult areas to deal with. <ul style="list-style-type: none"> • Understand the purpose of land planning • Identify relevant legislation and understand its impact • Identify and understand local and regional planning instruments and issues • Define the role of elected members in land use planning • Understand the planning and development process 	Date: Monday 16 October Time: 9.00am-4.30pm	\$880.00 pp \$220.00 pp (assessment)
EFFECTIVE DECISION MAKING FOR ELECTED MEMBERS This workshop focuses on decision making processes and the capabilities required by those in positions of authority within council. It recognises the impact of personal and community influences upon councillors when making clear and strong decisions. <ul style="list-style-type: none"> • Research factors impacting on problems • Develop a range of options • Evaluate options in relation to a range of factors • Effectively implement decisions 	Date: Monday 16 October Time: 9.00am-4.30pm	\$530.00 pp \$220.00 pp (assessment)
RATES & CHARGES FOR ELECTED MEMBERS In making changes to rating provisions, councils must bear in mind legislative and regulatory requirements as well as existing council policies. Understand the principles and processes in levying rates and charges. <ul style="list-style-type: none"> • Identify major legislative and policy provisions impacting on rates • Understand rating structure options • Evaluate rating options 	Date: Monday 16 October Time: 9.00am-4.30pm	\$530.00 pp \$220.00 pp (assessment)
MANAGE CONFLICT FOR ELECTED MEMBERS Identify common communication roadblocks, the sources of conflicts within the council and develop techniques for resolving conflict situations. <ul style="list-style-type: none"> • Assess the potential for conflict • Consider the conflict situation • Identify existing conflict • Carry out strategies to resolve conflict 	Date: Monday 16 October Time: 9.00am-4.30pm	\$530.00 pp \$220.00 pp (assessment)

DESTINATIONQ TOURISM SERIES

WORKING TOGETHER TO GROW QUEENSLAND JOBS

Monday, 16th October 2017

8.45am – 10.45am

**DestinationQ Tourism Series – Working together
to grow Queensland Jobs**

Don't miss the opportunity to learn about how the tourism industry and all levels of government can work together to drive increased visitation and expenditure to help grow Queensland's \$25 billion tourism industry.

The session will focus on how collaboration between and across all levels of government and the tourism industry can help:

- develop and deliver new tourism experiences;
- encourage and leverage investment in infrastructure; and

- support business innovation and resilience to grow jobs and regional economies.

You can also hear updates from and engage with the DestinationQ partners: the Queensland Department of Tourism, Major Events, Small Business and the Commonwealth Games; Tourism and Events Queensland; and the Queensland Tourism Industry Council. Guest speakers will also participate in an interactive panel session to share their thoughts on key industry trends and opportunities, as well as their insights about successful products and projects.



COUNCIL FORUMS

Monday, 16th October 2017

2.00pm – 5.00pm**Indigenous Leaders Forum**

Hosts: Cr Alf Lacey (*Mayor, Palm Island Aboriginal Shire Council*) and Cr Fred Gela (*Mayor, Torres Strait Island Regional Council*)

Since 2011, the Indigenous Leaders Forum has been a valuable way for Aboriginal and Torres Strait Islander councils to come together to discuss specific challenges and to put forward issues they would like the LGAQ to assist them in addressing.

The Forum is held twice-yearly.

Wednesday, 18 October 2017

2.00pm – 3.30pm**Council Forums**

Come and join with your council peers in one of three forums to discuss, share and debate key issues.

This year, these forums will be hosted by the LGAQ Policy Executive members. Join your local government colleagues in discussing the great debate about the value of big data and how it works to support local innovation to deliver solutions for local communities. The session will also provide an opportunity to discuss common issues and interests and emerging policy priorities that the LGAQ will be considering with the upcoming State Government Election. We encourage you to use the opportunity to talk to your Policy Executive members about how the LGAQ can better support your council in achieving its objectives for your communities.

Groups have been labelled based to reflect the scale of operations but are not exclusive or rigid in their definition. Please register for the forum that you believe will most interest your council – if you can't decide you are welcome to send delegates to separate forums.

Delegates/observers are welcome to attend any one of the forums:

SMALL:**RURAL AND REMOTE COUNCILS**

Hosts: Cr Belinda Murphy, Cr Rob Chandler

INDIGENOUS COUNCILS

Hosts: Cr Alf Lacey and Cr Fred Gela

MEDIUM:**RESOURCE & REGIONAL COUNCILS**

Hosts: Cr Anne Baker, Cr Ray Brown, Cr Cameron O'Neil, Cr Jack Dempsey, Cr Matt Burnett

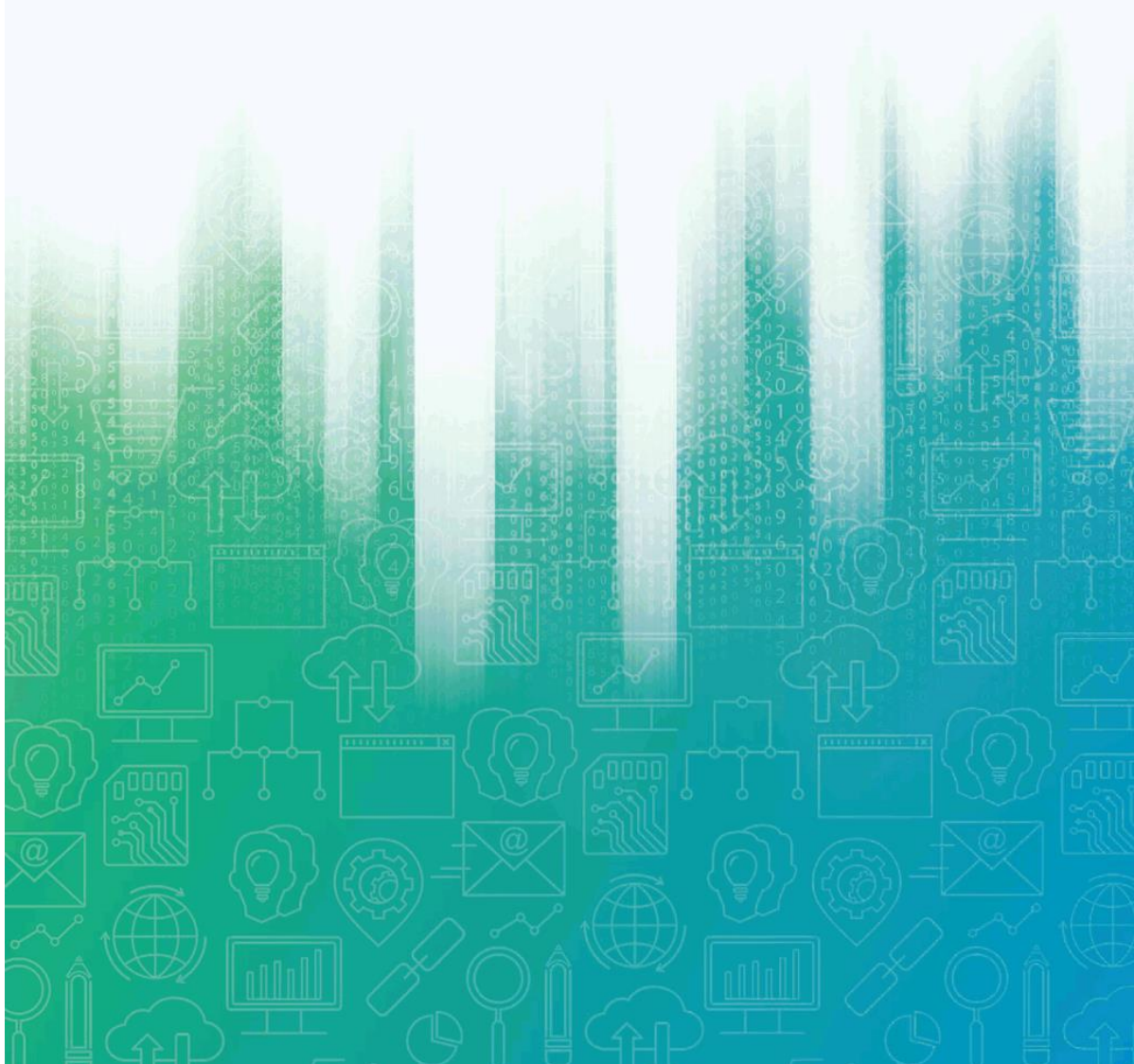
LARGE:**COASTAL COUNCILS**

Hosts: Cr Jenny Hill, Cr Bob Manning

SOUTH EAST QUEENSLAND COUNCILS

Hosts: Cr Matthew Bourke, Cr Mike Charlton, Cr Karen Williams

KEYNOTE SPEAKER PROFILES





HIS EXCELLENCY THE HONOURABLE
PAUL DE JERSEY AC
GOVERNOR OF QUEENSLAND

Kaye and Paul de Jersey are dedicated long-standing Queenslanders.

The Governor was born in Brisbane in 1948, the third son of school teacher parents Ronald and Moya (both now deceased).

His Excellency won a Commonwealth Scholarship to The University of Queensland, and graduated with degrees in Arts in 1969 and Laws (with Honours) in 1971. Also in December 1971, the Governor married Kaye Brown. His Excellency and Mrs de Jersey have three children and three grandchildren.

The Governor was called to the Bar at the end of 1971 and was appointed as Her Majesty's Counsel (QC) in 1981.

The Governor was appointed as a Judge of the Supreme Court of Queensland in 1985, when aged 36 years, becoming the 17th Chief Justice of Queensland on 17 February 1998, and served in that role for more than 16 years until 8 July 2014.

In recognition of his contribution to the Australian community, the Governor was appointed a Companion of the Order of Australia in 2000, and awarded a Centenary Medal in 2003. He holds honorary doctorates from The University of Queensland (2000) and the University of Southern Queensland (2008), and Griffith University (2014).

His Excellency was appointed the 26th Governor of Queensland on 29 July 2014.



MAYOR MARK JAMIESON
PRESIDENT
LGAQ

First elected in 2012, Mayor Mark Jamieson is currently serving his second term as mayor of Sunshine Coast Regional Council. During his first term, Mayor Jamieson led the development of a 20 year blueprint for a new economy for the Sunshine Coast, as well as the implementation of a new planning scheme.

Prior to his election as Mayor in 2012, Mark Jamieson enjoyed an extensive career in

chief executive and senior leadership roles in the private sector, with both strategic and operational responsibilities for customer satisfaction, staff development, business performance and shareholder growth.

Mayor Mark Jamieson was elected as president of the Local Government Association of Queensland at the 120th LGAQ Annual Conference and will hold the position until 2020.



PETER LEWIS

EXECUTIVE DIRECTOR, ESSENTIAL

Peter has been a Director of Essential since 1999, and has over 20 years' experience in public affairs and media.

He has driven groundbreaking projects such as the successful Every Australian Counts campaign to gain bipartisan support for

the National Disability Insurance Scheme. Peter provides regular public and media commentary on key issues, especially around the insights from our exclusive Essential Report.



MR COL MENG

CHAIR

LOCAL GOVERNMENT REMUNERATION AND DISCIPLINE TRIBUNAL

COLIN (COL) MENG - MEMBER (1 JULY 2014 TO 30 JUNE 2015)
AND CHAIRPERSON (1 JULY 2015 TO 30 JUNE 2018)

Col Meng served as Mayor of Mackay Regional Council for a four-year term from 2008 to 2012 then as Queensland Boundaries Commissioner overseeing the de-amalgamation process of four local governments during 2013.

Mr Meng was Chair of Mackay Hospital and Health Service until June 2016, and has extensive local government, board and business experience in the Mackay region.

Col Meng was raised and educated in the Mackay region and has extensive involvement in a range of community organisations. He is a Past President of the Mackay Chamber of Commerce and the Mackay Golf Club and was Chairman of the Mackay Regional Area Consultative Committee for seven years.

Mr Meng has been a longstanding Member of the Australian Institute of Company Directors and the Australian Institute of Management. He brings to the Tribunal extensive knowledge of and experience in local government, community affairs, public administration, public sector ethics and public finance.

Mr Meng assumed the role of Chairperson on 1 July 2015.

Col Meng has been a member of Rotary for 40 years and is presently doing his third term as President.

Mr Meng is also back as President of Mackay Golf Club after 15 years.

MS ZELDA LA GRANGE

FORMER PRESIDENTIAL AIDE TO NELSON MANDELA



Zelda la Grange was born in apartheid South Africa. After her secondary education, she completed a 3-year National Diploma. She started her career in 1992 at the Department of State Expenditure, and in 1994 applied for a job in the Office of the first democratic Presidency.

In 1999, President Mandela hand-picked her from his personal staff to remain in his services beyond retirement.

Together with Professor Jakes Gerwel, Zelda was the only other founding staff member of the post-Presidential Office of Mr Nelson Mandela from where the Nelson Mandela Foundation was established.

Zelda served President Mandela in various capacities over 19 years including Executive Personal Assistant, Spokesperson, Manager of Stakeholder relations, Aide-de-camp and Manager of his private office until his death on 5 December 2013.

Zelda has been awarded by a number of organisations for her dedication and service to the late Nelson Mandela. She currently serves as the Patron for the First for Women Foundation, non-executive Director of the non-profit organisation Healing Hands, and annually acts as a co-ordinator of Bikers for Mandela Day through which she pays tribute and disseminates the lessons learnt from her former boss in

a charitable way. She is also a part-time employee of the Foundation for Professional Development where she presents leadership training. Zelda continues to inspire people through her speaking by sharing her life experiences.

On June 19th 2014 she published her memoirs entitled "Good Morning, Mr Mandela". It is a story of love and hope in which Zelda shares her life, and how serving Nelson Mandela for 19 years has had an impact on her life. She inspires through storytelling, and shares some of the most private and public moments during her time at the side of the international statesman.

In December 2014, her book was announced to be the 'Best Seller of the Year' in South Africa, and in 2015 in Brazil, with a population of over 200 million people, the book reached the top 10 best seller list. The book has been translated into ten languages and is distributed in 15 countries, in addition to all the Commonwealth nations.

In February 2016 New York based Maven Pictures' Trudie Styler, Celine Rattray and Jacqui Lewis obtained the rights of "Good Morning, Mr Mandela" for adaptation into film.



HON MARK FURNER MP

MINISTER FOR LOCAL GOVERNMENT AND MINISTER FOR ABORIGINAL AND TORRES STRAIT ISLANDER PARTNERSHIPS

Mark Furner has dedicated his adult life to serving local communities.

A husband, father of three, and grandfather of two, Mark cut his teeth as a truck driver before standing up for the rights of his fellow workers as an organiser with the Transport Workers Union.

The son of a nurse and a Queensland police officer, Mark moved from Chermside to Pine Rivers in the 1970s and has been a strong community voice in the local area and has been heavily involved in fundraising and volunteering ever since.

In 2007, Mark was elected to the Australian Senate where he served until June 2014. During that time Mark sat on many parliamentary committees including Law Enforcement, Health & Aging, and Economics. Mark was also privileged to lead a delegation to Afghanistan as chair of the Defence Sub-Committee.

At the 2015 State election, Mark was elected to represent the people of Ferny Grove in the Queensland Parliament. In February 2017, he was promoted to the Cabinet and is currently the Minister for Local Government and Aboriginal and Torres Strait Islander Partnerships.

Since then Mark has toured around Queensland visiting councils from Charleville to the Torres Strait, and has seen firsthand both the challenges and success stories that are unique to local government in this state.



MR ANDREW POWELL MP

SHADOW MINISTER FOR TRANSPORT, MAIN ROADS AND LOCAL GOVERNMENT



Andrew is committed to the Sunshine Coast and Moreton Bay regions because, let's face it, it's the best place in Queensland to live and work. And Andrew is determined, with your help, to keep it that way. It's why he lives here, in Palmwoods, with his wife Taryn and their five children and why he's worked hard over the past eight years as your member of parliament delivering for our amazing communities.

Andrew was born in Melbourne and spent his childhood moving between Brisbane, Melbourne and Sydney until his family finally settled in Burpengary. He completed secondary school at Redcliffe and gained degrees in Science and Arts at the University of Queensland.

He kicked off his career with the Defence Department in Canberra and, after a short time working overseas, returned to Queensland where he worked for the Department of the Premier and Cabinet and the Department of Child Safety. An increasing frustration with how our taxes were being spent, how government policy was being developed and delivered, and a sense that the Glass House electorate was missing out drove him to have a go at politics.

Andrew has had some fantastic roles since including a term as Minister for Environment and his current duties as Shadow Minister for Transport and Main Roads and Shadow Minister for Local Government, but nothing

beats being the Member for Glass House. Together with the community Andrew has delivered improvements such as:

- a new overtaking lane and safety improvements on the D'Aguilar Highway;
- new traffic lights at Reed Street and Steve Irwin Way, Glasshouse Mountains;
- a new concrete bridge over the Mary River at Conondale;
- increased financial support for local schools, sporting and community groups;
- the installation of flashing school zone safety lights at many local schools; and
- improved local frontline services including a new police station at Maleny, additional police on the beat in Woodford, Palmwoods and Maleny and reductions in dental and surgery waiting lists.

But the job's not done and Andrew's as keen as ever to keep on delivering for our communities in the great Glass House electorate.



HON KATE JONES MP
MINISTER FOR EDUCATION AND
MINISTER FOR TOURISM, MAJOR EVENTS
AND THE COMMONWEALTH GAMES

Kate Jones is the Minister for Education and Minister for Tourism, Major Events and the Commonwealth Games in the Queensland Government.

Kate is passionate about ensuring access to quality education for everyone, no matter where they live.

She also stands with Queensland's tourism industry to attract a greater share of visitors and secure the best major events for the Queensland community.

Kate was elected to the seat of Ashgrove in 2015, having previously held the seat

between 2006 and 2012 and served as Minister for Environment and Natural Resources in the Bligh Government.

Kate worked as an advisor in the Beattie Government before entering parliament.

She attended Kelvin Grove State High School and completed a Bachelor of Arts in Politics and Journalism at the Queensland University of Technology and a Masters in Environmental Law at Australian National University.

Kate lives in Ashgrove with her husband, Paul, and their two children.



MS TERESA HANDICOTT

NON-EXECUTIVE DIRECTOR, PEAK SERVICES



Teresa Handicott is a Non-executive Director on the board of Peak Services, the new consolidated business for the five commercial entities of the Local Government Association of Queensland (LGAQ).

A former partner of a national law firm, Ms Handicott has extensive experience in mergers and acquisitions, capital markets and corporate governance, including with local and state governments.

Ms Handicott retired from Corrs Chambers Westgarth in 2015, where she was a partner for 22 years, serving as a member of its National Board for seven years including four years as National Chairman.

Ms Handicott is a Divisional Councillor of the Queensland Division of the Australian Institute of Company Directors and a member of the Queensland University of Technology (QUT) Council and Sunshine Coast Council Economic Futures Advisory Board. She is a Senior Fellow of Finsia and Member of the Australian Institute of Company Directors and Chief Executive Women.

Ms Handicott is a former Director of CS Energy Limited, former member of the Takeovers Panel and Corporations and Markets Advisory Committee and a former Associate Member of the Australian Competition and Consumer Commission.





MR BRENT REEMAN

MANAGING DIRECTOR AND CEO,
PEAK SERVICES

Brent Reeman is the Managing Director and CEO of Peak Services, the new consolidated business for the five commercial entities of the Local Government Association of Queensland (LGAQ).

Peak Services is the entity formed to bring together Local Buy, Propel Partnerships, Resolute Information Technology, LGAQ Total Solutions and Local Government Infrastructure Services to improve service delivery to local government customers and their communities through solutions that are smart, efficient and cost-effective.

Prior to the launch of Peak in July 2017, Brent was the General Manager - Advance of the LGAQ, following his commencement with the organisation as Director - Business Enterprises in 2006. Over the past decade Brent has been responsible for

strategic direction and oversight of LGAQ's commercial operations including the three insurance schemes that make up Local Government Mutual Services. Over this time Brent has serviced as a director or board member of each entity and represented the interest of the LGAQ as the shareholder.

Brent previously held a similar position with the Australian Industry Group for six years and has a background in strategy, general management and business development with large multi-national industrial companies including Brambles, CHEP Australia and Crown Materials Handling. Over his career he has served on a number of State Government boards and committees including the Queensland Workplace Health and Safety board and the State Disaster Management Group.

MR SEBASTIAN (SEB) TERRY



Known worldwide for pursuing an incredible list of 100 Things that he wants to achieve before he dies, Sebastian Terry's story is surprisingly not about a bucket list. It's about something more far reaching; permission, choice, growth and connection.

Affected by a curious mind and the death of a close friend, Sebastian experienced a moment in his life where he asked himself a simple question; 'Am I happy?' The answer was NO and so he decided to pen down a list of 100 Things that he'd always wanted to achieve.

Following his heart and armed with nothing but a list, Sebastian's incredible story has grown from an entertaining tale of adventure into a global philanthropic movement that engages a growing tribe of hundreds of thousands to not just set meaningful goals, but pull the trigger and achieve them - all whilst helping others do the same.

"I thought initially that it would take me 100 Things to reach a state of fulfilment but it's taken me 72 things to realise that 'ticks' are just the beginning. The key to growth and happiness is finding out who you are on

a primal level and then being that person, each and every day."

Turned into a bestselling book ('100 Things'), a Discovery Channel documentary ('100 things to do before you die') and most recently a US-based reality TV show ('100 Things) where Sebastian travels the world helping complete strangers achieve their specific dreams, 100 Things inspires people and organisations to gain perspective, think big and be the best they can be on every level so that others can follow suit.

From marrying a stranger in Las Vegas, delivering a baby in Canada and even representing the Mauritian national rugby team at the African Championships (they won!), Sebastian's most profound moment was when he was first contacted by a suicidal stranger who needed help.

100 Things is no longer about one person, it's about everyone.

Guaranteed to make you laugh, cry and inspire motivation, the 100 Things keynote is like no other and will re-engage, connect and inspire your organisation to move forward as one.



ACCOMMODATION

(GST INCL)

Accommodation for Annual Conference is being organised by Corporate Traveller.

ACCOMMODATION [CLICK HERE](#)

A \$10 booking fee will be added per person, per booking

CONFERENCE SHIRT

(COUNCIL DELEGATES/OBSERVERS ONLY)

Council delegates and observers will be issued with ONE shirt at conference. These need to be ordered on line as part of your conference registration.

The sizing is as follows:

Mens Modern Fit	S	M	L	XL	2XL	3XL	5XL		
GARMENT ½ CHEST (CM)	52	55	58	62	65	71	79		
Ladies Modern Fit	8	10	12	14	16	18	20	22	24
GARMENT ½ CHEST (CM)	46.5	49	52	54	56.5	59	62	65	68

Please select your size carefully as there won't be the opportunity to change your size once at conference.

CONFERENCE REGISTRATION (GST INCL)

Early Bird Registration – prior to and including 8 September 2017

Council or State Government observer	\$ 1430.00
5 or more observers from one council/Government department	\$ 1320.00
Corporate (Private Sector)	\$ 2860.00

After 8 September 2017

Council or State Government observer	\$ 1630.00
5 or more observers from one council/Government department	\$ 1500.00
Corporate (Private Sector)	\$ 3100.00

Early Bird One Day Registration – prior to and including 8 September 2017

Council or State Government observer	\$ 660.00
Corporate (Private Sector)	\$ 1100.00

After 8 September 2017

Council or State Government observer	\$ 770.00
Corporate (Private Sector)	\$ 1500.00

FUNCTIONS

Welcoming Ceremony (accompanying persons, day registrations and additional trade exhibitors)	\$ 50.00
---	----------

Dinner

Gala Dinner – Wednesday evening (17 October 2017)	\$ 150.00
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Please note that the Welcoming Ceremony on the Monday evening is included in the conference fee for delegates, observers and corporates attending the full three days of conference.

Accompanying persons are welcome to attend the Welcoming Ceremony and Gala Dinner.

Register via links below or online at www.lgaq.asn.au under the Events Tab 121th LGAQ Annual Conference.

ANNUAL CONFERENCE REGISTRATION – [CLICK HERE](#)

Please refer to registration cancellation policies on www.lgaq.asn.au when making your registration.



ENQUIRIES

Conference:

Members Hotline – 1300 542 700 or email ask@lgaq.asn.au

Exhibition:

Simone Sakzewski

Trade and Liaison

Ph: 3000 2137 or Mob: 0409 343 269

Email: ssakzewski@localbuy.net.au

  #LGAQ2017

**LOCAL GOVERNMENT ASSOCIATION
OF QUEENSLAND ANNUAL
CONFERENCE, 16-18 OCTOBER 2017,
GLADSTONE**

**Letter from LGAQ - Registration for
2017 Conference**

Meeting Date: 8 August 2017

Attachment No: 2



25 July 2017

The Chief Executive Officer
ALL MEMBER COUNCILS

Policy Executive Members
LOCAL GOVERNMENT ASSOCIATION

Dear Sir/Madam

LGAQ 121st Annual Conference: 16-18 October 2017 Gladstone Entertainment Convention Centre, 56 Goondoon Street, Gladstone: Delegates, Observers and Accompanying Persons Registrations

I am writing to inform you that we are now accepting registrations for our Annual Conference.

A copy of our brochure is attached for your information.

Member Councils pay a Conference Levy in conjunction with their Membership Subscription. This year the Conference Levy, which entitles your Council to be represented at Conference by two (2) Delegates, has been set at **\$2860.00 including GST**.

You will need to check with your Council as to whether you will be attending as one of their delegates otherwise you may attend as an observer and if this is the case a **Registration Fee of \$1430.00 (GST Incl) per person** attending, is required to be paid. **Note** that the Wednesday evening function **is not** included in the registration fee. This initiative was authorised by the Policy Executive to assist those councils who wished to reduce the costs of conference for their local government.

This year you can only register online by clicking on www.lgaq.asn.au and following the prompts. This is now our method of registering. Note that **each and every person** attending the conference must be registered so that name tags, voting cards, lists of attendees etc, can be prepared in ample time and the Hosts of the various functions advised as soon as practicable of the numbers attending those functions, to enable necessary arrangements to be made. If you have any problems registering on-line, please do not hesitate to ring the Members Hotline 1300 542 700.

Please note that as per last year we are allowing **One Day Registrations only** (i.e. you cannot book two single days), to provide the opportunity for more observers to attend. One Day Registration includes a conference satchel and a lunch. Because of space limitations, One Day Registration is **strictly limited** to 100 on a first-in basis.

Because of the high costs of catering arrangements, it is imperative that the registrations be carefully and accurately completed. In previous years, the differences between registered numbers and actual attendances have resulted in over-catering at considerable cost.

The Early Bird (\$1430.00 GST Incl) Cut Off date for Registrations is 8 September 2017. From then, the cost is \$1630.00 GST Incl, and no registrations will be accepted after 29 September 2017.

I look forward to seeing you at Conference.

Yours sincerely

Greg Hallam PSM
CHIEF EXECUTIVE OFFICER

P 07 3000 2222
F 07 3252 4473
W www.lgaq.asn.au

Local Government House
25 Evelyn Street
Newstead Qld 4006

PO Box 2230
Fortitude Valley BC
Qld 4006

Local Government Association Of Queensland Ltd.
ABN 11 010 883 293 ACN 142 783 917



25 July 2017

The Chief Executive Officer
ALL MEMBER COUNCILS

Policy Executive Members
LOCAL GOVERNMENT ASSOCIATION

Dear Sir/Madam

121st Annual Conference, 16-18 October 2017: Accommodation

Corporate Traveller has been appointed as the official accommodation agent for the 2017 Annual Conference, being held at the Gladstone Entertainment Convention Centre and a link to their online booking tool can be found on the brochure attached or on LGAQ's website www.lgaq.asn.au under Events 2017 LGAQ 121st Annual Conference.

To ensure all councils are able to take full advantage of the special rates I ask that bookings made reflect the needs of those travelling.

TERMS AND CONDITIONS OF BOOKING

Each property will have their own terms and conditions in regard to bookings. Please ensure you check the terms and conditions for each property prior to making bookings.

Yours sincerely

Greg Hallam PSM
CHIEF EXECUTIVE OFFICER

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25 July 2017

The Chief Executive Officer
ALL MEMBER COUNCILS

Policy Executive Members
LOCAL GOVERNMENT ASSOCIATION

Dear Sir/Madam

CERTIFICATES OF SERVICE

This is to bring to your attention the Association's revised policy with regard to the issuing of Certificates of Service as a result of 1996 Annual Conference Resolution No 6.

As you are probably aware, since 1969 the Association has issued to Member Councils at their request a Certificate of Service to Elected Members who have served 20 years or more in Local Government. The 1996 Annual Conference resolved that the qualifying period for Certificates of Service **be reduced from 20 years to 15 years.**

The following relevant information is presented for your information.

1. Service Requirement
Certificate of Service

The period of service necessary to entitle an Elected Member to a Certificate **must be 15 years or more.**

Certificate of Extensive Service

The minimum **additional** period of service necessary to entitle an Elected Member to a Certificate of Extensive Service shall be:

- 5 years - where the Elected Member retires, resigns, or for some other reason ceases to be a member of the Local Government; or
- 10 years - for a service Member

In ascertaining the period of an Elected Member's service:

- It is not necessary for the service to be continuous, and
- It is not necessary that such service be with the Council making requests

2. Procedure

Please complete the attached application form and send it back to Bron Browning via post, or email bron_browning@lgaq.asn.au.

Requests for Certificates to be presented at the Annual Conference must be received in this office no later than **FRIDAY 29 September 2017.**

Yours sincerely

Greg Hallam PSM
CHIEF EXECUTIVE OFFICER

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F 07 3252 4473
W www.lgaq.asn.au

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ABN 11 010 883 293 **ACN** 142 783 917



2017 Elected Member Long Service Certificate Application Form
NB: Requests for Certificates to be presented at the 2017 Annual Conference must be received no later than FRIDAY 29 September 2017

Recipient's Details (Please Print)			
Title:		Award (MBE, OBE, OA, etc.):	
Surname:		Given Names:	
Work Phone: ()		Work Fax: ()	
Mobile Phone:		E-mail:	
What type of certificate are you applying for?		Long Service <input type="checkbox"/>	Extensive Long Service <input type="checkbox"/>
Preferred Name on Certificate (if different from above)			
Please specify date of service (i.e. 24/07/1999 – 25/07/2014) --/-- -- --/--		Please specify period of service (i.e. 15, 20 years) <input type="text"/> years	
Where/when certificate is to be presented?	2016 Annual Conference Gala Dinner <input type="checkbox"/> Council meeting <input type="checkbox"/>	District Association Meeting <input type="checkbox"/> Others <input type="checkbox"/> Please specify:	
Additional requests/comments		Please note that a lead time of two weeks is necessary for completion and framing of Certificates.	

Council Administrative Contact				
Name of Council:				
Name:		All correspondence regarding long service certificates will be sent to this contact.		
Direct Line (if different from above):				
Email (if different from above):				
If award is to be presented at Annual Conference, have you registered recipient and/or accompanying person online for the dinner?		Yes <input type="checkbox"/>	No <input type="checkbox"/>	Not Applicable <input type="checkbox"/>
Approval of Request				
1. Cost of framing is to be borne by the Council, and actual costs will be invoiced to the Council after framing is completed. Currently this is \$70.00 + \$7 GST.				
Name & Signature of Mayor or Deputy		Date:		
Name & Signature of Chief Executive Officer or Deputy		Date:		
For LGAQ Use Only				
Is recipient eligible?	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
Name & Signature of Chief Executive Officer		Date:		

**LOCAL GOVERNMENT ASSOCIATION
OF QUEENSLAND ANNUAL
CONFERENCE, 16-18 OCTOBER 2017,
GLADSTONE**

Letter from LGAQ - Conference Agenda

Meeting Date: 8 August 2017

Attachment No: 3



25 July 2017

The Chief Executive Officer
ALL MEMBER COUNCILS

Policy Executive Members
LOCAL GOVERNMENT ASSOCIATION

Dear Sir/Madam

121st ANNUAL CONFERENCE: CONFERENCE AGENDA

1. Your attention is directed to Rule 4.1 of the Association which states that any Member of the Association may bring forward for discussion any subject connected with the objects of the Association or pertaining to matters of common concern to Members upon giving to the Chief Executive Officer six (6) weeks' notice in writing.
2. Consequently, to assist the Agenda Committee and to enable a copy of the Preliminary Agenda to be available on the LGAQ's website for Member Councils **FOUR (4) WEEKS** prior to the commencement of Conference, agenda items are to be in the hands of the Chief Executive Officer **NO LATER than 29 AUGUST 2016.**

Please forward agenda items by email to:

Pam_toohey@lgaq.asn.au

3. The Agenda will consist of two (2) parts:

PART 1: Review of Policy Statement

PART 2: Motions for Consideration

The Review of the policy Statement will take place at the commencement of Conference so that subsequent motions can be considered in line with the current Policy Statement. A copy of the current Policy Statement is available on the Association's website at www.lgaq.asn.au to enable Councils to give full consideration to any proposed amendments to this document.

4. In submitting motions, you are requested to identify them as either **PART ONE (1)** or **PART TWO (2)**.

When submitting items for the Review of the Policy Statement (PART 1), please identify the clause of the Policy to be reviewed, for example, "2.1.2", and then the complete re-wording you wish to be considered, not just the word or the words you seek to add or delete.

If you are proposing new policies, please identify them as such.

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When preparing motions and background information for either **PART 1** or **PART 2**, you are requested to give particular attention to **ALL** relevant facts and, where appropriate, figures.

Consideration should also be given to resolutions carried at previous Annual Conferences on the topic and what action has resulted from the resolution.

The Agenda Committee is authorised to draft and submit composite motions where similar or like subjects are submitted by more than one Member Council or District Association.

5. Please note that each registered Delegate and Observer will receive a complete agenda document at Conference via the conference app.
6. It would be appreciated if you would ensure that all agenda items **DO** reach me prior to the closing date of **25 August 2017**. They are to be forwarded **via email to pam_toohey@lgaq.asn.au**.

Yours sincerely

Greg Hallam PSM
CHIEF EXECUTIVE OFFICER

**LGAQ ANNUAL CONFERENCE MOTION TEMPLATE – 2017**

Submitting council / organisation	
Date of council / organisation resolution	LGAQ Policy Executive district
Number and title of motion	
Motion	
Background	
What is the desired outcome sought? What are the impacts (positive or negative) on local government?	
LGAQ comment	

11 OFFICERS' REPORTS

11.1 REQUEST FOR IN PRINCIPLE SUPPORT FOR THE CQU ROCKHAMPTON PANTHERS AUSTRALIAN FOOTBALL CLUB INC FOR CHANGE ROOM RENOVATIONS

File No: 5464

Attachments:

1. Site Plan of Rockhampton Cricket Grounds indicating extension to change rooms
2. Proposed floor plan of the change rooms
3. Excerpt from the AFL Facility Guidelines

Authorising Officer: Michael Rowe - General Manager Community Services
Robert Holmes - Manager Parks

Author: Sophia Czarkowski - Sports and Education Supervisor

SUMMARY

The CQU Rockhampton Panthers Australian Football Club Inc submitted an Improvement Works on a Lease Site Application form on 17 July 2017 seeking Council's approval to complete renovations and an extension to the change rooms at Rockhampton Cricket Grounds. The Club is seeking a grant through the Department of National Parks, Sport and Racing's Get Playing Places and Spaces program.

OFFICER'S RECOMMENDATION

THAT Council provides 'in principle' support for The CQU Rockhampton Panthers Australian Football Club Inc to complete renovations and an extension to the change rooms at Rockhampton Cricket Grounds subject to the Club successfully obtaining a grant and meeting all other requirements as detailed in the report.

COMMENTARY

The Rockhampton Cricket Grounds located at 45 Reaney Street, The Common (being Lot 134 on LN1166) is used by Rockhampton Cricket Inc (RCI) and The CQU Rockhampton Panthers Australian Football Club Inc (the 'Club').

The Club and RCI have shared use of the change rooms and occupy them for the duration of their seasons each year. Council owns and maintains the change rooms which are situated under the John Broad Stand.

BACKGROUND

The Club is one of the founding clubs of the Capricornia Australian Football League and first took to the field in 1973, moving to Rockhampton Cricket Grounds in 1983. The Club continues to upgrade and transform the Rockhampton Cricket Grounds in conjunction with RCI and most recently have upgraded field lighting, commenced installation of a white picket show fence and is working on development plans for the site.

Rockhampton Cricket Grounds is situated in an area that is subject to riverine flooding and the Club is seeking to upgrade its facilities to improve the site conditions, aesthetics and meet the requirements of AFL Queensland.

The Club is seeking a grant to commence these works which include upgrading the change rooms to cater for female participation as well as meet the facility requirements set by AFL Queensland which includes the need for dedicated umpire's change room and a first aid room. The improvements will result in an increase in the floor area of the existing building by around 100m².

Tenure:

If successful with its grant application and subsequent applications for development and building approval, the Trustee Permit areas for both the Club and RCI will need to be

increased to accommodate the extension to the change rooms. Both the Club and RCI each hold a Trustee Permit over the building to enable access during their respective playing seasons.

Development and Building Approvals:

Rockhampton Cricket Grounds is affected by extreme flooding and the proposed development will trigger a development application.

The proposed works will require building approval.

Grant Application:

The Club will be submitted a grant application under the Department of National Parks, Sport and Racing's Get Playing Places and Spaces program which closes on 11 August 2017 and provides up to \$150,000 of funding towards the project with no co-contribution from the Club. The Club estimates the work will cost \$160,000.

If the Club is unsuccessful with its application for this program it will be applying for other grants including the proposed Female Facilities Program through the Department of National Parks, Sport and Racing. The release date of this program is unknown at this time.

AFL Queensland Requirements:

AFL Queensland released its preferred facility guidelines in August 2012 for state, regional and local competitions. These guidelines outline the requirements for the provision of facilities including change rooms and amenities.

BUDGET IMPLICATIONS

The Club has not requested a financial contribution from Council.

CONCLUSION

The proposed renovations and extension to the change rooms will allow the Club to better accommodate female participation in AFL in the Rockhampton Region as well as meet the requirements of AFL Queensland for the provision of facilities.

**REQUEST FOR IN PRINCIPLE
SUPPORT FOR THE CQU
ROCKHAMPTON PANTHERS
AUSTRALIAN FOOTBALL CLUB INC
FOR CHANGE ROOM RENOVATIONS**

**Site Plan of Rockhampton Cricket
Grounds indicating extension to
change rooms**

Meeting Date: 8 August 2017

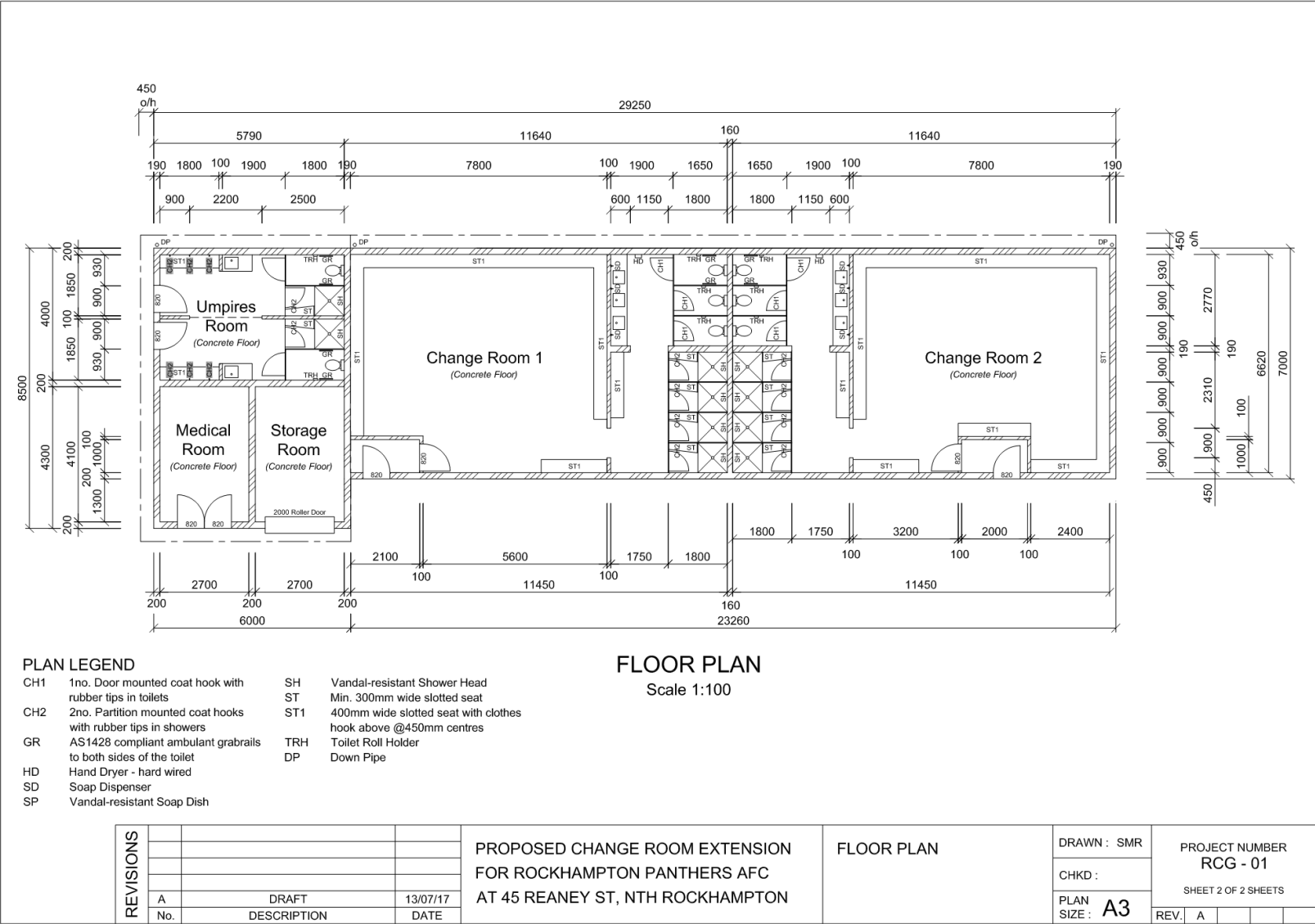
Attachment No: 1

**REQUEST FOR IN PRINCIPLE
SUPPORT FOR THE CQU
ROCKHAMPTON PANTHERS
AUSTRALIAN FOOTBALL CLUB INC
FOR CHANGE ROOM RENOVATIONS**

**Proposed floor plan of the change
rooms**

Meeting Date: 8 August 2017

Attachment No: 2



**REQUEST FOR IN PRINCIPLE
SUPPORT FOR THE CQU
ROCKHAMPTON PANTHERS
AUSTRALIAN FOOTBALL CLUB INC
FOR CHANGE ROOM RENOVATIONS**

**Excerpt from the AFL Facility
Guidelines**

Meeting Date: 8 August 2017

Attachment No: 3

Excerpt from Preferred Facility Guidelines



PREFERRED FACILITY GUIDELINES



**FOR STATE,
REGIONAL AND
LOCAL FACILITIES**
AUGUST 2012



Main Pavilion	Preferred Minimum Sizes (m2)			Core or Optional Facility Component			Comments and Specifications
	State League	Regional	Local	State League	Regional	Local	
Amenities (Player toilet/showers)	35m2 x 2	25m2 x 2	25m2 x 2	Core	Core	Core	Pavilions (and main viewing areas) should be positioned to allow viewing of the entire field of play and to avoid looking into the sun, therefore pavilions are generally positioned on the western side of the playing field.
Change Rooms	75m2-90m2 x 2	55m2-75m2x 2	45m2-55m2 x 2	Core	Core	Core	The size provided is to cater for two change rooms (home and away). State League standard facilities should incorporate a minimum of five showers, whereas four showers are appropriate for Regional and three showers for Local. Cubicle showers (similar to those provided in Caravan Parks) should be provided to improve flexibility for mixed gender use. In addition, to better cater for mixed genders, urinals should be replaced by an additional toilet pan or be appropriately screened.
Doctors Room	15m2	10m2	10m2	Core	Optional	Optional	Size allows for two separate change rooms (one home and one away team). Individual lockers should be provided for 30 players in each change room in State League standard facilities, however clothing/bags hooks are appropriate for Regional and Local standard facilities. Bench seating is to be provided around the room perimeter. If lockers are included then the size of the room may need to increase to compensate.
Massage/Strapping Room	20m2 x 2	15m2 x 2	10m2 x 2	Core	Core	Optional	Separate area to cater for desk and treatment bed. Area would need to include sink. This facility is optional at Regional and Local level and Massage/Strapping room could be used.
External covered viewing area	150m2	75m2	50m2	Core	Core	Core	Four rub down/massage/strapping tables are to be provided in State League facilities, two for Regional, within a room immediately adjacent to each change room (two separate rooms) for use by home and away teams. These functions can be performed within the change room for Local standard facilities or a separate room (optional) provided.
Gymnasium/Fitness Room	40m2-50m2+	25m2-30m2	20m2-25m2	Core	Optional	Optional	Final sizes may depend on likely crowd attendance, the objective is to provide adequate space for viewing the playing field whilst providing sufficient protection from the weather.
							Core facility component for State League and Optional facility component for Regional and Local. Spatial requirements to be determined in consultation with likely tenant clubs.

Main Pavilion - cont.	Recommended Minimum Sizes (m2)			Core or Optional Facility Component			Comments and Specifications
	State League	Regional	Local	State League	Regional	Local	
Kitchen & Kiosk	40m2	30m2	20m2	Core	Core	Core	Facility designs will require local municipal Health Department approval. Access to storage immediately adjacent to the Kitchen/Kiosk and internal/external servery is paramount. Where possible kiosks and serveries should allow volunteers manning these areas a view of the playing field. Football facilities often act an important hub where the community comes together and providing these facilities facilitates this important role.
First Aid/Medical Room (Public Access)	15m2	15m2	15m2	Core	Optional	Optional	A dedicated first aid/medical room may not be needed at the Regional and Local level. Facilities at this level can share the Office/Administration/Meeting room as a first aid area, although a sink and wash basin will be required along with space for a stretcher/examination bench. Additional preferred facilities include a flexible or mobile light above the examination bench, sharp disposal containers (wide mouth), disposal unit for bloodied dressings, soap dispenser, hand towel dispenser and Jordon Frame/Ferno Scoop.
Office/Administration/Meeting	25m2	20m2	15m2	Core	Core	Core	The inclusion of an office/administration/meeting room is required to facilitate club management. These spaces are important in assisting volunteers in the significant duties they undertake. The room should provide access to broadband internet connections, telecommunications and include appropriate shelving, file storage (secure) and computer equipment.
Public Toilets	Male 20m2, Female 20m2, Disabled 5m2	Male 15m2, Female 15m2, Disabled 5m2	Male 10m2, Female 10m2, Disabled 5m2	Core	Core	Core	Final sizes will depend on likely crowd attendance based on historical data, municipal town planning requirements and building code requirements. Public toilets should be easy to access and be signed appropriately.
Storage (internal and external)	25m2+	20m2+	20m2	Core	Core	Core	Internal and externally accessible storage areas are needed that provide adequate space for seasonal storage of club equipment, files, stock and other material. An externally accessible storage facility is important for maintenance equipment, materials and secure services (e.g. rubbish bins). Storage areas may need to provide separate secure areas (e.g. cages or lockers) for storing equipment used by a variety of pavilion users (seasonal and casual).

Main Pavilion - cont.	Recommended Minimum Sizes (m2)			Core or Optional Facility Component			Comments and Specifications
	State League	Regional	Local	State League	Regional	Local	
Social/Community Room	200m2	150m2	100m2	Core	Core	Core	The provision of social/community rooms facilitate opportunities for social interaction, community building, social capital and club sustainability. It is therefore strongly recommended that social/community rooms and support infrastructure be provided at all levels of facility. Total sizes may be influenced by likely average crowd attendance. Social/community areas may include specialised Bar facilities and/or access to appropriate Kiosk/Kitchen servery. State League facilities are likely to require a separate cool room for food and beverage storage, whereas a lockable fridge is likely to be adequate for Regional and Local standard facilities, space for these facilities is included in the sizes quoted in this table. Flexibility of the space is desirable to enable it to cater for a variety of community uses. This can be achieved with operable walls.
Third umpire/match referee/venue management room	15m2	10m2	10m2	Core	Optional	Optional	Provision of an elevated room with unobstructed views of the playing field that can be used by match officials and for crowd monitoring/management will be required at State League level facilities. The room should allow for adequate telecommunication connections/use.
Timekeeping/Scorers Box	15m2	10m2	10m2	Core	Core	Core	Facilities need to provide a clear view of the playing field, usually located on the centre wing position (central to the playing field). The timekeepers/scorers box is usually provided as part of the main pavilion although it can also be provided as a stand alone building. The facility should be fitted with electronic siren control and (ideally) electronic scoreboard controls, although manually operated scoreboards are acceptable at all levels.
Umpires Rooms (including toilet and showers).	30m2-40m2	30m2-40m2	20m2-25m2	Core	Core	Core	Umpires rooms need to cater for an increasing number of female umpires. As such the provision of areas where changing can occur in private is required. A minimum of two showers within a lockable cubicles, toilet, hand basin, bench seating and clothes/bag hooks are to be provided at all levels.
Utility/Cleaners Room	5m2+	5m2+	5m2+	Core	Core	Core	Fit out to include an appropriate cleaners sink, hot and cold water, shelving, hooks and drainage.

11.2 LIVELY QUAY STREET ACTIVATION

File No: 6097
Attachments: 1. Lively Quay Street EOI
Authorising Officer: Scott Waters - General Manager Regional Development and Aviation
Author: Chris Ireland - Manager Regional Development and Promotions

SUMMARY

This report outlines an Expression of Interest for the Lively Quay Street Activation for Councils consideration.

OFFICER'S RECOMMENDATION

THAT Council approve fifty thousand (\$50,000.00) for the Lively Quay Street Activation.

COMMENTARY

The Lively Quay Street Grants programme will activate Quay Street and surrounds in 2017/18 through a range of events, festivals, installations, pop-ups, public classes, recreational and creative activities. Council will market the Expression of Interest to local business and organisations and offer cash and in-kind grant for activities that demonstrate the broad possibilities of the site, test new ideas and show ability to be self-sufficient in the future.

Grants of up to five thousand (\$5,000.00) cash and three thousand (\$3,000.00) of in-kind support will be accepted.

The basis behind this programme is to extend that of Council run events such as the Riverfestival, Laneways and Food and Wine Festival and encourage the community to explore the riverfront and surrounds whilst culminating an eclectic calendar of events for the region.

BUDGET IMPLICATIONS

As there is currently no funding directly for this within the current budget the funds will need to be reallocated from within the current budget.

STAFFING IMPLICATIONS

After the EOI has closed a panel of three (3) staff will review the applications

Once applications have been approved for funding the events team will take responsibility of managing the program.

CORPORATE/OPERATIONAL PLAN

The programme refers back to operation plan with the following outcomes:

- Promote local tourism
- Regional strategies encompassing tourism, arts and culture
- Stimulate economic growth
- Revitalize the Regional CBD areas
- Develop a CBD Quay Street Cultural Precinct

CONCLUSION

The Lively Quay Street Programme will add another layer of entertainment; arts and culture to the Region through a targeted expression deliver a six month calendar of activities that showcase the newly developed Quay Street as the traditional heart of Rockhampton.

LIVELY QUAY STREET ACTIVATION

Lively Quay Street EOI

Meeting Date: 8 August 2017

Attachment No: 1

Rockhampton
Region



APPLY ONLINE

[www.rockhamptonregion.qld.gov.au/
quaystreetactivation](http://www.rockhamptonregion.qld.gov.au/quaystreetactivation)



LIVELY QUAY STREET PROGRAMME PROGRAMME GUIDELINES

Further information
Bev Marston, Events Coordinator
events@rrc.qld.gov.au

APPLICATIONS OPEN 9am 5 August 2017
APPLICATIONS CLOSE 4pm 20 August 2017

A community canvas for you to colour...

Quay Street, Rockhampton has a brand new Riverfront. To celebrate, Rockhampton Regional Council is inviting organisations and individuals to work with us to deliver a six month calendar of activities that showcase Quay Street as the lively heart of Rockhampton.

The Lively Quay Street Grants programme will activate Quay Street and surrounds in 2017/18 through a range of events, festivals, installations, pop-ups, public classes, recreational and creative activities. Rockhampton Regional Council is looking to offer cash and in-kind grants for activities that demonstrate the broad possibilities of the site, test new ideas and can show an ability to be self-sufficient in the future.

What are Lively Quay Street Grants for?

The Lively Quay Street Grants programme aims to:

- / deliver a six month calendar of events and activities in Quay Street from September 2017 to February 2018 that celebrates the city
- / create opportunities for artists, community and arts-based organisations and local traders to lead inspiring activities that contribute to a lively and engaged city.
- / foster local community ownership and draw the local community to the new Quay Street
- / attract community and visitors to Quay Street throughout the year

What sort of activities are we looking for?

- / community or cultural events
- / music or performance events
- / recreational activities
- / interactive installations, including digital
- / temporary public art activities
- / free play activities

Who can apply for Lively Quay Street Grants?

Applicants must have a valid ABN and hold current public liability insurance.

How much funding is available?

Applications of up to a maximum of \$5,000 cash (+GST if registered) and \$3,000 of in-kind support will be accepted. In-kind support will be in the form of things such as:

- / city road closures
- / marketing assistance
- / traffic control

What can be funded?

- / activities or events that occur in Quay Street between William and Denham Street.

What cannot be funded?

Applications that;

- / are for activities or events that are not free to the public or do not occur in public space
- / seek to attract only a special interest audience and/or recruit new members (e.g., religious, political, members only)
- / promotion of a product or service or activities that are created and/or promoted primarily as a profit generating or fundraising activity
- / capital improvements to private property or business development
- / activities that promote individual businesses or traders
- / activities that promote alcohol, tobacco or gambling
- / projects which require retrospective funding, i.e. projects which have commenced or are completed
- / projects in breach of Council policy or illegal activities
- / projects or activities that are funded elsewhere through Council
- / applicants who have not successfully completed or acquitted Council grants or funding from previous years.

What are the assessment criteria?

We are looking for applications that;

- / demonstrate an ability to contribute to the cultural life and vibrancy of Rockhampton
- / have engaged the local community and can demonstrate support from local traders and/or organisations
- / demonstrate a knowledge of target audience and opportunities to increase visitation and local trade
- / are to be produced in a manner that has minimal impact on residential amenity and local business
- / provide a balanced budget which includes in-kind and financial contributions by the organisation; project expenditure equal to project income and applicant must demonstrate that the project can proceed if other funding applications are unsuccessful.

What is the assessment process?

Applications are assessed on their ability to meet the eligibility and selection criteria outlined in these guidelines.

Key Dates

5 August 2017 Applications open for events occurring between August 2017 and January 2018

20 August 2017 Applications close

28 August 2017 Applicants notified of outcome of application

Subsequent grant rounds may open in 2018, pending demand.

** Please note that as a new site that is yet to be tested, the scope of activities that are suitable in Quay Street may change. In such cases Council will work with successful applicants to modify activities to ensure an appropriate outcome.*

How do we apply?

Applications are accepted online. Visit Council's website to submit your application.

Step 1: Read the Lively Quay Street Grants programme guidelines

Step 2: Contact Bev Marston, Events Coordinator, on 07 4936 8035 to discuss your activity and how it may relate to the guidelines and criteria.

Step 3: Complete all questions on the online application form at

Application Support Material

The following support documents may be uploaded with the electronic application. **Ensure you have included all material as outlined in the application checklist:**

- / letters of support from participating organisations, businesses and/or partners
- / proof of public liability insurance to the value of at least \$20m
- / resumé highlights of the key personnel (only contain information relevant to the project)
- / key examples of previous project promotional material, reviews articles or stills or supporting images of previous events
- / supplementary budget information (where applicable)

More information

Bev Marston – Events Coordinator

Phone: 07 4936 8035

Email: events@rrc.qld.gov.au

Website: www.rockhamptonregion.com.au

Funding Requirements

Funding agreement

Successful applicants will be required to enter into a formal agreement with Rockhampton Regional Council before receiving a grant.

Future funding

This is a one-off grant programme for activities to be carried out in the six months between September 2017 and February 2018.

Permits and Council Advice

Persons and activities related to the project will act in accordance with the law and the funded group/individual is responsible for ensuring the project complies with all relevant permits and policies.

All applicants will need to apply for an event permit through Council. Success in the grants programme does not equate to a successful event permit.

Applicants proposing projects which include the building of temporary structures, or performances or events in public and open space, will need advice regarding a permit application prior to application submission.

** Please note that some permits may require a fee, which will need to be included in the project budget. Fees for events showing considerable community benefit may be waived as negotiated. A formal application for a discount is required.*

Legal and insurance standards

All applicants must ensure that they comply with all legal and insurance standards. Applicants will be asked to produce proof of public liability insurance (certificate of currency).

Applicant responsibilities

Successful applicants must ensure they act with fairness and equity in all matters concerning staff recruitment and management, for both paid and volunteer staff. Funded applicants are required to comply with relevant Acts such as:

- / *Fair Work Act 2009*
- / *Equal Opportunity Act 2010*
- / *Racial and Religious Tolerance Act 2001*
- / *Charter of Human Rights and Responsibilities Act 2006*
- / *Disability Discrimination Act 1992*
- / *Occupational Health and Safety Acts, Regulations and Codes of Practices*

Council acknowledgement

Groups are encouraged to invite the Mayor and Councillors to their event or activity at least four weeks prior to the event.

Funded groups are required to acknowledge Rockhampton Regional Council in all promotional or publicity material for the funded project. The logo must be applied in adherence with the Rockhampton Regional Council Style Guide.

11.3 UPDATE ON GATEWAY SIGNAGE - REGIONAL SIGNAGE STRATEGY

File No:	1731
Attachments:	Nil
Authorising Officer:	Scott Waters - General Manager Regional Development and Aviation
Author:	Chris Ireland - Manager Regional Development and Promotions
Previous Items:	11.5 - Whole of Region Signage & Wayfinding Strategy - Ordinary Council - 08 Nov 2016 9.00 am

SUMMARY

In 2016, Rockhampton Regional Council identified the need for improving wayfinding across the region to better inform pedestrian and vehicular traffic while also creating a stronger regional identity.

The Gateway Entrance Signs are being implemented as the first suite of the Regional Signage Strategy.

OFFICER'S RECOMMENDATION

THAT Council receives the update on the implementation of the Gateway Signage for the Rockhampton Region.

BACKGROUND

On 8 November, Council passed the resolution that Council approves the designs and handbook for the Regional Wayfinding Strategy and that Council will consider the entry sign and make a determination on that separately.

COMMENTARY

The procurement processes has initiated for the design and construct of gateway entrance signs for Rockhampton, Gracemere, Mount Morgan and Bouldercombe as part of the wider Regional Signage Strategy.

Tenders have closed and the preferred company for the design and construction of the Gateway Entrance signs is Scream Visual. Scream Visual is an Innovative Custom Solutions for Businesses from Castle Hill, NSW.

Project Costs:

Cost of design and construct of signs as per Dot Dash design specifications is \$139,744 with one minor amendment of sand stone to local basalt rock in the gabion walls. The local sandstone quarry cannot supply sandstone in the size required for the small quantity for this project.

Timeframes:

6 Weeks manufacturing from issuing of tender.

Implementation to start around 1 September.

Conclusion:

Further details will be provided to Council should there be any changes to specifications from the original design or quote.

11.4 AMENDMENTS TO REGIONAL SIGNAGE STRATEGY

File No: 1731
Attachments: Nil
Authorising Officer: Chris Ireland - Manager Regional Development and Promotions
Scott Waters - General Manager Regional Development and Aviation
Author: Aimee Bartlett - Acting Coordinator Regional Promotions and Tourism

SUMMARY

In 2016, Rockhampton Regional Council identified the need for improving wayfinding across the region to better inform pedestrian and vehicular traffic while also creating a stronger regional identity.

Amendments need to be made to Local Parks Signs and Historical Interpretive Signs designs within this strategy document.

OFFICER'S RECOMMENDATION

THAT Council approves option 1 amendments to Suite 9: Local Parks, endorsing the project to go out to tender; and

THAT Council approves the additional suite of Historical Interpretative Signs to be incorporated into the Regional Signage Strategy.

COMMENTARY

Rockhampton Regional Council identified the need for improving wayfinding across the region to better inform pedestrian and vehicular traffic while also creating a stronger regional identity.

In November 2016, Council adopted the Regional Signage Strategy as overarching guidelines for the Rockhampton Region. Amendments need to be made to Local Parks Signs and Historical Interpretive signs designs within this strategy

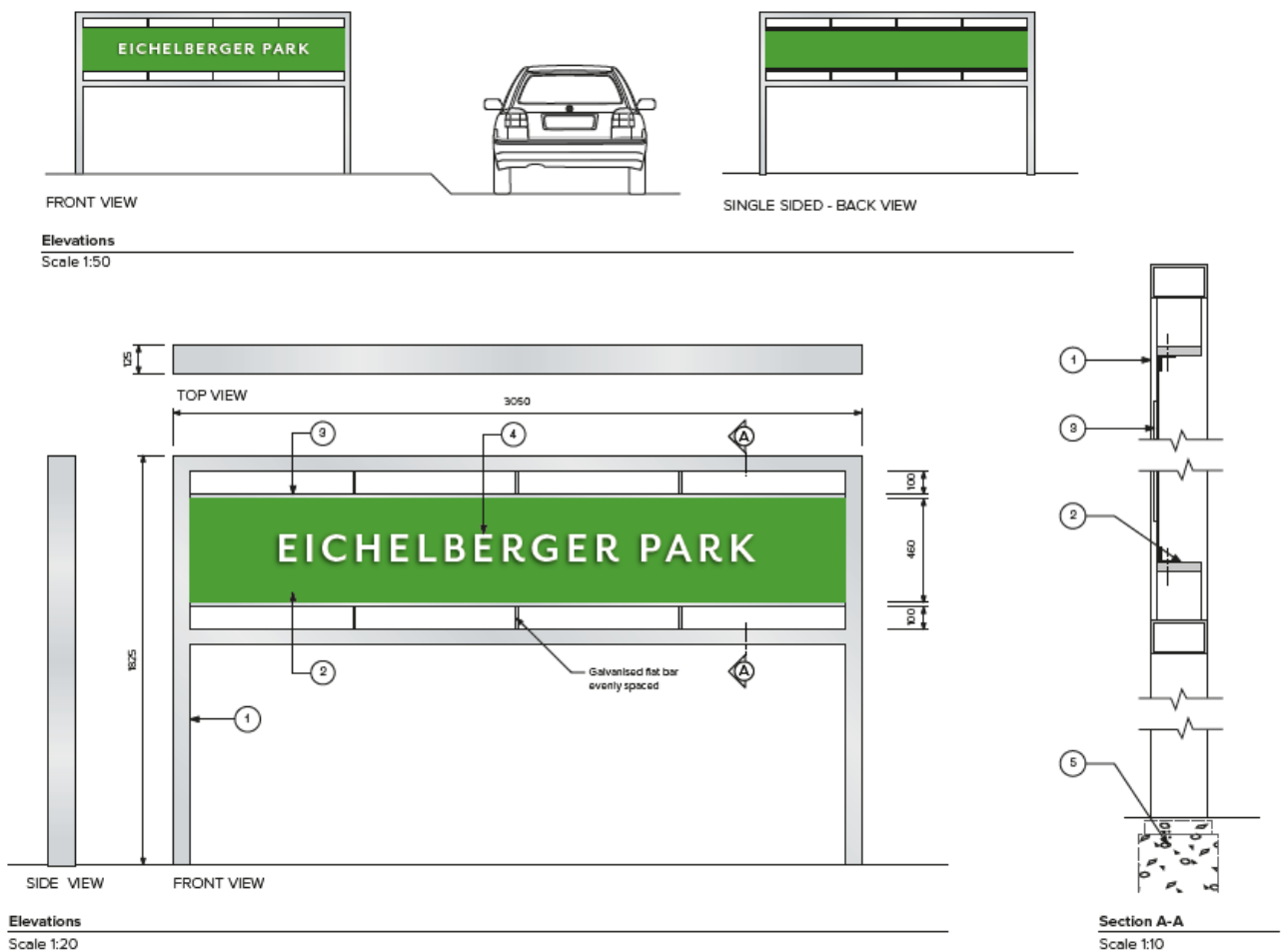
Parks and Recreation have identified concerns regarding the design of Suite 9: Local Park Signs. Current design and materials are very expensive to implement. A number of amendments are put forward for the design to ensure that they are cost effective for the Region.

In addition, a number of sites around the Rockhampton Region will need Historical Interpretative Signs installed as part of the wider Tourism Strategy. No specific suite has been developed for this type of sign.

Amendments to Suite 9: Local Park Signs

The Local Park Suite in the Regional Signage Strategy is very costly to implement. The following options are put forward to ensure that they are more cost effective.

Original sign



Changes include:

Component	Original Specifications	New Specifications
Frame	Galvanised RHS 125mm x 75mm with galvanised flat bar 100mm x 20mm horizontal border.	RHS Steel Powder coated grey
Sign Panel	5mm aluminium sign panel 2 pack painted face. 5mm aluminium letters 2 pack painted on all visible sides bonded to sign panel. (3D lettering)	Option 1: Aluminium panel - cut out letters - painted green. - Back laminex Panel white. Option 2: Aluminium panel - Green Vinyl sticker printed with white lettering. Option 3: Stainless Steel

		<ul style="list-style-type: none">- Cut out letters- Back laminex Panel white.
Footing	Reinforced concrete footing to engineer's specification. Hold down bolts and levelling nuts to suit application.	Support legs to be extra and cemented directly into the ground.

Option 1 and 2

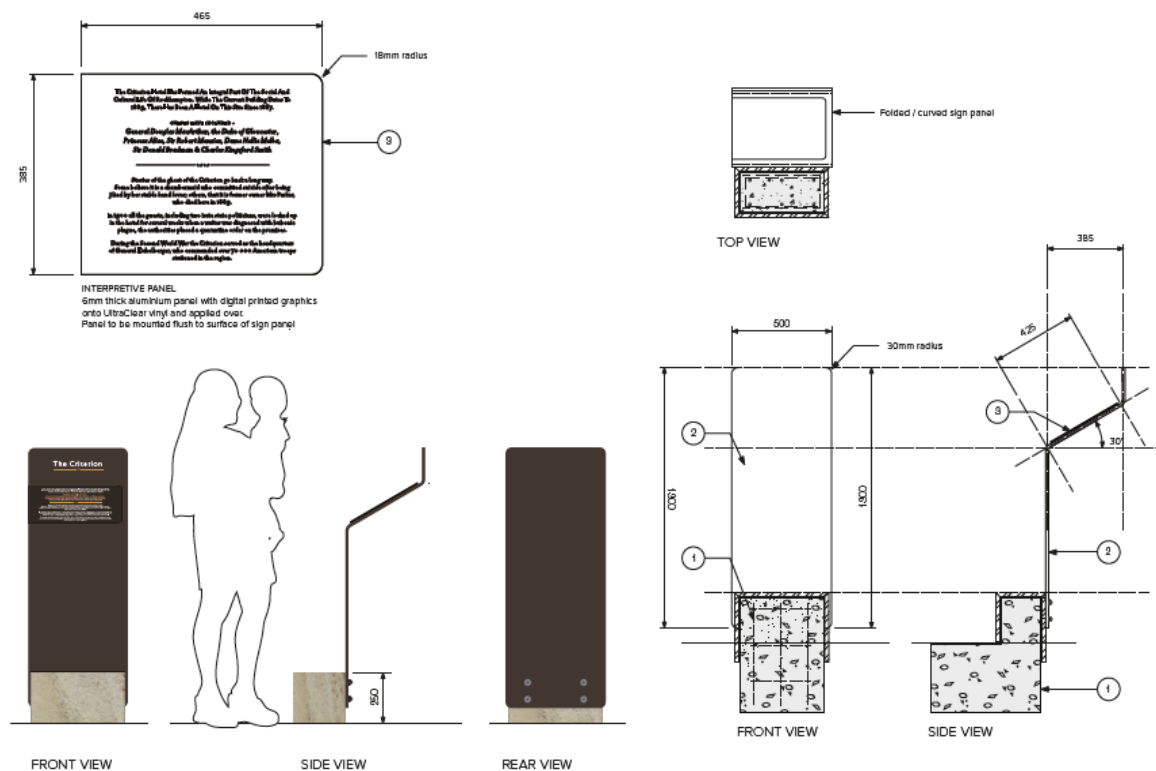
Option 3**Additional Suite: Historical Interpretative Signage**

A number of sites around the Rockhampton Region will need Historical Interpretative Signs installed as part of the wider Tourism Strategy. No specific suite has been developed for this type of sign outside of the Riverside and City Precincts.

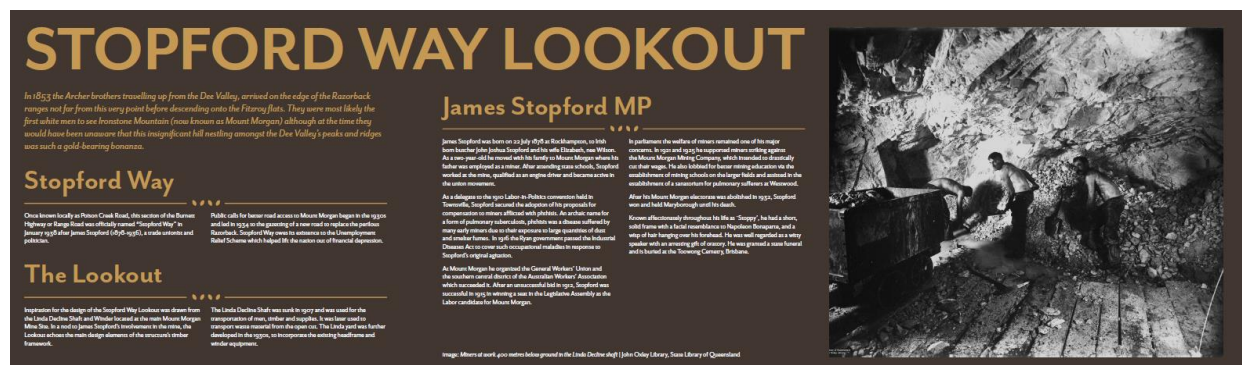
To ensure consistency across the region, the Riverside and City Precincts design template will be utilised across other locations.

Where possible, all historical interpretative signs will be implemented utilising the same structure, but where not possible, sign face will be designed to match look and feel.

Historical Sign and Structure:



Historical Sign Face:



Conclusion

The Regional Signage Strategy Manual will be updated with above mentioned amendments, and further details will be provided to Council should there be any additional changes.

11.5 PROPOSED INTERNATIONAL TRAVEL TO CHINA

File No: 8308
Attachments: Nil
Authorising Officer: Scott Waters - General Manager Regional Development and Aviation
Author: Chris Ireland - Manager Regional Development and Promotions

SUMMARY

This report details a proposal relating to opportunities that exist for Council to strengthen existing relations it has developed and will further establish in China.

OFFICER'S RECOMMENDATION

THAT Council approves a delegation consisting of Councillor, the General Manager Regional Development and Aviation, and the Senior Executive for Trade and Investment, to visit the People's Republic of China from 23 September to 30 September 2017.

COMMENTARY**Objectives**

The primary aims of the proposed visit to the People's Republic of China are to:

- Build connections, seek out, establish and develop new and existing opportunities with organisations and businesses in the People's Republic of China; and
- Promote Rockhampton and the capabilities, products and services of the regions export ready businesses and institutions.

Target Industry Sectors

Target industry sectors include:

- Infrastructure investment opportunities
- International education and tourism
- Agricultural trade and investment opportunities
- Natural resources and mining sector opportunities
- Business and skilled migration for lifestyle and jobs (both creation and employment)

Proposed Outbound Delegation

In light of the background described below, it is proposed that the Council approve a delegation to travel China to represent the interests of Council and the region.

Proposed Itinerary

Zhenjiang Municipal Government has Rockhampton Regional Council an email invitation and is in the process of providing an official invitation. A preliminary itinerary has been designed based on discussions with Zhenjiang Municipal Government and the Consulate General of the People's Republic of China. While the final itinerary is still being negotiated with Zhenjiang Municipal Government and the Consulate General of the People's Republic of China, the following activities are drafted:

- Meetings with:
 - The Chairman of the Board of Yuexing Group Co, Mr Ding Zuohong
 - Zhenjiang's Mayor
 - Representatives from Zhenjiang Airport and Port
 - Representatives from Zhenjiang Education Bureau for further development of activities under the Education MOU signed last November 2016
 - Representatives from Zhenjiang Municipal Commercial Bureau
 - Workshops for travel agencies and education agencies
 - Representatives from major retail companies of Zhenjiang
 - Representatives from Food Manufacturing and Import companies
 - Representatives from Jiangsu Provincial Government
 - Representatives from Fullshare Headquarters in Nanjing
- Attendance at the 3st China (Zhenjiang) International Low-carbon Technologies / International Trade Fair.

The main focus of this trip is to further develop existing relationships for actual business development and find new relationships to promote Rockhampton as a business centre.

Consultations

Consultations with Austrade, DFAT, Trade and Investment Queensland Shanghai and government of the People's Republic of China has been undertaken to determine the timing and priorities for the proposed international travel.

BACKGROUND

North East Asia Relations

Rockhampton Regional Council travelled to Shanghai and Zhenjiang in November 2016. With Zhenjiang, since it is a second year, it is important for Rockhampton to discuss the following areas in order to actualise business opportunities:

- Discussion on direct flight from Zhenjiang/Nanjing to Rockhampton for tourism development
- Discussion on teacher training and study tour programs from Zhenjiang to Rockhampton as well as formal sister school relationships between the two cities
- Discussion with food related companies for potential investment and trade
- Promotion of Rockhampton to travel agencies

Zhenjiang Municipal Government lodged an application to Chinese Central Government to move our Friendship City relationship to the sister city relationship. It will be approved approximately in October 2017. Once Rockhampton becomes Zhenjiang's sister city, Zhenjiang's Mayor will select a date to visit us in 2018. The recent engagements and the friendship city relationship provide a platform for the exchange of ideas, new investment, people-to-people exchanges, inbound education and knowledge-sharing opportunities between the Rockhampton region and Zhenjiang.

During the mission, it is also recommended that Rockhampton Regional Council visit Jiangsu Provincial Government and Fullshare. A Fullshare delegation made a visit to Rockhampton in March this year to learn about the region and meet with CQUniversity for training programs in their newly built resort.

The Consulate General for The People's Republic of China expressed interest in working with Council for Beef Australia 2018 and therefore Council is currently in communication with

them to identify how to move forward with this discussion and meet some relevant agencies and firms in China.

PREVIOUS DECISIONS

On 10 November 2015, Council resolved to

- (a) formalise its approach to seeking and supporting investment from Asia by developing a specific strategy to this end; and
- (b) engage with both State and Federal Government Agencies to secure support for Asian investment in our region.

On 23 August 2016, Council resolved to authorise the Chief Executive Officer to commence Sister City discussions with the People's Republic of China.

BUDGET IMPLICATIONS

Expenditure associated with the investment/trade mission will be funded within the proposed Regional Development and Aviation 2017/2018 operational budget

Note: The Zhenjiang Foreign Affairs Office have advised Council that the following expenses will be borne by the Zhenjiang Municipal People's Government:

- internal transfers within Zhenjiang ; and
- accommodation in Zhenjiang.

CORPORATE/OPERATIONAL PLAN

The proposed trade mission and the targeted industry sectors are consistent with Council's existing Corporate Plan and strategic direction as identified and summarised in its Economic Development Strategy and Economic Action Plan.

CONCLUSION

The Rockhampton Regional Council is committed to playing an active role in the economic development of the region with the longer term aim of stimulating economic growth and employment in the region through ongoing diversification of the region's economic base.

Council's economic development function will continue to be supported and enhanced in Council participation in trade missions and fostering existing and developing new sister city engagements.

China is Australia's largest trading partner and will become an increasingly important market for Rockhampton if the region is to diversify its economy. As such, maintaining a strong relationship with China will position businesses in the region to establish successful trade relationships in the country.

11.6 DEVELOPMENT INCENTIVES POLICY

File No: 304
Attachments: 1. Eligible landuse table
Authorising Officer: Chris Ireland - Manager Regional Development and Promotions
Scott Waters - General Manager Regional Development and Aviation
Author: Rick Palmer - Senior Executive Industry Engagement

SUMMARY

This report outlines a possible new Development Incentives Policy for Council's consideration.

OFFICER'S RECOMMENDATION

THAT Council adopt the replacement Development Incentives Policy to apply from 1 August 2017 until 31 December 2019.

COMMENTARY

Council's current Development Incentives Policy seeks to attract and support projects that deliver great economic benefits to the Rockhampton Regional Council area.

The policy provides a concession or discount on infrastructure charges as an incentive for particular developments that will deliver significant economic development and growth outcomes for the Rockhampton Region.

Council Meeting – 27 June 2017

At its meeting on 27 June 2017 Council resolved to apply the Development Incentives Policy concession or discount to projects that fell within the following landuses:

- Educational & Training Establishment
- Medical & Health Services
- Aged & Retirement Facility
- Destination Tourism Facility

This policy was to apply from 1 August 2017 until 31 December 2019. The current Development Incentives Policy was extended to apply until 31 July 2017.

The proponents of developments covered by the Eligible Landuse Table are to be repaid 75 per cent of the Infrastructure Charges applicable to that development.

Policy Reconsideration

Following this meeting Council has reconsidered the landuses covered by the Eligible Landuse Table to focus more clearly on projects which significantly increase employment in the Rockhampton Region and which attract economic activity from outside the Local Government Area.

A copy of the redefined Eligible Landuse Table is attached to this report and it applies to developments with the following landuses:

- Aged & Retirement Facility
- Destination Tourism Facility
- Educational & Training Establishment
- Farm Stay Accommodation
- Medical, Health & Community Services

BACKGROUND

In 2013 Council adopted a Development Incentives Policy which was due to expire on 31 December 2015. That policy has been extended three times, in 2014, 2016 and 2017, so it now expires on 31 July 2017.

On 27 June 2017 Council resolved to:

1. Adopt the suggested replacement Development Incentives Policy to apply from 1 June 2017 until 31 December 2019 with the following amendments:
 - a) That the infrastructure charges be reduced by 75 per cent;
 - b) Remove indoor sport and recreation
2. Extend the current policy for one (1) month until 31 July 2017; and
3. Review the policy in December 2018.

DEVELOPMENT INCENTIVES POLICY

Eligible landuse table

Meeting Date: 8 August 2017

Attachment No: 1

Eligible Landuse Table

Aged & Retirement Facility
Any development which has the principal purpose of being an aged and retirement facility, and which has the scale and standard that would reasonably be expected to: <ul style="list-style-type: none"> Significantly increase employment in the Rockhampton Region; and Attract residents from outside the Local Government Area.
Examples include: Manager's residence and office; food and drink outlet; amenity buildings; communal facilities; staff accommodation
Destination Tourism Facility
Any development which has the principal purpose of being a destination tourism facility establishment, and which has the scale and standard that would reasonably be expected to: <ul style="list-style-type: none"> Significantly increase employment in the Rockhampton Region; and Attract visitors from outside the Local Government Area.
Examples include: Recreational fishing infrastructure, including fishing lodges; adventure tourism facility; theme park; driving range; golf course, swimming pool
Educational & Training Establishment
Any development which has the principal purpose of being a primary, secondary or tertiary educational establishment or training establishment, and which has the scale and standard that would reasonably be expected to: <ul style="list-style-type: none"> Significantly increase employment in the Rockhampton Region; and Attract students from outside the Local Government Area.
Examples include: Private and public schools, including student accommodation; universities; training establishments
Farm Stay Accommodation
Any development which has the principal purpose of providing farm stay accommodation for tourists.
Examples include: Farm accommodation; farm camping
Medical, Health & Community Services
Any development which has the principal purpose of being a medical, health or community service, and which has the scale and standard that would reasonably be expected to: <ul style="list-style-type: none"> Significantly increase employment in the Rockhampton Region; and Attract patients or clients from outside the Local Government Area.
Examples include: Hospitals, including overnight accommodation; medical centres; disability support services; respite centres

11.7 QUEENSLAND RESOURCES COUNCIL REGIONAL PARTNERSHIP PROGRAM

File No: 5401
Attachments: 1. QRC Regional Partnership Agreement
Authorising Officer: Chris Ireland - Manager Regional Development and Promotions
Scott Waters - General Manager Regional Development and Aviation
Author: Rick Palmer - Senior Executive Industry Engagement

SUMMARY

This report records that Advance Rockhampton has been accepted as a regional partner by the Queensland Resources Council.

OFFICER'S RECOMMENDATION

THAT Council receive the advice that Advance Rockhampton has been accepted as a regional partner of the Queensland Resources Council.

COMMENTARY

The Queensland Resources Council has recently advised Council that Advance Rockhampton, Council's economic development arm, has been confirmed as a QRC Regional Partner.

Advance Rockhampton was provided with this recognition as it has a demonstrated interest in sustainable development of the minerals and energy sector in Queensland.

There is no cost related to this recognition which will be reviewed in 12 months.

A copy of the recognition agreement is attached to this report.

QUEENSLAND RESOURCES COUNCIL REGIONAL PARTNERSHIP PROGRAM

QRC Regional Partnership Agreement

Meeting Date: 8 August 2017

Attachment No: 1



Resourcing Queensland's future

Mayor Margaret Strelow
Rockhampton Regional Council
PO Box 1860
Rockhampton QLD 4700

Attention:

Scott Waters, GM Regional Development and Aviation

QRC Regional Partnership program

In response to inquiries, the QRC Board of Directors is extending a cost-free alternative recognition to selected organisations with a demonstrated interest in the sustainable development of the minerals and energy sector in Queensland.

At no cost to your organisation, the Queensland Resources Council proposes confirming Rockhampton Regional Council through its *Advance Rockhampton* body as a **QRC Regional Partner**.

For this recognition, Advance Rockhampton would receive the following benefits from the Queensland Resources Council:

- Listing of your name and logo on the QRC website as a QRC Regional Partner;
- Written endorsement of the partnership agreement (for newsletter/media statement insertion) by the QRC Chief Executive;
- Direct e-mailing to above of selected QRC industry updates including publications, speeches and media releases;
- Networking opportunities with QRC members with the reservation of one ticket for a representative of your organisation to attend our quarterly Resources Roundup events in Brisbane (tickets transferable but must be advised); and
- Preferential consideration by the QRC secretariat of speaking invitations extended by you to major events.

In return, the QRC would receive from Rockhampton Regional Council / Advance Rockhampton:

- Inclusion of the QRC in your 'member directory' (electronic/print forms);
- Upon request, circulation to your members of QRC updates (media releases, speeches);

ABN 59 050 486 952
Level 13 133 Mary St Brisbane Queensland 4000
T 07 3295 9560 F 07 3295 9570 E info@qrc.org.au
www.qrc.org.au

- Non-financial assistance with QRC data and intelligence gathering in your area for promotional and research purposes;
- Non-financial assistance in staging of QRC events in your area; and
- Provision of one major speaking opportunity annually for the QRC Chief Executive or other senior QRC team members.

Conditions

This agreement is subject to annual review on the 12-month anniversary of its signing.

Both parties retain the absolute discretion to terminate a Regional Partnership agreement without recourse for the other party.

The selection of a QRC Regional Partner is at the sole discretion of the Queensland Resources Council and not subject to the approval or endorsement of other Regional Partners.

Confirmation as a QRC Regional Partner does not entitle the said organisation to QRC member privileges beyond those expressed in this agreement.

Confirmation as a QRC Regional Partner does not extend the privileges outlined above to QRC Full, Service or Associate Members.


This agreement endorsed:

Date:



Mayor Margaret Strelow

Date:



General Manager Scott Waters

Date: 23 June 2017



Ian Macfarlane
Chief Executive
Queensland Resources Council Ltd

Date: 23 June 2017



Glenn Buckner
Chief Financial Officer
Queensland Resources Council Ltd

ABN 59 050 486 952
Level 13 133 Mary St Brisbane Queensland 4000
T 07 3295 9560 F 07 3295 9570 E info@qrc.org.au
www.qrc.org.au

12 NOTICES OF MOTION

12.1 NOTICE OF MOTION - COUNCILLOR TONY WILLIAMS - MASTER PLANNING AN INTEGRATED SPORT AND RECREATION PRECINCT - THE COMMON

File No: 8246

Attachments:

1. Notice of Motion - Cr Williams
2. RRC - Revitalising Rocky's Heart, Project Brief (Final)
3. A1-1. RRC - Precinct location and land tenure
4. A1-2. RRC - Current site usage and proximity to emerging development opportunities
5. A2. RRC - Participation Data
6. A6. RRC - Project cost estimate

Responsible Officer: Evan Pardon - Chief Executive Officer

SUMMARY

Councillor Tony Williams has indicated his intention to move the following Notice of Motion at the next Council Meeting, 8 August 2017, as follows:

COUNCILLOR'S RECOMMENDATION

THAT Council provides \$200,000 funding in the upcoming revised budget to support Master Planning an Integrated Sport and Recreation Precinct – The Common.

BACKGROUND

Rockhampton Regional Council submitted an application to Queensland Government under *Sport and Recreation Planning Program 2017* in January 2017 which was not successful.

The submission, which includes relevant supporting information is attached for reference.

As detailed within the attached submission, there are numerous benefits to Rockhampton and it is requested that \$200,000 be allocated in Councils revised budget.

**NOTICE OF MOTION - COUNCILLOR
TONY WILLIAMS - MASTER PLANNING
AN INTEGRATED SPORT AND
RECREATION PRECINCT - THE
COMMON**

Notice of Motion - Cr Williams

Meeting Date: 8 August 2017

Attachment No: 1



Rockhampton Office
232 Bolsover St, Rockhampton
Gracemere Office
1 Ranger St, Gracemere
Mount Morgan Office
32 Hall St, Mount Morgan

2 August 2017

Mr Evan Pardon
Chief Executive Officer
Rockhampton Regional Council

Notice of Motion

Dear Evan

I hereby give notice of my intention to move the following motion at the meeting of Council on Tuesday 8 August 2017.

That Council provides \$200,000 funding in the upcoming revised budget to support Master Planning an Integrated Sport and Recreation Precinct – The Common.

Yours sincerely

A handwritten signature in blue ink, appearing to read "A. Williams", with a long horizontal line extending to the right.

Cr Tony Williams
Division 3

**NOTICE OF MOTION - COUNCILLOR
TONY WILLIAMS - MASTER PLANNING
AN INTEGRATED SPORT AND
RECREATION PRECINCT - THE
COMMON**

**RRC - Revitalising Rocky's Heart,
Project Brief (Final)**

Meeting Date: 8 August 2017

Attachment No: 2



Project: Revitalising Rocky's Heart – Master Planning an Integrated Sport and Recreation Precinct

Due Date: 30th January 2017



Revitalising Rocky's Heart

INTRODUCTION

This project brief provides an overview of Rockhampton Regional Council's proposal for master planning of an integrated sport and recreation precinct, as part of the Queensland Government's *Sport and Recreation Planning Program 2017*.

The Rockhampton Region's vision and aspirations

Rockhampton is located on the Tropic of Capricorn in Central Queensland and is recognised as the main service centre for the much larger Central Queensland region. Located 570 km north of Brisbane and approximately 300 km south of Mackay, the region spans an area of 6,575 km². Council's aspiration is that the Rockhampton Region is *admired for its strength, resilience and ability to embrace change* – [*a place that our community values and others admire*](#) – *one of the most liveable communities in the world*. The Rockhampton region has a reputation for developing elite athletes in a number of sports, however approximately 59.6% of Rockhampton's adult population are identified as overweight and obese, compared to the State average of 58.0% ([Queensland Health](#) - Health Survey, 2015/16). To achieve the region's vision and help tackle the challenges of obesity, Council is committed to providing opportunities for a [healthier and more active lifestyle](#) and a safe, caring and healthy community.

The Precinct

Rockhampton Regional Council (Council) maintains a range of different sport and recreation facilities within the locality of 'The Common' in North Rockhampton (the Precinct). The 450 ha area is located in the heart of Rockhampton, opposite the Central Business District (CBD) on the northern bank of the Fitzroy River (see Attachment 1). Council is the owner or trustee of nearly 50% of the area. A further 33% is unallocated state land and the balance is private land (predominantly for specialised sport with a small residential component).

So why is this sport and recreation opportunity too good to miss?

The Precinct already supports more than 9,360 regular participants in organised sport (and some 15,000 individual participants including major events) but it could be so much more! Sound strategic planning and decision making will help Council to develop the facilities required to significantly boost existing sports participation and complementary high participation activities, delivering a more healthy and liveable community for everyone to enjoy.

The strategic development of the Precinct will:

- Achieve innovative and high quality design objectives that create places communities desire;
- Encourage coordinated use of land and infrastructure that integrates with existing and proposed development in the immediate area;
- Support the local economy and local businesses through construction whilst also enhancing sports tourism, resident and visitor recreation drawcards for the region;



- Create highly accessible and well serviced pedestrian, cyclist, public transport and vehicle networks that better connect this sport and recreation area with the natural environment, Rockhampton CBD, businesses, residential areas and other public open spaces and community facilities;
- Recognise and manage ecologically significant areas and other important natural and cultural values associated with this iconic part of Rockhampton; and
- Consolidate the inner city area, allowing more comprehensive and multiple uses of existing sport and recreation facilities as well as opportunity for future expansion.

NEEDS ANALYSIS

Council is committed to revitalising the heart of Rockhampton. In late 2016, Council performed extensive consultation with sport and recreation groups, State government agencies, peak sporting bodies and the local community as part of the development of a new Sport, Parks, Active Recreation and Community (SPARC) Strategy. Significant planning and consultation has also been associated with the Rockhampton CBD Redevelopment project (which includes Wayfinding and Walking in the CBD), the Rockhampton Riverfront Revitalisation project and the Regional Signage Strategy.

With a current population of approximately 87,769 residents, the region's population is projected to reach 100,000 residents by 2026 and 113,000 residents by 2036, a region-wide increase of some 28.9%. During this time, the inner city residential population for Rockhampton City and Depot Hill area is forecast to grow by 49.2% ([Rockhampton Regional Council](#), 2017). The Precinct will provide valuable sport and recreation opportunities for the city and cater for the associated increase in demand.

Community engagement has confirmed continued community demand for strategic planning and development of facilities at the Precinct. It has also confirmed the community's desire to think boldly and brightly about the future of our region and to actively support opportunities that enhance physical activity, integrate with proposed development and capitalise on the considerable untapped potential of this area.

Enhancing opportunities for physical activity

The Precinct currently supports a range of structured and unstructured sport and recreation uses including soccer, cricket, AFL, touch football, equestrian, recreational boating and fishing, walking, running and cycling. Current membership and participation rates show that the Precinct supports more than 9,360 participants in regular organised sport, attracting up to 15,000 individual participants per year including major events plus even more spectators. To support this demand, key user groups have identified the need for additional sports fields and walking tracks as well as a range of upgrades to enhance drainage, flood resilience, access roads and parking.

Recent state based studies also demonstrate strong demand for a range of non-sport activities which could be readily accommodated at the Precinct. Given the location of the site, and proximity to attractive features including the redeveloped CBD, Fitzroy River and



adjacent wetland areas, facilities enhancements have the potential to dramatically increase opportunities for walking, running, bushwalking and leisure cycling, whilst extending connectivity with the CBD wayfinding and walking strategy and application of the 10,000 Steps Program. Please see Attachment 2 for further participation data.

Integrating with proposed development

Current and proposed development presents a range of emerging opportunities for the integrated master planning of the Precinct. To cater for Rockhampton's projected population growth and the growing demand for more active recreation facilities at the Precinct, quality planning and decision making is required to coordinate and optimise land use including:

- The State Government recently announced \$1.5m (2016) for a [new four lane boat ramp](#) and associated infrastructure within the Precinct.
- The [Rockhampton Recreational Fishing Development Strategy](#), Marine Infrastructure Plan (2016) includes an opportunity for the development of land based fishing platforms at the site.
- Significant investment of over \$30m is being made in [Rockhampton's Riverside CBD precinct](#), inviting the community to actively engage in recreational opportunities in Rockhampton's heart and connect visually and physically with sports fields and walking, running and cycling circuits across the river at the Precinct.
- The [Smart Regional Centre Strategy](#) has positioned Rockhampton among the first Australian cities to focus on the use of key technologies to grow the economy and improve liveability of the area, presenting opportunities to integrate technology in the sport and recreation Precinct.
- The [Lakes Creek Road Landfill](#) has an operational life of an estimated 20 years, however there is potential to plan a staged transition for the future use of parts of this area which may be capable of supporting a range of sport and recreation activities as well as enhanced connectivity with pedestrian and cycling networks.

Capitalising on untapped potential

Comprehensive master planning will provide direction for the long term development of The Precinct, maximising benefits for the community including:

- Enhanced opportunities for new and existing organised sport - achieved through improved flood design and resilience, access and road/path alignment, car and bike parking, and improved drainage;
- Improved opportunities for physical activity - achieved by promoting connectivity with the adjacent CBD, active transport networks, riverbank and wetlands as well as the provision of unstructured recreation amenities to support high participation activities including walking, running, bushwalking and leisure cycling;
- Strengthening of the region's sport and recreation drawcards - achieved through improved facilities, services and accessibility that will attract and support an increased number of local, regional and state sporting events;
- Integrated, high quality regional assets - achieved by improved planning and integration of existing sport and recreation facilities with the new North Rockhampton



boat ramp development project and the land based fishing project, ensuring a better return on investment for funds already committed by the State government; and

- An area which is readily identified, used and valued by the community - achieved through increased visual amenity, iconic design elements, opportunities for geocaching and technology that put The Precinct on the map and improved connectivity with the CBD and Quay Street.

SCOPE OF STUDY AND COLLABORATION

This project will deliver a completely new master plan for the Precinct, realising a key recommendation of Council's overarching Regional Open Space Plan (2010) and new SPARC Strategy (currently under development). Although individual clubs maintain their own plans, this project provides the opportunity to deliver an integrated sport and recreation master plan for the entire site.

The project will consider all potential sport and recreation uses of Council owned/controlled land within the locality of 'The Common'. It will also consider potential connectivity to broader recreation areas, walkways and cycleways, as well as synergies with nearby privately owned sport and recreation facilities, schools, community infrastructure and unallocated State land.

The scope for the Precinct project includes delivery of a comprehensive master plan which addresses the following:

- Advanced needs analysis (including desktop review of existing data, gap analysis, population demographics, participation trends and emerging issues, consideration of regional and state-wide needs and a full review of opportunities and constraints);
- Usage and facility audit (including consideration of required facility standards);
- Community and stakeholder engagement;
- Concept planning and design;
- Major findings and suggested future direction; and
- A prioritised five year sport and recreation infrastructure development plan.

As the major land owner/trustee, Council will be the primary sponsor for this project. Project partners/collaborators will include the State Government, a variety of adjacent land owners, lessees, site users, peak sporting bodies, interest groups and the wider community. Please see Attachment 3 for evidence of the support already provided by a range of key stakeholders.

CONSULTATION AND METHODOLOGY

To improve the quality of planning and unlock the full potential of The Precinct, our project will include extensive and constructive engagement. From the outset, Council will form a Steering Committee (SC) and a Precinct Working Group (PWG) to facilitate appropriate public participation in the project and drive the resulting activation initiatives. Master planning will engage the full range of key stakeholders and project partners from across government, user groups and the community (see Table 1).



Table 1. Key stakeholders and project partners for the Precinct master plan

Stakeholder	Interest	Participation (IAP2*)
Rockhampton Regional Council (various departments)	Land owner/trustee	Driver (SC and PWG)
Queensland Department of National Parks Sport and Racing (NPSR)	Program administrator	Collaborate (SC and PWG)
Queensland Department of Natural Resources and Mines (DNRM)	Unallocated State land	Collaborate (PWG)
Department of Infrastructure, Local Government and Planning (DILGP)	Referral agency for any proposed works	Collaborate (PWG)
Department of Transport and Main Roads (TMR)	Main roads, marine infrastructure, cycle track	Collaborate (PWG)
Fitzroy River Water	Adjacent land owner	Involve (PWG)
Darumbal Enterprises	Cultural heritage and Native Title	Collaborate (PWG)
10,000 Steps (CQUniversity)	Facility design, location and research	Involve / Consult
Outdoors Qld - Queensland Outdoor Recreation Federation (QORF)	Lead agency for outdoor recreation	Consult
Peak sporting bodies	Stakeholders	Consult
Football Rockhampton	Lessee	Involve (PWG)
Football Central Queensland	Primary user	Involve (PWG)
Rockhampton Touch Football Association	Lessee	Involve (PWG)
Fitzroy River Pony Club	Lessee	Involve (PWG)
Rockhampton Cricket Inc	Lessee	Involve (PWG)
Rockhampton Panthers AFL Club	Lessee	Involve (PWG)
Greyhound Racing Club	Lessee	Consult
Rockhampton Jockey Club	Adjoining land owner	Consult
Rockhampton Rugby League Inc (Norths Rugby League)	Lessee	Involve (PWG)
Rockhampton Police Citizens Youth Club (PCYC)	Lessee	Consult
Rockhampton and District Historical Society	Lessee	Consult
St Johns Ambulance	Lessee	Consult
Reaney Street residents	Adjoining land owners	Consult
Skate park users	Existing and potential users	Consult
Cycling groups	Existing and potential users	Consult
Walking groups	Existing and potential users	Consult
Birdwatching groups	Existing and potential users	Consult
Recreational boating groups	Existing and potential users	Consult
Recreational fishing groups	Existing and potential users	Consult
Other potential sport and recreation groups as identified during community engagement	Existing and potential users	Consult
Environmental groups	Interest groups	Consult
Schools	Interest groups	Consult
Wider community	Existing and potential users	Consult

* IAP2 – International Association for Public Participation, Public Participation Spectrum



Community engagement will include a four stage process, involving:

- Detailed face to face interviews with key stakeholders (collaborating and involving);
- Extensive engagement which invites the broader community to get involved and 'design your precinct' (consulting) – this will include community input to the naming of the integrated Precinct and sharing of ideas and future visions for the site through a talk to a planner session, online forums, surveys, media releases and electronic media;
- A charrette process that brings the Precinct Working Group together to define the key concepts for the site (collaborating and involving); and
- Public exhibition and feedback on the draft master plan (consulting and informing).

PROJECT MANAGEMENT AND TIMEFRAMES

To improve the quality of evidence-based decision making and strategic planning for sport and recreation infrastructure, Council will involve a range of internal and external specialists to deliver this project. Council's Parks Section will oversee the project, under the leadership of the Coordinator Parks Planning and Projects who has considerable experience in delivering projects of this nature. To support quality planning, Council will engage a specialist sport and recreation planning consultant. Quotes will be sought from prequalified suppliers listed on Council's Consultancy Services Register, comprising a broad range of suitably qualified and experienced companies from throughout Australia, Queensland and the local area.

Community engagement will be facilitated by Council's Community Engagement Team Leader who has a wealth of experience in this field. Council's Media and Communications team will coordinate a range of activities that will encourage involvement with our 'design your precinct' approach and share public announcements as key milestones are met. CVs for key personnel are shown in Attachment 4.

Stakeholders will be engaged via a range of innovative approaches, ensuring that everyone has the opportunity to provide informed feedback throughout the process. Council will also promote the project widely via established media and communication channels including Council's website and the Kickstart CQ website, media releases, social media, radio advertising, radio interviews, posters sent to key stakeholders and banners displayed at The Precinct.

The project will be delivered over a 10 month period as outlined in the following project schedule (Table 2).



Table 2. Project schedule for master planning of the Precinct

WBS	Task Name	Start	Finish	Duration
1	Project approvals – announcements, procurement and engagement	01 Mar 2017	30 Mar 2017	4 weeks
2	Project start-up – activate awareness raising, communications and media plan, background research and coordination	01 Apr 2017	30 Apr 2017	4 weeks
3	Audits, analysis and engagement – advanced needs analysis, demographic review, usage and facility audit, facility gap analysis, interviews, community engagement and distribution of concept needs analysis for stakeholder input, desktop review of existing sport and recreation plans / other relevant planning documents, review of relevant sport and recreation facility standards, community involvement in the naming of the Precinct	01 May 2017	30 Jun 2017	8 weeks
4	Preparation of draft master plan – charrette, concept planning and design, business case	01 Jul 2017	30 Jul 2017	4 weeks
5	Review of draft master plan - Council and NPSR departmental reviews, Council presentations and approvals	01 Aug 2017	15 Sep 2017	6 weeks
6	Public exhibition, sponsorship drive and detailed implementation planning – public display of electronic and hardcopy documents, gaining community support and incorporating feedback into the final master plan, development and refinement of detailed business case	15 Sep 2017	30 Oct 2017	6 weeks
7	Council approval and official release of final master plan	01 Nov 2017	15 Dec 2017	6 weeks

IMPLEMENTATION

Council's recent experience with the [Riverside Redevelopment](#) and the [Mount Archer Activation Master Plan](#) (2015-current) has set an excellent foundation upon which to plan and deliver the revitalised Precinct. As highly collaborative projects, Council understands the need to mobilise and sustain community support, secure appropriate funding and deliver quality planning, decision-making and on-the-ground action. Implementation of the resulting integrated Sport and Recreation Precinct master plan will be supported via the following strategies:

- The Coordinator Parks Planning and Projects will oversee this project and the resulting activation initiatives from inception through to delivery;
- Collaborative support and momentum will be maintained throughout master planning and works delivery via a Steering Committee and Precinct Working Group established at project commencement;
- The master plan will incorporate a clear business case for prioritised activation initiatives that can be rapidly advanced to 'shovel-ready' projects over a three to five year period;
- Public exhibition and feedback will be sought on the draft master plan;
- The final master plan will be officially released and communicated to stakeholders and the community; and
- Council will consider and formally approve the draft and final master plan, including the allocation of funding and the establishment of collaborative relationships necessary to deliver the priority infrastructure projects.



ATTACHMENTS

1. Locality and tenure maps
2. Participation data
3. Letters of support
4. Project team CVs (key team members)
5. Evidence of Council's endorsement of the project
6. Project cost estimate
7. Indicative quotes

LINKS TO SUPPORTING INFORMATION

Key supporting documentation as referenced within this project brief:

Document	Link
Rockhampton Riverfront Revitalisation (2016)	http://www.rockhamptonregion.qld.gov.au/CouncilServices/Major-Projects/Riverfront-Revitalisation
Rockhampton CBD Redevelopment Project (2016)	http://www.rockhamptonregion.qld.gov.au/ForBusiness/Economic-Development-Strategy/Advance-Rockhampton-Economic/CBD-Development
Rockhampton Regional Council population statistics (current)	http://forecast.id.com.au/rockhampton
Rockhampton Regional Council Corporate Plan (current vision)	http://www.rockhamptonregion.qld.gov.au/About-Council/Corporate-Publications-and-Reports/Corporate-Plan
Queensland Health and Health Survey(2015/16)	https://www.health.qld.gov.au/research-reports/population-health/preventive/data/preventive-health-surveys/results/regional
Kickstart CQ website (current)	http://www.kickstartcq.com.au/
North Rockhampton new four lane boat ramp (2016)	http://www.rockhamptonregion.qld.gov.au/AboutCouncil/News-and-announcements/Latest-News/Rockhampton-Boaties-to-benefit-from-30-million-infrastructure-boost
Rockhampton Recreational Fishing Development Strategy (2016)	http://www.rockhamptonregion.qld.gov.au/CommunityEvents/Regional-Voice/Current-Engagements/Rockhampton-Recreational-Fishing-Development-Strategy
Smart Regional Centre Strategy (2016)	http://www.rockhamptonregion.qld.gov.au/ForBusiness/SmartRegionalCentreStrategy
Lakes Creek Road Landfill (2015)	http://www.rockhamptonregion.qld.gov.au/About-Council/News-and-announcements/Latest-News/New-waste-disposal-option-gives-longer-life-to-landfill

**NOTICE OF MOTION –
COUNCILLOR TONY WILLIAMS -
MASTER PLANNING AN INTEGRATED
SPORT AND RECREATION PRECINCT -
THE COMMON**

**A1-1. RRC - Precinct location and land
tenure**

Meeting Date: 8 August 2017

Attachment No: 3

Revitalising Rocky's Heart - Precinct location and land tenure within the locality of 'The Common' (opposite the Rockhampton CBD)



A4 Page scale at 1: 50,939.57
Printed from GeoCortex on 27/01/2017



Legend

- State land
- Private land
- Unincorporated State land
- Major Road
- Major Local Road
- Local Road
- Access Road
- Private Road
- Unincorporated Road

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**NOTICE OF MOTION –
COUNCILLOR TONY WILLIAMS -
MASTER PLANNING AN INTEGRATED
SPORT AND RECREATION PRECINCT -
THE COMMON**

**A1-2. RRC - Current site usage and
proximity to emerging development
opportunities**

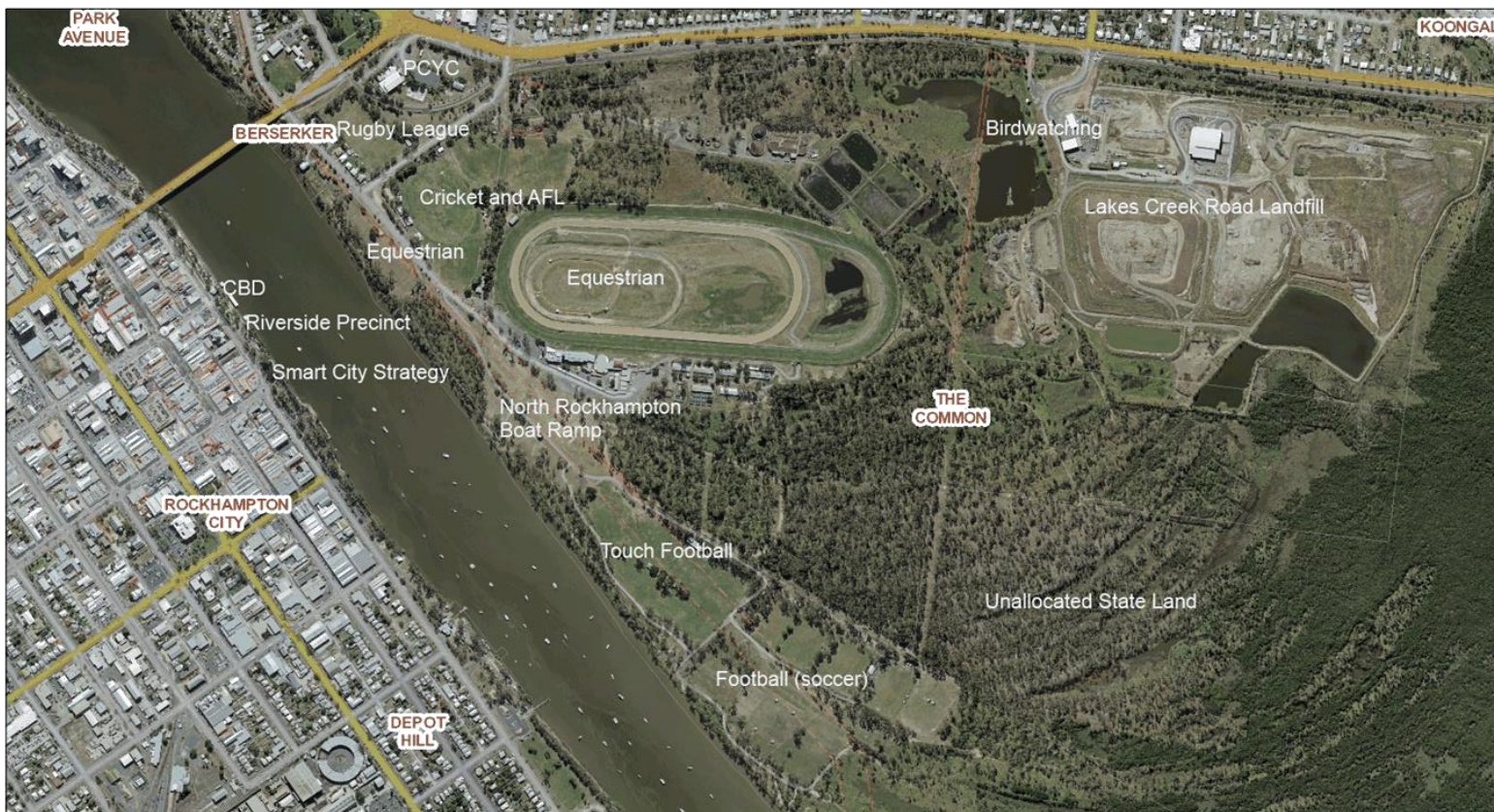
Meeting Date: 8 August 2017

Attachment No: 4

Revitalising Rocky's Heart - Current site usage and proximity to emerging development opportunities



A4 Page scale at 1: 12,054.07
Printed from GeoCortex on 27/01/2017



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**NOTICE OF MOTION –
COUNCILLOR TONY WILLIAMS -
MASTER PLANNING AN INTEGRATED
SPORT AND RECREATION PRECINCT -
THE COMMON**

A2. RRC - Participation Data

Meeting Date: 8 August 2017

Attachment No: 5



Revitalising Rocky's Heart - Supporting data

CURRENT SPORTS PARTICIPATION AT THE PRECINCT

Based on current membership rates for the key sporting organisations leasing Council facilities within the locality of 'The Common', the Precinct supports more than 9,360 participants in organised sport (see Table 1). Major events and activities regularly boost these numbers, providing an influx of an additional 500 people per event plus spectators (for a total of more than 15,000 individual participants using the site per year). Events include but are not limited to touch football carnivals, cricket carnivals and Oz tag games.

Careful planning of the site will increase its ability to cater for local sporting competitions, major events and activities and therefore lead to more opportunities for our community to become more active through organised sport.

Table 1. Current memberships rates for sporting organisations that lease Council facilities at the Precinct

Sport	Participation*	Facility usage (days/times)
Rockhampton Football/ Football Central Queensland	4,300	Training: • Monday – Thursday nights Competition: • Saturdays (dependent on draw)
Rockhampton Touch Football Association	3,300	Training: • Tuesday 4:30pm – 8:00pm • Wednesday 4:15 – 5:30pm • Thursday 4:30pm – 5:30pm • Saturday and Sundays (Season 1) various age groups hold development training at different times over both days. Plus frequent use for affiliate and/ or regional rep training. Competition: • Monday 5:45pm – 9:30pm • Tuesday 4:00pm – 6:00pm Wednesday 5:45pm – 9:30pm • Friday 5:00pm – 8:00pm • Saturdays (Season 1) no junior fixtures • Saturdays (Season 2) 8:00am – 12:30pm Junior fixtures
Panthers AFL	200	Training: • Monday 6:00pm – 8:30pm • Tuesday & Thursday 5:00pm – 8:30pm Competition: • Friday 5:00pm – 8:30pm • Saturday 7:00am – 9:00pm (dependent on draw)
Rockhampton Cricket Inc	860	Competition: • Thursday to Sunday (dependent on draw)
Fitzroy River Pony Club	40	Various competitions and rallies are held throughout the year on weekends
Norths Rugby League	410	Training: • Monday to Friday 4pm – 8:30pm Competition: • Dependent on draw
Rockhampton PCYC	625 attendances per week**	Provides services 7 days per week
Totals	9,360	Participants in organised sport

* Current participation includes junior and senior club membership as at December 2016.

** Not included in participation rate total.



ENHANCING ACTIVE RECREATION OPPORTUNITIES

Recent state based studies demonstrate strong demand for a range of non-sport activities. With nearly two in three Queenslanders identifying as high frequency participants (undertaking some form of sport, exercise and recreation at least once a week), survey results show that there are a range of popular and regular activities which Queenslanders tend to favour (see Table 2). Master planning of the Precinct would significantly enhance the ability to provide facilities available to support high participation activities including walking, running, bushwalking and leisure cycling.

Table 2. Popular and high frequency exercise and recreation activities across Queensland

Activity	Participation for most popular activities*	Participation for high frequency activities*
Walking	63%	57%
Running/jogging	18%	13%
Bushwalking	14%	5%
Leisure cycling	9%	5%

* [Active Queensland Survey](#): National Parks, Sport and Racing - Queensland Sport, Exercise and Recreation Survey 2015.

Survey data indicates that a large majority of participants participate in at least one activity which has no involvement with a club. Integrating and revitalising facilities at the sport and recreation Precinct will create new opportunities for active recreation which are free to use, readily accessible to the Rockhampton community and connected to the CBD and residential areas through active transport networks.

SITE VISITATION AND TRAFFIC MOVEMENT

The Precinct already supports significant site visitation and traffic movement. Indicative figures show that regular Saturday morning sport brings around 3,500 visitors to the site for touch football and soccer alone. From late August to late September, there is an overlap in the competition schedule for these sports, doubling Saturday morning visitors to over 7,000 people and more than 3,000 cars (see Table 3). Major touch football competitions can also see in excess of 5,000 visitors and 2,500 cars accessing the site.

New developments including the North Rockhampton boat ramp project and land based fishing platforms will increase the demand on supporting facilities at the sport and recreation Precinct. Master planning will facilitate better planning and decision making through an integrated approach that appropriately considers sport and recreation opportunities as well as site access and parking, pathways, flood mitigation and drainage.

Table 3. Indicative site visitation and traffic movements at the Precinct

Activity	Peak visitors	Peak traffic
Touch football	3,500 - Saturday morning 5,000 - major competitions	1,500 - Saturday morning 2,500 - competitions
Football (soccer)	3,500 - Saturday morning	1,500 - Saturday morning
Boat ramp (projected)	1,000 - weekends	100 - weekends
Recreation (projected)	2,000 - weekends	1,000 - weekends

* Indicative figures, based on club membership and event attendance as at December 2016.

**NOTICE OF MOTION –
COUNCILLOR TONY WILLIAMS -
MASTER PLANNING AN INTEGRATED
SPORT AND RECREATION PRECINCT -
THE COMMON**

A6. RRC - Project cost estimate

Meeting Date: 8 August 2017

Attachment No: 6



PROJECT COST ESTIMATE					
Project name:	Revitalising Rocky's Heart - Master Planning an Integrated Sport and Recreation Precinct				
Description:	Develop an integrated five year sport and recreation precinct master plan for the collection of reserves and facilities located within the locality of 'The Common' (opposite the Rockhampton CBD on the northern bank of the Fitzroy River)				
Project component	Rate/hour	Cash (GST exc)	In-kind Council Stakeholders		
Consultant fees including: <ul style="list-style-type: none"> - Advanced needs analysis - Usage and facility audit - Community and stakeholder engagement - Concept planning and design and - A prioritised five year sport and recreation infrastructure development plan 		\$ 90,000			
Consultation, advertising and printing costs including: <ul style="list-style-type: none"> - social media advertising - radio advertising - consultation event costs - printing of banner signs and maps for consultation - printing of master plan 		\$ 10,000			
Council salary and wages (ineligible costs) including: <ul style="list-style-type: none"> - project management - procurement - administration - media and communications - consultation including attendance at meetings 	\$ 75		\$ 19,500		
Stakeholder salary and wages (ineligible costs) including: <ul style="list-style-type: none"> - travel time and attendance at interviews and meetings - consideration and input to the master plan - based on 12 key stakeholder groups at 20 hours each plus 20 other stakeholder groups at an average of 5 hours each - stakeholder input includes volunteer, government representatives and paid administrators - for simplicity, hourly rates are based on the Australian Bureau of Statistics estimates for the replacement cost of volunteers* 	\$ 31			\$ 10,540	
SUB-TOTAL			\$ 100,000	\$ 19,500	\$ 10,540
TOTAL Cash	\$ 100,000				
TOTAL Cash & In Kind	\$ 130,040				

* Estimates for replacement cost of volunteers as per Australian Government Department of Infrastructure and Regional Development FAQ references (2016)

13 QUESTIONS ON NOTICE

Nil

14 URGENT BUSINESS/QUESTIONS

Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.

15 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

RECOMMENDATION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

16.1 Events 2018

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

16.2 Acquisition of Easement for Access Purposes over Lot 21 on CP LN594, L2 Salsbury Road, Stanwell required for Mt Morgan Radio Tower Transmission Site

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

16.3 Audit and BI Committee Replacement Member

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

16 CONFIDENTIAL REPORTS

16.1 EVENTS 2018

File No: 6097

Attachments: Nil

Authorising Officer: Scott Waters - General Manager Regional Development and Aviation

Author: Chris Ireland - Manager Regional Development and Promotions

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

The purpose of this report is to outline a possible event in the 2018/19 financial year.

16.2 ACQUISITION OF EASEMENT FOR ACCESS PURPOSES OVER LOT 21 ON CP LN594, L2 SALSBURY ROAD, STANWELL REQUIRED FOR MT MORGAN RADIO TOWER TRANSMISSION SITE**File No:** 12022**Attachments:**

1. Attachment 1 - Easement H on SP285351
2. Aerial Map showing proposed Easement and Tower Site

Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Drew Stevenson - Manager Corporate and Technology Services**Author:** Kellie Anderson - Coordinator Property and Insurance

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

This report seeks Council's approval to compulsorily acquire a portion of land at Lot 21 CPLN594 for an easement required for lawful access to the proposed Mount Morgan Radio Transmission Site.

16.3 AUDIT AND BI COMMITTEE REPLACEMENT MEMBER**File No:** 5207**Attachments:**

1. Audit Committee-Better Practice Guide
2. Application Letter & CV
3. Memberships-1
4. Memberships-2
5. Memberships-3
6. Referees

Authorising Officer: Evan Pardon - Chief Executive Officer**Author:** John Wallace - Chief Audit Executive

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

A recommendation for the replacement of the vacant 3rd Independent Audit & BI Committee member is being put to Council for deliberation and approval. It is best practice to have an audit committee consisting of a majority of external independent members (three in this case).

Responsibilities of the Audit & BI Committee include monitoring the effectiveness of-

- 1. The risk management and internal control framework*
- 2. The corporate risk management system/risks*
- 3. Key governance processes*
- 4. Asset management*

Results of the recruitment panel's assessment of applicants through public advertising are indicated below.

17 CLOSURE OF MEETING