



ORDINARY MEETING

MINUTES

26 APRIL 2017

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING.....	1
2	PRESENT	1
3	APOLOGIES AND LEAVE OF ABSENCE	1
4	CONFIRMATION OF MINUTES OF PREVIOUS MEETING.....	1
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA	2
6	BUSINESS OUTSTANDING.....	3
	NIL	3
7	PUBLIC FORUMS/DEPUTATIONS	4
	NIL	4
8	PRESENTATION OF PETITIONS.....	5
	NIL	5
9	COMMITTEE REPORTS.....	6
9.1	INFRASTRUCTURE COMMITTEE MEETING - 18 APRIL 2017.....	6
9.2	COMMUNITY SERVICES COMMITTEE MEETING - 19 APRIL 2017	10
9.3	PARKS, RECREATION AND SPORT COMMITTEE MEETING - 19 APRIL 2017	17
10	COUNCILLOR/DELEGATE REPORTS	29
	NIL	29
11	OFFICERS' REPORTS	30
11.1	SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED 31 MARCH 2017	30
11.2	CORPORATE SERVICES DEPARTMENT - MONTHLY OPERATIONAL REPORT MARCH 2017.....	31
11.3	COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER	32
11.4	COUNCIL DELEGATIONS TO MAYOR	33
11.5	SOUTH ROCKHAMPTON FLOOD LEVEE PROJECT	34
12	NOTICES OF MOTION	36
	NIL	36
13	QUESTIONS ON NOTICE	37
	NIL	37
14	URGENT BUSINESS\QUESTIONS	38

14.1	TOURISM MARKETING FUNDS	38
15	CLOSED SESSION	39
16.1	LEGAL MATTERS AS AT 31 MARCH 2017	39
16.2	RECRUITMENT - SENIOR EXECUTIVE EMPLOYEE	39
16.3	KERSHAW GARDENS REDEVELOPMENT TENDER 12446	39
16.4	KERSHAW GARDENS REDEVELOPMENT - CIVIL WORKS TENDER 12447	39
16.5	PROPOSAL TO ENGAGE VILLAGE WELL TO PROVIDE CBD REVITALISATION PLACEMAKING SERVICES	39
16	CONFIDENTIAL REPORTS.....	42
16.1	LEGAL MATTERS AS AT 31 MARCH 2017	42
16.2	RECRUITMENT - SENIOR EXECUTIVE EMPLOYEE	43
16.3	KERSHAW GARDENS REDEVELOPMENT TENDER 12446	44
16.4	KERSHAW GARDENS REDEVELOPMENT - CIVIL WORKS TENDER 12447	45
16.5	PROPOSAL TO ENGAGE VILLAGE WELL TO PROVIDE CBD REVITALISATION PLACEMAKING SERVICES	46
17	CLOSURE OF MEETING.....	48

**REPORT OF THE ORDINARY MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON WEDNESDAY, 26 APRIL 2017 COMMENCING AT 9.06AM**

1 OPENING**2 PRESENT**

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor R A Swadling
Councillor N K Fisher
Councillor A P Williams
Councillor C E Smith
Councillor C R Rutherford
Councillor M D Wickerson
Councillor S J Schwarten

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Cheesman – Deputy Chief Executive Officer
Mr M Rowe – General Manager Community Services
Mr P Kofod – General Manager Regional Services
Mr S Waters – General Manager Regional Development and Aviation
Ms T Sweeney – Manager Workforce and Strategy
Mr D Stevenson – Manager Corporate and Technology Services
Mr A Russell – Senior Executive Strategic Projects
Mr R Truscott – Coordinator Strategic Planning
Mr D Morrison – Executive Coordinator to the Mayor
Mr M Mansfield – Supervisor Media and Engagement
Mr W Clark – Community Engagement Officer
Ms E Brodel – Media Officer
Ms J O'Neill – Marketing Officer
Ms L Leeder – Senior Governance Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE**4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING****COUNCIL RESOLUTION**

THAT the minutes of the Ordinary Meeting held on 11 April 2017 be taken as read and adopted as a correct record.

Moved by: Councillor Smith
Seconded by: Councillor Rutherford

MOTION CARRIED

**5 DECLARATIONS OF INTEREST IN MATTERS ON THE
AGENDA**

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 COMMITTEE REPORTS

9:08AM

In accordance with s173(2) of the Local Government Act 2009, Councillor Swadling disclosed a conflict of interest in the Parks Recreation and Sport Committee meeting in respect of Item 9.3.10 – Request for Renewal of Four (4) Trustee Leases in particular the Lions Club of Rockhampton Mt Archer Inc due to her membership at the Club. The Councillor considered her position and will leave the meeting when the matter is discussed.

9.1 INFRASTRUCTURE COMMITTEE MEETING - 18 APRIL 2017

COUNCIL RESOLUTION

THAT the Minutes of the Infrastructure Committee meeting, held on 18 April 2017 as circulated, be received and that the recommendations contained within these minutes be adopted, with an amendment to Item 9.1.2 Blackspot Funding Programme.

Moved by: Councillor Williams
Seconded by: Councillor Schwarten

MOTION CARRIED

(Note: The complete minutes are contained in the separate Minutes document)

Recommendation of the Infrastructure Committee, 18 April 2017**9.1.1 BUSINESS OUTSTANDING TABLE - INFRASTRUCTURE COMMITTEE**

File No: 10097
Attachments: 1. Business Outstanding Table
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Infrastructure Committee is presented for Councillors' information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Infrastructure Committee be received.

Recommendation of the Infrastructure Committee, 18 April 2017**9.1.2 BLACKSPOT FUNDING PROGRAMME**

File No: 5252

Attachments:

1. AlmaSt_St StanleySt_Design
2. DenhamSt_CampbellSt_Design
3. DerbySt_EastSt_Design

Authorising Officer: Martin Crow - Manager Engineering Services
Peter Kofod - General Manager Regional Services

Author: Stuart Harvey - Coordinator Strategic Infrastructure

SUMMARY

The following is a report containing the procedures and rationale behind the Blackspot Program submissions made over the last few years. The intent of this document is to highlight the process followed and the treatments applied to Blackspots in the region. The report will also detail the projects submitted for the 2017-18 Blackspot Round.

COMMITTEE RECOMMENDATION

1. THAT Council receive this report on the Blackspot Funding process.
2. THAT a workshop on rationale and processes for future applications be held.

Recommendation of the Infrastructure Committee, 18 April 2017**9.1.3 ROCKHAMPTON HOSPITAL CAR PARK**

File No: 5252

Attachments:

1. North Street Option 1
2. North Street Option 2

Authorising Officer: Martin Crow - Manager Engineering Services
Peter Kofod - General Manager Regional Services

Author: Stuart Harvey - Coordinator Strategic Infrastructure

SUMMARY

Queensland Health has given financial approval for the design and construction a multi-storey parking facility at the Rockhampton Base Hospital. This report provides an update of Queensland Health's current proposal, since their last meeting with Councillors, for the Infrastructure Committee's information.

COMMITTEE RECOMMENDATION

THAT Council does not endorse either of the proposed options and that the Central Queensland Hospital and Health Service further consider the outcomes of the traffic impact assessment, and that the Hospital develops a proposal and undertake appropriate community consultation in accordance with Council's Community Consultation Policy.

9.2 COMMUNITY SERVICES COMMITTEE MEETING - 19 APRIL 2017**9:13AM**

In accordance with s173(2) of the Local Government Act 2009, Councillor Rutherford disclosed a conflict of interest in respect of Item 9.2.5 – Community Assistance Program in particular the requests from Victoria Park Gymnastic & Trampoline Club Inc due to participation in the club, the Councillor considered her position, and will leave the meeting when these items are discussed.

9:14AM

In accordance with s173(2) of the Local Government Act 2009, Mayor Strelow disclosed a conflict of interest in respect of Item 9.2.4 – Rockhampton Art Gallery Philanthropy Board Terms of Reference due to her involvement on the board, the Mayor considered her position and will leave the meeting when this item is discussed.

COUNCIL RESOLUTION

THAT the Minutes of the Community Services Committee meeting, held on 19 April 2017 as circulated, be received and that the recommendations contained within these minutes be adopted, excluding Item 9.2.4 – Rockhampton Art Gallery Philanthropy Board Terms of Reference; and Item 9.2.5 – Community Assistance Program.

Moved by: Councillor Swadling

Seconded by: Councillor Williams

MOTION CARRIED

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Community Services Committee, 19 April 2017**9.2.1 COMMUNITIES AND FACILITIES MONTHLY OPERATIONAL REPORT**

File No: 1464
Attachments: 1. Monthly Operations Report - Communities and Facilities
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Cheryl Haughton - Manager Communities and Facilities

SUMMARY

This report provides information on the activities of the Communities and Facilities section for March 2017.

COMMITTEE RECOMMENDATION

THAT the Monthly Operational Report on the activities of the Communities and Facilities section for March 2017 be received.

Recommendation of the Community Services Committee, 19 April 2017**9.2.2 ARTS AND HERITAGE MONTHLY OPERATIONS REPORT FOR MARCH 2017**

File No: 1464
Attachments: 1. Arts and Heritage Monthly Operations Report for March 2017
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Peter Owens - Manager Arts and Heritage

SUMMARY

The report provides information on the programs and activities of the Arts and Heritage section for March 2017.

COMMITTEE RECOMMENDATION

THAT the Arts and Heritage Monthly Operations Report for March 2017 be received.

Recommendation of the Community Services Committee, 19 April 2017**9.2.3 LEASE TO ROCKHAMPTON CATTLE CLUB INC AT ROCKHAMPTON SHOWGROUNDS**

File No: 8763
Attachments: 1. Rockhampton Cattle Club Sketch Plan
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Peter Owens - Manager Arts and Heritage

SUMMARY

A trustee permit between Council and the Rockhampton Cattle Club Inc. for a parcel of land and associated building, wholly contained within the Rockhampton Showgrounds, has now expired and a Council resolution is required to issue the club with a new trustee lease over the property.

COMMITTEE RECOMMENDATION

THAT Council Officers review the actions that were taken when Council assumed ownership and trusteeship of the Showgrounds and review the rationale for those actions.

Recommendation of the Community Services Committee, 19 April 2017

9:16AM Mayor Strelow left the meeting and Councillor Rutherford assumed the Chair

9.2.4 ROCKHAMPTON ART GALLERY PHILANTHROPY BOARD TERMS OF REFERENCE

File No: 465
Attachments: 1. Rockhampton Art Gallery Philanthropy Board Terms of Reference
Authorising Officer: Peter Owens - Manager Arts and Heritage
Michael Rowe - General Manager Community Services
Author: Bianca Acimovic - Gallery Director
Peter Owens - Manager Arts and Heritage

SUMMARY

A Terms of Reference document for the Rockhampton Art Gallery Philanthropy Board is presented for Council's endorsement.

COUNCIL RESOLUTION

THAT

1. Council endorse the Rockhampton Art Gallery Philanthropy Board Terms of Reference.
2. Council appoints those individuals to the membership of the Rockhampton Art Gallery Philanthropy Board as detailed in the report.

Moved by: Councillor Swadling

Seconded by: Councillor Williams

MOTION CARRIED

Recommendation of the Community Services Committee, 19 April 2017

9:16AM Mayor Strelow returned to the meeting and resumed the Chair

9:16AM Councillor Rutherford left the meeting

9.2.5 COMMUNITY ASSISTANCE PROGRAM

File No: 12535
Attachments: 1. CAP Assessment Round 3
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Cheryl Haughton - Manager Communities and Facilities

SUMMARY

Twenty four applications for funding were received for the third round of the Community Assistance Program for the current financial year. The applications have been assessed and recommendations for funding are presented for Council consideration.

COUNCIL RESOLUTION

THAT Council approves the allocation of funding from the Community Assistance Program for the following:

Applicant	Purpose of Grant/Sponsorship	Amount
AM Media Consultants T/A Special Children's Christmas Parties	2017 CQ Special Children's Christmas Party	\$2,000.00
Australian Barrel Horse Association	Updating Club Equipment	\$1,251.05
Black Dog Ball Inc	The Black Dog Ball 2017 (7 October 2017)	\$1,000.00
Capricorn Film Festival	Capfilmfest on the road	\$1,000.00
Capricornia Silver Band Inc	Roof restoration, insulation installation and repairs of accumulated water damage	\$10,000.00
CQ Convoy Inc	CQ Convoy	\$2,000.00
Glenmore Bulls AFL Club Inc	Lighting Upgrade – Stenlake Park	\$20,000.00
Gracemere Bowls Club Inc	Clubhouse Air Conditioning	\$5,000.00
Ridgeland's and District Sporting and Agricultural Inc.	Ridgeland's Show 2017	\$2,500.00
Rockhampton Bowls Club Inc	Air Conditioning of the RBC Upstairs Room and Lounge	\$5,580.00
Rockhampton Hockey Association Inc.	Queensland U/15 Boys Hockey State Championships	\$3,000.00

Applicant	Purpose of Grant/Sponsorship	Amount
Victoria Park Gymnastics & Trampoline Club Inc.	Installation of Industrial Fan to Improve Ventilation	\$8,740.00
Victoria Park Gymnastics & Trampoline Club Inc.	Equipment Upgrade for State Championships	\$1,500.00
Rockhampton Seniors Citizen's Club	Vinyl	\$500.00
Rockhampton Tennis Association	Town and Country May Day Tennis Doubles Team Carnival	\$1,500.00
Rocky Barra Bounty (managed by Info Fish Australia)	2017 Rocky Barra Bounty	\$3,000.00
St Paul's Cathedral Parish	Memorial Window Restoration	\$10,000.00
TEDxRockhampton (CQ Forward Thinkers)	TEDxRockhampton 2017	\$500.00
There4U (for Headspace Rockhampton)	Community Organisation Support - (Annual Headspace Rockhampton Gala Ball)	\$1,000.00
Women That Fish Barra Classic (Suntag Australia Inc)	Women That Fish Barra Classic 2017	\$640.00
TOTAL		\$70,471.05

Moved by: Councillor Swadling

Seconded by: Councillor Fisher

MOTION CARRIED

9:18AM Councillor Rutherford returned to the meeting

9.3 PARKS, RECREATION AND SPORT COMMITTEE MEETING - 19 APRIL 2017**9:18AM**

In accordance with s173(2) of the Local Government Act 2009, Councillor Swadling disclosed a conflict of interest in respect of Item 9.3.10 – Request for Renewal of Four (4) Trustee Leases in particular the Lions Club of Rockhampton Mt Archer Inc. due to her membership at the Club. The Councillor considered her position and will leave the meeting when the matter is discussed.

COUNCIL RESOLUTION

THAT the Minutes of the Parks, Recreation and Sport Committee meeting, held on 19 April 2017 as circulated, be received and that the recommendations contained within these minutes be adopted, excluding Item 9.3.10 – Request for Renewal of Four (4) Trustee Leases.

Moved by: Councillor Rutherford

Seconded by: Councillor Smith

MOTION CARRIED

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Parks, Recreation and Sport Committee, 19 April 2017**9.3.1 BUSINESS OUTSTANDING TABLE FOR PARKS, RECREATION AND SPORT COMMITTEE**

File No: 10097
Attachments: 1. Business Outstanding Table
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Parks, Recreation and Sport Committee is presented for Councillors' information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Parks, Recreation and Sport Committee be received.

Recommendation of the Parks, Recreation and Sport Committee, 19 April 2017**9.3.2 PARKS AND OPEN SPACE OPERATIONS REPORT - MARCH 2017**

File No: 1464
Attachments: 1. Parks and Open Space Operations Report -
March 2017
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Margaret Barrett - Manager Parks

SUMMARY

This report provides information on the activities and services of Parks and Open Space Section for the month of March 2017.

COMMITTEE RECOMMENDATION

THAT the report on the activities and services of Parks and Open Space Section for March 2017 be received.

Recommendation of the Parks, Recreation and Sport Committee, 19 April 2017**9.3.3 SPRINGERS LAGOON GRACEMERE**

File No: 2051

Attachments: 1. Site Map
2. Site Assessment Photos

Authorising Officer: Margaret Barrett - Manager Parks
Michael Rowe - General Manager Community Services

Author: Christine Bell - Parks Planning and Land Management Officer

SUMMARY

In December 2016, Council requested that Springers Lagoon be included in the regular Parks maintenance program and that the condition and potential use of the Reserve be further investigated. This report provides an overview of the current situation and provides a range of potential options for ongoing management and maintenance of Springers Lagoon.

COMMITTEE RECOMMENDATION

THAT Council stabilises the area and enhances the site as a nature-based recreation area as outlined in option 3 of the report as the management and maintenance plan for Springers Lagoon, with consideration to be given to a road closure limiting access through the area.

Recommendation of the Parks, Recreation and Sport Committee, 19 April 2017**9.3.4 REVEGETATION PROJECTS****File No:** 2488**Attachments:**

1. Summary list of recommended sites and area
2. Moores Creek - Sites 1-7
3. Frenchmans Creek - Sites 1 - 23
4. Thozet Creek - Sites 1 - 3
5. Yeppen Lagoon sites

Authorising Officer: Margaret Barrett - Manager Parks
Michael Rowe - General Manager Community Services**Author:** Peter Cluff - Coordinator Parks Operations

SUMMARY

Council has requested a report identifying suitable Council maintained land for revegetation projects. This report addresses that request and provides information and recommendations on sites suitable for revegetation works

COMMITTEE RECOMMENDATION

THAT Council approve the criteria for selection of sites and the recommended revegetation sites as outlined in the report.

Recommendation of the Parks, Recreation and Sport Committee, 19 April 2017**9.3.5 WORKS IN PARKS AND PUBLIC AREAS (INCLUDING "ADOPT A PARK")**

File No: 11979

Attachments:

1. Application Form - DRAFT
2. Standard Conditions - DRAFT

Authorising Officer: Michael Rowe - General Manager Community Services

Author: Vincent Morrice - Coordinator Park and Visitor Services
Margaret Barrett - Manager Parks

SUMMARY

Council is seeking to establish an open and transparent framework which will allow it to deal fairly and consistently with requests from individuals or organisations wishing to make contributions through activities on public land. This report discusses the issues and suggests an approach which might be used to address these requests.

COMMITTEE RECOMMENDATION

THAT Council:

1. Approve the introduction of the activities outlined in the report; and
2. Approve the use of the form and agreement as outlined subject to amendment of reporting period.

Recommendation of the Parks, Recreation and Sport Committee, 19 April 2017**9.3.6 FEEDING OF WILDLIFE: ROCKHAMPTON BOTANIC GARDENS**

File No: 11979
Attachments: 1. Information Signage
Authorising Officer: Margaret Barrett - Manager Parks
Michael Rowe - General Manager Community Services
Author: Vincent Morrice - Coordinator Park and Visitor Services

SUMMARY

This report considers the legislative framework and other information available regarding the feeding of wildlife at Rockhampton Botanic Gardens.

COMMITTEE RECOMMENDATION

THAT the report be received.

Recommendation of the Parks, Recreation and Sport Committee, 19 April 2017**9.3.7 REQUEST FOR EXTENSION OF LEASED AREA FOR ROCKHAMPTON TOUCH FOOTBALL ASSOCIATION, REANEY STREET**

File No:	3718
Attachments:	1. Request from Rockhampton Touch Football Association for an extension to its leased area
Authorising Officer:	Margaret Barrett - Manager Parks Michael Rowe - General Manager Community Services
Author:	Sophia Czarkowski - Sports and Education Supervisor
Previous Items:	9.5.3 - Freehold Lease and Trustee Lease renewals for Parks until 30 June 2018 - Parks, Recreation and Sport Committee - 22 Jun 2016 12.30 pm 11.4 - Fees associated with registration of leases, licence and permits for Parks - Ordinary Council - 27 Sep 2016 9.00 am

SUMMARY

Rockhampton Touch Football Association holds a Freehold Lease and Freehold Licence over Cyril Connell Fields at Reaney Street, The Common (Lot 2 RP613517). The Association is seeking an extension to its Freehold Lease area for the purposes of completing a building extension.

COMMITTEE RECOMMENDATION

THAT Council accede to Rockhampton Touch Football Association's request to increase its Freehold Leased area by approximately 10.3m² to cater for an extension to its building.

Recommendation of the Parks, Recreation and Sport Committee, 19 April 2017**9.3.8 REQUEST FOR EXTENSION TO LEASED AREA FOR ROCKHAMPTON AND DISTRICT MOTOCROSS CLUB INC, 370 SIX MILE ROAD**

File No:	7456
Attachments:	<ol style="list-style-type: none">1. Email from RAD Motocross re Request for extension to increase leased area2. Map identifying current leased area, fenced area and proposed leased area for the Club3. Report to Council - Request for permanent closure of Six Mile Reserve4. Report to Council - Outcome of community consultation on Six Mile Reserve
Authorising Officer:	Margaret Barrett - Manager Parks Michael Rowe - General Manager Community Services
Author:	Sophia Czarkowski - Sports and Education Supervisor
Previous Items:	9.5.3 - Freehold Lease and Trustee Lease renewals for Parks until 30 June 2018 - Parks, Recreation and Sport Committee - 22 Jun 2016 12.30 pm

SUMMARY

Rockhampton and District Motocross Club Inc hold an expired Trustee Lease over part of the Six Mile Reserve (Lot 139 LN2098) and is seeking an extension to its leased area.

COMMITTEE RECOMMENDATION

THAT Council agree to extend the Trustee Leased area to include the Rockhampton and District Motocross Club's entire fenced area to ensure it has tenure over the entire track to meet licencing requirements.

Recommendation of the Parks, Recreation and Sport Committee, 19 April 2017**9.3.9 REQUEST FROM ATHELSTANE TENNIS CLUB REGARDING RETENTION OF EXISTING TOILET BLOCK****File No: 5488****Attachments:**

1. Letter from Athelstane Tennis Club requesting to retain old amenities block
2. Map identifying location of amenities
3. Site layout indicating position of new toilet block
4. Photo identifying location of new toilet block
5. Photos of old amenities block
6. Copy of report to Parks and Recreation Committee - Request to amend lease boundaries - Athelstane Tennis Club and Rockhampton Mallet Sports Club

**Authorising Officer: Margaret Barrett - Manager Parks
Michael Rowe - General Manager Community Services****Author: Sophia Czarkowski - Sports and Education Supervisor**

SUMMARY

On 4 August 2015, the Parks and Recreation Committee considered a report to amend the Leased area of Athelstane Tennis Club Inc and Rockhampton Mallet Sports Club to accommodate a new toilet block to be built and maintained by Athelstane Tennis Club. Part of the condition of approval by the Committee was that Athelstane Tennis Club be responsible for the demolition of the existing amenities block and all associated permits. Athelstane Tennis Club has subsequently requested to retain the old amenities block.

COMMITTEE RECOMMENDATION

THAT Council accedes to the request from the Athelstane Tennis Club to retain the old amenities block, providing the Club agrees to incur survey and lease costs as outlined in the report.

Recommendation of the Parks, Recreation and Sport Committee, 19 April 2017

9:25AM Councillor Swadling left the meeting

9.3.10 REQUEST FOR RENEWAL OF FOUR (4) TRUSTEE LEASES

File No: 374
Attachments: Nil
Authorising Officer: Margaret Barrett - Manager Parks
Michael Rowe - General Manager Community Services
Author: Sophia Czarkowski - Sports and Education Supervisor
Previous Items: 9.5.3 - Freehold Lease and Trustee Lease renewals for Parks until 30 June 2018 - Parks, Recreation and Sport Committee - 22 Jun 2016 12.30 pm

SUMMARY

In accordance with Section 236(1)(c)(iii) of the Local Government Regulation 2012 (Qld) a Council resolution is sought for the renewal of the following Trustee Leases:

- *Lions Club of Rockhampton Mt Archer Inc;*
- *Gracemere Mens Shed Inc;*
- *The Rockhampton Bridge Club Inc; and*
- *Fitzroy Gracemere Rugby League Club Inc.*

COUNCIL RESOLUTION

THAT:

1. Pursuant to Section 236(1)(c)(iii) of the *Local Government Regulation 2012 (Qld)* Council approve the renewal of the Trustee Leases as identified in the report; and
2. Council authorises the Chief Executive Officer (Sports and Education Supervisor) to negotiate the terms and conditions of the agreements with the organisations listed in the report in preparation for execution by the delegated officer.

Moved by: Councillor Rutherford

Seconded by: Councillor Smith

MOTION CARRIED

9:26AM Councillor Swadling returned to the meeting

Recommendation of the Parks, Recreation and Sport Committee, 19 April 2017**9.3.11 REQUEST FOR WAIVING OF GENERAL ENTRY FEES FOR PUBLIC SWIMMING POOLS ON 27 MAY 2017 IN RESPONSE TO THE 50TH ANNIVERSARY OF THE 1967 REFERENDUM**

File No: 349
Attachments: 1. Email request to Mayor to waive entry fees
Authorising Officer: Margaret Barrett - Manager Parks
Michael Rowe - General Manager Community Services
Author: Sophia Czarkowski - Sports and Education Supervisor

SUMMARY

It has been requested that Council consider waiving all entry fees for its public swimming pools on 27 May 2017 in recognition of the 50th anniversary of the 1967 referendum.

COMMITTEE RECOMMENDATION

THAT Council waive the general entry fee to the 2nd World War Memorial Aquatic Centre on 27 May 2017 in recognition of the 50th anniversary of the 1967 Referendum.

10 COUNCILLOR/DELEGATE REPORTS

Nil

11 OFFICERS' REPORTS

11.1 SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED 31 MARCH 2017

File No: 8148

Attachments:

1. Income Statement- March 2017
2. Key Indicator Graphs- March 2017

Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer

Author: Alicia Cutler - Manager Finance

SUMMARY

The Manager Finance presenting the Rockhampton Regional Council Summary Budget Management Report for the period ended 31 March 2017.

COUNCIL RESOLUTION

THAT the Rockhampton Regional Council Summary Budget Management Report for the period ended 31 March 2017 be 'received'.

Moved by: Councillor Swadling

Seconded by: Councillor Wickerson

MOTION CARRIED

**11.2 CORPORATE SERVICES DEPARTMENT - MONTHLY OPERATIONAL REPORT
MARCH 2017**

File No: 1392

Attachments:

1. Workforce & Strategy Monthly Report March 2017
2. CTS Monthly Report March 2017
3. Finance Monthly Report March 2017

Authorising Officer: Evan Pardon - Chief Executive Officer

Author: Ross Cheesman - Deputy Chief Executive Officer

SUMMARY

The monthly operations report for the Corporate Services department as at 31 March 2017 is presented for Councillor's information.

COUNCIL RESOLUTION

THAT the Corporate Services Departmental Operations Report as at 31 March 2017 be "received".

Moved by: Councillor Schwarten

Seconded by: Councillor Smith

MOTION CARRIED

11.3 COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER

File No:	4107
Attachments:	<ol style="list-style-type: none">1. Instrument of Delegation - Information Privacy Act 20092. Instrument of Delegation - Right to Information Act 20093. Instrument of Delegation - Waste Reduction and Recycling Act 2011
Authorising Officer:	Ross Cheesman - Deputy Chief Executive Officer
Author:	Tracy Sweeney - Manager Workforce and Strategy

SUMMARY

This report seeks Council's approval for delegations under State legislation to the position of Chief Executive Officer.

COUNCIL RESOLUTION

THAT:

1. Council resolves as per section 257 of the *Local Government Act 2009* to delegate to the Chief Executive Officer, the exercise of powers contained in schedule 1 of the Instruments attached to the report:
 1. *Right to Information Act 2009*;
 2. *Information Privacy Act 2009*; and
 3. *Waste Reduction and Recycling Act 2011*
2. These powers must be exercised subject to any limitations contained in schedule 2 of the Instruments of Delegation attached to the report.

Moved by: Councillor Schwarten

Seconded by: Councillor Smith

MOTION CARRIED

11.4 COUNCIL DELEGATIONS TO MAYOR

File No: 4107
Attachments: Nil
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Tracy Sweeney - Manager Workforce and Strategy

SUMMARY

This report seeks Council's approval for delegation under State legislation to the Mayor.

COUNCIL RESOLUTION

THAT Council resolves as per section 257 of the *Local Government Act 2009* to delegate to the Mayor the power to approve leave of the Chief Executive Officer in accordance with Clause 12 of the Chief Executive Officer's Contract of Employment.

Moved by: Councillor Schwarten
Seconded by: Councillor Smith

MOTION CARRIED

11.5 SOUTH ROCKHAMPTON FLOOD LEVEE PROJECT

File No: 1743
Attachments: 1. SRFL Community Engagement Reports
2. SRFL Feasibility Summary Report
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Angus Russell - Senior Executive Strategic Projects

SUMMARY

The report recommends that the South Rockhampton Flood Levee be endorsed by Council and that Council seek Federal and State Government funding for the project.

9:40AM

In accordance with s173(2) of the Local Government Act 2009, Councillor Swadling disclosed a perceived interest in respect of Item 11.5 South Rockhampton Flood Levee Project due to owning property in Depot Hill. The Councillor considered her position, will remain in the meeting and take part in the debate.

9:40AM

In accordance with s173(2) of the Local Government Act 2009, Mayor Strelow disclosed a perceived interest in respect of Item 11.5 South Rockhampton Flood Levee Project due to owning property in Depot Hill. The Councillor considered her position, will remain in the meeting and take part in the debate.

9:41AM

In accordance with s173(2) of the Local Government Act 2009, Councillor Williams disclosed a perceived interest in respect of Item 11.5 South Rockhampton Flood Levee Project due to a relative owning property in the Port Curtis area should the matter of compensation be discussed in the future. The Councillor considered his position, will remain in the meeting and take part in the debate.

COUNCIL RESOLUTION

THAT Council:

1. Endorse the South Rockhampton Flood Levee Project;
2. Notes the request by the Premier to the Prime Minister for funding for South Rockhampton Levee, and write to the Premier thanking her for her support for this vital project; and
3. Sets aside up to \$10 million as Council's contribution to the \$60 million project.

Moved by: Mayor Strelow
Seconded by: Councillor Wickerson

MOTION CARRIED UNANIMOUSLY

COUNCIL RESOLUTION

THAT Council seek funding:

1. For planning and feasibility study for a flood levee for the Rockhampton Airport as identified in the previous study; and
2. For planning and feasibility study of the remaining flood levee options for Splitters Creek as identified in previous studies.

Moved by: Councillor Fisher

Seconded by: Councillor Swadling

MOTION CARRIED

COUNCIL RESOLUTION

THAT Council seek funding as a matter of priority to finalise the detailed the design for North Rockhampton Flood Mitigation Stage 2.

Moved by: Councillor Williams

Seconded by: Councillor Swadling

MOTION CARRIED UNANIMOUSLY

10:00AM Mayor Strelow declared a 10 minute recess

10:14AM The meeting resumed

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor R A Swadling
Councillor N K Fisher
Councillor A P Williams
Councillor C E Smith
Councillor C R Rutherford
Councillor M D Wickerson
Councillor S J Schwarten

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Cheesman – Deputy Chief Executive Officer
Mr M Rowe – General Manager Community Services
Mr P Kofod – General Manager Regional Services
Mr S Waters – General Manager Regional Development and Aviation
Ms T Sweeney – Manager Workforce and Strategy
Mr D Stevenson – Manager Corporate and Technology Services
Mr A Russell – Senior Executive Strategic Projects
Mr R Truscott – Coordinator Strategic Planning
Mr D Morrison – Executive Coordinator to the Mayor
Mr M Mansfield – Supervisor Media and Engagement
Ms E Brodel – Media Officer
Ms J Curran – Community Engagement Officer
Ms L Leeder – Senior Governance Support Officer

12 NOTICES OF MOTION

Nil

13 QUESTIONS ON NOTICE

Nil

14 URGENT BUSINESS QUESTIONS

10:15AM Councillor Schwarten returned to the meeting

14.1 TOURISM MARKETING FUNDS

File No: 1731

Responsible Officer: Scott Waters – General Manager Regional Development and Aviation

SUMMARY

Councillor Fisher raised the matter of potential benefits of the Tourism and Marketing Campaign by the State Government to the Rockhampton Region.

COUNCIL RESOLUTION

THAT Council authorises the Mayor and Chief Executive Officer to discuss the mechanisms for the allocation of the State Government Tourism Marketing Funds for the Rockhampton Region with the Director General of the Department of Tourism, Events and Small Business.

Moved by: Councillor Fisher

Seconded by: Mayor Strelow

MOTION CARRIED

15 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

16.1 Legal Matters as at 31 March 2017

This report is considered confidential in accordance with section 275(1)(f), of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving the local government.

16.2 Recruitment - Senior Executive Employee

This report is considered confidential in accordance with section 275(1)(a), of the *Local Government Regulation 2012*, as it contains information relating to the appointment, dismissal or discipline of employees .

16.3 Kershaw Gardens Redevelopment Tender 12446

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

16.4 Kershaw Gardens Redevelopment - Civil Works Tender 12447

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

16.5 Proposal to engage Village Well to provide CBD Revitalisation Placemaking services

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

Moved by: Councillor Schwarten

Seconded by: Councillor Smith

MOTION CARRIED

COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

16.6 Economic Development Opportunities

This report is considered confidential in accordance with section 275(1)(e)(h), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it; AND other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Moved by: Mayor Strelow
Seconded by: Councillor Swadling
MOTION CARRIED

COUNCIL RESOLUTION

10:19AM

THAT pursuant to s7.11 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Councillor Swadling
Seconded by: Councillor Fisher
MOTION CARRIED

10:41AM

In accordance with s173(2) of the Local Government Act 2009, Councillor Drew Wickerson disclosed a conflict of interest in respect of Item 16.3 – Kershaw Gardens Redevelopment Tender 12446 and Item 16.4 Kershaw Gardens Redevelopment Civil Works Tender 12447, due to one of the directors of a tenderer being a contributor to his recent election campaign and left the meeting.

10:41AM

In accordance with s173(2) of the Local Government Act 2009, Councillor Stephen Schwarten disclosed a conflict of interest in respect of Item 16.3 – Kershaw Gardens Redevelopment Tender 12446 and Item 16.4 Kershaw Gardens Redevelopment Civil Works Tender 12447, due to one of the directors of a tenderer being a contributor to his recent election campaign and left the meeting.

10:42AM Councillor Williams left the meeting
10:45AM Councillor Williams returned to the meeting
10:49AM Councillor Wickerson returned to the meeting
10:55AM Mayor Strelow declared that the meeting be adjourned, to resume at 11.30am
11:48AM The meeting resumed

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor R A Swadling
Councillor N K Fisher
Councillor A P Williams
Councillor C E Smith
Councillor C R Rutherford
Councillor M D Wickerson

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Cheesman – Deputy Chief Executive Officer
Mr M Rowe – General Manager Community Services
Mr P Kofod – General Manager Regional Services
Mr S Waters – General Manager Regional Development and Aviation
Ms A Cutler – Manager Finance
Mr D Morrison – Executive Coordinator to the Mayor
Mr M Mansfield – Supervisor Media and Engagement
Ms E Brodel – Media Officer
Ms L Leeder – Senior Governance Support Officer

COUNCIL RESOLUTION**12:05PM**

THAT pursuant to s7.11 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Councillor Wickerson

Seconded by: Councillor Swadling

MOTION CARRIED

16 CONFIDENTIAL REPORTS

16.1 LEGAL MATTERS AS AT 31 MARCH 2017

File No: 1392

Attachments: 1. Legal Matters Report 1 March 2017 - 31 March 2017

Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer

Author: Tracy Sweeney - Manager Workforce and Strategy

This report is considered confidential in accordance with section 275(1)(f), of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving the local government.

SUMMARY

Manager Workforce and Strategy presenting an update of current legal matters that Council is involved in as at 31 March 2017.

COUNCIL RESOLUTION

THAT the legal matters report containing updates on legal matters for Rockhampton Regional Council as at 31 March 2017 be received.

Moved by: Councillor Swadling

Seconded by: Councillor Smith

MOTION CARRIED

16.2 RECRUITMENT - SENIOR EXECUTIVE EMPLOYEE**File No:** 1296**Attachments:** Nil**Authorising Officer:** Evan Pardon - Chief Executive Officer**Author:** Tracy Sweeney - Manager Workforce and Strategy

This report is considered confidential in accordance with section 275(1)(a), of the *Local Government Regulation 2012*, as it contains information relating to the appointment, dismissal or discipline of employees.

SUMMARY

This report is presented seeking approval of the recruitment process for the position of Senior Executive Employee.

COUNCIL RESOLUTION

1. The Chief Executive Officer be authorised to commence the recruitment process for the position of General Manager Community Services; and
2. The recruitment panel consists of the Mayor, Deputy Mayor, Chief Executive Officer and Manager Workforce & Strategy.
3. That the CEO be authorised to finalise contract conditions and remuneration.

Moved by: Mayor Strelow**Seconded by:** Councillor Swadling**MOTION CARRIED**

12:06PM Councillor Wickerson left the meeting

16.3 KERSHAW GARDENS REDEVELOPMENT TENDER 12446

File No: 12446

Attachments: Nil

Authorising Officer: Michael Rowe - General Manager Community Services

Author: Margaret Barrett - Manager Parks

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

SUMMARY

This report sets out the process followed in assessing and recommending a preferred tenderer for Tender Number 12446 – Kershaw Gardens Redevelopment.

COUNCIL RESOLUTION

THAT Council delegate the Chief Executive Officer to award the contract following investigation of issues raised by Council.

Moved by: Councillor Swadling

Seconded by: Councillor Smith

MOTION CARRIED UNANIMOUSLY

16.4 KERSHAW GARDENS REDEVELOPMENT - CIVIL WORKS TENDER 12447**File No:** 12447**Attachments:** Nil**Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Margaret Barrett - Manager Parks

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

SUMMARY

This report sets out the process followed in assessing and recommending a preferred tenderer for Tender Number 12447 – Kershaw Gardens Redevelopment – Civil Works.

COUNCIL RESOLUTION

THAT Council delegate the Chief Executive Officer to award the contract following investigation of issues raised by Council.

Moved by: Mayor Strelow**Seconded by:** Councillor Williams**MOTION CARRIED**

16.5 PROPOSAL TO ENGAGE VILLAGE WELL TO PROVIDE CBD REVITALISATION PLACEMAKING SERVICES

File No: 11359
Attachments: 1. Village Well proposal
Authorising Officer: Scott Waters - General Manager Regional Development and Aviation
Author: Robert Truscott - Coordinator Strategic Planning

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

SUMMARY

Council is completing a CBD Redevelopment Framework for Rockhampton. Village Well provided advice to Council during the formative stages of the preparation of the Framework in 2014. It is proposed to engage Village Well on a sole provider basis to review progress in the CBD, engage with local businesses and review proposed strategies and projects to guide the ongoing revitalisation of the CBD.

12:07PM Councillor Wickerson returned to the meeting

COUNCIL RESOLUTION

THAT Council resolves to:

1. Approve the CEO to enter into a contract with Village Well as a sole provider in accordance with Section 235 (a) and (b) of the Local Government Regulation (2012) for the works described in the proposal attached to the report; and
2. Be responsible for all disbursements and expenses required to host events related to this engagement locally.

Moved by: Councillor Fisher
Seconded by: Councillor Wickerson

MOTION CARRIED

16.6 ECONOMIC DEVELOPMENT OPPORTUNITIES**File No: 1291****Authorising Officer: Scott Waters – General Manager Regional Development and Aviation**

This report is considered confidential in accordance with section 275(1)(e)(h), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it; AND other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

Economic development opportunities focused upon the resource sector via the Rockhampton Airport is in its final stage of execution. Further reports will be provided for Council's consideration as the project progresses.

COUNCIL RESOLUTION

THAT Council receives the report on Economic Development Opportunities and note the recommendation in the conclusion of the report.

Moved by: Mayor Strelow
Seconded by: Councillor Fisher

MOTION CARRIED

17 CLOSURE OF MEETING

There being no further business the meeting closed at 12:07pm.

SIGNATURE

CHAIRPERSON

DATE