



ORDINARY MEETING

MINUTES

21 MARCH 2017

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**REPORT OF THE ORDINARY MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY, 21 MARCH 2017 COMMENCING AT 9.04AM**

1 OPENING**2 PRESENT**

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor R A Swadling
Councillor N K Fisher
Councillor A P Williams
Councillor C E Smith
Councillor C R Rutherford
Councillor M D Wickerson

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Cheesman – Deputy Chief Executive Officer
Mr M Rowe – General Manager Community Services
Mr P Kofod – General Manager Regional Services
Mr R Holmes – Acting General Manager Regional Development and Aviation
Mr D Stevenson – Manager Corporate and Technology Services
Ms A Cutler – Manager Finance
Ms T Sweeney – Manager Workforce and Strategy
Mr S Gatt – Manager Planning and Regulatory Services
Ms C Haughton – Manager Communities and Facilities
Mr P Owens – Manager Arts and Heritage
Mr A Russell – Senior Executive Strategic Projects
Mr L Sunderland – Senior Executive Economic and Business Development
Mr R Truscott – Coordinator Strategic Planning
Mr S Harvey – Coordinator Strategic Infrastructure
Mr A Collins – Special Projects Officer
Ms K Ramm – Senior Risk and Assurance Advisor
Mr D Morrison – Executive Coordinator to the Mayor
Mr M Mansfield – Supervisor Media and Engagement
Ms E Brodel – Media Officer
Ms K West – Acting Governance Support Officer
Ms L Leeder – Senior Governance Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Leave of Absence for the meeting was previously granted to Councillor Stephen Schwarten.

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COUNCIL RESOLUTION

THAT the minutes of the Ordinary Meeting held on 7 March 2017 be taken as read and adopted as a correct record.

Moved by: Councillor Swadling

Seconded by: Councillor Smith

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

8.1 PETITION REQUESTING COUNCIL LEVEL AND BITUMEN CAIRNS LANE

File No: 8054
Attachments: Nil
Responsible Officer: Evan Pardon - Chief Executive Officer

SUMMARY

Council has received a petition from 21 petitioners requesting Council level and bitumen Cairns Lane.

COUNCIL RESOLUTION

THAT the petition requesting Council level and bitumen Cairns Lane be received, and that a report be prepared for the Infrastructure Committee.

Moved by: Councillor Wickerson
Seconded by: Councillor Williams
MOTION CARRIED

9 COMMITTEE REPORTS

9.1 PLANNING AND REGULATORY COMMITTEE MEETING - 14 MARCH 2017

COUNCIL RESOLUTION

THAT the Minutes of the Planning and Regulatory Committee meeting, held on 14 March 2017 as circulated, be received and that the recommendations contained within these minutes be adopted, excluding Item 9.1.4 – Formation of a Regional Pest Management Subcommittee.

Moved by: Councillor Smith

Seconded by: Councillor Fisher

MOTION CARRIED UNANIMOUSLY

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Planning and Regulatory Committee, 14 March 2017
9.1.1 D/181-2016 - DEVELOPMENT APPLICATION FOR A MATERIAL CHANGE OF USE FOR OUTDOOR SPORTS AND RECREATION (FOUR HOCKEY FIELDS AND CLUBHOUSE)

File No: D/181-2016

Attachments:

1. Locality Plan
2. Site Plan

Authorising Officer: Tarnya Fitzgibbon - Coordinator Development Assessment
Steven Gatt - Manager Planning & Regulatory Services
Michael Rowe - General Manager Community Services

Author: Anton de Klerk - Senior Planner

SUMMARY

Development Application Number: D/181-2016

Applicant: Rockhampton Regional Council

Real Property Address: Lot 2 on RP617657, Parish of Murchison

Common Property Address: 5-71 Olive Street, Parkhurst

Area of Site: 118.87 hectares

Planning Scheme: Rockhampton Region Planning Scheme 2015

Planning Scheme Zone: Emerging Community Zone

Planning Scheme Overlays: Biodiversity Areas Overlay, Biodiversity Waterways Overlay, Bushfire Hazard Overlay (very high and medium hazard), Creek Catchment Flood Overlay, Steep Land Overlay (15-25%+ slope)

Existing Development: Vacant Land

Existing Approvals: Nil

Approval Sought: Development Permit for a Material Change of Use for Outdoor Sport and Recreation (four hockey fields and clubhouse)

Level of Assessment: Impact Assessable

Submissions: Five (5) submissions were received

Referral Agency(s): Department of Infrastructure, Local Government and Planning

Infrastructure Charges Area: Charge Area 1 and 3

Application Progress:

<i>Application Lodged:</i>	17 November 2016
<i>Acknowledgment Notice issued:</i>	1 December 2016
<i>Request for Further Information sent:</i>	8 December 2016
<i>Request for Further Information responded to:</i>	22 December 2016
<i>Submission period commenced:</i>	9 January 2017

<i>Submission period end:</i>	<i>20 February 2017</i>
<i>Advice Agency Response (Ergon Energy):</i>	<i>12 December 2016</i>
<i>Last receipt of information from applicant:</i>	<i>23 February 2017</i>
<i>Statutory due determination date:</i>	<i>23 March 2017</i>

COMMITTEE RECOMMENDATION

THAT in relation to the application for a Development Permit for a Material Change of Use for Outdoor Sport and Recreation, made by Rockhampton Regional Council, on land described as Lot 2 on RP617657, Parish of Murchison, located at 5-71 Olive Street, Parkhurst, Council resolves to Approve the application subject to the following conditions:

1.0 ADMINISTRATION

- 1.1 The Developer is responsible for ensuring compliance with this approval and the Conditions of the approval by an employee, agent, contractor or invitee of the Developer.
- 1.2 Where these Conditions refer to "Council" in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role of the Council may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.
- 1.3 All conditions of this approval must be undertaken and completed to the satisfaction of Council, at no cost to Council.
- 1.4 All conditions, works, or requirements of this approval must be undertaken and completed prior to the commencement of the use, unless otherwise stated.
- 1.5 Where applicable, infrastructure requirements of this approval must be contributed to the relevant authorities, at no cost to Council prior to the commencement of the use, unless otherwise stated.
- 1.6 The following further Development Permits must be obtained prior to the commencement of any works associated with their purposes:
 - 1.6.1 Operational Works:
 - (i) Road Works;
 - (ii) Access and Parking Works;
 - (iii) Sewerage Works;
 - (iv) Water Works;
 - (v) Stormwater Works;
 - (vi) Roof and Allotment Drainage Works;
 - (vii) Site Works; and
 - 1.6.2 Plumbing and Drainage Works; and
 - 1.6.3 Building Works.
- 1.7 All Development Permits for Operational Works and Plumbing and Drainage Works must be obtained prior to the issue of a Development Permit for Building Works.
- 1.8 Unless otherwise stated, all works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards.

1.9 All engineering drawings/specifications, design and construction works must comply with the requirements of the relevant *Australian Standards* and must be approved, supervised and certified by a Registered Professional Engineer of Queensland.

2.0 APPROVED PLANS AND DOCUMENTS

2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by the conditions of this permit:

<u>Plan/Document Name</u>	<u>Plan/Document Number</u>	<u>Dated</u>
Field Levels Option 2	16-002804 Rev B	10/11/2016
Overall Site layout Option 2	16-002804 Rev B	10/11/2016
Indicative Staging Plan	16-002804 Rev A	February 2017

2.2 Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.

2.3 Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for endorsement by Council prior to the submission of a Development Application for Operational Works.

3.0 STAGED DEVELOPMENT

3.1 This approval is for a development to be undertaken in three (3) discrete stages, namely:

3.1.1 Synthetic Turf Hockey Field 1, Temporary Amenities Facility and Car Parking (Stage One);

3.1.2 Synthetic Turf Hockey Field 2 (Stage Two);

3.1.3 Grass Field 1 and 2 (Stage Three);

in accordance with the approved plan (refer to condition 2.1).

Stage one (1) must be completed prior to Stage two (2) and three (3).

Unless otherwise expressly stated, the conditions must be read as being applicable to all stages.

4.0 ROAD WORKS

4.1 A Development Permit for Operational Works (road works) must be obtained prior to the commencement of any road works on the site.

4.2 All works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines*, relevant *Australian Standards* and the provisions of a Development Permit for Operational Works (road works).

4.3 A twenty (20) metre wide road reserve must be dedicated for the future widening/extension of Olive Street to the north within the subject site. The twenty (20) metre wide land dedication will be from McMillan Avenue to the eastern boundary of Lot 1 RP611477.

4.4 Norman Road/Olive Street intersection must be upgraded and the access to the proposed carpark area must be via this intersection only.

4.5 Traffic signs, pavement markings and any traffic calming devices as required, must be provided in accordance with the *Manual of Uniform Traffic Control Devices – Queensland*. Where necessary, existing traffic signs and pavement markings must be modified in accordance with the *Manual of Uniform Traffic Control Devices – Queensland*.

- 4.6 Any retaining structures within road reserves must not be constructed unless approved as part of a Development Permit for Operational Works (road works). Retaining walls must be wholly contained within the proposed private allotments and not be constructed as Council-owned infrastructure.
- 5.0 ACCESS AND PARKING WORKS
- 5.1 A Development Permit for Operational Works (access and parking works) must be obtained prior to the commencement of any access and parking works on the site.
- 5.2 All works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines, Australian Standard AS2890 "Parking Facilities"* and the provisions of a Development Permit for Operational Works (access and parking works).
- 5.3 All parking spaces, access driveway(s), and vehicular manoeuvring areas associated with this proposed development must be concrete paved or asphalted.
- 5.4 The proposed access to the development at McMillan Avenue is NOT approved.
- 5.5 All vehicular access to and from the development must be via proposed new access at the Norman Road/Olive Street intersection only.
- 5.6 Service and delivery vehicles, including refuse collection vehicles must be via proposed new access at Norman Road/Olive Street intersection only.
- 5.7 All vehicles must ingress and egress the development in a forward gear.
- 5.8 Adequate sight distances must be provided for all ingress and egress movements at the access driveways in accordance with *Australian Standard 2890.2 "Parking Facilities - Off Street Commercial Facilities"*.
- 5.9 Parking spaces must be provided as per *Rockhampton Region Planning Scheme 2015* requirements.
- 5.10 Universal access parking spaces must be provided in accordance with *Australian Standard AS2890.6 "Parking Facilities - Off-Street parking for people with disabilities"*.
- 5.11 Any application for a Development Permit for Operational Works (access and parking works) must be accompanied by detailed and scaled plans which demonstrate the turning movements/swept paths of the largest vehicle to access the site including refuse collection vehicles.
- 5.12 All vehicle operations associated with the development must be directed by suitable directional, informative, regulatory or warning signs in accordance with *Australian Standard AS1742.1 "Manual of Uniform Traffic Control Devices"* and *Australian Standard AS2890.1 "Parking Facilities – Off-street Car Parking"*.
- 5.13 Road signage and pavement markings must be installed in accordance with the *Australian Standard AS1742.1 "Manual of Uniform Traffic Control Devices"*.
- 5.14 All vehicle operation areas must be illuminated in accordance with the requirements of *Australian Standard AS1158 "Lighting for Roads and Public Spaces"*.
- 5.15 All internal pedestrian pathways must be designed and constructed in accordance with *Australian Standard AS1428 "Design for Access and Mobility"*.
- 5.16 Bicycle parking facilities must be provided in accordance with *AUSTROADS Guide to Traffic Engineering Practice, Part 14 – Bicycles*. The location of the bicycle parking facilities must be located at basement or ground floor level and encourage casual surveillance.
- 6.0 SEWERAGE WORKS
- 6.1 A Development Permit for Operational Works (sewerage works) must be obtained prior to the commencement of any sewerage works on the site.

- 6.2 All works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines, Water Supply (Safety and Reliability) Act, Plumbing and Drainage Act* and the provisions of a Development Permit for Operational Works (sewerage works).
- 6.3 The development must be connected to Council's reticulated sewerage network.
- 6.4 A new sewerage connection point must be provided at the existing gravity sewerage mains located near the Olive Street / Norman Road intersection. Any private sewerage pump station and associated infrastructure must be owned and maintained by the owner at no cost to Council.
- 6.5 Sewerage access chambers located within a park or reserve, or below a Q100 flood event, must be provided with bolt down lids.
- 6.6 The finished sewerage access chamber surface must be at a sufficient level to avoid ponding of stormwater above the top of the chamber. A heavy duty trafficable lid must be provided in the trafficable area.
- 6.7 Sewer connections located within trafficable areas must be raised or lowered to suit the finished surface levels and must be provided with trafficable lids.
- 7.0 WATER WORKS
- 7.1 A Development Permit for Operational Works (water works) must be obtained prior to the commencement of any water works on the site.
- 7.2 All works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines, Water Supply (Safety and Reliability) Act, the Plumbing and Drainage Act* and the provisions of a Development Permit for Operational Works (water works).
- 7.3 The development must be connected to Council's reticulated water network.
- 7.4 A new water connection point must be provided at 200 millimetre diameter water main located within the Olive Street road reserve.
- 7.5 Water meter boxes located within trafficable areas must be raised or lowered to suit the finished surface level and must be provided with heavy duty trafficable lids.
- 7.6 The applicant must ensure adequate firefighting protection is available from the existing hydrant within Olive Street road reserve and also from the On-site firefighting equipment for the proposed development. Should adequate protection not be achievable, upgrade the on-site firefighting equipment, internal pillar hydrant, water tanks, and pumps may be required. This must be designed by a suitably qualified registered hydraulic engineer of Queensland and must be finalised at the Operational Works (water supply) application stage.
- 8.0 PLUMBING AND DRAINAGE WORKS
- 8.1 A separate plumbing and drainage approval must be obtained from the Council for the proposed development.
- 8.2 All plumbing and sanitary drainage works must be in accordance with regulated work under the *Plumbing and Drainage Act* and Council's Plumbing and Drainage Policies.
- 8.3 Sewerage trade waste permits must be obtained for the discharge of any non-domestic waste into Council's sewerage reticulation. Arrester traps must be provided where commercial or non-domestic waste water is proposed to be discharged into the system.
- 8.4 Hoses must be provided at the refuse container area, and washdown must be drained to the sewer in accordance with a Plumbing and Drainage Permit and Sewerage Trade Waste Permit.
- 9.0 STORMWATER WORKS
- 9.1 A Development Permit for Operational Works (stormwater works) must be obtained

- prior to the commencement of any stormwater works on the site.
- 9.2 All stormwater drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Queensland Urban Drainage Manual*, *Capricorn Municipal Development Guidelines*, sound engineering practice and the provisions of a Development Permit for Operational Works (stormwater works).
- 9.3 All stormwater must drain to a demonstrated lawful point of discharge and must not adversely affect adjoining land or infrastructure in comparison to the pre-development condition by way of blocking, altering or diverting existing stormwater runoff patterns or have the potential to cause damage to other infrastructure.
- 9.4 The Operational Works (stormwater works) application must include an assessment of how the development meets the water quality objectives of the *State Planning Policy – Water Quality*.
- 9.5 The proposed development must achieve no increase in peak stormwater runoff for a selected range of storm events up to and including the one in one hundred year storm event (100 year Average Recurrence Interval) for the post development condition.
- 9.6 Easements must be provided over all land assessed to be within the one in one hundred year flood event (100 year Average Recurrence Interval) inundation area.
- 9.7 The installation of gross pollutant traps must be in accordance with relevant Australian Standards and all maintenance of the proposed gross pollutant traps must be the responsibility of the property owner or body corporate (if applicable).
- 9.8 Any application for a Development Permit for Operational Works (stormwater works) must be accompanied by a detailed Stormwater Management Plan, prepared and certified by a Registered Professional Engineer of Queensland. The Stormwater Management Plan must clearly demonstrate that;
- 9.8.1 All content of the stormwater management plan is in accordance with the *Queensland Urban Drainage Manual*, *Capricorn Municipal Development Guidelines*, *SPP – water quality guidelines*, and sound engineering practice;
- 9.8.2 identification of drainage catchment and drainage sub-catchment areas for the pre-development and post-development scenarios including a suitably scaled stormwater master plan showing the aforementioned catchment details and lawful point(s) of discharge that comply with the requirements of the *Queensland Urban Drainage Manual*;
- 9.8.3 an assessment of the peak discharges for all rainfall events up to and including the one in one hundred year flood event (100 year Average Recurrence Interval) for the pre-development and post-development scenarios;
- 9.8.4 The Stormwater discharge is to a lawful point of discharge in accordance with the *Queensland Urban Drainage Manual*;
- 9.8.5 Each part of the lot is self draining;
- 9.8.6 The volume of detention is sufficient to attenuate the peak discharge from the site to ensure non-worsening for a range of design rainfall events up to and including the 100 year Average Recurrence Interval (ARI) event, in accordance with the provisions of the *Queensland Urban Drainage Manual*;
- 9.8.7 The potential pollutants in stormwater discharged from the site are managed in accordance with current best industry practices and in accordance with *State Planning Policy 2016 – Water Quality*.
- 9.8.8 The stormwater management plan is accompanied by full calculations; including electronic modelling files from industry standard modelling software, (including both electronic model files and results files) and all details of the modelling assumptions to support both the proposed water quantity and quality management strategy.

9.8.9 It includes detailed engineering plans with details of any new drainage systems, or the amendment and upgrading of exiting drainage systems to implement the proposed drainage strategy.

10.0 ROOF AND ALLOTMENT DRAINAGE WORKS

10.1 A Development Permit for Operational Works (roof and allotment drainage works) must be obtained prior to the commencement of any drainage works on the site.

10.2 All roof and allotment drainage must be in accordance with the requirements of the *Queensland Urban Drainage Manual* and the *Capricorn Municipal Development Guidelines*.

10.3 All roof and allotment drainage must be discharged such that it does not restrict, impair or change the natural flow of runoff water or cause a nuisance to adjoining properties or infrastructure.

11.0 SITE WORKS

11.1 A Development Permit for Operational Works (site works) must be obtained prior to the commencement of any site works.

11.2 Any application for a Development Permit for Operational Works (site works) must be accompanied by an earthworks plan which clearly identifies the following:

11.2.1 the location of cut and/or fill;

11.2.2 the type of fill to be used and the manner in which it is to be compacted;

11.2.3 the quantum of fill to be deposited or removed and finished cut and/or fill levels;

11.2.4 details of any proposed access routes to the site which are intended to be used to transport fill to or from the site; and

11.2.5 the maintenance of access roads to and from the site so that they are free of all cut and/or fill material and cleaned as necessary.

Note: Cut and fill of the subject allotment(s) may require a geotechnical investigation to be carried out by a certified Registered Professional Engineer of Queensland given the soil materials in this area and history of drainage issues.

11.3 All earthworks must be undertaken in accordance with *Australian Standards, AS3798 "Guidelines on Earthworks for Commercial and Residential Developments"*.

11.4 Site works must be constructed such that they do not, at any time, in any way restrict, impair or change the natural flow of runoff water, or cause a nuisance or worsening to adjoining properties or infrastructure.

11.5 The structural design of all retaining walls above one (1) metre in height must be separately and specifically certified by a Registered Professional Engineer of Queensland as part of the Operational Works submission. A Registered Professional Engineer of Queensland must on completion certify that all works are compliant with the approved design.

11.6 The approved design and/or the construction of the retaining walls must not be modified or altered without Council's prior written approval.

11.7 Vegetation must not be cleared unless and until written approval has been provided by Council. A Development Permit for Operational Works constitutes written approval, only for the purposes of clearing vegetation directly pertinent to the operational works which are the subject of the Development Permit. Details of vegetation proposed to be cleared should be provided as part of the Environmental Management Plan

11.8 All site works must be undertaken to ensure that there is:

11.8.1 no increase in upstream or downstream flood levels for all levels of immunity

up to Q100;

11.8.2 no increase in velocity profiles, for which no remedy exists to prevent erosion and/or scouring. In the event that modelling shows non-compliance with the above, works must be undertaken within the system to satisfy the above criteria for development; and

11.8.3 a lawful point of discharge to which the developed flows from the land drain. Easements will be required over any other land to accommodate the flows.

12.0 BUILDING WORKS

12.1 A separate Building Works approval must be obtained for the development.

12.2 All external elements, such as air conditioners, pool and spa pumps and associated equipment, must be adequately screened from public view, to Council's satisfaction.

12.3 All waste storage areas must be provided in accordance with the *Environmental Protection Regulation 2008* and must be:

12.3.1 designed and located so as not to cause a nuisance to neighbouring properties; and

12.3.2 aesthetically screened from any road frontage or adjoining property;

12.3.3 provided with a suitable hosecock and hoses at the refuse container area, and washdown must be drained to the sewer and fitted with an approved stormwater diversion valve arrangement in accordance with the Sewerage Trade Waste provisions and the *Plumbing and Drainage Act 2002*.

Note: As an alternative to a washdown facility, a fully contained commercial bin cleaning service is acceptable provided no wastewater is discharged from the site to the sewer.

13.0 LANDSCAPING WORKS

13.1 A Landscaping Plan must be submitted with the first application for a Development Permit for Operational Works. The landscaping must be constructed and/or established prior to the commencement of the use and the landscape areas must predominantly contain plant species that are locally native to the Central Queensland region due to their low water dependency.

13.2 Large trees must not be planted within one (1) metre of the centreline of any sewerage and/or water infrastructure; small shrubs and groundcover are acceptable

13.3 The landscaped areas must be subject to:

13.3.1 a watering and maintenance plan during the establishment moment; and

13.3.2 an ongoing maintenance and replanting programme.

14.0 ELECTRICITY

14.1 Electricity services must be provided to the development in accordance with the standards and requirements of the relevant service provider.

14.2 Evidence that the development is provided with electricity services from the relevant service provider must be provided to Council, prior to the commencement of the use.

15.0 TELECOMMUNICATION

15.1 Telecommunications services must be provided to the development in accordance with the standards and requirements of the relevant service provider. Unless otherwise stipulated by telecommunications legislation at the time of installation, this includes all necessary pits and pipes, and conduits that provide a connection to the telecommunications network.

15.2 Evidence that the development is provided with telecommunications services from the relevant service provider must be provided to Council, prior to the commencement of

the use.

Note: For telecommunications services, written evidence must be in the form of either a “Telecommunications Infrastructure Provisioning Confirmation” where such services are provided by Telstra or a “Notice of Practical Completion” where such services are provided by the NBN.

16.0 ASSET MANAGEMENT

- 16.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be at full cost to the Developer.
- 16.2 Any damage to existing kerb and channel, pathway or roadway (including removal of concrete slurry from public land, pathway, roads, kerb and channel and stormwater gullies and drainage lines) which may occur during any works carried out in association with the approved development must be repaired. This must include the reinstatement of the existing traffic signs and pavement markings which may have been removed.
- 16.3 ‘As constructed’ information pertaining to assets to be handed over to Council and those which may have an impact on Council’s existing and future assets must be provided prior to the commencement of the use. This information must be provided in accordance with the Manual for Submission of Digital As Constructed Information.

17.0 OPERATING PROCEDURES

- 17.1 All construction materials, waste, waste skips, machinery and contractors’ vehicles must be located and stored or parked within the site. No storage of materials, parking of construction machinery or contractors’ vehicles will be permitted in Olive Street, McMillan Avenue or Norman Road.
- 17.2 Any lighting devices associated with the development, such as sensory lighting, must be positioned on the development site and shielded so as not to cause glare or other nuisance to nearby residents and motorists. Night lighting must be designed, constructed and operated in accordance with *Australian Standard AS4282 “Control of the obtrusive effects of outdoor lighting”*.
- 17.3 Operations on the development site must have no significant impact on the amenity of adjoining premises or the surrounding area due to the emission of light, noise or dust.
- 17.4 Noise emitted from the activity must not cause an environmental nuisance.
- 17.5 When requested by Council, nuisance monitoring must be undertaken and recorded within three (3) months, to investigate any genuine complaint of nuisance caused by noise, light or dust. An analysis of the monitoring data and a report, including nuisance mitigation measures, must be provided to Council within fourteen (14) days of the completion of the investigation.
- 17.6 All waste storage areas must be:
- 17.6.1 kept in a clean and tidy condition; and
 - 17.6.2 maintained in accordance with *Environmental Protection Regulation 2008*.

ADVISORY NOTES

NOTE 1. Aboriginal Cultural Heritage

It is advised that under section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the “cultural heritage duty of care”). Maximum penalties for breaching the duty of care are listed in the Aboriginal cultural heritage legislation. The information on Aboriginal cultural heritage is available on the Department of Aboriginal and Torres Strait Islander and Partnerships website www.datsip.qld.gov.au.

NOTE 2. General Environmental Duty

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

NOTE 3. General Safety Of Public During Construction

The *Work Health and Safety Act 2011* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

Recommendation of the Planning and Regulatory Committee, 14 March 2017**9.1.2 BUSINESS OUTSTANDING TABLE FOR PLANNING AND REGULATORY COMMITTEE**

File No: 10097
Attachments: 1. Business Outstanding Table
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Planning and Regulatory Committee is presented for Councillors' information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Planning and Regulatory Committee be received.

Recommendation of the Planning and Regulatory Committee, 14 March 2017**9.1.3 MONTHLY OPERATIONS REPORT FOR PLANNING AND REGULATORY SERVICES FOR FEBRUARY 2017****File No: 1464****Attachments:**

1. **Traffic Light Report for February 2017**
2. **Financial Matters Report for February 2017**
3. **Monthly Operations Report for Planning, Building and Plumbing - February 2017**
4. **Monthly Operations for Local Laws - February 2017**
5. **Monthly Operations Report for Health and Environment - February 2017**

Authorising Officer: Michael Rowe - General Manager Community Services**Author: Steven Gatt - Manager Planning & Regulatory Services**

SUMMARY

The monthly operations report for the Planning and Regulatory Services Department as at 28 February 2017 is presented for Councillors information.

COMMITTEE RECOMMENDATION

THAT the Planning and Regulatory Services Monthly Operations Report for February 2017 be 'received'.

Recommendation of the Planning and Regulatory Committee, 14 March 2017**9.1.4 FORMATION OF A REGIONAL PEST MANAGEMENT SUB-COMMITTEE**

File No: 11092
Attachments: Nil
Authorising Officer: Steven Gatt - Manager Planning & Regulatory Services
Author: Catherine Hayes - Coordinator Health and Environment

SUMMARY

This report presents a recommendation on Council's participation in the Regional Pest Management Sub-committee with other CQROC councils in response to LGAQ's request seeking confirmation of Council's willingness to form a sub-committee.

COUNCIL RESOLUTION

THAT:

1. Council form a Regional Pest Management Sub-committee with CPMG members and other invited Councils; and
2. The Coordinator Health and Environment represent Council on the Regional Pest Management Sub-committee, to be accompanied by Councillor Smith as an observer.

Moved by: Councillor Smith
Seconded by: Councillor Fisher

MOTION CARRIED

9.2 INFRASTRUCTURE COMMITTEE MEETING - 14 MARCH 2017**COUNCIL RESOLUTION**

THAT the Minutes of the Infrastructure Committee meeting, held on 14 March 2017 as circulated, be received and that the recommendations contained within these minutes be adopted, excluding Item 9.2.4 – Pilbeam Drive Reseal.

Moved by: Councillor Williams

Seconded by: Councillor Swadling

MOTION CARRIED

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Infrastructure Committee, 14 March 2017**9.2.1 BUSINESS OUTSTANDING TABLE FOR INFRASTRUCTURE COMMITTEE**

File No: 10097
Attachments: 1. Business Outstanding Table
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Infrastructure Committee is presented for Councillors' information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Infrastructure Committee be received.

Recommendation of the Infrastructure Committee, 14 March 2017**9.2.2 ENGINEERING SERVICES MONTHLY OPERATIONS REPORT - MARCH 2017**

File No: 7028
Attachments: 1. Monthly Operations Report Engineering Services - February 2017
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Martin Crow - Manager Engineering Services

SUMMARY

This report outlines Engineering Services Monthly Operations Report for the period to the end of February 2017.

COMMITTEE RECOMMENDATION

THAT the Engineering Services Monthly Operations Report for March 2017 report be received.

Recommendation of the Infrastructure Committee, 14 March 2017**9.2.3 CIVIL OPERATIONS MONTHLY OPERATIONS REPORT - MARCH 2017**

File No: 7028

Attachments:

1. Monthly Operations Report - Civil Operations
2. Works Program March - April 2017

Authorising Officer: Peter Kofod - General Manager Regional Services

Author: David Bremert - Manager Civil Operations

SUMMARY

This report outlines Civil Operations Monthly Operations Report 28 February 2017 and also Works Program of planned projects for the months March and April 2017.

COMMITTEE RECOMMENDATION

THAT the Civil Operations Monthly Operations Report for March 2017 be received.

Recommendation of the Infrastructure Committee, 14 March 2017**9.2.4 PILBEAM DRIVE RESEAL**

File No: 3676
Attachments: Nil
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: David Bremert - Manager Civil Operations

SUMMARY

As part of the 2015/16 Cyclone Marcia Damage projects, Pilbeam Drive reconstruction was undertaken and many of the slips were rectified. This project was funded through NDRRA and Councils capital budget.

An assessment of the road surface after the flood damage works identified the need to reseal the road. This report presents four resealing options, all of which will have significant budget effects due to the slope and the number of bends on the road.

COUNCIL RESOLUTION

THAT a further report be presented on road safety considering pedestrians, cyclists and traffic for the upgraded road; and

THAT Council endorse the proposed road treatment for Pilbeam Drive as 14mm single PMB spray seal with a 40mm asphalt overlay seal. The 14mm single PMB spray seal will be undertaken within the 16/17 budget and the 40mm asphalt seal will be considered in the 17/18 year.

Moved by: Councillor Williams

Seconded by: Councillor Fisher

MOTION CARRIED

Recommendation of the Infrastructure Committee, 14 March 2017**9.2.5 BUS STOPS COMPLIANCE WITH DISABILITY DISCRIMINATION ACT 1992**

File No: 1921 & 1659
Attachments: Nil
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: David Bremert - Manager Civil Operations

SUMMARY

This report outlines Civil Operations' progress to ensure all Translink bus stops are accessible in line with Federal Government target dates for compliance.

COMMITTEE RECOMMENDATION

THAT the update on the Bus Stop Disability compliance program be received; and
THAT an additional report be presented to the Infrastructure Committee on the Bus Stop Shelters program and its implementation.

Recommendation of the Infrastructure Committee, 14 March 2017**9.2.6 STREET SAFETY AND VEHICLE PARKING - FOULKES STREET AND SPRINGFIELD DRIVE**

File No: 377
Attachments: 1. Foulkes St - Springfield Drive Intersection
Authorising Officer: Martin Crow - Manager Engineering Services
Peter Kofod - General Manager Regional Services
Author: Jamie McCaul - Coordinator Development Engineering

SUMMARY

Further to the Planning and Regulatory Committee meeting on 13 September 2016, Council Officers have undertaken investigations with a view to identify any potential parking issues and street safety issues within Springfield Drive and at the Foulkes Street / Springfield Drive intersection.

COMMITTEE RECOMMENDATION

THAT Council monitor the intersection with regards to vehicles parking in Springfield Drive and should issues be evident, advise Local Laws accordingly.

Recommendation of the Infrastructure Committee, 14 March 2017**9.2.7 REQUEST TO RENAME SECTION OF MAIN STREET**

File No: 8054

Attachments:

1. Snippets article
2. Main Street 'A' Section Map

Authorising Officer: Peter Kofod - General Manager Regional Services
Martin Crow - Manager Engineering Services
Stuart Harvey - Traffic Engineer

Author: Stuart Singer - Technical Officer

SUMMARY

A request has been received from a resident who resides on Main Street, Park Avenue to rename the section of Main Street from the Fitzroy River to Glenmore Road. This report seeks to gain Council endorsement to undertake a consultation process to gauge the breadth of confusion experienced and level of support for a renaming option from all residents and landowners within this section of Main Street.

COMMITTEE RECOMMENDATION

THAT Council endorse Option 1 to undertake an engagement process to gauge the breadth of confusion experienced, and level of support for a renaming option from all residents and landowners within the 'A' section of Main Street. Depending on the engagement outcome, further action for renaming may be progressed.

9.3 AIRPORT, WATER AND WASTE COMMITTEE MEETING - 14 MARCH 2017**COUNCIL RESOLUTION**

THAT the Minutes of the Airport, Water and Waste Committee meeting, held on 14 March 2017 as circulated, be received and that the recommendations contained within these minutes be adopted.

Moved by: Councillor Fisher

Seconded by: Councillor Smith

MOTION CARRIED

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Airport, Water and Waste Committee, 14 March 2017**9.3.1 REVISION OF UNDETECTED LEAK REBATE POLICY RESIDENTIAL**

File No: 11979
Attachments: 1. Undetected Leak Rebate Policy Residential
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Jason Plumb - Manager Fitzroy River Water

SUMMARY

The Undetected Leak Rebate Policy for residential properties has been amended to take into account circumstances of higher than usual water consumption due to reasons other than a water leak.

COMMITTEE RECOMMENDATION

THAT the Undetected Leak Rebate Policy – Residential as presented, be adopted.

COMMITTEE RECOMMENDATION

THAT Council be provided details of all the current Community Service Obligations payable to its commercialised business units.

Recommendation of the Airport, Water and Waste Committee, 14 March 2017**9.3.2 PIGGY BACK EXPANSION OF THE LAKES CREEK ROAD LANDFILL PROJECT UPDATE AND CONCEPT**

File No: 12276
Attachments: Nil
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Craig Dunglison - Manager RRWR

SUMMARY

The majority of Rockhampton Regional Council's (RRC) waste is disposed of at the Lakes Creek Road (LCR) Landfill. As the LCR Landfill is approaching the approved regulatory capacity, Council investigated various alternative options in the region for the disposal of waste. However with the development of new liner materials, the vertical expansion of LCR landfill became a viable option and in 2015 Council resolved to proceed with the development of new landfill cells to allow for the vertical expansion of the existing LCR Landfill, hereafter referred to as LCR Piggy Back Project. One of the objectives of the project is to provide a facility that would be able to accept waste for at least the next 20 years.

Council engaged Golder Associates Pty Ltd to develop:

- an overall landfill concept plan;*
- detail design for the first cell, Cell A;*
- construction tender documents.*

Golder has delivered the first draft of the concept and detail design documents and the purpose of this report is to provide Councillors with an overview of the concept

COMMITTEE RECOMMENDATION

THAT the report be received for Council's information.

Recommendation of the Airport, Water and Waste Committee, 14 March 2017**9.3.3 ROCKHAMPTON AIRPORT - MONTHLY OPERATIONS REPORT - FEBRUARY 2017**

File No: 7927
Attachments: 1. Monthly Report - Airport
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Scott Waters - General Manager Regional Development and Aviation

SUMMARY

The monthly operations and annual performance plan report for the Rockhampton Airport as at 28th February 2017 is presented for Councillors information.

COMMITTEE RECOMMENDATION

THAT the Rockhampton Airport Operations and Annual Performance Plan Report as at 28 February 2017 be “received”.

Recommendation of the Airport, Water and Waste Committee, 14 March 2017**9.3.4 ROCKHAMPTON REGIONAL WASTE AND RECYCLING MONTHLY OPERATIONS AND ANNUAL PERFORMANCE PLAN AS AT 28 FEBRUARY 2017**

File No: 7927
Attachments: 1. RRWR Operations and Annual Performance Plan Monthly Report February 2017
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Craig Dunglison - Manager RRWR

SUMMARY

The purpose of this report is to provide Council with an overview of Rockhampton Regional Waste and Recycling (RRWR) for the month of February 2017.

COMMITTEE RECOMMENDATION

THAT the RRWR Operations and Annual Performance Plan report for February 2017 be received.

Recommendation of the Airport, Water and Waste Committee, 14 March 2017**9.3.5 FRW MONTHLY OPERATIONS REPORT - FEBRUARY 2017**

File No: 1466
Attachments: 1. FRW Monthly Operations Report - February 2017
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Jason Plumb - Manager Fitzroy River Water

SUMMARY

This report details Fitzroy River Water's financial position and other operational matters for the Council's information as at 28 February 2017.

COMMITTEE RECOMMENDATION

THAT the FRW Monthly Operations Report for February 2017 be received.

9.4 COMMUNITY SERVICES COMMITTEE MEETING - 15 MARCH 2017**COUNCIL RESOLUTION**

THAT the Minutes of the Community Services Committee meeting, held on 15 March 2017 as circulated, be received and that the recommendations contained within these minutes be adopted.

Moved by: Councillor Swadling
Seconded by: Councillor Rutherford

MOTION CARRIED

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Community Services Committee, 15 March 2017**9.4.1 COMMUNITIES AND FACILITIES MONTHLY OPERATIONAL REPORT**

File No: 1464
Attachments: 1. Monthly Operations Report for February 2017
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Cheryl Haughton - Manager Communities and Facilities

SUMMARY

This report provides information on the activities of the Communities and Facilities section for February 2017.

COMMITTEE RECOMMENDATION

THAT the Monthly Operational Report on the activities of the Communities and Facilities section for February 2017 be received.

Recommendation of the Community Services Committee, 15 March 2017**9.4.2 ARTS AND HERITAGE MONTHLY OPERATIONS REPORT FOR FEBRUARY 2017**

File No: 1464
Attachments: 1. Arts and Heritage Monthly Operations Report for February 2017
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Peter Owens - Manager Arts and Heritage

SUMMARY

The report provides information on the programs and activities of the Arts and Heritage section for February 2017.

COMMITTEE RECOMMENDATION

THAT the Arts and Heritage Monthly Operations Report for February 2017 be received.

Recommendation of the Community Services Committee, 15 March 2017
**9.4.3 REGIONAL ARTS DEVELOPMENT FUND 2016/17 ROUND 2
RECOMMENDATIONS**

File No: 8944
Attachments: Nil
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Peter Owens - Manager Arts and Heritage

SUMMARY

Applications received for round two of the 2016/17 Regional Arts Development Fund have been assessed by the RADF Committee and five projects are recommended for funding.

COMMITTEE RECOMMENDATION

THAT Council approves the following applications for funding from the Regional Arts Development Fund:

Applicant	Purpose of Grant	Grant Recommended
Anglicare CQ	Conducting three individual capacity building skills workshop through tribal drumming for people experiencing mental health challenges and their support people	\$2,100
Queensland Symphony Orchestra	Workshops by QSO musicians for members of the Capricornia Silver Band, culminating in a free Community Concert at Rockhampton Botanic Gardens. There will also be workshops for secondary school students.	\$3,450
Rockhampton Regional Council	Cost of funding seven out of a total eleven River Festival Art Program 'stages'	\$13,055
Royal Queensland Art Society	Cost of hiring two internationally recognized artist to conduct two different workshops tutoring new and advanced techniques for members and non-members of RQAS Rockhampton Br. Inc to have the opportunity to advance as emerging and professional artists.	\$1,600
Allana Gregson	Cost of attending a millinery workshop being taught by Mr Neil Grigg accredited milliner in Sydney	\$1,393
	TOTAL	\$19,954

9.5 PARKS, RECREATION AND SPORT COMMITTEE MEETING - 15 MARCH 2017**COUNCIL RESOLUTION**

THAT the Minutes of the Parks, Recreation and Sport Committee meeting, held on 15 March 2017 as circulated, be received and that the recommendations contained within these minutes be adopted.

Moved by: Councillor Rutherford

Seconded by: Councillor Swadling

MOTION CARRIED

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Parks, Recreation and Sport Committee, 15 March 2017**9.5.1 BUSINESS OUTSTANDING TABLE FOR PARKS, RECREATION AND SPORT COMMITTEE**

File No: 10097
Attachments: 1. Business Outstanding Table
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Parks, Recreation and Sport Committee is presented for Councillors' information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Parks, Recreation and Sport Committee be received.

Recommendation of the Parks, Recreation and Sport Committee, 15 March 2017**9.5.2 PARKS AND OPEN SPACE OPERATIONS REPORT - FEBRUARY 2017**

File No: 1464
Attachments: 1. Parks and Open Space Operations Report - February 2017
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Margaret Barrett - Manager Parks

SUMMARY

This report provides information on the activities and services of Parks and Open Space Section for the month of February 2017.

COMMITTEE RECOMMENDATION

THAT the report on the activities and services of Parks and Open Space Section for February 2017 be received.

Recommendation of the Parks, Recreation and Sport Committee, 15 March 2017**9.5.3 CEMETERIES POLICY: SUPPLEMENTARY REPORT**

File No:	11979
Attachments:	1. Cemeteries Policy
Authorising Officer:	Margaret Barrett - Manager Parks Michael Rowe - General Manager Community Services
Author:	Vincent Morrice - Coordinator Park and Visitor Services
Previous Items:	9.6.5 - Policy - Cemeteries - Parks, Recreation and Sport Committee - 19 Oct 2016 12.30 pm

SUMMARY

Following adoption of the Cemeteries Policy (October 2016) further information was requested on the background and implications of clauses 5.2.4 and 5.2.6. It was also requested that Officers investigate the establishment of a "maintenance trust" for Cemeteries. This report addresses that request.

COMMITTEE RECOMMENDATION

THAT:

1. The supplementary report on the Cemeteries Policy be received;
2. A further report be prepared on the impacts and implications of a Cemetery Maintenance Trust for the Gracemere Cemetery; and
3. A further report be presented in regard to the reservation and pre-purchase of burial plots at Gracemere Cemetery.

Recommendation of the Parks, Recreation and Sport Committee, 15 March 2017**9.5.4 REQUEST FOR TENURE FROM ROCKHAMPTON MOUNTAIN BIKE CLUB INC AT FIRST TURKEY****File No:** 374**Attachments:**

1. Rockhampton Mountain Bike Club Trail Overview
2. Map showing proposed Freehold Licence area and current Trustee Permit area

Authorising Officer: Margaret Barrett - Manager Parks
Michael Rowe - General Manager Community Services**Author:** Sophia Czarkowski - Sports and Education Supervisor

SUMMARY

Rockhampton Mountain Bike Club Inc hold a Trustee Permit over part of Mount Archer (being Lot 41 LN2859 and Lot 2 LN2858) and are requesting to extend the tenured area to include adjacent freehold parcels Lot 1 RP618495 and Lot 83 LN2079.

COMMITTEE RECOMMENDATION

THAT Council accede to the request from Rockhampton Mountain Bike Club Inc for a Freehold Licence over Lot 1 RP618495 and Lot 83 LN2079 for a period of three (3) years for the purposes of mountain bike riding and the creation, maintenance and upkeep of trails as detailed in the report.

Recommendation of the Parks, Recreation and Sport Committee, 15 March 2017**9.5.5 UPDATE ON TENURE AT NORBRIDGE PARK**

File No:	4247
Attachments:	1. Letter from Football Rockhampton seeking consideration for a further tenure period 2. Football Rockhampton's Lease/Licence Renewal Application Form
Authorising Officer:	Margaret Barrett - Manager Parks Michael Rowe - General Manager Community Services
Author:	Sophia Czarkowski - Sports and Education Supervisor
Previous Items:	9.5.3 - Freehold Lease and Trustee Lease renewals for Parks until 30 June 2018 - Parks, Recreation and Sport Committee - 22 Jun 2016 12.30 pm

SUMMARY

Football Rockhampton hold a Freehold Lease and Freehold Licence over Norbridge Park and this report provides an update on dealings with Football Rockhampton and Football Central Queensland.

COMMITTEE RECOMMENDATION

THAT Council renew the Freehold Lease and Freehold Licence with Football Rockhampton over Norbridge Park (Lot 1 RP613517) from 19 March 2016 to 31 January 2018.

14 MAYORAL MINUTE**14.1 MAYORAL MINUTE – ROCKHAMPTON SHOWGROUNDS VENUE HIRE CHARGES****File No: 7816****Authorising Officer: Michael Rowe – General Manager Community Services****COUNCIL RESOLUTION**

That Council reduce the venue hire charges for the Rockhampton Showgrounds in the 2017/18 and 2018/19 financial years by 50% for all casual hirers excluding those long-term agreements where the venue hire charges have been previously reduced.

Moved by: Mayor Strelow**MOTION CARRIED UNANIMOUSLY**

10 COUNCILLOR/DELEGATE REPORTS

Nil

11 OFFICERS' REPORTS

11.1 ELECTRIC VEHICLE CHARGING SUPERHIGHWAY - ROCKHAMPTON CHARGING STATIONS

File No: 12472

Attachments:

1. EDQ EV Strategy for Regional QLD
2. Proposed Alma Street EV Charging Bays

Authorising Officer: Evan Pardon - Chief Executive Officer

Author: Drew Stevenson - Acting General Manager Corporate Services

SUMMARY

This report provides a summary of the Economic Development QLD (EDQ) and Ergon initiative, in partnership with Councils, to establish an Electric Vehicle (EV) Charging Superhighway at designated centres along Queensland's east coast. Formal Council approval is also sought to establish the EV charging stations on Alma Street adjacent to the Rockhampton Regional Library public parking lot.

COUNCIL RESOLUTION

THAT Council:

1. Receives this report summarising the establishment of an electric vehicle charging superhighway along the QLD east coast; and
2. Approves the allocation of parking bays on Alma Street for designated electric vehicle charging stations as detailed in this report.

Moved by: Mayor Strelow
Seconded by: Councillor Wickerson

MOTION CARRIED

11.2 COMMUNITY ASSISTANCE PROGRAM

File No: 12535
Attachments: Nil
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Cheryl Haughton - Manager Communities and Facilities

SUMMARY

An application from the RACQ Capricorn Helicopter Rescue Service for Major Sponsorship Assistance towards the CQ Mega Expo is presented for Council consideration.

9:48AM Chief Executive Officer left the meeting
9:50AM Chief Executive Officer returned to the meeting

COUNCIL RESOLUTION

THAT this matter be discussed in closed session in accordance with section 275(1)(h) of the *Local Government Regulation 2012*.

Moved by: Councillor Swadling
Seconded by: Councillor Fisher

MOTION CARRIED

11.3 CBD REVITALISATION STEERING COMMITTEE

File No: 11359
Attachments: 1. Draft CBD Revitalisation Steering Committee Charter
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Peter Kofod - General Manager Regional Services

SUMMARY

Council currently has a number of major projects at varying stages of implementation within the CBD. These are the Riverfront Revitalisation, Rockhampton CBD Redevelopment Framework, Smart Hub and the Cultural Precinct Projects. This report seeks to establish a specific committee to provide oversight to these projects.

COUNCIL RESOLUTION

THAT:

1. The CBD Revitalisation Steering Committee Charter, as attached to the report, be adopted;
2. The CBD Revitalisation Steering Committee be delegated to make decisions on the design, engagement and deployment of projects that are nominated by Council as a CBD Major Project. Matters that are not within the project budget or are assessed as major by the Committee should be referred to Council for determination;
3. Council nominate Councillors Wickerson, Rutherford, Swadling and Councillor Strelow as Chair to the Steering Committee; and
4. The following four projects be nominated as CBD Major Projects:
 - Riverfront
 - Cultural Precinct
 - Smart Hub
 - CBD Redevelopment Framework

Moved by: Mayor Strelow
Seconded by: Councillor Swadling

MOTION CARRIED UNANIMOUSLY

11.4 WORKS FOR QUEENSLAND STEERING COMMITTEE

File No: 12534
Attachments: 1. Works for Queensland Steering Committee - Draft Charter
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Peter Kofod - General Manager Regional Services

SUMMARY

This report seeks to establish a Councillor Steering Committee to provide project oversight for the current Works for Queensland Program. This program of works is made up of 14 individual projects and the deadline for completion of all projects is 30 November 2017.

COUNCIL RESOLUTION

THAT:

1. The Works for Queensland Steering Committee Charter, as attached to the report, be adopted;
2. The Works for Queensland Steering Committee be authorised to make decisions on the design, engagement and deployment of projects;
3. Matters that are not within the project budget or are assessed as major by the Committee should be referred to Council for determination; and
4. Council nominate Councillors Strelow, Swadling, Fisher, Smith, Rutherford, and Councillor Williams as Chair to the Steering Committee.

Moved by: Councillor Swadling

Seconded by: Mayor Strelow

MOTION CARRIED

11.5 ROCKHAMPTON RIVERSIDE PRECINCT PROJECT

File No: 11359
Attachments: Nil
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Special Projects Officer

SUMMARY

This report seeks Council's approval to procure paver products direct from the relevant suppliers to ensure uniformity with the earlier stages of the project.

COUNCIL RESOLUTION

THAT Council resolves to enter into a contractual arrangement to procure the dimensional paver products for use in Stages 1C & 1D from "Stonespec"; and "Capricorn Sandstone Quarries".

Moved by: Mayor Strelow
Seconded by: Councillor Wickerson

MOTION CARRIED

11.6 SENATE SUBMISSION: RELOCATION OF GOVERNMENT BODIES TO REGIONAL AREAS

File No: 5165

Attachments: 1. Senate Submission
2. Cover Letter

Authorising Officer: Robert Holmes - Acting General Manager Regional Development and Aviation

Author: Lee Sunderland - Senior Executive Economic and Business Development

SUMMARY

The Senate Finance and Public Administration References Committee has invited submissions into the operation, effectiveness and consequences of the Public Governance, Performance and Accountability (Location of Corporate Commonwealth Entities) Order 2016.

COUNCIL RESOLUTION

THAT Council endorses the submission to the Senate Finance and Public Administration References Committee.

Moved by: Mayor Strelow
Seconded by: Councillor Smith

MOTION CARRIED

11.7 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION NATIONAL GENERAL ASSEMBLY "BUILDING TOMORROW'S COMMUNITIES"- CALL FOR MOTIONS

File No: 11092
Attachments: 1. ALGA seeking Notices of Motion
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

The 2017 National General Assembly of Local Government will be held in Canberra from 18to 20 June 2017 and Australian Local Government Association are calling for notices of motion.

COUNCIL RESOLUTION

1. THAT the Chief Executive Officer and the Chair of the Infrastructure Committee, Councillor Williams, consider a motion in relation to the importance of the Capricorn Highway and that the motion be submitted if deemed appropriate.
2. THAT the Chief Executive Officer and the Chair of the Parks, Recreation and Sport Committee, Councillor Rutherford, consider a motion in relation to Natural Disaster Relief and Recovery Arrangements for the ability for Council to expedite repairs following a disaster and that the motion be submitted if deemed appropriate.

Moved by: Councillor Williams
Seconded by: Councillor Rutherford
MOTION CARRIED

**11.8 CORPORATE SERVICES DEPARTMENT - MONTHLY OPERATIONAL REPORT
FEBRUARY 2017**

File No: 1392

Attachments:

1. Finance Monthly Report February 2017
2. Workforce & Strategy Monthly Report February 2017
3. CTS Monthly Report February 2017

Authorising Officer: Evan Pardon - Chief Executive Officer

Author: Ross Cheesman - Deputy Chief Executive Officer

SUMMARY

The monthly operations report for the Corporate Services department as at 28 February 2017 is presented for Councillor's information.

COUNCIL RESOLUTION

THAT the Corporate Services Departmental Operations Report as at 28 February 2017 be presented to the next Council meeting.

Moved by: Mayor Strelow
Seconded by: Councillor Williams

MOTION CARRIED

**11.9 SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED
28 FEBRUARY 2017**

File No: 8148

Attachments:

1. Income Statement - February 2017
2. Key Indicator Graphs - February 2017

Authorising Officer: Drew Stevenson - Acting General Manager Corporate Services

Author: Alicia Cutler - Manager Finance

SUMMARY

The Manager Finance presenting the Rockhampton Regional Council Summary Budget Management Report for the period ended 28 February 2017.

COUNCIL RESOLUTION

THAT the Rockhampton Regional Council Summary Budget Management Report for the Period ended 28 February 2017 be 'received'.

Moved by: Councillor Swadling

Seconded by: Councillor Smith

MOTION CARRIED

11.10 COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER

File No: 4107

Attachments:

1. Instrument of Delegation - Water Regulation 2016
2. Instrument of Delegation - Water Act 2000

Authorising Officer: Tracy Sweeney - Manager Workforce and Strategy
Drew Stevenson - Acting General Manager Corporate Services

Author: Travis Pegrem - Coordinator Industrial Relations and Investigations

SUMMARY

This report seeks Council's approval for delegations under State legislation to the position of Chief Executive Officer.

COUNCIL RESOLUTION

THAT:

1. Council resolves as per section 257 of the *Local Government Act 2009* to delegate to the Chief Executive Officer, the exercise of powers contained in schedule 1 of the Instruments attached to this report:
 - a). *Water Regulation 2016; and*
 - b). *Water Act 2000.*
2. These powers must be exercised subject to any limitations contained in schedule 2 of the Instruments of Delegation attached to the report.

Moved by: Councillor Smith
Seconded by: Councillor Williams

MOTION CARRIED

12 NOTICES OF MOTION

12.1 NOTICE OF MOTION - COUNCILLOR WILLIAMS - ARTIFICIAL TURF FOR BRIDGE SQUARE SECTION ON CORNER FITZROY AND EAST STREETS

File No: 8056

Attachments:

1. Notice of Motion
2. Examples - other centre medians

Responsible Officer: Evan Pardon - Chief Executive Officer

SUMMARY

Councillor Tony Williams has indicated his intention to move a Notice of Motion at the next Council meeting on Tuesday 21 March 2017 requesting Council allocate sufficient funds to cover the cost of artificial turf for the Bridge Square section on the corner of Fitzroy and East Streets and seeking Council endorsement that consideration be given to allocating funding for this work in the 2017/18 Budget.

COUNCIL RESOLUTION

THAT Council allocate sufficient funds to cover the cost of artificial turf, or other enhancements, for the Bridge Square section on the corner of Fitzroy and East Streets, which would complement other centre medians currently being implemented at other intersections across the region; and

THAT funding be allocated in the 17/18 Budget considerations for this work.

Moved by: Councillor Williams
Seconded by: Councillor Wickerson
MOTION CARRIED

13 QUESTIONS ON NOTICE

Nil

14 URGENT BUSINESS QUESTIONS

14.1 EXIT STRATEGY FOR BIRDWOOD PARK

File No: 4303

Responsible Officer: Michael Rowe – General Manager Community Services

SUMMARY

Councillor Williams requesting a report regarding Birdwood Park and the relocation of the Rockhampton Hockey Association.

COUNCIL RESOLUTION

THAT a report be prepared for Parks, Recreation and Sport Committee meeting on the Birdwood Park exit strategy for Rockhampton Hockey Association.

Moved by: Councillor Williams

Seconded by: Mayor Strelow

MOTION CARRIED

10:31AM Councillor Rutherford left the meeting

15 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

16.1 Legal Matters as at 28 February 2017

This report is considered confidential in accordance with section 275(1)(f), of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving the local government.

16.2 Fraud and Corruption Risk Checklist - Annual Review

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

16.3 Quay Street Cultural Precinct - Business Case

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

16.4 CBD Car Parking

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

16.5 5-71 Olive Street

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

16.6 Acquisition of land - Mt Morgan

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

16.7 Chief Executive Officer Monthly Report as at Wednesday 15 March 2017

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

11.2 Community Assistance Program

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Moved by: Councillor Swadling

Seconded by: Councillor Smith

MOTION CARRIED

COUNCIL RESOLUTION**10:35AM**

THAT pursuant to s7.11 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Councillor Williams

Seconded by: Councillor Smith

MOTION CARRIED

10:35AM Mayor Strelow declared a recess until 10:50am

10:49AM The meeting resumed

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor R A Swadling
Councillor N K Fisher
Councillor A P Williams
Councillor C E Smith
Councillor C R Rutherford
Councillor M D Wickerson

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Cheesman – Deputy Chief Executive Officer
Mr M Rowe – General Manager Community Services
Mr P Kofod – General Manager Regional Services
Mr R Holmes – Acting General Manager Regional Development and Aviation
Mr D Stevenson – Manager Corporate and Technology Services
Ms A Cutler – Manager Finance
Ms T Sweeney – Manager Workforce and Strategy
Ms C Haughton – Manager Communities and Facilities
Mr P Owens – Manager Arts and Heritage
Ms M Barrett – Manager Parks
Mr A Russell – Senior Executive Strategic Projects
Mr R Truscott – Coordinator Strategic Planning
Mr S Harvey – Coordinator Strategic Infrastructure
Ms K Anderson – Coordinator Property and Insurance
Mr A Collins – Special Projects Officer
Ms K Ramm – Senior Risk and Assurance Advisor
Mr D Morrison – Executive Coordinator to the Mayor
Mr M Mansfield – Supervisor Media and Engagement
Ms E Brodel – Media Officer
Ms K West – Acting Governance Support Officer
Ms L Leeder – Senior Governance Support Officer

11:43AM Councillor Williams left the meeting

11:46AM Councillor Williams returned to the meeting

11:52AM Chief Executive Officer left the meeting

11:54AM Chief Executive Officer returned to the meeting

12:26PM Mayor Strelow declared a 30 minute recess

1:08PM The meeting resumed

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor R A Swadling
Councillor N K Fisher
Councillor A P Williams
Councillor C E Smith
Councillor M D Wickerson

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Cheesman – Deputy Chief Executive Officer
Mr M Rowe – General Manager Community Services
Mr P Kofod – General Manager Regional Services
Mr R Holmes – Acting General Manager Regional Development and Aviation
Ms A Cutler – Manager Finance
Ms T Sweeney – Manager Workforce and Strategy
Ms K Anderson – Coordinator Property and Insurance
Mr D Morrison – Executive Coordinator to the Mayor
Mr M Mansfield – Supervisor Media and Engagement
Ms E Brodel – Media Officer
Ms K West – Acting Governance Support Officer
Ms L Leeder – Senior Governance Support Officer

1:17PM Councillor Wickerson attended the meeting

COUNCIL RESOLUTION

1:44PM

THAT pursuant to s7.11 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Councillor Wickerson

Seconded by: Councillor Smith

MOTION CARRIED

16 CONFIDENTIAL REPORTS

16.1 LEGAL MATTERS AS AT 28 FEBRUARY 2017

File No: 1392

Attachments: 1. Legal Matters as at 28 February 2017

Authorising Officer: Tracy Sweeney - Manager Workforce and Strategy
Drew Stevenson - Acting General Manager Corporate Services

Author: Travis Pegrem - Coordinator Industrial Relations and Investigations

This report is considered confidential in accordance with section 275(1)(f), of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving the local government.

SUMMARY

Coordinator Industrial Relations and Investigations presenting an update of current legal matters that Council is involved in as at 28 February 2017.

COUNCIL RESOLUTION

THAT the legal matters report containing updates on legal matters for Rockhampton Regional Council as at 28 February 2017 be received.

Moved by: Councillor Swadling

Seconded by: Councillor Smith

MOTION CARRIED UNANIMOUSLY

16.2 FRAUD AND CORRUPTION RISK CHECKLIST - ANNUAL REVIEW

File No: 8780

Attachments: 1. **Fraud and Corruption Risk Checklist Annual Presentation as at 3 February 2017**

Authorising Officer: **John Wallace - Chief Audit Executive**
Evan Pardon - Chief Executive Officer

Author: **Kisane Ramm - Senior Risk and Assurance Advisor**

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

The annual review of the Fraud and Corruption Checklist has been completed and is now presented for adoption.

COUNCIL RESOLUTION

THAT Council adopt the Fraud and Corruption Risk Checklist, as attached to this report.
THAT the report, excluding the checklist, be made available to the public.

Moved by: **Mayor Strelow**
Seconded by: **Councillor Smith**
MOTION CARRIED

16.3 QUAY STREET CULTURAL PRECINCT - BUSINESS CASE

File No: 12155
Attachments: 1. Quay Street Cultural Precinct - Stage 1 Business Case
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Peter Owens - Manager Arts and Heritage

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

SUMMARY

Following Council approval to proceed with the preparation of detailed concept designs and project plans for the Quay Street Cultural Precinct in the CBD, this report seeks Council approval of a proposal to develop a detailed business case document supporting potential funding applications to government.

COUNCIL RESOLUTION

THAT Council resolves to accept the proposal from The Maytrix Group, assisted by Positive Solutions to undertake a two stage process to develop a detailed business case for the Quay Street Cultural Precinct; and

THAT Council resolves, as detailed in the report, that 'it is satisfied that there is only one supplier who is reasonably available' and that 'because of the specialised nature of the services that are sought, it would be impractical for Council to invite quotes for the supply of the services'.

Moved by: Mayor Strelow
Seconded by: Councillor Swadling

MOTION CARRIED

16.4 CBD CAR PARKING**File No:** 5252**Attachments:**

1. CBD Redevelopment Framework Extract
2. Draft Streetscape Design Manual Extract
3. Temporary Parking Sites Plan

Authorising Officer: Martin Crow - Manager Engineering Services
Peter Kofod - General Manager Regional Services**Author:** Angus Russell - Coordinator Strategic Infrastructure

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

The report recommends a number of actions in relation to CBD car parking in the context of previous reviews, Riverfront project and the draft CBD Revitalisation Framework.

COUNCIL RESOLUTION

THAT Council progress from the 2016 car parking review and CBD catalytic project to preliminary planning and site identification and acquisition stage, and authorise the Chief Executive Officer to negotiate the acquisition of one or more of the identified parcels of land.

THAT a further report to be presented prior to completion of the acquisition.

Moved by: Mayor Strelow**Seconded by:** Councillor Williams**MOTION CARRIED UNANIMOUSLY**

16.5 5-71 OLIVE STREET**File No:** 12408**Attachments:**

1. Potential Development Options
2. Draft Structure Plan
3. Draft Structure Plan Report

Authorising Officer: Peter Kofod - General Manager Regional Services**Author:** Angus Russell - Coordinator Strategic Infrastructure

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

The report presents a number of options for Council owned land at 5-71 Olive Street.

COUNCIL RESOLUTION

THAT Council receive the report and endorse Option 5 as the preferred option.

Moved by: Councillor Wickerson**Seconded by:** Councillor Swadling**MOTION CARRIED**

16.6 ACQUISITION OF LAND - MT MORGAN**File No:** 2021**Attachments:**

1. Mt Morgan - Zoning Map
2. Mt Morgan - Aerial Map
3. Mt Morgan - Property List
4. Mt Morgan - Valuation
5. Mt Morgan - Letter

Authorising Officer: Drew Stevenson - Acting General Manager Corporate Services**Author:** Kellie Anderson - Coordinator Property and Insurance

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

SUMMARY

Coordinator Property & Insurance reporting on proposed acquisition of land at Mt Morgan.

COUNCIL RESOLUTION

THAT the Chief Executive Officer (Coordinator Property & Insurance) be authorised to proceed with Option 2 as outlined within the report, and include the two (2) additional lots as identified.

Moved by: Mayor Strelow**Seconded by:** Councillor Smith**MOTION CARRIED UNANIMOUSLY**

11.2 COMMUNITY ASSISTANCE PROGRAM

File No: 12535
Attachments: Nil
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Cheryl Haughton - Manager Communities and Facilities

SUMMARY

An application from the RACQ Capricorn Helicopter Rescue Service for Major Sponsorship Assistance towards the CQ Mega Expo is presented for Council consideration.

COUNCIL RESOLUTION

THAT Council considers the application made under the Major Sponsorship scheme for cash funding of \$10,000 and in-kind assistance of \$2,425 towards the staging of the CQ Mega Expo to be held from 26 – 28 May 2017.

Moved by: Mayor Strelow
Seconded by: Councillor Swadling

MOTION CARRIED

16.7 CHIEF EXECUTIVE OFFICER MONTHLY REPORT AS AT WEDNESDAY 15 MARCH 2017

File No: 1830
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

Chief Executive Officer presenting monthly report for the period ending Wednesday 15 March 2017.

COUNCIL RESOLUTION

THAT the monthly report from the Chief Executive Officer for the period ending Wednesday 15 March 2017 be received.

Moved by: Councillor Williams
Seconded by: Councillor Smith
MOTION CARRIED

17 CLOSURE OF MEETING

There being no further business the meeting closed at 1:49pm.

SIGNATURE

CHAIRPERSON

DATE