



ORDINARY MEETING

MINUTES

22 NOVEMBER 2016

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**REPORT OF THE ORDINARY MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY, 22 NOVEMBER 2016 COMMENCING AT 9.02AM**

1 OPENING

2 PRESENT

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor C E Smith
Councillor C R Rutherford
Councillor M D Wickerson
Councillor R A Swadling
Councillor N K Fisher

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Cheesman – Deputy CEO/General Manager Corporate Services
Mr M Rowe – General Manager Community Services
Mr P Kofod – General Manager Regional Services
Ms M Barrett – Manager Parks
Mr M Crow – Manager Engineering Services
Ms A Cutler – Manager Finance
Ms T Sweeney – Manager Workforce and Strategy
Mr S Gatt – Manager Planning and Regulatory Services
Mr A de Klerk – Acting Coordinator Development Assessment
Mr A Wratten – Communications and Marketing Supervisor
Ms F McRae – Marketing and Media Officer
Ms L Leeder – Senior Governance Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Leave of Absence granted to Councillor Tony Williams as he is representing Council at the Net Free Zones Workshop in Mackay.

Leave of Absence for the meeting was previously granted to Councillor Stephen Schwarten.

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COUNCIL RESOLUTION

THAT the minutes of the Ordinary Meeting held on 8 November 2016 be as taken and adopted as a correct record.

THAT the minutes of the Special Meeting held on 15 November 2016 be as taken and adopted as a correct record.

Moved by: Mayor Strelow
Seconded by: Councillor Swadling

MOTION CARRIED UNANIMOUSLY

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 COMMITTEE REPORTS

9.1 PLANNING AND REGULATORY COMMITTEE MEETING - 15 NOVEMBER 2016

COUNCIL RESOLUTION

THAT the Minutes of the Planning and Regulatory Committee meeting, held on 15 November 2016 as circulated, be received and that the recommendations contained within these minutes be adopted.

Moved by: Councillor Smith

Seconded by: Councillor Fisher

MOTION CARRIED

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Planning and Regulatory Committee, 15 November 2016**9.1.1 MONTHLY OPERATIONS REPORT FROM PLANNING AND REGULATORY SERVICES FOR OCTOBER 2016****File No:** 1464**Attachments:**

1. **Monthly Operations Report From Planning and Regulatory Services For October 2016**
2. **October 2016 Traffic Light Report for Planning and Regulatory Services**
3. **Planning and Regulatory Services Financial Matters Report for October 2016**

Authorising Officer: Michael Rowe - General Manager Community Services**Author:** Steven Gatt - Manager Planning & Regulatory Services

SUMMARY

The monthly operations report for the Planning and Regulatory as at 30 October 2016 is presented for Councillors information.

COMMITTEE RECOMMENDATION

THAT the Planning and Regulatory Section report for October 2016 be received.

Recommendation of the Planning and Regulatory Committee, 15 November 2016**9.1.2 NUMBER OF DEVELOPMENT APPLICATIONS RECEIVED DURING THE MONTH OF SEPTEMBER 2016**

File No: 7028
Attachments: Nil
Authorising Officer: Steven Gatt - Manager Planning & Regulatory Services
Michael Rowe - General Manager Community Services
Author: Tarnya Fitzgibbon - Coordinator Development Assessment

SUMMARY

This report outlines the new development applications that have been received during September 2016 and how the applications will be decided.

COMMITTEE RECOMMENDATION

THAT the report on the number of development applications received during the month of September 2016 be received.

9.2 INFRASTRUCTURE COMMITTEE MEETING - 15 NOVEMBER 2016**COUNCIL RESOLUTION**

THAT the Minutes of the Infrastructure Committee meeting, held on 15 November 2016 as circulated, be received and that the recommendations contained within these minutes be adopted.

Moved by: Mayor Strelow
Seconded by: Councillor Swadling

MOTION CARRIED

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Infrastructure Committee, 15 November 2016**9.2.1 BUSINESS OUTSTANDING TABLE FOR INFRASTRUCTURE COMMITTEE**

File No: 10097
Attachments: 1. Business Outstanding Table
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Infrastructure Committee is presented for Councillors' information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Infrastructure Committee be received.

Recommendation of the Infrastructure Committee, 15 November 2016**9.2.2 ENGINEERING SERVICES MONTHLY OPERATIONS REPORT - NOVEMBER 2016**

File No: 7028
Attachments: 1. Monthly Operations Report Engineering Section
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Martin Crow - Manager Engineering Services

SUMMARY

This report outlines Engineering Services Monthly Operations Report for the period to the end of October 2016.

COMMITTEE RECOMMENDATION

THAT the Engineering Services Monthly Operations Report for November 2016 report be received.

Recommendation of the Infrastructure Committee, 15 November 2016**9.2.3 CIVIL OPERATIONS MONTHLY OPERATIONS REPORT - NOVEMBER 2016****File No: 7028****Attachments:**

1. **Monthly Operations Report Civil Operations Section November 2016**
2. **Capital Works Program November - December 2016**

Authorising Officer: Peter Kofod - General Manager Regional Services**Author: David Bremert - Manager Civil Operations**

SUMMARY

This report outlines Civil Operations Monthly Operations Report 31 October 2016, and also Works Program of planned projects for the months November – December 2016.

COMMITTEE RECOMMENDATION

THAT the Civil Operations Monthly Operations Report for November 2016 be received.

Recommendation of the Infrastructure Committee, 15 November 2016**9.2.4 THOZET ROAD FOOTPATH COMMUNITY ENGAGEMENT**

File No:	7028
Attachments:	1. Thozet Road Pathway - Community Engagement Report
Authorising Officer:	Peter Kofod - General Manager Regional Services
Author:	Grant Vaughan - Coordinator Civil Design

SUMMARY

This report provides a summary of the community engagement for the proposed Thozet Road Footpath project.

COMMITTEE RECOMMENDATION

THAT Council:

- (1) Proceed with the construction of the proposed footpath on Thozet Road between Lilley Avenue and Zervos Street; and
- (2) Take into consideration drainage and intersection turning issues raised during the community consultation when finalising the project design.

Recommendation of the Infrastructure Committee, 15 November 2016**9.2.5 FOOTPATHS ASSET MANAGEMENT PLAN**

File No: 5960
Attachments: 1. Footpaths Asset Management Plan
Authorising Officer: Ross Cheesman - Deputy CEO/General Manager
Corporate Services
Author: Alicia Cutler - Manager Finance

SUMMARY

Officers presenting the Footpaths Asset Management Plan for adoption. Previously these assets would have been included under the Roads & Drainage Asset Management Plan. Footpaths have now been separated from the class to make it a more useful process and document.

COMMITTEE RESOLUTION**12:51PM**

That pursuant to s7(10) *Council Meeting Procedures* the provisions of the Rockhampton Regional Council Meeting Procedures be suspended to allow adequate time for informal discussion on Item 8.3 – Footpaths Asset Management Plan prior to entering into formal debate.

COMMITTEE RESOLUTION**1:33PM**

That pursuant to s7(10) *Council Meeting Procedures* the provisions of the Rockhampton Regional Council Meeting Procedures be resumed.

COMMITTEE RECOMMENDATION

THAT in accordance with S167 of the *Local Government Regulation 2012*, the Footpaths Asset Management Plan be adopted.

9.3 AIRPORT, WATER AND WASTE COMMITTEE MEETING - 15 NOVEMBER 2016**COUNCIL RESOLUTION**

THAT the Minutes of the Airport, Water and Waste Committee meeting, held on 15 November 2016 as circulated, be received and that the recommendations contained within these minutes be adopted.

Moved by: Councillor Fisher

Seconded by: Councillor Smith

MOTION CARRIED

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Airport, Water and Waste Committee, 15 November 2016**9.3.1 BUSINESS OUTSTANDING TABLE FOR AIRPORT, WATER AND WASTE COMMITTEE**

File No: 10097
Attachments: 1. Business Outstanding Table
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Airport, Water and Waste Committee is presented for Councillors' information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Airport, Water and Waste Committee be received.

Recommendation of the Airport, Water and Waste Committee, 15 November 2016**9.3.2 CORPORATE SERVICES DEPARTMENT - ROCKHAMPTON AIRPORT -
MONTHLY OPERATIONS AND ANNUAL PERFORMANCE PLAN REPORT**

File No: 7927

Attachments:

1. Monthly Operational Report - October 2016
2. Rockhampton Airport Photos

Authorising Officer: Ross Cheesman - Deputy CEO/General Manager
Corporate Services

Author: Scott Waters - Acting Executive Manager Regional
Development

SUMMARY

The monthly operations and annual performance plan report for the Rockhampton Airport as at 31st October 2016 is presented for Councillors information.

COMMITTEE RECOMMENDATION

THAT the Corporate Services Departmental Operations and Annual Performance Plan Report for the Rockhampton Airport as at 31 October 2016 be 'received'.

Recommendation of the Airport, Water and Waste Committee, 15 November 2016**9.3.3 ROCKHAMPTON REGIONAL WASTE AND RECYCLING MONTHLY OPERATIONS AND ANNUAL PERFORMANCE PLAN REPORT AS AT 31 OCTOBER 2016**

File No: 7927
Attachments: 1. RRWR Monthly Ops and Annual Performance Plan as at 31 October 2016
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Craig Dunglison - Manager RRWR

SUMMARY

The purpose of this report is to provide Council with an overview of Rockhampton Regional Waste and Recycling (RRWR) for the month of October 2016

COMMITTEE RECOMMENDATION

THAT the RRWR Operations and Annual Performance Plan report for the period ended 31 October 2016 be received.

Recommendation of the Airport, Water and Waste Committee, 15 November 2016**9.3.4 FRW MONTHLY OPERATIONS REPORT - OCTOBER 2016**

File No: 1466
Attachments: 1. FRW Monthly Operations Report - October 2016
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Jason Plumb - Manager Fitzroy River Water

SUMMARY

This report details Fitzroy River Water's financial position and other operational matters for the Council's information as at 31 October 2016.

COMMITTEE RECOMMENDATION

THAT the FRW Monthly Operations Report for October 2016 be received.

Recommendation of the Airport, Water and Waste Committee, 15 November 2016**9.3.5 CLEARING OF BLOCKED HOUSE DRAINS WITHIN PRIVATE PROPERTIES POLICY AND PROCEDURE****File No:** 11979**Attachments:**

1. Clearing of Blocked House Drains Within Private Properties Policy
2. Clearing of Blocked House Drains Within Private Properties Policy (Track Changes)
3. Clearing of Blocked House Drains Within Private Properties Procedure
4. Clearing of Blocked House Drains Within Private Properties Procedure (Track Changes)

Authorising Officer: Peter Kofod - General Manager Regional Services**Author:** Jason Plumb - Manager Fitzroy River Water

SUMMARY

The Clearing of Blocked House Drains Within Private Properties Policy and Procedure were previously adopted by Council on 26 October 2010. The Policy and Procedure have undergone a thorough review and the revised versions are now presented for Council's adoption.

COMMITTEE RECOMMENDATION

THAT the Clearing of Blocked House Drains Within Private Properties Policy and Procedure as presented be adopted.

9.4 COMMUNITY SERVICES COMMITTEE MEETING - 16 NOVEMBER 2016**COUNCIL RESOLUTION**

THAT the Minutes of the Community Services Committee meeting, held on 16 November 2016 as circulated, be received and that the recommendations contained within these minutes be adopted.

Moved by: Councillor Swadling

Seconded by: Councillor Fisher

MOTION CARRIED

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Community Services Committee, 16 November 2016**9.4.1 COMMUNITIES AND FACILITIES MONTHLY OPERATIONAL REPORT****File No:** 1464**Attachments:** 1. **Monthly Operations Report - Communities and Facilities****Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Cheryl Haughton - Manager Communities and Facilities

SUMMARY

This report provides information on the activities of the Communities and Facilities section for October 2016.

COMMITTEE RECOMMENDATION

THAT the Monthly Operational Report on the activities of the Communities and Facilities section for October 2016 be received.

Recommendation of the Community Services Committee, 16 November 2016**9.4.2 ARTS AND HERITAGE MONTHLY OPERATIONS REPORT FOR OCTOBER 2016**

File No: 1464
Attachments: 1. Arts and Heritage Monthly Operations Report for October 2016
Authorising Officer: Michael Rowe - General Manager Community Services
Author: John Webb - Acting Manager Arts and Heritage

SUMMARY

The report provides information on the programs and activities of the Arts and Heritage section for October 2016.

COMMITTEE RECOMMENDATION

THAT the Arts and Heritage Monthly Operations Report for October 2016 be received.

9.5 PARKS, RECREATION AND SPORT COMMITTEE MEETING - 16 NOVEMBER 2016**COUNCIL RESOLUTION**

THAT the Minutes of the Parks, Recreation and Sport Committee meeting, held on 16 November 2016 as circulated, be received and that the recommendations contained within these minutes be adopted.

Moved by: Councillor Rutherford

Seconded by: Councillor Smith

MOTION CARRIED

(Note: The complete minutes are contained in the separate Minutes document)

Recommendation of the Parks, Recreation and Sport Committee, 16 November 2016**9.5.1 BUSINESS OUTSTANDING TABLE FOR PARKS, RECREATION AND SPORT COMMITTEE**

File No: 10097
Attachments: 1. Business Outstanding Table
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Parks, Recreation and Sport Committee is presented for Councillors' information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Parks, Recreation and Sport Committee be received.

Recommendation of the Parks, Recreation and Sport Committee, 16 November 2016**9.5.2 PARKS AND OPEN SPACE OPERATIONS REPORT - OCTOBER 2016**

File No: 1464
Attachments: 1. Parks and Open Space Operations Report - October 2016
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Margaret Barrett - Manager Parks

SUMMARY

This report provides information on the activities and services of Parks and Open Space Section for the month of October 2016.

COMMITTEE RECOMMENDATION

THAT the report on the activities and services of Parks and Open Space Section for October 2016 be received.

Recommendation of the Parks, Recreation and Sport Committee, 16 November 2016**9.5.3 THE ROCKHAMPTON GRAMMAR SCHOOL REQUEST FOR REASSIGNMENT OF LEASE OVER DIGGER'S PARK**

File No: 6348
Attachments: 1. Submission from The Rockhampton Grammar School
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Margaret Barrett - Manager Parks

SUMMARY

The Rockhampton Grammar School, has made a request for the reassignment of the lease over Diggers Park, L522 Blackall Street, The Range (being Lot 522 SP120476). It proposes to renovate and develop the facility for a range of sports for school and community use.

COMMITTEE RECOMMENDATION

THAT:

1. Council request the surrender of the current lease, from the liquidator; and
2. Council approves a Trustee Lease over Lot 522 SP120476 for five (5) years for The Rockhampton Grammar School as outlined in the report.

Recommendation of the Parks, Recreation and Sport Committee, 16 November 2016**9.5.4 THE CATHEDRAL COLLEGE REQUEST FOR SUPPORT FOR DEVELOPMENT OF KETTLE PARK**

File No:	374
Attachments:	1. Development option for Kettle Park 2. The Cathedral College's proposal for Kettle Park
Authorising Officer:	Margaret Barrett - Manager Parks Michael Rowe - General Manager Community Services
Author:	Sophia Czarkowski - Sports and Education Supervisor

SUMMARY

The Cathedral College Rockhampton, trading as Roman Catholic Trust Corporation Diocese of Rockhampton, has made a request to enter into a Trustee Lease Agreement with Council over Kettle Park, 12 Elizabeth Street, Allenstown (being Lot 450 R2665). It proposes to construct three grass playing surfaces, amenities, canteen and an athletics precinct for the purposes of school sport and curriculum activities.

COMMITTEE RECOMMENDATION

THAT Council provides in principle approval to enter into a tenure arrangement with The Cathedral College Rockhampton, trading as Roman Catholic Trust Corporation Diocese of Rockhampton as outlined in the report.

Recommendation of the Parks, Recreation and Sport Committee, 16 November 2016

9.5.5 TREE PLANTING PROGRAM FOR ROCKHAMPTON REGION

File No: 1464

Responsible Officer: Michael Rowe – General Manager Community Services

SUMMARY

Councillor Fisher seeking the establishment of a tree planting program for the Rockhampton Region.

COMMITTEE RECOMMENDATION

THAT Officers prepare a discussion paper on a strategy for tree planting throughout the Rockhampton Region.

Recommendation of the Parks, Recreation and Sport Committee, 16 November 2016**9.5.6 RIGALSFORD AND OLLIE SMITH PARKS - ROTARY CLUB OF ROCKHAMPTON COLLABORATIVE PROPOSAL****File No: 1464****Responsible Officer: Michael Rowe – General Manager Community Services**

SUMMARY

Expression of Interest has been received from the Rotary Club of Rockhampton Inc in regard to an “Adopt a Park” initiative for the Rigalsford Park area (which includes the area designated as Ollie Smith Park).

COMMITTEE RECOMMENDATION

THAT Council support the proposal ‘in principle’ and that Officers prepare a report to enable consideration of an “Adopt a Park” program for the Rockhampton Region.

Recommendation of the Parks, Recreation and Sport Committee, 16 November 2016**9.5.7 MOORES CREEK ROAD MEDIANS (YAAMBA ROAD TO NORMAN ROAD) TREE PLANTING****File No: 1464****Responsible Officer: Michael Rowe – General Manager Community Services**

SUMMARY

Discussion held on a tree planting concept for the Moores Creek Road medians from Yaamba Road to Norman Road.

COMMITTEE RECOMMENDATION

THAT the tree planting concept for Moores Creek Road medians from Yaamba Road to Norman Road be presented to the next Council meeting on 22 November 2016 for discussion.

Recommendation of the Parks, Recreation and Sport Committee, 16 November 2016**9.5.8 REQUEST FOR A REDUCTION OF LEASE FEES FROM BERSERKER MASONIC LODGE**

File No: 6424

Attachments:

1. Update from Berserker Masonic Lodge on request for reduction in fees
2. Initial request from Berserker Masonic Lodge for a reduction in Lease fees

Authorising Officer: Margaret Barrett - Manager Parks
Michael Rowe - General Manager Community Services

Author: Sophia Czarkowski - Sports and Education Supervisor

SUMMARY

Berserker Masonic Lodge has a Freehold Lease over Musgrave Park, 19 Larnach Street, Allenstown (being Lot 2 RP610854) which is currently being renewed, the Club has requested a reduction in fees to assist it with ongoing operations.

COMMITTEE RECOMMENDATION

THAT:

1. Council accede to the request from Berserker Masonic Lodge for a reduction of Lease fees for the 2016/17 Financial Year as outlined in Option One of the report; and
2. Council authorise the amendment of the expiry date of the Freehold Lease currently being renewed to 30 June 2022.

Recommendation of the Parks, Recreation and Sport Committee, 16 November 2016**9.5.9 REQUEST FOR REDUCTION IN FEES FOR ROCKHAMPTON DOG OBEDIENCE CLUB**

File No: 5078

Attachments: 1. Requestion from Rockhampton Dog Obedience Club Inc for a reduction in fees

Authorising Officer: Margaret Barrett - Manager Parks
Michael Rowe - General Manager Community Services

Author: Sophia Czarkowski - Sports and Education Supervisor

SUMMARY

Rockhampton Dog Obedience Club Inc currently has tenure over part of Duthie Park, Mills Avenue, North Rockhampton (Lot 202 LN2700) and has requested a reduction in fees to assist in its ongoing operations.

COMMITTEE RECOMMENDATION

THAT Council resolve as per Option Two detailed in the report:

1. accede to the request from Rockhampton Dog Obedience Club Inc for a reduction of Lease fees for the 2016 year; and
2. renew the Trustee Permit for the period 1 January 2017 to 30 June 2018.

Recommendation of the Parks, Recreation and Sport Committee, 16 November 2016**9.5.10 REQUEST FOR REDUCTION IN FEES FOR ROCKHAMPTON RACING PIGEON CLUB INC**

File No: 3805

Attachments: 1. Letter from Rockhampton Racing Pigeon Club regarding reduction in fees

Authorising Officer: Margaret Barrett - Manager Parks
Michael Rowe - General Manager Community Services

Author: Sophia Czarkowski - Sports and Education Supervisor

SUMMARY

Rockhampton Racing Pigeon Club utilises a building at Church Park and has requested a reduction in its Lease fees to assist the Club in its ongoing operations.

COMMITTEE RECOMMENDATION

THAT Council accede to the request from Rockhampton Racing Pigeon Club for a reduction of Lease fees for the 2016/17 Financial Year as per Option Two detailed in the report.

10 COUNCILLOR/DELEGATE REPORTS

10.1 LEAVE OF ABSENCE - COUNCILLOR TONY WILLIAMS

File No: 10072
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

In the minutes of the previous Council meeting on 8 November 2016, due to an administrative error Councillor Tony Williams was recorded as an apology when he had lodged a request for Leave of Absence for Tuesday 8 November 2016 with the Chief Executive Officer.

COUNCIL RESOLUTION

THAT leave of absence be granted retrospectively for Councillor Tony Williams on Tuesday 8 November 2016.

Moved by: Councillor Swadling

Seconded by: Councillor Smith

MOTION CARRIED

11 OFFICERS' REPORTS

11.1 PROPOSAL FOR STREET TREE AND MEDIAN PLANTING IN MOORES CREEK ROAD

File No: 1464
Attachments: 1. Moores Creek Road - Sections 1-10
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Margaret Barrett - Manager Parks

SUMMARY

This reports provides information on proposed street tree and central median planting in Moores Creek Road.

COUNCIL RESOLUTION

THAT Council receives the report on the proposal for street tree and median planting in Moores Creek Road, and that Council workshop opportunities as part of the discussion paper.

Moved by: Mayor Strelow
Seconded by: Councillor Smith

MOTION CARRIED

11.2 2016-2017 FEES AND CHARGES AMENDMENTS

File No: 7816
Attachments: 1. Amended Fees and Charges Schedule 2016-2017
Authorising Officer: Ross Cheesman - Deputy CEO/General Manager
Corporate Services
Author: Alicia Cutler - Manager Finance

SUMMARY

The intention of this report is to submit minor amendments to Council's Fees and Charges Schedule for the 2016-2017 financial year.

COUNCIL RESOLUTION

THAT in accordance with the requirements of the *Local Government Act 2009*, Council adopts the amendments to the Fees and Charges schedule for the 2016-2017 financial year as detailed in the report.

Moved by: Mayor Strelow
Seconded by: Councillor Fisher

MOTION CARRIED

**11.3 SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED
31 OCTOBER 2016**

File No: 8148
Attachments: 1. Income Statement - October 2016
2. Key Indicator Graphs - October 2016
Authorising Officer: Ross Cheesman - Deputy CEO/General Manager
Corporate Services
Author: Alicia Cutler - Manager Finance

SUMMARY

Manager Finance presenting the Rockhampton Regional Council Summary Budget Management Report for the period ended 31 October 2016.

COUNCIL RESOLUTION

THAT the Rockhampton Regional Council Summary Budget Management Report for the Period ended 31 October 2016 be 'received'.

Moved by: Mayor Strelow
Seconded by: Councillor Fisher

MOTION CARRIED

**11.4 CORPORATE SERVICES DEPARTMENT - MONTHLY OPERATIONAL REPORT
OCTOBER 2016****File No:** 1392**Attachments:**

1. CTS Monthly Report - October 2016
2. Finance Monthly Report - October 2016
3. Workforce & Strategy Monthly Report - October 2016

Authorising Officer: Evan Pardon - Chief Executive Officer**Author:** Ross Cheesman - Deputy CEO/General Manager
Corporate Services

SUMMARY

The monthly operations report for the Corporate Services department as at 31 October 2016 is presented for Councillor's information.

COUNCIL RESOLUTION

THAT the Corporate Services Departmental Operations Report as at 31 October 2016 be "received".

Moved by: Mayor Strelow**Seconded by:** Councillor Swadling**MOTION CARRIED**

11.5 2016/17 OPERATIONAL PLAN QUARTER ONE PROGRESS REPORT**File No:** 8320**Attachments:**

1. Q1 Summary - Office of CEO
2. Q1 Summary - Corporate Services
3. Q1 Summary - Regional Services
4. Q1 Summary - Community Services
5. Operational Plan Quarter One

Authorising Officer: Tracy Sweeney - Manager Workforce and Strategy
Ross Cheesman - Deputy CEO/General Manager
Corporate Services**Author:** Travis Pegrem - Coordinator Industrial Relations and
Investigations

SUMMARY

The 2016/17 Operational Plan progress report for Quarter 1 as at 30 September 2016 is presented, pursuant to s174(3) Local Government Regulation 2012.

COUNCIL RESOLUTION

THAT the 2016/17 Operational Plan progress report for Quarter 1 as at 30 September 2016 be received.

Moved by: Councillor Smith
Seconded by: Councillor Wickerson

MOTION CARRIED

14 URGENT BUSINESS\QUESTIONS**14.1 MAYORAL MINUTE - ECONOMIC ACTION PLAN****File No: 8026****Responsible Officer: Evan Pardon – Chief Executive Officer****COUNCIL RESOLUTION**

THAT Council adopt the Economic Action Plan Document: Advance Rockhampton Region 2016 – 2020. Furthermore that the Chief Executive Officer form Terms of Reference for the Advance Rockhampton Committee to commence in early 2017.

Moved by: Mayor Strelow**MOTION CARRIED UNANIMOUSLY**

11 OFFICERS' REPORTS

11.6 ANNUAL GOODS AND SERVICES SPEND ANALYSIS AND LOCAL PREFERENCE POLICY REVIEW

File No: 5883
Attachments: 1. Draft Revised Local Preference Policy
Authorising Officer: Ross Cheesman - Deputy CEO/General Manager Corporate Services
Author: Drew Stevenson - Manager Corporate and Technology Services

SUMMARY

Presenting details of the annual goods and services spend analysis for the 12 month period from 31 October 2015 to 1 November 2016. This report also includes the annual review of the Local Preference Policy for Council's consideration and adoption.

COUNCIL RESOLUTION

THAT Council:

1. Receives the annual goods and services spend analysis report; and
2. Adopts the revised Local Preference Policy as attached to the report.

Moved by: Councillor Swadling

Seconded by: Councillor Fisher

MOTION CARRIED

12 NOTICES OF MOTION

Nil

13 QUESTIONS ON NOTICE

Nil

15 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

16.1 Legal Matters as at 31 October 2016

This report is considered confidential in accordance with section 275(1)(f), of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving the local government.

16.2 Monthly Report from Chief Executive Officer for period ending Monday 14 November 2016

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Moved by: Mayor Strelow
Seconded by: Councillor Smith

MOTION CARRIED

COUNCIL RESOLUTION

9:56AM

THAT pursuant to s7(11) *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Councillor Swadling
Seconded by: Councillor Rutherford

MOTION CARRIED

COUNCIL RESOLUTION

10:21AM

THAT pursuant to s7(11) *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Councillor Swadling
Seconded by: Councillor Wickerson

MOTION CARRIED

16 CONFIDENTIAL REPORTS

16.1 LEGAL MATTERS AS AT 31 OCTOBER 2016

File No: 1392

Attachments: 1. Legal Matters as at 31 October 2016

Authorising Officer: Tracy Sweeney - Manager Workforce and Strategy
Ross Cheesman - Deputy CEO/General Manager
Corporate Services

Author: Travis Pegrem - Coordinator Industrial Relations and
Investigations

This report is considered confidential in accordance with section 275(1)(f), of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving the local government.

SUMMARY

Coordinator Industrial Relations and Investigations presenting an update of current legal matters that Council is involved in as at 31 October 2016.

COUNCIL RESOLUTION

THAT the legal matters report containing updates on legal matters for Rockhampton Regional Council as at 31 October 2016 be received.

Moved by: Councillor Swadling

Seconded by: Councillor Smith

MOTION CARRIED

16.2 MONTHLY REPORT FROM CHIEF EXECUTIVE OFFICER FOR PERIOD ENDING MONDAY 14 NOVEMBER 2016

File No: 1830
Attachments: 1. Monthly Report November 2016
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

Chief Executive Officer presenting monthly report for the period ending Monday 14 November 2016.

COUNCIL RESOLUTION

THAT the monthly report from the Chief Executive Officer for the period ending 14 November 2016 be received.

Moved by: Councillor Wickerson
Seconded by: Councillor Fisher
MOTION CARRIED

17 CLOSURE OF MEETING

There being no further business the meeting closed at 10:22am.

SIGNATURE

CHAIRPERSON

DATE