



ORDINARY MEETING

MINUTES

23 SEPTEMBER 2025

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**REPORT OF THE ORDINARY MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY, 23 SEPTEMBER 2025 COMMENCING AT 9:00 AM**

1 OPENING

- 1.1 Acknowledgement of Country

2 PRESENT

Members Present:

Deputy Mayor, Councillor M D Wickerson (Chairperson)
Councillor S Latcham
Councillor E W Oram
Councillor C R Rutherford
Councillor M A Taylor (via Teams)
Councillor G D Mathers

In Attendance:

Mr E Pardon – Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Leave of Absence for the meeting was previously granted to Councillor Elliot Hilse.
Mayor Anthony Williams tendered his apology as he is attending Council business.

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COUNCIL RESOLUTION

THAT the minutes of the Ordinary Meeting of 9 September 2025 be confirmed.

Moved by: Councillor Wickerson

Seconded by: Councillor Oram

MOTION CARRIED

9:01AM Councillor Mathers attended the meeting

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 COMMITTEE REPORTS

Nil

10 COUNCILLOR/DELEGATE REPORTS**10.1 LEAVE OF ABSENCE - MAYOR TONY WILLIAMS - 24 SEPTEMBER 2025 TO 3 OCTOBER 2025**

File No: 10072
Authorising Officer: Justin Kann - Manager Office of the Mayor
Evan Pardon - Chief Executive Officer
Author: Nicole Semfel - Executive Assistant to the Mayor

SUMMARY

Mayor Tony Williams is seeking leave of absence for Wednesday 24 September to Friday 3 October 2025 inclusive.

COUNCIL RESOLUTION

THAT Mayor Tony Williams be granted leave of absence for Wednesday 24 September to Friday 3 October 2025 inclusive.

Moved by: Councillor Wickerson
Seconded by: Councillor Latcham

MOTION CARRIED

11 OFFICERS' REPORTS

11.1 CAROLS BY CANDLELIGHT 2025

File No: 6097

Authorising Officer: John Webb - Manager Communities and Culture
Damon Morrison - Acting General Manager Community Services

Author: Gina Enkuzis - Acting Coordinator Major Venues

SUMMARY

This report discusses the ticket pricing of the two indoor Carols by Candlelight concerts, due to be held on 12 December and 13 December 2025 at Pilbeam Theatre and implications for charity fundraising.

COUNCIL RESOLUTION

That Council endorse ticketing Option 2 for the 2025 Carols by Candlelight concerts over two nights at the Pilbeam Theatre.

Moved by: Councillor Rutherford

Seconded by: Councillor Wickerson

MOTION CARRIED

11.2 INFRASTRUCTURE CHARGES RESOLUTION NO. 2 (2025)

File No: 15223
Authorising Officer: Cameron Wyatt - Coordinator Strategic Planning
Angus Russell - General Manager Advance
Rockhampton
Author: Alyce James - Senior Strategic Planner

SUMMARY

This report seeks to update Council's infrastructure charges to align with the prescribed statutory amounts and amend the charges resolution to clearly articulate the incentives applicable to dual occupancy and multiple dwelling developments.

COUNCIL RESOLUTION

THAT Council endorse Charges Resolution No.2 (2025), with 1 October 2025 as the commencement date.

Moved by: Councillor Mathers
Seconded by: Councillor Latcham

MOTION CARRIED

11.3 ROCKYNATS TENDER CONSIDERATION PLAN 2026 - 2030

File No: 14299
Authorising Officer: Mark Millett - Tourism and Events Manager
Angus Russell - General Manager Advance
Rockhampton
Author: Eileen Brown - Events Coordinator

SUMMARY

This report provides the Tender Consideration Plan outlining the procurement process that will be utilised for the coordination of Rockynats for remainder of the contract period 2026-2030.

COUNCIL RESOLUTION

THAT pursuant to s230 of the *Local Government Regulation 2012*, Council receives this report for the preparation and adoption of the Tender Consideration Plan for Rockynats 2026-2030.

Moved by: Councillor Wickerson
Seconded by: Councillor Oram
MOTION CARRIED

11.4 SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED 31 AUGUST 2025**File No:** 8148**Authorising Officer:** Marnie Taylor - General Manager Organisational Services**Author:** Tisin Simon - Coordinator Accounting Services

SUMMARY

The General Manager Organisational Services/Chief Financial Officer presenting the Rockhampton Regional Council Summary Budget Management Report for the period ended 31 August 2025.

9:18AM The Chief Executive Officer left the meeting

9:22AM The Chief Executive Officer returned to the meeting

COUNCIL RESOLUTION

THAT the Rockhampton Regional Council Summary Budget Management Report for the period ended 31 August 2025 be received.

Moved by: Councillor Rutherford

Seconded by: Councillor Mathers

MOTION CARRIED UNANIMOUSLY

**11.5 WHOLE OF COUNCIL CORPORATE PERFORMANCE REPORT FOR PERIOD
ENDING 31 AUGUST 2025**

File No: 1392
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Travis Pegrem - Action General Manager Workforce and Governance

SUMMARY

Acting General Manager Workforce and Governance presenting the Whole of Council Corporate Performance Report for period ending 31 August 2025 for Councillors' information.

COUNCIL RESOLUTION

THAT the whole of Council Corporate Performance Report for period ending 31 August 2025 be 'received'.

Moved by: Councillor Latcham
Seconded by: Councillor Oram

MOTION CARRIED UNANIMOUSLY

11.6 ANNUAL REVIEW OF DELEGATION OF POWERS TO CHIEF EXECUTIVE OFFICER**File No:** 12660**Authorising Officer:** Travis Pegrem - Acting General Manager Workforce and Governance**Author:** Shannon Jennings - Coordinator Legal & Governance

SUMMARY

In accordance with s257(5) of the Local Government Act 2009 the legislative delegations to the Chief Executive Officer are presented for Council's annual review.

COUNCIL RESOLUTION

THAT in accordance with s257(5) of the *Local Government Act 2009*, the annual review of the legislative and financial delegations to the Chief Executive Officer contained in Attachments 1, 2 and 3 of the report be received.

Moved by: Councillor Rutherford**Seconded by:** Councillor Oram**MOTION CARRIED**

Proceed to Next Item**COUNCIL RESOLUTION**

That pursuant to s7.4 Council Meeting Procedures the meeting proceed to the next Item of Business on the agenda and deal with **Item 11.7 Legal Services – Specialised Supplier** at the conclusion of confidential **Item 16.2 Proposed Works to Site BP at Rockhampton Airport**.

Moved by: Councillor Mathers
Seconded by: Councillor Wickerson

MOTION CARRIED

12 NOTICES OF MOTION

12.1 NOTICE OF MOTION - COUNCILLOR GRANT MATHERS - AUSTRALIAN INSTITUTE OF MANAGEMENT DIRECTORS CERTIFICATE COURSE

File No: 10072

Responsible Officer: Evan Pardon - Chief Executive Officer

SUMMARY

Councillor Grant Mathers has indicated his intention to move the following Notice of Motion at the next Council Meeting schedule for Tuesday, 14 October 2025, requesting approval to attend the Australian Institute of Management Director's Certificate Course to be held in Brisbane on 8-9 December 2025.

COUNCIL RESOLUTION

THAT Council approve all travel and accommodation expenses for Councillor Grant Mathers to attend the Australian Institute of Management Director's Certificate course in Brisbane on 8-9 December 2025.

Moved by: Councillor Mathers

Seconded by: Councillor Wickerson

MOTION CARRIED UNANIMOUSLY

12.2 NOTICE OF MOTION - COUNCILLOR EDWARD ORAM - PROFESSIONAL DEVELOPMENT; AUSTRALIAN INSTITUTE OF MANAGEMENT DIRECTOR CERTIFICATE, 8-9 DECEMBER 2025

File No: 8291
Responsible Officer: Evan Pardon - Chief Executive Officer

SUMMARY

Councillor Edward Oram has indicated his intention to move the following Notice of Motion at the next Council Meeting scheduled for Tuesday 23 September 2025 as follows:

COUNCIL RESOLUTION

THAT Council approve Councillor Edward Oram to attend the AIM Director Certificate course (\$3,050.00) in Brisbane (8-9 December 2025) along with associated costs covered in accordance with the Councillor professional development.

Moved by: Councillor Wickerson

Seconded by: Councillor Latcham

MOTION CARRIED UNANIMOUSLY

13 QUESTIONS ON NOTICE

Nil

14 URGENT BUSINESS\QUESTIONS

Nil

15 CLOSED SESSION

COUNCIL RESOLUTION

9:38AM

THAT Council move into Closed Session pursuant to section 254J(1) of the *Local Government Regulation 2012* and the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 254J(3) of the *Local Government Regulation 2012*, for the reasons indicated.

16.1 Leasing Matter

In accordance with section 254J(3)(g) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

16.2 Proposed Works to Site BP at Rockhampton Airport

In accordance with section 254J(3)(g) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

11.7 Legal Services - Specialised Supplier

In accordance with section 254J(3)(e) of the *Local Government Regulation 2012* as it is considered necessary to close the meeting to discuss legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

Moved by: Councillor Wickerson

Seconded by: Councillor Oram

MOTION CARRIED

COUNCIL RESOLUTION

10:26AM

THAT pursuant to s5.12 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Councillor Mathers

Seconded by: Councillor Rutherford

MOTION CARRIED

16 CONFIDENTIAL REPORTS

16.1 LEASING MATTER

File No: 12407

Authorising Officer: Megan Younger - Manager Corporate and Technology Services
Marnie Taylor - General Manager Organisational Services

Author: Kellie Roberts - Coordinator Property and Insurance

In accordance with section 254J(3)(g) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

SUMMARY

Coordinator Property & Insurance reporting on a leasing matter.

COUNCIL RESOLUTION

THAT Council authorises the Chief Executive Officer (Coordinator Property & Insurance) to proceed with Option 1 as outlined in the report.

Moved by: Councillor Rutherford

Seconded by: Councillor Oram

MOTION CARRIED

Councillors D Wickerson, G Mathers and E Oram voted for the motion.

Councillors M Taylor, R Rutherford and S Latcham voted against the motion.

The Chair Deputy Mayor Councillor Wickerson exercised his casting vote in the affirmative.

16.2 PROPOSED WORKS TO SITE BP AT ROCKHAMPTON AIRPORT**File No:** 11080**Authorising Officer:** Marnie Taylor - General Manager Organisational Services**Author:** Marcus Vycke - Manager Airport

In accordance with section 254J(3)(g) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

SUMMARY

The purpose of this report is to seek Council's approval to fund construction of an airside apron in front of an existing hangar on Site BP over part of Lot 6 on CP906611.

COUNCIL RESOLUTION

THAT The Chief Executive Officer (Manager Airport) be authorised to proceed as outlined in the report.

Moved by: Councillor Oram**Seconded by:** Councillor Wickerson**MOTION CARRIED**

11.7 LEGAL SERVICES - SPECIALISED SUPPLIER

File No: 4868
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Damon Morrison - Acting General Manager Community Services

SUMMARY

This report seeks a Council resolution to endorse the engagement of a specialised supplier as it is deemed impractical for the Council to invite quotes or tenders due to previous engagement of the same supplier.

COUNCIL RESOLUTION

THAT pursuant to s235(b) of the Local Government Regulation 2012, Council approves Macpherson Kelley Pty Ltd as a specialised supplier to provide ongoing legal services.

Moved by: Councillor Wickerson
Seconded by: Councillor Rutherford

MOTION CARRIED UNANIMOUSLY

17 CLOSURE OF MEETING

There being no further business the meeting closed at 10:31am.

SIGNATURE

CHAIRPERSON

DATE